



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 30 OCTOBER 2013

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Budget and Resource Services

Resourcing Analyst (965736).

Applications Close:—Friday, 8 November 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight, from as soon as possible.

Location:—75 Campbell Street, Hobart.

Description of role:—Provide a high level consultancy service relating to budget development and the management of resources in the Department. Assist the Senior Analyst with planning, modelling, evaluation and reporting of resourcing processes across the Department. Assist to develop appropriate policies, procedures and information systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Membership of a relevant professional organisation and/or relevant tertiary qualifications in a commerce, business or finance environment.

Enquiries to Jacqui Wilson, Department of Education, phone (03) 6233 9410, email *jacqui.wilson@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

AST Early Years (963510).

Applications Close:—Friday, 8 November 2013.

Salary:—\$93,009 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 73.5 hours per fortnight. From 01 January 2014.

Location:—To be negotiated.

Description of the Role:—To assist the Principal Project Officer, Early Years in the educational leadership and implementation of best practice in the early years within the North West Learning Service.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Kim McVeity, Project Officer Early Years, Department of Education, phone (03) 6424 7788, email *kim.mcveity@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

EARLY YEARS AND SCHOOLS

AST Early Years (964921 and 964766).

Applications Close:—Friday, 8 November 2013.

Salary:—\$93,009 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 73.5 hours per fortnight. From 01 January 2014.

Location:—To be negotiated.

Description of the Role:—To assist the Principal Project Officer, Early Years in the educational leadership and implementation of best practice in the early years within the Southern Learning Service.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Kim McVeity, Project Officer Early Years, Department of Education, phone (03) 6424 7788, email kim.mcveity@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

Scottsdale High School

Education Facility Attendant, Scottsdale High School (305745).

Applications Close:—Friday, 8 November 2013.

Salary:—\$38,063 – \$43,039 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent full-time 80 hours per fortnight. Employment Conditions are 52 weeks per year.

Location:—Scottsdale High School.

Description of role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Pamela Krushka, Department of Education, phone (03) 6352 2477, email pamella.krushka@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Student Support

School Psychologist, Student Support North-West (2 Vacancies).

Applications Close:—Friday, 8 November 2013.

Salary:—\$58,716 – \$85,868 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist.

Vacancy No. 957088.

Fixed-term part-time 3 February 2014 until 19 December 2014, up to 63 hours per fortnight.

Location:—School Support North-West.

Vacancy No. L962240.

Fixed-term part-time 3 February 2014 until 19 December 2014, up to 70 hours per fortnight.

Location:—School Support North-West.

Description of the role:—Work in schools as a member of a multi-disciplinary team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Heather Rutherford, Department of Education, phone (03) 6437 2102, email heather.rutherford@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Programs, Personalised Learning

Guaranteeing Futures

Pathway Planning Officer (963178 and 963160).

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.5 hours per fortnight. From 01 January 2014 until 31 December 2014.

Location:—North.

Description of the Role:—Provide pathway planning and transition support for young people aged 14-17 in a secondary school environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A Current Drivers Licence.

Enquiries to Linda Goss, Manager Guaranteeing Futures North, Department of Education, phone 0409 334 459, email linda.goss@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Programs, Personalised Learning

Guaranteeing Futures

Pathway Planning Officer (963180).

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 36.75 hours per fortnight. From 01 January 2014 until 31 December 2014.

Location:—North.

Description of the Role:—Provide pathway planning and transition support for young people aged 14-17 in a secondary school environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A Current Drivers Licence.

Enquiries to Linda Goss, Manager Guaranteeing Futures North, Department of Education, phone 0409 334 459, email linda.goss@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's Access and Collections

Hobart LINC

Customer Services Officer (700534).

Applications Close:—Friday, 8 November 2013.

Salary:—\$37,511 – \$46,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anette Casimaty, Information Services Co-ordinator, Department of Education, phone (03) 6233 2210, email anette.casimaty@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's Access and Collections

Hobart LINC

Customer Services Officer (2 positions) (700533).

Applications Close:—Friday, 8 November 2013.

Salary:—\$37,511 – \$46,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 36.75 hours per fortnight. Two positions available.

Location:—Hobart.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anette Casimaty, Information Services Co-ordinator, Department of Education, phone (03) 6233 2210, email anette.casimaty@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Project Manager, Patient Flow/Community Resilience (521599).

