



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



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Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

HEALTH AND HUMAN SERVICES

FINANCE AND BUSINESS PERFORMANCE

HR Systems Consultant (515350).

Applications Close:—Friday, 30 March 2012.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a senior member of the HR Systems area manage, co-ordinate, initiate, influence and undertake activities and service improvements to continuously improve the quality and effectiveness of HR Systems for the Agency. Provide advice and support to the Statewide Manager Payroll Services, monitor performance within the Unit, undertake business process change, reconciliation and audit functions and develop and initiate strategies to ensure the consistency, accuracy and timeliness of Payroll Services processes and procedures throughout the Agency.

Selection Criteria includes:—Demonstrated knowledge of and experience in contemporary human resource management issues and the ability to interpret and accurately apply conditions of service legislation, awards and agreements. Demonstrated knowledge and experience of quality improvement systems and principles and the use of computerised human resource systems and technology in the enhancement and continuous

improvement of workflows and processes in a HR transaction processing environment. Proven ability to manage and co-ordinate projects and initiatives and provide leadership in change management processes. Well developed conceptual and analytical skills with the demonstrated capacity to use initiative, creativity, adaptability and flexibility to identify possible solutions to specified and non routine issues and problems.

Enquiries to Jim Waugh, Department of Health and Human Services, phone (03) 6236 5803, email **jim.waugh@dhhs.tas.gov.au**.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Specialist Assessment and Intervention Practitioner (519746).

Applications Close:—Friday, 30 March 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months (part-time hours may be considered by negotiation).

Location:—Housing Tasmania, South.

Duties:—Provide professional psycho-social assessment and intensive case co-ordination for Housing Tasmania clients with multiple and complex housing and support needs, and whose tenancies are at risk, in accordance with Housing Tasmania's service delivery policies, principles and standards.

Selection criteria includes:—Demonstrated considerable experience and completion of a degree in a relevant allied health profession; and the ability to exercise independent professional judgement to respond to complex and multiple client issues.

Demonstrated competence in professional practice including psycho-social assessment, case work and intensive co-ordination and ability to make well-informed decisions and recommendations to match services to clients needs.

Sound knowledge and understanding of the social, organisational and political environment in particular the issues impacting on the sector with an understanding of the Human Services group, services provided by Housing Tasmania and other relevant service providers and referral options, or the ability to acquire such understanding.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following area—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Liz Murray, Department of Health and Human Services, phone (03) 6233 3649, email **liz.murray@dhhs.tas.gov.au**.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

PIMS Clerk (514495).

Applications Close:—Friday, 30 March 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 45.6 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—If you are an energetic person who pays attention to detail then we would like to hear from you!

The North West Area Health Service is seeking to recruit an enthusiastic and motivated person with excellent communication and interpersonal skills. As a part of the Patient Information Management Services (PIMS) you will be responsible for the provision of a customer focused telephone and general reception service to the Medical Records Department.

An important aspect of this role is the ability to be flexible and work autonomously to maintain an effective and timely service. Attention to detail will be an indispensable attribute to successfully fulfil this role, as a key component of your duties will be retrieving data from the patient information management system, entering data into the patient information system, maintaining patients' medical records and filing documentation. Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

The successful applicant will have demonstrated knowledge of administration procedures within the healthcare and hospital system as well as application of skills in the use of electronic information systems and the Microsoft suite.

Ongoing professional development may be required to fulfil this role.

For more information or to discuss your application today please contact Allyson Clark on 6426 5656 or email allyson.clark@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Senior Physiotherapist (514471).

Applications Close:—Friday, 13 April 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—We are seeking to recruit an enthusiastic and motivated Senior Physiotherapist to provide an efficient and effective evidence based Acute, Orthopaedic and Surgical Physiotherapy Service to the population of the Mersey Community Hospital within the North West Area Health Service.

Reporting to the Manager of Physiotherapy Services, you will be responsible for the provision of in-patient services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Other duties will include assisting the Manager in providing a safe and effective service through, planning, delivery, quality improvement and research activities.

