



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.**

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Business Support Service

Corporate Service Centre

Consultant School Support (962219).

Applications Close:—Friday, 3 May 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Business Support Service, South.

Description of the Role:—To provide quality business support and advice across a range of financial and school administration processes in schools. Provide financial monitoring, advice and support that promotes best practice in schools in line with departmental policies and guidelines. Assist in the development and implementation of strategies, policies,

plans, systems and advice to assist in effective business support services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant tertiary qualifications or studies. A current driver's licence.

Enquiries to Phil Dilger, Department of Education, phone (03) 6233 6989, email **phil.dilger@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

IT Consultant (951112).

Applications Close:—Friday, 3 May 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—75 Campbell Street, Hobart.

Description of the Role:—Undertake consultancies in information technology in one or more of the following areas: technical support of IT infrastructure including desktop PC equipment and associated information technology peripherals, networking equipment and servers, technical support of business applications software and development projects, client support, provision of supervision, training, and leadership for other IT support staff, consultancy and planning.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the position. At least three years experience in the delivery of IT support and infrastructure services. A current drivers licence.

Enquiries to David Briggs, Department of Education, phone (03) 6232 7236, email **david.briggs@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Child and Family Centres***Centre Leader, Child and Family Centre (964478).**

Applications Close:—Friday, 3 May 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time 73.5 hours per fortnight, from 25 July 2013 to 24 July 2014 (with a possible extension).

Location:—Break O' Day, St Helens.

Description of Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline. A current driver's licence.

Enquiries to Cheryl Larcombe, Department of Education, phone 0437 259 524, email cheryl.larcombe@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Child and Family Centres***Centre Leader, Child and Family Centre (964472).**

Applications Close:—Friday, 3 May 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time 73.5 hours per fortnight, from 27 June 2013 to 26 June 2014 (with a possible extension).

Location:—Ravenswood Child and Family Centre.

Description of Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Enquiries to Cheryl Larcombe, Department of Education, phone 0437 259 524, email cheryl.larcombe@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (North)***Hagley Farm Primary School****Teacher Assistant, Hagley Farm Primary School (956007).**

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 10 hours per fortnight, 40 weeks per year.

Location:—Hagley Farm Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Sharyn Cook, Department of Education, phone (03) 6392 2272, email sharyn.cook@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mayfield Primary School

Education Facility Attendant, Mayfield Primary School (305420).

Applications Close:—Friday, 3 May 2013.

Salary:—\$38,063 – \$56,811 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant Level 1-3.

Permanent part-time up to 55 hours per fortnight, 52 weeks per year.

Location:—Mayfield Primary School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Melissa Hill, Department of Education, phone (03) 6324 9000, email melissa.hill@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's East

Rosny LINC

Customer Services Officer, Rosny LINC (700508).

Applications Close:—Friday, 3 May 2013.

Salary:—\$37,511 – \$46,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jane McGregor, Department of Education, phone (03) 6233 8410, email Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's Access and Collections

Manager Resources and Access (700288).

Applications Close:—Friday, 3 May 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time.

Location:—LINC Tasmania, 91 Murray Street.

Description of the Role:—Manage, direct, lead and co-ordinate activities and staff of the Resources and Access section. Provide leadership, direction and advice relating to the LINC Tasmania collection resources, access and technical services and the allocation and expenditure of collection resources. Co-ordinate collection and access initiatives with divisional, departmental and national counterparts. Essential Requirements:—Degree or diploma in librarianship or information studies at a recognised university or college of advanced education or a post-graduate diploma in librarianship or information studies.

Eligibility for admission to Associate membership of the Australian Library and Information Association (ALIA).

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate tertiary qualifications.

Applications to Jo Beck, Department of Education, phone (03) 6233 8631, email jo.beck@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Paramedic Intern (Various).

Applications Close:—Friday, 3 May 2013.

Salary:—\$50,411 p.a.

Tasmanian Ambulance Service Award, Paramedic Intern (Base).

Fixed-term full-time shiftwork, for up to a period of 12 months.

Location:—All Regions, South, North and North West.

PLEASE NOTE:—All applicants may be considered for future vacancies for a period of 12 months from the date of this advertisement.

Duties:—Under the direct supervision of a suitably qualified Paramedic provide prehospital care in a competent and expedient manner and transport patients by ambulance or other appropriate means. Successfully progress through the Ambulance Tasmania (AT) Transition to Practice Program completing practical and theoretical assessments as required.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification as approved by the Service.

Physical fitness, medical suitability and psychological characteristics appropriate to the duties of a Paramedic.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonest and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6970, email paul.templar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Professional Officer, Clinical Psychologist (504962).

Applications Close:—Friday, 10 May 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D,H and CS, Disability and Community Services, North.

Duties:—Provide specialist habilitation Psychological services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for clients. Initiate and develop professional and policy advice on specialist Psychological.

Selection criteria includes:—Provide specialist habilitation Psychological services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for clients. Initiate and develop professional and policy advice on specialist Psychological.

NOTE: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence. Capacity to lift or transfer clients.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychologist.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in

the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Fiona Woodfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4130, email fiona.woodfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Program Officer, Housing Strategy (514221).

Applications Close:—Friday, 3 May 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D,H, and CS, Housing Tasmania, Hobart.

