



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 14 JANUARY 2009

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Email copy to or fax to (03) 6216 4294.

All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Government Gazette:—

Copy must be received by Print Applied Technology Pty Ltd by prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by prior to publication. Telephone (03) 6233 6687.

ECONOMIC DEVELOPMENT AND TOURISM

CORPORATE SUPPORT DIVISION

Facilities Officer, Technopark (4250ã57).

Applications Close:—Friday, 23 January 2009.

Salary:—\$41,318–\$43,922 per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time (0.6 FTE).

Location:—Hobart Technopark.

Duties:—Provide front of house reception, administrative and hospitality services to the Technopark, Technopark tenants and clients to ensure the effective operation of the Technopark managed office and conference facilities.

Enquiries to Sean Kerr, Senior Facilities Officer, Department of Economic Development and Tourism, phone (03) 6233 5500, email Sean.Kerr@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

SPORT AND RECREATION TASMANIA

Premiers Physical Activity Council

Project Manager (424645).

Applications Close:—Friday, 23 January 2009.

Salary:—\$61,012–\$62,895 per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time to 27 November 2009.

Location:—Hobart.

Duties:—Provide a range of services including policy and project advice, project development and management to progress physical activity strategies. Liaise with Premier's Physical Activity Council (PPAC) members, State and local government representatives and other stakeholders to identify and develop strategies to address emerging physical activity issues.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and affiliations. A current driver's licence.

Enquiries to Nicole Reeve for a copy of the Statement of Duties on (03) 6233 5629 or email Nicole.Reeve@development.tas.gov.au. For further information about the position please contact Michelle Whitbread, Manager, Premier's Physical Activity Council, phone (03) 6233 5625, email Michelle.Whitbread@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

OFFICE OF THE SECRETARY

Senior Executive Support Officer (962889).

Applications Close:—Friday, 23 January 2009.

Salary:—\$51,504–\$57,221 per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Description of the Role:—Manage the operations of the Office of the Secretary including information systems, investigations, research, provision of advice and work procedures. Ensure a comprehensive level of executive assistance and administrative and secretarial support to the Secretary.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sue Kennedy, Department of Education, phone (03) 6233 6993, email sue.kennedy@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Early Years

Child Care Unit

Licensing Officer (962020).

Applications Close:—Friday, 23 January 2009.

Salary:—\$51,504–\$57,221 pro rata.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 58.80 hours per fortnight (possibility of full-time).

Location:—Devonport.

Description of the Role:—Manage the operations of the Office of the Secretary including information systems, investigations, research, provision of advice and work procedures. Ensure a comprehensive level of executive assistance and administrative and secretarial support to the Secretary.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Early childhood and/or tertiary qualifications in a relevant field. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Vivienne Mitchell, Department of Education, phone (03) 6233 5650, email vivienne.mitchell@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

OFFICE OF THE SECRETARY

Corporate Communications

Manager Corporate Communications (424780).

Applications Close:—Friday, 23 January 2009.

Salary:—\$89,246 per annum.

Administrative and Clerical Employees Award, Level 12.

Permanent full-time.

Location:—Hobart.

Duties:—Provide communications, marketing and media advice to the Secretary and Director, Office of the Secretary on a broad range of Departmental and State Government initiatives.

Lead the Department's Corporate Communications Unit to initiate, develop and implement a diverse range of communications and marketing programmes and projects to reinforce and build on the Department's work.

Manage the human, physical and financial resources of the Corporate Communications Unit.

Desirable Requirements:—Tertiary qualifications in a marketing or a communication related discipline. Five or more years experience in a senior communications/marketing role.

Enquiries to Kristy Robinson, phone (03) 6233 5512, email Kristy.Robinson@depha.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number, and be addressed to Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Facilities Management

Manager Major Projects (500668).

Applications Close:—Friday, 23 January 2009.

Salary:—\$88,459 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a senior member of Facilities Management co-ordinate and deliver major projects. Provide high level project management and authoritative advice to ensure the development and delivery of a complex capital works programme that spans all aspects of the health sector.

Desirable Requirements:—Extensive experience in the effective development and management of a programme of complex capital works projects, requiring a high level of problem solving ability and at least 5 years professional experience in a discipline related to the construction industry. Extensive knowledge of contemporary project and contract management practices and techniques, including managing the interface with clients and user groups and the direction and co-ordination of consultants and contractors and with specific knowledge and experience in quality systems, value management, performance management, including performance based contracting, risk management and economic analysis and financial reporting. High level strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment and to identify and resolve relevant issues.

Enquiries to Peter Alexander, Department of Health and Human Services, phone (03) 6233 6012, email peter.alexander@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Facilities Management

Asset Strategies

Manager, Infrastructure Investment (517402).

Applications Close:—Friday, 23 January 2009.

Salary:—\$88,459 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—Lead the process of developing the DHHS infrastructure investment strategy by working with Service groups and management to identify needs, analyse and synthesise this information to develop a cohesive and defensible forward programme which responds to emerging need, realistic funding, achievable development, sustainable

management and can be objectively compared with best practice in other jurisdictions.

Desirable Requirements:—Extensive high level experience in the development of strategy, policy and Business Case development, including a sound understanding of contemporary information management and systems analysis techniques. Demonstrated experience and skills in the provision of built infrastructure to a wide range of clients and a sound knowledge of contemporary resource management practice including managing in a service delivery environment. High-level strategic, conceptual, analytical and creative skills, with the ability to understand and make sound judgments about the political, social and organisational environment impacting on the Agency.

Enquiries to Peter Alexander, Department of Health and Human Services, phone (03) 6233 6012, email peter.alexander@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Financial Services

Graduate Recruit (517430).

Applications Close:—Friday, 23 January 2009.

Salary:—\$40,815–\$56,463 per annum.

Community and Health Services (Public Sector) Award, Administrative Trainee (Graduate Recruit), Level 3-1 to 5-1.

Permanent full-time day work.

Location:—Hobart.

Duties:—To assist management in undertaking work of a clerical and administrative nature including resource management and policy development. This work will involve problem solving, analysis of complex issues, investigation and research into policy issues and liaison with operational units on a broad range of policy issues.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Rod Wing, Department of Health and Human Services, phone (03) 6236 5825, email rod.wing@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Financial Services

Finance Systems

Finance Services Officer (514493).

