



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

You can trust us with every step of your super



55



Keeping it going



Getting it right

50



40



Stay on track



Get growing

30



20



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Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette:—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

CORPORATE SERVICES

Facility Services

Canteen Assistant (966621, 966246, 9677293 Vacancies).

Applications Close:—Friday, 16 November 2012.

Salary:—\$36,511 – \$45,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 60 hours per fortnight and Permanent part-time 36 hours per fortnight and Permanent part-time 32 hours per fortnight.

Location:—Clarence Campus, Cafeteria.

Maintain and deliver the school canteen services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to John Lamp, Department of Education, phone (03) 6233 9405, email *john.lamp@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

Manager Sustainability Learning Centre (965221).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher (Non Teaching) Band 2, Level 3.

Fixed-term full-time From 1 January 2013 to 31 December 2013.

Location:—Sustainability Learning Centre.

Co-ordinate the day to day operations of the Sustainability Learning Centre and facilitate liaison between the partners operating from the centre. Manage the operation of CSIRO Education in Tasmania.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A degree in Science and/or equivalent experience. A current driver's licence.

Enquiries to Denise Devitt, Department of Education, phone (03) 6233 4594, email *denise.devitt@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

FURTHER EDUCATION AND TRAINING

Tasmanian Academy
Claremont College

Advanced Skills Teacher, Claremont College (202580).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time from 29 January 2013.

Location:—Claremont College.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Elizabeth Bourke, Department of Education, phone (03) 6249 6828, email elizabeth.bourke@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Norwood Primary School

Education Facility Attendant, Norwood Primary School—(2 Vacancies).

Applications Close:—Friday, 16 November 2012.

Salary:—\$37,063 – \$56,002 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant Level 1-3.

Vacancy No. 305493.

Permanent full-time up to 80 hours per fortnight.
Location:—Norwood Primary School.

Vacancy No. 961656.

Permanent part-time up to 33 hours per fortnight.
Location:—Norwood Primary School.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ann Howard, Department of Education, phone (03) 6344 2533, email ann.howard@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7083, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ringarooma Primary School

School Executive Officer, Ringarooma Primary School (305672).

Applications Close:—Friday, 16 November 2012.

Salary:—\$59,343 – \$68,634 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time up to 73.5 hours per fortnight, 42 weeks per year from 1 January 2013.

Location:—Ringarooma Primary School.

Description of Role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Duncan Walker, Department of Education, phone (03) 6353 2271, email duncan.walker@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7083, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Trevallyn Primary School

Assistant Principal, Trevallyn Primary School (964294).

Applications Close:—Friday, 16 November 2012.

Salary:—\$102,052 p.a.

Teaching Service (TPS) Award, Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Trevallyn Primary School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Cheryl McFadzean, Department of Education, phone (03) 63319657, email cheryl.mcfadzean@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au. Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Devonport High School

Advanced Skills Teacher, Devonport High School (201144).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher Band 2 Level 3.

Permanent full-time from 4 February 2013.

Location:—Devonport High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Roger Eadie, Department of Education, phone (03) 6424 9461, email roger.eadie@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

King Island District High School

Teacher Assistant, King Island District High School (300321).

Applications Close:—Friday, 16 November 2012.

Salary:—\$46,823 – \$50,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 12 hours per fortnight for up to 40 weeks per year.

Location:—King Island District High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Sue Taylor, Department of Education, phone (03) 6462 1366, email sue.taylor@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Advanced Skills Teacher, Mountain Heights School— 2 Vacancies.

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher Band 2 Level 3.

Vacancy No. 200288, 200289.

Permanent full-time from 4 February 2013.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ann Walker, Department of Education, phone (03) 6471 1977, email ann.walker@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Cosgrove High School

Advanced Skills Teacher, Cosgrove High School (202714).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time from 4 February 2013.

Location:—Cosgrove High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Michael Park, Department of Education, phone (03) 6271 1110, email michael.park@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Kingston High School

Principal, Kingston High School (204605).

Applications Close:—Friday, 16 November 2012.

Salary:—\$120,654 p.a.

Teaching Service (TPS) Award, Principal, Band 3, Level 6.

