



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 21 JANUARY 2009

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

CONTENTS.

VACANCIES—	
Economic Development and Tourism.....	64
Health and Human Services	64
Infrastructure, Energy & Resources	83
Police and Emergency Management	84
Port Arthur Historic Site Management Authority.....	85
Premier and Cabinet	85
Primary Industries and Water	85
The Public Trustee.....	86
Treasury and Finance.....	86
SENIOR EXECUTIVE SERVICE—	
Infrastructure, Energy and Resources.....	87
Treasury and Finance.....	87
STAFF MOVEMENTS—	
Appointments.....	88
Promotions.....	89
Resignations.....	89
Retirements.....	89

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines*Government Gazette:—*

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.**Subscription or account enquiries phone (03) 6233 3148**

ECONOMIC DEVELOPMENT AND TOURISM

CORPORATE SUPPORT DIVISION

*Human Resources***Manager Client Services (424139).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$79,834–\$83,597 per annum.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Lead and manage the HR Client Services team in the development and delivery of contemporary HR management practices focussed on the effective and efficient delivery of HR client services and provide specialist, authoritative and consultative advice on complex/sensitive human resource matters and provide the primary point of contact for senior management.

Desirable Requirements:—A relevant tertiary qualification in human resource management or related discipline. A current driver's licence.

Enquiries to David Sproule for a copy of the Statement of Duties on (03) 6233 5893 or email David.Sproule@development.tas.gov.au. For further information about the position please contact Mark Jones, Human Resources Director, phone (03) 6233 5782, email Mark.Jones@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

SPORT AND RECREATION TASMANIA

*Tasmanian Institute of Sport***Head Rowing Coach (424193).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$66,660–\$76,069 per annum.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Plan, co-ordinate and manage all aspects of the Tasmanian Institute of Sport (TIS) National Training Centre programme for rowing, including the technical design and implementation of comprehensive training/competition programmes for selected high performance rowers within the national programme.

Essential Requirements:—Current Level 3 accreditation of the National Coaching Accreditation Scheme for Rowing as provided by the Australian Sports Commission or equivalent international qualifications and/or experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted at a National level:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, identification check.

Desirable Requirements:—Current driver's licence. Current First Aid Certificate. Relevant sports administration, sports coaching and/or sports medicine qualifications.

Enquiries to Claire Deavin for a copy of the Statement of Duties on (03) 6336 2037 or email Claire.Deavin@development.tas.gov.au. For further information about the position please contact Geoff Masters, Programme Manager, phone (03) 6336 2291, email Geoff.Masters@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

HEALTH AND HUMAN SERVICES

Administrative assistant (513274).

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual relief day work, hours as and when required, commencing as soon as possible until 12 January 2011.

Location:—Children and Family Services, Burnie.

Duties:—To provide a high level of administrative and clerical support within Child Health and Parenting Service (CHAPS).

Desirable Requirements:—Demonstrated proficiency in computer word processing, data processing and information retrieval utilising a range of computer software programmes. Demonstrated skills in provision of confidential, high quality receptionist and administrative support preferably with exposure to a community based service. Well developed interpersonal and communication skills with demonstrated experience in exercising initiative, judgement and discretion.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before

taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Joy Martin, Department of Health and Human Services, phone (03) 6434 6414, email joy.martin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Business Analyst (517167).

Applications Close:—Friday, 30 January 2009.

Salary:—\$65,874–\$75,280 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing as soon as possible until 31 December 2009.

Location:—Housing Tasmania, Hobart.

Duties:—As a member of the Housing Strategy and Planning, Performance and Information section, provide high level advice and project management to improve business processes and information technology, management and communication within Housing Tasmania.

Manage business analysis activities across the whole of Housing Tasmania to improve current business practices. Initiate and implement complex projects and tasks that contribute to business improvement. Provide high level advice and expertise in relation to information technology, business process reengineering, management and communication for Housing Tasmania.

Desirable Requirements:—Well developed business analysis skills including the ability to analyse business processes, and recommend and implement appropriate solutions. High level interpersonal, communication, negotiation and conflict resolution skills and an ability to represent the Department and identify and negotiate mutually acceptable solutions in situations of differing interest. High level ability and experience in managing projects, including ability to manage information system projects and business process re-engineering projects, or ability to acquire such.

Enquiries to Jo White, Department of Health and Human Services, phone (03) 6233 2964, email jo.white@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Child Protection Worker (501667).

Applications Close:—Friday, 30 January 2009.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work. Fixed term casual (as and when required) positions may also be available.

Location:—Children and Family Services, North.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email leonie.watson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Housing Development Consultant (518339).

Applications Close:—Friday, 30 January 2009.

Salary:—\$60,227–\$62,110 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—The Housing Development Consultant will be responsible to the Manager Accommodation Options for a number of planning and service development functions, including the development and monitoring of community based housing options for people supported through Human Services programme areas.

Desirable Requirements:—Demonstrated high level ability to undertake development, analysis and review functions in relation to service development initiatives for the target group. Well-developed knowledge and understanding of current issues which are impacting on supported accommodation. A demonstrated knowledge of the Building Code of Australia together with an understanding, or the ability to acquire and

understanding of the Resource Management and Planning System of Tasmania, as it applies to property management.

Enquiries to Annie Curtis, Department of Health and Human Services, phone (03) 6233 4798, email annie.curtis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Senior Client Support Officer (513323).

Applications Close:—Friday, 30 January 2009.

Salary:—\$50,816–\$56,463 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Children and Family Services, South West.

Duties:—As part of the administration team, provide direction and support for team members.

and assist with the co-ordination of client administration services within the Child.

Protection Services South West area.

Desirable Requirements:—Ability to supervise, motivate and train members of a team and the capacity to plan, organize and set priorities whilst working in an environment subject to work pressures and changes. Knowledge and understanding of Government and Department of Health and Human Services accounting and human resource procedures and legislation or the ability to quickly acquire. Well-developed research skills and the ability to interpret and analyse information and policy guidelines and recommend appropriate actions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 6230 7666, email leann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Senior Pharmacist, Transitional Care Unit (515225).

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, 38 hours per fortnight.

Location:—Royal Hobart Hospital and Campuses.

Duties:—Provide pharmaceutical care to the patients; and training, professional supervision and support to other pharmacy staff within the Royal Hobart Hospital and its campuses in relation to the co-ordination and practice of specialist clinical activities and the provision of drug information with

an emphasis on aged care, palliative care and rehabilitation medicine.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Curtis, Department of Health and Human Services, phone (03)6222 6693, email maurice.curtis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources

HR Relationship Management Team, Human Services

Change Management Consultant (518205).

Applications Close:—Friday, 30 January 2009.

Salary:—\$79,047–\$82,814 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work from as soon as possible until June 2011.

Location:—Hobart.

Duties:—Provision of HR leadership and direction in the change management process during the implementation of the reforms of Human Services in the Department of Health and Human Services.

Desirable Requirements:—Demonstrated highly developed change management skills, organisational development and leadership skills, experience and ability. Excellent strategic, conceptual and analytical skills, including an ability to understand the political, social and organisational environment, to identify relevant issues and make sound judgments and provide advice about the Human Services strategies and directions. Demonstrated extensive high level communication, negotiation, brokerage, problem solving and conflict resolution skills including demonstrated ability to negotiate complex and sensitive issues effectively with a range of stakeholders.

