



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
SALES \$1-10  
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

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55



Keeping it going



Getting it right

50



40



Stay on track



Get growing

30



20



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Retirement Benefits Fund Board (ABN 97 724 593 931) is the trustee for the Retirement Benefits Fund (ABN 51 737 334 954). This information is not intended to be and should not be relied upon as legal, financial or other advice. It has been prepared without taking into account your objectives, financial situation or needs. Before acting on it you should determine whether it is appropriate for your circumstances, consider talking to a financial adviser and review the "RBF Tasmanian Accumulation Scheme - Member Booklet" at [www.rbf.com.au](http://www.rbf.com.au).

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148.**

**Gazette and State Service Online**

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

Enquiries to Steve Kyne, Deputy Director, phone (03) 6237 6319, email *Steve.Kyne@arts.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5910, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

MACQUARIE POINT DEVELOPMENT CORPORATION

#### **Project Officer (251003).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide the General Manager, Planning and Development with support in delivering the Corporation's strategic planning and development initiatives, focussed on the remediation and redevelopment of the Macquarie Point site (Project). The position also has responsibility for the management and co-ordination of consultants and contractors undertaking these initiatives, and any associated investigations and research.

Desirable Requirements:—Knowledge of environmental and planning legislation and practice, and experience in project and contract management.

Enquiries to Peter Sheldon-Collins, Director Planning and Development, phone (03) 6233 5618, email *[peter@macquariepoint.com]*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

*Arts Tasmania*

#### **Program Officer (425189).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time (0.4 FTE).

Location:—Hobart.

Duties:—To administer Arts Tasmania's programs of assistance to the arts across all artforms. To assist artists and arts organisations in determining their development needs and assist them to take advantage of opportunities locally, nationally and internationally, and in doing so promote quality Tasmanian arts practice that achieves international recognition.

Desirable Requirements:—Current driver's licence.

Tertiary qualifications or commensurate professional experience in business or arts management.

Working knowledge of the arts.

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY, ENTERPRISE AND REGIONS

*Regional Development*

North West Regional Office

#### **Project Officer (424426).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Burnie.

Duties:—Contribute to the delivery of a diverse range of economic development policies, programs and projects which support growth and opportunities in regional communities in the North West region of Tasmania.

Support key industry sectors in the region to achieve growth and sustainability through effective delivery of economic development programs and policies.

Desirable Requirements:—Current motor vehicle licence.

Relevant tertiary, or industry recognised qualifications or experience, and/or professional affiliations.

Enquiries to Lara Hendriks, Regional Manager, phone (03) 6434 6397, email [Lara.Hendriks@development.tas.gov.au](mailto:Lara.Hendriks@development.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9521, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties (Note: only criteria 1, 2, 3, 4 and 5) and include a current Curriculum Vitae.

## EDUCATION

### CORPORATE SERVICES

#### *Human Resources Management*

#### Workplace Relations

#### Safety, Injury and Risk Management Unit

#### ***HR Injury Management Officer (968001).***

Applications Close:—Friday, 17 May 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours (per fortnight) from as soon as possible.

Location:—Letitia House, Mt Nelson.

Description of the Role:—To assist in the maintenance of a prompt, efficient and equitable service to all departmental staff by ensuring the accurate and timely case management of workers compensation claims and related transactions. Provide general advice on workers compensation matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Teresa Berry, Department of Education, phone (03) 6233 4624, email [teresa.berry@education.tas.gov.au](mailto:teresa.berry@education.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

#### Ravenswood Heights Primary School

#### ***Teacher Assistant, Ravenswood Heights Primary School (5 Vacancies).***

Applications Close:—Friday, 17 May 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 305162.

Permanent part-time up to 30 hours per fortnight, 40 weeks per year.

Location:—Ravenswood Heights Primary School.

Vacancy No. L305162.

Permanent part-time up to 25 hours per fortnight, 40 weeks per year.

Location:—Ravenswood Heights Primary School.

Vacancy No. 960674.

Permanent part-time up to 30 hours per fortnight, 40 weeks per year.

Location:—Ravenswood Heights Primary School.

Vacancy No. 981177.

Permanent part-time up to 25 hours per fortnight, 40 weeks per year.

Location:—Ravenswood Heights Primary School.

Vacancy No. 960841.

Permanent part-time up to 25 hours per fortnight, 40 weeks per year.