Permanent full-time from 1 January 2013.

Location:—Kingston High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Advanced Skills Teacher, Montrose Bay High School (203084).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,185 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time from 4 February 2013.

Location:—Montrose Bay High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Melissa Arnol, Department of Education, phone (03) 6273 1677, email melissa.arnol@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LINC TASMANIA

LINCs and Library Services

Scottsdale LINC

LINC Operations Co-ordinator (965224).

Applications Close:—Friday, 16 November 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time from as soon as possible.

Location:—Scottsdale LINC.

To co-ordinate the day-to-day operations of assigned services and programs and supervise the work of associated staff.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant diploma or post-secondary level qualifications.

Enquiries to Doug Fingland, Department of Education, phone (03) 6352 2477, email doug.fingland@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINCs and Library Services

Regional Services and Support

Literacy Co-ordinator: New Norfolk (700558).

Applications Close:—Friday, 16 November 2012.

Salary:—\$77,536 – \$89,072 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Permanent part-time 58.80 hours per fortnight, from as soon as possible.

Location:—New Norfolk Library.

Develop, implement, monitor and evaluate strategies to support adult and family literacy in Tasmanian communities, in consultation with LINC staff and community stakeholders.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications. A current driver's licence.

Enquiries to Jan Stoessiger, Department of Education, phone (03) 6233 7918, email jan.stoessiger@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

Team Leader, Revenue (510841).

Applications Close:—Friday, 16 November 2012.

Salary:—\$70,260 – \$73,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Patient Accounts, Royal Hobart Hospital.

Duties:—Provide leadership and management to a team of staff, ensuring the delivery of efficient financial services to the Agency. Work with key stakeholders to maximize Agency revenue and to assist with the management of the Agency's financial resources.

Enquiries to David Bromfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7937, email david.bromfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Co-ordinator Information and Systems (517652).

Applications Close:—Friday, 16 November 2012.

Salary:—\$91,208 – \$97,466 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—D,H and CS, Housing Tasmania, Hobart.

Duties:—As a member of Compliance and Corporate Support, with the broad direction of the Manager, be responsible for the co-ordination of Housing Tasmania's information management and business systems solutions.

A critical function of this position is to initiate, develop and implement complex projects and business activities relating to Housing Tasmania's information systems.

Oversee Housing Tasmania's information and systems including: project management, system upgrades, change management, information business processes, and data extracting, reporting and analysis.

Manage the development, analysis, integration and business processes associated with Housing Tasmania's information systems. Initiate and implement projects and tasks that contribute to business improvement.

Selection criteria includes:—Clearly demonstrated high level project management skills and experience, in particular, the ability to manage and implement complex projects.

Highly developed management skills including a demonstrated ability to manage financial, human and physical resources and to monitor effectiveness and efficiency and apply contemporary management techniques.

A well-developed understanding of information systems utilised by Housing Tasmania and a high level of knowledge of the tasks performed by Housing Tasmania, or experience in a similar field of activity.

Enquiries to Steve Gray, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4836, email steve.gray@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Asset Management

Contracts and Projects Officer (500732).

Applications Close:—Friday, 16 November 2012.

Salary:—\$76,648 – \$88,261 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream Band 6.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Provide high level policy advice and analysis and develop strategies to optimise maintenance and hotel services contracting for Departmental buildings with particular reference to contract effectiveness, administrative and operational efficiency and reducing costs. Continuously improve the performance and management of facility-related contracts, including common-use maintenance, fire services, lifts, mechanical and hotel services. Contribute to Asset Management Services outcomes by providing high level advice and expertise in performance-based contract management. Manage construction and minor building works projects as required.

Enquiries to Wayne Eastley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6847, email wayne.eastley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Allied Health Professional (515897).

Applications Close:—Friday, 16 November 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work (part-time hours may be considered by negotiation) commencing 26 November 2012 until 25 January 2013.

Location:—SMHS- Older Persons Mental Health Team, Burnie.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional will:

Undertake the delivery of quality care to clients of the Older Persons Mental Health Service, based on best practice principles and within a collaborative and multidisciplinary framework.