Enquiries to Michael Bennett, Department of Health and Human Services, phone (03) 6233 2415, email michael.bennett@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

CARE REFORM

Safety and Quality

Co-ordinator, Incident Management (516068).

Applications Close:—Friday, 30 January 2009.

Salary:—\$79,047–\$82,814 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

Duties:—The co-ordination and development of incident management within the Agency. Management of the Agency's electronic incident monitoring system. The provision of high level business support to users of the system and facilitation of system improvements that will enhance the management, monitoring and investigation of incidents, compliments and complaints with a strategic focus on quality and safety and improved service delivery.

Desirable Requirements:—Well developed knowledge and understanding of the current issues impacting on the health and human services sector, particularly those relating to incident management and quality and safety issues across the Agency. High level project management and leadership skills, with proven experience and ability in influencing, consulting, facilitating and negotiating with a range of stakeholders to achieve outcomes. High level interpersonal skills including verbal communication, mediation and conflict resolution skills, together with excellent written communication skills.

Enquiries to Dr Kelly Shaw, Department of Health and Human Services, phone (03) 6233 6420, email kelly.shaw@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

CARE REFORM

Safety and Quality

Safety and Quality Officer (518430).

Applications Close:—Friday, 30 January 2009.

Salary:—\$50,816–\$56,463 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Hobart.

Duties:—The provision of executive and project support to co-ordinate the incident management across the Agency. The co-ordination and delivery of a wide variety of activities associated with the ongoing sustainability of the Agency's electronic incident monitoring system. The provision of business support to users of the system.

Desirable Requirements:—An understanding of the current issues impacting on the health and human services sector, particularly those relating to incident management and quality and safety issues across the Agency. High level verbal and written communication skills, as well as conflict and negotiation skills with a proven ability to work with a range of stakeholders. Knowledge and understanding of project management principles with the ability to undertake research and assist in the planning and co-ordination of activities.

Enquiries to Kath Fearnley-Sander, Department of Health and Human Services, phone (03) 6233 8002, email kath.fearnleysander@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Therapy assistant (GEM) (Withdrawn) (516183).

Applications Close:—Friday, 30 January 2009.

Salary:—\$36,204–\$38,977 per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term full-time day work, commencing as possible until 22 October 2010.

Location:—Hobart.

Duties:—To assist Allied Health staff to undertake therapy programmes at the Royal Hobart Hospital Geriatric Rehabilitation wards/facilities. To exercise initiative and independent judgement in undertaking tasks under general supervision including assisting patients in the care of patients, preparation of equipment for treatment and other related tasks.

The Commissioner has determined that the person nominated for this position is to undergo a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crime involving violence, sex related offences, serious drug offences and offences involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Clinical Nurse Consultant (518532).

Applications Close:—Friday, 30 January 2009.

Salary:—\$72,136–\$77,219 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent part-time day worker, working 72 hours per fortnight.

Location:—Medicine, Ward 3R.

Duties:—Provides clinical leadership and undertakes the day to day clinical management of patients undergoing rehabilitation in an inpatient setting, in conjunction with other members of the healthcare team. To assist the Nurse Unit Manager in developing and promoting a supportive team management environment.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Lee Wallace, Department of Health and Human Services, phone (03) 6348 7094, email lee.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Rehabilitation Therapy assistant (3 Vacancies) (518543).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$36,204–\$38,977 per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time day worker.

Location:—Medical Wards, Rehabilitation Wards, Stroke Unit, Allied Health Departments.

Duties:—To assist the daily functioning of therapy services in the Rehabilitation areas. Undertake tasks under direction of therapists in the rehabilitation of patients, preparation of equipment for use in treatment and other related tasks.

Desirable Requirements:—Hold or working toward Therapy assistant Certificate or equivalent competencies and skills within hospital or therapy setting. Ability to exercise initiative, independent judgement and flexibility and carry out safe working practices whilst working under direction of multiple disciplines and therapists. Demonstrated interpersonal and communication skills (verbal and written) and the ability to establish a rapport with a wide range of people including people with a disability or acute/chronic illness.

Enquiries to Dennis Holzberger, Department of Health and Human Services, phone (03) 6348 7209, email dennis.holzberger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Medical Practitioner (Rotational) (514781).**

Applications Close:—Friday, 6 February 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Medical Practitioner in Training Level I-II (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker (with oncall). To commence as soon as possible until 19 January 2010.

Location:—Medical Services.

Duties:—Responsible for the day to day management of private and public inpatients and outpatients within the Hospital. Provide after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—A medical practitioner who holds full registration under the provisions of the Medical Practitioners Registration Act 1996 and has had a minimum of one year's post graduate experience. The entry point of the medical practitioner is determined by post graduate experience in a hospital recognised for teaching by the Australian Medical Council.

Enquiries to Donna Harris, Department of Health and Human Services, phone (03) 6426 5315, email donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Nurse Unit Manager (514679).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$77,219–\$79,045 per annum.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—Division of Medicine, Medical Ward.

Duties:—Provide leadership to the Medical Ward. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Medical Ward.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Anne Cabalzar, Department of Health and Human Services, phone (03) 6426 5263, email anne.cabalzar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Staff Specialist (Paediatrics) (514941).**

Applications Close:—Friday, 13 February 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker. To commence as soon as possible until 19 January 2010.

Location:—Division of Women's and Children's Services.

Duties:—To provide high quality specialist paediatric services to the Mersey Community Hospital within the limits of specified clinical privileges.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Donna Harris, Department of Health and Human Services, phone (03) 6426 5315, email donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Staff Specialist—Emergency Medicine (514795).**

Applications Close:—Friday, 13 February 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Fixed-term full-time day work. To commence as soon as possible until 11 January 2010.

Location:—Division of Medicine, DEM.

Duties:—Provide specialist emergency medical care to patients attending the Department of Emergency medicine at the Mersey Community Hospital. To be involved in quality improvement activities and undergraduate, post-graduate and other teaching at the Mersey Community Hospital. To participate in retrieval and support of district hospitals and rural GP's.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Donna Harris, Department of Health and Human Services, phone (03) 6426 5315, email donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Registered Nurse (502230).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker, working 48 hours per fortnight.

Location:—Nursing Services, Medical/Palliative Care.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Penny Bligh, Department of Health and Human Services, phone (03) 64306568, email penny.bligh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Registered Nurse (502216).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Nursing Services, Medicine/Palliative Care.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Penny Bligh, Department of Health and Human Services, phone (03) 6430 6568, email penny.bligh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Registered Nurse EBA (517584).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift worker.

Location:—Nursing Services, Medical/Palliative Care.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Penny Bligh, Department of Health and Human Services, phone (03) 64306568, email penny.bligh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Ward Clerk (501860).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Operating Theatre, Burnie.

Duties:—To provide an effective and efficient clerical and receptionist support service to the Operating Suite.

Desirable Requirements:—Demonstrated clerical experience with the ability to work under limited supervision maintaining strict patient confidentiality at all times. Ability to demonstrate high level interpersonal and communication skills. Experience in the use of mainframe computer systems, Microsoft Office with sound keyboard skills.