Description:—As a member of the Community Programs Unit, participate in the management of housing and homelessness programs and services. Duties include: Development of detailed programs for implementation that provides effective responses to current and emerging homelessness and housing issues; Contract management of housing and homelessness programs and services. This includes budget management, monitoring of performance and assisting in monitoring of compliance against relevant legislation and standards; Working with external organisations concerned with housing and homelessness.

Selection criteria includes:—Highly developed strategic, conceptual, analytical and creative skills including high level research skills together with an ability to understand the political, social and organisational environment and identify relevant issues.

High level interpersonal, communication, negotiation and conflict resolution skills and an ability to represent the Department and to identify and negotiate mutually acceptable solutions in situations of differing interests.

A well demonstrated ability to develop policy and programs and to market options, recommendations and solutions to affected parties.

NOTE: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Tim Denby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5476, email tim.denby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Deputy Director, Population Health and Wellbeing (519213).

Applications Close:—Friday, 3 May 2013.

Salary:—\$121,319 – \$139,517 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Fixed-term full-time daywork, commencing as soon as possible to 31 December 2013.

Location:—Population Health and Wellbeing, Hobart.

Duties:—Whole-of-agency and cross-government leadership for the development, implementation and evaluation of policies, programs and initiatives within the Agency and across government that influence strategic directions in Tasmania to reduce chronic disease, promote health and wellbeing, and reduce inequities across the population, including representing the State on national implementation committees, overseeing budget development and allocation, and meeting performance requirements. Leads and/or contributes to the development and implementation of National Partnership Agreements, as required, particularly those with an Indigenous and Preventive Health focus. Represents the Department of Health and Human Services (DHHS) providing expert advice in population health, in high level liaison and negotiations with stakeholders, other Agencies and other governments, including local and national committees.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Siobhan Harpur, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6212 2656, email siobhan.harpur@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Scientific Officer -Tasmanian Shellfish Quality Assurance Program (TSQAP) (511029).

Applications Close:—Friday, 3 May 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Environmental Health Unit, Hobart.

Duties:—Assist in the development and implementation of Public Health Management Plans for each shellfish growing area. Carry out sanitary survey work and produce sanitary survey reports for shellfish growing areas.

Desirable Requirements:—Current Drivers Licence.

Appropriate Course of Study: For the purpose of the essential requirement below the ‘appropriate course of study’ is: Tertiary qualifications in environmental health, microbiology, aquatic science or relevant areas of public health. A Coxswains Certificate or the ability to obtain one. Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Stuart Heggie, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7732, email stuart.heggie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Administrative Assistant (500789).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—SMHS, Alcohol and Drug Services, North.

Duties:—To provide comprehensive reception and administrative support to the Alcohol and Drug Service in the Northern Region.

Selection criteria includes:—Demonstrated skills in the provision of a confidential high quality receptionist service, with experience in community based service and client contact considered desirable.

Demonstrated skills in accurate computer data processing, word processing, and database management.

Demonstrated high levels of skills in maintaining an efficient and effective filing system of administrative and client files.

NOTE: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position

is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Lisa Newsum, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5577, email lisa.newsum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Allied Health Professional (502834).

Applications Close:—Friday, 3 May 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time Commencing As soon as possible.

Location:—Launceston.

Duties:—To provide specialist mental health services to consumers in the Northern region of Tasmania in accordance with professional discipline skills and standards.

Promote community awareness in relation to mental health, including first assessments, psychological therapies and case work/case management across a variety of settings.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Helen Van Der Molen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email helen.vandermolen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Attendant (503169).

Applications Close:—Friday, 3 May 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work (fully rotational) working as and when required for a period of 2 years.

Location:—Spencer Clinic, North West.

Duties:—To provide psychiatric nursing staff with assistance and support in relation to the care and safety of patients, the attendant will assist staff with: General patient care and supervision. Psychiatric emergency or potential emergency situations. Seclusion and 'safe restraint' of patients. General patient observation, excluding clinical observation. Assisting patients with activities of daily living, e.g. nutrition, personal hygiene and grooming, dressing, laundering of clothing. The provision of recreational and diversional activities. Escort and courier service (including some driving).

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6579, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Casual Food Services Officer (516890).

Applications Close:—Friday, 3 May 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual commencing As soon as possible for 1 year.

Location:—Secure Mental Health Unit.

Duties:—Provide catering services to patients and staff of the Wilfred Lopes Centre according to best practice standards.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences,

serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Darren Gavin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8006, email darren.gavin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Clinical Co-ordinator (502825d).

Applications Close:—Friday, 3 May 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time commencing As soon as possible.

Location:—North West Region.

Please Note: This vacancy is also advertised as a Allied Health Professional level 4 (502825) there is only one vacancy and one vacancy will be filled based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to: Provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team. Provide effective management of specified human and physical resources. Provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting.

Optimise clinical processes and individual client outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Alex Thorpe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7663, email alex.thorpe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Clinical Co-ordinator (502825).

Applications Close:—Friday, 3 May 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time commencing As soon as possible.

Location:—North West Region.

Please Note: This vacancy is also advertised as a Registered Nurse Grade 6 (502825d), there is only one vacancy and one vacancy will be filled based on merit.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Co-ordinator will assist the Team Leader within the adult community area to: Provide leadership and direction in the strategic development and management of a comprehensive multidisciplinary community mental health team.

