



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



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For further details please contact:

Associate Professor Kate Crowley

Kate.Crowley@utas.edu.au or

Dr Joanna Vince

Joanna.Vince@utas.edu.au or

Executive Officer Mandy Fenlon

Mandy.Fenlon@utas.edu.au

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UNIVERSITY OF TASMANIA

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—
Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

FURTHER EDUCATION AND TRAINING

Tasmanian Polytechnic

Workforce Sector Leader South

Health Services

Teacher, Enrolled Nursing—2 Vacancies.

Applications Close:—Friday, 6 July 2012.

Salary:—\$53,229 – \$82,533 p.a.

Polytechnic and Skills Institute Teaching Staff Award, Band 1.

Vacancy No. 966227.

Fixed-term full-time as soon as possible to 18 June 2013.

Location:—South.

Vacancy No. 968034.

Fixed-term part-time 42 hours per fortnight, as soon as possible to 18 June 2013.

Location:—South.

Description of the role:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of Enrolled Nursing and other related Health Programs.

Essential Requirements:—Hold a current Practising Certificate issued by the Australian Health Practitioners Regulation Agency (AHPRA). Relevant post-secondary educational qualification. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a criminal history check before taking up the appointment, promotion or transfer.

Enquiries to Diana Purcell, Department of Education, phone (03) 6245 8092, email diana.purcell@polytechnic.tas.edu.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 2490, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Bracknell Primary School

Principal, Bracknell Primary School (205079).

Applications Close:—Friday, 6 July 2012.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time from 24 September 2012.

Location:—Bracknell Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant

personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Exeter High School

Principal, Exeter High School (205216).

Applications Close:—Friday, 6 July 2012.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time Commencement date to be negotiated.

Location:—Exeter High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mole Creek Primary School

Principal, Mole Creek Primary School (205566).

Applications Close:—Friday, 6 July 2012.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time from 24 September 2012.

Location:—Mole Creek Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

Scottsdale High School

Principal, Scottsdale High School (203930).

Applications Close:—Friday, 6 July 2012.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time Commencement date to be negotiated.

Location:—Scottsdale High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

South George Town Primary School

Principal, South George Town Primary School (203559).

Applications Close:—Friday, 6 July 2012.

Salary:—\$107,490 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time Commencement date to be negotiated.

Location:—South George Town Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email Laurie.Andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

St Leonards Primary School

Principal, St Leonards Primary School (203579).

Applications Close:—Friday, 6 July 2012.

Salary:—\$107,490 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time Commencement date to be negotiated.

Location:—St Leonards Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email Laurie.Andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

St Marys District School

Principal, St Marys District School (203701).

Applications Close:—Friday, 6 July 2012.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time Commencement date to be negotiated.

Location:—St Marys District School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

Waverley Primary School

Principal, Waverley Primary School (203596).

Applications Close:—Friday, 6 July 2012.

Salary:—\$95,107 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time Commencement date to be negotiated.

Location:—Waverley Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email Laurie.Andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Westbury Primary School

Principal, Westbury Primary School (205842).

Applications Close:—Friday, 6 July 2012.

Salary:—\$95,107 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time from 24 September 2012.

Location:—Westbury Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email Laurie.Andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

East Devonport Primary School

Education Facility Attendant, East Devonport Primary School (961754).

Applications Close:—Friday, 6 July 2012.

Salary:—\$37,063 – \$42,039 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time.

Location:—East Devonport Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Gail McLaren, Department of Education, phone (03) 6427 8932, email gail.mclaren@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Forth Primary School

Principal, Forth Primary School (200776).

Applications Close:—Friday, 6 July 2012.

Salary:—\$95,107 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time from 24 September 2012.

Location:—Forth Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6389, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Principal, Mountain Heights School (200285).

Applications Close:—Friday, 6 July 2012.

Salary:—\$107,490 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time from 24 September 2012.

Location:—Mountain Heights School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6389, email bruce.cameron@education.tas.gov.au.

The role will attract significant professional and personal support as part of a Mountain Heights School renewal program. An allowance can be negotiated between the Department and the successful applicant.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Natone Primary School

Principal, Natone Primary School (955058).