Applications Close:—Friday, 8 November 2013.

Salary:—\$101,563 p.a.

Tasmanian Ambulance Service Award, Ambulance Manager, Level 2 (Base).

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—The Project Manager, Patient Flow component will take the lead role in the Ambulance Tasmania (AT) Improved Patient Flow Project (IPFP). The focus of the Project Manager, Patient Flow is to achieve improvements to processes and systems that support patient access and flow through the ambulance service, with a focus on reducing hospital turnaround times. The Project Manager will promote an environment of inquiry, professional development and research to support best practice. The Community Resilience component will take the lead in developing AT's emergency management capability through recognised emergency management principles. The role will be responsible for review of the AT Emergency Management (EM) framework including Mass Casualty, Urban Search and Rescue (USAR), Wilderness and Chemical and Biological Response (CBR) capabilities. Additionally it will involve training needs, delivery and roll out of supporting EM activities across the state. The Project Manager will provide specialist advice to the Deputy Chief Executive Officer/Director Emergency and Medical Services (Deputy CEO/Director EMS) with respect to the project objectives and outcomes.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious

traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kevin Bate, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8588, email kevin.bate@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Child Protection Worker (501555).

Applications Close:—Friday, 8 November 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, North West.

PLEASE NOTE:—Alternative part-time hours may be available by negotiation.

Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Fixed term casual (as and when required) positions may also be filled from this selection process.

Duties:—The Children, Young Persons and their Families Act 1997 provides the legal mandate for the department to take action to protect children and young people from abuse and neglect and promote their safety stability and development. Child Protection Workers have a specific statutory role in protecting children and young people from harm and promoting their rights and healthy development. In Tasmania Child Protection Workers work within a legislative framework, the Child Protection Practice Framework and the Child Protection Professional Practice Standards.

Child Protection Workers are responsible for receiving, investigating and assessing notifications of children at risk of harm from abuse or neglect. They work with families and other professionals to resolve problems and keep children safe. In circumstances of severe risk, the Child Protection Worker may be involved in legal interventions in the Magistrates Court.

Selection criteria includes:—Your sound skills in building relationships, casework, interpreting and analysing information, and communication will be highly valued. Demonstrated abilities and experience will include: Identifying and initiating contact with key individuals and groups who are important in decision making processes and providing expertise or assistance, investing time to create and maintain professional relationships based on mutual respect and contributing to a supportive and collaborative team environment.

Knowledge of and/or experience in assessment and casework intervention with individuals and families who have complex needs, and knowledge of theoretical perspectives that relate to child protection practice and application of this in a service delivery context.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Youth Justice Worker (501591).

Applications Close:—Friday, 8 November 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—Children and Youth Services, Hobart.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programs and case manage a caseload of identified clients on legal orders.

Selection criteria includes:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same.

Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders.

Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

NOTE: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to LeeAnn Russell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7666, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Tasmanian Health Organisation, North, Statewide Mental
Health Services*

Community Mental Health Nurse (514822).

Applications Close:—Friday, 8 November 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time Commencing as soon as possible.

Location:—Launceston.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Community Nurse:

Provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles.

Works within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients.

Supports and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.- Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Pauline Wieringa, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email pauline.wieringa@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Clinical Co-ordinator (Ward 5A) (521658).

Applications Close:—Friday, 8 November 2013.

Salary:—\$78,061 – \$81,689 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Duties:—In conjunction with the inter-professional team co-ordinates the day to day patient care activities of Ward 5A, including identifying and implementing the processes for admission, transfers and discharges of Ward 5A patients.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrea Tiffin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7846, email andrea.tiffin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Nurse Practitioner, Wound Management (507676).

Applications Close:—Friday, 8 November 2013.

Salary:—\$104,190 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 3.

Permanent part-time day work, working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—The occupant of this position is considered to be a clinical leader, achieving excellence within the area of wound care, as evidenced by high standards of nursing practice and patient centred care, effective stewardship of resources, commitment to developing clinical teams, and building and maintaining strong relationships with stakeholders. Clinical components include assessing, diagnosing, planning including non pharmacological and pharmacologic treatment in the patients with acute, chronic wounds.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cathy Austen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7578, email catherine.austen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Occupational Therapist (519516).

Applications Close:—Friday, 8 November 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To assess and treat patients and to maintain optimal patient care and maintain the Code of Ethics of Occupational Therapy Australia, the Australian Association of Occupational Therapists.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email kerri.roberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (4 Vacancies).