You will benefit from working within a professional and collegial team and will enjoy access to a vibrant integrated service that is well resourced. Based in Tasmania's Cradle Coast region, you will be surrounded by some of Australia's most breathtaking mountains, National Parks and pristine beaches. If you enjoy the outdoors, adventure will be on your doorstep! This is an outstanding opportunity to advance your career in one of the most liveable parts of Australia.

We will offer you excellent remuneration and access to salary packaging. You may also be eligible for relocation and accommodation assistance and you will have access to professional development opportunities.

Interested applicants are invited to learn more about the position by contacting Noel McRoberts on 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Communication Support Officer (501987).

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift worker, working 60 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Are you enthusiastic, customer focused and committed to providing professional service? This could be the career opportunity you are looking for.

The North West Area Health Service is seeking an enthusiastic and professional individual for the role of Communications Support Officer located at North West Regional Hospital in Burnie. We are seeking applicants with highly developed communication, interpersonal and organisational skills. You will work within a multi-skilled environment to provide an efficient, effective, confidential and courteous service through the Switchboard, Main Reception and Department of Emergency Medicine Reception.

The primary duties of this role are to control and direct all telephone calls, provide a front line reception services, answer all patient, staff and public enquiries and refer enquiries to the correct departmental personnel. You will assist with general administration duties such as co-ordination of meeting room and government vehicle bookings, receiving and receipting of petty cash. In addition, you may be required to interview patients and complete relevant administrative procedures related to admission to the Department of Emergency Medicine.

The successful applicant will have demonstrated skills in the use of programs within Microsoft Office and thorough knowledge of and skills relevant to communication network information and support services. You will exhibit the knowledge of or capacity to acquire knowledge of hospital procedures relating to emergencies and various codes of practice.

Demonstrated capacity to use initiative and problems solving skills to communicate effectively at all levels and handle sensitive situations with diplomacy and confidentiality are key attributes required to successfully fulfil this role.

For more information or to discuss your career in hospital administration opportunity today, please contact Andrew Groves on 6430 6615/0419 973 006 or email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Cook (501954).

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work, working 60 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—

North West Area Health Service is seeking to recruit an experienced, well disciplined and enthusiastic cook. This is a fantastic opportunity that exists within our Food Services team at North West Regional Hospital.

Your primary responsibility will be to follow strict daily production requirements for the preparation, cooking, weighing and portioning of food for patients, staff and delivered meals recipients across the area.

The successful applicant will have previous experience in cooking operations together with relevant trade qualifications in cookery and demonstrated knowledge of food hygiene practices.

Your high level communication and interpersonal skills will assist you to work effectively as part of a team to resolve issues as they arise and be adaptable to change in the work environment. You will have the demonstrated ability to prioritise your daily work output.

To find out more information or to discuss your application please contact Andrew Groves today on 6430 6615/0419 973 006 or email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Domestic Services Officer, Relief (501982).

Applications Close:—Friday, 30 March 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift worker.

Location:—North West Regional Hospital.

Duties:—

The North West Area Health Service is seeking to recruit a motivated Domestic Services Officer to provide casual relief cleaning services at the North West Regional Hospital.

The ideal candidate will be able to use and control various items of industrial cleaning equipment, safely and efficiently and possess a working knowledge in the use of cleaning chemicals or the ability to acquire such knowledge.

You will have an awareness of universal precautions and all infection control protocols relating to cleaning. In addition an awareness of cleaning policies, protocols and procedures in cytotoxic and sterile areas, or the ability and motivation to develop an understanding and apply appropriately within your work environment will be vital to successfully fulfil this role.

Completion of an isolation cleaning course will be an advantage, however training can be provided.

You will be a self starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

For more information or to discuss your application today please contact Andrew Groves on 6430 6615/0419 973 006 or email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Occupational Therapist (2 Vacancies).

Applications Close:—Friday, 13 April 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 502038.

Permanent full-time and fixed term day work, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Have you just graduated? Are you looking for an opportunity? Do you have some Occupational Therapy experience and you want to build on that or diversify? Are you looking to live in a fantastic location?

