



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 27 FEBRUARY 2013

OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

CONTENTS.

VACANCIES—

Economic Development, Tourism and the Arts.....	281
Education.....	281
Health and Human Services	290
Infrastructure, Energy and Resources.....	296
Justice	297
Premier and Cabinet	298
Primary Industries, Parks, Water and Environment	299
Public Trustee	299

SENIOR EXECUTIVE SERVICE—

Health and Human Services	300
---------------------------------	-----

STAFF MOVEMENTS—

Appointments	301
Promotions.....	301
Resignations	302
Retirements.....	301
Terminations	302
Transfers	302

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

You can trust us with every step of your super



55



Keeping it going



Getting it right

50



40



Stay on track



Get growing

30



20



It's easy



Lifetime financial peace of mind
Call 1800 622 631 | Visit www.rbf.com.au



Retirement Benefits Fund Board (ABN 97 724 593 931) is the trustee for the Retirement Benefits Fund (ABN 51 737 334 954). This information is not intended to be and should not be relied upon as legal, financial or other advice. It has been prepared without taking into account your objectives, financial situation or needs. Before acting on it you should determine whether it is appropriate for your circumstances, consider talking to a financial adviser and review the "RBF Tasmanian Accumulation Scheme - Member Booklet" at www.rbf.com.au.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: jobs@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

Desirable Requirements:—Relevant tertiary qualifications and affiliations and/or relevant industry experience.

Enquiries to Mark Jones, Human Resources Director, phone (03) 6233 5601, email Mark.Jones@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Human Resources Management

HR Operations Systems and Reporting

HR Operations Clerk (L960291).

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 21st February 2014.

Location:—Letitia House, Mt Nelson.

Description of the Role:—To provide an efficient and effective personnel and payroll service through the use of an integrated, computerised HRM system for the Department.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sharon England, Department of Education, phone (03) 6233 3651, email sharon.england@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

CORPORATE SERVICES

Portfolio Co-ordination Unit

Marketing Consultant, Design (L964708).

Applications Close:—Friday, 8 March 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CORPORATE SUPPORT DIVISION

Human Resources

Organisational Development

Manager Organisational Development (425005).

Applications Close:—Tuesday, 12 March 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time (or part-time 0.8FTE).

Location:—Hobart.

Duties:—Define and develop the department's linkages between people, culture and performance by designing and implementing people management strategies that contribute to positioning the agency as a benchmark performer in organisational development.

Lead and manage an innovative Organisational Development function, promoting a communication-led people management culture.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 30th June 2013.

Location:—Corporate Services, Hobart.

Description of the Role:—Co-ordinate graphic design work for the Department of Education and provide advice to senior staff on compliance with Whole-of-Government Communications style guide and logo requirements. Assist with multi-media projects and the development of communication strategies and campaigns.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lisa Burstall, Department of Education, mobile 0419 525 080, email lisa.burstall@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

CORPORATE SERVICES

Portfolio Co-ordination Unit

Marketing Consultant, Events (L965121).

Applications Close:—Friday, 8 March 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 30th June 2013.

Location:—Corporate Services, Hobart.

Description of the Role:—To undertake planning, co-ordinating, implementing and reviewing the annual Awards Program. Prepare written content for a diverse range of publications (online and in hard copy), for the Department's Internet and Intranet and via social media.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lisa Burstall, Department of Education, mobile 0419 525 080, email lisa.burstall@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

Child and Family Centre

Centre Leader Child and Family (964477).

Applications Close:—Friday, 8 March 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time 73.5 hours per fortnight from 18th April 2013 until 28th April 2014 with the possibility of a 12 month extension.

Location:—East Devonport Child and Family Centre.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Enquiries to Cheryl Larcombe, Department of Education, phone (03) 6429 8575, email cheryl.larcombe@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Campbell Town District High School

Advanced Skills Teacher, Campbell Town District High School (955064).

Applications Close:—Friday, 8 March 2013.

Salary:—\$91,185 pro rata, per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Campbell Town District High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Stephen Plowright, Principal, Department of Education, phone (03) 6381 1166, email stephen.plowright@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Education Facility Attendant, Summerdale Primary School (952639).

Applications Close:—Friday, 8 March 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants, Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time up to 36.80 hours per fortnight.