Enquiries to Bill Kerr, Department of Health and Human Services, phone (03) 6430 6650, email william.kerr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Administrative assistant (518345).

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing as soon as possible to 25 January 2011.

Location:—Beaconsfield District Health Service.

Duties:—Provide general reception duties for the Beaconsfield District Health Service (BDHS) and administrative and secretarial support to the Director of Nursing/Manager by ensuring the timely and accurate processing of various administrative and business functions.

A sound knowledge of office management principles and capacity to effectively manage the day-to-day operation of reception and the office of the Director of Nursing/Manager, well developed computer skills including the ability to efficiently operate word processing, spreadsheet, calendar, mail and database systems and a well developed oral, written communication and interpersonal skills, together with the ability to liaise with Agency staff and members of the general public.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Community Health Nurse (504709).

Applications Close:—Friday, 30 January 2009.

Salary:—\$56,230–\$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work, working 16 hours per fortnight.

Location:—George Town Hospital and Community Centre.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborate with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3620, email beth.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse (507447).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,204–\$48,420 per annum.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent part-time shift work, working 40 hours per fortnight.

Location:—Scottsdale.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before

taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Wootton, Department of Health and Human Services, phone (03) 6352 5523, email maureen.nichols@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse (506172).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,204–\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work, working 32 hours per fortnight, commencing 12 April 2009 to 10 April 2010.

Location:—Flinders Island Multi Purpose Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Bucher, Department of Health and Human Services, phone (03) 6359 2122, email sue.bucher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Nurse Unit Manager (504590).

Applications Close:—Friday, 30 January 2009.

Salary:—\$77,219–\$79,045 per annum.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—St. Helens District Hospital, St Helens, Tasmania.

Duties:—Provide leadership to the St Helens District Hospital Nursing Team, and ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the St Helens District Hospital Nursing Team.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sophie Legge, Department of Health and Human Services, phone (03) 6336 4141, email sophie.legge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (Relief) (504321).

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift worker, as and when required, commencing as soon as possible to 11 January 2011.

Location:—Deloraine.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Continence Nurse Advisor (513609).

Applications Close:—Friday, 6 February 2009.

Salary:—\$62,802–\$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 56 hours per fortnight.

Location:—North West Region.

Duties:—Do you have a special interest in people who suffer with bladder and bowel dysfunction? Do you like to work autonomously in a rural area? Then this Continence Nurse Advisor position may be just the role for you. This role requires that you have a specialist knowledge in the area of continence and can work with a wide range of health professionals to provide expert nursing care to your clients.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tess Steel, Department of Health and Human Services, phone (03) 6222 7321, email tess.steel@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Enrolled Nurse (Medication Endorsed) Relief Pos (506984).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,204–\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift worker, as and when required, commencing as soon as possible to 29 January 2011.

Location:—Devonport Community Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services, phone (03) 6421 7700, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Primary Health Wellington

Community Health Nurse, Breast Care—2 Vacancies.

Applications Close:—Friday, 30 January 2009.

Salary:—\$56,230–\$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No. 506792.

Permanent part-time day work, working 30.4 hours per fortnight (this vacancy will service the Western Shore community).

Location:—Repatriation Centre, Hobart.

Vacancy No. 516241.

Permanent part-time day work, working 32 hours per fortnight (this vacancy will service the Eastern Shore community).

Location:—Repatriation Centre, Hobart.

Duties:—The Breast Care Nurse provides a pivotal contact point for the continuity of care for people diagnosed with Breast Cancer. The position supports and co-ordinates the patient's treatment and care from diagnosis through surgery, the post-operative period and discharge from hospital to the community.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Correy, Department of Health and Human Services, phone (03) 6222 7602, email anne.correy@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Customer Service Officer (508516).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift worker working 50 hours per fortnight, Monday to Friday from 3pm, 8pm including Public Holidays.

Location:—Royal Hobart Hospital.

Duties:—The Customer Service Officer position provides clerical functions in Patient Information Management Services, which provides clerical support to clinical sites throughout the Royal Hobart Hospital. The position involves a high standard of customer focused reception skills and the co-ordination and efficiency of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

Desirable Requirements:—Demonstrated clerical experience with the ability to work within set Departmental policies and procedures. Demonstrated ability to enter data accurately and rapidly onto a computerised system with knowledge of health information systems an advantage. Demonstrated ability to set priorities and work with flexibility, speed and accuracy in a public environment with a demanding schedule.

Enquiries to Melinda Tonks, Department of Health and Human Services, phone (03) 6222 8448, email melinda.tonks@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Customer Service Officer—2 Vacancies.**

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Vacancy No. 508131.

Permanent full-time day work.

Location:—Hobart.

Vacancy No. 516399.

Fixed-term part-time shift worker, working 28 hours per fortnight, commencing as soon as possible for a period of 12 months (salary pro-rata).

Location:—Hobart.

Duties:—In a multi skilled environment, provide internal and external clients with a professional and efficient service, including switchboard, online directory and general reception duties for patients, visitors and staff of the Hospital.

Desirable Requirements:—A thorough knowledge of the operations of a large intelligent network and attendant console, or the demonstrated capacity to gain that knowledge. Sound knowledge of the communication network and support services provided by TASINET, or the ability to acquire such knowledge. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy

and confidentiality with enquiries from external and internal clients.

Enquiries to Anne Carey, Department of Health and Human Services, phone (03) 6222 7999, email anne.carey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Executive assistant (508392).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,109–\$48,920 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—This position provides a high level administrative and executive support to the Director Strategy, Planning and Performance undertaking a diverse range of projects as required. The position provides support, develops and maintains systems that facilitate safe, high quality health care service delivery.

Desirable Requirements:—The ability to prioritise and work to deadlines in a very busy work environment that encompasses a broad variety of activities. Well developed computer skills, demonstrated experience in using Internet/Intranet products, word processing, PowerPoint, spreadsheets and database computer software packages with a high level of accuracy and independence. Demonstrated ability to prepare information and implement activities as directed, as well as research skills to assist in the preparation of material.

Enquiries to Bridget Bisdee, Department of Health and Human Services, phone (03) 6222 8501, email bridget.bisdee@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Food Service Officer (Relief Pool)—3 Vacancies (507950).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$34,214–\$34,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual from as soon as possible for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Desirable Requirements:—Knowledge and experience and/or relevant TAFE qualifications in food preparation and production including a knowledge of cook-chill procedures. Understanding and experience of working in a large organisation. A knowledge

and understanding of general food handling and food hygiene regulations. Proven ability to maintain all work areas and equipment in a hygienic state. Ability to maintain a high standard of personal cleanliness and hygiene.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Hospital Aide (508628).

Applications Close:—Friday, 30 January 2009.

Salary:—\$35,421–\$35,990 per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent full-time day worker (part-time applications will be considered).

Location:—Royal Hobart Hospital.

Duties:—Maintain clean hygienic surrounding to facilitate the control of infection. Maintenance of basic ward equipment. Ensure patient confidentiality.

Desirable Requirements:—Demonstrated knowledge of the standards required to prevent infection. Demonstrated ability to communicate effectively with hospital staff and public. Ability and willingness to work as part of a team in promoting a harmonious work environment.

Enquiries to Julia Miller, Department of Health and Human Services, phone (03) 6222 8512, email julia.miller@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Radiation Therapist (514294).