Applications Close:—Friday, 23 January 2009.

Salary:—\$46,109–\$48,920 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day worker working 60.8 hours per fortnight.

Location:—North West.

Duties:—The Finance Services Officer (PPS) takes action to raise invoices and billing demands for the Private Patient

Scheme (PPS) on behalf of the Department, in accordance with relevant service standards, legislation and Departmental policies and procedures.

Desirable Requirements:—An operational knowledge of financial instructions, legislation and accounting procedures and policies for accounts receivable processing. A comprehensive understanding, or ability to quickly gain a good understanding, of the legislative requirements of the Private Patient Scheme. Demonstrated ability to complete assigned tasks with a high degree of efficiency, accuracy and within set deadlines, and to deliver with a stakeholder focus. An understanding of continuous quality improvement and its practical application in the work environment.

Enquiries to Geraldine Eaves, Department of Health and Human Services, phone (03) 6440 7030, email geraldine.eaves@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

Virtual Care @ Tasmania

Telehealth Development and Support Officer (518538).

Applications Close:—Friday, 23 January 2009.

Salary:—\$60,227–\$62,110 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—North West.

Duties:—Manage the day to day operations of Telehealth, including support and oversight of the technical aspects of the network; and assistance, where necessary, to clients with training, bookings and quality monitoring of video conference sessions.

Desirable Requirements:—With an emphasis on Telehealth services and technologies, demonstrate knowledge of current practices, innovations and trends in the healthcare service industry and the impact of technology-enabled service delivery. Demonstrated ability to constructively apply this knowledge to improve health service delivery. Demonstrated knowledge and experience in providing technical support in a technology focused environment. Well developed conceptual and analytical skills with the demonstrated capacity to use creativity, adaptability and flexibility to identify possible solutions to specified and non routine issues and problems.

Enquiries to Kathy Kirby, Department of Health and Human Services, phone (03) 6222 7771, email kathy.kirby@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources

Recruitment Liaison Officer (515549).

Applications Close:—Friday, 23 January 2009.

Salary:—\$50,816–\$56,463 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months.

Location:—Recruitment Services (Recruitment Operations), Level 1, 12 Murray Street, Hobart.

Duties:—As a member of the Recruitment Services Team, the Recruitment Liaison Officer is responsible for:—Providing sound advice and assistance for managers and staff on all aspects of the recruitment cycle within the designated Group including specialist campaigns and conjoint appointments where necessary, provide advice, assistance and ad-hoc training to managers on the usage of the Recruitment Technology Solution (RTS), organising, co-ordinating and monitoring of the recruitment process and timeframes within the Group.

Desirable Requirements:—Demonstrated organisational and co-ordination skills, with a good knowledge of and/or experience in recruitment practices and processes. Review, research and evaluation skills and an understanding of project management principles. Well developed self management and time management skills and the ability to plan, organise, set priorities and work effectively and efficiently to achieve set objectives and meet deadlines, both individually and as part of a team. Demonstrated knowledge of contemporary human resource policy and process, particularly related to recruitment, and the ability to apply this in the Tasmanian State Service context.

Enquiries to John McLeod, Department of Health and Human Services, phone (03) 6233 7138, email john.mcleod@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Radiation Therapist (514310).

Applications Close:—Friday, 23 January 2009.

Salary:—\$54,730–\$79,532 per annum.

Radiation Therapists (Public Sector) Wages Agreement 2004, Radiation Therapist, Level PO1-PO2.

Permanent full-time day worker.

Location:—Medicine, W.P. Holman Clinic.

Duties:—To carry out the planning and treatment of patients with X-rays, electrons or radiation from sealed sources as prescribed by a Radiation Oncologist. Associated duties including patient care, general and technical administration.

Responsible for the planning and treatment of patients as prescribed by the Radiation Oncologist. Responsible for maintaining professional and technical procedural standards and associated functions. Ability to use initiative and professional judgement under the supervision of the Supervisor Radiation Therapist.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Grant Smith, Department of Health and Human Services, phone (03) 63487159, email grant.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Pharmacy Assistant (517598).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker. To commence on 1 April 2009.

Location:—Allied Health, Pharmacy.

Duties:—Assist in the operation of the Pharmacy Department, Mersey Campus in an efficient and effective manner to ensure supplies of drugs, intravenous and irrigating fluids and other consumables are available, stored appropriately, and distributed within the North West Regional Hospital, Mersey Campus. Assist with, clerical and reception duties within the Pharmacy Department at the Mersey Campus, including customer service, receipt of prescriptions and monies, reconciliation of monies, filing and maintaining dispensary stock.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 64265638, email lorraine.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Senior Physiotherapist (514472).

Applications Close:—Friday, 13 February 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day worker.

Location:—Allied Health, Physiotherapy Services.

Duties:—To provide an efficient and effective evidence based Acute, Medical Physiotherapy Service to the population of the Mersey Community Hospital. Responsible to the Manager of Physiotherapy Services for the provision of Inpatient services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Assisting the Manager in providing a safe and effective service through, planning, delivery, quality improvement and research activities.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Lisa Sanderson, Department of Health and Human Services, phone (03) 6426 5189, mobile 0417 122 319, email lisa.sanderson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Patient Services Officer (501839).

Applications Close:—Friday, 23 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day worker. To commence as soon as possible until 1 February 2010.

Location:—Corporate Services, Transport NW.

Duties:—The Maintenance and co-ordination of the Patient Travel Assistance Scheme (PTAS) in the North West.

Desirable Requirements:—Understanding of the Patient Travel Assistance Scheme or the ability to acquire such knowledge. Proven high standard of communication and interpersonal skills. Ability to maintain confidentiality, exercise initiative, judgement and discretion and to work without direct supervision.

Enquiries to Kim Miles, Department of Health and Human Services, phone (03) 64346982, email kim.miles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Pharmacy Stores Officer (501798).

Applications Close:—Friday, 23 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker.

Location:—Clinical Services, Pharmacy.