Location:—Ravenswood Heights Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Teresa Whitney, Department of Education, phone (03) 6339 1066, email [teresa.whitney@education.tas.gov.au](mailto:teresa.whitney@education.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

#### Riverside Primary School

#### ***Education Facility Attendant, Riverside Primary School (952655).***

Applications Close:—Friday, 17 May 2013.

Salary:—\$38,063 – \$56,811 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.



Permanent full-time 80 hours per fortnight, 52 weeks per year.

Location:—Riverside Primary School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Karen Spillane, Department of Education, phone (03) 6327 3731, email karen.spillane@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

Trevallyn Primary School

#### **Teacher Assistant, Trevallyn Primary School (650653).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 30 hours per fortnight, 40 weeks per year.

Location:—Trevallyn Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Vicki Symes, Department of Education, phone (03) 6331 9657, email vicki.symes@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

Early Childhood Intervention Services, Devonport

#### **School Executive Officer, Early Childhood Intervention Services, Devonport (302051).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 40 hours per fortnight.

Location:—Early Childhood Intervention Services, Devonport.

Description of the role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Suzanne Jones, Department of Education, phone (03) 6424 3111, email suzanne.jones@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

East Devonport Primary School

#### **Education Facility Attendant, East Devonport Primary School (952407).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$38,063 – \$43,039 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time 16 hours per fortnight.

Location:—East Devonport PS.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Brett Youd, Department of Education, phone (03) 6427 8932, email [brett.youd@education.tas.gov.au](mailto:brett.youd@education.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Rokeby Primary School

#### ***Advanced Skills Teacher, Rokeby Primary School (953249).***

Applications Close:—Friday, 17 May 2013.

Salary:—\$93,009 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Rokeby Primary School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Tracey Johnston, Department of Education, phone (03) 6247 8398, email [tracey.johnston@education.tas.gov.au](mailto:tracey.johnston@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### TEACHERS' REGISTRATION BOARD

#### ***Registration and Assessment Officer (964784).***

Applications Close:—Friday, 17 May 2013.

Salary:—\$72,571 – \$75,893 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Permanent part-time 44.10 hours per fortnight from 19 June 2013.

Location:—Teachers Registration Board, Hobart.

Description of the Role:—Work as Team Leader within the Registration Team to assist the Manager, Registration and IT Systems to manage the registration process for the Teachers Registration Board of Tasmania.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Applications to Kerrie Moss, Department of Education, phone 0417 375 928, email [kerrie.moss@trb.tas.gov.au](mailto:kerrie.moss@trb.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### ***Doctors in Training (Interns) Recruitment Campaign 2014 (various).***

Applications Close:—Friday, 7 June 2013.

Salary:—\$60,427 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS)

Agreement 2009, Medical Practitioner in Training (Intern).

Fixed-term full-time 12 month program.

Location:—THO-South-Royal Hobart Hospital, THO-North-Launceston General Hospital, THO-North West-North West Regional Hospital and Mersey Community Hospital.

Our Intern program presents an ideal opportunity to put your education into practice, facilitating your transition from medical student to intern. A major advantage of starting your career with us is the opportunity to develop practical skills in a variety of specialities. To find out more about our practice settings, application, referee report and selection processes visit our website at [www.dhhs.tas.gov.au/drs\\_in\\_training](http://www.dhhs.tas.gov.au/drs_in_training).

THO-South-Royal Hobart Hospital (RHH): Stafflink on (03) 6222 6784 or [stafflink@dhhs.tas.gov.au](mailto:stafflink@dhhs.tas.gov.au).

THO-North-Launceston General Hospital (LGH): Debbie West on (03) 6348 7008 or [debbie.west@dhhs.tas.gov.au](mailto:debbie.west@dhhs.tas.gov.au).

THO-North West, North West Regional Hospital (NWRH) and Mersey Community Hospital (MCH): Donna Harris on (03) 6490 8954 or [donna.harris@dhhs.tas.gov.au](mailto:donna.harris@dhhs.tas.gov.au) or Shauna Cole on (03) 6490 8966 or [shauna.cole@dhhs.tas.gov.au](mailto:shauna.cole@dhhs.tas.gov.au).

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting Interns to:.

THO-South-Royal Hobart Hospital (RHH): Stafflink, G.P.O. Box 106IL, Hobart TAS 7001.

THO-North-Launceston General Hospital (LGH): Medical Staffing Unit, G.P.O. Box 1963, Launceston TAS 7250.

