



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 3 APRIL 2013

OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

CONTENTS

VACANCIES—

Education.....	623
Health and Human Services	624
Infrastructure, Energy and Resources.....	631
Justice	632
Police and Emergency Management.....	634
Primary Industries, Parks, Water and Environment	634
Treasury and Finance.....	634

STAFF MOVEMENTS—

Appointments	636
Promotions.....	636
Resignations	636
Retirements.....	636
Appointment of Officers.....	636

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



Is your life a **balancing act**?

Who's looking out for you?

On average, men's super account balances are two thirds greater than women's.*

Are you contributing as much to super as your spouse is to theirs? What will happen to your super if you have a child or your family situation changes? Who's looking out for **you**? Take charge of your financial future and make a plan now.

Book an appointment to see one of our financial planners today in Hobart, Launceston, Burnie or Devonport.

*Association of Superannuation Funds Australia *It's time for women to take control of their superannuation*, March 2011



Lifetime financial peace of mind

Call 1300 378 057 | Visit www.rbffinancialplanning.com.au

Our Financial Planners are not paid commissions or bonuses.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

School Psychologist, School Support North (981340)

Applications Close:—Friday, 12 April 2013.

Salary:—\$58,716 – \$85,868 p.a.

Teaching Service (TPS) Award, School Psychologist.

Permanent full-time up to 70 hours per fortnight

Location:—School Support North

Description of Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or be in possession of

a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Craig Tyeson, Department of Education, phone (03) 6336 2594, email **craig.tyeson@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

East Launceston Primary School

Assistant Principal, East Launceston Primary School (961464)

Applications Close:—Friday, 12 April 2013.

Salary:—\$104,093 p.a.

Teaching Service (TPS) Award, Assistant Principal Band 3, Level 3.

Permanent full-time 70 hours per fortnight

Location:—East Launceston Primary School

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judith Pill, Department of Education, phone (03) 6331 1233, email **judith.pill@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Norwood Primary School

Education Facility Attendant, Norwood Primary School (961656)

Applications Close:—Friday, 12 April 2013.

Salary:—\$38,063 – \$43,039 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant Level 1-3.

Permanent part-time up to 33 hours per fortnight

Location:—Norwood Primary School

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ann Howard, Department of Education, phone (03) 6344 2533, email ann.howard@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Education Facility Attendant (Kitchen Assistant/Cleaning), Montrose Bay High School (953418)

Applications Close:—Friday, 12 April 2013.

Salary:—\$38,063 – \$43,039 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant Level 1-3.

Permanent full-time 80 hours per fortnight, 52 weeks per year

Location:—Montrose Bay High School

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sharon Lacey, Department of Education, phone 0419 535 491, email sharon.lacey@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, local task list, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Clinical Nurse Consultant, Smoking Cessation Program (518074)

Applications Close:—Friday, 19 April 2013.

Salary:—\$81,689 – \$87,328 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time day work (part-time hours may be considered by negotiation)

Location:—SMHS, Alcohol and Drug Services, North

Duties:—The Clinical Nurse Consultant leads and coordinates the implementation and evaluation of the Smoking Cessation Program across DHHS, within the allocated

OUR LOWEST HOME LOAN RATE EVER JUST GOT EVEN LOWER.

SMHL STANDARD HOME LOAN.[^]

3 YEAR FIXED RATE

4.99%
P.A.

COMPARISON RATE.*

5.66%
P.A.

Plan ahead and get the security of a fixed rate home loan. Whether you're buying your first home, refinancing or investing in property, a fixed rate loan will provide you the certainty of knowing what your repayments will be for the years ahead.

And currently, when you take out a Super Members Home Loan[^] (SMHL) Standard Home Loan, you can get an even lower fixed rate on your home loan. Get the security of a low fixed rate and also benefit from no up front home loan or ongoing fees.