Duties:—To assist in the operation of the Pharmacy Store in an efficient and effective manner to ensure supplies of drugs, intravenous and irrigating fluids and other consumables are available, stored appropriately, and distributed within the North West Regional Hospital, all other government departments. All other institutions having contractual agreements.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Suzette Seaton, Department of Health and Human Services, phone (03) 64306717, email suzette.seaton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Physiotherapist—3 Vacancies.

Applications Close:—Friday, 23 January 2009.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Vacancy No. 502045.

Permanent full-time day worker.

Location:—North West Regional Hospital.

Vacancy No. 502048.

Permanent full-time day worker.

Location:—North West Regional Hospital.

Vacancy No. 502052.

Permanent full-time day worker.

Location:—North West Regional Hospital.

Duties:—To provide a range of Physiotherapy services. To ensure the competent and effective delivery of Physiotherapy to appropriately referred clients.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Alison Macrae, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Registered Nurse (502236).

Applications Close:—Friday, 23 January 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift worker.

Location:—Nursing Services, Paediatrics.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Chris Fisher, Department of Health and Human Services, phone (03) 6430 6553, email christine.fisher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Cleaner/Kitchen Hand—2 Vacancies (518489).

Applications Close:—Friday, 23 January 2009.

Salary:—\$35,421–\$35,990 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 28 hours per fortnight.

Location:—George Town Hospital and Community Centre.

Duties:—To carry out and assist in food preparation and cleaning within the Kitchen area, maintaining a high standard of hygiene, and to carry out and assist in the cleaning of allocated areas within the facility in compliance with established standards and protocols.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3620, email beth.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse Medication Endorsed (515613).

Applications Close:—Friday, 23 January 2009.

Salary:—\$46,204–\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work (fully rotational) commencing as soon as possible to 31 March 2010.

Location:—St Marys.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen O'Shea, Department of Health and Human Services, phone (03) 6372 2111, email smchc.manager@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (504497).

Applications Close:—Friday, 23 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 72 hours per fortnight.

Location:—Campbell Town.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3300, email kaye.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (507413).

Applications Close:—Friday, 23 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 48 hours per fortnight.

Location:—St Marys.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen O'Shea, Department of Health and Human Services, phone (03) 6372 2111, email smhc.manager@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Clinical Nurse (503008).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—Queenstown.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Clinical Nurse provides clinical leadership in all aspects of nursing care within the practice setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email bob.cartledge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Clinical Nurse Consultant (502892).

Applications Close:—Friday, 23 January 2009.

Salary:—\$72,136–\$77,219 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent part-time day work (with oncall) working 64 hours per fortnight.

Location:—Parkside Building, Burnie.

Duties:—In accordance with agency policy and legal requirements, the Palliative Care Clinical Nurse Consultant assesses and responds to the palliative care needs and issues as expressed or indicated by clients, their families or carers, and other care providers including nursing, medical and allied health workers in Tasmania. The Clinical Nurse Consultant will adopt a leadership role within the specialist multidisciplinary/interdisciplinary team.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Viki Elphinstone, Department of Health and Human Services, phone (03) 6440 7111, email viki.elphinstone@dhhs.tas.gov.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Primary Health Faulkner

Enrolled Nurse (510931).

Applications Close:—Friday, 23 January 2009.

Salary:—\$46,204–\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift work (as and when required) for a period of 2 years.

Location:—Midlands Multi Purpose Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Judy Bradford, Department of Health and Human Services, phone (03) 6254 5030, email judy.bradford@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Primary Health Wellington

Physiotherapist (518517).

Applications Close:—Friday, 23 January 2009.

Salary:—\$69,974–\$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term casual day work (as and when required) commencing As soon as possible until 30 June 2009.

Location:—Bruny Island Community Health Centre.

Duties:—In accordance with organisational policies and the professional code of ethics, to be responsible for the efficient and effective provision of physiotherapy services to clients living on Bruny Island and to co-ordinate the physiotherapy services on Bruny Island.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Lynette Holland, Department of Health and Human Services, phone (03) 6293 1143, email lynette.holland@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Administrative Assistant (518525).

Applications Close:—Friday, 23 January 2009.

Salary:—\$40,815–\$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work for 48 hours per fortnight from As soon as possible for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—Provide administrative support to the Clinical Trial Nurses within the Oncology Clinical Trials Unit at the Royal Hobart Hospital. This is a progressive and rapidly expanding unit which conducts both national and international clinical trials for the oncology/haematology patient population. All medical and surgical units from the Royal Hobart Hospital Oncology Departments are represented and are actively involved in recruiting and monitoring long term follow up. These units include Radiation Oncology, Medical Oncology, Clinical Haematology and Gynae-Oncology.

Desirable Requirements:—Demonstrated ability to organise, set priorities and meet deadlines, together with a demonstrated ability to handle a number of tasks concurrently. High level of written and verbal communication skills with the ability to prioritise and manage time effectively. Ability to liaise with a range of internal and external stakeholders in a sensitive and confidential manner.

Enquiries to Louise Nicholson, Department of Health and Human Services, phone (03) 6222 8238, email louise.nicholson@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Bone Marrow Transplant/Haematology Nurse Co-ordinator (508409).

Applications Close:—Friday, 23 January 2009.

Salary:—\$72,136–\$77,219 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent part-time day worker, 48 hours per fortnight.

Location:—Medical Oncology.

Duties:—In collaboration with the Oncologists/Haematologists and the NUM's of both the Outpatient and Inpatient Oncology/Haematology Units of the Royal Hobart Hospital and as part of a multidisciplinary team the Bone Marrow Transplant/Haematology Nurse Co-ordinator is responsible for the provision of a statewide Nurse Consultancy Service to patients undergoing Peripheral Blood Stem Cell Harvesting and Autologous Transplantation of Peripheral Blood Stem Cells. The Bone Marrow Transplant/Haematology Nurse Co-ordinator is also responsible for the organisation of patients requiring Allogeneic Transplantation interstate and the collection of Peripheral Blood Stem Cells for Allogeneic Transplantation both Interstate and Overseas and for the long term followup of patients undergoing both autologous and allogeneic transplantation.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Louise Nicholson, Department of Health and Human Services, phone (03) 6222 8238, email louise.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse (508584).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift worker (fully rotational) 64 hours per fortnight.

