



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

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Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

Enquiries to Melissa Millington, Legal and Procurement Officer, phone (03) 6233 9649, email **Melissa.Millington@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Community Liaison Officer, Outreach Program (Art) (425323).

Applications Close:—Friday, 1 March 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time (0.6 FTE) until January 2015.

Location:—Hobart.

Duties:—Work as part of a small team to co-ordinate the AccessArt Outreach program, including supporting the Program Design and Delivery Officer in delivering the program, monitoring and collation of the program material to ensure effective engagement of diverse audiences.

Provide the highest level of liaison with the community to ensure quality service delivery and information flow on the AccessArt outreach to schools and community organisations facing disadvantage or isolation.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check, disciplinary action in previous employment check.

Desirable Requirements:—A current drivers licence.

A relevant Arts or Education degree or diploma from a recognised institution.

A current first aid certificate, or the ability to obtain one.

Enquiries to Rebecca Tudor, Co-ordinator Art Education, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4163, email **Rebecca.Tudor@tmag.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Co-ordinator Retail Operations (425324).

Applications Close:—Friday, 1 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time for 2 years.

Location:—Hobart.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CORPORATE SUPPORT DIVISION

Property and Compliance

Senior Legal and Procurement Officer (424928T).

Applications Close:—Friday, 1 March 2013.

Salary:—\$79,087 – \$90,853 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term part-time (0.8 FTE) for 12 months.

Location:—Hobart.

Duties:—Provide authoritative legal and procurement advice to the department and its statutory bodies to ensure that decisions are made and processes are undertaken in an effective, efficient and compliant manner.

Desirable Requirements:—Completion of a legal qualification (eg Bachelor of Laws) or other relevant tertiary qualification/s that will lead to eligibility for admission as a Barrister or Legal Practitioner of the Supreme Court of Tasmania.

Duties:—This position is critical to ensure the successful operation of the Tasmanian Museum and Art Gallery Shop by ensuring the provision of high quality customer service to enhance visitors retail experience along with maximising sales revenue in line with the TMAG Retail Strategy and other guidelines developed.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check, disciplinary action in previous employment check.

Desirable Requirements:—Certificate in Retail Operations. Experience in retail supervision.

Current driver licence with the ability to operate manual vehicles.

Enquiries to Laurence Paine, Business and Operations Manager, phone (03) 6211 4155, email Laurence.Paine@tmag.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Human Resources Management

Workplace Relations

Safety, Injury and Risk Management Unit

Senior HR Consultant Health and Safety (960256).

Applications Close:—Friday, 1 March 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible for a period of 12 months.

Location:—Letitia House, Mt Nelson.

Description of the Role:—Provide quality high level human resources management consultancy services, in particular in relation to employee health, safety and welfare, to assist in effective human resources management throughout the Agency.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Alice Jones, Department of Education, phone (03) 6233 7538, email Alice.Jones@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

FURTHER EDUCATION AND TRAINING

Tasmanian Polytechnic

Workforce Sector Leader South

Health Services

Teacher, Health Services (968035).

Applications Close:—Friday, 1 March 2013.

Salary:—\$54,294 – \$84,184 pro rata, per annum.

Polytechnic and Skills Institute Teaching Staff Award, Teacher Band 1.

Fixed-term part-time or full-time up to 70 hours per fortnight from as soon as possible to 20 December 2013.

Location:—Health Services, South.

Description of the Role:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of Enrolled Nursing and other related Health Programs.

Essential Requirements:—Hold a current Practising Certificate issued by the Australian Health Practitioners Regulation Agency (AHPRA). Relevant post-secondary educational qualification. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a criminal history check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Enrolled or Registered Nurse.

Enquiries to Diana Purcell, Department of Education, phone (03) 6245 8092, email diana.purcell@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 2490, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Jordan River Learning Federation

Middle School Campus

Principal, Jordan River Learning Federation Middle School (964625).

Applications Close:—Friday, 1 March 2013.

Salary:—\$129,623 p.a.

Teaching Service (TPS) Award, Principal, Level 4.

Permanent full-time.

Location:—Jordan River Learning Federation Middle School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Jordan River Learning Federation

Senior School Campus

Principal, Jordan River Learning Federation Senior School (964544).