Provide a specialist assessment and treatment service to clients of Older Persons Mental Health Services and their families or carers.

Promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Desirable Requirements:—A current Drivers licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers or Registered with the Occupational Therapy Board of Australia or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robb Tait, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 4003, email robb.tait@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Cleaner (Casual) (516431).

Applications Close:—Friday, 16 November 2012.

Salary:—\$38,286 – \$41,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual day work (as and when required) commencing As soon as possible for a period of 12 months.

Location:—SMHS, Secure Mental Health Unit, Hobart.

Duties:—Perform cleaning duties to maintain the Wilfred Lopes Centre in a hygienic, safe and presentable state.

Participate in the development and revision of organisational documentation and policies and procedures.

Participate and contribute to a learning environment, through continuing education, training and professional development.

Selection criteria includes:—Previous experience or formal training in cleaning in a hospital environment.

Knowledge of the safe handling of chemicals, occupational health and safety responsibilities and codes of practice.

Awareness of, and familiarity with equipment currently used in the commercial cleaning industry.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Roy Loh, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8109, email roy.loh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Community Mental Health Nurse (502831).

Applications Close:—Friday, 30 November 2012.

Salary:—\$61,739 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4 CH FCH.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Adult Community Mental Health Services, Devonport.

Please note that access to the Grade 4 salary range \$70 558 – \$74 620 is subject to successful application for progression to Grade 4.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Community Nurse:—Provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles.

Works within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients.

Supports and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stephen Hayes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7663, email stephen.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Community Mental Health Nurse, Casual (519272).

Applications Close:—Friday, 16 November 2012.

Salary:—\$61,739 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4 CH FCH.

Fixed-term casual working as and when required, commencing As soon as possible for a period of 12 Months.

Location:—Adult Community Mental Health Services, North West.

Please note that access to the Grade 4 salary range \$70 558 – \$74 620 is subject to successful application for progression to Grade 4.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Community Nurse:—Provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles.

Works within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients.

Supports and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Daniel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6434, email alexandra.daniel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Senior Clinical Psychologist (515892).

Applications Close:—Friday, 16 November 2012.

Salary:—\$86,033 – \$95,154 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Fixed-term full-time day work (part-time hours may possibly be considered by negotiation) commencing As soon as possible until 18 September 2013.

Location:—Statewide and Mental Health Services, North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist will:—Assist the Principal Psychologist to ensure the quality of clinical Psychology services within the Adult Community area through the implementation of the model of professional supervision, and participation in the ongoing development of the region's clinical program.

Takes a lead role in ongoing service development and intersectoral liaison.

Provide a specialist Psychology assessment, treatment and secondary consultation for clients of Adult Community Mental Health Service utilising evidence-based best practice principles.

Provide assertive case management for clients of Adult Community Mental Health Services within a collaborative and multi-disciplinary framework.

Desirable Requirements:—A current drivers licence.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Enrolled Nurse (504414).

Applications Close:—Friday, 16 November 2012.

Salary:—\$49,236 – \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Permanent part-time shift worker (fully rotational), working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston General Hospital.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Registered as a Medication Endorsed Enrolled Nurse with the Tasmanian Board of the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Department of Health and Human Services and Tasmanian Health Organisations, mobile (03) 6348 7392, email scott.rigby@dhhs.tas.gov.au.

Please complete the online application form or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Home Care Worker (506330).

Applications Close:—Friday, 16 November 2012.

Salary:—\$41,625 – \$42,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day work, working 16 hours per fortnight, commencing 3 February 2013 to 30 June 2013. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Bucher, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5522, email sue.bucher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Registered Nurse (3 Vacancies).

Applications Close:—Friday, 16 November 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 503893.

Permanent part-time day work, working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Launceston General Hospital.

Vacancy No. 513647.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Launceston General Hospital.

Vacancy No. 503905.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Launceston General Hospital.

Please Note: Access to the Grade 4 salary range \$70,558 – \$ 74,620 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals. This position is for an Operating Room Nurse and must have at least 18 months of current operating room experience and have experience in at least two of the following: instrument, circulating, anaesthetic and recovery nursing.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ross Mace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7626, email rsmace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Registered Nurse (506107).