HURRY, LIMITED TIME ONLY!
BOOK AN APPOINTMENT TODAY.
CALL Caron Hitchcock
ON 0434 474 171
OR VISIT MEBANK.COM.AU/FIXEDRATES



[^]Super Members Home Loan (SMHL) Standard Home Loan is available to eligible super fund and union members. A list of eligible super funds and unions can be found at mebank.com.au. *Special fixed interest rate is available for a limited time. Interest rates current as at 20/02/13 and subject to change. SMHL Standard Home Loan fixed rate comparison rate is calculated at the fixed rate specified for the period of the fixed rate term and at the variable rate of 5.88% p.a. for the remainder of the loan term. Comparison rates are calculated on a loan of \$150,000 for a term of 25 years, repaid monthly. WARNING: This comparison rate is true only for the examples given and may not include all fees and charges. Different terms, fees or other loan amounts might result in a different comparison rate. Terms and conditions are available on request. Fees and charges apply. Applications are subject to credit approval. Members Equity Bank Pty Ltd ABN 56 070 887 679 Australian Credit Licence 229500. 212061/Editable/A4poster/0213

geographical region, with a focus on: the professional development, education and training of health professionals across DHHS on the ABC smoking cessation intervention and the No More Butts group smoking cessation program; providing a specialist consultancy service providing authoritative expertise in the provision of clinician advice, interventions and support relating to nicotine addiction and smoking cessation;

delivery of advanced nursing care to individuals relating to nicotine addiction and smoking cessation that is guided by evidence based practice.

Selection criteria includes:—Highly developed knowledge and experience of contemporary evidence and clinical practice as it relates to smoking cessation interventions. Demonstrated ability to plan, implement, deliver, promote and evaluate education sessions and evidence based smoking cessation interventions into routine health care practice through collaboration, demonstration and providing mentorship to other health professionals. Demonstrated leadership, communication, interpersonal, problem solving and decision making skills and proven ability to operate effectively within a multidisciplinary team environment, and with care providers in the primary health setting. Demonstrated ability to build and maintain effective partnerships and strategic networks for the development of the Smoking Cessation Program.

Desirable Requirements—Holds or is working toward relevant tertiary qualification

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty; and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Nancy Westcott, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5719, mobile 0417 395 896, email nancy.westcott@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

Business Analyst (520806)

Applications Close:—Friday, 12 April 2013.

Salary:—\$71,665 – \$74,932 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time daywork

Location:—Statewide

Support the delivery of project management services, including change management and business analysis, by

collaboratively planning, delivering and implementing project and activity outputs in line with the eCare strategy.

As a member of a multi-skilled team, undertake responsibility for the provision of project activity and outputs to support the delivery of assignments and solutions to meet front-line (clinical, patient, client) business requirements. This includes, but is not limited to, planning, coordination and delivery of business analysis, assignment delivery and change activity and outputs.

Understand front-line business issues and challenges; identify and specify effective solutions (people, process and technology) underpinned by technology that will deliver measureable benefits.

Contribute to the effective transition and management of initiatives, changes and/or solutions into 'live' operations.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Warren Lewis, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5978, email warren.lewis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

Senior Contract Analyst (520554)

Applications Close:—Friday, 12 April 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time daywork

Location:—Hobart

Set-up, manage and control commercial and general contract development, negotiation and management including statutory compliance to contract requirements.

Develop and oversee performance management and improvement of vendor performance against contracts.

Provide high level consultative support for the successful delivery of Information Services systems and services to the Department of Health and Human Services (DHHS) and Tasmanian Health Organisations (THOs).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.



Australian
Institute of
Management
VICTORIA & TASMANIA



Looking for a Qualification that Fits?

As well as our great range of practical and inspiring short courses, AIM Tasmania is a Registered Training Organisation offering a number of nationally recognised qualifications.

With flexible delivery options, workplace-based learning and a unique 'building block' course structure AIM Tasmania can tailor a program that's perfectly suited to your busy lifestyle. We are currently accepting enrolments into the following qualification programs:

- Certificate IV Training and Assessment (TAE40110)
- Certificate IV in Frontline Management (BSB40807)
- Certificate IV in Project Management (BSB41507)
- Diploma of Management (BSB51107)
- Diploma of Project Management (BSB51407)
- Advanced Diploma of Management (BSB60407)

To learn more about how a qualification with AIM Tasmania could work for you visit aimtas.com.au or phone **6231 0899**.