The North West Area Health Service (NWAHS) is seeking to recruit an Occupational Therapist to join their team of welcoming, supportive and committed health professionals, based on Tasmania's stunning North West Coast.

Within a multidisciplinary clinical practice environment, you will provide occupational therapy assessments and interventions for inpatients, outpatients and community clients of North West Area Health Service. You will participate in rotations across acute clinical caseloads in the area including medical, surgical, rehabilitation and orthopaedic inpatients, orthopaedic outpatients, community clients and paediatrics. You will provide an educative and supportive role to staff, clients, relatives, carers, volunteers and community groups.

We place a high value on education, and you will participate and contribute to professional development and quality improvement activities.

In this role, you will need to be flexible and manage a fluctuating caseload with broad supervision from a senior therapist, and provide assistance with relief cover as required. We are looking for individuals who exhibit excellent verbal and written communication skills and are interested in achieving excellent outcomes within a multidisciplinary team.

Your proven commitment and enthusiasm for quality improvement initiatives, research and ongoing professional development will auger well for this position.

The North West Coast of Tasmania provides an enviable lifestyle for work and social activities. Stunning scenery, outstanding forests, mountains, beaches and rivers provide so many pictures of nature at its best. Together with the sporting and social activities which are a vibrant and inherent part of the North West coast, the overall lifestyle is worth experiencing.

In addition to the superb location, we will offer you an attractive salary plus superannuation and access to salary packaging. We will provide you with a modern and well resourced work environment and negotiable relocation assistance may be offered.

Both permanent and fixed term positions are available, for more information or to confidentially discuss this career opportunity today, contact Brad Birluson on (03) 6430 6600 or email brad.birluson@dhhs.tas.gov.au.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Occupational Therapist (Acute Care) (502057).

Applications Close:—Friday, 20 April 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Clinical Applications Specialist (520527).

Applications Close:—Wednesday, 11 April 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work from ASAP for a period of 12 months (Part-time hours will be considered).

Location:—Launceston.

As a part of a small project team, this position will lead the service redesign sub project involving clinical areas where access to the Aria Medical Oncology EMR is required. This includes developing and implementing a project plan, designing an effective communication strategy. Work in close partnership with the solution vendor (Varian) and the clinical staff within Holman Clinic and Ward 5D to provide clinical workflow consultation, analysis and design in the enhancement and improvement of the Aria Medical Oncology EMR. This position will report to the Aria Program Manager and work closely with the Aria Technical Applications Specialist, Holman Clinic and 5D Nurse Unit Managers and their clinical staff, Haematologists and Oncologists and the Oncology Pharmacist. A knowledge of an electronic medical oncology record is essential.

Selection Criteria includes:—Advanced clinical knowledge and chemotherapy administration skills as well as a broad knowledge of contemporary health information management practices and an understanding of how an electronic medical record can be harnessed to integrate clinical workflows. High level leadership, change management and motivational skills across diverse service delivery areas and stakeholders. High level communication and interpersonal skills including the ability to work with local and state-wide stakeholders to facilitate, negotiate and resolve issues associated with the transformation of manual to digital clinical workflows. Strategic, conceptual, analytical and creative skills, including the capacity to determine options and identify workable solutions within the context of a dynamic and complex healthcare environment.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Coull, Department of Health and Human Services, phone (03) 6336 4405, mobile 0417 131292, email jan.coull@dhhs.tas.gov.au or Helen Tubb, Department of Health and Human Services, phone (03) 6348 7159, mobile 0400 456225, email helen.tubb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Emergency Medicine Clerical Officer (520321).

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work, (two vacancies) working 40 or 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Duties:—To provide an effective and efficient clerical and reception support to both medical and nursing staff in the direct patient contact area of the Emergency Department.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Department of Health and Human Services, phone (03) 6348 7392, email scott.rigby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Emergency Medicine Support Officer—4 Vacancies.

Applications Close:—Friday, 30 March 2012.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Vacancy No. 520237.

Permanent part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Vacancy No. 520237.