Applications Close:—Friday, 1 March 2013.

Salary:—\$115,322 p.a.

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Teaching Service (TPS) Award, Principal, Level 2.
Permanent full-time.

Location:—Jordan River Learning Federation Senior School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rokeby High School

Principal, Rokeby High School (201971).

Applications Close:—Friday, 1 March 2013.

Salary:—\$115,322 p.a.

Teaching Service (TPS) Award, Principal, Level 2.

Permanent full-time.

Location:—Rokeby High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Austins Ferry Primary School

Principal, Austins Ferry Primary School (964680).

Applications Close:—Friday, 1 March 2013.

Salary:—\$129,623 p.a.

Teaching Service (TPS) Award, Principal, Level 4.

Permanent full-time.

Location:—Austins Ferry Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Kingston High School

Principal, Kingston High School (204605).

Applications Close:—Friday, 1 March 2013.

Salary:—\$136,773 p.a.

Teaching Service (TPS) Award, Principal, Level 5.

Permanent full-time.

Location:—Kingston High School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Princes Street Primary School

Principal, Princes Street Primary School (204403).

Applications Close:—Friday, 1 March 2013.

Salary:—\$115,322 p.a.

Teaching Service (TPS) Award, Principal, Level 2.

Permanent full-time.

Location:—Princes Street Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rosetta Primary School

Principal, Rosetta Primary School (203130).

Applications Close:—Friday, 1 March 2013.

Salary:—\$122,472 p.a.

Teaching Service (TPS) Award, Principal, Level 3.

Permanent full-time.

Location:—Rosetta Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Sandy Bay Infant School

Principal, Sandy Bay Infant School (204422).

Applications Close:—Friday, 1 March 2013.

Salary:—\$108,172 p.a.

Teaching Service (TPS) Award, Principal, Level 1.

Permanent full-time.

Location:—Sandy Bay Infant School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

HR Consultant, Workplace Health and Safety (521291).

Applications Close:—Friday, 1 March 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—Children and Youth Services, HR Management Team, Hobart.

Duties:—The HR Consultant, Workplace Health and Safety will take a lead role in the planning, development, co-ordination and implementation of an effective and appropriate workplace health and safety program (including Occupational Health and Safety and Workplace Health and Wellbeing principles and practices) for Children and Youth Services. The occupant is to give a particular emphasis to ensuring the organisation is fully compliant with new Workplace Health and Safety legislation and Ministerial Direction 27. This includes developing systems that facilitate regular reviews of working environments, establishing a documentation and risk assessment culture to work practices, providing education and developing policies and procedures that assist in preventing or minimising workplace illness and injury.

The role provides specific high-level HR advice to the HR Manager Human Services and business unit managers and is also responsible for effectively facilitating and implementing a range of initiatives, within the Group. This includes managing localised industrial and performance management issues, in addition to group project responsibilities.

Selection criteria includes:—Demonstrated experience in the provision of project management and the ability to achieve work objectives, assign resources and to make sound decisions within strict timeframes.

Demonstrated high-level human resource management skills with knowledge and experience in the complete range of HR Services, with a specific focus on Workplace Health and Safety (Occupational Health and Safety) and Workplace Health and Wellbeing and an ability to apply these within the Tasmanian State Service context.

Demonstrated strategic, conceptual, diagnostic and analytical skills including the ability to provide high level advice and consultancy services on HR issues at a range of levels and to broker appropriate solutions in a complex environment.

Desirable Requirements:—Relevant tertiary qualifications or equivalent experience.

Current drivers licence.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and Disciplinary action in previous employment check.

Enquiries to Grant Ransley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7517, mobile 0408 056 722, email grant.ransley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Operations Co-ordinator (2 Vacancies) (521025, 521026).

Applications Close:—Friday, 8 March 2013.

Salary:—\$71,665 – \$74,932 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent part-time shift work (38.0 hours per fortnight), both vacancies.

Location:—CYS, Ashley Youth Detention Centre, Deloraine.

Duties:—Ensure that all client services and programs are undertaken in a safe and secure environment and conform to Agency principles, practices, standards and legislation relevant to youth justice services.

Participate in the development, promotion and implementation of operational standards and practices for youth justice services.