Enquiries to Warren Lewis, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5978, email warren.lewis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

Senior Project Consultant (3 Vacancies)

Applications Close:—Friday, 12 April 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Vacancy No. 520810

Permanent full-time day work

Location:—DHHS, Strategic Control, Workforce and Regulation (OCIO), Statewide

Vacancy No. 520811

Fixed-term full-time day work commencing As soon as possible for a period of 12 months

Location:—DHHS, Strategic Control, Workforce and Regulation (OCIO), Statewide

Vacancy No. 520812

Permanent full-time day work

Location:—DHHS, Strategic Control, Workforce and Regulation (OCIO), Statewide

Duties:—Work in close partnership with Tasmanian Health Organisations (THO) and Department of Health and Human Services (DHHS) stakeholders to:

Provide project management services, including change management and business analysis, by collaboratively planning, delivering and implementing project and activity outputs in line with the eCare strategy.

Identify and understand business issues and challenges and specify solutions (people, process and technology), that meet business requirements and deliver measureable benefits.

Manage and drive the delivery of solutions into the live environment working through vendors, with the impacted departments, IT Services and other potential service providers.

Ensure the effective transition and management of initiatives, changes and/or solutions into 'live' operations.

Provide an account management function for assigned System Owners Groups (SOGs) and their system(s) vendor(s).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Warren Lewis, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5978, email warren.lewis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Strategic Financial Control

Business Analyst (520533)

Applications Close:—Friday, 12 April 2013.

Salary:—\$71,665 – \$74,932 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time daywork, commencing as soon as possible to 4 March 2014

Location:—Hobart

Duties:—In conjunction with the Principal Finance Officer and other members of the team: Assist with the development and allocation of budgets; provide advice and assistance to senior management through the budget cycle; and monitor and report on financial performance throughout the financial year. Support the senior members of the Budget and Reporting team to identify improvements in resource management within the Department of Health and Human Services, including investigation, analysis and monitoring of strategies for improving budget control and achieving budget outcomes. Provide advice, analysis and research in relation to budget, financial management and financial reporting processes of the Agency.

Desirable Requirements:—An appropriate tertiary qualification with an accounting major, suitable for eligibility for membership of CPA Australia or similar is desirable.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Eleanor Patterson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5893, email eleanor.patterson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Clinical Coordinator, Ward 5B (504308)

Applications Close:—Friday, 12 April 2013.

Salary:—\$78,061 – \$81,689 p.a.

Nurses (TPS) Award, Registered Nurse Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston

Duties:—Clinical Coordinator works within the inter-professional team coordinating the day to day patient care activities, including identifying and implementing the process for admission, transfer and discharge from Ward 5B.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Ian Waterhouse, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7634, email ian.waterhouse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (511420)

Applications Close:—Friday, 12 April 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Permanent part-time day work, working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 4K

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related

offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Sonja Leonard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7053, email sonja.leonard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Ward Clerk (504253)

Applications Close:—Friday, 12 April 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Day Procedure Unit, Launceston General Hospital

Duties:—To provide an effective and efficient clerical, administration and reception support in Day Procedure Unit (DPU), with functions undertaken under general direction, based on established procedures and practice providing an effective front line service to the public.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Julia Bullock, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8723, email dpunum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Nurse (504703)

Applications Close:—Friday, 12 April 2013.

Salary:—\$63,591 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 4 to Grade 4, Year 4 CH FCH.

Permanent part-time daywork, not working weekends but working public holidays, working 16 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Westbury Community Health Centre

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs, collaborate with other members of the health care team to ensure the delivery of high quality health care and recognise that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Desirable Requirements:—Holds, or is working towards, appropriate tertiary qualifications.

Essential Requirements:-

Registered with the Nursing and Midwifery Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty; serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Annette Barrett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6393 5800, email annette.barrett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Senior Occupational Therapist (520033)

Applications Close:—Friday, 12 April 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional Level 3.