Applications Close:—Friday, 8 November 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 513657.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 504381.

Permanent part-time shift work (fully rotational) working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 504386.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 504369.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check

in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrea Tiffin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7846, email andrea.tiffin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (8 Vacancies).

Applications Close:—Friday, 8 November 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 513667.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521665.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521666.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521667.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521668.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521669.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521670.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Vacancy No. 521671.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Waterhouse, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7634, email ian.waterhouse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Physiotherapist, Subacute (521605).

Applications Close:—Friday, 8 November 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—John L Grove Rehabilitation Unit.

Duties:—The Tasmanian Health Organisation-North seeks a motivated and experienced Senior Physiotherapist to join its dynamic team.

The successful applicant will be required to provide and maintain optimal specialist physiotherapy leadership, direction and service to the newly opened John L Grove Rehabilitation Unit (Adult) within the Tasmanian Health Organisation North.

The John L Grove Unit (JLG) will provide slow stream rehabilitation for 20 adult patients who will only tolerate a slow rate of change in their functional ability due to their medical condition. This requires low to medium therapy intensity that will focus on activity engagement, participation and prevention of functional decline. This will enable a transition back into the community after an often long and protracted stay in hospital.

Tasmanian Health Organisation-North is a vibrant and exciting place to work within a range of clinical settings. Its main teaching centre, the Launceston General Hospital is currently undergoing a 4.9 million makeover further enhancing the learning and working environment.

Working with us you will not only benefit from a broad spectrum of rewarding work, but also enjoy working with a close knit and welcoming team and an unbeatable lifestyle free of the congestion in today's big city life. Come and join us in a flexible work environment where high quality work and high quality life are both strongly valued.

Desirable Requirements:—Current Drivers Licence.

An active member of the Australian Physiotherapy Association.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7216, email james.darvas@dhhs.tas.gov.au or Annette Keen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5178, email annette.keen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Staff Specialist (Oncology) (517885).

Applications Close:—Friday, 15 November 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Please note that applications submitted by recruitment agencies on behalf of individuals will not be accepted for this position.

Duties:—To provide quality specialist and subspecialty medical services to the Launceston General Hospital (LGH) within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Stan Gauden, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7142, email stan.gauden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Clinical Nurse Educator (521652).

Applications Close:—Friday, 15 November 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term part-time day work, working 40 hours per fortnight, from 30 October 2013 to 30 June 2016. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Palliative Care North.

Duties:—Under a primary health care model, the Clinical Nurse Educator operates as part of a multidisciplinary team delivering palliative care services to patients, their families and carers across northern Tasmania. This role is responsible for facilitating and supporting the development of nursing team members by planning, promoting, co-ordinating, implementing and evaluating education programs in the area of palliative care. As appropriate the occupant is also expected to contribute to learning and development programs for other health disciplines and volunteers.

Desirable Requirements:—Relevant post graduate qualifications.

Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Johnstone, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5544, email linda.johnstone@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Home Care Worker (506330).

Applications Close:—Friday, 8 November 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day work, working 16 hours per fortnight, commencing 22 December 2013 to 29 March 2014. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—Within a Primary Health Care Framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5523, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Clerk (520099).

Applications Close:—Friday, 8 November 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required.

Location:—Mersey Community Hospital.

The Tasmanian Health Organisation-North West is seeking to recruit an enthusiastic and motivated person with excellent communication and interpersonal skills to take up this role on a casual basis. As a Clerk you will be responsible for the provision of a customer focused general reception and telephone service at Mersey Community Hospital.

You must be able to work autonomously and undertake other duties which include but are not limited to processing referrals received, making appointments and answering telephone and general enquiries from patients.

Communication skills are instrumental for this role as you will be liaising with multiple stakeholders such as clients, staff and consultants. Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

For more information or to discuss your application today please contact Rosemary Ryan on 6426 5133 or rosemary.ryan@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Casual contracts may also be appointed from this selection process.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Senior Social Worker (503068).

Applications Close:—Friday, 8 November 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Social Worker to take up the role of Senior Community Health Social Worker in Devonport, working with individual clients and groups including those eligible for Home and Community Care (HACC) services. You will have a range of experience and varying scopes of practice through your past work with members of your community that will contribute to the skill set within our team.

