



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
SALES \$1-10  
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.



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## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: [jobs@dpac.tas.gov.au](mailto:jobs@dpac.tas.gov.au)

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to  
Subscription or account enquiries phone  
(03) 6233 3148.**

**Gazette and State Service Online**  
The Tasmanian Government Gazette and State Service Notices are now available online at:—  
[www.gazette.tas.gov.au](http://www.gazette.tas.gov.au)

### TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICE NOTICES

#### PUBLICATION AND COPY CLOSURE DATES

### *Easter 2013*

COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 3 April 2013:—

All copy for the General Gazette must be received by 12 noon on Thursday 28 March 2013.

All copy for the State Service Notices must be received by 12 noon on Thursday 28 March 2013.

NOTE: Applications for positions advertised in the State Service Notices of 3 April 2013 will close at 5 p.m. on 12 April 2013.

### EDUCATION

#### CORPORATE SERVICES

#### *Information and Technology Services*

#### IT Infrastructure

#### **IT Consultant (2 Vacancies).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Vacancy No. 961063.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Vacancy No. 962757.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Description of the Role:—Undertake consultancies in information technology in one or more of the following areas:—technical support of IT infrastructure including desktop PC equipment and associated information technology peripherals, networking equipment and servers. Technical support of business applications software and development projects. Client support. Provision of supervision, training, and leadership for other IT support staff. Consultancy and planning.

A Local Task List is available for the role.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the position. At least three years experience in the delivery of IT support and infrastructure services. A current drivers licence.

Enquiries to Craig Wighton, Department of Education, phone (03) 6232 7237, email [craig.wighton@education.tas.gov.au](mailto:craig.wighton@education.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

### EDUCATION

#### LEARNING SERVICES

*Learning Services (North)*

Campbell Town District High School

**Advanced Skills Teacher – Campbell Town District High School (9550)**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$91,000 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Campbell Town District High School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Stephen Plowright, Department of Education, phone (03) 6381 1166, email [stephen.plowright@education.tas.gov.au](mailto:stephen.plowright@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

#### Exeter Primary School

#### ***Assistant Principal, Exeter Primary School (205256).***

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$102,052 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Exeter Primary School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Cheryl McFadzean, Department of Education, phone (03) 6331 9657, email [cheryl.mcfadzean@education.tas.gov.au](mailto:cheryl.mcfadzean@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

#### Punchbowl Primary School

#### ***School Executive Officer, Punchbowl Primary School (305525).***

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Punchbowl Primary School.

Description of Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Elizabeth O'Donahue, Department of Education, phone 0424 979 109, email [elizabeth.odonahue@education.tas.gov.au](mailto:elizabeth.odonahue@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

*Learning Services (North)*

Scottsdale High School

**Assistant Principal, Scottsdale High School (964483).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$102,052 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Scottsdale High School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Natalie Odgers, Department of Education, phone (03) 6352 2477, email natalie.odgers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (North-West)*

Port Sorell Primary School

**Education Facility Attendant, Port Sorell School (2 Vacancies).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$38,600 – \$56,811 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Vacancy No. 965360.

Permanent full-time Up to 80 hours per fortnight.

Location:—Port Sorell Primary School.

Vacancy No. 965337.

Permanent full-time Up to 80 hours per fortnight.

Location:—Port Sorell Primary School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may include cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and professional level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Mandy Lilly, Department of Education, phone (03) 6422 2222, email mandy.lilly@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (South)*

Taroona High School

**Teacher Assistant, Taroona High School (953046).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight, 42 weeks per year.

Location:—Taroona High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Christine Mitchell, Department of Education, phone (03) 6227 7700, email christine.mitchell@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Woodbridge School

#### ***School Executive Officer, Woodbridge School (953717).***

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Woodbridge School.

Description of Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Hamish Cunningham, Department of Education, phone (03) 6267 4667, email hamish.cunningham@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### SKILLS TASMANIA

#### *Purchasing, Information and Research*

#### Information and Research

#### ***Data Analysis and Reporting Officer (965347).***

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 28th February 2014 with a possible 12 month extension.

Location:—Skills Tasmania, Hobart.

Description of the Role:—To monitor training activity data and report trends and activity relating to the design and roll-out of the training entitlement and the loans scheme including impact on expenditure control. Provide assistance to the existing data team with the additional work required to meet new data collection requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Christine Williams, Department of Education, phone (03) 6233 8398, email christine.williams@skills.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### SKILLS TASMANIA

#### *Strategic Directions*

#### ***Senior Project Officer, VET Fee-Help (965349).***

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible for a period of 12 months with a possible 12 month extension.

Location:—South.

Description of the Role:—The role is central to the success of training system reforms associated with the Skills for Work and National Partnership Agreement on Skills Reform. Under this agreement Tasmania is committed to the introduction of a student loans scheme. The role will project manage the introduction of Vocational Education and Training (VET) Fee-

Help in TasTAFE, advise the Australian Maritime College on implementation, and provide continuing support to TasTAFE and any other Registered Training Organisations (RTOs) that require information on VET Fee-Help.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Keith Thompson, Department of Education, phone (03) 6233 7140, email keith.thompson@skills.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

##### *Ambulance Tasmania*

##### Clinical Services

#### **Co-ordinator Research and Clinical Practice (520214).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$96,364 p.a.