Applications Close:—Friday, 6 July 2012.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time Commencement date to be negotiated.

Location:—Natone Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6389, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Railton Primary School

Teacher Assistant, Railton Primary School (952433).

Applications Close:—Friday, 6 July 2012.

Salary:—\$46,823 – \$50,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 30 hours per fortnight for up to 42 weeks per year.

Location:—Railton Primary School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Dianne Poulton, Department of Education, phone (03) 6496 1225, email dianne.poulton@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Reece High School

Assistant Principal, Reece High School (201260).

Applications Close:—Friday, 6 July 2012.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Reece High School.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Anne Stewart, Department of Education, phone (03) 6420 8100, email anne.m.stewart@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Rosebery District High School

School Executive Officer, Rosebery District High School (300626).

Applications Close:—Friday, 6 July 2012.

Salary:—\$71,148 – \$74,405 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Rosebery District High School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Alex Downes, Department of Education, phone (03) 6473 1223, email alex.downes@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Strahan Primary School

Principal, Strahan Primary School (200548).

Applications Close:—Friday, 6 July 2012.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time Commencement date to be negotiated.

Location:—Strahan Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6389, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Wynyard High School

Principal, Wynyard High School (200599).

Applications Close:—Friday, 6 July 2012.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 24 September 2012.

Location:—Wynyard High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6389, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Campania District High School

Principal, Campania District High School (201496).

Applications Close:—Friday, 6 July 2012.

Salary:—\$95,107 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time from 24 September 2012.

Location:—Campania District High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lindisfarne North Primary School

Principal, Lindisfarne North Primary School (201834).

Applications Close:—Friday, 6 July 2012.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 24 September 2012.

Location:—Lindisfarne North Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Richmond Primary School

Principal, Richmond Primary School (201936).

Applications Close:—Friday, 6 July 2012.

Salary:—\$95,107 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time from 24 September 2012.

Location:—Richmond Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Principal, Claremont College (953143).

Applications Close:—Friday, 6 July 2012.

Salary:—\$126,853 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Permanent full-time from 24 September 2012.

Location:—Claremont College.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Graeme Young, Department of Education, phone (03) 6235 6503, email graeme.young@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Principal, Rosny College (202088).

Applications Close:—Friday, 6 July 2012.

Salary:—\$126,853 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Permanent full-time from 24 September 2012.

Location:—Rosny College.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Graeme Young, Department of Education, phone (03) 6235 6503, email graeme.young@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES

Administrative Assistant (Relief) (512517).

Applications Close:—Friday, 13 July 2012.

Salary:—\$46,265 – \$50,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual daywork, working hours as and when required, commencing as soon as possible for a period of 2 years.

Location:—Mental Health Services, South.

Duties:—The Administrative Assistant will provide day to day Administrative Support to a designated team/unit. You will contribute towards optimal administrative and business support processes at the local level. You will be responsible for data input, retrieval, updating and production of reports as required. You will undertake cashiering, banking duties and coding of accounts as required and be responsible for petty cash.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas— crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and Disciplinary action in previous employment check.

Enquiries to Salli Glass, Department of Health and Human Services, phone (03) 6230 7553, email salli.glass@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

HR Manager, Human Services (518708).

Applications Close:—Friday, 6 July 2012.

Salary:—\$91,208 – \$97,466 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Human Services (CYS, DHandCS)- Hobart.

Leadership role in HR management for the business units of Children and Youth Services and Housing, Disability and Community Services. Analyse, facilitate and broker strategic HR solutions to support the business and provide specialist HR services.

As a change management agent, this position establishes, develops and nurtures the relationship between the Operational Units and Human Resources (HR) on the full range of services

provided by HR to ensure HR is strategically supporting and assisting the Operational Units. This position provides high level HR advice to the Deputy Secretary's for Children and Youth Services and, Housing, Disability and Community Services, Operational Unit Directors, Director HR, and senior managers and is responsible for facilitating the implementation of HR policy, programs and procedures within the Operational Units.