Location:—Summerdale Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Craig Newman, Department of Education, phone (03) 6344 5333, email craig.newman@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Strahan Primary School

Principal, Strahan Primary School (200548).

Applications Close:—Friday, 8 March 2013.

Salary:—\$108,172 p.a.

Teaching Service (TPS) Award, Principal, Level 1.

Permanent full-time from 6 May 2013.

Location:—Strahan Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Wynyard High School

Principal, Wynyard High School (200599).

Applications Close:—Friday, 8 March 2013.

Salary:—\$122,472 p.a.

Teaching Service (TPS) Award, Principal, Level 3.

Permanent full-time from 6 May 2013.

Location:—Wynyard High School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Yolla District High School

Principal, Yolla District High School (200661).

Applications Close:—Friday, 8 March 2013.

Salary:—\$115,322 p.a.

Teaching Service (TPS) Award, Principal, Level 2.

Permanent full-time from 6 May 2013.

Location:—Yolla District High School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Andrews Creek Primary School

Principal, Andrews Creek Primary School (965340).

Applications Close:—Friday, 8 March 2013.

Salary:—\$108,172 p.a.

Teaching Service (TPS) Award, Principal, Level 1.

Permanent full-time from 6 May 2013.

Location:—Andrews Creek Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Penguin School (K-10)

Principal, Penguin School (K-10) (965458).

Applications Close:—Friday, 8 March 2013.

Salary:—\$136,773 p.a.

Teaching Service (TPS) Award, Principal, Level 5.

Permanent full-time from 6 May 2013.

Location:—Penguin School (K-10 new entity).

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montagu Bay Primary School

Education Facility Attendant, Montagu Bay Primary School (964838).

Applications Close:—Friday, 8 March 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time up to 25.7 hours per fortnight, 52 weeks per year.

Location:—Montagu Bay Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kimbra Watling, Department of Education, phone (03) 6244 1879, email kimbra.watling@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montagu Bay Primary School

Teacher Assistant, Montagu Bay School (965454).

Applications Close:—Friday, 8 March 2013.

Salary:—\$46,823 – \$50,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 20 hours per fortnight for up to 42 weeks per year.

Location:—Montagu Bay Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Kimbra Watling, Department of Education, phone (03) 6244 1897, email kimbra.watling@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Oatlands District High School

School Executive Officer, Oatlands District High School (960635).

Applications Close:—Friday, 8 March 2013.

Salary:—\$72,571 – \$75,893 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight, 52 weeks per year.

Location:—Oatlands District High School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support

to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Geoff Williamson, Department of Education, phone (03) 6254 1110, email geoff.williamson@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (South)***Administration Officer (961606).**

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Learning Services South.

Description of the Role:—Within a team environment, provide administrative support to the functions of the Curriculum Services eLearning unit including the maintenance of the Unit's databases and information systems. Provide a comprehensive level of executive assistance to the Principal Leader.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Helen Manser, Department of Education, phone (03) 6212 3109, email helen.page@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bowen Road Primary School

Education Facility Attendant, Bowen Road Primary School (953191).

Applications Close:—Friday, 8 March 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time 40 hours per fortnight.

Location:—Bowen Road Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kate Lucas, Department of Education, phone (03) 6228 1549, email kate.lucas@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Cosgrove High School

Education Facility Attendant, Cosgrove High School (953422).

Applications Close:—Friday, 8 March 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time 40 hours per fortnight.

Location:—Cosgrove High School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Raelene Angel, Department of Education, phone (03) 6271 1104, email raelene.angel@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Huonville High School

Teacher Assistant, Huonville High School (953587).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 30 hours per fortnight for up to 42 weeks per year.

Location:—Huonville High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Alison Grant, Department of Education, phone (03) 6264 8800, email alison.grant@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Margate Primary School

Canteen Supervisor, Margate Primary School (964021).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight for 40 weeks per annum.

Location:—Margate Primary School.

Description of the role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jennifer Coulson, Department of Education, phone (03) 6267 2238, email jennifer.coulson@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town Primary School

Principal, New Town Primary School (203130).

Applications Close:—Friday, 8 March 2013.

Salary:—\$122,472 p.a.

Teaching Service (TPS) Award, Principal, Level 3.

Permanent full-time.