Permanent part-time shift work, (two vacancies) working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Vacancy No. 520237.

Permanent part-time shift work, (two vacancies) working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Vacancy No. 520237.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Duties:—To provide support to the interdisciplinary team in the care management of patients through the transportation of patients for diagnostic procedures or transfer to other inpatient areas, maintenance of a safe environment and the maintenance of equipment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Department of Health and Human Services, phone (03) 6348 7392, email scott.rigby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Activities Program Co-Ordinator (512492).

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work, working 24 hours per fortnight, commencing as soon as possible to 28 September 2012. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Beaconsfield District Health Service.

Duties:—In consultation with residents, clients and health care team members co-ordinate the delivery of diversionary therapy services; including the planning, supervision and co-ordination of activities.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Multiskilled Domestic (Relief) (504273).

Applications Close:—Friday, 30 March 2012.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work, working as and when required. To commence 15 April 2012 until 14 April 2014.

Location:—Beaconsfield District Health Service.

Duties:—To provide the following services in compliance with established protocols and standards: laundry, food preparation and delivery, and cleaning.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Client Service Officer (505402).

Applications Close:—Friday, 6 April 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 38 hours per fortnight, commencing ASAP for a period of twelve months.

Location:—Hobart.

Duties:—Are you a person with efficient and effective administration and interpersonal communication skills? Are

you able to plan, organise and implement tasks with minimal direction, working positively as part of a team? Community Physiotherapy services is seeking a client services officer to provide administrative support for an innovative health care project. Ideally, the successful applicant will demonstrate information technology skills necessary to support the duties of the position, including collection of data, word processing and maintenance of spreadsheets. It is recommended that you introduce this experience when addressing the selection criteria.

Enquiries to Daniel Sih, Department of Health and Human Services, phone (03) 6222 7280, email daniel.sih@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Registered Nurse, Older Person Unit, Multiple Vacancies (520669).

Applications Close:—Friday, 30 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time and permanent part-time, fully rotational shift work positions.

Location:—Royal Hobart Hospital.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care in the Older Persons' Unit, Royal Hobart Hospital.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services, mobile 0409 181 911, email jennifer.batt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Senior Physiotherapist (520172a).

Applications Close:—Friday, 6 April 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible for a period of twelve months.

Location:—Southern Tasmania Area Health Service.

Duties:—Are you an experienced physiotherapist with demonstrated expertise and clinical interest in the management of low back pain? We are seeking a senior Physiotherapist to work as a project officer to improve the management of clients with acute/subacute low back pain across Southern Tasmania. Ideally, the successful applicant will have a sound knowledge of contemporary project management methodologies and/or quality management practices, as well as basic word processing and information technology skills. It is recommended that you introduce this experience when addressing the selection criteria.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Daniel Sih, Department of Health and Human Services, phone (03) 6222 7280, email daniel.sih@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Senior Physiotherapist (505432).

Applications Close:—Friday, 6 April 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Southern Tasmania Area Health Service.

PLEASE NOTE: Flexible working options allow this vacancy to be filled by more than one applicant.

Duties:—Do you have extensive general physiotherapy experience and enjoy working in a friendly, professional team environment? The Community Physiotherapy service requires a team member who is adaptable and flexible, committed to client centred care and who enjoys working in rural communities. You will deliver effective and efficient outpatient physiotherapy services for clients and their carers, working within a primary healthcare framework within Southern Tasmania.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Daniel Sih, Department of Health and Human Services, phone (03) 6222 7280, email daniel.sih@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Senior Physiotherapist, Team Leader Geriatric/Rehabilitation (516229).

Applications Close:—Friday, 6 April 2012.

Salary:—\$86,033 – \$95,154 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Are you passionate about physiotherapy in rehabilitation and aged care? Do you have the skills, experience and potential to lead a clinical team providing contemporary evidence-based physiotherapy services at the largest public teaching hospital in Tasmania? If so, this is the opportunity for you. The successful applicant will meet all of the selection criteria for this position (as outlined in the attached Statement of Duties) and work closely with the Manager Physiotherapy Services Royal Hobart Hospital and other relevant services in contributing to the provision and ongoing development of aged care services across the Southern Tasmania Area Health Service.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Customer Service Officer, Appointment Scheduling Clerk (508102).