THO-North West, North West Regional Hospital (NWRH) and Mersey Community Hospital: Recruitment, P.O. Box 274, Ulverstone TAS 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

##### *Ambulance Tasmania*

##### Operational Support Services

#### **Manager, Human Resources (515552).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time daywork.

Location:—Launceston.

Duties:—Ensure the provision of a comprehensive Human Resources (HR) service to Ambulance Tasmania (AT), including: Proactively leading, developing and planning for the effective management and support of all aspects of human resources matters including employment policy, industrial relations, staff welfare and conflict resolution, to maximize the performance of all Ambulance Tasmania employees and volunteers. Translating and applying Human Resources

policy and practice and providing high level specialist advice. Managing the AT HR team including establishing goals and providing support to ensure a high level of client service. Developing effective relationships with key internal and external stakeholders.

Desirable Requirements:—Relevant tertiary qualifications or equivalent experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dominic Morgan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8554, email [dominic.morgan@dhhs.tas.gov.au](mailto:dominic.morgan@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

##### *Disability, Housing and Community Services*

#### **Manager, Strategy, Performance and Information (500028).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$102,068 – \$109,918 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—The Manager, Strategy, Performance and Information (SPI) leads:—The development and co-ordination of Disability, Housing and Community Services (DHCS) commissioning functions to ensure their alignment and integration with other Agency and community sector programs.

Strategic planning, business processes, service improvement, reporting and information management activities to support DHCS program improvement.

Desirable Requirements:— Relevant Tertiary Qualification.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mercia Bresnehan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8566, email [mercia.bresnehan@dhhs.tas.gov.au](mailto:mercia.bresnehan@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Disability, Housing and Community Services*

Disability and Community Services

**Professional Officer (505660).**

Applications Close:—Friday, 24 May 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D, H and CS, Disability Assessment and Advisory Team-South West, Hobart.

Duties:—Provide specialist habilitation Speech Pathology services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for consumers.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers; or.

Registered with the Psychology Board of Australia; or Registered with the Occupational Therapy Board of Australia; or a degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to David Wrightson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7600, email david.wrightson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Disability, Housing and Community Services*

Housing Tasmania

**Performance and Compliance Officer (500012).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$71,665 – \$74,932 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work, commencing as soon as possible for 10 months.

Location:—Hobart.

Duties:—Design, develop, implement and administer performance reporting frameworks for Compliance and Corporate Support.

Co-ordinate and undertake the performance and compliance assessment of contracts within Compliance and Corporate Support.

Co-ordinate and undertake contract compliance and provide authoritative drafting advice and related documentation.

Provide high level project management support and advice.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kylie Fidanza, Department of Health and Human Services and Tasmanian Health Organisations, phone 6233 2607, email [kylie.fidanza@dhhs.tas.gov.au](mailto:kylie.fidanza@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Population Health*

Population Health Operations

**Public Health Nurse-Immunisation (513746).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time daywork.

Location:—Hobart.

Functions as an advanced clinical practitioner within the Public and Environmental Health Services and provides professional advice and management support to the Manager and Senior Medical Officer including participation in the development and implementation of health promotion and immunisation programs, and other public health work in communicable diseases and infection control as required.

Duties:—Undertake the planning, implementation and evaluation of national and state immunisation programs as required.

Desirable Requirements:—Current Driver's Licence.

Evidence of training in immunisation to a level considered by the Panel to be recognisable by the Australian Nursing and Midwifery Board for nurse immuniser approval purposes, is highly desirable.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.



The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Duncombe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7577, email [simone.duncombe@dhhs.tas.gov.au](mailto:simone.duncombe@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Enrolled Nurse (515458).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Fixed-term casual Commencing as soon as possible for 1 year.

Location:—Secure Mental Health Unit.

Duties:—The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raymond Gregory, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8091, email [ray.gregory@dhhs.tas.gov.au](mailto:ray.gregory@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Prison Medical Officer (517257).**

Applications Close:—Friday, 24 May 2013.

Salary:—\$117,605 – \$127,983 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner, Level 4 (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Risdon Prison Complex.

Please Note: Salaries are negotiable with superannuation, access to salary packaging and oncall allowances.

Duties: It's not for everyone? Only Doctors who want a fantastic lifestyle change and a chance to make a difference.

Full of challenges, there is great potential for this role as a Prison Medical Officer to offer you much job satisfaction. Your broad life experience will enhance your capacity to work with a wide range of offenders and address a range of health issues.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

A person nominated for this position must also satisfy a further criminal history check in accordance with the Director of Prison's Standing Orders established under the Corrections Act 1997.