Provide effective management of specified human and physical resources. Provide leadership, direction and change management to facilitate the progression of the Mental Health Service Strategic Plan through the implementation of the new models of care within a community setting. Optimise clinical processes and individual client outcomes.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Alex Thorpe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7663, email alex.thorpe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Clinical Nurse Specialist, Alcohol and Drug Services (516541).

Applications Close:—Friday, 3 May 2013.

Salary:—\$78,061 – \$81,689 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—SMHS, Alcohol and Drug Services, Pharmacotherapy Unit, South.

Duties:—In accordance with Primary Health Care principles, Alcohol and Drug Services policies, Agency policies, legal requirements and professional competencies, the Clinical Nurse Specialist, Alcohol and Drug, provides clinical leadership in all aspects of nursing care within the practice setting.

Selection criteria includes:—Holds or is working towards tertiary qualification in the Alcohol and/or Other Drugs (AOD) field, and demonstrates a commitment to participate in ongoing professional development and the maintenance of a nursing portfolio.

Significant nursing experience in the alcohol, tobacco and other drugs field, demonstrating knowledge of, and the ability to apply, advanced clinical competence in the community setting.

A good understanding and appreciation of the theory underlying pharmacotherapy treatment for dependence, and implementation of best practice pharmacotherapy. Proven ability to provide a range of assessments, therapeutic interventions and case management for opioid dependent individuals.

NOTE: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Phyllis Sorour, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7972, mobile 0407784048, email phyllis.sorour@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Statewide and Mental Health Services

Registered Nurse Relief (503102).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required for a period of 12 months.

Location:—Spencer Clinic, North West.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression

to Grade 4.

As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse:

Utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients.

Interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes.

Remains actively involved in maintaining and continually improving the quality of client care provided by the service.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom. The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6579, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Education and Training

Senior Consultant, Leadership and Management Development (520191).

Applications Close:—Friday, 3 May 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time daywork.

Location:—Hobart.

The purpose of this position is to support the Manager Leadership and Management Development in the management of key areas of Management and Leadership Program. This includes: The Management and Leadership Development Course and associated workplace-based activities (such as Coaching, Workplace Projects, Shadowing and Action Learning Groups), the Lead Clinicians program, collaborative work with the Nursing and Midwifery Unit, the Graduate Trainee

Program; Executive Teams and the University of Tasmania Health and Human Services Academic Program. Undertake a key role in the facilitation, delivery and refinement of multiple day Management and Leadership Development Courses and provide consultancy services to across the Agency to develop and refine management and leadership programs for delivery at operational unit level. Deputise in the absence of the Manager Leadership and Management Development.

Desirable Requirements:—Tertiary qualifications in a health related discipline. Proven ability to work with the University of Tasmania, preferably holding a clinical title with the University of Tasmania.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Elizabeth Shannon, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 3531, email elizabeth.shannon@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Nursing and Midwifery

Project Manager (517871).

Applications Close:—Friday, 3 May 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time daywork.

Location:—Hobart.

Please Note:—Midwives are particularly encouraged to apply.

Provide high level assistance for projects within the Nursing and Midwifery Unit. As part of policy and project development, establish and maintain consultative links within the Agency and undertake liaison with community and industry representatives. Manage and support policy or project working parties.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Francine Douce, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0400 540 210, email francine.douce@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Strategic Control, Workforce and Regulation
Workplace Relations and Safety

Manager HR, Corporate (513854).

Applications Close:—Friday, 10 May 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

This is a senior leadership position responsible for the management and delivery of HR services across the business units of the Department including areas such as Strategic Control, Workforce and Regulation, Financial Services, Shared Services and Population Health and Wellbeing. The focus of the role is to analyse, facilitate and broker strategic and operational HR solutions in accordance with the Department of Health and Human Services strategic, policy and operational framework. The Manager HR, Corporate is required to establish goals, lead and provide support and development for a team responsible for providing quality HR services across the corporate area and ensure an integrated approach to service delivery to the client base. Responsible for maintaining a high level of understanding of business units and HR systems to manage: Developing effective relationships with key internal and external key stakeholders; Fostering positive people management practices to support business outcomes; Translating and applying HR policy and practice; Co-ordinating senior appointments and remuneration; Organisational development; Change management; and Workforce planning and development.

Desirable Requirements:—Post graduate qualifications in management or human resources will be well considered.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Matthew Double, Director, Workplace Relations and Safety, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 3177, email matthew.double@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Clinical Nurse Consultant, SAFE (521206).

Applications Close:—Friday, 3 May 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work (with oncall), working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Womens and Childrens Services.

Duties:—Functions as an advanced clinical practitioner within the Sexual Assault Forensic Examination (SAFE) service and provides management support in the development of policies, procedures and service delivery to the Co-Directors of Women's and Children's Services for the provision of forensic examination and forensic specimen collection.

Desirable Requirements:—Holds or is working towards a post-graduate qualification in the area of sexual assault forensic and medical examination.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Anne Brierley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8972, email anne.brierley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Enrolled Nurse (Various Vacancies) (521372).

Applications Close:—Friday, 3 May 2013.

Salary:—\$50,713 – \$56,163 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Vacancy No—521372.

Permanent full-time and part-time shiftwork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—John L Grove Unit, LGH Charles Street, Launceston.