Develop and contribute to an effective operational team environment through communication, support, mentoring, guidance and constructive feedback.

Provide leadership to youth workers that displays high levels of ethical and professional behaviour to ensure a safe, secure care environment for young people and staff.

Selection criteria includes:—Demonstrated understanding of adolescent development issues including the ability to identify factors contributing to youth offending.

Demonstrated experience in the co-ordination and monitoring of human and physical resources, including the ability to provide staff supervision and performance management according to Agency policy and standards. A proven ability to provide leadership and promote a team environment, including an ability to be adaptable and flexible, working within an environment subject to work pressure, competing priorities, ambiguity and change.

Good written and verbal communication skills and well developed interpersonal skills, including the ability to contribute to effective decision making at a senior level.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Formal educational qualifications relevant to the provision of services for young people.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ralph Beck, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 2311, email ralph.beck@dhhs.tas.com.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Do not send applications directly to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Accountant (500032).

Applications Close:—Friday, 1 March 2013.

Salary:—\$78,181 – \$90,026 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work (part-time hours may be considered by negotiation) commencing as soon as possible until 24 January 2014.

Location:—D,H & CS, Housing Tasmania, Hobart.

Duties:—Provide high-level assistance to the Manager Finance and Business Support in the role of co-ordinating the development of the budget, preparation of financial statements, monitoring and reporting financial performance.

Advise budget centre managers and other officers on budgetary and financial matters to enable them to provide an efficient and effective service, consistent with strategic and operational plans.

Provide daily supervision and management of staff within the Finance section, so as to ensure optimal use of available resources.

Selection criteria include:—Significant expertise and experience in budget and financial management including a well developed knowledge of contemporary public sector management or relevant knowledge and experience in a related field.

Significant management skills and experience including team leadership skills with the ability to direct the work of staff, to identify and set objectives and to plan associated strategies and to motivate staff towards the achievement of objectives.

Highly developed conceptual, reasoning and research skills with the proven ability to interpret and analyse information and develop recommendations, options and solutions that provide effective service delivery outcomes.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Tertiary qualifications in accounting, together with membership of either the Australian Society of Certified Practising Accountants (CPA) or the Institute of Chartered Accountants in Australia (ICAA).

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tara Garrott, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4804, email tara.garrott@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Administrative Assistant- Infection Control (516289).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time daywork, 45 hours per fortnight.

Location:—Hobart.

Please Note: The 45 hours per fortnight are to be spread over 4 working days per week.

Duties:—Provide a high level of administrative and clerical support to the Tasmanian Infection Control Unit, including the provision of the efficient flow of information to and from the unit, including Ministerial Correspondence.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brett Mitchell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7779, email brett.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Specialist Radiographer (514015).

Applications Close:—Friday, 8 March 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent part-time daywork, working a minimum of 68.4 hours per fortnight.

Location:—Cancer Screening and Control Services, BreastScreen, Hobart.

Our Specialist Radiographers perform breast imaging in the screening and assessment environment, providing the highest level of patient care and service delivery possible. The successful applicants will be working with state of the art digital technology as a member of a multi-disciplinary team of dedicated professionals in a friendly and caring atmosphere. Excellent Interpersonal skills and demonstrated ability to communicate effectively with our clients and staff are required.

Take a leading role in the supervision and training of less experienced staff performing duties within the BreastScreen Australia program ensuring that professional standards are maintained.

Some intrastate travel may be required to work in other screening sites as required.

The successful applicant will need to possess a qualification in diagnostic medical imaging to meet the standard for membership of the Australian Institute of Radiography and be eligible to obtain AHPRA Registration and Radiation Licensing required to be a qualified diagnostic radiographer/mammographer with demonstrated previous clinical experience and ability to work autonomously.

Certificate of Clinical Proficiency in Mammography (CCPM) is highly regarded but not essential.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicole Oates, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email nicole.oates@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Specialist Radiographer (513065).

Applications Close:—Friday, 8 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time daywork, commencing 10 June 2013 for a period of 2 Years.

Location:—BreastScreen Tasmania Mobile Screening Unit based in the North/North West with statewide travel required as per the biennial Mobile Bus Itinerary.