Location:—New Town Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration, or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3120, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rosetta Primary School

Teacher Assistant, Rosetta Primary School (965455).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 48 hours per fortnight for up to 42 weeks per year.

Location:—Rosetta Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Tuach Huseyin, Department of Education, phone (03) 6208 1200, email tuach.huseyin@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Southern Support School

Teacher Assistant, Southern Support School (3 Vacancies).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 953614.

Permanent part-time 55 hours per fortnight for up to 42 weeks per year.

Location:—Southern Support School.

Vacancy No. 965456.

Permanent part-time 55 hours per fortnight for up to 40 weeks per year.

Location:—Southern Support School.

Vacancy No. 965457.

Permanent part-time 55 hours per fortnight for up to 40 weeks per year.

Location:—Southern Support School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Mark Edwards, Department of Education, phone (03) 6233 2100, email mark.edwards@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Springfield Gardens Primary School

Teacher Assistant, Springfield Gardens Primary School (3 Vacancies).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 958177.

Permanent part-time up to 20 hours per fortnight for up to 42 weeks per year.

Location:—Springfield Gardens Primary School.

Vacancy No. 953731.

Permanent part-time up to 20 hours per fortnight for up to 42 weeks per year.

Location:—Springfield Gardens Primary School.

Vacancy No. 954030.

Permanent part-time up to 20 hours per fortnight for up to 42 weeks per year.

Location:—Springfield Gardens Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Peter O'Keefe, Department of Education, phone (03) 6247 7800, email peter.okeefe@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Woodbridge School

Education Facility Attendant, Woodbridge School (953427).

Applications Close:—Friday, 8 March 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent full-time or part-time up to 80 hours per fortnight, 52 weeks per year.

Location:—Woodbridge School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lee Reid, Department of Education, phone (03) 6267 4667, email lee.reid@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINCs and Community Learning

Launceston LINC

Customer Services Officer, Launceston LINC (3 Vacancies).

Applications Close:—Friday, 8 March 2013.

Salary:—\$37,511 – \$46,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. 700515.

Permanent full-time 73.5 hours per fortnight.

Location:—Launceston LINC.

Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Vacancy No. 700542.

Permanent part-time 47 hours per fortnight.

Location:—Launceston LINC.

Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Vacancy No. 700512.

Permanent full-time 73.5 hours per fortnight.

Location:—Launceston LINC.

Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Garry Conroy-Cooper, Department of Education, phone (03) 6336 2743, email garry.conroy-cooper@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services***Senior Clinical Psychologist (512545).**

Applications Close:—Friday, 8 March 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time Commencing 15 April 2013.

Location:—Hobart or Launceston.

Please Note: Salary also includes a 6.5% Correctional Health Service Allowance.

Duties: Undertake the delivery of quality patient care services, based on best practice and within a collaborative and multidisciplinary framework. Provide professional supervision and leadership to the Psychological Services within the Community Forensic Mental Health Service multidisciplinary team.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of forensic psychology.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

Administrative Officer-IT Services (521294).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:—Hobart.

Duties:—As part of the Business Support team assist in the professional operation of the office through: Providing administrative, business and clerical support to the OCIO. Co-ordinate and organise meetings and travel arrangements. Assist in the preparation of basic reports and correspondence. Prepare and process accounts payable and receivable, including accurate coding to the appropriate account and ordering and invoicing of goods within OCIO practices. Provide secretarial support to committees including the preparation of agenda and minutes as required.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tamlyn Goc, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5057, email tamlyn.goc@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Strategic Financial Control

Finance Business Analyst (517430).

Applications Close:—Friday, 8 March 2013.

Salary:—\$59,720 – \$69,055 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Provide key support to the Budget and Reporting team in the preparation of periodic and annual financial statements. Ensure cash and accrual revenue, expenditure and journal transactions are processed in a timely and accurate manner, in accordance with Treasurer's Instructions and other legislative requirements. Assist with the review and updating of data in financial systems. Undertake and monitor financial reconciliations as required. Undertake specific projects as required.

Desirable Requirements: Tertiary accounting qualifications or progress towards achieving them.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Lawler, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5814, email michelle.lawler@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Strategic Financial Control

Principal Finance Officer (502356).

Applications Close:—Friday, 8 March 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time daywork.

