



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: jobs@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

Desirable Requirements:—Current drivers licence.

Enquiries to Caleb Wright, Regional Co-ordinator, phone (03) 6336 2865, email Caleb.Wright@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY, ENTERPRISE AND REGIONS

Regional Development

Southern Regional Office

Project Manager (425018).

Applications Close:—Friday, 26 April 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time until March 2014.

Location:—Hobart.

Duties:—Deliver sustainable economic benefits through implementation and delivery of selected strategies, programs, and services targeted at enterprises in Southern Tasmania to maximise employment, investment and growth outcomes in accordance with the Government's Economic Development Plan and the Southern Regional Economic Development Plan and other economic objectives.

Desirable Requirements:—Current motor vehicle licence.

Relevant tertiary, or industry recognised qualifications or experience, and/or professional affiliations.

Enquiries to Colleen Johnstone, Regional Manager South, phone (03) 6237 6444, email Colleen.Johnstone@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY, ENTERPRISE AND REGIONS

Regional Development

North West Regional Office

Executive Assistant (424117).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Burnie.

Duties:—Provide a high standard of organisational and support to the Regional Development Unit in supporting the co-ordination in regard to the Regional Economic Development Plans.

Act as a central liaison and co-ordination point for staff in each of the Regional offices as they drive forward the implementation of the plans.

EDUCATION

CORPORATE SERVICES

Human Resources Management

Workplace Relations -Safety, Injury and Risk Management Unit

Senior HR Consultant Health and Safety (960256).

Applications Close:—Friday, 26 April 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible for a period of 12 months.

Location:—Letitia House, Mt Nelson.

Description of the Role:—Provide quality high level human resources management consultancy services, in particular in relation to employee health, safety and welfare, to assist in

effective human resources management throughout the Agency.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Dolores Puskaric, Department of Education, phone (03) 6233 7048, email dolores.puskaric@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

FURTHER EDUCATION AND TRAINING

Tasmanian Academy

Hellyer College

Education Facility Attendant (Grounds Keeper)—Hellyer College (965492).

Applications Close:—Friday, 26 April 2013.

Salary:—\$38,063 – \$43,039 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time 48 hours per fortnight.

Location:—Hellyer College.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

This particular role however, consists mainly of grounds keeping duties.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jamie Fahey, Department of Education, phone (03) 6435 5109, mobile 0427 905 107, email jamie.fahey@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Romaine Park Primary School

Education Facility Attendant (Groundskeeping and Maintenance)—Romaine Park Primary School (300001).

Applications Close:—Friday, 26 April 2013.

Salary:—\$38,063 – \$43,039 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time 40 hours per fortnight.

Location:—Romaine Park Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Leanne Raw, Department of Education, phone (03) 6430 2950, email leanne.raw@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

Strategy and Performance

Literacy Co-ordinator—Justice (700565).

Applications Close:—Friday, 26 April 2013.

Salary:—\$79,087 – \$90,853 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 2nd August 2013.

Location:—Community Corrections, Launceston Office.

Description of the Role:—Develop, implement, monitor and evaluate strategies to support adult and family literacy in the Tasmanian Prison Service and/or Community Corrections and the broader Tasmanian community, in consultation and partnership with the Department of Justice, Department of Education and community stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications.

A current driver's licence.

People applying for this role should have some knowledge of Community Corrections and community orders or have the capacity to acquire this knowledge fairly quickly. Potential applicants should also understand the concept of developing pathways for Community Corrections clients and will need to be able to work with Community Corrections Case Managers as part of a multi-disciplinary team. An ability to quickly develop a rapport with clients and co-workers, as well as being friendly, outgoing and non-judgmental will be an advantage. Anyone who is self-managed, self-motivated and with a high degree of personal resilience is encouraged to apply.

Enquiries to Robyn Dewhurst, Department of Education, phone (03) 6233 7472, email robyn.dewhurst@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

Strategy and Performance

Literacy Co-ordinator—Justice (700564).

Applications Close:—Friday, 26 April 2013.

Salary:—\$79,087 – \$90,853 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time From as soon as possible until 20th September 2013.

Location:—Community Corrections, Hobart Office.

Description of the Role:—Develop, implement, monitor and evaluate strategies to support adult and family literacy in the Tasmanian Prison Service and/or Community Corrections

and the broader Tasmanian community, in consultation and partnership with the Department of Justice, Department of Education and community stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications.

A current driver's licence.

People applying for this role should have some knowledge of Community Corrections and community orders or have the capacity to acquire this knowledge fairly quickly. Potential applicants should also understand the concept of developing pathways for Community Corrections clients and will need to be able to work with Community Corrections Case Managers as part of a multi-disciplinary team. An ability to quickly develop a rapport with clients and co-workers, as well as being friendly, outgoing and non-judgmental will be an advantage. Anyone who is self-managed, self-motivated and with a high degree of personal resilience is encouraged to apply.

Enquiries to Robyn Dewhurst, Department of Education, phone (03) 6233 7472, email robyn.dewhurst@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03)6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's and Community Learning

Launceston LINC (Ravenswood Library)

Customer Services Officer (700540).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 23 hours per fortnight from as soon as possible.

Location:—Ravenswood Library.

Description of the Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.



AIM Tasmania Business Breakfast

Big Fish – How Turnaround Management took Tassal from the brink of collapse to the biggest in the business.

With Special Guest Mark Ryan, Managing Director and CEO of Tassal Group Ltd.

Join Mark as he presents a case study of how an effective Turnaround Management strategy rescued Tassal from near-bankruptcy in 2002, eventually establishing it as the leading producer of Atlantic salmon in Australia.

When	Wednesday 15 May 2013
Time	7:00am – 9:00am
Location	Boardwalk Gallery Wrest Point Conference Centre 410 Sandy Bay Rd Sandy Bay

Bookings essential on **6231 0899**
or at **aimtas.com.au**

Enquiries to Cheryl Woolley, Department of Education, phone (03) 6336 2631, email Cheryl.Woolley@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants are encouraged to visit www.linc.tas.gov.au/findus/northern/linc/launceston prior to forwarding an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

SKILLS TASMANIA

Strategic Directions

Workforce Development

Project Officer Workforce Development (423022).

Applications Close:—Friday, 26 April 2013.

Salary:—\$72,571 – \$75,893 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 44.10 hours per fortnight. From as soon as possible for a 12 month contract with a possible 12 month extension.

Location:—26 Bathurst Street, Hobart.