Duties:—Our Specialist Radiographers perform breast imaging in the screening environment, providing the highest

level of patient care and service delivery possible to our regional and remote clients. The successful applicants will be working with state of the art digital technology as a member of a multi disciplinary team of dedicated professionals in a friendly and caring atmosphere. Excellent interpersonal skills and demonstrated ability to communicate effectively with our clients and staff are required. Perform duties in line with the BreastScreen Australia program, ensuring that professional standards are maintained.

The successful applicant will need to possess a qualification in diagnostic medical imaging to meet the standard for membership of the Australian Institute of Radiography and be eligible to obtain AHPRA Registration and Radiation Licensing.

Required to be a qualified diagnostic radiographer/mammographer with demonstrated previous clinical experience and ability to work autonomously. A Certificate of Clinical Proficiency in Mammography (CCPM) is highly regarded but not essential.

Desirable Requirements:—Current Drivers Licence as some intrastate travel is required to work in other screening sites as required.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicole Oates, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email nicole.oates@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Specialist Radiographer (513067).

Applications Close:—Friday, 8 March 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time daywork, working 38 hours per fortnight, commencing as soon as possible from June 2013 for a period of 2 years.

Location:—BreastScreen Tasmania Mobile Screening Unit based in the North/NorthWest with state-wide travel required as per the biennial Mobile Bus Itinerary.

Our Specialist Radiographers perform breast imaging in the screening environment, providing the highest level of patient care and service delivery possible to our regional and remote clients. The successful applicant will be working with state of

the art digital technology as a member of a multi disciplinary team of dedicated professionals in a friendly and caring atmosphere. Excellent interpersonal skills and demonstrated ability to communicate effectively with our clients and staff are required. Perform duties in line with the BreastScreen Australia program, ensuring that professional standards are maintained.

The successful applicant will need to possess a qualification in diagnostic medical imaging to meet the standard for membership of the Australian Institute of Radiography and be eligible to obtain AHPRA Registration and Radiation Licensing.

Required to be a qualified diagnostic radiographer/mammographer with demonstrated previous clinical experience and ability to work autonomously. A Certificate of Clinical Proficiency in Mammography (CCPM) is highly regarded but not essential.

Desirable: Current drivers licence as some intrastate travel required to work in other screening sites as required.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicole Oates, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email nicole.oates@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Payroll

Pay/Personnel Officer (2 Vacancies).

Applications Close:—Friday, 1 March 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 519942.

Permanent full-time daywork.

Location:—Pay/Personnel Unit, North.

Vacancy No. 519926.

Permanent full-time daywork.

Location:—Pay/Personnel Unit, North.

Duties:—Calculate payroll and prepare employment contracts and other documentation related to the employment benefits, conditions and entitlements of employees of the Department as specified in relevant Awards/Agreements and other Legislative provisions. Provide advice and assistance to managers and staff on a diverse range of human resource services, specifically those associated with pay and personnel issues. Update and maintain records and systems.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mat Harvey, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5548, email matthew.harvey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Payroll

Pay/Personnel Officer (2 Vacancies).

Applications Close:—Friday, 1 March 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 519908.

Permanent full-time daywork.

Location:—Hobart.

Vacancy No. 519895.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Calculate payroll and prepare employment contracts and other documentation related to the employment benefits, conditions and entitlements of employees of the Department as specified in relevant Awards/Agreements and other Legislative provisions. Provide advice and assistance to managers and staff on a diverse range of human resource services, specifically those associated with pay and personnel issues. Update and maintain records and systems.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Miller, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6716, email christine.miller@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Procurement

Administrative Assistant (506562).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:—Launceston.

Duties:—Provide administrative support to the Procurement Advisory Services team including word processing, spreadsheet, database and e-mail services. Prepare basic correspondence and assist the Procurement Advisory Services team in preparing documents such as reports, letters, responses to requests for information and policies through the provision of secretarial support. Provide secretarial support to committees, including the preparation and distribution of agendas and minutes, schedule meeting rooms when requested and any other room set up requirements.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dan Longstaff, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Administrative Assistant (513321).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual Commencing as soon as possible for 2 years.

Location:—New Town.

Duties:—In accordance with Agency policy, direction and legal requirements:—Provide high level secretarial service and administrative and clerical support to the Units/Centre as required. Ensure an efficient flow of information to and from the office. Provide a high quality personal and telephone reception service. Maintain medical records and act as Receptionist in facilitating the appropriate intake and assessment of clients.