Fixed-term part-time day work, working 38 hours per fortnight, from 29 April 2013 to 3 November 2013. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Palliative Care North

Duties:—To promote, develop and provide Occupational Therapy services in accordance with professional standards, best practice and evidence based practice, to a predominantly

specialist or complex caseload, in order to improve occupational therapy outcomes for clients and patients, provide professional advice and education to others with regard to the field of specialisation and related areas, and to assist with planning, coordinating and evaluation of service provision to palliative care clients and their families/carers. Collaborates with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty; and serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Linda Johnstone, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5544, email linda.johnstone@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Senior Physiotherapist (504754)

Applications Close:—Friday, 26 April 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional Level 3.

Permanent full-time daywork. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North

Duties:—To work an effective member of the community physiotherapy team in the assessment, planning and delivery of physiotherapy services for clients and their carers in Northern Tasmania, in consultation with the Area Services Coordinator North, to take a lead role in coordinating community physiotherapy services in the region including ensuring that services are delivered according to best practice standards and in accordance with organisational policies and professional codes of conduct and contribute to health promotion and prevention initiatives within the region.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Pat Wrigley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, PO Box 1963, Launceston 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

**Staff Specialist (Department of Emergency Medicine),
Several vacancies (513254)**

Applications Close:—Friday, 12 April 2013.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time and part-time day work (with on call). Multiple vacancies, working up to 76 hours per fortnight. Hours to be negotiated with successful applicants.

Location:—Department of Emergency Medicine, Royal Hobart Hospital

Duties:—Provide specialist emergency care to public and private patients attending the Department of Emergency Medicine (DEM) at the Royal Hobart Hospital. Be involved in research and quality improvement activities, undergraduate and postgraduate teaching at Royal Hobart Hospital. Provide specialist advice to inpatient units as required.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Dr Emma Huckerby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8608, email emma.huckerby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, GPO Box 1061, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Enrolled Nurse (509771)

Applications Close:—Friday, 12 April 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse Grade G to Grade 2 Year 4.

Permanent part-time day work (48 hours per fortnight)

Location:—Women's Health Clinics, Royal Hobart Hospital

The Enrolled Nurse will be required to work in Colposcopy Clinic, also other clinics within the Women's Health Clinic.

Duties:—The Enrolled Nurse will have sound knowledge of the principles of nursing care, procedures and practices and demonstrated ability to practice in a manner that respects the right of individuals and groups.

Demonstrated assessment, problem solving, organisational skills and effective written and oral communication skills.

Demonstrated ability to work collaboratively as member of a multidisciplinary team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jodie Semmler, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62228299, email jodie.semmler@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, GPO Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Driver Assessor (372171)

Applications Close:—Friday, 12 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 12 Months

Location:—North

Duties:—Provide feedback to the applicant, or holder of, a driver licence in respect of their performance during their driving assessment.

Record, input statistics, and generate reports on driver assessment, including making recommendations about whether a licence should be issued, suspended or cancelled.

Monitor and review driving competency standards, actively participate in moderation, peer assessments and auditing and provide advice on assessor manuals, guidelines and business rules.

To assist with designing appropriate test routes and perform the on-road driving assessment at designated locations.

To accurately conduct the on-road driving assessment for the purposes of evaluating the driving skills of an applicant, or a holder of, a driver licence.

Essential Requirements:—A current full car driver's licence

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious traffic offences, traffic offences which have resulted in suspension or disqualification in the previous two years.

Desirable Requirements:—Extensive work experience in a relevant field.

Certificate IV in Training and Assessment (TAA)

Enquiries to Brian Edwards, Manager Driver Assessment, Department of Infrastructure, Energy and Resources, 62 Patrick Street Hobart TAS 7000, phone (03) 6233 5604, email Brian.Edwards@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, GPO Box 936 HOBART TAS 7001, phone (03) 6233 2077, email recruitment@dier.tas.gov.au.