Applications Close:—Friday, 30 March 2012.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time and part-time day work, working up to 76 hours per fortnight (multiple vacancies).

Location:—Royal Hobart Hospital.

Please note:—This selection process will establish an order of merit that will be used to fill identical vacancies occurring in the six months from date of advertisement.

Duties:—Provide clerical support for the co-ordination and efficiency of Outpatient reception areas within the hospital including the collection of manual and computerised patient information system data in accordance with the policies and procedures relating to clinical, financial and administrative requirements for Outpatient services.

Enquiries to Andrew Rushton, Department of Health and Human Services, phone (03) 6222 8921, email andrew.rushton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Steven Arditto, Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Midwife (509809).

Applications Close:—Friday, 6 April 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time and part-time shift work (several vacancies), hours to be negotiated.

Location:—Royal Hobart Hospital.

Duties:—Strengthen health outcomes through the provision of quality midwifery care in partnership with women and their families/significant others and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Midwife in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email becky.french@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (517824).

Applications Close:—Friday, 30 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time (part-time hours will be considered), Multiple Vacancies.

Location:—Department of Critical Care Medicine, Royal Hobart Hospital.

Duties:—The Department of Critical Care Medicine is seeking to employ Registered Nurses with recent or

current experience in critical care to join our committed and dynamic team. You will be required to be actively involved in maintaining and continually improving the quality of patient/client care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Felicity Geeves, Department of Health and Human Services, phone (03) 6222 8856, email felicity.geeves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Team Leader Outpatient Appointment Scheduling (508197).

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,137 – \$55,664 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Provide supervision, support and on-going training to clerical staff and trainees in the day to day operations of the Outpatient Appointment Scheduling Unit in conjunction with the Manager Outpatient Appointments.

Enquiries to Andrew Rushton, Department of Health and Human Services, phone (03) 6222 8921, email andrew.rushton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Correctional Health Services

Registered Nurse (512532).

Applications Close:—Friday, 30 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 3 Year 8.

Fixed-term full-time shiftwork, working 37.5 hours per fortnight, commencing 9 June 2012 to 8 June 2013.

Location:—Primarily Risdon Prison Complex and other sites as required.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies the Registered Nurse will; Utilise a problem solving approach and established nursing procedures in the delivery of direct nursing care. Collaborate with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Shirley Wyper, Department of Health and Human Services, phone (03) 6216 8241, email shirley.wyper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Community Forensic MHS

Social Worker (514916).

Applications Close:—Friday, 30 March 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Northern Community Forensic Mental Health Services.

Please Note: Salary includes a Correctional Health Service Allowance.

Duties:—Provide a specialist forensic social work service in the North and North West of the State. Provide psycho-social assessment and treatment, including the design, development, implementation and evaluation of treatment programs. Prepare formal reports for Community Corrections, Parole Board and Classification Board as required. Work within the multidisciplinary team and participate in case management reviews to ensure continuity of care.

Desirable Requirements:—Current Drivers License.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Attendant (503169).

Applications Close:—Friday, 30 March 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shiftwork, working hours and when required, commencing as soon as possible for a period of 12 months.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—Provide psychiatric nursing staff with assistance and support in relation to the care and safety of patients at the Spencer Clinic, North West Regional Hospital, Burnie.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, phone (03) 6430 6579, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Registered Nurse (Relief) (512467).

Applications Close:—Friday, 30 March 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Fixed-term casual shiftwork, working hours as and when required, commencing ASAP for a period of 2 years.

Location:—Mental Health Services, South.

Duties:—In collaboration with members of the healthcare team assess, plan, implement and evaluate client care.