Applications Close:—Friday, 30 January 2009.

Salary:—\$54,730–\$79,532 per annum.

Radiation Therapists (Public Sector) Wages Agreement 2004, Radiation Therapist, Level PO1-PO2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Carry out the planning and treatment of patients with X-rays and electrons as prescribed by a Radiation Oncologist, and associated duties including patient care, general and technical administration.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Marianne Hercus, Department of Health and Human Services, phone (03) 6222 8616, email marianne.hercus@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (518488).

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Registered Nurse position in Recovery, Day Surgery Unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gina Cook, Department of Health and Human Services, phone (03) 6222 7880, email gina.cook@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (509553).

Applications Close:—Friday, 30 January 2009.

Salary:—\$47,472–\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day work for 44 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Registered Nurse position in Day Surgery Unit Theatre.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gina Cook, Department of Health and Human Services, phone (03) 6222 7880, email gina.cook@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Registered Nurse, Introduction to Critical Care Programme (517824).**

Applications Close:—Friday, 6 February 2009.

Salary:—\$47,472–\$62,348 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term part-time shift worker (fully rotational) with a minimum of 48 hours per fortnight, commencing 1 March 2009 until 5 September 2009.

Location:—Clinical Services Medicine, Critical Care Medicine.

The Royal Hobart Hospital is conducting the above 6 month programme. Positions are available for nurses interested in undertaking this programme with excellent opportunities following the programme for career advancement within the Critical Care environment. The programme aims to: Increase participant's knowledge and skills in the nursing care of patients within the Critical Care setting. Facilitate the early detection of potential problems and prompt appropriate intervention by nursing staff caring for them. Facilitate and encourage developing a career in this specialised area of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Carl Graham, Department of Health and Human Services, phone (03) 6222 7418, email carl.graham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Tasmanian Ambulance and Health Transport Service***Ambulance Educator—2 Vacancies.**

Applications Close:—Friday, 13 February 2009.

Salary:—\$70,458 per annum.

Tasmanian Ambulance Service Award, Ambulance Educator.

Vacancy No. 516709.

Permanent full-time day work.

Location:—Tasmanian Ambulance Service, Hobart.

Vacancy No. 510676.

Permanent full-time day work.

Location:—Tasmanian Ambulance Service, Hobart.

Duties:—Research, develop and implement effective and appropriate training programmes for ambulance practitioners.

Essential Requirements:—Qualified Ambulance Officer. Current accreditation in the ALS (Advanced Life Support). Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Cathie McNamara, Department of Health and Human Services, phone (03) 62308543, email catherine.mcnamara@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Tasmanian Ambulance and Health Transport Service***Branch Station Officer—3 Vacancies.**

Applications Close:—Friday, 13 February 2009.

Salary:—\$60,879 per annum.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Vacancy No. 518053.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, Sorell.

Vacancy No. 518054.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, Sorell.

Vacancy No. 513728.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, Sorell.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew O'Brien, Department of Health and Human Services, phone (03) 62308566, email andrew.obrien@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Tasmanian Ambulance and Health Transport Service***Branch Station Officer—2 Vacancies.**

Applications Close:—Friday, 13 February 2009.

Salary:—\$60,879 per annum.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Vacancy No. 518057.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, Huonville.

Vacancy No. 518058.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, Huonville.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew O'Brien, Department of Health and Human Services, phone (03) 62308566, email andrew.obrien@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Tasmanian Ambulance and Health Transport Service

Branch Station Officer—2 Vacancies.

Applications Close:—Friday, 13 February 2009.

Salary:—\$60,879 per annum.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Vacancy No. 518059.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, New Norfolk.

Vacancy No. 518060.

Permanent full-time shift work.

Location:—Tasmanian Ambulance Service, New Norfolk.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew O'Brien, Department of Health and Human Services, phone (03) 62308566, email andrew.obrien@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Child Protection Worker (501577, 516037, 516038, 516041).

Applications Close:—Friday, 30 January 2009.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time Day work.

Location:—Children and Family Services, North West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Child and Family Health Nurse—2 Vacancies.**

Applications Close:—Friday, 30 January 2009.

Salary:—\$56,230–\$67,183 per annum.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No. 518583.

Permanent part-time day work (22.8 hours per fortnight).

Location:—Children and Family Services, North.

Vacancy No. 500902.

Fixed-term casual day work (as and when required) commencing as soon as possible until 22 January 2010.

Location:—Children and Family Services, North.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will:— provide assessment, care and support to individuals and groups, undertake all aspects of early identification and early intervention activities and participate in community development and health promotion activities.

Desirable Requirements:—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of family and child health nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Roslyn Wilson, Department of Health and Human Services, phone (03) 6336 2155, email ros.wilson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Child and Family Health Nurse (500970).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$56,230–\$67,183 per annum.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work (60.8 hours per fortnight).

Location:—Children and Family Services, Parenting Centre, South East.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will:—provide assessment, care and

support to individuals/groups, undertake all aspects of early identification and early intervention activities and participate in community development and health promotion activities.

Desirable Requirements:—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of family and child health nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beverley Thomson, Department of Health and Human Services, phone (03) 6230 7956, email beverley.thomson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Child and Family Health Nurse Nurse Home Visitor (516583).**

Applications Close:—Friday, 30 January 2009.

Salary:—\$56,230–\$67,183 per annum.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work (Permanent part-time day work may be also be available, hours by negotiation).

Location:—Children and Family Services, North West.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse Home Visitor will:—provide assessment, care and support to individuals and groups, undertake aspects of early identification and early intervention activities within the structured home visit programme.

Desirable Requirements:—Minimum of three years Post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of child and family health nursing with a focus on teen parents. ie. infant and child development including social and emotional, attachment principles, understanding of adult mental health issues especially postpartum.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Grieve, Department of Health and Human Services, phone (03) 6434 6201, email denise.grieve@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Child Protection Worker (501665).

Applications Close:—Friday, 30 January 2009.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Children and Family Services, South East.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counseling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bruce Kemp, Department of Health and Human Services, phone (03) 6230 7755, email bruce.kemp@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Client Support Officer (501495).

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Children and Family Services, North West.

Duties:—In a multi skilled environment, provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of Child and Family Services.

Desirable Requirements:—A high level of communication and interpersonal skills, with the ability to maintain a calm, efficient manner during sensitive and demanding situations. Demonstrated capacity to exercise initiative and discretion in a team environment. Demonstrated ability to undertake computer related tasks including word processing, spreadsheets and databases.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Client Support Officer (501469).

Applications Close:—Friday, 30 January 2009.

Salary:—\$40,815–\$43,348 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:—Children and Family Services, South East.

Duties:—In a multi skilled environment, provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of Child and Family Services.

Desirable Requirements:—A high level of communication and interpersonal skills, with the ability to maintain a calm, efficient manner during sensitive and demanding situations. Demonstrated capacity to exercise initiative and discretion in a team environment. Demonstrated ability to undertake computer related tasks including word processing, spreadsheets and databases.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew Porter, Department of Health and Human Services, phone (03) 6230 7867, email andrew.porter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Senior Information Officer (513745).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,109–\$48,920 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Children and Family Services, North West.

Duties:—To supervise and co-ordinate all activities associated with records management, ensuring an efficient and effective operation, in accordance with established guidelines and procedures.