Essential Requirements:—Nil.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Carol Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5715, email carol.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Community Mental Health Nurse (504927).

Applications Close:—Friday, 1 March 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time day work, commencing as soon as possible.

Location:—Launceston.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—As a member of a multidisciplinary Crisis Assessment and Treatment (CAT) team with Adult Community Mental Health Services (ACMHS) delivering high quality specialist mental health services, provide crisis assessment and community based treatment that is client and carer focused, evidenced based, outcome orientated and time limited, in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, CATT Model of Care, National Mental Health Standards, Agency policy, National Partnership Agreement, Taking Pressure off Hospital Emergency Departments, legal requirements and relevant professional competencies.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Van Der Molen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email helen.vandermolen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Registered Nurse (Relief) (512467).

Applications Close:—Friday, 1 March 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual commencing as soon as possible for 1 year.

Location:—Southern Tasmania.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse:—Utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients.

Interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes.

Remains actively involved in maintaining and continually improving the quality of client care provided by the service.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Baker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6261 8000, email peter.baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Radiation Therapy Trainee (519749 (2 Vacancies)).

Applications Close:—Friday, 1 March 2013.

Salary:—\$37,165 – \$45,710 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 1.

Fixed-term part-time day work, commencing as soon as possible to 31 January 2015, working 6 hours per fortnight (or 4 weeks per year). Notwithstanding hours per fortnight may be negotiated with the successful applicants.

Location:—WP Holman Clinic.

Duties:—Radiation Therapy Cadetship Program WP Holman Clinic in Launceston.

The WP Holman Clinic in Launceston is offering an undergraduate Cadetship Program for Radiation Therapy students who are prepared to work at the WP Holman Clinic in Launceston upon graduation.

The Cadetship Program will be administered by the WP Holman Clinic in Launceston and will provide financial assistance to Radiation Therapy students undertaking their undergraduate degree. Cadetship Program participants will be required to undertake vacation employment at the WP Holman Clinic in Launceston for a minimum of 4 weeks per year outside of the clinical placement component of the course.

Following completion of the Cadetship in 2015, participants are to undertake a further period of Fixed-term employment of up to 12 months at the WP Holman Clinic in Launceston to complete their Professional Development Year (PDY). Further Fixed-term employment may be offered beyond that.

Eligibility for the Cadetship Program—You are eligible to apply for the Cadetship Program if you are currently undertaking a relevant course of study approved by the Medical Radiation Practice Board of Australia.

Selection of Students:—All students interested in applying for the Cadetship Program must complete a written application addressing the Selection Criteria contained in the Statement of Duties (accessible at www.jobs.tas.gov.au). Students must also demonstrate an understanding of the professional and personal issues involved in practising at the WP Holman Clinic in Launceston, as well as a commitment to undertaking their PDY in Launceston following graduation.

Financial Assistance:—Successful applicants will be paid an allowance of \$20,000 per annum, payable in equal fortnightly instalments, to assist with University fees, books, living expenses and travel expenses. This allowance is paid as income and will attract income tax.

In addition, successful applicants will receive the salary applicable to Band 1, Range 1, Level 3 of the Health and Human Services (Tasmanian State Service) Award for the period of their vacation employment at the WP Holman Clinic in Launceston.

Essential Requirements:—Currently undertaking a relevant course of study approved by the Medical Radiation Practice Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Further information is available by contacting Natalie Kidd (Clinical Tutor) WP Holman Clinic on (03) 6348 7140 or email natalie.kidd@dhhs.tas.gov.au.

Apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation – North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

ACAT Assessor (Allied Health) (504623).

Applications Close:—Friday, 1 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing 4 March 2013 to 3 March 2014. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North.

Duties:—Within a primary health care framework assess the needs of the elderly and younger people with disabilities and carers within the region. Facilitate access to appropriate community and residential services, through a multi-disciplinary team approach.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers or Registered with the Psychology Board of Australia or Registered with the Occupational Therapy Board of Australia or Registered with the Physiotherapy Board of Australia.

Current drivers licence.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anthea Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4144, email anthea.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Administrative Assistant (510361).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North.