Description of the Role:—Assist with the development and implementation of skill formation and workforce development initiatives to meet the objectives of the Tasmanian Skills Strategy. Plan, facilitate and evaluate projects that support workforce development and skill formation.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ian Paterson, Department of Education, phone (03) 6233 7151, email ian.paterson@skills.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Early Years

Community Inclusion Worker (Child and Family Centre) (964169).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 36.75 hours per fortnight from as soon as possible until 1st February 2014.

Location:—Break O'Day Child Family Centre—St Helens.

Description of the Role:—In partnership with local communities, Community Inclusion Workers will assist with the establishment and development of Child and Family Centres (CFCs) and engage with the community to address identified barriers to social participation.

With the Centre Leader, work collaboratively with the community, parents/caregivers, local and state government agencies and service providers to increase the participation of local families in the planning and implementation of community activities/programs and integrated services that are responsive to the needs of families and young children. In particular, to connect with socially marginalised or at-risk children and families with a focus on improved outcomes in child development, education and health from 0 to 5 years.

Work with CFC project members to achieve effective approaches to engaging disadvantaged parents and families in designated communities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate qualification, such as a qualification in Child Care, Early Childhood Education, Health Care and/or Community Development, or a related discipline. Current Driver Licence.

Enquiries to Petronella Dingjan-Bult, Department of Education, phone (03) 6376 7170, email petronella.dingjan-b@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Early Years

Child Care Unit

Project Officer (951198).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 58.8 hours per fortnight, from as soon as possible until 5th December 2013.

Location:—Education and Care Unit 'Wirksworth' Bellerive.

Description of the Role:—To promote the provision of high quality childcare through the provision of policy advice, data and information and related services to the Child Care Unit, child care providers, government agencies and related stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Early childhood and/or tertiary qualifications in a relevant field.

Enquiries to Wendy Burgess, Department of Education, phone (03) 6233 7026, email wendy.burgess@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

TEACHERS' REGISTRATION BOARD

Manager Registration and IT Systems (964385).

Applications Close:—Friday, 26 April 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time 73.5 hours per fortnight.

Location:—Teachers Registration Board, Hobart.

Description of the Role:—Lead and manage the registration process for the Teachers Registration Board of Tasmania according to relevant delegations and Board policy, provide high level IT systems leadership and support to the Board and Chief Executive Officer (CEO). Deputise for the CEO as required.

Essential Requirements:—The Head of the State Service has

determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant academic qualifications.

Enquiries to Kerrie Moss, Department of Education, phone (03) 6233 5682, email kerrie.moss@trb.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Pharmacy Intern Campaign (2014).

Applications Close:—Friday, 10 May 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing as soon as possible after completion of the Degree for a 12 month period.

Location:—Various locations.

Duties:—The Tasmanian Department of Health and Human Services seeks motivated and enthusiastic graduates in the intern training program to work as intern pharmacists with Tasmanian Hospitals. You will be assisting in the provision of a comprehensive range of pharmacy services for the hospitals while undertaking a structured pre-registration training program recognised by the Pharmacy Board of Australia.

If this sounds like you, please apply!

Essential Requirements:—Eligible for provisional registration with the Pharmacy Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Tom Simpson, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6700, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (510641).

Applications Close:—Friday, 26 April 2013.

Salary:—\$72,167 – \$73,759 p.a.

Tasmanian Ambulance Service Award, Branch Station Officer ICP, Year 1 to Year 2 (Base).

Permanent full-time shiftwork.

Location:—New Norfolk.

Duties:—Provide a paramedic function at a country or urban branch station and if required be able to deliver primary patient care alone and with confidence. Undertake the administrative functions of a country or urban branch station including community relations. Recruit, supervise, train and maintain the group of Volunteer Ambulance Officers attached to the station. Maintain the station and its surrounds.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Peter Berry, Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8570, email peter.berry@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Team Leader—Child Protection (517684).

Applications Close:—Friday, 26 April 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work—SEE NOTE BELOW.

Location:—CYS—Children and Youth Services—North West.

PLEASE NOTE:—Alternative part-time hours may be available by negotiation.

Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the

near future may also be filled from this selection process.

Duties:—Co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection program.

Selection criteria includes:—Significant post graduate experience in a relevant field.

A demonstrated ability to provide supervision, leadership and direction to field staff.

A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Note :—Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Selina McGuire, Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Executive Assistant (501102).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time daywork.

Location:—Cancer Screening and Control Services, BreastScreen, Hobart.

Duties:—Provide high level executive support to the State Manager, Cancer Screening and Control Services and senior staff, including minute/note taking, preparation of correspondence, organisation and scheduling of meetings, organisation of meeting rooms, equipment, catering, travel and other appointments. Provide support to the State Manager in preparation of documents of a highly confidential nature, such as Ministerial correspondence, briefing notes and reports. Undertake research and co-ordinate the preparation of background notes, briefings, material and other information for the State Manager as required. Provide an efficient co-ordination and support service for the management and staff of the Cancer Screening and Control Services, including

attending to enquiries from external stakeholders and the public. Liaison with health professionals, including radiographers, radiologists and general practitioners.

Essential Requirements:—Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Desirable Requirements:—Experience in medical administration will be an advantage.

Enquiries to Gail Ward, Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4300, email gail.ward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Population Health and Wellbeing

Senior Program Co-ordinator—Physical Activity and Community Nutrition Unit (520741).

Applications Close:—Friday, 26 April 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time daywork.

Location:—Hobart, Launceston or Burnie.

Assist the Manager, Physical Activity and Community Nutrition Unit (PACNU) with the co-ordination, leadership and management of nutrition services. This includes: Co-ordinating the delivery of services to key stakeholders including the allocation of resources to meet service delivery requirements. Supporting the Manager in the review and development of services, developing and maintaining effective relationships with government and community stakeholders and overseeing quality assurance activities. As required providing professional support and direction to members of the PACNU team. Acting as lead project/program manager for a range of community nutrition programs and initiatives.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Julie Williams, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7372, email julie.williams@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Clinical Nurse Specialist (516327).

Applications Close:—Friday, 26 April 2013.

Salary:—\$78,061 – \$81,689 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term full-time commencing 20 May for 2 months.

Location:—Older Persons Mental Health Team, Burnie.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Nurse Specialist:—Provides expert knowledge utilising an advanced clinical framework in the management of consumers with complex mental health needs within the designated area of practice.

Develops, implements, co-ordinates and evaluates relevant activities to improve patient outcomes within the multi-disciplinary team.

Participates as an active member of the Adult Community Mental Health team in delivering case management, carer education, consultation and collaboration with GP's and significant others in provision of care to a designated number of consumers.

Desirable Requirements:—Extensive, relevant psychiatric nursing experience and/or is credentialed as a Mental Health Nurse by the Australian and New Zealand College of Mental Health Nurses Inc. or equivalent.