Location:—Hobart.

Duties:—The Principal Finance Officer is required to assist the Specialist Financial Analysts in financial management and reporting.

for the Department and the development and implementation of financial policies, procedures and controls throughout the Agency.

The Principal Finance Officer will be expected to carry out the functions of the position with only limited direction from the Specialist Financial Analysts. In particular, the occupant will be expected to identify financial and control weaknesses and implement solutions as required. The occupant will be responsible for managing the development of the Agency Budget; co-ordinating the Agency's budget management reporting processes; ensuring the integrity of the Department's general ledger and financial reporting process and in the development of policy and options on a broad range of finance

issues. The Principal Finance Officer is expected to have a high degree of initiative and competency in financial management and contemporary public sector management.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Eleanor Patterson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5893, mobile 0138 334 051, email eleanor.patterson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Enrolled Nurse RELIEF, Casual (505881).

Applications Close:—Friday, 8 March 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational), as and when required, commencing 25 March 2013 to 25 March 2015.

Location:—Deloraine District Hospital.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Hospital Aide (504333).

Applications Close:—Friday, 8 March 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, from 25 March 2013 to 24 March 2015.

Location:—Deloraine District Hospital.

Duties:—To provide a high standard of support services to patients and staff in the day to day operation of Deloraine District Hospital.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Social Worker (507628).

Applications Close:—Friday, 8 March 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North.

Duties:—Within a Primary Health Care Model, provide a social work service to individuals, families, groups and communities with a focus on developing innovative and sustainable services.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences

and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Pat Wrigley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Senior Dietitian (2 Vacancies).

Applications Close:—Thursday, 7 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Vacancy No. 502056.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Vacancy No. 519386.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Are you looking for new direction in your career? Do you desire a quality and affordable lifestyle on Tasmania's scenic North West coast? This opportunity may be for you.

The Tasmanian Health Organisation ? North West (THO-North West) Nutrition and Dietetics department is currently seeking to recruit 2 Senior Dietitians to join their team. You will have a range of experience and varying scopes of practice that will contribute to the skill set within our team.

Senior Dietitian (502056).

The position predominantly involves the management of inpatients, and any experience in the areas of general and complex medical nutrition, post surgical nutritional management, paediatrics, food allergies and intolerances, gastrointestinal disorders and renal disease would be an advantage.

This role is based at North West Regional Hospital.

Senior Dietitian for the Orthopaedic Early Intervention Service (519386).

The position predominantly involves the management of outpatients in the Orthopaedic Early Intervention Service. It is a team based position working closely with the Team Leader Physiotherapist, Occupational Therapist, and Pharmacist.

This role is required across the region at the Mersey Community Hospital, Devonport Community and Health Services Centre and the North West Regional Hospital.

You will be a good leader, a self starter with a can do attitude, have experience in supervision and plenty of initiative. We will provide you with opportunities in this role to pursue a range of clinical areas.

We will offer you excellent remuneration and access to salary packaging. Relocation assistance may also be negotiated with the successful candidate. Your work environment at the North West Regional Hospital is modern and well resourced and you

will be well supported. You will also be provided with strong networking and inter-professional development opportunities.

Tasmania's North West coast can offer you great access to fresh food from the farm gate at local markets, excellent cafe's and deli's. Your weekends can be spent exploring the Tarkine Wilderness or one of nearby National Parks.

If you are looking for an outdoor lifestyle, access to local quality food produce and you are keen to be part of an enthusiastic team 'explore the possibilities' of joining our Nutrition and Dietetics department. For more information or to discuss your application for this exciting career opportunity today please contact Susan Johns (Nutrition and Dietetics Manager) on (03) 6430 6597 or email susan.johns@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Educator (2 Vacancies).

Applications Close:—Friday, 8 March 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Vacancy No. 518832.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Practice Development Unit Nursing and Midwifery.

Vacancy No. 518832.

Fixed-term part-time day work, working 64 hours per fortnight, commencing 12 May 2013 until 29 June 2014.

Location:—Practice Development Unit Nursing and Midwifery.

Duties:—As the Clinical Nurse Educator (CNE) you will assist with facilitation and support the development of the nursing and midwifery workforce, including under-graduate and enrolled nursing students.