Standing Order – Identification (ID) Cards and Visitor Passes 5.02 and Standard Operating Procedure – Tasmanian Prison Service Identification (ID) Cards MH5.02.1. A nominated person cannot be employed within Correctional Primary Health Services if excluded from entry to Tasmanian Prison Services under the Corrections Act 1997.

Enquiries to Dr Chris Wake, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8244, mobile 0457 737 504, email [chris.wake@dhhs.tas.gov.au](mailto:chris.wake@dhhs.tas.gov.au) or Trizia Cangelosi, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7811, email [trizia.cangelosi@dhhs.tas.gov.au](mailto:trizia.cangelosi@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Statewide and Mental Health Services*

**Psychologist (505131).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible to 12 July 2013.

Location:—Child and Adolescent Mental Health Service, South (New Town).

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service

principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Psychologist.

Undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary framework.

Provides a specialist psychological assessment and treatment service to clients of Child and Adolescent Mental Health Team, and their families in relation to mental health issues in accordance with discipline specific skills and abilities.

Acts as a consultant to other agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easther, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8612, email [anne.easther@dhhs.tas.gov.au](mailto:anne.easther@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

###### *Statewide and Mental Health Services*

#### **Rostering Officer (521332).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Wilfred Lopes Centre.

Duties:—The Rostering Officer provides effective rostering and administrative support to Nurse Unit Manager using the ProAct rostering system. This includes:—liaising closely with senior management to ensure the maintenance of appropriate nursing and operational staffing levels to meet the ongoing needs of Wilfred Lopes Centre, co-ordinating the daily nursing and ward based operational rosters for clinical areas, collation of staffing related management reports and assisting staff in the development and co-ordination of the Rehabilitation Leave Program for patients.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ray Gregory, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8091, email [ray.gregory@dhhs.tas.gov.au](mailto:ray.gregory@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

###### *Strategic Control, Workforce and Regulation*

###### Education and Training

#### **Project Manager, Tasmanian Clinical Education Network (518995).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time daywork, commencing as soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—Provide specialist advice to the Manager Strategic Workforce and Education, Department of Health and Human Services on issues relating to clinical education and training projects within the Health Workforce Reform Agenda. Co-ordinate the work of the Tasmanian Clinical Education Network (TCEN) including its Strategic work plan.

Desirable Requirements:—Relevant tertiary qualifications.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Laurell Grubb, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8763, email [laurell.grubb@dhhs.tas.gov.au](mailto:laurell.grubb@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

##### HEALTH AND HUMAN SERVICES

###### *Strategic Control, Workforce and Regulation*

###### Workplace Relations and Safety

#### **HR Administration Assistant (511780).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time daywork, working 45.6 hours per fortnight (negotiable), commencing as soon as possible for a period of 10 weeks.

Location:—Hobart.

Duties:—Undertake designated administrative duties including the provision of word processing, scanning of hard copy employment applications and regular clearance of email boxes within the Unit. Maintain data bases and issue contracts and correspondence associated with Recruitment campaigns and Employment Registers. Co-ordinate and process requests for conviction checks, including maintenance of the relevant data base, and payment of accounts to Tasmania Police. Provide advice and assistance on routine enquiries received from internal and external stakeholders on a wide range of Recruitment issues. Process the payment of recruitment advertising accounts.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bel Stevanovich, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4889, email [bel.stevanovich@dhhs.tas.gov.au](mailto:bel.stevanovich@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Nurse Unit Manager (NUM), Ward 3R Rehabilitation (504012).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$91,458 – \$95,726 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent full-time day worker.

Location:—Ward 3R, LGH Charles Street, Launceston.

Duties:—Provides leadership to the Ward 3R Rehabilitation, Launceston General Hospital. Ensures the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within Ward 3R Rehabilitation. Leads and manages the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within Ward 3R Rehabilitation, Launceston General Hospital.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee Wallace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7671, email [lee.wallace@dhhs.tas.gov.au](mailto:lee.wallace@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Registered Nurse (517537).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Duties:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7514, email [andy.brown@dhhs.tas.gov.au](mailto:andy.brown@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

**Physiotherapist (502050).**

Applications Close:—Friday, 31 May 2013.

Salary:—\$52,893 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This position is applicable to the THO, North West but is based at the North West Regional Hospital in Burnie, on the North West Coast of Tasmania.

Who are we looking for?