Tasmanian Ambulance Service Award, Paramedic Educator, Level 2 (Base).

Fixed-term full-time daywork, commencing as soon as possible to 28 March 2014.

Location:—Hobart.

Support the Director Clinical Services in the maintenance of clinical governance processes for Ambulance Tasmania (AT) to ensure that the clinical care provided is safe, effective and in accordance with contemporary standards and practice. Co-ordinate the development and implementation of clinical field protocols, guidelines and procedures within an evidence based framework. Support the Director Clinical Services to ensure that all staff are appropriately trained and clinically supported to be safe and effective practitioners. Provide leadership and management in the development of enhancements to clinical practice including, new interventions, clinical research and improved scope of practice.

Desirable Requirements:—Tertiary Qualification in Clinical Research.

Current Accreditation as an Intensive Care Paramedic.

Essential Requirements:—Intensive Care Paramedic with an additional qualification in training and assessment or equivalent.

Current Driver's Licence.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Shaun White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8018, email shaun.white@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

##### *Disability, Housing and Community Services*

#### **Grants Management Senior Consultant (515667).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$78,181 – \$90,026 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D,H and CS, Community Sector Relations Unit, Hobart.

Duties:—Management of the provision of funding to community sector organisations and the development of appropriate Funding agreements, make payments to organisations and act as a key point of contact for community sector organisations with the Department.

Selection criteria includes:—Highly developed project management, planning and co-ordination skills.

Proven ability to research, interpret and analyse information, legislation and policy direction and to decide or recommend appropriate action.

Ability to think strategically and creatively and to identify innovative solutions for issues.

High level communication, negotiation and organisational skills and the ability to exercise initiative, judgement, confidentiality and discretion in a project team environment.

Note:—Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Holds or is working toward an appropriate tertiary qualification.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Jo White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4917, email jo.white@dhhs.tas.gov.au.



You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Disability, Housing and Community Services*

Disability and Community Services

**Professional Officer, Allied Health Professional (505672).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day work (45.6 hours per fortnight) commencing as soon as possible until 6 September 2013.

Location:—Disability South.

Duties:—Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to Gateway Services, carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist habilitation services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Demonstrated specialist skills in the disability field and contemporary knowledge of the specialist area.

Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities.

Ability to design, implement and provide training programs and educational services to carers, service providers and the wider community.

Group work skills including the ability to lead, motivate and facilitate training and educational programs.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers; or

Registered with the Psychology Board of Australia or Registered with the Occupational Therapy Board of Australia or A degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Wendy Wolf, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7613, email [wendy.wolf@dhhs.tas.gov.au](mailto:wendy.wolf@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Population Health*

Office of the Chief Medical Officer

**Trainee Specialist Radiographer (521201).**

Applications Close:—Friday, 5 April 2013.

Salary:—\$49,785 – \$79,877 See Below.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time daywork (part-time hours may be negotiated).

Location:—Cancer Screening and Control, BreastScreen Tasmania, Hobart.

Please Note: Return to Practice qualified medical imaging professionals are encouraged to apply.

Duties:—Work under supervision whilst undertaking training to achieve the Australian Institute of Radiography (AIR) Certificate of Clinical Proficiency in Mammography (CCPM). Responsible for performing screening mammography and further assessment imaging as required at the BreastScreen Tasmania Hobart Clinic.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Nicole Oates, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email [nicole.oates@dhhs.tas.gov.au](mailto:nicole.oates@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Shared Services*

Asset Management

**Manager, Infrastructure Investment (517402).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$102,068 – \$109,918 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time daywork.

Location:—Hobart.

Lead the process of developing the Department of Health and Human Services (DHHS) Infrastructure Investment Strategy by working with service groups and management to identify needs, analyse and synthesise this information to develop a cohesive and defensible forward program which responds to emerging need, realistic funding, achievable development, sustainable management and can be objectively compared with best practice in other jurisdictions. The incumbent of this position must be able to analyse diverse drivers and provide both high level and detailed recommendations which synthesise cross-service needs, financial performance and the practicalities of both supply and demand issues.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Greg Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5517, email [greg.cooper@dhhs.tas.gov.au](mailto:greg.cooper@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Clinical Co-ordinator, ACMHS (517883).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time Commencing as soon as possible.

Location:—Glenorchy.

Please Note: This vacancy is also advertised as a Registered Nurse Grade 6 (517883d), there is only one vacancy and one vacancy will be filled based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services, the Clinical Co-ordinator will assist the Team Leader within the adult community area to:

Provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team. Provide effective management of specified human and physical resources. Provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan 2006-2011 through the implementation of the new integrated model of care as specified in the service blueprint. Optimise clinical processes and individual client outcomes.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Sharmayne Batt, Department of Health and Human Services and Tasmanian Health Organisations, phone 62115000, email [sharmayne.batt@dhhs.tas.gov.au](mailto:sharmayne.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Clinical Co-ordinator, ACMHS (517883d).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time Commencing As soon as possible.