Holds or is working towards relevant tertiary qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Alex Thorpe, Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7663, email alex.thorpe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Health Care Assistant (2 Vacancies).

Applications Close:—Friday, 26 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Vacancy No. 521327.

Permanent part-time (128 hrs/month) commencing as soon as possible.

Location:—Launceston.

Vacancy No. 521327.

Permanent part-time (102 hrs/month) commencing as soon as possible.

Location:—Launceston.

Duties:—Provide orderly services and assistance to Medical, Nursing and Allied Health staff in the general care of patients.

Provide intra and inter-hospital transport of patients.

Provide an immediate response to Code Black if called on the unit.

Essential Requirements:—Nil.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7473, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

**Registered Nurse Transition to Practice Mid—2013
(Statewide Mental Health Services—North)**

Applications Close:—Friday, 26 April 2013.

Salary:—\$56,163 p.a.

Nurses (TPS) Award, Grade 3, Year 1, Transition to Practice. Vacancy No. Various.

Fixed-term full-time and part-time.

Location:—North.

Duties:—The Department of Health and Human Services seeks applications for Registered Nurse Transition to Practice positions. Transition to Practice positions provide inexperienced nurses with a structured orientation period and professional development in a welcoming and supportive environment. Newly registered nurses are encouraged to apply for positions commencing 29 July 2013. Positions are offered in the agencies listed below:

Tasmanian Health Organisation—North

Tasmanian Health Organisation—North West

Statewide and Mental Health Services—North (within the Department of Health and Human Services)

Please note: Separate applications are required for each agency you wish to work for.

Applications close Friday, 26 April 2013. You are encouraged to find out more by visiting www.dhhs.tas.gov.au/transition.

Contact details for Co-ordinators are available via the website.

Desirable Requirements:—Less than six months experience as a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

Driver's Licence (Community Health Nurse positions only).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Helen Zournazis, Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4160, email helen.zournazis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic and Portfolio Services

Communications and Media Advisor (518519).

Applications Close:—Friday, 26 April 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Guide and support development, implementation and evaluation of service/program/project-specific communications strategies and plans throughout the Agency, including internal communications. Participate in the determination of Strategic Communications and Media Unit priorities, including the development of policy, quality

initiatives and strategies. Respond to media inquiries, as directed.

Desirable Requirements:—Relevant tertiary qualifications (in communications, public relations, marketing or the media) or equivalent experience in a relevant role or roles. A knowledge of and interest in the health and human services sector.

Essential Requirements:—Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Russell Kelly, Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4581, email russell.kelly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Launceston General Hospital

Clinical Nurse Educator—John L Grove Rehabilitation Unit (521356).

Applications Close:—Friday, 26 April 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time daywork, working 48 hours per fortnight. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—John L Grove Rehabilitation Unit.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce and ancillary staff as part of the health care team by planning, promoting, co-ordinating, implementing and evaluating education programs in the John L Grove Rehabilitation Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee Wallace, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7671, email lee.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Launceston General Hospital

Nurse Unit Manager—John L Grove Rehabilitation Unit (521284).

Applications Close:—Friday, 26 April 2013.

Salary:—\$91,458 – \$95,726 p.a.

Nurses (TPS) Award, Registered Nurse Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent full-time day work.

Location:—LGH Charles Street, Launceston.

Duties:—Provides leadership to John L Grove Rehabilitation Unit at the Launceston General Hospital. Ensures the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the John L Grove Rehabilitation Unit. Leads and manages the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within the John L Grove Rehabilitation Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee Wallace, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7671, email lee.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Launceston General Hospital

Obstetrics and Gynaecology Consultant (513818).

Applications Close:—Friday, 26 April 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Obstetrics and Gynaecology.

Duties:—To provide quality specialist medical services to the Launceston General Hospital within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following areas:—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Anne Brierley, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8977, email anne.brierley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH
Launceston General Hospital

Occupational Therapist (Various Vacancies) (503810).

Applications Close:—Friday, 26 April 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional Level, 1-2.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 20 May 2013 until 23 May 2014.

Location:—Occupational Therapy.

Various fixed term full-time and part-time vacancies are also available, in acute, sub-acute and community.

Duties:—To assess, plan and carry out OT intervention programs.

Desirable Requirements:—Current driver's licence. On call and weekend work as required.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email rachael.dilger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH
Launceston General Hospital

**Registered Nurse Transition to Practice Mid—2013
(Tasmanian Health Organisation—North).**

Applications Close:—Friday, 26 April 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. Various.

Fixed-term full-time and part-time shift work. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, LGH.

Please note—Access to the Grade 4 salary range \$72,675—74,326 is subject to successful application for progression to Grade 4.

Duties:—Transition to Practice for Registered Nurses – Mid 2013 positions.

The Department of Health and Human Services seeks applications for Registered Nurse Transition to Practice positions. Transition to Practice positions provide inexperienced nurses with a structured orientation period and professional development in a welcoming and supportive environment. Newly registered nurses are encouraged to apply for positions commencing 29 July 2013. Positions are offered in the agencies listed below:—Tasmanian Health Organisation – North

Tasmanian Health Organisation – North West

Statewide and Mental Health Services – North (within the Department of Health and Human Services)

Please note: Separate applications are required for each agency you wish to work for. Applications close Friday, 26 April 2013. You are encouraged to find out more by visiting www.dhhs.tas.gov.au/transition. Contact details for Co-ordinators are available via the website.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

Driver's Licence (Community Health Nurse positions only).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Denise Wilson, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7418, email denise.wilson@dhhs.tas.gov.au or Helen Zournazis, Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4160, email helen.zournazis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH
Launceston General Hospital

Specialist Therapist—Hands, Burns (503782).

Applications Close:—Friday, 10 May 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional Level 3.

Permanent full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Physiotherapy Department.

Duties:—To provide and maintain optimal specialist management of patients with hand pathology and following hand trauma/surgery, plastic surgery and burns repair.

Essential Requirements:—Registered with the Physiotherapy Board of Australia, or.

Registered with the Occupational Therapy Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to James Darvas, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email james.darvas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Launceston General Hospital

Technical Officer (513282).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pathology Department.

Duties:—In accordance with conventional practices, methods and standards, the Technical Officer provides support to pathologists and scientists for the efficient operation of the Pathology Department. To Ensure prescribed procedures and techniques are applied when performing routine and specialised tests.

Desirable Requirements:—IATA Dangerous Good Shipping Certification or the ability to gain certification.

Essential Requirements:—An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Current Driver's Licence.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences;

and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Peter Dadson, Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7690, email peter.dadson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Primary Health Services North

Enrolled Nurse (504592).