Desirable Requirements:—Demonstrated knowledge of and experience in records management preferably in the operation of a large, complex and comprehensive records system. Demonstrated ability to supervise staff, identify and deliver training, and to co-ordinate and prioritise workload of the Unit. Sound knowledge of and experience in records management and the proven ability to apply such knowledge.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Support Worker—(Multiple vacancies—fixed term and casual)—2 Vacancies.

Applications Close:—Friday, 30 January 2009.

Salary:—\$36,204–\$38,977 per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Vacancy No. 513373 (2 Vacancies).

Fixed-term part-time day work (30 hours perfortnight) commencing as soon as possible until 27 November 2009.

Location:—Children and Family Services, North.

Vacancy No. 517957.

Fixed-term casual day work (as and when required) commencing as soon as possible until 01 November 2010.

Location:—Children and Family Services, North.

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Desirable Requirements:—A good knowledge of the tasks performed by Child and Family Services or the ability to quickly acquire that knowledge. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure and change and maintain a high level of confidentiality. Good written, verbal and interpersonal skills including conflict resolution and negotiation skills.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Davey, Department of Health and Human Services, phone (03) 6336 2376, email michelle.davey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Team Leader, Response (501697).

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Children and Family Services (CHAPS), North West.

Duties:—To co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection programme.

Desirable Requirements:—Significant post graduate experience in a relevant field. A demonstrated ability to provide supervision, leadership and direction to field staff. A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution. A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Asset Development Officer (500013).

Applications Close:—Friday, 30 January 2009.

Salary:—\$65,874–\$75,280 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—Manage capital projects, develop asset plans and analyse future development opportunities within a public housing portfolio.

Desirable Requirements:—Well developed and proven project management skills and experience within an asset development environment and undertake complex project management with a range of stakeholders. A detailed understanding of building codes and practices as well as the Resource Management and Planning System of Tasmania and other legislation as it applies to property development. Competent economic and financial analysis skills with demonstrated ability to interpret and analyse information, legislation and policy directions and to decide or recommend appropriate action.

Enquiries to Gordon McCrossen, Department of Health and Human Services, phone (03) 6233 2589, email gordon.mccrossen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Systems Establishment and Reform Implementation Unit

Senior Project Consultant (518508).

Applications Close:—Friday, 6 February 2009.

Salary:—\$79,047–\$82,814 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work commencing 09 February 2009 until 08 February 2011.

Location:—Systems Establishment and Reform Implementation Unit, Hobart.

Duties:—As a member of the Reform Unit, work with the CAF Information Management (IM) Team, to effectively manage information related projects. Provide a high level of project management leadership and support for the successful implementation of IM projects arising from the reform agenda managed by the Systems Establishment and Reform Unit.

Desirable Requirements:—Extensive experience in the successful establishment and management of information management projects in complex environments. Broad understanding of the complex environment of health and human services delivery, government services and the impact this environment has on the provision of effective information management solutions. High-level interpersonal, communication, negotiation and conflict resolution skills including the ability to identify and negotiate mutually acceptable solutions in situations of differing interest.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nagy Wassif, Department of Health and Human Services, phone (03) 6233 4927, mobile 0439 010 900, email nagy.wassif@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Youth Justice Services

Training Officer (513522).

Applications Close:—Friday, 30 January 2009.

Salary:—\$50,816–\$56,463 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Ashley Youth Detention Centre, Deloraine.

Duties:—Responsible for the development, implementation and evaluation of staff training and professional development activities that support the service and operational requirements of ashley Youth Detention Centre.

Desirable Requirements:—Understanding of staff training and development issues within youth justice systems and in particular within a detention centre environment and a demonstrated commitment to the provision of excellent client service through staff training and professional development. Sound understanding of and experience in the design, implementation and evaluation of training and professional development programmes. Demonstrated ability to market staff training and development options to AYDC Centre staff, Divisional and Agency management.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bill Smith, Department of Health and Human Services, phone (03) 6362 2311, email bill.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Youth Justice Services

Youth Worker (AYDC)—3 Vacancies.

Applications Close:—Friday, 6 February 2009.

Salary:—\$40,815–\$47,054 pro rata.

Residential Care Workers Agreement 1998, Class 1-2 ashley.

Vacancy No. 513577.

Permanent part-time shift work, working 40 hours per fortnight.

Location:—Ashley Youth Centre, Deloraine.

Vacancy No. 513573.

Permanent full-time shift work.

Location:—Ashley Youth Centre, Deloraine.

Vacancy No. 513899.

Fixed-term casual relief shift work, hours as and when required, commencing 1 March 2009 until 28 February 2010.

Location:—Ashley Youth Centre, Deloraine.

Duties:—Provide and maintain a safe and secure environment that enhances the well being of young people within a custodial setting.

As part of an interdisciplinary team, participate in the development and implementation of programmes and activities for young people in custody that meet case management outcomes consistent with a restorative justice framework.

Desirable Requirements:—Demonstrated understanding of adolescent development issues including the ability to identify factors contributing to youth offending. Ability to provide high quality supervision of young people in custody across a range of situations, including indoor and outdoor locations at ashley Youth Detention Centre and in the community. Proven ability to develop and implement programmes, services and activities as detailed in case plans that meet the developmental needs of young people in custody for rehabilitation, education, recreation and vocational training. Demonstrated understanding of casework principles for young people in custody and the ability to translate this into practice.

Essential Requirements:—Physical fitness, medical suitability and psychological characteristics appropriate for custodial duties.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ralph Beck, Department of Health and Human Services, phone (03) 6362 2311, email ralph.beck@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Alcohol and Drug Services

Executive Officer (517986).

Applications Close:—Friday, 30 January 2009.

Salary:—\$60,227–\$62,110 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work, commencing 2 March until 7 January 2011.

Location:—St Johns Park, New Town.

Duties:—In accordance with Agency policy, directions and legal requirements, the Executive Officer provides high-level administrative advice and support to the Service Development and Workforce Development Unit within Alcohol and Drug Services. Perform project management and associated support activities for individual projects. Provide support in the areas of workforce planning and development, human resources and governance systems. Provide high level administrative support with change management to facilitate implementation of strategic plans and direction, national and state policies and quality and safety strategies.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Frohmader, Department of Health and Human Services, phone (03) 6230 7800, email mark.frohmader@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Alcohol and Drug Services

Workforce Development Consultant (Allied Health) (518513).

Applications Close:—Friday, 6 February 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—As part of the Workforce Development Team, Alcohol and Drug Services (ADS), provide leadership and strategic thinking in the development of workforce capacity within the alcohol, tobacco and other drug ATOD sector and contribute to agency wide initiatives that promote workforce development and maintain national links in respect to workforce agendas. Works in close collaboration with other ADS workforce development positions to ensure the co-ordination, development and delivery of alcohol and drug workforce development and education activities across the ATOD sector

statewide. This role will have a focus on providing direction and support for the development of the allied health workforce within the ATOD service sector in Tasmania. Develops and delivers evidence based clinical professional development activities that address mandatory and core knowledge and skill acquisition for clinical ADS staff. Develop and deliver professional development activities that extend specialist clinical knowledge and advanced psycho-therapeutic skills across the ATOD service sector.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Frohmader, Department of Health and Human Services, phone (03) 6214 5717, email mark.frohmader@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Alcohol and Drug Services

Workforce Development Consultant (Nursing) (517286).