Involve patients/clients and their families/significant others in the planning and implementation of care. Practice in accordance with the ANMC competencies, Code of Ethics, Code of Professional Conduct and the ANZCMHN inc. Standards of Practice for Mental Health Nurses in the delivery of nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janifer Smith, Department of Health and Human Services, phone (03) 6230 7541, email janifer.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

Road Safety Consultant (371883).

Applications Close:—Friday, 30 March 2012.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Launceston.

Duties:—Promote a high level of local community awareness of road safety and encourage, organise and mobilise community resources to contribute to the road safety effort.

Proactively establish partnerships with local government authorities, community organisations and service providers to effectively manage and administer the delivery of road safety programs and initiatives taking into account local community needs.

Through effective consultation and facilitation, plan, design, deliver and evaluate local and regional road safety initiatives within the framework of the Tasmanian Road Safety Strategy.

Proactively develop and maintain positive and productive relationships with school communities, community organisations, local government, health professionals, police and other key stakeholders and provide a co-ordinated focus on road safety education, engineering and enforcement directions to achieve a greater impact on community road safety outcomes.

Play a leading role in the acquisition and development of high quality road safety resources. Actively promote their distribution and appropriate use within the community.

Assist the co-ordinator with the operations of the School Crossing Guard Service as required.

Represent and advocate DIER's policies at community forums and meetings with all stakeholders while listening to community feedback and formally reporting back to influence the development of DIER's road safety objectives.

Organise ministerial and media launches where required.

Essential Requirements:—A Current Driver Licence.

Desirable Requirements:—Relevant tertiary qualifications.

Enquiries to Grant Douglas, Manager Road Safety Operations, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, phone 6233 5290, email Grant.Douglas@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone 6233 2077, fax 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Engineer Project Manager (372460).

Applications Close:—Friday, 30 March 2012.

Salary:—\$94,932 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band B, Level 9.

Permanent full-time.

Location:—Hobart or Launceston.

Duties:—1. Develop and maintain Project Execution and Maintenance Delivery Plans, together with a documented management system for control of scope, time, costs (fees and direct costs), funding, cashflow, quality, resources, risk management and public contact.

Manage the procurement of professional service (internal and external) and maintenance or works contracts including key stakeholder group briefings from initiation through to post award debriefings and act in the capacity of Principal's Agent as required.

Provide leadership to effectively manage projects/contracts in order to identify and proactively manage all critical interfaces.

Manage project risk and public contact strategies to ensure effective community and stakeholder consultation (i.e. Council, State and Australian Government Agencies, other key representatives and the media) together with issue management and project promotion.

Contribute to the development and documentation of project and program management policies, procedures, databases and systems within the Branch.

Undertake the role of Superintendent or Superintendent's Representative on assigned projects when required in accordance with delegated authorities.

Mentor and provide support and professional development to less experienced Engineers and staff across the Branch.

Provide advice on technical issues to facilitate the effective delivery of the Roads Programme throughout the State in accordance with Government and Agency direction.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Drivers Licence.

Desirable Requirements:—Experienced engineering level and work may include that of a technical specialist, project manager, contract manager and/or supervisor/manager.

Enquiries to Ben Moloney, Manager Project Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 6236 5650, email Ben.Moloney@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone (03) 6233 2077, fax (03) 6233 5337.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Operations***Road Network Supervisor (370678).**

Applications Close:—Friday, 6 April 2012.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—As a member of the Regional Maintenance Services Team effectively manage a designated section of the State's Road network in accordance with established policies and procedures.

Essential Requirements:—Current Drivers Licence.

Desirable Requirements:—Diploma in Civil Engineering or an equivalent Diploma in a similar field.

Enquiries to Brent Temblett, Road Network Manager, Department of Infrastructure, Energy and Resources, 287 Wellington Street, Launceston, mobile (03) 6336 2110, email Brent.Temblett@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

*Southern Region***Community Service Order Support Officer (356055).**

Applications Close:—Friday, 30 March 2012.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Duties:—Perform a range of administrative tasks associated with the Community Service Order Scheme, including the preparation of correspondence and maintenance of electronic records and data. Assist Probation Officers with the co-ordination and delivery of the induction program to offenders undertaking Community Service Orders, including facilitation of the workplace health and safety sessions.