Location:—Glenorchy.

Please Note: This vacancy is also advertised as a Allied Health Professional Level 4 (517883), there is only one vacancy and one vacancy will be filled based on merit.

Duties:—As part of a multidisciplinary team, the Clinical Co-ordinator will assist the Team Leader within the adult community area to:

Provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team. Provide effective management of specified human and physical resources. Provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan 2006-2011 through the implementation of the new integrated model of care as specified in the service blueprint. Optimise clinical processes and individual client outcomes.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in

the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Sharmayne Batt, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6211 5000, email sharmayne.batt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Occupational Therapist (512552).**

Applications Close:—Friday, 29 March 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time Commencing as soon as possible.

Location:—Secure Mental Health Unit.

Duties:—In accordance with primary health care principles, Agency policy and direction, legal requirements and professional competencies, undertake the delivery of quality patient and client care services, based on best practice principles and within a collaborative and multidisciplinary framework.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Registered Nurse (516911).**

Applications Close:—Thursday, 21 March 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time Commencing 2 June 2013 for 12 months.

Location:—Primarily Risdon Prison Complex and other sites as required.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies the Registered Nurse will;

Utilise a problem solving approach and established nursing procedures in the delivery of direct nursing care.

Collaborate with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Shirley Wyper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8241, email shirley.wyper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Registered Nurse (512565).**

Applications Close:—Friday, 29 March 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time Commencing 2 June 2013 for 12 months.

Location:—Risdon Prison Hospital.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies the Registered Nurse will—Utilise a problem solving approach and established nursing procedures in the delivery of direct nursing care. Collaborate with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Shirley Wyper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62168241, email shirley.wyper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Clinical Psychologist (Rehabilitation) (520054).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day work, working 30.40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 30 June 2013.

Location:—Subacute Rehabilitation Services.

Duties:—In accordance with Agency policies and legal requirements the psychologist will provide and maintain psychology service to clients of the Allied Health Outpatients Rehabilitation Service at a specialist level. In association with other members of the Team, the psychologist will:

Provide a focal point for integrated psychological care for clients of the service, assist people and their families adjust to living with disability and achieve their life and health care goals. Undertake specialised psychological assessment, and treatment. Undertake management and administrative tasks pertaining to the delivery of optimal client care and service development.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Cindy Hollings, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7260, email cindy.hollings@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**House Services Assistant (2 Vacancies).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$40,286 – \$42,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 503535.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—House Services.

Vacancy No. 521041.

Permanent part-time shift worker not working weekends or public holidays, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—House Services.

The working hours will be 8.00pm to 12 midnight.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Colleen Horton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Pharmacist (2 Vacancies).**

Applications Close:—Friday, 22 March 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Vacancy No. 519874.

Fixed-term part-time day work, working 22.80 hours per fortnight. To commence 29 April 2013 until 25 April 2014.

Location:—Pharmacy Department.

Vacancy No. 519789.

Fixed-term part-time day work, working 76 hours per fortnight. To commence 29 April 2013 until 25 April 2014.

Location:—Pharmacy Department.

Duties:—To work as a part of the Hospital Pharmacy Department and Hospital team to provide a comprehensive, efficient and accountable pharmacy service for hospital inpatients and outpatients.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences,

serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Paula Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7732, email paula.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Registrar (Accredited) Emergency Medicine (2 Vacancies).**

Applications Close:—Friday, 5 April 2013.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Vacancy No. 504718.

Fixed-term full-time shift work (fully rotational).

Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 1 February 2015.

Location:—Emergency Medicine.

Vacancy No. 521163.

Fixed-term full-time shift work (fully rotational).

Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 1 February 2015.

Location:—Emergency Medicine.

Duties:—Responsible for the day to day management of private and public patients within the Hospital Emergency Department. Provide after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Erica Kreismann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7405, email erica.kreismann@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Telephonist (503290).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—The Telephonist at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Colleen Horton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

**Community Health Nurse Relief, Casual (504238).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$63,591 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4 CH FCH.

Fixed-term casual shift work, as and when required, from 28 April 2013 to 25 April 2015.

Location:—Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—Function as an advanced clinical practitioner in nursing, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion

programs. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Recognise that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

**Desirable Requirements:**—Holds, or is working towards, appropriate tertiary qualifications.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4453, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

##### **Enrolled Nurse (506172).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$50,713 – \$56,163 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Permanent full-time shift work (fully rotational). Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi-Purpose Centre.

**Duties:**—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Angela Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6359 2122, email angela.g.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

##### **Health Care Assistant (507480).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, from 28 April 2013 to 25 April 2015.

Location:—Kelham Street, Launceston.

**Duties:**—Under the supervision of a Registered/Community Nurse, the Health Care Assistant will provide assistance to clients with a range of activities of daily living that a person would normally do for themselves.