Duties:—To provide effective and efficient administrative and clerical support service to the offices of Primary Health North and, where required, provide the same assistance to other Primary Health North services located in and around the Launceston area.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maribeth Harris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5519, email maribeth.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Registered Nurse (506151).

Applications Close:—Friday, 1 March 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work working 58 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is

to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Hospital Aide (514965).

Applications Close:—Friday, 1 March 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift worker, working 32 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation, North West (THO-North West) is seeking to recruit a motivated Hospital Aide to provide cleaning and resource maintenance services to the Department of Emergency at Mersey Community Hospital.

The primary responsibilities of this role are to maintain clean hygienic surroundings to facilitate the control of infection, basic ward equipment and adequate stores. Additionally you will assist patients with aspects of daily living under the supervision of a Registered Nurse.

The ideal candidate will have demonstrated knowledge of the cleaning standards required to prevent infection. You will use your ability to monitor equipment, stock and stores and order when appropriate to ensure adequate supplies are maintained on the ward. Previous experience of working with patients is desirable.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

For more information or to discuss your application today please contact Lynn Sims, Nurse Unit Manager on (03) 6426 5303 or email lynn.sims@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital***Clinical Co-ordinator, Telehealth Services (521267).**

Applications Close:—Friday, 1 March 2013.

Salary:—\$78,061 – \$81,689 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term part-time day worker, working 22.8 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—The Tasmanian Health Organisation, North West (THO-North West) is seeking to recruit a Clinical Co-ordinator of Telehealth services.

This role, in collaboration with the NUM and Project Manager will be responsible for the implementation of the THO-North West Telehealth Pilot with the specific aim to improve access to medical specialist services by facilitating the delivery of Telehealth Services to patients within THO-NW.

This position is based at the North West Regional Hospital but may require travel to rural and remote health facilities across THO-North West.

Communication skills are key as, in addition to service co-ordination, this role will provide frontline Telehealth support and education to both clinicians and patients, including undertaking clinical examinations, diagnostic tests and other minor procedures.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work.

For more information or to discuss your application today please contact Daniel McCarthy, Acting Nurse Unit Manager on (03) 6430 6523 or email dan.mccarthy@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Daniel McCarthy, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6523, email dan.mccarthy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital***Medical Services Unit Officer (501867).**

Applications Close:—Friday, 1 March 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Tasmanian Health Organisation-North West (THO-North West) is seeking to appoint a Medical Services Unit Officer to join the Medical Services team based across the North West region.

Your main responsibility in this role will be the provision of support to the Medical Services Unit. Your duties will include, but are not limited to, assisting in the preparation, management and distribution of Medical Officer rosters and staffing allocations, provide assistance to medical staff in regards to leave management, assessment, cessation notices and staff movements, timesheets, and the maintenance and upkeep of all medical staff through both their personnel files and the electronic database.

This role is based at the North West Regional Hospital but will be required to work from the Mersey Community Hospital from time to time dependent on workload.

The successful applicant will be able to operate over a broad range of conditions and varying task based pressures on a day to day basis. The role reports to and receives general direction from the Manager, Medical Services.

We offer a welcoming work environment, attractive remuneration including access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work.

To discuss your application and learn more about this career opportunity, please contact Donna Harris on (03) 6490 8954 or email donna.harris@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Enquiries to Donna Harris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6490 8954, email donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital***Senior Physiotherapist, Paediatrics (519994).**

Applications Close:—Friday, 1 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Tasmanian Health Organisation-North West is seeking to recruit a Senior Physiotherapist specialising in paediatrics that is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment.

This is a 12 month fixed term position involving the delivery of Paediatric Physiotherapy services to children, within the North West Education system, who have special needs.

The main duties of this role include the provision and maintenance of an optimal specialist physiotherapy care to paediatric clients in the North West. These duties include providing a consultancy and advisory service in addition to 'hands on' physiotherapy. This role is based out of the North West Regional Hospital, but also delivers physiotherapy services in schools, centres and homes throughout the North West.

Your excellent communication and interpersonal skills will ensure that patients, their families and other health clinicians, are kept informed and respond appropriately as required within the scope of our family centred practices. We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. To discuss your application and learn more about this exciting opportunity, please contact Noel McRoberts on (03) 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you have current AHPRA Registration and you have addressed the selection criteria.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Community Health Nurse (502566).