Location:—Medicine, General.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Judy Voute, Department of Health and Human Services, phone (03) 6222 8563, email judith.voute@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse (510014).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work.

Location:—Hobart.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Katrina Greenwood, Department of Health and Human Services, phone (03) 6222 8299, email katrina.greenwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse (GEM Unit) (516176).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—3rd Floor Peacock Building Repatriation Centre.

Duties:—Functions as an advanced clinical practitioner within the Geriatric Evaluation and Management Unit, ensuring efficient and effective provision of care based on best practice principles within a collaborative and multidisciplinary practice framework. Provides management support to the Nurse Unit Manager (NUM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerry Spencer, Department of Health and Human Services, phone (03) 6222 7154, email kerry.spencer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse, Perioperative Support (518539).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work (with oncall).

Location:—Hobart.

Duties:—Experienced perioperative nurse required to provide accurate and timely support staff services, sterile supplies, equipment and consumables through sound leadership within the perioperative environment. Knowledge of Infection control standards.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Beth Rieper, Department of Health and Human Services, phone (03) 6222 8536, email rbh.cnmhrperiop@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Clinical Nurse, TCU (515251).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—Transition Care Unit Repatriation Centre.

Duties:—Functions as an advanced clinical practitioner within the Transition Care Unit, ensuring efficient and effective provision of care based on best practice principles within a collaborative and multidisciplinary practice framework. Provides management support to the Nurse Unit Manager (NUM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerry Spencer, Department of Health and Human Services, phone (03) 6222 7154, email kerry.spencer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Clinical Nurse Consultant, Delirium, Dementia and Falls (508383).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$72,136–\$77,219 per annum.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker.

Location:—Hobart.

Duties:—Provide clinical leadership in the Aged Care Team (ACT) ensuring high quality patient assessment, evaluation and care. Provides expert consultancy on delirium, dementia and falls and acts as a role model and expert clinician in the clinical setting. Co-ordinates referrals and discharge planning, determines need for specialist allied health involvement and co-ordinates patients requiring transfer to sub acute units or aged care facilities. In collaboration with NUM and staff, supports and participates in the formulation and implementation of quality improvement and nursing research activities along with clinical risk management strategies appropriate to the clinical setting and consistent with best practice and consumer focused outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The person nominated for this position must not be a disqualified individual in respect of the responsibilities and

obligations of key personnel as prescribed by the Aged Care Act 1997, Division 10A. As such the following checks must be undertaken:—Not convicted of an indictable offence. Not insolvent under an administrator. Not of unsound mind.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bruce Edwards, Department of Health and Human Services, phone (03) 6222 8200, email bruce.edwards@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Deputy Chief Medical Officer (515280).**

Applications Close:—Friday, 23 January 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day worker.

Location:—Medical Administration.

Duties:—Assist the Chief Medical Officer (CMO) in the co-ordination, administration and evaluation of Hospital wide aspects of medical services. Responsible for ensuring that the recruitment, appointment, credentialling and employment of senior and junior medical staff are consistent with legislative and Award provision. Responsible for the overseeing the recruitment of both senior and junior medical staff, selection and ongoing training requirements.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Clinical Professor Anthony (Tony) Bell, Chief Medical Officer, Department of Health and Human Services, phone (03) 6222 8258, email anthony.bell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Health Information Officer (509108).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$46,109–\$48,920 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work from As soon as possible until 31 December 2010.

Location:—Royal Hobart Hospital.

Duties:—Responsible for the accurate and timely collection of cancer data, including maintenance of clinical records systems, in accordance with the NCCI Clinical Cancer Core Data Set for Radiation and Medical Oncology patients.

Desirable Requirements:—Sound knowledge medical terminology, anatomy and physiology. Ability to effectively utilise and improve computerised and other information systems. Knowledge of the International Classification of Diseases Revision 10 Australian Modification (ICD 10 AM) is highly desirable. Proven time management, flexibility in use of available resources and the ability to adapt effectively to changes in work practices within a multi disciplinary team environment are essential.

Enquiries to Marianne Hercus, Department of Health and Human Services, phone (03) 6222 8616, email marianne.hercus@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Hospital Aide (509166).

Applications Close:—Friday, 23 January 2009.

Salary:—\$36,204–\$38,977 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term part-time day worker, 48 hours per fortnight, working Tuesday, Wednesday and Thursday each week, for a period of 12 months.

Location:—Surgery, Cardiothoracic Unit 2DS.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas. Contribute to, and participate as a member of the health team. Decontaminate, sterilise and maintain specialised equipment.

Desirable Requirements:—Demonstrated ability to maintain the cleanliness of equipment and the environment according to infection control principles. Demonstrated ability to monitor equipment/stores levels and initiate appropriate action. Demonstrated ability to work as a member of a team. Demonstrated ability to communicate effectively with other staff and the public.

Enquiries to Sue Sanderson, Department of Health and Human Services, phone (03) 6222 8914, email sue.sanderson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (Midwife)—2 Vacancies.

Applications Close:—Friday, 23 January 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 509844.

Permanent full-time shift work (fully rotational).

Location:—Hobart.

Vacancy No. 510027.

Permanent part-time shift work (fully rotational), 36 hours per fortnight.

Location:—Hobart.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practise as a Midwife.

Enquiries to Katrina Greenwood, Department of Health and Human Services, phone (03) 6222 8299, email katrina.greenwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Senior Pharmacy Technician (516168).

Applications Close:—Friday, 23 January 2009.

Salary:—\$50,816–\$56,463 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work from March 2009 until March 2011.

Location:—Royal Hobart Hospital.

Duties:—The Senior Pharmacy Technician will work under limited technical direction and supervision performing complex specialist procedures on a range of specimens related to the Jack Jumper Allergy Programme. Responsible for maintaining laboratory equipment and participating in continuing development and research related to the Jack Jumper Allergy Programme and contribute to quality improvement activities at the Royal Hobart Hospital. Train, supervise and lead a small team of technical support staff ensuring tasks are carried out in accordance with the Code of Good Manufacturing Practice for active pharmaceutical ingredients and ensure the correct use of equipment and safety procedures.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work; or relevant training and/or experience determined in accordance with the provisions of section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Jenny Gudden, Department of Health and Human Services, phone (03) 6222 7599, email jenny.gudden@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Senior Speech Pathologist (508273).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term part-time day work (60.8 hours per fortnight), commencing As soon as possible until 24 July 2009.