Duties:—The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction

and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee Wallace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7671, email lee.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Occupational Therapist (503806).

Applications Close:—Friday, 3 May 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent part-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy.

Duties:—To assess, plan and carry out OT intervention programs.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email kerri.roberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Physiotherapist (503790).

Applications Close:—Friday, 3 May 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent part-time day work (with oncall).

Location:—Physiotherapy Department.

Duties:—To provide physiotherapy assessments and treatments to patients serviced by the Launceston General Hospital Physiotherapy Department and Services supplied from that Department.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (520694).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shiftwork, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, LGH Charles Street, Launceston.

Please note, Access to the Grade 4 salary range \$72,675, 74,326 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Kate Hill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7481, email kate.hill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward

your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (513665).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shiftwork, working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, LGH Charles Street, Launceston.

Please note, Access to the Grade 4 salary range \$72,675, 74,326 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Kate Hill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7481, email kate.hill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (511420).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day work, working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Paediatrics Outpatients.

Please note, Access to the Grade 4 salary range \$72,675, 74,326 is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Sonja Leonard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7053, email sonja.leonard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (Various Vacancies) (521375).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No:—521375.

Permanent full-time and part-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—John L Grove Unit, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$72,675, \$76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee Wallace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7671, email lee.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Occupational Therapist (520046).

Applications Close:—Friday, 3 May 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 31 December 2013.

Location:—Occupational Therapy.

Duties:—To promote, develop and provide occupational therapy services in accordance with professional standards, best practice and evidence based practice, to a predominately specialist or complex caseload, in order to improve occupational outcomes for patients.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email kerri.roberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Blood Transfusion Nurse (518006).

Applications Close:—Friday, 3 May 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term part-time day worker, working 32 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-North West) is seeking to recruit a Clinical Nurse Consultant, Blood Transfusion who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and high paced environment.

As Clinical Nurse Consultant you will provide a high standard of clinical leadership enabling implementation of the

National Blood Transfusion guidelines for blood transfusion practice at the Mersey Community Hospital.

Your main duties will focus on providing authoritative expertise to all medical, nursing, scientific and other hospital staff regarding the implementation of National Blood Transfusion guidelines, as well as promoting safe and informed use of blood products.

This is a fixed term role located on Tasmania's North West coast. With the freshest air in the world, the North West Coast provides an enviable lifestyle complimented by stunning scenery, outstanding forests, mountains, beaches on your doorstep. In addition to the superb location, we offer a welcoming work environment, negotiable relocation and accommodation assistance, excellent remuneration, superannuation and have access to salary packaging.

To discuss your application and learn more about what this career opportunity, please contact Julie Duff, on (03) 6426 5468 or email julie.duff@dhhs.tas.gov.au In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Relevant Post Graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction Check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Julie Duff, Department of Health and Human Services and Tasmanian Health Organisations, phone 0364265468, email julie.duff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, 7315.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Physiotherapist (502047).

Applications Close:—Friday, 10 May 2013.

Salary:—\$52,893 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Who are we? The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This position is applicable to the THO/North West but is based

at the North West Regional Hospital in Burnie, on the North West Coast of Tasmania. Who are we looking for? You will be responsible, with support and supervision, for the assessment, planning and implementation of treatment programmes for clients in order to develop your clinical skills. You will also use your excellent communication and interpersonal skills to assist with health promotion and education programmes for clients and their carers. Additionally you will use these skills to liaise and build collaborative relationships with other health care professionals and service providers, both internal and external to the organisation. It will be also a requirement to assist Senior Physiotherapists in providing support and clinical guidance for students.

Do you have? Current AHPRA registration. Well-developed communication skills. Enthusiasm and a team focus.

What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment. Friendly, experienced and supportive clinical staff.

If this sounds like your next career opportunity, please call Noel McRoberts today on (03) 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au for a confidential discussion about this position and your application.

NB. In order to be considered for this position it is a requirement that you address the selection criteria as outlined in the Statement of Duties. Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Noel McRoberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6608, email noel.mcroberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Registered Nurse (Multiple Vacancies).

Applications Close:—Friday, 3 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker.

Location:—North West Regional Hospital.

Please note that access to the Grade 4 salary range \$72,675, \$76,859 is subject to successful application for progression to Grade 4.

Duties:—Who are we? The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This role is based at the North West Regional Hospital at Burnie, which is a modern 160 bed facility providing high quality health care and specialist services to North West Tasmania and King Island.

Who are we looking for? We are seeking motivated and experienced Registered Nurses who are prepared to contribute their nursing skills and expertise towards the continued delivery of a high standard of quality patient care. This role will see you working with a professional team of experienced nurses and doctors who will support and mentor you.

Reporting to the Nurse Unit Manager, this role encompasses a wide range of responsibilities, from ensuring exceptional clinical care is provided to each patient, maintaining and promoting a safe work environment, and maintaining accurate and objective documentation.

Do you have? Current AHPRA registration. Relevant clinical expertise. Well-developed communication skills.

What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment. Commitment to professional development. This is a fantastic opportunity to progress your career, don't miss out!

Call Maxine Wooler, Nurse Unit Manager, on (03) 6430 6633 or email maxine.wooler@dhhs.tas.gov.au for a confidential discussion about your application.