Applications Close:—Friday, 26 April 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse Grade G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—This position requires an experienced Enrolled Nurse in acute ward environment and desirable to have experience in the emergency department, who can deliver a high standard of nursing care within the scope of practice for an Enrolled Nurse with direction and supervision from a Registered Nurse.

The environment is very much team focused so the successful applicant will be able to participate in the development of the nursing care plan by collaborating with the client, family and other health care team members and assists in the assessment and evaluation of problems and outcomes. A high level of written and verbal communication skills and active participation in professional education/development relevant to the current area of practice will be highly regarded.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Denise Callister, Health and Human Services and Tasmanian Health Organisations, phone (03) 6376 5212, email denise.callister@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Primary Health Services North

Enrolled Nurse (504601).

Applications Close:—Friday, 26 April 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—George Town Hospital and Community Centre.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karyn Parker, Health and Human Services and Tasmanian Health Organisations, phone (03) 6380 3620, email karyn.parker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Primary Health Services North

Health Care Assistant (512256).

Applications Close:—Friday, 26 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 2 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—The role will include assistance for a client in their home with personal grooming and hygiene, toileting, shaving, hair washing, brushing teeth, dressing and undressing. You will also be required to establish effective relationships with clients, carers and other health care professionals. Part of the responsibility within this role is keep accurate records pertaining to the position e.g. work sheets, tick sheets,

time sheets and statistical data, as well as attending staff development programs.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the job:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—Crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Denise Callister, Health and Human Services and Tasmanian Health Organisations, phone (03) 6376 5212, email denise.callister@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH

Primary Health Services North

Registered Nurse (Relief)—Casual (505888).

Applications Close:—Friday, 26 April 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational), as and when required, commencing 5 May 2013 to 3 May 2015.

Location:—George Town Hospital and Community Centre.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Duties:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karyn Parker, Health and Human Services and Tasmanian Health Organisations, phone (03) 6380 3620, email karyn.parker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation—North, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH WEST

Mersey Community Hospital

After Hours Nurse Unit Manager (514565).

Applications Close:—Friday, 26 April 2013.

Salary:—\$91,458 – \$95,726 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent part-time shift worker, working 56 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we? The Tasmanian Health Organisation—North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

The Mersey Community Hospital is the only hospital in the country owned and funded by the Commonwealth Government and by arrangement is operated by the Tasmanian Government.

Who are we looking for? We are seeking a motivated and experienced After Hours Nurse Unit Manager looking to bring their existing skills and knowledge to this exciting opportunity, in which you will leadership and complete after hour's management of our 100 bed facility offering general and specialist health services to the region.

Reporting to the Co-Director of Nursing, this role encompasses a wide range of responsibilities, including patient transfers, bed allocation, physical and human resource management and maintenance of risk and emergency management strategies.

Do you have? Current AHPRA registration. Relevant clinical expertise and management. Well-developed communication skills.

What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment. Commitment to professional development.

This is a fantastic opportunity to progress your career, don't miss out! Call Julie Duff, Co-Director of Nursing, on 6426 5468 or email julie.duff@dhhs.tas.gov.au for a confidential discussion about your application.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:— Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation—North West, P.O Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH WEST

Mersey Community Hospital

Nurse Practitioner—Emergency (520638).

Applications Close:—Friday, 10 May 2013.

Salary:—\$104,190 p.a.

Nurses (TPS) Award, Registered Nurse Grade 8, Level 3.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—Who are we?

The Tasmanian Health Organisation—North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Your work environment will be a brand new state-of-the-art 20 bed Department of Emergency Medicine that includes a short stay ward, dedicated paediatric area, six acute beds and two well equipped resuscitation bays. Additionally, a 'Fast Track' system ensures that eligible patients are managed promptly assisting with the overall patient flow through the department.

Who are we looking for? We are seeking a motivated and experienced Nurse Practitioner looking to bring their existing skills and knowledge to this exciting opportunity, in which you will apply your knowledge of education and research strategies, quality improvement activities and the process of risk and change management in the multidisciplinary team approach to emergency nursing care and staff learning needs.

You will be prepared to contribute your professional competencies to improve clinical service outcomes and continued delivery of a high standard of quality patient care. You will work with a professional team of experienced nurses and doctors.

Do you have? Current AHPRA registration. Demonstrated extensive clinical experience as a qualified Nurse Practitioner (2 years or more). Advanced communication, interpersonal and motivation skills.

What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment. Commitment to professional development.

To discuss your application and learn more about what this career opportunity, please contact Lynn Sims, Nurse Unit Manager, Department of Emergency Medicine on (03) 6426 5303 or email lynn.sims@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Lynn Sims, Health and Human Services and

Tasmanian Health Organisations, phone (03) 6426 5303, email lynn.sims@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation—North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH WEST

North West Regional Hospital

**THO-North West Registered Nurse Transition to Practice
Mid-2013 Intake.**

Applications Close:—Friday, 26 April 2013.

Salary:—\$56,163 p.a.

Nurses (TPS) Award, Grade 3, Year 1 Transition to Practice.

Fixed-term full-time and part-time positions.

Location:—North West Regional Hospital.

Duties:—The Department of Health and Human Services seeks applications for Registered Nurse Transition to Practice positions.

Transition to Practice positions provide inexperienced nurses with a structured orientation period and professional development in a welcoming and supportive environment.

Newly registered nurses are encouraged to apply for positions commencing in August 2013.

Positions are offered in the agencies listed below:

Tasmanian Health Organisation—North

Tasmanian Health Organisation—North West

Statewide and Mental Health Services ? North (within the Department of Health and Human Services).

Please note: Separate applications are required for each agency you wish to work for.

Applications close Friday, 26 April 2013.

You are encouraged to find out more by visiting www.dhhs.tas.gov.au/transition. Contact details for Co-ordinators are available via the website.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Michelle Frankcombe, Health and Human Services and Tasmanian Health Organisations, email rlo.thonw@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation—North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH WEST

Primary Health Services North West

Clinical Nurse Consultant—Infection Prevention and Control (521317).

Applications Close:—Friday, 26 April 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6 Year 4.

Permanent full-time day worker, working 64 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Who are we? The Tasmanian Health Organisation—North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This is a newly created position to support across the THO-North West as a member of the Infection Prevention and Control team with a specific focus in the Primary Health Setting.

Who are we looking for? We are seeking a motivated and experienced Clinical Nurse Consultant (CNC) Infection Prevention and Control looking to bring their existing skills and knowledge to this exciting opportunity, in which you will provide training and education, support programs, and assist in the development, maintenance and evaluation of an Infection Prevention and Control Risk Management Framework for the THO-North West.