In this role you will, contribute to the development, provision and evaluation of Social Work Services for individual clients, client groups and the community; in accordance with the Code of Ethics of the Australian Association of Social Workers and the Code of Conduct of the THO-North West. You will also initiate, plan, co-ordinate and evaluate group work, health promotion and community development projects that improve health and wellbeing outcomes for communities.

Do you have?

Extensive social work experience.

Ability to constructively work as a multidisciplinary team member.

Well-developed communication, negotiation, advocacy and conflict resolution skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information or to discuss your application for this exciting career opportunity today please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Allied Health Professional (512593).

Applications Close:—Friday, 8 November 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service)

Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Fixed-term casual day work, working hours as and when required for a period of 12 months.

Location:—Mental Health Services, South.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional will:

Undertake the delivery of quality care to clients of the Child and Adolescent, Adult Community, Inpatient and Extended Treatment and Older Persons Mental Health Service based on best practice principles and within a collaborative and multi-disciplinary framework.

Provide a specialist assessment and treatment service to clients of Child and Adolescent, Adult Community, Inpatient and Extended Treatment and Older Persons Mental Health Service and their families or carers.

Promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or

Registered with the Occupational Therapy Board of Australia, or

Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Munday, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6011, email ian.munday@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Program Manager, Jack Jumper Allergy Program (516201).

Applications Close:—Friday, 8 November 2013.

Salary:—\$78,181 – \$90,026 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Jack Jumper Program, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking a permanent part-time Project Manager to work with the Jack Jumper Allergy Program team.

Duties:—In the role of Project Manager you are expected to lead a team of individuals with the overall objective of providing a program which enables Tasmanians with allergy to the sting of the Jack Jumper ant to be medically assessed and successfully desensitized using venom immunotherapy.

You will also be responsible for the day-to-day operational management of the Jack Jumper Allergy Program (JJAP) including financial and human resources, co-ordination, planning and performance monitoring and reporting activities of the program.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Larcombe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8767, email lorraine.larcombe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Specialist Radiographer, Angiography/Cardiology (510168).

Applications Close:—Friday, 15 November 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time shift worker (fully rotational), working 76 hours per fortnight.

Location:—Medical Imaging Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking a permanent Specialist to work in the Angiography Suite/Cardiac Catheter Laboratory.

Duties:—In the role of Specialist Radiographer, Angiography/Cardiology you will be responsible for provision of quality specialist in-patient and out-patient care to patients in Royal Hobart Hobart Vascular Angiography Suite and the Cardiac Catheterisation Laboratory. You are also expected to perform some general imaging examinations.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences,

serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Boutchard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7994, email michelle.boutchard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Registered Nurse (508712).

Applications Close:—Friday, 8 November 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight.

Location:—Rehabilitation Unit, Royal Hobart Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Duties: The Royal Hobart Hospital Acute Rehabilitation Unit is an 18 bed ward providing specialist rehabilitation services to a variety of in-patients including those with traumatic brain injury, stroke, spinal cord injury, amputee and orthopaedic conditions. We are looking for a motivated Registered Nurse with experience or an interest in rehabilitation to provide direct patient care as a member of our vibrant, multi-disciplinary team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Bakes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7363, mobile 0408 340 734, email brendan.bakes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONSTASMANIAN HEALTH ORGANISATION, SOUTH
*Complex Chronic and Community Services***Senior Physiotherapist (2 Vacancies).**

Applications Close:—Friday, 15 November 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Vacancy No. 504188.

Fixed-term part-time day work, working 45.6 hours per fortnight; commencing as soon as possible until 09 May 2014.

Location:—Community Rehabilitation Unit Hobart.

Vacancy No. 504188.

Fixed-term part-time day work, working 45.6 hours per fortnight; commencing as soon as possible until 09 May 2014.

Location:—Community Rehabilitation Unit Hobart.

Duties:—Work as an effective member of the multidisciplinary rehabilitation team in the assessment, planning and delivery of physiotherapy services for clients and their carers to the Community Rehabilitation Unit (CRU) in Southern Tasmania.

Assist the level 4 physiotherapist in providing clinical leadership, professional support and ensuring best practice standards for physiotherapy services provided by CRU, in accordance with organisational policies and professional codes of conduct.

Duties:—Work as an effective member of the multidisciplinary rehabilitation team in the assessment, planning and delivery of physiotherapy services for clients and their carers to the Community Rehabilitation Unit (CRU) in Southern Tasmania.