Applications Close:—Friday, 6 February 2009.

Salary:—\$72,136–\$77,219 per annum.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—As a member of the Workforce Development Team, Alcohol and Drug Services (ADS), provide leadership and strategic thinking in the development of workforce capacity within the alcohol, tobacco and other drug (ATOD) sector and contribute to agency wide initiatives that promote workforce development and maintain national links in respect to workforce agendas. This role will have a focus on providing direction and support for the development of the nursing workforce within the ATOD service sector in Tasmania. Support and drive the implementation of change and reform across the alcohol, tobacco and other drug (ATOD) service sector in Tasmania. Manage and support workforce and programme development projects giving consideration to the establishment of evidence based service models, policies and guidelines, procedures and protocols, professional standards and practice.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Frohmader, Department of Health and Human Services, phone (03) 6214 5717, email mark.frohmader@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

EN, Medication Endorsed (513421).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,204–\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work, working 48 hours per fortnight, commencing 15 February 2009 to 26 December 2009.

Location:—North West Regional Hospital, Spencer Clinic Inpatient Unit.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Enrolled Nurse delivers a high standard of direct and indirect nursing care within the scope of practice for Enrolled Nurses to the consumers of mental health services under the direction and supervision of a Registered Nurse and participates in the development and implementation of Individual Service Plans by collaborating with the patients, families and other health care team members and assist in the assessment and evaluation of problems and outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alden Thynne, Department of Health and Human Services, phone (03) 6430 6579, email alden.thynne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Regional Cessation Co-ordinator (518075).

Applications Close:—Friday, 6 February 2009.

Salary:—\$71,562–\$72,245 per annum.

Nurses (TPS) Award, Clinical Nurse Specialist.

Permanent full-time day work.

Location:—Alcohol and Drug Service North-West.

Duties:—In accordance with Primary Health Care principles, Alcohol and Drug Service policies, Agency policies, legal requirements and professional competencies, the Regional Cessation Co-ordinator, Alcohol and Drug, provides clinical leadership in all aspects of nursing care within the practice setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gwyneth Fullard, Department of Health and Human Services, phone (03) 6214 5719, email gwyneth.fullard@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Senior Project Officer Workforce Development (515967).

Applications Close:—Friday, 6 February 2009.

Salary:—\$65,874–\$75,280 per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—St Johns Park, New Town.

Duties:—As part of the Professional Services Unit and in accordance with the Mental Health Services Strategic Plan, National Mental Health Workforce Standards, Agency policy, legal requirements and relevant professional competencies, the Project Officer, Workforce Development will work in close collaboration with other Mental Health Services (MHS) workforce development positions to ensure the co-ordination, development and delivery of mental health workforce activities across MHS state wide. Undertake projects related to statewide workforce development within Mental Health Services Strategic Plan.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ellen Cross, Department of Health and Human Services, phone (03) 6230 7942, email ellen.cross@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Forensic Mental Health Services

Community Forensic Mental Health Services

Occupational Therapist (512551).

Applications Close:—Friday, 30 January 2009.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Southern Region.

Duties:—In accordance with primary health care principles, Agency policy and direction, legal requirements and professional competencies, undertake the delivery of quality patient and client care services, based on best practice principles and within a collaborative and multidisciplinary framework.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Executive assistant (371010).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,736–\$49,582 per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—The occupant of this position is required to provide high level executive assistance and administrative support to the Manager, Registration and Licensing Branch. The occupant will also provide administrative support on a broader level within the Branch.

Enquiries to Richard Fowler, Executive assistant, Department of Infrastructure, Energy and Resources, phone 6233 5288, email richard.fowler@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

Crossing Guards

School Crossing Patrol Officer, George Town (904010).

Applications Close:—Friday, 30 January 2009.

Salary:—\$37,370 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 15 hours per fortnight.

Location:—George Town.

Duties:—To assist school children and other pedestrians to cross roads near schools in locations where provision of a Patrol Officer is warranted under Departmental guidelines.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences and Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Current drivers licence.

Possession of a current First Aid Certificate.

Enquiries to David McIntee, Road Safety Consultant, Department of Infrastructure, Energy and Resources, phone (03) 6233 2115, email david.mcintee@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2060, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Industrial Minerals and Land Management

Mine Liaison and Leasing Officer (370992).

Applications Close:—Friday, 30 January 2009.

Salary:—\$65,774–\$71,831 per annum.

Tasmanian State Service Award, Professional Stream, Band 2.

Permanent full-time 73.5 hour per fortnight.

Location:—Rosny Park.

Duties:—Contribute directly to the development and implementation of the Government's mining, quarrying, rehabilitation and mining heritage policies and strategies aimed at improving productivity in Tasmanian industry by optimal use of the State's mineral resources. Maintain liaison with the major mines and quarries.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Desirable Requirements:—Degree or diploma in mining engineering, a field of geoscience or environmental science.

Experience with earth moving operations and working with and managing sub contractors. A current driver's licence.

Enquiries to Brett Stewart, Senior Mine Leasing and Liaison Officer, Department of Infrastructure, Energy and Resources, phone (03) 6233 8356, email brett.stewart@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Community Fire Safety

Community Education

Community Development Officer (Readvertised) (521489).

Applications Close:—Monday, 2 February 2009.

Salary:—\$64,673–\$66,669 per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time two year contract.

Location:—Hobart.

Duties:—To build community capacity to prevent, prepare for and respond to bushfires and fires in the home.

Desirable Requirements:—Experience in the aged care or disability sector.

Understanding of research and policy in relation to bushfire risk, prevention and preparedness in Tasmania.

A recognised qualification in community development, health promotion or other relevant discipline.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Barber on (03) 6230 8641 or from www.jobs.tas.gov.au.

Enquires to Sandra Barber on (03) 6230 8641.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Community Fire Safety

Community Education

Community Development Officer (Withdrawn) (521489).

Applications Close:—Friday, 30 January 2009.

WITHDRAWN

Salary:—\$64,673–\$66,669 per annum.
Tasmanian State Service Award, General Stream 5.
Fixed-term full-time three year contract.

Location:—Hobart.

Duties:—To build community capacity, prevent, prepare for and respond to bushfires and fires in the home.

Desirable Requirements:—A recognised qualification in community development, health promotion or other relevant discipline.

To be considered for an interview, an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Barber on (03) 6230 8641 or from www.jobs.tas.gov.au.

Enquires to Sandra Barber on (03) 6230 8641.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@tfs.tas.gov.au.

**PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY**

ADMINISTRATION

Executive Projects Co-ordinator (EPC210109).

Applications Close:—Monday, 2 February 2009.

Salary:—\$61,012 per annum.

Port Arthur Historic Site Staff Agreement 2004, Administration Stream, Level 7.

Permanent full-time.

Location:—Port Arthur.

Duties:—To support the Chief Executive Officer and the PAHSMA Executive by the provision of high level administrative support and to investigate, report and monitor complex and/or sensitive matters including co-ordination and preparation of reports, briefings, correspondence and submissions.

Desirable Requirements:—Tertiary qualification in a relevant discipline or equivalent experience.