Applications Close:—Friday, 16 November 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift work, from 13 December 2012 to 24 July 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—George Town Hospital and Community Centre.

Please note that access to the Grade 4 salary range \$70,558 – \$ 74,620 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karyn Parker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6380 3620, email karyn.parker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Registered Nurse (514514).

Applications Close:—Friday, 16 November 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker, working 48 hours per fortnight, for a period of 12 months.

Location:—Mersey Community Hospital.

Please note that access to the Grade 4 salary range \$70 558 – \$74 620 is subject to successful application for progression to Grade 4.

Duties:—Tasmanian Health Organisation-North West is seeking to recruit a Grade 3 registered nurse who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment.

As a Registered Nurse, you will ensure the provision of quality nursing care to patients within the Emergency Department of the Mersey Community Hospital, Latrobe. You will be passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Your work environment will be a brand new state-of-the-art 20 bed Department of Emergency Medicine that includes a short stay ward, dedicated paediatric area, six acute beds and two well-equipped resuscitation bays. Additionally, a 'Fast Track' system ensures that eligible patients are managed promptly assisting with the overall patient flow through the department.

Your excellent communication and interpersonal skills will ensure that patients, their families and other health clinicians, are kept informed and respond appropriately for the benefit of the patient.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. Hours are negotiable for the successful applicant.

To discuss your application and learn more about what this career opportunity, please contact Lynn Sims, Nurse Unit Manager, Department of Emergency Medicine on (03) 6426 5303 or email lynn.sims@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Senior Physiotherapist, Rehabilitation (502066).

Applications Close:—Friday, 30 November 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day worker 76 hours per fortnight.

Location:—North West Regional Hospital.

Tasmanian Health Organisation-North West is seeking to recruit a Senior Physiotherapist who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment.

The role will co-ordinate and provide experience and leadership to the Physiotherapy Rehabilitation team at North West Regional Hospital and across the region as well as providing a consultancy service to other physiotherapy staff in the area of rehabilitation. Within the dynamic multidisciplinary team, the role will help direct the clinical delivery, provide leadership and direction, set standards, evaluate performance and interpret policy applicable to the Physiotherapy Rehabilitation Service.

Your excellent communication and interpersonal skills will ensure that patients, their families and other health clinicians, are kept informed and respond appropriately for the benefit of the patient.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. To discuss your application and learn more about this career opportunity, please contact Noel McRoberts on (03) 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you have current AHPRA Registration and you have addressed the selection criteria.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Noel McRoberts, Manager, Physiotherapy Services, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6608, mobile 0458 346 664, email noel.mcroberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Nurse Unit Manager, CSD (518661).

Applications Close:—Friday, 16 November 2012.

Salary:—\$82,923 – \$88,794 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—The Tasmanian Health Organisation, North West (THO, North West) has an exciting opportunity for a dynamic individual to join the team at North West Regional Hospital (NWRH) in the role of Nurse Unit Central Sterilising Department (CSD).

The role will provide leadership to the CSD, NWRH and be responsible for the efficient and effective provision of sterilising services, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework.

The successful applicant of the role will manage the co-ordination of: overall sterilising services; projects and research to evaluate processes and outcomes; and is responsible for managing the allocated human, material and financial resources for service delivery in the CSD.

To be successful in this role you will possess a comprehensive knowledge and experience in contemporary nursing management practice, including, clinical governance and standards, combined with a profound understanding of the ethics and legislation will assist you to successfully manage the facility and ensure a high standard of patient care is maintained throughout.

Leadership is a key component of this role and you will be expected to demonstrate the capability to provide a clear sense of direction, whilst inspiring a positive attitude. Working as

part of a dynamic multidisciplinary team you will be able to establish productive networks with individuals at all levels and disciplines. High level communication and interpersonal skills are required to co-ordinate and evaluate situations to make sound rational decisions in a demanding environment. You will have a strong business focus whilst ensuring best standards with available resources.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. Hours are negotiable for the successful applicant.

To discuss your application and learn more about this career opportunity, please contact Hayley Elmer on (03) 6430 6503 or email hayley.elmer@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Nurse Unit Manager-Diabetes Centre (502295).