**Essential Requirements:**—Evidence of the following must be provided prior to appointment to the job: Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4453, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

##### **Home Help (504668).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, as and when required, commencing 1 April 2013 to 1 April 2015.

Location:—Westbury Community Health Centre.

**Duties:**—Within a primary health care framework provide a range of basic home care support services for frail aged people,

younger disabled and their carers.

Desirable Requirements:—Current drivers licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Annette Barrett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6393 5800, email [annette.barrett@dhhs.tas.gov.au](mailto:annette.barrett@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS.

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

#### **Registered Nurse (514016).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift work (fully rotational) from 4 April 2013 to 2 April 2014. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi-Purpose Centre.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Angela Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6359 2122, email [angela.g.smith@dhhs.tas.gov.au](mailto:angela.g.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### **Clinical Coding Manager (517921).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$71,665 – \$74,932 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day worker, working 76 hours per fortnight, for 1 year.

Location:—Burnie or Devonport.

Duties:—Tasmanian Health Organisation-North West (THO-North West) is seeking to recruit a committed, motivated and suitably qualified Clinical Coding Manager to join the team within Health Information Management Services.

This position is responsible for the effective and efficient management of the clinical coding team and the provision of clinical coding audit and education activities within THO-North West. In prospect of the introduction of Activity Based Funding (ABF), this role will be a pivotal contributor to develop a dynamic team of coders to drive the THO-North West readiness for ABF.

The successful candidate will have tertiary qualifications in Health Information Management and substantial experience in Clinical Classification and Australian Refined Diagnosis Related Group (ARDRG). Demonstrated highly developed interpersonal communication skills with the ability to effectively liaise with all relevant personnel will be key attributes required to successfully fulfil this role.

You will be able to exercise initiative, discretion, judgment and care in the performance of duties including, provision of specialised training, support and mentoring and continuous implementation of quality improvement initiatives.

In addition to a well resourced and supported working environment, we can also offer excellent remuneration, superannuation and access to salary packing.

For more information or to discuss your application today, please contact Barbara Ringeisen on 6440 8016 or email [barbara.ringeisen@dhhs.tas.gov.au](mailto:barbara.ringeisen@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West,| P.O. Box 274, Ulverstone 7315.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

#### **Emergency Department Communications Clerk (519822).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Do you have excellent interpersonal and communication skills? Are you cooperative, flexible, adaptable and supportive when working in a team environment?

The Tasmanian Health Organisation, North West is seeking to recruit a Clerk to provide clerical, communication and administration services to the Emergency Department at North West Regional Hospital.

The role is dedicated to the provision of high standard customer focused clerical, administrative, communication and reception services to staff, patients and their families throughout the North West Regional Hospital. Additionally you will be responsible for the delivery and dispatch of patient related correspondence including administrative arrangements for intra and inter hospital transfers.

Working under general direction, the successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment; be able to develop good working relationships with all key stakeholders; have attention to detail, accurate data input skills and be able to accurately transfer information. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

We will offer you excellent remuneration plus superannuation, along with a modern work environment and a welcoming and supportive team.

For more information please contact Maxine Wooler Nurse Unit Manger on (03) 6430 6633 or email maxine.wooler@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health Services North West*

##### **Administrative Assistant (519778).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day worker, working 50 hours per fortnight, until June 2013.

Location:—Zeehan Community Health Centre.

Duties:—Are you an enthusiastic and dedicated administrative support person?

The Tasmanian Health Organisation, North West (THO-NW) is seeking to appoint a highly motivated fixed term part-time Administrative Assistant to join our Rural Primary Health Team.

The role supports a dynamic team of health professionals who implement and deliver client health programs, including health promotion and community development programs across the West Coast.

The successful candidate will be responsible for the relevant day to day administration processes including, provision of an effective service ensuring prompt, sensitive and confidential handling of all enquiries.

To be considered for this position you will have strong communication and interpersonal skills combined with a sound understanding of and experience in managing databases. The successful applicant will not only show the ability to be flexible and work with minimal supervision, but will demonstrate knowledge of administration procedures as well as be competent in the use of electronic information systems and Microsoft suite.

We will offer you excellent remuneration plus superannuation, along with a modern work environment and a welcoming and supportive team.

Find out for yourself what a great opportunity this is by calling Maggie Johnson, on (03) 6471 5945 or email: [maggie.johnson@dhhs.tas.gov.au](mailto:maggie.johnson@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health Services North West*

##### **Home Help Personal Carer (518242).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day worker, working 21 hours per fortnight.

Location:—Central Coast Health Centre.

Duties:—The Tasmanian Health Organisation-North West is seeking to recruit motivated and enthusiastic Home Help/Personal Carer to work within Central Coast Health Centre. As a Home Help/Personal Carer you will provide essential household/personal care duties for clients in their home and community environment.

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

Ideally you will hold a Certificate III in Aged Care or be working towards the same.

If you are passionate about assisting clients with their personal care needs, assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

Please call Pru Enniss on (03) 6429 8425 or email [pru](mailto:pru).



enmiss@dhhs.tas.gov.au to discuss your application.