Location:—Hobart.

Duties:—Provide specialised clinical assessment and intervention to inpatients and outpatients of the Royal Hobart Hospital, and inpatients of The Hobart Private Hospital and Karringal as directed by The Manager, Speech Pathology Services, Royal Hobart Hospital.

Assist the Manager, Speech Pathology Services, Royal Hobart Hospital, in providing clinical leadership and professional support, and ensuring that speech pathology services provided by the Royal Hobart Hospital adhere to best practice standards, and are offered in accordance with organizational policies and the State Service Code of Conduct.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gudrun Peacock, Department of Health and Human Services, phone (03) 6222 8054, email gudrun.peacock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Specialist Pharmacist Correctional Health Services (516323).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Risdon Prison Hospital.

Duties:—Work with health professionals in Correctional Health Services (CHS) to ensure policies and procedures for medication management are developed and implemented, to ensure medications are accessible and the safety of staff and clients is protected. Provide a clinical pharmacy service including drug information and continuing education on medication management to achieve the best possible quality use of medicines in CHS facilities.

Highly Desirable:—Current driver's licence.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Curtis, Department of Health and Human Services, phone (03) 6222 6693, email maurice.curtis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Storeperson, Food Services (512429).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work from As soon as possible for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—To provide an efficient service in Food Service Store by preparing orders, receipting, issuing and delivering food items within the Hospitals and Ambulance Service. Initiate action to provide and maintain computerised record of controlled stock.

Desirable Requirements:—Knowledge of purchasing procedures including procurement principles and practices. Knowledge of receiving, storage and distribution functions. Experience in goods receipt and management of stores inventory.

Enquiries to Ian Norris, Department of Health and Human Services, phone (03) 6222 7192, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Therapy Assistant (GEM) (516183).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$36,204–\$38,977 per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term full-time day work.

Location:—Hobart.

Duties:—Assist Allied Health staff undertake therapy programmes at the Royal Hobart Hospital Geriatric Rehabilitation wards/facilities. Exercise initiative and independent judgement in undertaking tasks under general supervision including assisting therapists in the care of patients,

preparation of equipment for use in treatment and other related tasks.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Tasmanian Ambulance and Health Transport Service

Branch Station Officer (510667).

Applications Close:—Friday, 23 January 2009.

Salary:—\$60,879 per annum.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Permanent full-time shift worker.

Location:—Ambulance, Zeehan.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex-related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 6434 6974, email paul.templar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

POPULATION HEALTH

Assistant Director of Nursing, Infection Control (516290).

Applications Close:—Friday, 23 January 2009.

Salary:—\$83,606 per annum.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Permanent full-time day work.

Location:—Infection Prevention and Control Unit, 3/25 Argyle Street, Hobart.

Duties:—Responsible for the state wide development and co-ordination at a strategic level of the effective management of the Healthcare Associated Infection surveillance system. Responsible for the provision of high level advice and leadership on healthcare associated infections to infection control and health care professionals, community agencies and other government departments at both State and National levels.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Kerrienne Taylor, Department of Health and Human Services, phone (03) 6222 7700, email kerrienne.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Alcohol and Drug Services

Clinical Nurse Specialist (518428).

Applications Close:—Friday, 30 January 2009.

Salary:—\$71,562–\$72,245 per annum.

Nurses (TPS) Award, Clinical Nurse Specialist.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—In accordance with Primary Health Care principles, Alcohol and Drug Service policies, Agency policies, legal requirements and professional competencies, the Clinical Nurse Specialist, Alcohol and Drug, provides clinical leadership in all aspects of nursing care within the practice setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Calum Ross, Department of Health and Human Services, phone (03) 6230 7979, mobile 0400 616 928, email calum.ross@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Alcohol and Drug Services***Registered Nurse (Withdrawal Unit)—2 Vacancies.**

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 518497.

Permanent full-time shift work.

Location:—St Johns Park, New Town.

Vacancy No. 518498.

Permanent full-time shift work.

Location:—St Johns Park, New Town.

Duties:—The appointee will primarily be involved in the management of persons presenting at the Withdrawal Management Unit with alcohol and drug related problems. The nurse will work in a clinical setting providing medicated and nonmedicated detoxification services, together with medical and paraprofessional staff within the unit. Provide direct nursing care following established nursing procedures.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Calum Ross, Department of Health and Human Services, phone (03) 6230 7979, mobile 0400 616 928, email calum.ross@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Allied Health Professional (504917).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time shift work.

Location:—Mental Health Services North.

Duties:—To provide specialist mental health services to consumers in the 0363 region of Tasmania in accordance with professional discipline skills and standards, and promote community awareness in relation to mental health, including first assessments, psychological therapies and case work/case management across a variety of settings.

Essential Requirements:—Degree in Social Work giving

eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Clinical Care Co-ordinator ACMHS (504925).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$72,136–\$77,219 per annum.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Mental Health Services North.

PLEASE NOTE: This vacancy is also advertised as a Clinical Care Co-ordinator ACMHS (504925m), Allied Health Professional. There is only one vacancy and one vacancy will be filled, based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team, provide effective management of specified human and physical resources provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting, and optimise clinical processes and individual client outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2184, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Clinical Care Co-ordinator ACMHS (504925m).

Applications Close:—Friday, 23 January 2009.

Salary:—\$80,262–\$88,771 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Mental Health Services North.

PLEASE NOTE: This vacancy is also advertised as a Clinical Care Co-ordinator ACMHS (504925), Registered Nurse, Level 3. There is only one vacancy and one vacancy will be filled, based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team, provide effective management of specified human and physical resources, provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting, and optimise clinical processes and individual client outcomes.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2184, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Clinical Care Co-ordinator ACMHS (504921m).

Applications Close:—Friday, 23 January 2009.

Salary:—\$80,262–\$88,771 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Mental Health Services North.