Applications Close:—Friday, 16 November 2012.

Salary:—\$82,923 – \$88,794 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—The Tasmanian Health Organisation, North West (THO, North West) has an exciting opportunity for a dynamic individual to join the team at North West Regional Hospital (NWRH) in the role of Nurse Unit Manager Diabetes Centre. The Diabetes Centre has a number of services to meet the needs of its rural regional community including; type 1, complex type 2, insulin pump therapy, paediatrics, diabetes in pregnancy, endocrinology and High Risk Foot clinics.

The role will provide leadership to the NADC accredited Tertiary Diabetes Centre, THO-North West and be responsible for the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and research functions with the Diabetes Centre. The team including diabetes educators, specialist diabetes dietitian, podiatrist and psychologist, and administration support. You will also work in closely with the endocrinologist, paediatrician, nurse practitioner and obstetrician.

The successful applicant of the role will manage the co-ordination of: overall patient care; projects and research to evaluate processes and clinical outcomes; and is responsible for managing the allocated human, material and financial resources for service delivery in the Diabetes Centre.

To be successful in this role you will possess a comprehensive knowledge and experience in contemporary nursing management practice, including, clinical governance and standards, combined with a profound understanding of the ethics and legislation will assist you to successfully manage the facility and ensure a high standard of patient care is maintained throughout.

Leadership is a key component of this role and you will be expected to demonstrate the capability to provide a clear sense of direction, whilst inspiring a positive attitude. Working as part of a dynamic multidisciplinary team you will be able to establish productive networks with individuals at all levels and disciplines. High level communication and interpersonal skills are required to co-ordinate and evaluate situations to make sound rational decisions in a demanding environment. You will have a strong business focus whilst ensuring best care outcomes for patients with available resources.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. Hours are negotiable for the successful applicant.

To discuss your application and learn more about this career opportunity, please contact Hayley Elmer on (03) 6430 6503 or email hayley.elmer@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Relevant post graduate qualifications; in management and/or diabetes education and management.

Endorsed as a Credentialed Diabetes Educator [CDE].

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Educator (518832).

Applications Close:—Friday, 23 November 2012.

Salary:—\$79,310 – \$84,784 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day worker, working 48 hours per fortnight.

Location:—Acute Older Persons Unit, Royal Hobart Hospital.

Duties:—This position is a rare opportunity for a motivated and experienced clinician to advance his or her career in older person's nursing. As the Royal Hobart Hospital embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Practice Development Unit – Nursing and Midwifery, will provide opportunities to research and engage in Practice Development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Evelyn Larcombe, Department of Health and Human Services and Tasmanian Health Organisations, phone (02) 6222 8285, email evelyn.larcombe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Educator (518832).

Applications Close:—Friday, 23 November 2012.

Salary:—\$79,310 – \$84,784 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term part-time day worker, working 64 hours per fortnight; commencing as soon as possible until 31 October 2014.

Location:—Neonatal and Paediatric Intensive Care Unit, Royal Hobart Hospital.

Duties:—This position is a rare opportunity for a motivated and experienced clinician to advance his or her career in neonatal and paediatric intensive care nursing. As RHH embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Practice Development Unit, Nursing and Midwifery, will provide opportunities to research and engage in Practice Development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Evelyn Larcombe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8285, email evelyn.larcombe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medical Scientist (515073).

Applications Close:—Friday, 23 November 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day worker (with on call), working 60.8 hours per fortnight, commencing as soon as possible until 7 October 2013.

Location:—Pathology Services, Royal Hobart Hospital.

Duties:—Implement molecular biological techniques in an increasing number of applications to improve the rapid diagnosis of infectious and genetic diseases in Tasmania. Diagnostic services will be delivered through the development or adaptation of innovative technologies.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Jan Williamson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8912, email jan.williamson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Radiographer (2 Vacancies).

Applications Close:—Friday, 16 November 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 510140.

Permanent full-time shift work, working 76 hours per fortnight.

Location:—Department of Medical Imaging, Royal Hobart Hospital.

Vacancy No. 510137.