Lead a small team of HR Professionals to co-ordinate HR management for the Human Services (HS) Operational Units, through the diagnosis and management of HR needs within the Operational Units.

Selection criteria includes:—Demonstrated high level human resource management skills, knowledge and experience in the complete range of HR Services. Demonstrated change management, organisational development and leadership skills, experience and ability.

High level knowledge of and experience in management of Industrial Relations issues, and the ability to provide advocacy on complex issues in State and Federal tribunals.

Demonstrated high level communication, negotiation, brokerage and conflict resolution skills including demonstrated ability to negotiate complex and sensitive issues effectively with a range of stakeholders;.

Appropriate tertiary qualifications and/or experience.

Enquiries to Robert Gavin, Department of Health and Human Services, phone (03) 6233 8512, email robert.gavin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Administrative Assistant (519092).

Applications Close:—Friday, 6 July 2012.

Salary:—\$46,265 – \$50,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Are you an enthusiastic and dedicated administrator with an eye for detail?.

The North West Area Health Service is seeking to appoint a highly motivated Administrative Assistant to join our Medical Services Unit.

As a member of the dedicated team, the Administrative Assistant is responsible for the provision of administrative and clerical support to the Medical Services.

Working closely with the Medical Services Unit Officer the successful candidate will be responsible for the day to day administration processes of the unit including processing all related contracts, forms and invoices, as well as maintaining all medical staff personnel files. In addition you will co-ordinate arrangements for locum medical staff following set guidelines, liaising with recruitment agencies.

This role will provide you with the opportunity to work in close interaction with many of our medical professionals and gain exposure into the industry.

To be considered for this position you will have strong communication and interpersonal skills combined with a sound understanding of and experience in managing databases. The successful applicant will not only show the ability to be flexible and work with minimal supervision, but will demonstrate knowledge of administration procedures within the healthcare and hospital system as well as application of skills in the use of electronic information systems and Microsoft suite.

Find out for yourself what a great opportunity this is by calling Donna Harris, Manager Medical Services Unit today on (03) 6490 8954 or email: donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Hospital Aide (2 Vacancies) (516447).

Applications Close:—Friday, 6 July 2012.

Salary:—\$41,625 – \$42,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work (fully rotational), working 56 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:-.

The North West Area Health Service is seeking to recruit a motivated Hospital Aide to provide cleaning and resource maintenance services to the Medical Ward at Mersey Community Hospital.

The primary responsibilities of this role are to maintain clean hygienic surroundings to facilitate the control of infection, basic ward equipment and adequate stores. Additionally you will assist patients with aspects of daily living under the supervision of a Registered Nurse.

The ideal candidate will have demonstrated knowledge of the cleaning standards required to prevent infection. You will use your ability to monitor equipment, stock and stores and order when appropriate to ensure adequate supplies are maintained on the ward. Previous experience of working with patients is desirable.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

For more information or to discuss your application today please contact Jill McCarthy, Nurse Unit Manager on 6426 5431 or email jill.mccarthy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Ward Clerk (514494).**

Applications Close:—Friday, 6 July 2012.

Salary:—\$46,265 – \$50,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight, notwithstanding hours per fortnight may be negotiated with the successful candidate.

Location:—Mersey Community Hospital.

Do you have excellent interpersonal skills? Are you cooperative, flexible, adaptable and supportive when working in a team environment?.

The North West Area Health Service is seeking to recruit a Ward Clerk to provide clerical and administration services to the Medical Ward at Mersey Community Hospital.

The role is dedicated to the provision of high standard customer focused clerical, administrative and reception services to staff, patients and their families throughout the Mersey Community Hospital. Additionally you will be responsible for the delivery and dispatch of patient related correspondence including administrative arrangements for intra and inter hospital transfers.

Working under general direction, the successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Relief to other inpatient units within Mersey Community Hospital may be required.

For more information please contact Jill McCarthy Nurse Unit Manger on 6424 5431 or email jill.mccarthy@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502233).**

Applications Close:—Friday, 6 July 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight.