You will be responsible, with support and supervision, for the assessment, planning and implementation of treatment programmes for clients in order to develop your clinical skills. You will also use your excellent communication and interpersonal skills to assist with health promotion and education programmes for clients and their carers.

Additionally you will use these skills to liaise and build collaborative relationships with other health care professionals and service providers, both internal and external to the organisation.

It will be also a requirement to assist Senior Physiotherapists in providing support and clinical guidance for students.

Do you have?

Current AHPRA registration.

Well-developed communication skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Friendly, experienced and supportive clinical staff.

If this sounds like your next career opportunity, please call Noel McRoberts today on (03) 6430 6608 or email [noel.mcroberts@dhhs.tas.gov.au](mailto:noel.mcroberts@dhhs.tas.gov.au) for a confidential discussion about this position and your application.

NB. In order to be considered for this position it is a requirement that you address the selection criteria as outlined in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Noel McRoberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6608, email [noel.mcroberts@dhhs.tas.gov.au](mailto:noel.mcroberts@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health Services North West*

**Enrolled Nurse (519332).**

Applications Close:—Friday, 7 June 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—West Coast District Hospital, Queenstown.

Duties:—The West Coast District Hospital at Queenstown is recruiting enthusiastic, motivated and experienced Enrolled Nurse to provide nursing care to its patients on a causal basis.

The hospital is part of the Tasmanian Health Organisation, North West and has 10 sub acute care beds and 16 residential aged care beds along with Accident and Emergency facilities. The facility is a contemporary, well resourced working environment and is co-located with Community Nursing, GP Practice, X-Ray, Pathology, and a range of local and visiting allied health personnel.

As an Enrolled Nurse, you will enjoy the diversity this position offers and you will contribute to the health outcomes of your patients and residents through excellence in practice, fostering a learning culture, contributing to quality improvement activities and working collaboratively with other members of the health team.

Your previous experience working in remote or rural locations will be a distinct advantage. We will offer you a welcoming and supportive environment and excellent remuneration.

Please call Linda Neale to discuss your application today on (03) 6472 2300 or email [linda.nealae@dhhs.tas.gov.au](mailto:linda.nealae@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health Services North West*

**Nurse Unit Manager (502538).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$91,458 – \$95,726 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Community Health Burnie and Wynyard.

Duties:—Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Nurse Unit Manager with highly developed skills and knowledge to take up this exciting management position that will provide strong leadership, innovative strategic direction, and clear operational management for a dynamic primary health care team.

Reporting to the Co-Director of Nursing Chronic Complex and Community Services, this role encompasses a wide range of responsibilities including, but not limited to, providing clinical and professional leadership to ensure and promote exceptional clinical care, maintaining collaborative relationships with key stakeholders, management of physical, financial and human resources and actively contribution to the Organisations quality and safety improvement processes.

Do you have?

Current Nursing and Midwifery Board Australia (AHPRA) registration.

Recent Management experience.

Relevant clinical experience within community health nursing.

A consultative leadership style that compliments an efficient management style.

Ability to manage budgets, rosters, KPI's and commitment to quality management.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

This is a fantastic opportunity to progress your career, don't miss out! Call the Co-Director of Nursing Chronic Complex and Community Services Ange Downie on 6440 7000 or email [ange.downie@dhhs.tas.gov.au](mailto:ange.downie@dhhs.tas.gov.au) for a confidential discussion about your application.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:— Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Downie, Department of Health and Human Services and Tasmanian Health Organisations, phone 6440 7000, email [ange.downie@dhhs.tas.gov.au](mailto:ange.downie@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

**Executive Assistant (508392).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible until 5 May 2014.

Location:—Royal Hobart Hospital, Liverpool Street.

Duties:—The Executive Assistant provides a high level administrative and executive support to the Director, Strategy Planning and Performance undertaking a diverse range of projects as required. The position provides support and develops and maintains systems that facilitate safe, high quality health care service delivery.

The successful applicant will be required to provide assistance to the Director, Strategy Planning and Performance in relation to research, collection and collation of statistical data, background notes and briefing materials. Other duties include assistance in the preparation of reports, briefings, notes etc as required, and maintaining the office human resource, financial and statistical databases, and produce regular reports. Provide secretarial support to committees, including the preparation and distribution of agendas and minutes, schedule meeting rooms when requested and any other room set up requirements, and management of confidential information.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bridget Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8501, email [bridget.jones@dhhs.tas.gov.au](mailto:bridget.jones@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

**Executive Officer, Management Information (511282).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$59,720 – \$69,055 p.a.