In order to be considered for this position it is a requirement that you address the selection criteria.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Maxine Wooler, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6633, email maxine.wooler@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Registered Nurse (Multiple Vacancies).

Applications Close:—Friday, 24 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker.

Location:—North West Regional Hospital.

Please note that access to the Grade 4 salary range \$70,558 – \$74,620 is subject to successful application for progression to Grade 4.

Duties:—Who are we? The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration,

Development/Support, and Excellence.

This role is based in the Intensive Care Unit of North West Regional Hospital in Burnie.

Who are we looking for? We are seeking a motivated and experienced Registered Nurse looking to bring their existing skills and knowledge to this exciting opportunity, in which you will be passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Reporting to the NUM of ICU, you will work within the dynamic multidisciplinary team, and will contribute to a strong professional team approach through open communication and a positive supportive environment.

Do you have? Current AHPRA registration. At least 3 years relevant clinical experience. Graduate Certificate in Critical Care or alike What can we offer? Flexible work/life balance. Attractive Salary Package. Great team environment.

Commitment to professional development This is a fantastic opportunity to progress your career, don't miss out! Call Trudy Segger, Nurse Unit Manager, on (03) 6430 6673 or email trudy.segger@dhhs.tas.gov.au for a confidential discussion about your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Trudy Segger, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6673, email trudy.segger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Administrative Assistant (518695).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible until 6 September 2013.

Location:—Safety and Quality Unit, Tasmanian Health Organisation, South.

The Tasmanian Health Organisation, South is seeking an Administrative Assistant to work in the Safety and Quality Unit on a fixed term basis.

Duties:—The Administrative Assistant provides efficient and effective receptionist and administrative support to the Safety and Quality team including word processing, spreadsheets, database and e-mail services. Your duties also include preparation of routine correspondence, forms and brochures and

you will provide secretarial support to committees, including the preparation and distribution of agendas and minutes and schedule meeting rooms.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Shirleen Wickham, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7564, email shirleen.wickham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Booking Clerk (509564).

Applications Close:—Friday, 3 May 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Surgical Access Administration, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a Booking Clerk to work in Surgical Access Administration at Royal Hobart Hospital.

Duties:—The Booking Clerk provides efficient and quality business processes associated with the Royal Hobart Hospital Elective Surgery Waiting List and Theatre bookings, utilising the Hospital Information System and communication with a wide spectrum of internal and external customers.

You will be responsible for providing high level of administrative and clerical support to the Unit using significant initiative and discretion in support of the Liaison Nurses and Medical staff within Surgical Access Royal Hobart Hospital. An important part of the role is accurate input and maintenance of records in the CSC Health Information System Patient Modules.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Mark Upton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8687, email mark.upton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Booking Clerk (2 Vacancies) (509564).

Applications Close:—Friday, 3 May 2013.

Salary:—\$53,203 – \$57,913 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift worker (fully rotational including weekends and nights), working 38 hours per fortnight.

Location:—Surgical Access Administration, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking two Booking Clerks to work in the Surgical Access Administration at Royal Hobart Hospital.

Duties:—The Booking Clerk provides efficient and quality business processes associated with the Royal Hobart Hospital Elective Surgery Waiting List and Theatre bookings, utilising the Hospital Information System and communication with a wide spectrum of internal and external customers.

You will be responsible for providing a high level of administrative and clerical support to the Unit using significant initiative and discretion in support of the Liaison Nurses and Medical staff within Surgical Access Royal Hobart Hospital. An important part of the role is accurate input and maintenance of records in the CSC Health Information System Patient Modules.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Mark Upton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8687, email mark.upton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Communications Officer (508147).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual working as and when required.

Location:—Communications Unit, Royal Hobart Hospital.

Tasmanian Health Organisation, South is seeking casual Communications Officers to work in the Communications Unit.

Duties:—In a multi-skilled environment the Communications Officers provide internal and external clients with a professional and efficient service, including switchboard, online directory and general reception duties for patients, visitors and staff of the hospital.

As part of a team you will respond to emergency incidents and emergency code situations as well as providing accurate information in reports and statistical data, including the use of computer systems as required. You are expected to work individually and as part of a team ensuring customer expectations are met or exceeded on every occasion by providing a professional, efficient and quality contact centre/ telephony and telecommunications advice to internal staff and members of the public. Your duties include a range of administrative activities to provide customers and clients with service details and developments and advice on appropriate services in a professional and competent manner. The Communications Unit is a 24-hour service utilising shift work to cover all staffing rosters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee Dunn, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7999, email lee.dunn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Senior Executive Officer (521341).

Applications Close:—Friday, 10 May 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Office of the CEO, Royal Hobart Hospital.

Duties:—Who are we looking for? Tasmanian Health Organisation, South is seeking a motivated and experienced person who will be working closely with the Chief Executive Officer (CEO) to provide the highest level of senior executive support through the provision of authoritative, tactical and strategic advice. You will be working in a dynamic environment and challenging role with the expectation of managing complex and sensitive matters on behalf of the CEO. Your duties will include preparing and reviewing ministerial briefing, minutes, reports, correspondence and submissions for final clearance by the CEO.

What can we offer? Attractive salary packaging. Commitment to professional development. Executive level mentoring.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Trish Spence, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7106, email trish.spence@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Medical Scientist (510217).