The successful applicant works within a Practice Development framework that fosters, research, the implementation of evidence based knowledge and person centred care.

Work in accordance with the strategic directions of the DHHS, RHH and the Practice Development Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Erin McLeod, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7558, email erin.mcleod@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Executive Support Officer (520084).

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Safety and Quality Unit, Tasmanian Health Organisation, South.

Duties:—In the role of Executive Support Officer you will provide high level administrative and executive support to the Director Safety and Quality.

You are responsible for supporting, developing and maintaining systems which facilitate safe, high quality health care service deliver, in addition to providing secretariat support to the Royal Hobart Hospital Medical and Dental Practitioners Credentialing and Scope of Clinical Practice Committee.

Enquiries to Shirleen Wickham, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7564, email shirleen.wickham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

CASUAL POOL Hospital Aide (509344).

Applications Close:—Friday, 8 March 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual working as and when required, commencing as soon as possible for a period of up to twelve months.

Location:—Hospital Aides Casual Pool, Royal Hobart Hospital.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas. Decontaminate and sterilise general and specialised equipment within infection control guidelines. Maintain the cleanliness of specialised equipment, including cleaning of the surrounding environment within infection control guidelines. Operate sterilising equipment appropriate to specialty area. Monitor equipment and stock levels, initiating appropriate action as required.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dellece Munro, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6720, email dellece.munro@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Diet Supervisor (508219).

Applications Close:—Friday, 8 March 2013.

Salary:—\$59,720 – \$69,055 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, working 45.6 hours per fortnight.

Location:—Nutrition and Dietetic Services, Tasmanian Health Organisation, South.

Duties:—The Diet Supervisor ensures the provision of appropriate meals, snacks, fluids, supplements and feeds to patients at the Royal Hobart Hospital (RHH) and the supply of home nutrition products in southern Tasmania.

Enquiries to Jean Symes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7204, email jean.symes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Senior Physiotherapist, Acute Stroke Unit (516019).

Applications Close:—Friday, 15 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight. Part-time hours or job share may also be considered.

Location:—Physiotherapy, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a Senior Physiotherapist, Acute Stroke Unit.

Are you passionate about neurological physiotherapy? Do you have the skills, experience and potential to provide contemporary evidence-based physiotherapy services as part of a dedicated multidisciplinary acute stroke service at the largest public teaching hospital in Tasmania, the Royal Hobart Hospital? If so, this is the opportunity for you. As part of the Physiotherapy Medical Services Team, the successful applicant will meet all of the selection criteria for this position (as outlined in the attached Statement of Duties) and will possess strong skills or potential in clinical supervision, teaching and training, team work and quality improvement.

Duties:—The Senior Physiotherapist, Acute Stroke Unit will provide and maintain optimal physiotherapy care to patients in the Acute Stroke Unit (ASU) and medical units within the Acute Rehabilitation Team, Royal Hobart Hospital (RHH) Physiotherapy Services. This care is provided collaboratively with members of the multi-disciplinary team in the Acute Stroke Unit and related areas.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8634, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Administrative Assistant (505493).

Applications Close:—Friday, 8 March 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—Home and Community Care Unit Hobart.

Duties:—Within the primary health care context, provide support and assistance to ensure administrative processing in accordance with Agency policy and legal requirements.

Input data required by Home Care South to meet State and Australian Government requirements and process incoming referrals. Utilise the Patient Administration System (iPM) including Home and Community Care (HACC) minimum data set as well as Microsoft Office Suite. Co-ordinate accounts payable and purchasing functions through Finance division. Code and check expenditure/revenue transactions.

Enquiries to Robyn Rylands, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7077, email robyn.rylands@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Health and Human Services and Tasmanian Health Organisations.

TASMANIAN HEALTH ORGANISATION, SOUTH

COMPLEX CHRONIC AND COMMUNITY SERVICES.

Domestic Services Officer (Relief) (507028).

Applications Close:—Friday, 8 March 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual working as and when required, commencing as soon as possible for a period up to 12 months.

Location:—Spring Bay and Swansea Community Health Centres.