Location:—North West Regional Hospital.

The North West Area Health Service is seeking to recruit a Registered Nurse who is passionate, motivated and enjoys working collaboratively with a team of health care professionals in what can be a demanding and high paced environment.

As a Registered Nurse you will ensure the provision of quality nursing care to patients of North West Regional Hospital. You will be passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team you will contribute to a strong professional team approach through open communication and a positive supportive environment. Your excellent communication and interpersonal skills will ensure that patients, their families and other health clinicians are kept informed and respond appropriately for the benefit of the patient.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage flexibility and a life/work balance.

The successful applicant will have had relevant experience in the acute setting and will be working towards progression to Grade 4.

This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and relaxing lifestyle make it a fantastic and unique place to live and work.

We offer a welcoming work environment, negotiable relocation and accommodation assistance, excellent remuneration and superannuation and access to salary packaging.

This is a great opportunity to work in a beautiful location, possess a rewarding career and achieve a work/life balance that your friends will envy. For more information or to discuss or application please contact Maxine Munting on 6430 6568 or email maxine.munting@dhhs.tas.gov.au.

Please note that access to the Grade 4 salary range \$70,558-\$74,620 is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***House Services Assistant—2 Vacancies.**

Applications Close:—Friday, 6 July 2012.

Salary:—\$38,286 – \$41,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 2.

Vacancy No. 503576.

Permanent part-time shift worker, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. Working Saturday and Sunday 7am to 3pm and Monday 6am to 9am.

Location:—Launceston General Hospital.

Vacancy No. 503551.

Permanent part-time shift worker, working 42 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Administrative Assistant, Casual (518345).

Applications Close:—Friday, 6 July 2012.

Salary:—\$46,265 – \$50,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing 22 July 2012 to 21 July 2014.

Location:—Beaconsfield District Health Services.

Duties:—Provide general reception duties for the Beaconsfield District Health Service (BDHS) and administrative and secretarial support to the Director of Nursing/Manager by ensuring the timely and accurate processing of various administrative and business functions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Enrolled Nurse (Relief), Casual (504295).

Applications Close:—Friday, 6 July 2012.

Salary:—\$49,236 – \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational), as and when required, commencing 23 July 2012 to 22 July 2014.

Location:—Beaconsfield District Health Services.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse—2 Positions (506151).

Applications Close:—Friday, 6 July 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent part-time shift work (fully rotational) working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse RELIEF, Casual (512950).

Applications Close:—Friday, 6 July 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Fixed-term casual shift work, as and when required, commencing as soon as possible to 24 June, 2014.

Location:—St. Marys Community Health Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Gunton, Department of Health and Human Services, phone (03) 6372 2111, email julie.gunton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Clinical Nurse (517600).

Applications Close:—Friday, 13 July 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time day work.

Location:—South.

Duties:—Provide case management and a clinical consultancy service including education to individuals and carers in matters related to dementia care for clients living in the community of Southern Tasmania.

Undertake comprehensive community based assessments, planning and resource identification, service implementation and care co-ordination.

Develop effective links with other health service providers and interest groups to promote community awareness in relation to quality dementia care with a philosophical approach that emphasises person centred care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Chris Priest, Department of Health and Human Services, phone (03) 6222 7781, email christine.priest@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Home Maintenance Officer/Personal Care Worker (505579).

Applications Close:—Friday, 6 July 2012.

Salary:—\$43,602 – \$45,672 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shift work.

Location:—St Johns Park, New Town.

Desirable Requirements:—To assist other health care staff in the provision of personal care, lifting and transfer services to the frail aged and the younger disabled. Carry out a wide range of non trade maintenance and gardening services for home based clients referred to Home Maintenance Services. Work as a member of a multi disciplinary health care team maintaining close liaison with Community Nursing and Allied Health Services and Home Care South.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Rylands, Department of Health and Human Services, phone (03) 6230 7077, email robyn.rylands@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registrar, Medical Oncology, Royal Hobart Hospital (512846).