Essential Requirements:-.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted;

1) Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Desirable Requirements:—Current motor vehicle driver's licence and relevant tertiary qualifications.

Additional Information:—Applicants shortlisted for interview will be required to undergo psychological testing as part of the selection process.

Enquiries to Pam Honan, Statewide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 3086, email pamela.honan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pam Honan on (03) 6233 3086. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (Various).

Applications Close:—Friday, 30 March 2012.

Salary:—\$69,815 – \$88,774 pro rata, per annum.

Legal Practitioners Agreement 2010, Level 2.

Permanent part-time hours to be negotiated.

Location:—Launceston.

Duties:—To provide telephone legal advice in relation to all areas of the law and legal procedures as applicable in Tasmania. To interview and advise clients in the Commission's legal advice clinic, either face-to-face or via video conferencing. To prepare and deliver community legal education. To perform other professional work as directed.

Essential Requirements:—Admitted as a Barrister and Practitioner of the Supreme Court of Tasmania and the relevant Federal Courts.

Desirable Requirements:—Significant knowledge and understanding of the law and legal procedures as applicable in Tasmania.

Current Motor Vehicle Driver's Licence.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

A Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au, or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS
COMMISSIONER**Investigation Officer (Ombudsman) (354954a).**

Applications Close:—Friday, 30 March 2012.

Salary:—\$69,753 – \$72,946 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.5 hours per fortnight until 20 June 2012.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1979 and other statutes, as may be required. Assist the Health Complaints Commissioner in the fulfilment of the Commissioner's responsibilities under the Health Complaints Act 1995, as may be required.

Desirable Requirements:—Current drivers licence, relevant tertiary qualifications.

Enquiries to Richard Connock, Acting Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 6217, email richard.connock@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Debbie White or Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Information Technology Services

Information and Communications Technology Officer (ICT2) (000408).

Applications Close:—Friday, 30 March 2012.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, ICT, Level 2.

Fixed-term full-time (12 months).

Location:—Hobart.

Duties:—Development, administration, maintenance and support of the Department's information technology applications and infrastructure.

Provide best practice service delivery in relation to system development and DPEM infrastructure, including the initiation, implementation and management of projects.

Industry experience and/or either a Certificate 4 in Information Technology or equivalent industry qualifications. Degree qualification would be viewed favourably. Experience in systems development, administration and technical support tasks with Apple MAC technology is highly desirable.

Employees employed within the Information Technology Branch will be required to undertake a criminal conviction check.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Mr Alex Lee, Manager, Servers, Web Services and Support, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2456, email Alex.Lee@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Chemical Management

Policy Officer/Co-ordinator, National Livestock Identification System (NLIS) (706500).

Applications Close:—Friday, 30 March 2012.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Subject to negotiation.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide sound policy advice to senior management on the further development and implementation of the National Livestock Identification System (NLIS) and programs. Manage and co-ordinate the activities of the NLIS section of the Chemical Management Branch.

Desirable Requirements:—An appropriate tertiary qualification. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Christian Goninon, phone (03) 6233 8591, email christian.goninon@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

HR Advisor (OH&S) (702637).

Applications Close:—Friday, 30 March 2012.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Actively contribute to the achievement of the Agency's OHandS goals and objectives and support the Agency's commitment to a safe and healthy working environment through the provision of advice, policy development and strategic information and data.

Desirable Requirements:—

A relevant qualification in Occupational Health and Safety or a related field.

A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Jackie Angel, Manager HR Operations, phone (03) 6233 5912, email jackie.angel@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

North-West Region

Visitor Reception Officer (705406 and 705516) (2 vacancies).

Applications Close:—Friday, 30 March 2012.

Salary:—\$35,511 – \$44,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time minimum of 36.75 hours per fortnight.

Location:—Cradle Mountain.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Receive and service visitors and general enquiries. To collect and account for park entry fees from visitors to national parks and provide advice and information on recreational opportunities, facilities and use of local reserves managed by the Parks and Wildlife Service.