JUSTICE

CROWN LAW

Office of the Crown Solicitor

Legal Secretary, Conveyancing and Commercial (350034)

Applications Close:—Friday, 12 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time Working 73.5 hours fortnight

Location:—Hobart

Duties:—Undertake a wide range of clerical and administrative duties including the preparation and compilation of a wide range of legal documentation, especially conveyancing documents. Undertake transcribing of audio material, preparation of correspondence and document production duties of a highly confidential nature.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager, Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart

Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Legal Receptionist/Administrative Assistant (355429)

Applications Close:—Friday, 12 April 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time Working 73.50 hours per fortnight

Location:—Hobart

Duties:—Provide personal and telephone reception facilities of a high quality ensuring sensitive and confidential handling of enquiries, including attending to public inquiries, liaison with complainants and witnesses, the legal profession, courts and police. Undertake a wide range of clerical and administrative duties to support the efficient and effective delivery of the Office of the Director of Public Prosecutions services including the preparation and compilation of court and other legal documentation.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager, Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE SECRETARY

*Strategic Policy and Projects***Executive Officer (355507)**

Applications Close:—Friday, 12 April 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time Working 31.50 hours per fortnight, Monday and Friday each week.

Location:—Hobart

Duties:—Provide executive support in each of the 3 regions of Tasmania for the Strategic Policy and Projects Branch, including the supervision of administrative staff and managing and prioritising their work flow. Provide comprehensive executive support to the Senior Consultant and other branch members, including managing diaries, phone calls, co-ordinating conferences and travel and accommodation arrangements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or the Legislative Power; crimes involving conspiracy; family violence orders; Police family violence orders. Disciplinary action in previous employment check. Identification check.

Enquiries to Robyn Yaxley, Senior Consultant, Strategic Policy and Projects Branch, Department of Justice, mobile 0408 365 648, email robyn.yaxley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Robyn Yaxley on 0408 365 648.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

*Prison Industries***Industry Supervisor (350699)**

Applications Close:—Friday, 12 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time Commencing As soon as possible for a

period of 12 months, working 73.50 hours per fortnight

Location:—Risdon Prison

Duties:—Manage the physical resources and financial operation of the industry. Supervise, direct and control inmates allocated to the workshop and provide instruction to inmates in the relevant tasks and skills required.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—arson and fire setting; violent crimes and crimes against the person; sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the Administration of Law and Justice; crimes against Executive or Legislative Power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Relevant technical or trade skills.

Enquiries to Gary Rowbottom, Manager, Prison Industries, Department of Justice, mobile 0400 835 583, email gary.rowbottom@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Gary Rowbottom on 0400 835 583.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Records Services Team Leader (355779)

Applications Close:—Friday, 12 April 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time Working 73.50 hours per fortnight

Location:—Rosny

Duties:—Coordinate the physical and human resources of the section to ensure the timely delivery of record and information services for Workplace Standards and Workcover staff. Act as first point of contact for staff in relation to record and information services enquiries and requests. Assess and delegate incoming work across records staff as appropriate.

Desirable Requirements:—Certificate or equivalent level in records management or willingness to undertake.

Enquiries to John Hitchcock, Manager Support Services, Workplace Standards Tasmania, Department of Justice, phone (03) 6336 5172, email john.hitchcock@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email

applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact John Hitchcock on (03) 6336 5172.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Operations

Trainee Firefighter (520000)

Applications Close:—Monday, 15 April 2013.

Salary:—\$52,371 – \$69,828 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Trainee Firefighter.

Permanent full-time

Location:—Statewide

Duties:—Gain the necessary knowledge, skills and attributes to enable eligibility for appointment to a position of Firefighter.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from www.jobs.tas.gov.au

Enquiries to Taya Dineley on (03) 6230 8453.

Applications to Tasmania Fire Service, GPO Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email firefighterjobs@fire.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Facilities Management

Regional Resource Officer (706676)

Applications Close:—Friday, 12 April 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time (36.75 hours per week)

Location:—Devonport

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Under the direction of the Regional Supervisor, Facilities Management Branch deliver a broad range of facilities management, fleet and general administrative services for staff at the Stoney Rise Government Centre.

Enquiries to Vyvyan Allchin, phone (03) 6336 5225, email vyvyan.allchin@dpipwe.tas.gov.au.

Applications to The Manager, Human Resources

Management, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Visitor Services

Senior Business Enterprise Coordinator (706989)

Applications Close:—Friday, 12 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time (36.75 hours per week)

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To maximise the net benefit from PWS (Parks and Wildlife Service) retained revenue and the quality of visitor service delivery in the management of PWS Business Enterprises on reserved lands.

To ensure PWS business enterprises develop and implement quality business management and reporting practices utilising contemporary technology, in compliance with agreed Business Enterprise and relevant audit guidelines.