Applications Close:—Friday, 10 August 2012.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shift work, commencing 14 January 2013 for a period of 12 months.

Location:—The Department of Clinical Haematology and Medical Oncology, Royal Hobart Hospital.

Duties:—The Royal Hobart Hospital is the major teaching hospital for the University of Tasmania School of Medicine and is closely associated with the Menzies Research Institute. The Department of Clinical Haematology and Medical Oncology at the Royal Hobart Hospital provides services to the Southern Tasmanian population of approximately 250,000 and incorporates the state wide autologous bone marrow transplant program.

The range of malignancies treated is broad with over 400 new medical oncology patients and over 200 new haematological malignancies annually; in addition we have a very busy clinical trials research program with over 35 trials active at present. The Department works closely with the hospital's radiation oncology and palliative care units and has a seven day a week outpatient chemotherapy service.

There is one accredited medical oncology advanced training registrar position which is selected through the Victorian Medical Oncology Training Program (VMOTP). All interested applicants must apply to both the Department of Health and Human Services, Tasmania and the VMOTP via the Royal Australasian College of Physicians website www.racp.edu.au.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Rosie Harrup, Department of Health and Human Services, phone 61 3 6222 8157, email rosemary.harrup@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your

hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Staff Specialist, Psychiatry (502813).

Applications Close:—Friday, 13 July 2012.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time daywork with on call, commencing as soon as possible for a period of 5 years.

Location:—Child and Adolescent Mental Health Service, North West.

Duties:—Provide a comprehensive child and adolescent community and inpatient psychiatric service in the North West region of Tasmania including assessment and treatment of community mental health clients at various sites across the region including outreach clinics and client's homes. Participation in an on call roster for nights and weekend psychiatric cover as required.

Please Note: The successful candidate is to have Fellowship with the Royal Australian and New Zealand College of Psychiatry at the time of appointment.

Current driver's licence.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Chris Robinson, Department of Health and Human Services, phone (03) 6430 4083, email christopher.robinson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

RACING SERVICES TASMANIA

Stewards

Cadet Stipendiary Steward (372010).

Applications Close:—Friday, 6 July 2012.

Salary:—\$36,511 – \$45,233 p.a.

Salary Range.

Fixed-term full-time 2 Years.

Location:—Launceston.

Duties:—Assist with race day duties, including swabbing and identification of racing animals and persons.

Assist with non-race day duties, including stable and kennel inspections and race trials.

Assist with the checking of race field information for eligibility, general race conditions and accuracy and maintain registers of databases.

Assist the Chairman with the preparation of race day reports, as required.

Undertake routine telephone and counter enquiries.

Undertake routine duties relating to the day-to-day administration of stewards' records.

Assist with the filing of Divisional information and documentation.

Relieve the Administration, Handicapping/Grading and Licensing/Registration sections of the Division, as and when required.

Prepare reports and other information as required by Chairman of Stewards.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes involving dishonesty eg fraud, embezzlement etc, Crimes involving illegal betting or gambling, Driving offences—due to the need for stewards to hold a current driver's licence so they can travel to racing fixtures state wide, Offences relating to the mistreatment of, or cruelty to, animals.

Desirable Requirements:—Current Drivers Licence.

Enquiries to Glenda Attenborrow, General Manager, Racing Services Tasmania, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre Launceston, phone (03) 6336 2489, email Glenda.Attenborrow@dier.tas.gov.au

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional Information:—The selection panel will critically evaluate the applications and may recommend that the applicant seek appointment for positions at other levels to the ones selected on the Nomination Form. The Nomination Form is available to be downloaded along with information regarding the recruitment campaign.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format or PDF. Only those applications shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Legal Practitioner (Various positions).

Applications Close:—Friday, 13 July 2012.

Salary:—See Below.

Legal Practitioners Award.

Permanent full-time 73.5 hours per fortnight, part-time hours may be considered.

Location:—Hobart, Launceston and Burnie.