Health and Human Services (Tasmanian State Service)  
Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Finance Administration.

The Executive Officer, Management and Information participates in the management of the Royal Hobart Hospital through the provision of Hospital Management Information, including Casemix, financial and other activity information.

Duties:—On a monthly, quarterly and annual basis the Executive Officer, Management Information will produce statistical and performance reports. Other duties include data management, assisting with preparation of financial and/or operational policy documents, maintaining the Hospital Management Information reporting system, undertaking high-level accounting functions and special project reporting.

Desirable Requirements:—Tertiary level qualifications or current studies in Information Technology, Healthcare or Accounting/Commerce.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jon Hughson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7382, email [jon.hughson@dhhs.tas.gov.au](mailto:jon.hughson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

**Tradesperson, Carpenter/Joiner (521363).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service)  
Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Engineering and Maintenance.

The Tasmanian Health Organisation, South is currently seeking a full-time Carpenter/Joiner.

Duties:—In the role of Carpenter/Joiner you will carry out construction, maintenance and repair work to all Tasmanian

Health Organisation, South facilities. Ensuring that all work complies with relevant Australian Standards, Building Code of Australia, Statutory Requirements and Work, Health and Safety (WHandS) Legislation to ensure the safety of patients, staff and public.

In consultation with the Maintenance and Service Co-ordinator, you will be responsible for implementation and review of programmed maintenance schedules, relating to the regular maintenance of buildings and other structures throughout the Tasmanian Health Organisation, South area of responsibility. Other duties include material and cost estimates, preparing regular progress reports, manufacturing and installing joinery items, general trades functions and co-ordination of other trades and/or contractors as required.

Desirable Requirements:—Current Driver's Licence.

Certified to erect scaffolding.

Essential Requirements:—Relevant Trades Qualification.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geoff Howard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8832, email [geoff.howard@dhhs.tas.gov.au](mailto:geoff.howard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

**Physiotherapy Assistant (516183).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$48,183 – \$51,330 p.a.

Health and Human Services (Tasmanian State Service)  
Award, Health Services Officer, Level 5.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Physiotherapy Department, Royal Hobart Hospital.

Duties:—Assist the daily functioning of the Physiotherapy Services. Exercise initiative and independent judgment in undertaking tasks under general supervision from physiotherapists including assisting therapists in the rehabilitation of patients, preparation of equipment for use in treatment and other related tasks.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

#### **Community Care Services Co-ordinator (513087).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$59,720 – \$69,055 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Midlands Multi Purpose Health Centre.

Duties:—Midlands Multi Purpose Health Centre is seeking to employ a Community Care Services Co-ordinator in a permanent full-time capacity. Your duties will include the co-ordination of the day to day delivery of services to the frail aged, younger disabled and their carers, ensuring care plans for each client are developed, implemented, monitored, and evaluated. You will be required to consult with community members and interest groups, plan and implement a range of programs that meet the needs of specific target groups namely Community Options, Community Transport, Community Care Packages, and Respite for Carers. Provide leadership and direction to employees, ensuring that service delivery standards, service objectives and strategies are understood, implemented, monitored, and evaluated. Maintain a caseload of clients in the catchment area and ensure that a high level of case management is delivered to all clients and promote case management to all service providers and health care professionals.

Desirable Requirements:—Current Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email sandy.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

#### **Home Help (Relief) (507054).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, working as and when required. Commencing as soon as possible for a period of up to two years.

Location:—Glamorgan/Spring Bay Area.

Duties:—The Tasmanian Health Organisation, South is inviting applications from people interested in providing Home Help services to the community within the Glamorgan/Spring Bay area.

Within a Primary Health Care context and under the guidelines of the Home and Community Care program Home Help staff will function effectively as a member of a health care team concerned with the care of the individual and family unit within the community.

The Home Help relief will provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor. These duties could include cleaning, cooking, shopping assistance, washing and ironing.

Desirable Requirements:—Current driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Rylands, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7077, email robyn.rylands@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

#### **Registered Nurse (506290).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurs, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 50 hours per fortnight.

Location:—Midlands Multi Purpose Health Centre.

Please note that access to the Grade 4 salary range \$72,675–\$76,859 is subject to successful application for progression to Grade 4.