In order to be considered for this position it is a requirement that you address the selection criteria.

**Desirable Requirements:**—First Aid Certificate. Current Driver's Licence.

**Essential Requirements:**—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Pru Enniss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6429 8425, email pru.enmiss@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### **Customer Service Officer, Relief (509339).**

**Applications Close:**—Wednesday, 3 April 2013.

**Salary:**—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift work, working as and when required up to 76 hours per fortnight, including weekends.

**Location:**—Various Wards, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a Fixed-term casual Customer Service Officer.

**Duties:**—The Customer Service Officer, Relief will provide clerical support to clinical sites throughout Royal Hobart Hospital and its outlying areas. As the successful candidate you are expected to provide high-level customer focussed reception skills and have the capacity to efficiently co-ordinate clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Jenny Burgess, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8448, email jenny.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

##### **Administrative Assistant (510469).**

**Applications Close:**—Wednesday, 3 April 2013.

**Salary:**—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight.

**Location:**—Orthotic and Prosthetic Services Tasmania, North.

The Tasmanian Health Organisation, South is seeking an Administrative Assistant to work in the Orthotic and Prosthetic Services Tasmania, North.

**Duties:**—In the role of Administrative Assistant are the first point of contact for Orthotic and Prosthetic Services Tasmania, North. You will possess a high standard of customer focused reception skills and be responsible for the provision of efficient and effective day-to-day administrative and clerical support services in an environment which requires confidentiality. Your duties also include but are not limited to preparation of documents such as reports, responses, and minutes and agendas. You will ensure filing systems both electronic and hard copy are well maintained and up-to-date.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to John Semmens, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7562, email john.semmens@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

##### **Community Podiatrist (505512).**

**Applications Close:**—Wednesday, 3 April 2013.

**Salary:**—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent full-time day work, working 76 hours per fortnight.

**Location:**—Community Podiatry South.

We are seeking to employ a Community Podiatrist in a permanent, full-time capacity to provide a high standard of Podiatry services to clients in Southern Tasmania.

**Duties:**—You will be required to work with other service providers in the local community to enable assessment, diagnosis and timely intervention for clients of the southern region. As part of a highly skilled multi-disciplinary team you will participate in the development of an effective Podiatry Service for Southern Tasmania.

**Essential Requirements:**—Registered with the Podiatry Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Toni Nash, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8601, email [toni.nash@dhhs.tas.gov.au](mailto:toni.nash@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Laboratory Technician (515906).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time shift worker (fully rotational), working up to 76 hours per fortnight.

Location:—Pathology Services, Royal Hobart Hospital.

Tasmanian Health Organisation South is seeking a permanent full-time Laboratory Technician to work in Pathology Services.

**Duties:**—The Laboratory Technician will perform all functions associated with specimen receipt and processing. Prepare and maintain stocks of chemicals, reagents and stains. Perform routine and specialised tests in the area of Pathology testing with accurate documentation of results and reports. Assist in the maintenance of protocols, equipment, quality control and supplies of consumables to ensure an uninterrupted service as far as possible.

**Essential Requirements:**—Evidence of the following must be provided prior to appointment to the position:

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check

before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Rob White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8199, email [rob.white@dhhs.tas.gov.au](mailto:rob.white@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Staff Specialist Nuclear Medicine (518892).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with on-call), working 76 hours per fortnight, commencing as soon as possible for 12 months.

Location:—Medical Imaging Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South, Medical Imaging Services is seeking a Fixed-term, full-time Staff Specialist Nuclear Medicine.

**Duties:**—In the role of Staff Specialist Nuclear Medicine you provide clinical services of the highest possible standard to Nuclear Medicine patients in both general nuclear medicine and PET/CT imaging. You are encouraged to actively pursue improved outcomes for Nuclear Medicine patients by participating in teaching and research relevant to Nuclear Medicine. Your duties also include management of resources, performance management systems, continuous quality improvement systems, and participating in Quality and Safety and Work, Health and Safety processes.

**Desirable Requirements:**—Qualification in PET/CT imaging and reporting.

**Essential Requirements:**—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Dr Michael Carr, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6683, email [michael.carr@dhhs.tas.gov.au](mailto:michael.carr@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Clinical Nurse Consultant (505643).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Midlands Multi Purpose Center.

Duties:—The Clinical Nurse Consultant (CNC) position at the Midlands Multi-Purpose Health Centre (MMPHC) provides a registered nurse with advanced clinical practice skills, within an aged and rural health care setting the opportunity to lead the nursing team in promoting evidence based practice. There is a strong sense of community spirit within the MMPHC and the CNC role will promote a person centered approach with a focus on education within the facility and engagement of and with the multidisciplinary team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Helen Fitzgerald, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, mobile 0400 149 719, email [helen.fitzgerald@dhhs.tas.gov.au](mailto:helen.fitzgerald@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Community Health Social Worker, Relief (504291).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term casual day work, working as and when required for 12 months.