Fixed-term full-time and part-time shift work (multiple vacancies), working up to 76 hours per fortnight commencing as soon as possible until 25 November 2015.

Location:—Department of Medical Imaging, Royal Hobart Hospital.

Duties:—The radiographer is responsible for the use of ionising and non-ionising radiation to provide images of the highest diagnostic value. They are responsible for patient welfare and standard of care received, by using imaging equipment and associated accessories safely, avoiding causing hazards to themselves, other staff, patients and equipment.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Mr Shane Morgan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Senior Physiotherapist, Lymphoedema Services (521143).

Applications Close:—Friday, 23 November 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Physiotherapy Unit, Royal Hobart Hospital.

Duties:—Are you interested in providing front-line health services for a chronic condition that effects up to 50% of survivors of some cancers?.

Do you have the skills, experience or potential to provide contemporary evidence-based physiotherapy services to patients with Lymphoedema and other oedema conditions, as part of a multidisciplinary team at the Royal Hobart Hospital, the largest public teaching hospital in Tasmania? Are you interested in further training and/or improving your skills in this specialised area of clinical physiotherapy practice? If so, this is the opportunity for you.

As part of the physiotherapy Women's and Children's Team, the successful applicant will meet all of the selection criteria for this position (as outlined in the attached Statement of Duties) and will possess strong skills or potential in contemporary clinical practice, teaching and training, team work and quality improvement.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Senior Physiotherapist Cardiorespiratory (Cystic Fibrosis) (515941).

Applications Close:—Friday, 16 November 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight. Commencing as soon as possible until 1 November 2013.

Location:—Physiotherapy Unit, Royal Hobart Hospital.

Duties:—Are you an experienced physiotherapist with a demonstrated passion for cardiorespiratory physiotherapy and Cystic Fibrosis?.

If so, an exciting opportunity awaits you to work as part of a committed multidisciplinary clinical team within Physiotherapy Services at the Royal Hobart Hospital and the Tasmanian Adult Cystic Fibrosis Unit. This important role provides the opportunity to deliver holistic cardiorespiratory physiotherapy as part of two dynamic and innovative clinical teams. Successful applicants will possess strong skills and/or potential in team work, leadership, clinical supervision and quality improvement.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Staff Specialist Cardiology (508738).

Applications Close:—Friday, 16 November 2012.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Department of Cardiology, Royal Hobart Hospital.

Duties:—The Department of Cardiology is a co-operative integrated Department incorporating the Coronary Care Unit, Cardiac Catheter Suite and Cardiology Ward. All staff specialists are required to undertake a full clinical load equal to that of the other staff specialists, and work within a portfolio of non-clinical work such as research, education and other required areas of work. The appointee is responsible to the Head of Unit, Cardiology for the provision of clinical and non-clinical work. The position is for a permanent staff specialist in Cardiology.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

Enquiries to Dr Paul MacIntyre, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8620, email paul.macintyre@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Traffic Control Officer (372514).

Applications Close:—Friday, 16 November 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Monitor the performance of road network conditions using transport management systems such as CCTV, SCATS, STREAMS and provide radio traffic reports.

Administration and configuration of control and monitoring systems.

Identify and respond to traffic flow problems.

Identify, prioritise and manage faults and take appropriate action to resolve or mitigate the fault (including in-field work), this will include resolution of the fault or escalation as appropriate.

Manage incidents (unexpected and planned).

Liaise with other staff and stakeholders to manage systems, address issue and faults.

Provide reporting on road safety projects and transport management systems.

Perform a wide range of other traffic engineering, field investigations and electronics duties.

Essential Requirements:—A Diploma in electronics from a recognised TAFE institution, or a related discipline.

A current drivers licence.

Desirable Requirements:—Previous experience in traffic engineering, management of road networks or control and monitoring systems.

Associate Diploma or Advanced Diploma in a related discipline.

Enquiries to Mike Smith, Traffic Systems Engineer, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart TAS 7000, phone (03) 6233 2002, email Mike.Smith@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Audit and Investigation Officer (356410).

Applications Close:—Friday, 16 November 2012.

Salary:—\$71,148 – \$74,405 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hour per fortnight.