There is a range of legal practitioner positions available in the Office of the Director of Public Prosecutions as Crown Counsel. The positions range from Level 2 to 4. The salary range for Level 2 begins at \$69,815 per annum with the top of Level 4 being \$130,834 per annum. Visit www.crownlaw.tas.gov.au/dpp for an overview of the recruitment campaign, salary range and for a nomination form where you can select the positions for which you wish to apply.

Duties:—Statement of Duties are attached for the range of Crown Counsel positions.

JUSTICE

VICTIMS SUPPORT SERVICES

Court Support Officer (355530).

Applications Close:—Friday, 6 July 2012.

Salary:—\$59,343 – \$68,634 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 39 hours per fortnight, working every Tuesday, Wednesday and Thursday 9am to 4pm. (May be negotiable).

Location:—Launceston.

Duties:—Assist adult and child victims of crime by explaining court processes and terminology used by court personnel; describing physical orientation of court layouts, providing information about court systems, offering personal/emotional support throughout the court process, discussing the impact of Magistrates/Judges decisions, providing a de-briefing service to victims following court appearances, referring to appropriate support services and assisting with the practical details of physically getting to Court.

The Commissioner has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Qualifications in counselling and/or trauma counselling or similar discipline.

Enquiries to Andrea Short, Team Leader, Court Support and Liaison Services, Victim Support Services, Department of Justice, phone (03) 6336 2128, email andrea.short@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Janet McClung on (03) 6233 5002. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Directorate

Principal Liaison Officer, Disability (001842).

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate and support the Division's priorities in relation to its disability program. This involves effective/targeted consultation and liaison across Government, service providers and the Tasmanian community. Provide specialised advice and comment on issues which impact on the participation of people with disability in Tasmanian communities. Represent the Department at State and national forums and be the Division's point of contact on issues that impact on people with disability.

Desirable Requirements:—Relevant tertiary or other recognised qualifications and/or affiliations.

Current drivers licence.

Enquiries to Wanda Buza, Deputy Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7098, email Wanda.Buza@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Directorate

Principal Liaison Officer, Multicultural (001845).

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate and support the Division's priorities in relation to its multicultural program. This involves effective/targeted consultation and liaison across Government, service providers and the Tasmanian community. Provide specialised advice and comment on issues that impact on the State's culturally and linguistically diverse population. Represent the Department at State and national forums and be the Division's point of contact on issues that impact on Tasmania's culturally and linguistically diverse population.

Desirable Requirements:—Relevant tertiary or other recognised qualifications and/or affiliations.

Current drivers licence.

Enquiries to Wanda Buza, Deputy Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7098, email Wanda.Buza@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Directorate

Principal Liaison Officer, Older Persons (001843).

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate and support the Division's priorities in relation to its seniors' program. This involves effective/targeted consultation and liaison across Government, service providers and the Tasmanian community. Provide specialised advice and comment on issues that impact on the State's older population. Represent the Department at State and national forums and be the Division's point of contact on issues that impact on Tasmania's older population.

Desirable Requirements:—Relevant tertiary or other recognised qualifications and/or affiliations.

Current drivers licence.

Enquiries to Wanda Buza, Deputy Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7098, email Wanda.Buza@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

*Directorate***Principal Liaison Officer, Children and Youth (001841).**

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate and support the Division's priorities in relation to its children and youth (0-25 years) program. This involves effective/targeted consultation and liaison across Government, service providers and the Tasmanian community.

Provide specialised advice and comment on issues that impact on the Tasmania's children and youth. Represent the Department at State and national forums and be the Division's point of contact on issues that impact on Tasmania's children and youth.

Essential Requirements:—It has been determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for Crimes of Violence, Sex Related Offences, Serious Drug Offences.

Desirable Requirements:—Relevant tertiary or other recognised qualifications and/or affiliations.

Current drivers licence.

Enquiries to Wanda Buza, Deputy Director, CDD, Department of Premier and Cabinet, phone (03) 6232 7098, email Wanda.Buza@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

*Directorate***Principal Liaison Officer, Women (001844).**

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate and support the Division's priorities in relation to its program for women in Tasmania. This involves effective/targeted consultation and liaison across Government, service providers and the Tasmanian community.