Duties:—Provide a high standard of cleaning services within the Spring Bay Community Health Centre and the Swansea Health Centre which conform to established protocols and procedures. Clean and maintain all areas of the complexes including floors, walls, windows, bathrooms, toilets and client areas by dusting, vacuuming, washing, polishing and spot cleaning as required.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susanne Khan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6257 3356, email susanne.khan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Food Services Officer (several vacancies) (520518).

Applications Close:—Friday, 8 March 2013.

Salary:—\$40,286 – \$42,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual working as and when required, commencing as soon as possible for a period of up to two years.

Location:—Food Production Facility Cambridge.

Duties:—Assist in maintaining a high standard of food preparation, production, service, meal distribution, warewashing and cleaning of the hospital service areas at all times and in accordance with the relevant codes of practice. Perform receipt and storage duties associated with food supplies. Perform general food preparation, service, menu related and cash handling duties. Prepare vegetables, salads, diet requirements, including fluids, sandwiches, and assist in the serving of food. Cleaning of all kitchen equipment, utensils, floors, and walls as directed by relevant supervisors.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Norris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6274 5204, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061 Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Registered Nurse (508748).

Applications Close:—Friday, 15 March 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day worker, working 64 hours per fortnight.

Location:—Cardiac Cath Laboratory, Royal Hobart Hospital.

Please note:—Access to the Grade 4 salary range \$72,675 – \$74,326 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals. In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Practice in accordance with the Nursing and Midwifery Board of Australia's codes and guidelines for registered nurses/midwives.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Theresa Hudson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8706, email theresa.hudson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

Financial Services

Chief Financial Officer (370910).

Applications Close:—Tuesday, 12 March 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure DIER complies with current legislative, regulatory and professional requirements for the public sector financial management. This includes all Tasmanian Government Financial instructions and Regulations, other relevant State legislation, Australian Government legislation including Fringe Benefits Tax and Goods and Services Tax (GST), relevant accounting standards and internal and external audit requirements.

Promote a commitment to sound financial management probity and accountability through the development and implementation of best-practice accounting policies, procedures and financial services.

Provide the highest level of advice on financial management encompassing accounting, taxation, asset valuation, procurement, risk management, liability management, and insurance, across all levels of DIER management.

Lead the development and implementation of quality assurance procedures in financial management. Develop and monitor key metrics and measurements for financial performances Represent DIER in high-level liaison and

negotiation on financial management issues – within the Department, with other State Government Agencies and the private sector.

As the Chief Financial Officer, be responsible for the preparation of the annual financial statements and other statutory requirements such as taxation compliance, ensuring that they comply with legislation, Australian Accounting Standards and Government requirements.

Manage, develop and motivate staff in delivering high quality customer services – to ensure that the needs of internal and external customers of financial services are discharged in a timely, efficient and professional manner.

Desirable Requirements:—High level of expertise and/or extensive high level financial management and policy development experience in a multi-disciplinary organisation.

Pre-employment Check:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Crimes involving dishonesty, identity check, disciplinary action in previous employment.

Enquiries to Amanda Russell, General Manager, Corporate Services, Department of Infrastructure, Energy and Resources, 10 Murray St Hobart, phone (03)6233 3371, email amanda.russell@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone (03) 6233 6396, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Administrative Support Officer (370423).

Applications Close:—Friday, 8 March 2013.

Salary:—\$37,511 – \$46,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:— Input routine data into the Department's Motor Registry database to update demerit points, traffic infringements, disqualifications, court conviction information and other sanctions.

Assist staff in the opening and sorting of the Branch's daily mail, in accordance with established procedures. Undertake and quality assure routine word processing of correspondence, related to driver medical assessments, ancillary certificates, demerit point and disqualification notices, within established departmental procedures and under direct supervision.

Support and assist in the maintenance of the Branch's central email inboxes, by receiving outside emails and referring them to appropriate officers to action.

Provide a reception service to the Branch, including greeting visitors, receiving and directing telephone inquiries to the appropriate officer and other associated tasks.

Enquiries to Anne-Maree Mills, Manager, Driver Licensing Unit, Department of Infrastructure, Energy and Resources, 80 Elizabeth Street, Hobart, phone (03) 6233 2714, email anne-maree.mills@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Criminal Case Co-ordinator (350058).

Applications Close:—Friday, 8 March 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Undertake the day to day supervision and management of the administrative processes relating to the prosecution of indictable crime.