Assist the level 4 physiotherapist in providing clinical leadership, professional support and ensuring best practice standards for physiotherapy services provided by CRU, in accordance with organisational policies and professional codes of conduct.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Clare Short, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7270, email clare.short@dhhs.tas.gov.au or Clare Short, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7270, email clare.short@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH ORGANISATIONSTASMANIAN HEALTH ORGANISATION, SOUTH
*Complex Chronic and Community Services***Senior Social Worker (513450).**

Applications Close:—Friday, 15 November 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day work, working 30.4 hours per fortnight; commencing as soon as possible until 16 February 2015.

Location:—Community Rehabilitation Unit Hobart.

Duties:—Work as an effective team member of the multidisciplinary rehabilitation team in the assessment, planning and delivery of social work services for adult clients and their carers referred to the Community Rehabilitation Unit (CRU) in Southern Tasmania.

Provide clinical leadership and ensure best practice standards for social work services provided by CRU, in accordance with the organizational policies and the professional code of conduct.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Nicky Kay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7312, email nicky.kay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH ORGANISATIONSTASMANIAN HEALTH ORGANISATION, SOUTH
*Surgical Services***Surgical Fellow, General Surgery (509219).**

Applications Close:—Friday, 8 November 2013.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker (with on-call), working 76 hours per fortnight; commencing (03) February 2014 until 01 February 2015.

Location:—Specialist Surgery Unit, Royal Hobart Hospital.

Duties:—This position has been established to fulfill a

number of targeted activities to improve the delivery of general surgical services to patients and to assist in the co-ordination and training of surgical Resident Medical Officers (RMOs) and Registrars. It is ideally suited for an experienced senior surgical registrar who is awaiting time to be awarded Fellowship and/or a surgeon that has recently gained his/her general surgical Fellowship.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Adrienne Belchamber, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8216, email adrienne.belchamber@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Visiting Medical Specialist (509287).

Applications Close:—Friday, 8 November 2013.

Salary:—To be negotiated.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2009, Visiting Medical Specialist.

Fixed-term part-time day work, working 36 hours per fortnight; commencing as soon as possible for a period of three years.

Location:—Plastic Surgery Unit, Royal Hobart Hospital.

Duties:—Provide services in Plastic Surgery including diagnosis, treatment and care for patients, both inpatient and outpatient, at the Royal Hobart Hospital (RHH) and if appropriate other hospitals in Tasmania. Actively pursue improved outcomes for Plastic Surgery patients by participating in teaching and research relevant to Plastic Surgery.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Adrienne Belchamber, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8216, email adrienne.belchamber@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Office of the General Manager

Executive Assistant (371001).

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Act as the primary point of contact for the Office of the General Manager and provide high-level client service including liaison with Ministerial Officers, senior Government staff, industry and the general public on behalf of the General Manager and the Division.

Provide high-level administrative and executive support to the General Manager including managing the flow of information; referral of matters for comment or further action to the appropriate branch or officer; co-ordinating RTI requests; managing items submitted to the General Manager; research of files and other material; preparation of correspondence and word processing.

Provide secretariat support to the General Manager at meetings including preparation and dissemination of agenda and minutes.

Co-ordinate, collate and report on Ministerial correspondence for the Division including liaison with Division staff and the DIER's Ministerial Liaison Unit regarding content and timeliness of draft replies.

Manage the General Manager's diary and work schedule and the setting up of more complex meetings, seminars and workshops for the Division, organisation of conferences, travel and other related items including preparation of background material and co-ordination of briefing papers.

Undertake project and budget management tasks at the discretion of the General Manager including monitoring and reporting of expenditure against budget and the purchase of materials and supplies.

The incumbent can expect to be allocated duties, not specifically mentioned in this document, but within the capacity, qualifications and experience normally expected from persons occupying a position at this classification within a small team that will require multi-skilling and flexibility.

Enquiries to Penny Nicholls, General Manager Land Transport Safety, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 5220, email Penny.Nicholls@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

*Registration and Licensing Branch***Operations Officer (372219).**

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure that applicants and holders of driver licences and ancillary certificates meet the eligibility criteria in accordance with established guidelines.

Liaise with driving assessors, Tasmania Police, medical practitioners and allied medical practitioners to determine applicant's eligibility.

Identify driver licence and ancillary certificate holders who no longer meet the eligibility criteria and ensure appropriate action is taken.