Applications Close:—Friday, 1 March 2013.

Salary:—\$63,591 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4 CH FCH.

Permanent full-time day worker (including public holidays), working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Duties:—Are you passionate about providing nursing services to the community? Do you enjoy engaging with service providers to ensure your clients have access to health services? Do you want to take your nursing career further?.

The Tasmanian Health Organisation, North West is seeking to recruit a full-time Community Health Nurse to provide services in the Devonport area.

You will be a member of multidisciplinary health team, providing planning, implementation and evaluation of nursing care, in collaboration and consultation with your clients/patients. Your ability to provide direct holistic and individualised service to clients will be greatly valued and your nursing expertise will be utilised in the provision of treatment and therapeutic management of patients.

Your initiative and autonomy are integral to this role and you will work within a supportive and welcoming environment and participation in professional development and education is encouraged.

To learn more about this role and discuss your application, please contact Jacky Taylor on (03) 6421 7700 or email jacky.taylor@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Holds, or is working towards, appropriate post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current drivers licence.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7700, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Ward Clerk (509226).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift work, working 48 hours per fortnight.

Location:—Neonatal Intensive Care Unit (NNICU), Royal Hobart Hospital.

Duties:—The Ward Clerk provides clerical support throughout Neonatal Intensive Care Unit (NNICU). The position involves a high standard of customer focused reception skills and wide range of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

Enquiries to Jenny Burgess, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8448, email jenny.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Staff Specialist, Radiology (518469).

Applications Close:—Friday, 1 March 2013.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day work (with on-call), working 45.6 hours per fortnight.

Location:—Medical Imaging Services, Royal Hobart Hospital.

The Tasmanian Health Organisation South, Medical Imaging Services is seeking a fixed term, part-time Staff Specialist, Radiology.

Duties:—The Staff Specialist, Radiology will provide quality specialist in-patient and out-patient care to patients of the Royal Hobart Hospital. Duties include undergraduate and post graduate teaching, research and quality improvement activities. In addition to conducting radiological examinations and report findings, and providing advice on radiological findings and investigations required for other consultants and medical staff. It would be advantageous if applicants had expertise in interpreting complex obstetric and neonatal ultrasound and expertise and experience in paediatric radiology.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Michael Carr, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6683, email michael.carr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health South

Customer Service Officer (512658).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work (as and when required), commencing as soon as possible for a period of 2 years.

Location:—Oral Health Services South.

Duties:—Provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania (OHST) staff and external service providers. Liaise and assist in the co-ordination of the day to day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

Enquiries to Craig McShane, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5433, email craig.mcshane@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Enrolled Nurse, Multiple Vacancies (513674).

Applications Close:—Friday, 1 March 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Fixed-term part-time shift workers.

Location:—Cardiology Department, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking fixed part-time Enrolled Nurses to provide care to patients in the Cardiology Department under supervision of Registered Nurses. Hours can be negotiated at interview.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse will deliver direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenni Young, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6653, email jenni.young@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Registered Nurse—Multiple Vacancies (509379).

Applications Close:—Friday, 1 March 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3 Year 1 to Grade 4, Year 4.

Permanent part-time shift workers.

Location:—Cardiology Department, Royal Hobart Hospital.

Please note that access to the Grade 4 salary range \$72,675–\$76,859 is subject to successful application for progression to Grade 4.

The Tasmanian Health Organisation – South is seeking permanent part-time Registered Nurses to provide care to patients in the Cardiology Department. Hours can be negotiable at interview.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenni Young, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6653, email jenni.young@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person. Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

North West Region

Community Service Order Supervisor (356354).

Applications Close:—Friday, 1 March 2013.

Salary:—\$37,511 – \$46,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time minimum 8 hours per fortnight.

Location:—North West Region.

Duties:—Advise, direct and encourage people undertaking Community Service Orders to complete their order, providing clear practical demonstration to clients in the type of work required.

Initiate and maintain contact with individuals and representatives or organisations receiving assistance from Community Service Order programs and to advise the appropriate Probation Officer of any change in their circumstances or needs.

Essential Requirements:—A current Tasmanian drivers licence.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current First Aid Certificate.