Co-ordinate human, physical and financial resources, including supervising staff and developing two teams, law clerks and business support.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Intelligence Collator (356436).

Applications Close:—Friday, 8 March 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon Prison.

Duties:—Maintenance of the intelligence management system for the Tasmanian Prison Service.

Provide targets in the form of profiles, summaries, intelligence reports and assessments as determined by the Intelligence Analyst.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Enquiries to Darren Conabeer, Intelligence Analyst, Tasmanian Prison Service, Department of Justice, phone (03) 6216 8290, email darren.conabeer@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Darren Conabeer on (03) 6216 8290.

The Department prefers electronic submission of applicants, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Organisation Development

Rostering Officer (355306).

Applications Close:—Friday, 8 March 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon Prison.

Duties:—Compile, post and maintain rosters within the Tasmania Prison Service.

Monitor current systems and procedures for the management of staff rosters and staff movements and suggest improvements where appropriate.

Essential Requirements:-

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Ricky Geeves, Correctional Manager, Performance and Absence Management, Tasmania Prison

Service, Department of Justice, phone (03) 6216 8285, email ricky.geeves@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box Hobart 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ricky Geeves on (03) 6216 8285.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

LOCAL GOVERNMENT DIVISION

Assistant Director, Legislation (001945).

Applications Close:—Friday, 8 March 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Build and maintain constructive and cooperative relationships with key stakeholders and within the Local Government Division. Assist the Director, to manage internal change and staff capacity building, as well as the resources and projects of the Division as required.

Desirable Requirements:—Tertiary legal qualifications.

Enquiries to Phillip Hoysted, Director, Local Government Division, Department of Premier and Cabinet, phone (03) 6232 7014, email phillip.hoysted@dpac.tas.gov.au.

Applications to Claire Haberle, Senior HR Consultant Policy, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6232 7037, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

STATE SERVICE MANAGEMENT OFFICE

Administrative Assistant (001839).

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time through to 24 February 2014.

Location:—Hobart.

Duties:—Provide administrative assistance to the Director and wide ranging administrative support to the staff of the State Service Management Office.

Enquiries to Viv Burgess, Consultant, State Service Management Office, Department of Premier and Cabinet, phone (03) 6232 7140, email viv.burgess@dpac.tas.gov.au.

Applications to Claire Haberle, Senior HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6232 7037, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET
STATE SERVICE MANAGEMENT OFFICE

Consultant (001950).

Applications Close:—Friday, 8 March 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate the delivery of key State Service employment programs including redeployment, vacancy control, redundancy and workforce renewal.

Undertake the assessment of Employer approvals required under the State Service Act 2000.

Undertake research relating to workforce programs in areas of responsibility.

Contribute to the development and evaluation of State Service workforce programs and policies.

Enquiries to John Di Falco, Manager, State Service Management Office, Department of Premier and Cabinet, phone (03) 6232 7031, email john.difalco@dpac.tas.gov.au.

Applications to Claire Haberle, Senior HR Policy Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6232 7037, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Finance

Senior Finance Analyst (Budget Services) (706288).

Applications Close:—Friday, 8 March 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a team member of the Budget Services Section:—maintain and develop policies, procedures and systems to support effective budget development and management across the Department; provide specialist advice, analysis and support to senior managers and staff on aspects relating to the management of the Department's budget and maintain effective relationships with Divisions and external stakeholders.

Desirable Requirements:—Appropriate tertiary qualifications in a relevant discipline.

A member or eligible for membership of CPA Australia, Institute of Chartered Accountants in Australia or other professional accounting body.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Adrian Pearce, phone (03) 6233 3244, email adrian.pearce@dpiuwe.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PUBLIC TRUSTEE
LEGAL SERVICES

Legal Secretary (790150).

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Legal Secretary will undertake secretarial duties for the Legal Services Section including attending clients and providing administrative support by scheduling appointments and delivering clerical support.

Essential Requirements:—The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Demonstrated experience in secretarial services at a professional level. High level communication and interpersonal skills. Proven capacity to exercise initiative, judgement and discretion and work in a senior environment.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

Enquiries to Tim Levis, Corporate Solicitor, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6235 5250, email tlevis@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

PUBLIC TRUSTEE
TRUSTEE SERVICES

Client Account Manager (791214).