Reporting to the Co-Director of Nursing, this role encompasses a wide range of responsibilities, including liaising and consulting with members of the healthcare teams in line with infection control policies, practice and legal requirements to provide safe quality patient care.

Do you have? Current AHPRA registration. Relevant clinical expertise and experience within Infection Prevention and Control. Well-developed communication skills. Experience in provision of training and education.

What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment. Commitment to professional development.

This is a fantastic opportunity to progress your career, don't miss out! Call Ange Downie, Co-Director of Nursing—Chronic, Complex and Community Services, on 6440 7700 or email ange.downie@dhhs.tas.gov.au for a confidential discussion about your application.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:— Holds or is working towards relevant postgraduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Ange Downie, Health and Human Services and Tasmanian Health Organisations, phone 6440 7702, email ange.downie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation—North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—NORTH WEST

Primary Health Services North West

Manager—Assessment and Case Management Service (502533(d)).

Applications Close:—Friday, 26 April 2013.

Salary:—\$91,545 – \$100,700 p.a.

Salary Range.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Community Health Centre Central Coast.

This is a dual classification position and can be filled by either a Registered Nurse or a Allied Health Professional.

Please check the relevant Statement of Duties for the Essential Requirements.

Nursing Classification: Registered Nurse, Grade 7a, Year 1 to Year 4.

Allied Health Classification: AH Professional Level 4, Year 1 to Year 4.

Duties:—Tasmanian Health Organisation—North West is seeking an experienced Manager to lead the multidisciplinary Assessment and Case Management Service which comprises of the Aged Care Assessment Team (ACAT) and the Community Options Service (COS).

The role of ACAT is to determine the overall care needs of frail older people and to assist them to gain access to the most appropriate services. ACAT is responsible for determining eligibility and approving people for Australian Government subsidised care under the Aged Care Act 1997 and associated Aged Care Principles.

COS is funded by Home and Community Care (HACC) and offers flexible, innovative and creative support to people with complex life situations, this support aims to maintain and support people living in their own homes to promote independence and to enhance health and wellbeing outcomes. This program strives to prevent premature or inappropriate institutionalisation by frail aged and younger people with a disability, by providing an active service model of case management.

As the Service Manager you will be directly responsible for the day-to-day operational management of the services and will take on a leadership role in ensuring practices are in accordance with Department and Organisational objectives, and community expectations. The Service Manager must also facilitate strong internal and external communication networks.

Located on the North West Coast of Tasmania, this position offers the opportunity to gain an enviable work/life balance in a region that boasts inspiring natural beauty, including the iconic Cradle Mountain. Only one hour from Melbourne by plane, you can have the best of both worlds; relaxed coastal living and accessible city attractions.

We can offer you an excellent salary and superannuation, access to salary packaging and allowances.

To learn more about this exciting career opportunity—please discuss your application with Angella Downie on (03) 6440 7000 or ange.downie@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which can be found in the Statement of Duties.

Desirable Requirements:—Current unrestricted Driver's Licence.

Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation—North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—SOUTH

Executive Support Officer (507818).

Applications Close:—Friday, 26 April 2013.

Salary:—\$59,720 – \$69,055 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Office of the Executive Director of Medical Services, Tasmanian Health Organisation—South.

The Tasmanian Health Organisation – South is seeking an enthusiastic individual to provide a high-level administrative and executive support to the office of the Executive Director of Medical Services (EDMS).

Duties:—Duties include provision of adaptive and confidential executive support undertaking a diverse range of projects as required.

The successful applicant will be responsible for co-ordinating the preparation of complex and confidential documentation including Ministerials, Question Time Briefs, Budget Briefings and Right to Information requests. You will facilitate meetings, interactions and communications with the Office of the EDMS, including the Deputy EDMS, with highly professional and efficient presentation interfacing with all key stakeholders including the public.

The position facilitates high quality client/patient focused 'front of house' services to Medical Administration, particularly customised to the EDMS.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Dr Alan Sandford, Executive Director of Medical Services, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8258, email alan.sandford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—SOUTH

Specialised Medical Orderly (Relief) (several vacancies) (520754).

Applications Close:—Friday, 26 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual working as and when required, commencing as soon as possible for a period of up to two years.

Location:—Hotel Services and Logistics Unit, Royal Hobart Hospital.

Duties:—Provide Medical Orderly services and provide assistance to Medical, Nursing, and Para-Medical staff in the lifting, positioning and general care of patients. Transport patients within the hospital environment by means of wheelchair, trolleys and beds.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Chris Taylor, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8509, email chris.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation—South, G.P.O Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—SOUTH

Clinical Support Services

Senior Physiotherapist—Emergency Multi-disciplinary Assessment Team/Emergency Department (514413).

Applications Close:—Friday, 26 April 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible until 31 March 2014.

Location:—Physiotherapy, Royal Hobart Hospital.

The Tasmanian Health Organisation—South is seeking a Senior Physiotherapist—Emergency Multi-disciplinary Assessment Team—Emergency Department to work as part of a dedicated team.

Duties:—The Senior Physiotherapist will provide a focal point of integrated care between acute and community health services for patients presenting to the Emergency Department (ED). Duties include assisting in discharge planning for patients presenting through the Emergency Department and providing care options for patients to ensure they receive treatment, equipment and home modifications and/or community supports in the most appropriate setting following discharge. As well as undertaking specialised clinical assessment and treatment in a discrete work area with specialist knowledge of the clinical caseload while ensuring optimum patient care.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—SOUTH

Complex Chronic and Community Services

Hospital Assistant (505959).

Applications Close:—Friday, 26 April 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, commencing as soon as possible for a period of 2 years.

Location:—J W Whittle Palliative Care Unit, Repatriation Centre.

Duties:—The Hospital Assistant acts as a member of a team and is consistent with quality improvement guidelines to provide general housekeeping, portage and catering duties to palliative care clients.

To be considered for an interview applicants must address the selection criteria as set out in the attached Statement of Duties.

Essential Requirements:—Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Angela Kosmeyer, Health and Human Services and Tasmanian Health Organisations, phone (03) 6220 2400, email angela.kosmeyer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation—South, G.P.O Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION—SOUTH

Complex Chronic and Community Services

Manager, Integrated Service Planning (516646).

Applications Close:—Friday, 26 April 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work, commencing as soon as possible until 27 June 2014.

Location:—Clarence Integrated Care Centre.

Duties:—Lead the development and implementation of the integrated service models in Southern Tasmania, focusing on primary and secondary care. Provide high level strategic and policy advice to the Director, ICC Program and Manager Complex, Chronic and Community Service Group, Tasmanian Health Organisation—South (THO—South) and business units within the Department of Health and Human Services (DHHS) in relation to the provision of integrated service models across Southern Tasmania. Work closely with internal and external service partners, providing a high level contribution to the development of new integrated models of care as part of the national health reform process, focused on enhancing service delivery systems and client health outcomes across the care continuum.