Enquiries to Stephen Large, Chief Executive Officer, Port Arthur Historic Site Management Authority, Port Arthur, phone (03) 6251 2300, fax (03) 6251 2322, mobile 0419 388 791, email stephen.large@portarthur.org.au.

Applications to Jane Bale, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, Port Arthur, phone (03) 6251 2357, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Office of Aboriginal Affairs

Senior Policy Analyst (000372).

Applications Close:—Friday, 30 January 2009.

Salary:—\$66,660–\$76,069 per annum.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Research, analyse, develop, implement and review complex policies. Provide the Manager (Office of Aboriginal Affairs) with broad-based advice and comment from a Government-wide perspective.

Essential Requirements:—Aboriginality. The Commissioner has determined that this is an Aboriginal Identified Position and

that it will be filled in accordance with the Ministerial Direction No 12 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

Desirable Requirements:—Tertiary qualifications or experience to an equivalent level in areas related to relevant policy disciplines.

Enquiries to Laurette Thorp, Manager, Office of Aboriginal Affairs, Department of Premier and Cabinet, phone (03) 6232 7079, email Laurette.Thorp@dpac.tas.gov.au.

Applications to Melanie Nugent, Executive assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

Office of the Valuer General

Assistant Valuer (702845).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,736–\$49,582 per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Ulverstone.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—Under the guidance of a qualified valuer assist in a range of statutory valuations as required under the provisions of the Valuation of Land Act 2001 and assist with quality assurance checking of valuations on a statewide basis working to set timeframes. With the supervision of a qualified valuer assist with client valuation and compulsory acquisition valuations across Tasmania. assist the provision of cost effective and revenue generating valuation services.

Desirable Requirements:—Currently enrolled and undertaking a Degree in Business Studies (or similar) majoring in property valuations. A current motor vehicle driver's licence. Working experience in statutory rating valuations and compulsory property acquisition valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Nadine Cleary, phone (03) 6233 2440, email nadine.cleary@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

STRATEGIC POLICY

Policy

Freedom of Information Officer (702954).

Applications Close:—Friday, 30 January 2009.

Salary:—\$51,504–\$57,221 per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time from as soon as possible for 6 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been

advertised as full-time, DPIW may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s. Pro rata salary is based on the above full-time rates.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—To provide direct support to the Department's Freedom of Information (FOI) Programme, with a focus on timely and efficient processing of FOI requests.

Desirable Requirements:—A relevant university degree.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Kirsten Crombie, phone (03) 6233 4031, email kirsten.crombie@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au.

THE PUBLIC TRUSTEE

TRUSTEE SERVICES

Trust Officer (790193).

Applications Close:—Friday, 30 January 2009.

Salary:—\$46,736–\$49,582 per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Manage a basic estate and trust administration caseload in a timely and efficient manner, exercise a formal discretion in relation to the management of trusts and estates and engage in proactive client service and relationship building.

Enquiries to Carole Whitehead, Acting Southern Branch Manager, The Public Trustee, G.P.O. Box 1565, Hobart, 7001, phone 6233 7605, email cwhitehead@publictrustee.tas.gov.au.

Applications to Venita Holland, Human Resource Officer, The Public Trustee, 116 Murray Street, Hobart, Tas 7000, phone 6233 7706, email vholland@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian community. Further information about our services is available at www.publictrustee.tas.gov.au.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Finance and Administration Branch

Budget Officer (723378).

Applications Close:—Friday, 30 January 2009.

Salary:—\$51,504–\$57,221 pro rata.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 29.4 hours per week.

Location:—Hobart.

Duties:—The key function of this position is to co-ordinate the provision of budget information to enable Treasury to meet its corporate and whole-of-government accounting and reporting requirements.

In the context of the selection criteria, to be successful in the position applicants will possess:—knowledge of budgetary and financial management systems, the capacity to organise, schedule and deliver output with a stakeholder focus and good spread-sheeting skills.

Desirable Requirements:—Relevant tertiary qualifications or progress thereto is desirable.

Enquiries to Michael Richmond, Management Accountant, Finance and Administration Branch, Department of Treasury and Finance, phone (03) 6233 6501, email michael.richmond@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Human Resources Branch

Payroll and Recruitment Team Leader (724147).

Applications Close:—Friday, 30 January 2009.

Salary:—\$61,012–\$62,895 per annum.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the payroll, personnel and recruitment functions of the Human Resources Branch including the direction and performance management of staff and providing assistance with issues arising from day to day operations and HRM systems.

Co-ordinate the high level checking for both functions, investigate and resolve complex problems and transactions, and ensure the integrity of data processing.

In the context of the selection criteria, to be successful in the position applicants will have:—sound working knowledge and understanding of computerised pay/personnel systems and automated workflows, team leadership skills and the ability to manage a small group of staff as well as contribute to the continued development of the HR Branch and demonstrated ability to establish excellent client relationships and to respond effectively to their needs.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Joy Crane, assistant Director, Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 4896, email joy.crane@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

Computer Systems Officer (724148).

Applications Close:—Friday, 6 February 2009.

Salary:—\$41,318–\$53,412 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer Level 1 (A and C Level 3-5).

Permanent full-time.

Location:—Hobart.

Duties:—The Infrastructure Support Unit is seeking a staff

member who has a broad range of technical competencies and possesses the flexibility to undertake a wide range of technical and system support tasks relating to the Department's IT systems infrastructure.

In the context of the selection criteria, to be successful in the position applicants will:—enjoy dealing with and helping other people, have an analytical mind and have an aptitude for solving technical problems, be able to manage multiple tasks at once and set sensible priorities for these tasks and enjoy working with information and communication technology.

Enquiries to Luke Jones, Senior Computer Systems Officer, Information Systems Branch, Department of Treasury and Finance, phone (03) 6233 4820, email luke.jones@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

Senior Computer Systems Officer (723833).

Applications Close:—Friday, 6 February 2009.

Salary:—\$57,221–\$62,895 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer, Level 2 (A and C Level 6-7).

Permanent full-time.

Location:—Hobart.

Duties:—The Infrastructure Support Unit is seeking a staff member who has excellent customer service skills and a broad range of technical competencies and possesses the flexibility to undertake a wide range of technical and system administration tasks relating to the Department's IT systems infrastructure and provide advanced IT support functions for end users.

The role will appeal to IT professionals who enjoy a variety of challenges in their job, seek customer interaction and prefer a small team environment.

In the context of the selection criteria, to be successful in the position applicants will have:—good communications skills to enable effective communications with clients, strong customer service skills that will provide high quality support for stakeholders at all levels within the department, sound contemporary technical skills in IT technologies used within the department, demonstrated initiative and is driven to achieve branch related outcomes and good personal organisational and work prioritisation skills.

Desirable Requirements:—Relevant qualifications or progress thereto is desirable.

Enquiries to Luke Jones, Senior Computer Systems Officer, Information Systems Branch, Department of Treasury and Finance, phone (03) 6233 4820, email luke.jones@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Tasmanian Government Senior Executive Service

INFRASTRUCTURE, ENERGY AND RESOURCES

PRIVATE FORESTS TASMANIA

Chief Executive Officer (163990).

Applications Close:—Wednesday, 11 February 2009.

Salary:—\$114,167–\$125,584 per annum.

Senior Executive, Level 2.

Senior Executive full-time contract for 5 years.