Applications Close:—Friday, 8 March 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. The successful applicant will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner, and the ability to promote excellent client service through identifying and understanding client needs, and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Philip Heaton, Manager, Personal Services Team, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6235 5210, email pheaton@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6235 3241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

Health and Human Services and Tasmanian Health Organisations.

Tasmanian Government Senior Executive Service

HEALTH AND HUMAN SERVICES

STRATEGIC CONTROL, WORKFORCE AND REGULATION

Office of the Chief Information Officer

Director, Information Technology Services (516425).

Applications Close:—Friday, 15 March 2013.

Salary:—\$116,607 – \$128,268 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Senior Executive Fixed Term Contract for 5 Years, working full-time 76 hours per fortnight.

Location:—Hobart.

The Director of IT Services for the Department of Health and Human Services is responsible for the Strategic and Operational delivery of Information and Communications Technology services within the agency, including core ICT infrastructure, desktop support for clinical and business systems and a range of client support services. The Director is responsible for the successful operation of the IT Services Branch.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

* Appropriate course of study is: bachelor degree with studies in information technology, management or related disciplines.

Enquiries to Tim Blake, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5057, email tim.blake@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Rostering Administrative Support Officer	D. Fernance	6 months	18.02.13
Health & Human Services & Tasmanian Health Organisations	Customer Service Officer	A. Wiggins	6 months	14.07.13
Health & Human Services & Tasmanian Health Organisations	Rostering Administrative Support Officer	K. Gibbon	6 months	18.02.13
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse	B. Paal	6 months	12.03.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	C. Wendell-Smith	6 months	19.02.13
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse	M. Byard	1 month	22.02.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Smith	6 months	19.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Peyton	6 months	09.07.13
Health & Human Services & Tasmanian Health Organisations	Senior Physiotherapist, Transitional Care Program	E. Moles	6 months	25.02.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	A. Wiggins	6 months	14.07.13
Primary Industries, Parks, Water & Environment	Technical Officer	R. James	6 months	25.02.13
Treasury & Finance	Policy Analyst	B. Matthews	Nil	07.02.13

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Records Officer	J. Eastley	18 months	18.02.13
Integrity Commission	Communications Officer	C. Clemens	2 years	12.02.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	A. Thomas	Senior Specialist Pharmacist	18.02.13
Health & Human Services & Tasmanian Health Organisations	A. McLean	Senior Physiotherapist, Outpatient Rehabilitation	18.02.13
Health & Human Services & Tasmanian Health Organisations	N. Kim	Senior Technical Officer	21.07.13
Health & Human Services & Tasmanian Health Organisations	L. O'Brien	Clinical Lead, Musculoskeletal Physiotherapy - Community	04.02.13
Health & Human Services & Tasmanian Health Organisations	J. Edwards	Clinical Nurse Consultant - Lactation Consultant	18.02.13
Health & Human Services & Tasmanian Health Organisations	A. Downie	Co Director Chronic Complex and Community Service	25.02.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	R. Fratangelo	20.02.13
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	K. Hopwood	19.02.13
Primary Industries, Parks, Water & Environment	Field Officer	A. Kirk	30.01.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	J. McCoy	10.01.13
Health & Human Services & Tasmanian Health Organisations	DHHS Employee	A. McKay	21.12.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. O'Cass	21.02.13
Health & Human Services & Tasmanian Health Organisations	Occupational Therapist	C. Adriel	18.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Carpenter	20.02.13
Health & Human Services & Tasmanian Health Organisations	Team Leader	M. Korpershoek	03.02.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Kan	18.02.13
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse Home Visitor	P. Claxton	12.12.12
Health & Human Services & Tasmanian Health Organisations	Community Mental Health Nurse	I. Harrington	22.02.13
Justice	Legal Secretary - Conveyancing & Commercial	L. Seddon	22.02.13
Premier & Cabinet	Administrative Assistant	M. Hassan	27.02.13
Primary Industries, Parks, Water & Environment	Quarantine Officer	S. Kelly	18.02.13
Treasury & Finance	Senior Compliance Data Analyst	N. Rogers	20.02.13

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Steele	16.02.13

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Premier & Cabinet	L. Caswell	Premier & Cabinet	Policy Analyst	25.02.13

Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.