Desirable Requirements:—Tertiary qualification in health administration or a health related profession.

Essential Requirements:—Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Fred Howard, Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6796, email fred.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation—South, G.P.O Box

1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS.

TASMANIAN HEALTH ORGANISATION—SOUTH.

Complex Chronic and Community Services.

Receptionist/Administrative Assistant (513848).

Applications Close:—Friday, 26 April 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—Sorell Community Health Centre.

Duties:—The role of Receptionist/Administrative Assistant is to provide initial telephone and personal reception contact for clients/groups contacting the Community Health Centre. To provide clerical support and work processing for health providers based at the Community Health Centre. To co-ordinate the room bookings of the Centre ensuring best utilisation of Centre facilities.

Essential Requirements:—Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Fred Howard, Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6796, email fred.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation—South, G.P.O Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS.

TASMANIAN HEALTH ORGANISATION—SOUTH.

Medicine Services.

Registered Nurse (508685).

Applications Close:—Friday, 26 April 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time day worker, working 40 hours per fortnight.

Location:—Ambulatory Care Nursing Unit, Royal Hobart Hospital.

Please note that access to the Grade 4 salary range \$72,675—

\$74,326 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Practice in accordance with the codes and guidelines for registered nurses/midwives. Involve patients/clients and their families/significant others in the planning and implementation of care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Caroline Ball, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8666, email caroline.ball@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation—South, G.P.O Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS.

TASMANIAN HEALTH ORGANISATION—SOUTH.

Surgical Services

Perioperative Technician (514018).

Applications Close:—Friday, 26 April 2013.

Salary:—\$48,183 – \$51,330 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time shift work, working 64 hours per fortnight; commencing as soon as possible until 1 April 2014.

Location:—Surgical Services, Royal Hobart Hospital.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas. This includes the performance of both basic and specialised cleaning operations to areas and equipment on the Perioperative environment. Order, store and prepare surgical instrumentation for use in the Operating Theatre environment. Decontaminate, sterilise and maintain specialised equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Pauline Hunt, Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8918, email pauline.hunt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your

hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation—South, G.P.O Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

Information Management

Windows 7 Installation Officer (372532).

Applications Close:—Friday, 26 April 2013.

Salary:—\$47,823 – \$70,007 p.a.

Tasmanian State Service Award, ICT Level 1 Technician.

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:—Schedule and deploy the Windows 7 based Managed Operating Environment (MOE) onto DIER's desktop fleet of computers.

Provide post upgrade ICT customer support relating to the upgrade of DIER to the Windows 7 MOE.

Formulate and document operational procedures to support the upgrade transition to Windows 7 across DIER.

Assist with the investigation and delivery of new technologies for DIER's ICT infrastructure.

Undertake additional ICT project tasks as required, ensuring the timely delivery of project outputs and outcomes, including the development and maintenance of project documentation and the monitoring of project task progress.

Desirable Requirements:— A degree in Information Technology or related qualifications from a tertiary institution.

Accreditation in support and administration of Microsoft Windows servers with at least two years experience in support of that environment. A current driver's licence.

Enquiries to Mike Palfreyman, Manager, Corporate Technology, Department of Infrastructure, Energy and Resources, 10 Murray St Hobart, phone (03) 6233 2063, email mike.palfreyman@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O Box 936 HOBART TAS 7001, phone (03) 6233 6396, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

2 x Driver Assessor (371819).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 2 x 0.4FTE for 18 months.

Location:—NW Region.

Duties:—To accurately conduct the on-road driving assessment for the purposes of evaluating the driving skills of an applicant, or a holder of, a driver licence.

Provide feedback to the applicant, or holder of, a driver licence in respect of their performance during their driving assessment.

Record, input statistics, and generate reports on driver assessment, including making recommendations about whether a licence should be issued, suspended or cancelled.

Monitor and review driving competency standards, actively participate in moderation, peer assessments and auditing and provide advice on assessor manuals, guidelines and business rules.

To assist with designing appropriate test routes and perform the on-road driving assessment at designated locations.

Essential Requirements:—A current full car driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: —crimes of violence, sex related offences, serious traffic offences, traffic offences which have resulted in suspension or disqualification in the previous two years.

Desirable Requirements:—Certificate IV in Training and Assessment (TAA).

Extensive work experience in a relevant field.

Enquiries to Brian Edwards, Manager Driver Assessment, Department of Infrastructure, Energy and Resources, 62 Patrick Street, Hobart, phone (03) 6233 5604, email Brian.Edwards@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Information Systems and Geophysics

Senior Spatial Information Officer (371899).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Rosny.

Duties:—Undertake complex work to ensure the efficient and accurate capture, maintenance, analysis and output of mining tenement and geo-scientific data using the Agency's GIS.

Provide technical direction, supervision and training to section staff in relation to the work program of the section.

Ensure the accurate and timely preparation and provision of information for Section clients.

Research and evaluate other Agencies data as required for information applicable to the Mineral Resources Development Act 1995.

Participate in project work undertaken by the Section as directed.

Essential Requirements:—An Advanced Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work.

At least four years demonstrated practical experience in GIS.

Desirable Requirements:—Knowledge of and experience working with geo-scientific data and mining tenement data or similar.

Enquiries to Mark Parssey, A/Manager, Information and Data Services, Department of Infrastructure, Energy and

Resources, 10 Murray St Hobart, phone (03) 6233 8362, email mark.parssey@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O Box 936 HOBART TAS 7001, phone (03) 6233 6396, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Business Support Officer (372070).

Applications Close:—Friday, 26 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Develop and implement business processes and provide solutions to help facilitate the effective and efficient operation of the Division.

Provide clear and authoritative advice to staff on issues relating to the Division's business operations and assist with the implementation, development and enhancement of Divisional initiatives.

Identify, resolve and document complex business requirements through collaboration with affected stakeholders, provide in depth research, investigation and analysis.

Scope and implement approved business improvement opportunities within the Division, including documenting, implementing and assessing the effectiveness of a range of projects and initiatives.

Manage allocated projects, including the development of project execution plans and performance indicators and monitor and report on progress against schedules and budget.

Contribute to the Division-wide information management task, including co-ordination and review of the share drive and support in the use of TRIM.

Desirable Requirements:—Relevant tertiary qualifications.