PLEASE NOTE: This vacancy is also advertised as a Clinical Care Co-ordinator ACMHS (504921), Registered Nurse, Level 3. There is only one vacancy and one vacancy will be filled, based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team, provide effective management of specified human and physical resources, provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting, and optimise clinical processes and individual client outcomes.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2184, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Clinical Care Co-ordinator ACMHS (504921).

Applications Close:—Friday, 23 January 2009.

Salary:—\$72,136–\$77,219 per annum.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Mental Health Services North.

PLEASE NOTE: This vacancy is also advertised as a Clinical Care Co-ordinator ACMHS (504921m), Allied Health Professional. There is only one vacancy and one vacancy will be filled, based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team, provide effective management of specified human and physical resources, provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting, and optimise clinical processes and individual client outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2184, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Clinical Director, Mental Health Services, South (512665).

Applications Close:—Friday, 30 January 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Fixed-term full-time day work, commencing As soon as possible for a period of 5 years.

Location:—Southern Region.

Duties:—The position of Clinical Director, Mental Health Services South is a clinical leadership role that provides high level advice and support to the State-wide Clinical Director to optimise mental health service delivery at the regional level across generalist inpatient and community and specialist Older Persons and Child and Adolescent mental health settings.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr John Crawshaw, Department of Health and Human Services, phone (03) 6214 5716, mobile 0400 810 361, email john.crawshaw@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Clinical Psychiatric Nurse (502796).

Applications Close:—Friday, 23 January 2009.

Salary:—\$62,802–\$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term part-time shift work, working 38 hours per fortnight, commencing as soon as possible to 24 January 2010.

Location:—North West Regional Hospital.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Nurse provides leadership in all aspects of nursing care and is responsible for prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner, collaborates with staff to formulate and implement quality improvement activities consistent with best practice and consumer-focused outcomes, and supports the CNC/CNM/Team Leader in a team approach to implementing policies and procedures and practices to meet the model of care within the designated unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alden Thynne, Department of Health and Human Services, phone (03) 6430 6579, email alden.thynne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Clinical Psychologist (515556).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Child and Adolescent Service, Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Psychologist undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary framework, provides a specialist psychological assessments and treatment service to clients of the Child and Adolescent Mental Health Service, and their families in relation to mental health issues in accordance with discipline specific skills and abilities, and acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Team Leader, Department of Health and Human Services, phone (03) 6336 2867, email teamleader.camhsn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Psychologist (511064).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Alcohol and Drug (North).

Duties:—To work as part of a multi-disciplinary team to provide evidence based treatment and specialist interventions for individuals and their families who may be affected by alcohol and other drug use issues. To provide leadership and specialist psychological services for people with multiple and complex needs including concurrent alcohol or other drug and mental health issues. Practice in accordance with Government Legislation and Regulations, Primary Health Care Principles, Alcohol and Drug Service policies, Agency policies, legal requirements and professional requirements. Work collaboratively with other agencies, health professionals, community members and organisations to ensure effective service provision to people with substance use issues.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services, phone (03) 6336 5571, email anita.reimann@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Service Development Consultant (518273).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing As soon as possible for a period of 2 years.

Location:—Statewide.

Duties:—In accordance with Agency policy, directions and legal requirements provide high level advice and support to the Manager, Service Development Unit and the Alcohol and Drug Service Executive on the development and performance management of alcohol, tobacco and other drug service in Tasmania. Provision of clinical advice, expertise and support regarding service reform, quality improvement, development and enhancement of alcohol, tobacco and other drug services in Tasmania. As a member of the Alcohol and Drug Service, Service Development Unit, support and drive the implementation of change and reform across the Alcohol, Tobacco and Other Drug (ATOD) service sector in Tasmania. Project manage and support service development giving consideration to the establishment of evidence based service models, policies and guidelines, procedures and protocols, professional standards and practice and provision of strategic thinking in the development of services and workforce capacity within the ATOD sector.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Frohmader, Department of Health and Human Services, phone (03) 6214 5717, email mark.frohmader@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

SOUTHERN DISTRICT

Hobart Criminal Investigation Branch

Team Leader (002884).

Applications Close:—Friday, 23 January 2009.

Salary:—\$46,736–\$49,582 per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Supervise the activities of State Service employees and undertake administrative and clerical tasks, in particular, the timely production of transcriptions from audio tapes and DVD's of police interviews.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

Enquiries to Mr Max Patemann, District Executive Officer, Southern District, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2447, email max.patemann@police.tas.gov.au.

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties.

Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Community Fire Safety

Community Education

Community Development Officer (521489).

Applications Close:—Tuesday, 27 January 2009.

Salary:—\$64,673–\$66,669 per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time three year contract.

Location:—Hobart.

Duties:—To build community capacity to prevent, prepare for and respond to bushfires and fires in the home.

Desirable Requirements:—A recognised qualification in community development, health promotion or other relevant discipline.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Barber on (03) 6230 8641 or from www.jobs.tas.gov.au.

Enquires to Sandra Barber on (03) 6230 8641.

Applications to Tasmania Fire Service, GPO Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Office of Aboriginal Affairs

Manager (472496).

Applications Close:—Friday, 23 January 2009.

Salary:—\$86,107–\$89,246 per annum.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the Office of Aboriginal Affairs. This involves extensive consultation and liaison with Tasmania's Aboriginal community. Provide the Premier and Cabinet with broad-based advice and comment regularly on issues which impact on the State's Aboriginal population. Represent the State at national forums and be the State point of contact on Aboriginal issues.

Essential Requirements:—Aboriginality. The Commissioner has determined that this is an Aboriginal Identified Position and that it will be filled in accordance with the Ministerial Direction No 12 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

Desirable Requirements:—Tertiary qualifications or experience to an equivalent level in research and analysis.

Enquiries to Marguerite Scott, Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7096, email Marguerite.Scott@dpac.tas.gov.au.

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Capital and Facilities Services

Cafe Supervisor (322531).

Applications Close:—Friday, 23 January 2009.

Salary:—\$38,420 per annum.

Miscellaneous Workers (Public Sector) Award, Support Services Worker, Classification 3.

Fixed-term full-time As soon as possible until 18 December 2009.