Location:—Hobart.

Duties:—The position, in consultation with the Private Forests Tasmania Board is the principal source of authoritative advice to the Minister, Secretary, and Government on all issues affecting private forests. The position will also be required to exercise the statutory responsibilities of the Private Forest Act (1994).

To provide leadership, strategic policy and planing direction, communication expertise and marketing for the future development of the private forest resource in Tasmania which is consistent with sound forest land management practices.

Desirable Requirements:—Current drivers licence. It is highly desirable that the incumbent has senior management skills. Background and understanding of the Tasmanian forest industry would be highly regarded. Appropriate tertiary qualifications in a relevant discipline.

Enquiries to Bob Rutherford, Deputy Secretary, Energy and Resources, Department of Infrastructure, Energy and Resources, phone (03) 6233 8677, email bob.rutherford@dier.tas.gov.au.

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

PREMIER AND CABINET

TASMANIAN CLIMATE CHANGE OFFICE

Deputy Director (001543).

Applications Close:—Friday, 30 January 2009.

Salary:—\$96,798–\$106,478 per annum.

Senior Executive, Level 1.

Senior Executive.

Location:—Hobart.

Duties:—Within a broad strategic framework, lead the development of the Government's climate change strategy. Provide informed authoritative advice to the Premier, Ministers and the Government in the development of whole-of-government policy on climate change. Work with business, industry and the community to identify economic opportunities and drive innovation. Build capacity across Government to recognise and respond to the policy and planning challenges of climate change.

Desirable Requirements:—Relevant tertiary qualifications or demonstration of an equivalent level of skills.

Enquiries to Wendy Spencer, A/Executive Director, Climate Change Office, Department of Premier and Cabinet, phone (03) 6270 5505, email Wendy.Spencer@dpac.tas.gov.au.

Applications to Melanie Nugent, Executive assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobartmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	Y. Shen	6 months	22.01.09
Health & Human Services	House Services Assistant	P. Burgess	6 months	19.01.09
Health & Human Services	Specialist Pharmacist - Critical Care	M Downey	6 months	13.01.09
Health & Human Services	Physiotherapist	T Effeny	6 months	12.01.09
Health & Human Services	Registered Nurse	J. Bloor	6 months	11.01.09
Health & Human Services	Enrolled Nurse	L. del Valle	6 months	11.01.09
Health & Human Services	Physiotherapist	K. Summers	6 months	13.01.09
Health & Human Services	Asset Clerk	A. Maguire	6 months	19.01.09
Health & Human Services	Registered Nurse Level 3	A. Edwards	6 months	12.01.09
Health & Human Services	Specialist Medical Practitioner	H. Harris	6 months	11.12.08
Health & Human Services	Rehabilitation Nurse	J. Evans	6 months	05.01.09
Health & Human Services	Registered Nurse Level 1	K. Stewart	6 months	19.01.09
Health & Human Services	Dental Officer	F. Kalesh	6 months	15.12.08
Health & Human Services	House Services Assistant	J. Richards	6 months	13.01.09
Health & Human Services	Enrolled Nurse	A. Mayne	6 months	12.01.09
Health & Human Services	Administrative Officer	T.Davies	6 months	19.01.09
Health & Human Services	ADON/Manager Clinical Performance	R. Watkinson	6 months	27.01.09
Health & Human Services	Regional Cessation Coordinator	S. Wyper	6 months	27.01.09
Infrastructure, Energy & Resources	Graduate Policy Officer	K. Snowball	6 months	13.01.09
Police & Emergency Management	Records Officer	J. Broughton	6 months	19.01.09
Police & Emergency Management	Clerical Support Officer	S. Nikolai	6 months	12.01.09
Police & Emergency Management	District Executive Officer	C. Wright	6 months	02.02.09
Police & Emergency Management	Computer Systems Officer	D. Dacy	6 months	16.02.09
Premier & Cabinet	Executive Officer	N. Beard	6 months	05.01.09
Premier & Cabinet	Assistant Parliamentary Counsel	C. Bendzulla	6 Months	12.01.09
Primary Industries & Water	Specialist Research Officer (Statistical and Technical)	J. Simpson	6 months	14.01.09
Primary Industries & Water	Fisheries Monitoring Officer	D.Edwards	6 months	19.01.09
Primary Industries & Water	Graduate Policy Officer	D. Allingham	6 months	13.01.09
Primary Industries & Water	Web Publishing Officer	P. Wood	6 months	04.02.09
Port Arthur Historic Site Management Authority	Conservation Manager	J Lyngcoln	1 month	21.01.09

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Police & Emergency Management	Appliance Fabrication Technician	S. Newitt	18 months	14.01.09
Treasury & Finance	Client Services Officer	C. Geard	17 months	02.02.09

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Title</i>	<i>Date of Appointment</i>	<i>Duration</i>
Primary Industries & Water	H.Williams	Director (Policy and Projects)	09.01.09	5 years

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	A. Ross	Regional Program Coordinator	13.01.09
Health & Human Services	A. Mayo	Principal Officer - Legislation	17.12.08
Health & Human Services	H. Lees	Continence Nurse Advisor	12.01.09
Health & Human Services	J. Sparks	Registered Nurse Level 2	18.01.09
Health & Human Services	D. Wood	Community Nurse	14.12.08
Health & Human Services	D. Solomon	Community Mental Health Nurse	12.01.09
Health & Human Services	R. Ballard	Project Support Officer	16.01.09
Health & Human Services	G. Clifford	Manager Alcohol and Drug Services South	12.01.09
Health & Human Services	J. Strang	Administrative Support Officer	12.12.08
Infrastructure, Energy & Resources	D. Sondergeld	Manager Northern Operations	12.01.09
Police & Emergency Management	P. Beechey	Station Officer	05.01.09
Premier & Cabinet	P. Wright	Finance Manager	12.01.09
Treasury & Finance	A. Hawkes	Senior Policy Analyst	14.01.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Business Analyst	C.Frith	09.01.09
Health & Human Services	Information Resources Officer	K.Morgan	09.01.09
Health & Human Services	Senior Policy Analyst	J Towns	09.01.09
Health & Human Services	Client Support Officer	J. Bain	23.12.08
Health & Human Services	Pay Personnel Officer	R.Maxwell	09.10.08
Health & Human Services	Dental Officer	A.Du Bois	12.12.08
Health & Human Services	Customer Service Officer	D. Watkins	12.01.09
Health & Human Services	Home Help	J. Dixon	15.01.09
Health & Human Services	Physiotherapist	A. Gordon	15.01.09
Health & Human Services	Home Help	M. Marchant	16.01.09
Health & Human Services	Business Analyst/Account	L. Wakefield	10.01.09
Police & Emergency Management	Team Leader	C. Matuschka	16.01.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Pharmacist	J.Benjamin	31.12.08
Health & Human Services	House Services Assistant	M. Clark	31.12.08
Health & Human Services	Medical Scientist	J.Begent	12.12.08
Health & Human Services	Health Promotion Coordinator	J. Von See	14.01.09

Retirement of Officers

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Health Promotions Coordinator	J. Von See	14.01.09
Port Arthur Historic Site Management Authority	General Labourer	G Nichols	05.12.08

Disclaimer.

Products and services advertised in this publication are not endorsed by the State of Tasmania and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.