Enquiries to Christie Carless, A/G Manager Business Support and Analysis, Department of Infrastructure, Energy and Resources, 10 Murray St Hobart, phone (03) 6233 7163, email christie.carless@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O Box 936 HOBART TAS 7001, phone (03) 6233 6396, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Facilitator—Sober Driver Program (2 Vacancies).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 356472 and 356473.

Fixed-term part-time Commencing as soon as possible until January 2014, working 29.40 hours per fortnight.

Location:—Burnie/Devonport.

Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Vacancy No. 356474 and 356475.

Fixed-term part-time Commencing as soon as possible until January 2014, working 29.40 hours per fortnight.

Location:—Launceston.

Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Deliver community based Sober Driver Programs for offenders referred to complete the program. Work according to the co-facilitation model of the program delivery.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Dr Amy Washington, Manager Offender Programs, Community Corrections, Department of Justice, phone (03) 6233 9566, email amy.washington@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Amy Washington on (03) 6233 9566.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

Court Mandated Diversion Unit

Court Diversion Officer (356287).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time For a period of 12 months commencing as soon as possible. Working 73.50 hours per fortnight.

Location:—Hobart.

All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Work with offenders referred to the program to develop comprehensive case plans, make appropriate referrals and/or recommendations to external program or treatment providers. Deliver front end social and or emotional health and welfare related services to offenders. Identify and explore offending behaviours and substance abuse patterns with the aim of assisting offenders to reduce the risk of re-offending and the use of illicit substances.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Relevant tertiary or industry qualifications.

A current driver's licence.

Enquiries to Martha Robson, Statewide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 9570, email martha.robson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Martha Robson on (03) 6233 9570.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your applications has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CORPORATE SERVICES

Library

Library Officer (355342).

Applications Close:—Friday, 26 April 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time Fixed term commencing as soon as possible for a period of 2 years. Working a minimum 10 hours per fortnight.

Location:—Launceston.

Duties:—Maintain the library collections in the Launceston Law Library, update loose leaf services appropriately, maintain loans systems and liaise with staff of the Andrew Inglis Clark Library and the NW Law Library on library issues.

Desirable Requirements:—Diploma of Library and Information Studies or equivalent and/or experience in library work.

Enquiries to Alison Jekimovics, Manager Law Library and Records, Department of Justice, phone (03) 6233 7916, email alison.jekimovics@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the

Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Alison Jekimovics on (03) 6233 7916.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Executive Officer (356476).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time Working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Provide support to the Ombudsman as required, including management of correspondence, liaison with other agencies and making arrangements for meetings and other events. With direction from the Ombudsman and Business Manager, manage records relating to governance and other administrative matters, and assist the Business Manager in maintenance of electronic case and records management systems.

Desirable Requirements:—Current Drivers Licence. Relevant qualifications.

Enquiries to Lianne Jager or Debbie White, Business Manager, Office of the Ombudsman and Health Complaints Commissioner, phone (03) 6233 8959, email business.manager@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact the Business Manager on (03) 6233 8959.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your applications has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN INDUSTRIAL COMMISSION

Associate/Registry Officer (356471).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time Working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Provide a high level of executive assistance and administrative support to members of the Commission. Prepare draft orders, awards, correspondence and related Commission documents.

Enquiries to Allan Mahoney, Registrar, TIC, Department of Justice, phone (03) 6233 7821, email allan.mahoney@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Allan Mahoney on (03) 6233 7821.

The Department prefers electronic submission of applicants, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

FORENSIC SCIENCE SERVICE TASMANIA

Forensic Chemistry

Forensic Technical Officer (003239).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time For a 12 month period from 4 July 2013.

Location:—New Town.

Duties:—Undertake tasks in support of reporting forensic scientists, including complex technical analyses in all areas of the Forensic Chemistry Section.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Diploma and advanced Diploma level.

Enquiries to Ms Miriam Connor, Forensic Scientist, Department of Police and Emergency Management, G.P.O Box 308, Hobart, TAS, 7001, phone (03) 6278 5643, email Miriam.Connor@fsst.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response

is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Police Academy

Administrative Assistant (001262).

Applications Close:—Friday, 26 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Rokeby.

Duties:—Administer the DPEM Tertiary Education and Assistance Scheme including the receipt and processing of applications for study assistance and the receipt and recording of student progress and outcomes. Assist the Librarian with the operation and maintenance of multi media and audio equipment for training purposes at the Police Academy.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and skills consistent with qualifications recognised at Certificate 3 and 4 or equivalent level. Possess administrative knowledge and skills with experience in a number of practice methods and standards to meet operational requirements of the work area.

Enquiries to Sarah Halley, HR Advisor, Employee Relations, Department of Police and Emergency Management, phone (03) 6230 2108, email sarah.halley@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Operations

Planner State Fire Management Council (521544T).

Applications Close:—Monday, 29 April 2013.

Salary:—\$83,832 – \$96,304 p.a.

Tasmanian State Service Award, TFS General Stream, Band 6.

Fixed-term full-time 12 month contract.

Location:—Hobart.

Duties:—Provide specialist strategic support and co-ordination of the bushfire risk assessment and strategic fire management planning for the State Fire Management Council, including development and ongoing implementation and review.

Desirable Requirements:—Tertiary qualifications in an appropriate discipline.

Appropriate qualification in emergency management and response.

A current drivers licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Whight on (03) 6230 8713 or from www.jobs.tas.gov.au.

Enquiries to Sandra Whight on (03) 6230 8713.

Applications to Tasmania Fire Service, G.P.O Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Directorate

Executive Officer (001136).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level of executive and administrative support specific to the needs of the Community Development Division (CDD) Directorate office, including managing information systems and ensuring an efficient flow of information to and from the office, researching and co-ordinating background notes and briefings.

Enquiries to Nick Evans, Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7150, email nick.evans@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O Box 123, Hobart, Tasmania 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER
AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Geodata Services

Client Services Officer (706787).

Applications Close:—Friday, 26 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time (36.75 hours per week).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been

advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Provide expertise and support to all users of Geodata Services products and services, including the Land Information System Tasmania (LIST) and TASMAR.

Desirable Requirements:—A formal qualification in Spatial Information Services would be an advantage. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Craig Smith, phone (03) 6233 6039, email craig.smith@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

TASMANIAN AUDIT OFFICE

Principal Performance Analyst (TAO3204).

Applications Close:—Friday, 26 April 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Simultaneously, manage projects and/or undertake components of projects within cost, time and quality parameters.

Contributes to the development of audit strategies and the planning of projects.

Assists in developing audit specifications and plans and drafting performance audit reports.

Maintains working papers (in accordance with Office and unit policy) to record evidence of examinations.

Identifies and researches potential audit issues and assists in developing options and recommendations.

Applies contemporary knowledge of public sector operations and responsibilities and audit evaluation and research methodologies to produce effective performance audits.