Desirable Requirements:—A current motor vehicle drivers

licence. A current Workplace Level 2 First Aid certificate.

Enquiries to Jenny Cook, phone (03) 6492 1110, email Jenny.Cook@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Principal Policy Analyst (723798).

Applications Close:—Wednesday, 11 April 2012.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Working individually and sometimes as a member of a small team, the Principal Policy Analyst will undertake complex research, investigations and analysis and provide executive support to the State Grants Commission, which makes recommendations to the Treasurer concerning the distribution of Commonwealth financial assistance grants to local government.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand complex issues and identify possible solutions; have strong analytical skills, including data analysis capabilities; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking complex research and investigation.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Andrew Hutchinson, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas 7001, phone (03) 6233 8819, email andrew.hutchinson@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Probation Period</i> | <i>Date of Effect</i> |
|--|--|-----------------|-------------------------|-----------------------|
| Health & Human Services | Paramedic | A. Hutchinson | 6 months | 16.12.11 |
| Health & Human Services | Administrative Assistant | J. McPherson | 6 months | 09.03.12 |
| Health & Human Services | Paramedic | K. Clauson | 6 months | 16.12.11 |
| Health & Human Services | Enrolled Nurse | K. Woods | 6 months | 13.03.12 |
| Health & Human Services | Paramedic | L. Champion | 6 months | 16.12.11 |
| Health & Human Services | Paramedic | R. Parkinson | 6 months | 16.12.11 |
| Health & Human Services | Paramedic | S. Buell | 6 months | 16.12.11 |
| Health & Human Services | Paramedic | Z. Morgan | 6 months | 16.12.11 |
| Health & Human Services | Paramedic | E. Lea | 6 months | 16.12.11 |
| Health & Human Services | Home Help | K. Booth | 6 months | 12.03.12 |
| Health & Human Services | Paramedic | A. Kirkwood | 6 months | 16.12.11 |
| Health & Human Services | Home Help | G. Wood | 6 months | 13.03.12 |
| Primary Industries, Parks, Water & Environment | Utility Officer (Animal Care and Handling) | S. Izzard | 6 months | 14.03.12 |

Promotion of Permanent Employees

| <i>Agency</i> | <i>Employee</i> | <i>Duties Assigned</i> | <i>Date of Effect</i> |
|-------------------------|-----------------|-------------------------------|-----------------------|
| Health & Human Services | C. Colbeck | Team Leader | 26.03.12 |
| Health & Human Services | E. Williams | Team Leader | 26.03.12 |
| Health & Human Services | C. MacSporran | Senior Occupational Therapist | 26.02.12 |

Resignation of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|--|---|-------------------|-----------------------|
| Economic Development, Tourism & the Arts | Administrative and Executive Services Director | K. Thomas | 23.03.12 |
| Health & Human Services | Manager, Education and Professional Development | N. Dalwood | 24.02.12 |
| Health & Human Services | Clinical Psychologist | M. Ferrier | 07.03.12 |
| Health & Human Services | Clinical Nurse Educator | W. Marshall | 09.03.12 |
| Health & Human Services | Physiotherapist | A. Glaubitz | 02.03.12 |
| Health & Human Services | Communication Support Officer | D. Dowling | 14.03.12 |
| Health & Human Services | Tenancy Officer | Y. Nakayama | 14.03.12 |
| Health & Human Services | Cook | F. Rakowski | 09.03.12 |
| Health & Human Services | Staff Specialist | B. Gupta | 04.03.12 |
| Health & Human Services | Occupational Therapist | S. McMullen-Roach | 15.03.12 |
| Public Trustee | Client Account Manager | E. Briggs | 16.03.12 |

Transfer of Permanent Employees

| <i>Agency</i> | <i>Employee</i> | <i>New Agency</i> | <i>Duties Assigned</i> | <i>Date of Effect</i> |
|--|-----------------|-------------------|-------------------------|-----------------------|
| Primary Industries, Parks, Water & Environment | L. Klug | Premier & Cabinet | Human Resources Officer | 19.03.12 |

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