Location:—South.

Duties:—Supervise the operation of a campus cafe.

Desirable Requirements:—Experience in the operation of a café, cafeteria or restaurant. Certificate in Business Management or qualification deemed equivalent. Certificate in Hospitality or qualification deemed equivalent.

Enquiries to Suzanne Davidson, Facilities Manager, Shared Services, Tasmanian Polytechnic, phone (03) 6245 8086, mobile 0400 678 027, email Suzanne.Davidson@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Capital and Facilities Services

Cleaning Supervisor (Support Services Supervisor/Specialist) (322519).

Applications Close:—Friday, 30 January 2009.

Salary:—\$37,022 per annum.

Miscellaneous Workers (Public Sector) Award, Support Services Worker, Classification 2.

Permanent full-time.

Location:—South.

Duties:—To supervise the activities of Support Services Workers (Cleaners) and/or undertake specialised duties under the Facilities Manager's direction. This may involve cleaning, grounds keeping, stores, and residential services duties.

Desirable Requirements:—To have completed a recognised training programme in the areas covered by the primary tasks. Fork lift licence. First aid certificate.

Enquiries to Suzanne Davidson, Facilities Manager, Shared Services, Tasmanian Polytechnic, phone (03)6245 8086, mobile 0400 678 027, email Suzanne.Davidson@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Client Services

Customer Services Officer—2 Vacancies (322972, 331198).

Applications Close:—Friday, 23 January 2009.

Salary:—\$41,318–\$43,922 per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time As soon as possible until 30/6/09.

Location:—North West.

Duties:—Experienced clerical level involved in maintenance of the Client Services' processes and/or maintenance of databases, and/or provision of a client focussed reception service.

Enquiries to Kath Davey, A/Team Leader, Client Services Devonport Campus, Tasmanian Polytechnic, phone (03) 6421 5524, mobile 0429 178 589, email Kath.Davey@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN POLYTECHNIC

SHARED SERVICES

*Client Services***Trainee Clerk (331209).**

Applications Close:—Friday, 23 January 2009.

Salary:—\$14,656–\$27,148 per annum.

Tasmanian State Service National Training Wage Award, Traineeship.

Fixed-term full-time As soon as possible for a 2 year period.

Location:—Burnie.

Duties:—To assist with the provision of clerical and production services for clients.

This vacancy is intended for school leavers or those who do not have a vocational qualification.

Enquiries to Mary-Anne McGinness, A/Team Leader, Client Services, Shared Services, Tasmanian Polytechnic, phone (03) 6434 5832, email Mary-Anne.McGinness@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Client Services

Information Contact Centre.

Information Officer (331181).

Applications Close:—Friday, 23 January 2009.

Salary:—\$41,318–\$43,922 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 0.5 FTE, 36.75 hours per fortnight.

Location:—North West.

Duties:—Experienced clerical level involved in the maintenance of Tasmanian Polytechnic's processes and information systems, together with the provision of a client focussed service within a call centre environment.

Desirable Requirements:—Certificate III in Customer Contact – ICT 30102, or equivalent.

Enquiries to Margaret More, A/Team Leader, Information Contact Centre, Tasmanian Polytechnic, phone (03) 6434 5842, email Margaret.More@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN POLYTECHNIC

STRATEGIC DEVELOPMENT

*Health and Aged Care***Teacher (Health Services)—3 Vacancies.**

Applications Close:—Friday, 23 January 2009.

Salary:—\$45,875–\$71,133 per annum.

Post Year 10 Teaching Staff Award, Teacher Band 1.

Vacancy No. 001375.

Fixed-term full-time As soon as possible until 23/12/09.

Location:—North.

Vacancy No. 001376.

Fixed-term full-time As soon as possible until 23/12/09.

Location:—North.

Vacancy No. 001377.

Fixed-term full-time As soon as possible until 23/12/09.

Location:—North-West.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required.

It would be beneficial for applicants to have experience in Health Services areas including but not limited to Aged Care, Community Care, Acute Care or other related fields.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Michelle Eastman, Workforce Sector Leader, Health and Aged Care, Tasmanian Polytechnic, phone (03) 6421 5522, mobile 0400 699 574, email Michelle.Eastman@tafe.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@polytechnic.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

TASMANIAN SKILLS INSTITUTE

OPERATIONS

Automotive

Teacher (Light Vehicle Mechanical) (001380).

Applications Close:—Friday, 23 January 2009.

Salary:—\$45,875–\$71,133 per annum.

Post Year 10 Teaching Staff Award, Teacher, Band 1.

Fixed-term full-time As soon as possible for 6 months.

Location:—North.

Duties:—Responsible to the designated Unit Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Simon Waters, Unit Leader, Automotive North, Tasmanian Skills Institute, mobile 0438 273 979.

Applications to Denise Collighan, Tasmanian Skills Institute, P.O. Box 1308, Launceston Tas 7250, phone (03) 6336 4244, fax (03) 6336 4333, email info@skillsinstitute.tas.edu.au. Please mark 'confidential'.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Government Finance and Accounting Branch

Specialist Financial Accountant (724132).

Applications Close:—Friday, 30 January 2009.

Salary:—\$79,834–\$83,597 per annum.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—As a senior member of the Government Finance and Accounting Branch, the occupant will:—provide specialist advice on contemporary financial management issues for Government departments, including researching and developing accounting, reporting and taxation policies, ensure the reliability and quality of budgeting, financial reporting and advice relating to the Public Account and the Finance-General Division, provide specialist advice to the Department, the Government and other agencies on accounting and reporting of public sector finances and assist with the management of the Financial Services Unit, including the professional development of staff.

As part of this role, it is important to keep abreast of developments in contemporary financial management issues and emerging trends in both the public and private sectors.

In the context of the selection criteria, to be successful in the position applicants will have a strong background in researching, analysing and synthesising financial management issues, high level verbal and written communication skills, the

ability to effectively liaise with a range of internal and external stakeholders, demonstrated ability to understand complex issues and identify possible solutions, high level accounting and financial systems skills and high level organisational and self-management skills.