Maintains a regular and courteous relationship with personnel at all levels in organisations under review.

Prepares draft reports for discussion with clients and prepares draft audit reports for internal review prior to tabling in Parliament and then prepares final reports.

Manages the process of tabling reports including preparing and making briefings and presentations.

Liaise with experts where required.

Provides supervision, guidance, training and performance feedback to allocated staff.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution; AND Either three years supervised/mentored practical or five years unsupervised experience in the relevant discipline.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction checks in

the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Demonstrate skills and experience in evaluation, researching and reporting.

Highly developed written communication skills including the proven ability to write and edit material of a high standard suitable for publication. Driver's Licence.

Enquiries to Simon Andrews, Manager Performance Audits, Tasmanian Audit Office, G.P.O Box 851, Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email Recruitment@audit.tas.gov.au.

Applications to Jess Reardon, Human Resources Consultant, Tasmanian Audit Office, G.P.O Box 851, Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email Recruitment@audit.tas.gov.au.

Applicants must include a statement of claims against the selection criteria. Please download the applicant information kit for advice and assistance on preparing your application.

Email submissions are preferred.

Tasmanian Government Senior Executive Service

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Director Children and Youth Services Operations (513081).

Applications Close:—Friday, 26 April 2013.

Salary:—\$137,532 – \$151,285 pro rata, per annum.

Senior Executive, Level 2—Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Contract Position full-time day work commencing as soon as possible for a period of 3 years.

Location:—DHHS—Children and Youth Services—Hobart.

Focus of Duties:—In accordance with Children and Youth Service principles, National Standards, Agency Directions, Policies, legal requirements and professional competencies, ensure the delivery of quality services to children and young people including evidence based practice within a collaborative and multidisciplinary framework by:

Engaging with appropriate and relevant government, non government, community based and private sector organisations to develop a public health approach to the safety and wellbeing of children and young people, consistent with Tasmanian Government priorities.

Engaging with the Deputy Secretary, Children; Area Directors; the Program Support Unit; senior managers and external stakeholders to ensure that Children and Youth Services provide a holistic, comprehensive and integrated range of services to children, young people and their families in an efficient and effective way to achieve intended outcomes.

Providing professional leadership to the Children and Youth Services workforce across all programs.

Ensuring that Children and Youth services operate within all relevant regulatory and legislative frameworks.

Providing high level advice to the Deputy Secretary, Children on all matters relating to the delivery of Children and Youth Services, the needs of the Tasmanian community, and the legislative frameworks required for contemporary service provision.

Professional expertise and experience sought :—Extensive experience and demonstrated ability at senior management level, preferably in the field of health and human services.

Knowledge and understanding of the complex environment of community and health services delivery as it applies to a public health approach to the safety and wellbeing of children and young people. In particular, how this applies in the context of universal, secondary and tertiary services for children and their families, including child protection and services for children in their early years.

Proven leadership skills including excellent communication qualities and the capacity to convey vision and establish long term strategic goals with staff and all external stakeholders in the context of the implementation of a wide ranging and robust reform agenda.

High level ability to effectively manage financial, human and physical resources and successfully apply contemporary management techniques within a highly complex multidisciplinary environment.

High level planning and organisational skills, combined with strategic, conceptual analytical and creative skills, coupled with the ability to understand the political, social and organisational environment impacting on the Agency.

The ability to communicate, liaise and negotiate with individuals and groups, both internally and externally, and to build productive relationships, as well as the ability to negotiate successful outcomes in relation to complex and sensitive issues. Experience at representing government at a national and state level with a high degree of credibility.

High levels of adaptability and flexibility, including change management skills, the ability to deal with pressure and ambiguity, and the capacity to model appropriate behaviour.

Desirable Requirements:—An appropriate professional and/or tertiary qualification.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to David Spencer, EWK International, phone (03) 8626 0626, email trisha.hallam@ewki.com.

To obtain documentation, or to apply, please email trisha.hallam@ewki.com. If further information regarding the position is required, please contact David Spencer, EWK International on (03) 8626 0600.

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Direct Selections

POLICE AND EMERGENCY MANAGEMENT.

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee—

A. Comer

to perform the duties of Regional Chief Northern Region 521093, General Stream, Band 9.

Duties:—Provide strategic direction, leadership and management to the Northern Region to enable the achievement of regional and organisational strategic objectives.

Essential Requirements:—Tasmanian Fire Fighting Industry Employees Award qualifications (or equivalent) for appointment to the rank of District Officer.

Desirable Requirements:—Hold appropriate post-secondary qualifications in management and fire technology. Current driver's licence.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(a) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Planning and Budget Officer	J. Harrison	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Praciak	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Activities Program Co-Ordinator	K. Murphy	6 months	22.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	H. Iwaki	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Allied Health Team Leader	B. Martin	6 months	08.04.13
Health & Human Services & Tasmanian Health Organisations	Director of Nursing	W. Mackay	6 months	01.06.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Tomlin	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Pragt	6 months	21.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Fasset	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Maintenance Officer	I. Kurzke	6 months	12.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Williams	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse NPICU	J. Tyndall	6 months	07.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Stephenson	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	R. Brain	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse NPICU	R. Dodson	6 months	07.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Henrys	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Russ	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Support Worker	S. How	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse NPICU	B. Wilkinson	6 months	07.04.13
Justice	Probation Officer	A. O'Toole	Nil	11.04.13
Justice	Probation Officer	R. Weirman	6 months	15.04.13
Police & Emergency Management	Organisational Development Officer	A. Helm	6 months	15.04.13
Primary Industries, Parks, Water & Environment	Senior Dairy Food Safety Officer	N. Dick	6 months	08.04.13
Primary Industries, Parks, Water & Environment	Client Service Officer	K. Yates	Nil	21.04.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	L. Wallace	ADON Rehabilitation Services/Sub Acute Service	08.04.13
Health & Human Services & Tasmanian Health Organisations	K. Hill	Clinical Coordinator	10.04.13
Premier & Cabinet	J. McGuire	Human Resources Officer	08.04.13
Treasury & Finance	J. Wise	Specialist Economic Analyst	22.04.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	M. Cook	06.04.13
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	L. Gardiner	05.04.13
Police & Emergency Management	Manager Employee Relations	A. Martin	05.04.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	K. Ashley	05.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse/Midwife	R. Higgs	07.04.13
Health & Human Services & Tasmanian Health Organisations	Physiotherapist - Cardiac	J. Sammut	10.04.13
Primary Industries, Parks, Water & Environment	Section Head - Organic Chemistry	D. Nichols	23.04.13

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Manager (Water Management)	L. Schmidt	12.04.13



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