Applications Close:—Friday, 3 May 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time shift work, working 76 hours per fortnight commencing 22 July 2013 until 21 July 2014.

Location:—Pathology Services, Royal Hobart Hospital.

Pathology Services, Royal Hobart Hospital is seeking a graduate Medical Scientist.

Duties:—The Medical Scientist will be part of a team of professional staff engaged in the provision of an efficient and high quality diagnostic clinical microbiology service. The successful applicant will be expected to demonstrate competence and proficiency compatible with their level of experience in the provision of this service and also be an effective team member, who contributes to new initiatives in the Department of Microbiology.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to David Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8909, email david.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Pathology Laboratory Assistant (516958).

Applications Close:—Friday, 3 May 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift worker, working 50.2 hours per fortnight.

Location:—Pathology Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a permanent part-time Pathology Laboratory Assistant to work in Pathology Services.

Duties:—In the role of Pathology Laboratory Assistant you will autoclave all laboratory waste. You must ensure all laboratory equipment is cleaned and sterilised in accordance with required specifications as well as maintaining and overseeing the wash-up and waste disposal area. Your duties also include assistance in the maintenance of protocols, equipment and quality control. In support of the Pathology Supply Co-ordinator you will assist with procurement and distribution of consumables to laboratories to ensure an un-interrupted service as far as possible.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to David Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8909, email david.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Specialist Radiographer (CT or MRI) (510160).

Applications Close:—Friday, 3 May 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day work (with on-call), working 76 hours per fortnight, commencing 1 July 2013 until 1 January 2014.

Location:—Medical Imaging Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South, Medical Imaging Services is seeking a Specialist Radiographer (C/T or MRI) to provide basic medical imaging examinations, procedures

and specialised CT or MRI procedures and associated administrative tasks.

Duties:—The Specialist Radiographer performs basic imaging procedures, as well as novel, complex and critical imaging procedures, exercising professional judgement.

The Specialist Radiographer will take a leading role in the supervision and training of less experienced staff performing duties within CT or MRI and General modalities ensuring that acceptable contemporary professional standards are maintained.

Duties also include assisting with the design and updating of protocols and duty guidelines for work practices performed, ensuring compliance with work practices. The Specialist Radiographer will maintain an up-to-date knowledge of new techniques, and advances within specialised Imaging modalities, participating in Quality Assurance activities and shift Roster.

As required, the Specialist Radiographer will deputise for the Senior Specialists.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Andrew Saunders, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7065, email andrew.saunders@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Administrative Assistant (505525).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, part-time hours will be considered by negotiation.

Location:—Repatriation Centre, Hobart.

Duties:—The role of the Administrative Assistant is to provide administrative and clerical support for the Nurse Unit Manager and professional staff of the Community Continence Service, South. Provide an efficient personal and telephone reception service, including acceptance of initial referral details in the absence of nursing staff. Co-ordination of outpatient appointments. Promotion of good public relations. Effective communication with clients, carers and others accessing the service.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position

is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Alyson Sweeney, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7060, email alyson.sweeney@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Radiation Therapist (514291).

Applications Close:—Friday, 3 May 2013.

Salary:—\$63,133 – \$91,742 p.a.

Radiation Therapists (State Service) Union Agreement 2012, Radiation Therapist, Level 1-2.

Permanent full-time day work (with oncall).

Location:—Radiation Oncology, Royal Hobart Hospital.

Duties:—The role of the Radiation Therapist is to carry out the planning and treatment of patients with X-rays, electrons or radiation from sealed sources as prescribed by a Radiation Oncologist. Associated duties including patient care, general and technical administration.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Marianne Hercus, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8616, email marianne.hercus@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Staff Specialist Cardiology (508739).

Applications Close:—Monday, 6 May 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with on call) working 76 hours per fortnight.

Location:—Cardiology Department, Royal Hobart Hospital.

Duties:—The Department of Cardiology is a cooperative integrated Department incorporating the Coronary Care Unit, Cardiac Catheter Suite and Cardiology Ward. We are seeking a Staff Specialist in Cardiology with an interest in Intervention and Pulmonary Hypertension to join our Department.

All staff specialists are required to undertake a full clinical load equal to that of the other staff specialists, and work within a portfolio of non-clinical work such as research, education and other required areas of work. The Staff Specialist Cardiology is responsible to the Head of Department/Director of Cardiorespiratory Medicine for the provision of clinical and non-clinical work. Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Dr Paul MacIntyre, Department of Health and Human Services and Tasmanian Health Organisations, phone 0417 153 827, email paul.macintyre@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health North West

Dental Officer (500858).

Applications Close:—Friday, 10 May 2013.

Salary:—\$96,329 – \$149,988 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1 to Level 3.

Permanent full-time day work.

Location:—North West Dental Clinic.

PLEASE NOTE: Part-time hours will also be considered as flexible working options allow this vacancy to be filled by more than one applicant. Additionally, applicants seeking fixed term

employment are also encouraged to apply as fixed term regular hours and fixed term casual (as and when required hours) will also be considered.