Provide specialised advice and comment on issues that impact Tasmanian women. Represent the Department at State and national forums and be the Division's point of contact on issues that impact on Tasmanian women.

Desirable Requirements:—Relevant tertiary or other recognised qualifications and/or affiliations.

Current drivers licence.

Enquiries to Wanda Buza, Deputy Director, CDD, Department of Premier and Cabinet, phone (03) 6232 7098, email Wanda.Buza@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

*Policy***Senior Policy Analyst (001840).**

Applications Close:—Friday, 6 July 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake major policy research, analysis, development, implementation and review at a strategic level across a diverse range of community development policy issues.

Provide broad based authoritative advice and comment on community development policy issues.

Enquiries to Rebecca Moles, Manager, Policy, Department of Premier and Cabinet, phone (03) 6232 7051, email rebecca.moles@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

LOCAL GOVERNMENT DIVISION

Policy Analyst (001748).

Applications Close:—Friday, 6 July 2012.

Salary:—\$77,536 – \$89,072 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 12 Months.

Location:—Hobart.

Duties:—Provide a high level of research and analysis, and contribute to development and implementation of policy issues and initiatives that are relevant to the Local Government Division, and provide authoritative advice in relation to legislation administered by the Division.

Desirable Requirements:—A tertiary qualification in a relevant discipline or research experience to similar level.

Enquiries to Carmen Kelly, Senior Policy Analyst, Department of Premier and Cabinet, phone (03) 6232 7022, email carmen.kelly@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Diagnostic Services

Seed Analyst (706659).

Applications Close:—Friday, 6 July 2012.

Salary:—\$36,511 – \$45,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Mt Pleasant Laboratories, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To provide Seed Testing Services to all facets of the Tasmanian Agricultural Industry, Departmental Research Programs and other clients.

Desirable Requirements:—An AQF Certificate III in Laboratory Skills, AQF Certificate III in Horticulture or progress towards.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robert De Cesare, phone (03) 6336 5240, email rob.decesare@dpiipwe.tas.gov.au.

Applications to Robert De Cesare, A/Laboratory Manager, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, TAS, 7249, phone (03) 6336 5240, email rob.decesare@dpiipwe.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Liquor and Gaming Branch

Compliance Inspector (722186).

Applications Close:—Friday, 6 July 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—To assist in ensuring high levels of compliance by licensed premises, gaming venues and casinos with the requirements of the Liquor Licensing Act 1990 and the Gaming Control Act 1993 by means of inspections, investigations, audits and the provision of relevant information.

In the context of the selection criteria to be successful in the position applicants will:—provide advice in relation to compliance activities and, in conjunction with the Manager Compliance and Compliance Team Leader (North), contribute to the development and implementation of policies and procedures for the inspection and investigation of licensed premises and licensed gaming operations which may be conducting unlawful activities and liaise effectively with a wide range of stakeholders.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or part completion of relevant tertiary qualifications.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for—crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Greg Squires, Compliance Team Leader, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6336 2984, email greg.squires@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Tasmanian Government Senior Executive Service

HEALTH AND HUMAN SERVICES

General Manager Shared Services (520794).

Applications Close:—Friday, 20 July 2012.

Salary:—To be negotiated.

Senior Executive, Level 2.

Senior Executive Fixed-term, full-time, day work from as soon as possible for a period 3 years.

Location:—Shared Services, Hobart.

Through this newly formed leadership role you will establish, mature and consolidate shared services to ensure the Department of Health and Human Services and Tasmanian Health Organisation's manage their finances, assets and resources in an effective manner. With your commercial acumen and strong leadership you have the opportunity to drive innovation and improvement.

With approximately 12,000 employees and an annual budget in the vicinity of \$1.8 billion, the Department of Health and Human Services and Tasmanian Health Organisation's provide over one and a half million occasions of service annually. In addition to the services provided directly through the Department of Health and Human Services and Tasmanian Health Organisation's, funding is also provided to around 250 organisations within the private and non-government sectors to help them deliver a wide range of services.