Provide advice to clients both verbally and in writing on issues relating to their application, assessment or any subsequent reviews of eligibility.

Ensure driver ability complaints against driver licence and ancillary certificate holders are appropriately dealt with.

Assist in the establishment, implementation and review of driver licence and ancillary certificate policies and procedures relating to eligibility.

Provide support and assistance to other members of the Driver Licensing Business Unit and undertake other duties as required by the Manager.

Enquiries to Anne-Maree Mills, Manager Driver Licensing Unit, Department of Infrastructure, Energy and Resources, 80 Elizabeth Street, Hobart TAS 7000, phone (03) 6233 5328, email Anne-Maree.Mills@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

STRATEGY AND POLICY

*Forest Policy***Business Manager (372563).**

Applications Close:—Friday, 8 November 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time 12 Months.

Location:—Hobart.

Duties:—Provide a communication and co-ordination point for the Special Council, particularly in relation to issues management.

Provide high level executive and research support to the Special Council including scheduling of Committee meetings, preparing agenda and supporting papers, and follow up work as required from the Special Council and the Department.

Act as a central point of co-ordination for the Special Council in working with the Agency, with responsibility for determining priorities in managing documentation, correspondence and communications, including the preparation

of high level ministerial briefings, cabinet submissions and official documents.

Provide high level research support to the Special Council including the oversight and provision of policy and project management that incorporates extensive research and analysis including the management of budgets and the human resources of the Special Council, including consultants.

Assist the Special Council Chair to ensure that the statutory obligations of the Council are met.

Oversee and/or deliver key elements of the Special Councils' work program, ensuring that Council members are adequately informed of progress and engaged in the program.

Desirable Requirement:—A relevant tertiary qualification in a discipline such as economics, law or public policy.

Enquiries to James Verrier, Assistant Director (Forest Policy), Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 3017, email James.Verrier@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Executive Assistant (372811).

Applications Close:—Friday, 8 November 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 0.6 FTE.

Location:—Hobart.

Preferably Tuesday, Thursday and Friday.

Duties:—Provide experienced administrative support to the Division including diary management, organisation of meetings, preparation and circulation of agendas and minutes, travel arrangements and word processing.

Provide high level customer and client service as the first point of contact for the Division relating to a variety of general enquiries.

Co-ordinate and monitor the flow of information for the Division including internal and general correspondence and registering external correspondence into the central records system (TRIM).

Assist with finance tasks using Finance One, including procurement of supplies, processing of invoices and printing of reports.

From time to time this position will be required to assist other administration and clerical staff members and undertake special duties or projects within the individual's capabilities or for developmental purposes.

Enquiries to Janine Armstrong, Executive Officer Administrative Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 3013, email Janine.Armstrong@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

GUARDIANSHIP AND ADMINISTRATION BOARD

Investigator (Re-advertised) (355641).

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time working 44.10 hours per fortnight.

Location:—Hobart.

Previous applicants need not apply.

Duties:—To investigate and prepare reports in matters including emergency applications relating to applications made to the Guardianship and Administration Board (the Board). Appear before the Board at hearings and follow up matters arising out of hearings as directed by the Board. Provide information and advice, including telephone advice, on matters that fall within the jurisdiction of the Board.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Anita Smith, President, Guardianship and Administration Board, Department of Justice, phone (03) 6233 3085, email anita.smith@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Anita Smith on (03) 6233 3085.

The Department prefers electronic submission of applications, which will be acknowledged by email submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

*Hobart***Judges Attendant (355548b).**

Applications Close:—Friday, 8 November 2013.

Salary:—\$37,511 – \$46,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time working 29.4 hours per fortnight commencing 12 February 2014 for a period of 2 years.

Location:—Hobart.

Hours are 29.40 per fortnight, as and when required according to the Supreme Court sittings calendar.

Duties:—Provide administrative assistance to the judges of the Supreme Court by attending judges in Court and Chambers. Provide security support to the Court by ensuring court rooms are secure and that files and exhibits are protected whilst in court room and in transit. Provide administrative support to other members of the Judge's and Registry staff and the Court Librarian.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Andrew Smart, Assistant Manager, Supreme Court, Department of Justice, phone (03) 6233 7158, email andrew.smart@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 7158, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Andrew Smart on (03) 6233 7158.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Community Fire Safety

Community Education

Community Development Co-ordinator (521567).

Applications Close:—Monday, 11 November 2013.