Duties:—Who are we looking for? Oral Health Services Tasmania seeks a Dental Officer to work in Tasmania's beautiful North West. You will be required to provide the highest level of clinical dental services and associated administrative functions consistent with Tasmanian Oral Health Service policies. This involves the provision of dental services (at general dental practitioner level) to children and concession card beneficiaries in accordance with current treatment guidelines and management policies. The successful applicant may be required to supervise 5th, Year Dental students on placement from Australian Universities subject to meeting the supervision requirements of the Universities.

What can we offer? Skills and Qualifications Allowance:—Up to \$10,000 per annum pro-rata may be paid to dentists who have additional qualifications or experience which may be required from time to time.

Allowance in lieu of Private Practice:—Dentists employed by Oral Health Services Tasmania have the right to maintain part-time employment in the private sector. To acknowledge dental officers who work full-time in the public sector, an allowance may be paid to full-time, fully-registered Dental Officers Level 3 and above, in lieu of private practice to offset the disparity between public and private sector salaries. The allowance is 7.5% of the base salary. Attractive Salary Package.

Flexible work/life balance Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Dr Ioan Jones, Acting Clinical Director, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0419 595 296, email ioan.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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INFRASTRUCTURE, ENERGY AND RESOURCES

PASSENGER TRANSPORT

Passenger Transport Policy

Project Manager Passenger Transport Legislation (372135a).

Applications Close:—Friday, 3 May 2013.

Salary:—\$93,957 – \$100,355 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time to 30 September 2013.

Location:—Hobart.

Duties:—Manage the Passenger Transport Legislation Project to completion including providing executive support to the Project Steering Committee.

Undertake a range of tasks to enable the proclamation of the legislation, including finalising legislation and associated tasks.

Research and analyse complex legal and policy issues

arising from the implementation of the new legislation and make recommendations to senior management in relation to these matters.

Work with internal DIER stakeholders, the passenger transport industry, the community sector and other Government Agencies and Authorities to lead and manage policy and procedural changes associated with the introduction of the new legislation.

Represent the Department in meetings and forums relating to the implementation of the new legislation.

Prepare high level written correspondence, reports and briefing material as required.

Desirable Requirements:—Appropriate tertiary qualifications.

Enquiries to Janine Pearson, Acting Assistant Director, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03)6233 5170, email Janine.Pearson@dier.tas.gov.au or Babette Moate, Principal Policy Analyst, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, TAS 7000, phone (03) 6233 9312, email Babette.Moate@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

RACING SERVICES TASMANIA

Stewards

Stipendiary Steward (670164).

Applications Close:—Friday, 3 May 2013.

Salary:—\$60,530 – \$70,007 p.a. Salary Range.

Fixed-term full-time 5, Year appointment.

Location:—Launceston.

Duties:—Assist the Chief Stipendiary Stewards in the conduct of race meetings, including swabbing and identification of racing animals and persons, inquiries and the preparation of reports. Adhere to set procedures in the conduct of swabbing activities. Conduct stable and kennel inspections and race trials. Check race field information for eligibility, general race conditions and accuracy and maintain registers of databases. Supervise training at registered racecourses and training venues and assist the Chief Stipendiary Stewards with the conduct of apprentice/junior drivers' school, including the presentation of lectures when required. Liaise with and provide advice to clubs, officials and industry participants on regulatory matters. Guide and mentor RST staff in relation to regulatory matters and complex issues. Undertake general office duties relating to the day-to-day administration of stewards' records. Assist the Racing Operations Manager as required.

Essential Requirements:—Current Driver Licence.

The Secretary has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: – Crimes involving dishonesty including illegal betting or gambling – Serious traffic offences – Crimes of violence.

Enquiries to Sara Richards, Steward/Investigator, Department of Infrastructure, Energy and Resources, Launceston TAS, phone (03) 6336 2468, email Sara.Richards@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Northern Region

Probation Officer (355986).

Applications Close:—Friday, 3 May 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time working 73.50 hours per fortnight.

Location:—Launceston.

Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A relevant tertiary or industry qualification.

A current driver's licence.

Enquiries to Daniel Goss, Acting Team Leader, Community Corrections North, Department of Justice, phone (03) 6336 2389, email daniel.goss@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Daniel Goss on (03) 6336 2389.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Records Management Officer (356484).

Applications Close:—Friday, 3 May 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time commencing As soon as possible for a period of 6 months, working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Assist the Business Manager in revising the Ombudsman's Disposal Schedule in line with current operations and State Archives requirements. Assist the Business Managers in delivery of recordkeeping and TRIM training and support to staff.

Enquiries to Lianne Jager or Debbie White, Business Manager, Office of the Ombudsman and Health Complaints Commissioner, phone (03) 6233 8959, email business.manager@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager or Debbie White on (03) 6233 8959.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Hobart

Finance and Project Officer (350348).

Applications Close:—Friday, 3 May 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Monitor and report to the Registrar and Manager on a monthly basis in regard to expenditure relative to the court's budget. Undertake day to day accounting functions of the Supreme Court.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Completion of or progress to obtaining a qualification in accounting or business management. Full Tasmanian Drivers Licence. Justice of the Peace or willingness to be appointed as a JP.

Enquiries to Gordon Taylor, Manager, Supreme Court, Department of Justice, phone (03) 6233 3455, email gordon.taylor@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For the further information, please download a copy of the Statement of the Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Gordon Taylor on (03) 6233 3455.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Administrative Assistant (355436).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time commencing As soon as possible up to 31 December 2014. Working 73.50 hours per fortnight.