Desirable Requirements:—Relevant tertiary or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Jenny Scott, Assistant Director, Government Finance and Accounting, Department of Treasury and Finance, phone (03) 6233 3758, email jenny.scott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Shareholder Policy and Markets Branch

Senior Business Analyst (724000).

Applications Close:—Friday, 30 January 2009.

Salary:—\$61,012–\$62,895 per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time as soon as possible until 31 December 2009.

Location:—Hobart.

Duties:—The Senior Business Analyst must be able to utilise their skills in a manner that enables them to actively contribute to the development and implementation of the framework for the analysis of the performance of the State's GBEs and SOCs and the establishment of appropriate governance arrangements for Government-owned businesses.

In the context of the selection criteria, to be successful in the position applicants will have the ability to understand complex issues by drawing on a range of factual information, the ability to communicate precisely and succinctly to internal and external stakeholders and demonstrated initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Jeremy Cox, Assistant Director, Shareholder Policy and Markets Branch, Department of Treasury and Finance, phone (03) 6233 7930, email jeremy.cox@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 7930, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

OFFICE OF THE TASMANIAN ECONOMIC REGULATOR

Senior Policy Analyst (724167).

Applications Close:—Friday, 30 January 2009.

Salary:—\$66,660–\$76,069 per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for a period of 6 months.

Location:—Hobart.

Duties:—In the context of the selection criteria, to be successful in the position, applicants will have broad skills and experience to enable him/her to undertake high quality research, analysis and reporting on complex issues including pricing of monopoly services and business activities undertaken by government agencies and local government authorities and monitoring of regulatory compliance.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Heather Cerutti, Assistant Director, Office of the Tasmanian Economic Regulator, Department of Treasury and Finance, phone (03) 6233 5603, email heather.cerutti@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Senior Business Analyst (724146).

Applications Close:—Friday, 30 January 2009.

Salary:—\$66,660–\$76,069 per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time until 30 September 2009.

Location:—Hobart.

Duties:—In the context of the selection criteria, to be successful in the position applicants will demonstrate the ability to understand complex issues by drawing on a range of factual information, demonstrate the ability to formulate options and present in the context of a business case, demonstrate high level written communication skills, have demonstrated experience in nurturing internal and external relationships, and facilitating co-operation and demonstrate the ability to manage own output and work effectively in a team environment.

The Senior Business Analyst may also be required to represent the Branch both on internal committees and at external meetings from time to time.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Carol Williams, Manager Business Development, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 2561, email carol.williams@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development & Tourism	Communications and Marketing Manager	L. Banks	6 months	12.01.09
Health & Human Services	Senior Program Officer - Food Safety	S. Quinn	6 Months	14.01.09
Health & Human Services	Community Options Case Manager	S. Hyland	6 months	05.01.09
Health & Human Services	Registered Nurse	C. Weatherburn	6 months	01.02.09
Health & Human Services	Kitchen Hand	C. Blackwell	6 months	05.01.09
Health & Human Services	Registered Nurse	S. Kitto	6 months	04.01.09
Health & Human Services	Registered Nurse	R. Balsley	6 months	18.01.09
Health & Human Services	Physiotherapist	J Heerey	6 months	05.01.09
Justice	Senior Inspector	P Mackin	6 months	12.01.09
Premier & Cabinet	Finance Officer	K. Dudley	6 months	12.01.09
Primary Industries & Water	Manager (Wildlife Disease Research)	X. Cui	6 months	05.01.09

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development & Tourism	Project Support Officer	J. Good	to 26 February 2010	02.02.09
Justice	Witness Assistance Officer	J Hannon	17 Months	12.01.09
Justice	Witness Assistance Officer	K Mason	17 Months	12.01.09
Primary Industries & Water	Community Education Project Officer	Y.Causon	18 Months	07.01.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development & Tourism	C. Rodger	Assistant General Manager	12.01.09
Economic Development & Tourism	E. Reid	Communications Director	15.12.08
Environment, Parks, Heritage & the Arts	S. Beams	Senior Ranger	08.01.09
Environment, Parks, Heritage & the Arts	R. Buck	Senior Ranger	08.01.09
Environment, Parks, Heritage & the Arts	T. Norris	Senior Ranger	08.01.09
Environment, Parks, Heritage & the Arts	M. Fordham	Senior Ranger	08.01.09
Health & Human Services	N. Pearson	Registered Nurse Level 2	19.01.09
Health & Human Services	D Daniels	Registered Nurse - Level 2	28.12.08
Health & Human Services	V Oakham	Clinical Nurse/Midwife (Birth & Parenting Health)	28.12.08
Infrastructure, Energy & Resources	R. Smith	Planning and Design Officer	24.12.08
Justice	M Harriss	Policy Support & research Officer	02.01.09
Justice	D Barr	Senior Inspector	24.12.08
Justice	G Lewis	Senior Inspector	24.12.08
Police & Emergency Management	J. Schofield	Manager Application Development & Support	24.12.08
Premier & Cabinet	C Axelsen	Finance Systems Coordinator	05.01.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development & Tourism	Computer Systems Officer	N. Jordan	02.01.09
Economic Development & Tourism	Coordinator Media/PR	N. Geard	21.01.09
Health & Human Services	Enrolled Nurse	F Lenck	05.01.09
Health & Human Services	Physiotherapist	K. Foot	31.12.08
Health & Human Services	Case Manager - Community Options	E House	05.01.09
Health & Human Services	Registered Nurse	S. Haywood	01.01.09
Health & Human Services	Registered Nurse	R Lea	28.12.08
Health & Human Services	Registered Nurse	K Canning	28.12.08
Health & Human Services	Senior Speech Pathologist	D Davey	09.01.09
Justice	Administrative Assistant	K. Bolch	10.12.08
Justice	Court Clerk	E. Ryan	09.01.09
Police & Emergency Management	Senior Firefighter	L. Wilson	10.01.09
Primary Industries & Water	Policy Officer	M.McKaig	14.01.09

Resignation of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Title</i>	<i>Date of Effect</i>
Treasury & Finance	D. Jones	Director, Telecommunications Infrastructure Project	09.01.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Infrastructure, Energy & Resources	Administrative officer	J Calvert	08.01.09
Justice	Librarian	M. Curtis	30.12.08

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