Location:—Community Health Centres in southern Tasmania.

The Tasmanian Health Organisation, South is currently seeking casual Community Health Social Workers.

Duties:—The successful applicants will work within a Primary Health Care Model, providing a Social Work service to individuals, families, groups and communities with a focus on developing innovative services. You will be required to function according to the standards and ethics accepted by Community Health Social Work.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Anna Burgess, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6211 8531, email [anna.burgess@dhhs.tas.gov.au](mailto:anna.burgess@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Domestic Services Officer (Relief) (510394).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual working as and when required, commencing as soon as possible for a period of up to twelve months.

Location:—Midlands Multi Purpose Health Centre.

Duties:—Clean specified areas within wards and other areas within the Midlands Multi-Purpose Health Centre facility. Provide a laundry service for the Midlands Multi-Purpose Health Centre facility. Provide infection control cleaning as per Infection Control Policies and Procedures. Provide a catering support service in preparation of foods and to deliver patient's meals.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious

traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Julie Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5153, email julie.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH  
*Complex Chronic and Community Services*

##### **Relief Cook (Non Trade) (506670).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual working as and when required, commencing as soon as possible for a period of up to two years.

Location:—Midlands Multi Purpose Health Centre.

Duties:—Prepare, cook and serve meals for all patients/residents and staff of the Midlands Multi-Purpose Health Centre. Ensure adherence to the food hygiene regulations and safety throughout the kitchen and conduct regular cleaning audits. Maintain stores and kitchen equipment and purchase produce as required, including stock rotation and waste minimization.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Julie Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5153, email julie.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH  
*Hotel Services and Logistics*

##### **Theatre Support Officer (Employment Register).**

Applications Close:—Friday, 13 February 2015.

Salary:—\$48,183 – \$51,330 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 5.

Register.

Location:—Royal Hobart Hospital.

The Fixed-term and casual employment register allows Theatre Support Officers to register their interest in being considered for Fixed-term and casual duties in the Royal Hobart Hospital.

Duties:—As part of the Perioperative team, provide an efficient and effective support service to the Main Operating Theatre Suite, the Perioperative Unit and the Day Procedure Unit, incorporating Day Surgery and Endoscopy.

Desirable Requirements:-.

Holds or is working towards a Certificate 3 or 4 Theatre Technician Practice qualifications through a nationally accredited training provider.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Chris Taylor, Manager Medical Orderly and Security Services, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8509, email Chris.Taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH  
*Oral Health Services (Statewide)*

##### **Dental Officer (Employment Register).**

Applications Close:—Sunday, 15 February 2015.

Salary:—\$96,329 – \$149,988 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1 to Level 3.

Register.

Location:—Oral Health Services.

The Fixed-term employment register allows Dental Officers to register their interest in being considered for Fixed-term duties in the South, North and North-West regions of Tasmania. To find out more, please contact the relevant area manager.

South: Craig McShane, (03) 6214 5433.

North: Susan Jay, (03) 6336 4119.

North-West: Roseanne Robinson, (03) 6440 7120.

Duties:—Dental Officers provide clinical dental services and associated administrative functions consistent with Oral Health Services Tasmania policies. This involves the provision of dental services (at general dental practitioner level) to children and concession card beneficiaries in accordance with current treatment guidelines and management policies.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in

the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and Disciplinary action in previous employment check.

Enquiries to Craig McShane, Area Manager, South, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5433, email [craig.mcshane@dhhs.tas.gov.au](mailto:craig.mcshane@dhhs.tas.gov.au) or Susan Jay, Area Manager, North, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4119, email [susan.jay@dhhs.tas.gov.au](mailto:susan.jay@dhhs.tas.gov.au) or Roseanne Robinson, Area Manager, North-West, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6440 7120, email [roseanne.robinson@dhhs.tas.gov.au](mailto:roseanne.robinson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## JUSTICE

### CORPORATE SERVICES

#### *Library*

#### **Librarian (354158).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,926 – \$72,571 pro rata, per annum.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term part-time For a period of 12 months commencing as soon as possible to April 2014. Working 44.10 hours per fortnight; Monday, Tuesday and Thursday.

Location:—Hobart.

Duties:—Assist and advise clients in accessing the resources and services of the Library, including global networks, in accordance with library policies and procedures. Research complex reference enquiries.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

Enquiries to Alison Jekimovics, Manager Law Library and Records, Department of Justice, phone (03) 6233 7916, email [alison.jekimovics@justice.tas.gov.au](mailto:alison.jekimovics@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Alison Jekimovics on (03) 6233 7916.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### LEGAL AID COMMISSION OF TASMANIA

#### **Legal Practitioner (2 Vacancies).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$49,453 – \$62,308 p.a.

Legal Practitioners Agreement 2010, Level 1.

Vacancy No. 355314.

Fixed-term full-time 73.5 hours per fortnight for a period of two years.

Location:—Devonport/Burnie.

Vacancy No. 350246.

Fixed-term full-time 73.5 hours per fortnight for a period of two years.