Location:—Hobart.

Applicants are required to undergo a psychological and aptitude testing as part of the selection process.

Duties:—Perform a wide range of clerical and administrative functions (including reception, filing, preparation of documentation, maintenance of data bases, mail register, etc). Undertake minor financial related functions such as initiating requisitions, reconciling received goods, handling petty cash.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Mike McLaughlin, Manager, Prisoner Education and Training, Department of Justice, phone (03) 6216 8050, email mike.mclaughlin@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Mike McLaughlin on (03) 6216 8050.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN PLANNING COMMISSION

Senior Planning Adviser (356378).

Applications Close:—Friday, 3 May 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time working 73.50 hours per fortnight, commencing 20 May 2013 until 19 May 2014.

Location:—Hobart.

Duties:—Provide professional advice and support to the Commission and its delegates as required. Assist in preparing advice for the Minister.

Enquiries to Pam Scott, Director Assessments, Tasmanian Planning Commission, Department of Justice, phone (03) 6233 2506, email pam.scott@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Bernie Van der Heyden on (03) 6233 2795.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PORT ARTHUR HISTORIC SITE
MANAGEMENT AUTHORITY

Cook (0204).

Applications Close:—Monday, 6 May 2013.

Salary:—\$59,779 – \$64,998 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream, Band 2 RDW.

Permanent part-time working over a 7 day per week roster.

Location:—Port Arthur.

Duties:—To provide support to the Chef by undertaking general cookery, preparation and presentation of food within the food and beverage outlets at the Port Arthur Historic Site.

Desirable Requirements:—Certificate II in Hospitality (Kitchen Operations) or equivalent.

Enquiries to Sarah Morse, Food and Beverage Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2314, email sarah.morse@portarthur.org.au.

Applications to Philip Johnston, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, 6973 Arthur Highway, Port Arthur, Tas 7182, phone (03) 6251 2357, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

WATER AND MARINE RESOURCES

Water Management

Solution Architect/Technical Lead (707000).

Applications Close:—Friday, 3 May 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, ICT Level 3.

Fixed-term full-time for 2 years.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide high level technical expertise and lead the development of key solution architecture and software deliverables for the Common Registry Solutions (CRS) project team. This includes analysis of technical requirements, provision of advice regarding technical deliverables and leading the development of web services and related software for the integration of the CRS with DPIPWE systems.

Desirable Requirements:—A university degree in Information Technology, Information Systems, Computer Science or equivalent. An understanding of contemporary natural resource management practices, particularly related to management of water resources.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated. At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email kris.andrews@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

Information and Communication Technology Officer (722606).

Applications Close:—Friday, 3 May 2013.

Salary:—\$47,823 – \$70,007 p.a.

Tasmanian State Service Award, ICT Level 1 Technician.

Permanent full-time.

Location:—Hobart.

Duties:—The Infrastructure Support Unit is seeking a staff member who has a broad range of technical competencies and possesses the flexibility to undertake a wide range of technical and system support tasks relating to the Department's IT systems infrastructure. In the context of the selection criteria, to be successful in the position applicants will have: a passion for dealing with and helping other people; an analytical mind and an aptitude for solving technical problems; the ability to manage multiple tasks at once and set sensible priorities for these tasks; and an aptitude for working with information and communication technology.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Malcolm Smith, Manager, Infrastructure Support, Information Systems Branch, Department of Treasury and Finance, phone (03) 6233 6105, email malcolm.smith@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Environmental Cleaner	Z. Page	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Orme	6 months	14.04.13
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	K. Hyatt	6 months	17.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Smith	6 months	15.04.13
Health & Human Services & Tasmanian Health Organisations	Community Health Nurse	K. Hales	6 months	27.05.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse- Pharmacotherapy	E. Mackay	Nil	22.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Haines	6 months	04.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Haywood	6 months	14.04.13
Health & Human Services & Tasmanian Health Organisations	Environmental Cleaner	K. Maher	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Woodcock	6 months	14.04.13
Infrastructure, Energy & Resources	Senior Project Officer, Tasmanian Road Safety Strategy	J. Miller	6 months	08.04.13
Justice	Administration Officer	N. McGrath-Kerr	6 months	22.04.13
Premier & Cabinet	Consultant	H. Smith	2 months	15.04.13
Primary Industries, Parks, Water & Environment	Senior Technical Officer	L. Bradshaw	6 months	13.05.13
Primary Industries, Parks, Water & Environment	Client Service Officer	B. Wylie	Nil	22.04.13
Treasury & Finance	Budget System Accountant	M. Hopwood	6 months	20.05.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	O. Erb	Client Support Officer	31.03.13
Health & Human Services & Tasmanian Health Organisations	J. White	System Support Officer	08.04.13
Police & Emergency Management	S. Batt	District Officer Learning & Development NW	12.04.13
Police & Emergency Management	J. Johnston	Property Officer	05.04.13
Primary Industries, Parks, Water & Environment	L. Mendel	Section Leader (Conservation Partnerships)	17.04.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Manager	L. Hickman	24.04.13
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	P. Neve	02.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	P. Lee	28.03.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	I. Wilson	28.03.13
Health & Human Services & Tasmanian Health Organisations	Community Relations Officer	J. Scales	17.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Verdouw	14.04.13

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