Salary:—\$83,832 – \$96,304 p.a.

Tasmanian State Service Award, TFS General Stream, Band 6.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—To build community capacity to prevent, prepare for and respond safely to bushfires and fires in the home.

Essential Requirements:—The Head of the State Service has determined that a person nominated for appointment as Community Development Co-ordinator is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction check in the following areas, Arson and fire setting, Sexual offences, Crimes involving dishonesty

(e.g. theft, burglary, breaking and entering, fraud), Crimes involving deception (e.g. obtaining an advantage by deception), Making false declarations, Violent crimes and crimes against the person and Malicious damage and destruction to property.

Accordingly a person nominated for appointment to a position of Community Development Co-ordinator will be required to provide a Record of Convictions in relation to the above from Tasmania Police prior to appointment. Identity check. Disciplinary action in a previous employment check.

Desirable Requirements: Tertiary qualifications in community development or other relevant field.

Experience delivering programs in an emergency management context.

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

Project Manager (002001).

Applications Close:—Friday, 8 November 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Build effective professional relationships with DPAC managers and staff, key service providers and other government organisations, providing specialist advice in relation to project management, working with them to understand their specific needs, and assist with developing solutions to resolve problems and deliver enhancements to services.

For projects or potential projects agreed by the DPAC Executive, develop business cases, funding or SIIRP submissions or similar, project plans and briefs, and implementation and transition plans in consultation with responsible Divisions, key stakeholders and external service providers.

Manage project work and co-ordinate day-to-day activities relating to approved projects, including team leadership for the project and subprojects, budget and financial management, communications requirements, compliant procurement, development, test, training and hand-over to responsible division.

Maintain a central project register and provide timely, authoritative advice to senior officers within DPAC Divisions in relation to specific project performance, risk and change management, and communication strategies and measurement of achievement of agreed project outcomes.

Undertake research into developing technologies and identify current business processes that may benefit from the implementation of innovative technical solutions to enable DPAC to better meet its corporate and/or business objectives.

Conduct appropriate tender and procurement procedures in compliance with Treasury Instructions when those contracts need to be let, and undertake associated contract management activities.

Represent the Department in forums. Liaise, consult and negotiate with suppliers, and representatives of other agencies and other non-State Government organisations.

Desirable Requirements:—Tertiary qualifications in a relevant discipline or research experience to a similar level would be an advantage.

Enquiries to Jeff Reeve, Director, Corporate Services, Department of Premier and Cabinet, phone (03) 6270 5481, email jeff.reeve@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS, 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Manager (Biosecurity and Quarantine Services) (25939).

Applications Close:—Friday, 8 November 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Minimise the risk of the incursion of high risk pests and diseases by maintaining an effective quarantine barrier at all major sea and airports around the State. Undertake eradication programs and conduct surveillance operations contributing towards the maintenance of Tasmania's biosecurity status. Carry out regulatory and compliance activities according to relevant State and Commonwealth legislation in order to support the maintenance of animal health and welfare, safe agricultural chemical management and primary produce food safety in Tasmania.

Desirable Requirements:—Relevant tertiary qualifications are desirable. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Monique Careless, phone (03) 6233 6634, email monique.careless@dPIPWE.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dPIPWE.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Product Integrity

Food Safety Management Officer (707100).

Applications Close:—Friday, 8 November 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Launceston or Hobart, subject to negotiation.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Maintain high levels of compliance in relation to systems administered by the Food Safety Program to ensure that food safety audits and inspections of regulated primary production and processing activity are in line with relevant legislation and standards.

Desirable Requirements:—Certificate IV or higher in food science or related field (including 40 hours of food microbiology). Certification against or attainment of national units of competency for Food Safety Auditors. Possession of appropriate auditor competencies for high risk activities and complex processes would be highly regarded. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Sheree Stonjek, phone (03) 6336 5280, email sheree.stonjek@dipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

POLICY DIVISION

Corporate Communications Branch

Communications Consultant (Digital and Online Technologies) (341090).

Applications Close:—Friday, 8 November 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Identify, plan project manage and deliver communications projects that use online and new digital technologies, provide strategic advice, support and co-ordination services in the development and maintenance of digital, online and multimedia communication channels and services.

Desirable Requirements:—Previous experience in a similar role.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Penny Sale, phone (03) 6233 6340, email Penny.Sale@dipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

POLICY DIVISION

Agricultural Policy Branch

Specialist Extension Officer (King Island) (707101).