Enquiries to Tristan Bell, Co-ordinator CSO Scheme, Department of Justice, phone (03) 6233 3105, email tristan.bell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Tristan Bell on (03) 6233 3105.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

North West Region

Probation Officer (350807a).

Applications Close:—Friday, 1 March 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time for a 12 month period, commencing as soon as possible. 73.50 hours per fortnight.

Location:—North West Coast.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements.

Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional information for Applicants:—All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Chris Cornell, Team Leader North West, Community Corrections, Department of Justice, phone (03) 6434 6270, email christopher.cornell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Chris Cornell on (03) 6434 6270. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Child Protection Legal Practitioner (356360).

Applications Close:—Friday, 1 March 2013.

Salary:—\$71,910 – \$91,437 p.a.

Legal Practitioners Agreement 2010, Level 2.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—To act as Solicitor and Counsel in routine child protection matters and appeals on behalf of the State of Tasmania before a range of Courts and Tribunals.

To provide advice to the State and its Agencies in respect of child protection legal matters.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6223 6809, fax (03) 6223 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Animal Health Laboratory

Technical Officer (706978).

Applications Close:—Friday, 1 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 15 hours per week.

Location:—Mt Pleasant, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide flexible technical support to ensure the efficient and effective operation of the Animal Health Laboratory (AHL). The position is nominally 15 hours per week with the expectation of increasing hours from time to time to meet operational requirements.

Essential Requirements:—A Certificate III in Laboratory Techniques, or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Campain, Department of Primary Industries, Parks, Water and Environment, phone (03) 6336 5406, email robyn.campain@dpipwe.tas.gov.au.

Applications to Robyn Campain, Animal Health Laboratory, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5406, fax (03) 6336 5374, email robyn.campain@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Land Conservation

Section Leader (Conservation Partnerships) (702266).

Applications Close:—Friday, 1 March 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time (36.75 hours per week).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Manage the human, financial, physical and information resources of the Conservation Partnerships Section and provide leadership to its staff. Support the delivery of contractual and other obligations within the private land conservation estate in Tasmania including management of client relationships.

Desirable Requirements:—Tertiary qualifications in a natural resource management discipline. A current motor vehicle drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Peter Voller, phone (03) 6336 5293, email Peter.Voller@dipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Budget Management Branch

Principal Budget Analyst (724284).

Applications Close:—Friday, 8 March 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—To provide advice to Government on the development and monitoring of the State Budget; the provision of agency services; the financial performance of government agencies; and assist with the administration of the Treasury's Budget Management System.

In the context of the selection criteria, to be successful in the position applicants will have:—well developed financial analysis and accounting skills, systems database and information management skills; an ability to understand complex issues related to the activities of the branch and identify solutions for non routine problems and high level interpersonal and communications skills.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to David Bailey, Acting Director, Budget Management Branch, Department of Treasury and Finance, phone (03) 6233 3484, email david.bailey@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Community Mental Health Nurse	E. Rist	Nil	04.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Furfari	6 months	17.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	F. Ibbott	6 months	17.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Truscott	6 months	17.02.13
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	M. Portelli	6 months	25.02.13
Justice	Judges Attendant	D. Luttrell	Nil	14.02.13
Primary Industries, Parks, Water & Environment	Archaeologist	S. Dix	Nil	20.02.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Justice	C. Beardwood	ADR Coordinator & Systems Administrator	14.02.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Staffing Support Officer	W. Smart	15.02.13
Health & Human Services & Tasmanian Health Organisations	Hospital Aide	J. Robbins	23.01.13
Health & Human Services & Tasmanian Health Organisations	Director Human Resources - NW	M. Cornell	15.02.13
Health & Human Services & Tasmanian Health Organisations	OH&S Advisor	E. Gillian	08.02.13
Health & Human Services & Tasmanian Health Organisations	Specialist Radiographer	D. Pearce	03.02.13
Justice	Correctional Officer	P. Townend	15.02.13
Public Trustee	Client Account Manager	J. Rowlands	15.02.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Chief Radiation Oncology Physicist	M. Pracy	16.02.13
Health & Human Services & Tasmanian Health Organisations	Cleaner	L. Wilde	01.02.13



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