Location:—Devonport/Burnie.

Duties:—To appear in the Magistrates' Court on bail applications and pleas of guilty for adults and young people, and to conduct hearings. Engage in community legal education activities fostered by the Legal Aid Commission as directed. To perform such other professional work in the civil, family and criminal law areas as directed from time to time.

Essential Requirements:—Admitted as a Barrister and Practitioner of the Supreme Court of Tasmania and the relevant Federal Courts.

Desirable Requirements:—Some experience in the practice of Criminal Law.

Contact:—A Statement of Duties, Information for Applicants and an Application for Employment are available at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au), or by contacting Leesa Bevan on (03) 6236 3820 or [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

## JUSTICE

### WORKPLACE STANDARDS TASMANIA

#### *Inspectorate*

#### North Western Region

#### **Senior Inspector (355695).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time Working 73.50 hours per fortnight.

Location:—Burnie.

Duties:—Respond to workplace incident notifications and intervention requests to assess compliance with relevant legislation and apply appropriate enforcement tools where necessary. Investigate and prepare reports and prosecution files in response to workplace incidents and complaints which involve complex or technical issues of legislative compliance.

Essential Requirements:—Current Driver Licence.

Enquiries to Neale Buchanan, Director Operations, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 8315, email [neale.buchanan@justice.tas.gov.au](mailto:neale.buchanan@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Neale Buchanan on (03) 6233 8315.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### WORKPLACE STANDARDS TASMANIA

#### *Inspectorate*

#### Southern Region

#### **Senior Inspector (355719).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time Working 73.50 hours per fortnight.

Location:—Rosny.

Duties:—Respond to workplace incident notifications and intervention requests to assess compliance with relevant legislation and apply appropriate enforcement tools where necessary. Investigate and prepare reports and prosecution files in response to workplace incidents and complaints which involve complex or technical issues of legislative compliance.

Essential Requirements:—Current Driver Licence.

Enquiries to Neale Buchanan, Director Operations, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 8315, email [neale.buchanan@justice.tas.gov.au](mailto:neale.buchanan@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Neale Buchanan on (03) 6233 8315.

The Department prefers electronic submission of applicants, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### BIOSECURITY AND PRODUCT INTEGRITY

#### *Biosecurity and Quarantine Services*

#### **Veterinary Officer, South (706985).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,926 – \$87,771 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To deliver professional veterinary components of government terrestrial and aquatic animal biosecurity and animal welfare programs in the south of the State.

Essential Requirements:—A degree in Veterinary Science or an equivalent qualification from a recognised tertiary institution enabling eligibility for registration under the Veterinary Surgeons Act 1987.

Desirable Requirements:—Several years of post graduate professional experience servicing production animal industries. Some knowledge of aquaculture would be an advantage. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Bruce Jackson, phone (03) 6336 5306, email [bruce.jackson@dPIPWE.tas.gov.au](mailto:bruce.jackson@dPIPWE.tas.gov.au).

Applications to Sam Allen, Senior Logistics Officer, Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email [sam.allen@dPIPWE.tas.gov.au](mailto:sam.allen@dPIPWE.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### BIOSECURITY AND PRODUCT INTEGRITY

#### *Product Integrity*

#### **NLIS Systems (Monitoring and Audit) Officer (702397).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart, Launceston or Devonport (subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To monitor and conduct livestock industry audits on National Livestock Identification System (NLIS) compliance, compile evidence and prepare reports on NLIS systems compliance. To improve NLIS compliance and understanding of NLIS systems across all relevant livestock industries. Conduct livestock tracing in emergency preparedness and operational responses.

Desirable Requirements:—A Diploma in Applied Science or equivalent level, or above, relevant to quality assurance or auditing systems analysis as provided by either a university, a vocational education organisation or a registered and accredited training provider. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Stuart Chilcott, phone (03) 6233 6885, email [stuart.chilcott@dpipwe.tas.gov.au](mailto:stuart.chilcott@dpipwe.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

*Facilities Management*

**Facilities Co-ordinator (25667).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time (36.75 hours per week).

Location:—Hobart and New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level support to the Manager (Facilities Management) in the administration and maintenance of the Department's physical assets, including major office accommodation, laboratory management, vehicle fleet administration, major and minor works programs and maintenance and infrastructure contracts.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to John Doering, phone (03) 6233 3067, email [john.doering@dpipwe.tas.gov.au](mailto:john.doering@dpipwe.tas.gov.au).

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

EPA DIVISION

*Analytical Services Tasmania*

**Technical Officer (706984 and 706986).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time (36.75 hours per week).

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Provide technical and administrative support to a team of professional and technical staff in the laboratory. The Technical Officer prepares and performs basic analysis of samples in accordance with standard operating procedures or instructions and performs the associated administrative, maintenance and equipment calibration activities as required.

Desirable Requirements:—A Certificate III in Laboratory operations or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Glen Naphali, phone (03) 6230 7000, email [Glen.Naphali@environment.tas.gov.au](mailto:Glen.Naphali@environment.tas.gov.au).