Applications Close:—Friday, 8 November 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time from as soon as possible for 12 months.

Location:—King Island.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Relocation expenses may be considered for an employee appointed to this position, however this is subject to approval.

Duties:—Provide high level extension and industry development support to beef producers on King Island in line with the Target 120 program.

Desirable Requirements:—A current motor vehicle driver's licence. A Degree or Advanced Diploma in Agricultural Science or equivalent level and at least five years experience in agricultural extension.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Jenny Baulis, phone (03) 6336 5831, email Jenny.Baulis@dipwe.tas.gov.au.

Applications to Jenny Baulis, Agricultural Policy Branch, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5381, fax (03) 6344 9814, email Jenny.Baulis@dipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Southern Region

Visitor Centre Co-ordinator (700592) Re-advertised.

Applications Close:—Friday, 8 November 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Within the Southern Region, initially located at Mt Field.

Limited shared facility accommodation at Mt Field is available with this position.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Co-ordinate the Mt Field Visitor Centre and its staff to provide a high standard of visitor services and information delivery to park visitors and to the tourism industry. Co-ordinate the South Central Parks and Reserves Management Area (PRMA) 3 Business Enterprise activities and if applicable develop the Mt Field camping business opportunity. Identify and develop other potential business enterprises within the PRMA. Investigate opportunities to increase revenue through a variety of non recurrent funding sources and co-ordinate the collection and expansion of the entry fee collection system across the PRMA.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Justin Helmich, phone (03) 6233 4742, email justin.helmich@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	S. Booth	6 months	21.10.13
Education	Teacher Assistant	T. Withington	6 months	21.10.13
Education	Teacher Assistant	N. Goodger	6 months	21.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	M. Mattarozzi	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Executive Support Officer	K. Vervaart	6 months	25.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	S. McLetchie	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	S. Jones	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	J. Swinton	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	V. Horton	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	L. Pitt	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Patient Transport Officer	K. Harvey	6 months	23.10.13
Health & Human Services & Tasmanian Health Organisations	Audit Consultant	C. Maclachlan	6 months	18.11.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	J. Homan	6 months	28.10.13
Health & Human Services & Tasmanian Health Organisations	Policy Officer	R. Ferrall	6 months	11.11.13
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	J. Lanham	6 months	28.10.13
Port Arthur Historic Site Management Authority	Wait Staff	B. Piesley	6 months	23.10.13
Port Arthur Historic Site Management Authority	Tour Guide	A. Holmes	6 months	23.10.13
Port Arthur Historic Site Management Authority	Tour Guide	J. Bragg	6 months	23.10.13

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Economic Development, Tourism & the Arts	A. Sproule	Director Events Tasmania	28.10.13	5 years

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	M. Rough	Senior HR Consultant	23.10.13
Health & Human Services & Tasmanian Health Organisations	J. Davis	Hospital Assistant	28.10.13
Health & Human Services & Tasmanian Health Organisations	E. Bourke	Senior Policy Analyst	28.10.13
Health & Human Services & Tasmanian Health Organisations	B. Harvey	Senior Policy Analyst	28.10.13
Justice	T. Brannam	Regional Enforcement Coordinator	21.10.13
Justice	C. Le Fevre	Regional Enforcement Coordinator	21.10.13
Justice	H. McLaren	Regional Enforcement Coordinator	21.10.13
Police & Emergency Management	A. McGuinness	District Officer, L&D South	18.10.13
Police & Emergency Management	N. Brooksbank	District Officer, Brigade Operations LFB	18.10.13
Premier & Cabinet	V. Burgess	Senior Consultant	10.10.13
Primary Industries, Parks, Water & Environment	B. Stevanovich	Service Delivery Manager (Contact Centre)	29.10.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Senior Project Manager	A. McHugh	01.11.13
Economic Development, Tourism & the Arts	Digital Database Coordinator	P. Leitch	25.10.13
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	S. Craddock	21.10.13
Justice	Crown Counsel	S. Karpeles	25.10.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Infrastructure, Energy & Resources	Contract Supervisor	A. Bayles	25.10.13

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Premier & Cabinet	A. Beach	Infrastructure, Energy & Resources	Senior Policy Analyst	14.10.13
Police & Emergency Management	S. Hodder	Infrastructure, Energy & Resources	Executive Assistant	15.10.13



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