**Duties:**—Tasmanian Health Organisation, South (THO-South) is seeking to employ a Registered Nurse to work in the Midlands Multi Purpose Health Centre. You will be required to interact effectively with patients'/clients' families and other health team members to facilitate the provision of optimum patient/client care. Work effectively within a multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email [sandy.carmichael@dhhs.tas.gov.au](mailto:sandy.carmichael@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Senior Physiotherapist (504188).**

Applications Close:—Friday, 24 May 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day work, working 60.8 hours per fortnight; commencing as soon as possible until 9 May 2014.

Location:—Community Rehabilitation Unit, Repatriation Hospital Hobart.

**Duties:**—The Tasmanian Health Organisation, South is looking for a motivated Senior Physiotherapist to work as an effective member of the multidisciplinary rehabilitation team in the assessment, planning and delivery of physiotherapy services for clients and their carers referred to the Community Rehabilitation Unit (CRU) in Southern Tasmania.

The successful applicant will assist the level 4 physiotherapist in providing clinical leadership, professional support and ensuring best practice standards for physiotherapy services provided by CRU, in accordance with organisational policies and professional codes of conduct.

**Essential Requirements:**—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerry Pearce, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7312, email [kerry.pearce@dhhs.tas.gov.au](mailto:kerry.pearce@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Medicine Services*

##### **Principal Echocardiography (508763).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$87,754 – \$97,057 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent part-time day worker (with on-call), working 53 hours per fortnight.

Location:—Department of Cardiology, Royal Hobart Hospital.

**Duties:**—Co-ordinate the day to day operations of the Echocardiography, Department of Cardiology of the Royal Hobart Hospital in conjunction with the Head of Department or nominee. Provide safe and compassionate patient care founded on excellence in practice, teaching and research, respect and inclusive leadership. Provide expertise advice on echosonography and foster the continued development and improvement of the service.

**Desirable Requirements:**—Eligible for registration in Tasmania by the Australasian Sonographer Accreditation Registry (ASAR).

**Essential Requirements:**—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Paul MacIntyre, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8860, mobile 0407 153 827, email [paul.macintyre@dhhs.tas.gov.au](mailto:paul.macintyre@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Surgical Services*

##### **Staff Specialist (Hyperbaric Medicine) (516140).**

Applications Close:—Friday, 17 May 2013.



Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent part-time day worker (with on-call), working 15.2 hours per fortnight.

Location:—Hyperbaric Medicine Unit, Royal Hobart Hospital.

Duties:—Provide services in hyperbaric medicine including diagnosis, treatment and care for patients, both inpatient and outpatient, at the Royal Hobart Hospital and where appropriate other hospitals in Tasmania. Provide clinical services of the highest possible standard to hyperbaric medicine patients. Actively pursue improved outcomes for Hyperbaric Medicine patients by participating in teaching and research relevant to hyperbaric medicine.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to A/Prof. David Smart, Medical Co-Director, Department of Diving and Hyperbaric Medicine, Department of Health and Human Services and Tasmanian Health Organisations, Royal Hobart Hospital, phone (03) 6222 8193, email david.smart@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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## INFRASTRUCTURE, ENERGY AND RESOURCES

### INFRASTRUCTURE STRATEGY DIVISION

#### *Infrastructure Policy*

#### **Senior Policy Analyst x 2 (371671, 371789)—(2 Vacancies).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time and Fixed-term full-time 12 Months.

Location:—Hobart.

Duties:—Provide high level research and analysis of complex issues and provide solutions, proposals and recommendations, both individually and as part of a project team.

Develop high level strategies and advice according to the Government's strategic directions and priorities and effectively implement recommendations in collaboration with other relevant agency areas, other Government agencies and external stakeholders as required.

Liaise and negotiate with authorities, stakeholders, other divisions within the agency, and other agencies, to ensure that the agency's broad interests in inter and intra government policy development processes are appropriately represented to achieve mutually beneficial outcomes.

Monitor and advise on developments relating to matters of importance to the Agency.

Develop, implement and manage assigned projects using Government accepted project management methodologies to achieve agreed project outcomes.

Prepare high level correspondence, reports, Cabinet Minutes and briefing material as required on key issues affecting the agency.

Undertake policy activities across the Strategy and Policy Division.

Desirable Requirements:— A relevant tertiary qualification.

Enquiries to Di Gee, Director Infrastructure Planning, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 4867, email [Di.Gee@dier.tas.gov.au](mailto:Di.Gee@dier.tas.gov.au).

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### RACING SERVICES TASMANIA

#### *Racing Administration*

#### **Racing Operations Clerk (371575).**

Applications Close:—Monday, 20 May 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time Until 1/2/2014.

Location:—Launceston.