Location:—Rosny.

Duties:—Assist the Administrator of Occupational Licensing

in the performance of functions under the Occupational Licensing Act 2005 including the management and conduct of performance reviews of occupational licensing practitioners and contractors, permit authorities and councils. Carry out investigations, support prosecutions and promote compliance with the Acts.

Essential Requirements:—A current Tasmanian Drivers Licence.

Enquiries to Robert Steedman, Manager Occupational Licensing, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 7869, email robert.steedman@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jenny Ratcliffe on (03) 6233 3819.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Office Manager (001138).

Applications Close:—Friday, 16 November 2012.

Salary:—\$68,742 – \$71,890 p.a.

Salary Range.

Contract Position Full-time, Term of Government.

Location:—Hobart.

Duties:—Provide a high level of executive, administrative and organisational support within the office of the Minister including providing an efficient secretarial service, managing information systems and ensuring an efficient flow of information to and from the office, researching and co-ordinating background notes and briefings.

Enquiries to Debra Rees, Head of Office, Office of Minister Cassy O'Connor, Department of Premier and Cabinet, phone (03) 6233 0801, email Debra.Rees@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

HERITAGE TASMANIA

Research Officer (706888).

Applications Close:—Friday, 16 November 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time from As soon as possible for 12 months.

Location:—Hobart or Launceston.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Support the Registration Manager to deliver the Registration Program in an effective and efficient way by implementing registration processes, conducting assessments in accordance with the requirements of the Historic Cultural Heritage Act 1995 and assist the Director to fulfil the broader business objectives of Heritage Tasmania.

Provide research and advisory services to Heritage Tasmania and through it to the State Government and the Tasmanian Heritage Council. Undertake project work that furthers the identification, protection, understanding and conservation of Tasmania's historic heritage, with a primary focus on researching nominations to the Heritage Register.

Desirable Requirements:—A graduate qualification relevant to the duties such as in, Architecture, Archaeology, Cultural Heritage, Engineering, Environmental Studies, Geography, History or Planning or other disciplines of relevance to the Statement of Duties.

Experience and skills in the effective use of a range of IT applications relevant to the role, including Microsoft Office, mapping and data base applications. Current knowledge of historical resources and repositories in Tasmania.

A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to David Scott, Department of Primary Industries, Parks, Water and Environment, phone (03) 6233 2037, email david.scott@heritage.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dppipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Office of the Valuer-General

Valuer (706915).

Applications Close:—Friday, 30 November 2012.

Salary:—\$52,869 – \$86,050 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide property valuation and consultative advice to the Valuer-General and stakeholders on a State wide basis.

Essential Requirements:—Band 1: A Degree in Business Studies (or similar), majoring in property valuations. A current motor vehicle driver's licence.

Band 2: Meet the necessary qualifications to practise as a Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

Desirable Requirements:—Band 1: Working experience in statutory rating valuations and compulsory property acquisition valuations.

Band 2: A Degree in Business Studies (or similar), majoring in property valuations. Working experience in statutory rating valuations and compulsory property acquisition valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Julie Avery, phone (03) 6233 3891, email julie.avery@dppipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dppipwe.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Liquor and Gaming Branch

Principal Compliance Officer (724173).

Applications Close:—Friday, 23 November 2012.

Salary:—\$77,536 – \$89,072 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—This position is responsible for providing high level advice and reports on the regulation and administration of terrestrial and internet wagering. In doing so, the holder of this position is required to develop and maintain effective processes to approve and monitor the operation of wagering (under delegation); to prepare correspondence and submissions on wagering issues and (with guidance from the Director) to represent the Branch and the Tasmanian Gaming Commission from time to time at various forums.

In the context of the selection criteria, to be successful in the position applicants will have:—very strong analytical skills, with experience in providing policy advice in an operational setting; very good communication and negotiation skills, with an ability to liaise effectively with both internal and external stakeholders and the ability to achieve high standards of quality and improved business efficiencies.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug and alcohol related offences, crimes involving dishonesty, serious traffic offences and identification check for finger prints, palm prints, photograph and credit check.