Life in Tasmania has it all! With pristine beaches and wilderness on your doorstep, exceptional food and wine, a buzzing arts and café scene and Melbourne only an hour away, find out more today about how you can be rewarded with the professional challenges you crave and the relaxed lifestyle you deserve.

The Commissioner has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer.

The following checks are to be conducted:—Conviction checks in the following areas—Crimes of Violence, Sex related offences, serious drug offences, crimes involving dishonesty and identification check.

Enquiries to Jo Fisher or Grant Stecum, Jo Fisher Executive, phone (03) 9016 6000, email grantstecum@jofisher.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Shareholder Policy and Markets Branch

Director, Shareholder Policy and Markets Branch (722225).

Applications Close:—Friday, 13 July 2012.

Salary:—\$134,835 – \$148,319 p.a.

Senior Executive, Level 2.

Senior Executive contract full-time position for a period of up to 5 years.

Location:—Hobart.

Duties:—Provide strategic direction and high level policy advice on the State's interest in the Government-owned business sector and provide support to major reforms as they may arise from time to time.

Represent the Government and cultivate productive working relationships with a diverse range of stakeholders.

As a member of the Corporate Management Group, provide high level input into the development and implementation of the corporate objectives of the Department of Treasury and Finance and the strategic objectives of the Government.

In the context of the selection criteria, to be successful in the position applicants will:—have a clearly demonstrated capability to lead and manage a large team of professionals across a diverse range of policy related issues in the face of competing demands; tight deadlines; and with limited resources, have highly developed interpersonal, communication and negotiations skills with a proven track record of successfully influencing strategic outcomes across multiple and diverse stakeholder groups while retaining high levels of trust and credibility and provide high level policy direction and strategic leadership on complex and technical issues across a wide range of industrial sectors.

Highly Desirable Requirements:—completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Tony Ferrall, Deputy Secretary, Department of Treasury and Finance, phone (03) 6233 2132, email tony.ferrall@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Program Officer - Public Art (North/North West)	M. Smith	1 month	25.06.12
Economic Development, Tourism & the Arts	HR Officer	J. Bryant	Nil	21.06.12
Economic Development, Tourism & the Arts	Program Officer - Public Art (North/North West)	C. Wolfhagen	6 months	21.06.12
Health & Human Services	Registered Nurse	J. Rufino	6 months	24.06.12
Health & Human Services	Business Systems & Training Manager	M. Pettolino	6 months	05.06.12
Health & Human Services	Allied Health Professional - Mental Health	C. Revell	6 months	24.05.12
Health & Human Services	DEM Clerical Officer	D. Warren	6 months	08.07.12
Health & Human Services	Laboratory Assistant	E. Ahmed	6 months	25.06.12
Health & Human Services	DEM Clerical Officer	C. Whatley	6 months	08.07.12
Health & Human Services	Ward Clerk	A. Fros	6 months	25.06.12

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	M. Jackson	Clinical Nurse Consultant	21.06.12
Health & Human Services	K. Jackson	Allied Health Professional - Mental Health	24.05.12
Health & Human Services	S. Croome	Senior Occupational Therapist (Paediatrics)	22.06.12
Police & Emergency Management	D. Meldrum	Station Officer	28.06.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Physiotherapist	E. Shield	13.06.12
Health & Human Services	Extended Care Assistant	W. Gilroy	20.06.12
Health & Human Services	Home help Personal Carer	Z. Suggan	18.06.12
Health & Human Services	System Support Officer	M. Linaere	15.06.12
Health & Human Services	Business Analyst/Accountant	F. Crasto	12.06.12
Justice	Correctional Officer	S. Giddens	21.06.12
Treasury & Finance	Specialist Budget Analyst	P. Bayley	01.07.12

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Police & Emergency Management	Cleaner	L. Cocker	02.07.12

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Treasury & Finance	A. Wadsley	Premier & Cabinet	Senior Policy Analyst	02.07.12



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecolean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

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(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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