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

EPA DIVISION

*Analytical Services Tasmania*

**Technical Officer (706986).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—New Town.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Duties:—Provide technical and administrative support to a team of professional and technical staff in the laboratory. The Technical Officer prepares and performs basic analysis of samples in accordance with standard operating procedures or instructions and performs the associated administrative, maintenance and equipment calibration activities as required.

Desirable Requirements:—A Certificate III in laboratory operations or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider.

Enquiries to Glen Naphali, Department of Primary Industries, Parks, Water and Environment, 18 St Johns Street, New Town, 7000, phone (03) 6233 7000, email [glen.naphali@environment.tas.gov.au](mailto:glen.naphali@environment.tas.gov.au).

Applications to Manager (Human Resource Management), Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, 7000, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

North-West Region

**Business Services Co-ordinator (706380).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time (36.75 hours per week) on a roster basis.

Location:—North West Region, initially located at the Lake St Clair Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Co-ordination of Lake St Clair Visitor Centre business operations to ensure the sustainable use of natural and cultural resources and delivery of quality visitor experience.

Essential Requirements:—Current First Aid Certificate – Workplace Level 2.

Desirable Requirements:—Qualifications in business management or administration. Current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Nic Deka, mobile 0400 424 300, email nic.deka@parks.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

North-West Region

**Field Officer (706988).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time (38 hours per week).

Location:—North West Region, initially located at Stanley Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Implement the Field Centre operational plans, carry out works to maintain field centre infrastructure and facilities

for the conservation and sustainable use of natural and cultural resources.

Desirable Requirements:—A Trade Certificate in a discipline relevant to the duties.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Ben Correy, phone (03) 6429 8712, email ben.correy@parks.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

Northern Region

**Field Officer (340683).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time (38 hours per week).

Location:—Northern Region, initially located at Tamar Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Implements the Field Centre operational plans and carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Enquiries to Marie Pearton, phone (03) 6236 5312, email marie.pearton@parks.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

Northern Region

**Field Officer (334543).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.



Fixed-term full-time (38 hours per week) from as soon as possible, 20 January 2014, or until the return of the substantive occupant, whichever is sooner.

Location:—Northern Region, initially located at Mole Creek Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Implements the Field Centre operational plans and carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Enquiries to Marie Pearton, phone (03) 6336 5312, email [marie.pearton@parks.tas.gov.au](mailto:marie.pearton@parks.tas.gov.au).

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIUWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

Southern Region

**Visitor Service Officer (706991 and 706992).**

Applications Close:—Wednesday, 3 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 30 per cent FTE per annum.

Location:—Hastings Caves.

Duties:—Assist with the day to day operations of the Hastings Enterprise including collection and reconciliation of public money including financial reporting; customer service; ticketing, cafe and parks shop ordering and organisation; general administrative duties. Assist the Business Enterprise Manager with supervision of less experienced staff to ensure best practice customer service and interpretation.

It has been determined that the person for this role is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction Check, Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Identification Check.

Due to driving requirements for this role it is necessary that the occupant has:—A current motor vehicle driver's licence.

Desirable Requirements:—A current Workplace Level 2 First Aid Certificate or equivalent.

A current Swim Teachers award or ability to acquire.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIUWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Beth Russell, Department of Primary Industries, Parks, Water and Environment, phone (03) 6298 3209, email [Beth.Russell@parks.tas.gov.au](mailto:Beth.Russell@parks.tas.gov.au).

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse	S. Williams	6 months	06.03.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	K. Chapman	6 months	04.03.13
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse	H. Maguire	6 months	13.03.13
Health & Human Services & Tasmanian Health Organisations	Supply Officer	L. Apted	6 months	04.03.13
Health & Human Services & Tasmanian Health Organisations	Hospital Aide	T. Kavanagh	6 months	04.03.13
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	R. Alison	6 months	04.03.13
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	S. Oliver	6 months	04.03.13
Health & Human Services & Tasmanian Health Organisations	Operational Support Assistant	J. Blowfield	6 months	14.03.13

### *Appointment of Officers*

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Infrastructure, Energy & Resources	K. Creak	Executive Director International Marketing and Infrastructure Projects	04.04.13	12 months

### *Cessation of Employees*

<i>Agency</i>	<i>Duties assigned</i>	<i>Employee name</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	J. Gaut	12.03.13

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	R. Cox	Manager, Child Health and Parenting Services (CHAPS) South	12.03.13
Premier & Cabinet	N. Cooling	Policy Analyst	14.03.13
Premier & Cabinet	R. Henderson	Parliamentary Counsel	13.03.13

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	S. Mills	03.09.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	J. Gaut	12.03.13

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Community Health Nurse	K. Robertson	08.03.13
Health & Human Services & Tasmanian Health Organisations	Community Liaison Pharmacy	R. Richter	15.03.13
Justice	Secretary - Family Law	E. Ellis	13.03.13

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Infrastructure, Energy & Resources	T. Derrick	Economic Development, Tourism & the Arts	Executive Officer	18.03.13



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