Enquiries to Adrian Christian, Director, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 3266, email adrian.christian@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Customer Services Officer	A. Jessup	6 months	30.08.12
Education	Canteen Supervisor	K. Blair	6 months	10.10.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Harkness	6 months	28.10.12
Health & Human Services & Tasmanian Health Organisations	Professional Officer - Allied Health	L. Rocher	6 months	06.11.12
Health & Human Services & Tasmanian Health Organisations	Pay/Personnel Officer	D. Ramirez	6 months	05.11.12
Health & Human Services & Tasmanian Health Organisations	Storeperson - Food Services	A. Burnett	6 months	12.11.12
Health & Human Services & Tasmanian Health Organisations	Community Options Case Manager	N. Reynolds	6 months	07.11.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Malone	6 months	29.10.12
Health & Human Services & Tasmanian Health Organisations	Pay/Personnel Officer	V. Hack	6 months	05.11.12
Health & Human Services & Tasmanian Health Organisations	Cook	D. Riley	6 months	12.11.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Hill	6 months	29.10.12
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	A. Tennant	6 months	17.10.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	W. Thomas	6 months	11.11.12
Health & Human Services & Tasmanian Health Organisations	Dental Technician	A. Tinoco	6 months	17.10.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Witt	6 months	28.10.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Bellchambers	6 months	28.10.12
Infrastructure, Energy & Resources	Transport Inspector	A. Fitzpatrick	6 months	29.10.12
Infrastructure, Energy & Resources	Transport Inspector	B. Spencer	6 months	29.10.12
Police & Emergency Management	Manager, OH&ES	D. Wilkinson	6 months	29.10.12
Primary Industries, Parks, Water & Environment	Client Services Chemist	S. Smith	6 months	12.11.12
Primary Industries, Parks, Water & Environment	Visitor Services Officer	E. Curtis	Nil	29.10.12

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Treasury & Finance	Principal Budget Analyst	N. Foster	19 months	01.11.12

Extension or Renewal of Fixed-term Appointments Beyond 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	J. Kreusser	14.11.2011 - 15.04.2013	14.11.12

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	A. Walker	Principal	24.09.12
Education	A. Rathbone	Advanced Skills Teacher	25.10.12
Health & Human Services & Tasmanian Health Organisations	K. Fogarty	Executive Assistant	01.11.12
Police & Emergency Management	V. Males	Station Officer	24.10.12
Primary Industries, Parks, Water & Environment	M. Davies	Senior Technical Officer (Nutrients)	08.11.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Principal	A. Druce	21.09.12
Education	Education Facility Attendant	L. Leach	30.08.12
Education	Pathway Planning Officer	E. Newton	20.08.12
Education	Teacher	K. Grant	07.08.12
Education	Clerk	L. Evans	12.08.12
Health & Human Services & Tasmanian Health Organisations	DHHS Employee	R. Andrew	31.10.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse - Medication Endorsed	C. Schindler	29.10.12
Health & Human Services & Tasmanian Health Organisations	Senior Physiotherapist	D. Foster	30.10.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Maher	10.09.12
Justice	Child Protection Legal Practitioner	T. Dwyer	02.11.12
Primary Industries, Parks, Water & Environment	Manager (Information Management)	F. Preston	07.11.12

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Assistant Principal	K. Manion	17.07.12
Education	Teacher	L. Normington	17.10.12
Education	Education Facility Attendant	K. van den Berg	22.08.12
Education	Principal	H. Gourley	14.09.12
Education	Library Technician	S. Gorjup	02.07.12
Education	Education Facility Attendant	A. Freeman	13.07.12
Education	Teacher	A. Clark	29.08.12
Education	Manager	R. Dalton	18.07.12
Health & Human Services & Tasmanian Health Organisations	Senior Radiation Therapist	F. Fam	02.11.12
Health & Human Services & Tasmanian Health Organisations	Home Care Worker	G. Spikins	01.11.12
Justice	Industry Supervisor	J. Dearden	02.11.12
Primary Industries, Parks, Water & Environment	Policy Analyst	M. Yarnall	25.10.12
Tasmanian Skills Institute	Teacher	R. Gottschalk	24.09.12

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