Essential Requirements:—Tertiary qualifications in Business Management or related small business management experience

Desirable Requirements:—A current motor vehicle driver's license

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Jen Fry, phone (03) 6233 4543, email jen.fry@parks.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, GPO Box 44 Hobart Tas 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Liquor and Gaming Branch

Manager Compliance (723892)

Applications Close:—Friday, 12 April 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time

Location:—Hobart or Launceston

Duties:—Provide high levels of management and leadership of the Compliance section and associated resources to manage

the inspection, investigation and audit functions for liquor and gaming, including the development of procedures and strategies for maximising compliance with gaming and liquor laws in Tasmania and identifying areas of greatest risk.

In the context of the selection criteria, to be successful in the position applicants will have: demonstrated leadership and management skills with a strong people focus and the ability to achieve high standards of quality, accountability and improved business efficiencies; demonstrated experience in ensuring relevant, consistent advice on the administration of legislation and the ability to exercise sound judgement in complex and difficult situations; and demonstrated ability to evaluate trends, monitor and report on program results, identify critical issues and design and negotiate effective solutions.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Essential Requirements:—The Head of the State Service, has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug and alcohol related offences, crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Adrian Christian, Director, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 3266, email adrian.christian@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, GPO Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

in the position applicants will have: extensive knowledge of computerised data manipulation and data management systems, with the ability to review data sets, determine and link dependencies, identify inconsistencies, determine the cause of problems found and identify remedies. Expertise in script writing and analysis of primarily SQL Server and Oracle data is desirable; excellent analytical skills, including the ability to identify and report on possible compliance risks posed by individuals or groups, utilising complex data sets; the ability to effectively communicate non-compliance issues identified, potential targets for investigation, and analysis of compliance activity results, both verbally and in writing to a variety of stakeholders.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Sam Picot, Manager, Intelligence and Analysis, Revenue Branch, Department of Treasury and Finance, GPO Box 147, Hobart, TAS 7001, phone (03) 6233 2804, email sam.picot@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, GPO Box 147, Hobart, TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Senior Intelligence and Data Analyst (724177)

Applications Close:—Wednesday, 17 April 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time

Location:—Hobart

Duties:—To develop the State Revenue Office's capacity to build, manage and analyse databases in order to effectively identify and report non-compliance with taxation laws.

Working with large data sets from a range of government and private organisations, the Senior Intelligence and Data Analyst will use SQL (or similar) to build and maintain the relevant tools, queries and processes to optimise identification of targets for investigation.

The Senior Intelligence and Data Analyst will be expected to maintain an understanding of best practice within the data analysis discipline including methodologies, frameworks, and approaches; and possess or have the capacity to develop a comprehensive understanding of the State Taxation regulatory requirements as they affect non-compliance of taxpayers.

In the context of the selection criteria, to be successful

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Executive Assistant	E. Willie	6 months	25.03.13
Health & Human Services & Tasmanian Health Organisations	Executive Assistant	K. Prince	6 months	29.03.13
Health & Human Services & Tasmanian Health Organisations	Community Mental Health Nurse	A. Townsend	Nil	25.03.13
Justice	Legal Practitioner	J. Dennison	6 months	03.04.13
Justice	Probation Officer	L. Cummins	6 months	28.03.13
Premier & Cabinet	Consultant	E. Jago	Nil	03.04.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	M. Van Est	Nurse Unit Manager - Northern Integrated Care Service	15.04.13
Justice	C. Mathias	Helpline Inspector	28.03.13
Premier & Cabinet	A. Ramondino	Assistant Manager Finance	25.03.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	K. Dean	28.03.13
Police & Emergency Management	Cleaner	S. Gilligan	31.12.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Home Help	M. Harvey	25.03.13
Health & Human Services & Tasmanian Health Organisations	Home Help	V. Smith	27.03.13
Justice	Receptionist/Administration Assistant	K. Boucher	30.03.13
Primary Industries, Parks, Water & Environment	Program Manager, Save the Tasmanian Devil Program	P. Bell	05.03.13

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Treasury & Finance	D. Bailey	Director, Budget Management	20.03.13	5 years

Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.