Duties:—Receive and process nominations, acceptances and results of harness and greyhound codes.

Receive and process licensing and registration documentation for all three codes of racing.

Assist the Racing Operations Officers in all activities relating to licensing, registration, handicapping and grading matters including data entry.

Process, copy, file and distribute all race meeting, licensing and registration and associated information, correspondence and other documentation by way of various media.

Maintain and interrogate racing industry databases to produce reports.

Undertake typing of correspondence, transcripts, reports and documents, including the drafting of routine correspondence for the Racing Operations Manager, Officers and other staff as required.

Assist with the collection, input and reporting of financial information including processing bookmaker taxation returns and preparation of reconciliations.

Compile and maintain statistical information.

Undertake telephone and counter enquiries including acceptance and receipting of monies and provide a sensitive and confidential reception service.

Update RST website with documents, news items and other relevant information.

Desirable Requirements:— A current driver's licence.

Enquiries to Mike Stiles, Racing Operations Manager, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre, Launceston, phone (03) 6336 2796, email [Mike.Stiles@dier.tas.gov.au](mailto:Mike.Stiles@dier.tas.gov.au).

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INTEGRITY COMMISSION

**Records Officer (356208).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Carry out the secure registration, classification, indexing and tracking of information electronically or conventionally for the Integrity Commission. System administrator for TRIM records management system, assistance with system administration for the Commission's case management system (Investigator) and provide back-up support for website administrator.

The Head of the State Service has determined that the person nominated for this position must satisfy a pre-employment check in the following areas: Criminal Activity: Arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power and crimes involving conspiracy. Disciplinary/managerial action in previous employment. Identification check. 4) Satisfy a stringent security vetting process in accordance with national standards.

Desirable Requirements:—Completion of relevant studies in Records Management or equivalent.

Enquiries to Rachael Daniels, Corporate Services Manager, Integrity Commission, phone (03) 6216 4408, email rachael.daniels@integrity.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Integrity Commission, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Rachael Daniels on 6216 4408. The Commission prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

## OFFICE OF THE ANTI-DISCRIMINATION COMMISSIONER

**Executive Officer (355021).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.5 hours per fortnight until 20 June 2014.

Location:—Hobart.

Duties:—Manage the Office of the Anti-Discrimination Commissioner, including the supervision of administrative staff and the management of resources. Prepare and contribute to annual reports, budgets, business and strategic plans, and

oversee their compilation and production. Develop and maintain the Office's website.

Enquiries to Katrina Warburton, Executive Officer, OADC, Department of Justice, phone (03) 6216 4431, email katrina.warburton@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For more information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Katrina Warburton on (03) 6216 4431.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

## TASMANIA PRISON SERVICE

*General Manager Prisons (RPC)***Prison Administration Clerk (355891).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time Working 73.5 hours per fortnight.

Location:—Risdon.

Duties:—Undertake reception duties, including sorting of incoming and outgoing correspondence, telephone reception and provide general customer service to clients. Undertake financial tasks including processing of prisoner requests, canteen forms and checking and upgrading financial transactions for inmates.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jo Maxfield, General Manager, RPC, Department of Justice, phone (03) 6216 8287, email jo.maxfield@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jo Maxfield on (03) 6216 8287.

The Department prefers electronic submission of applicants, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Organisation Development and Staff Engagement*

#### **Administration Clerk (356004).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time Working 73.5 hours per fortnight.

Location:—Risdon.

Duties:—Undertake rostering administration duties, including documenting leave and overtime and following up on leave forms. Undertake roster production tasks including preparation of roster documents, checking rosters for details and distribution to various sites.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Ricky Geeves, A/Correctional Manager, Personnel and Absence Management, Tasmania Prison Service, Department of Justice, phone (03) 6216 8285, email ricky.geeves@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 3809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Ricky Geeves on (03) 6216 8285.

The Department prefers electronic submission of applicants, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Northern Region*

#### **Deputy Regional Chief North (520058).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$109,155 – \$117,574 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Launceston.

Duties:—Assist the Regional Chief North with the strategic management of the Northern Region to enable the achievement of regional and organisational strategic direction.

Desirable Requirements:—Hold appropriate post-secondary qualifications in management and fire technology.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Jeff Harper on (03) 6434 6720 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Jeff Harper on (03) 6434 6720.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [fire@fire.tas.gov.au](mailto:fire@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Northern Region*

#### **Station Officer North Region (3 Vacancies).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$83,794 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Station Officer.

Vacancy No. 521010.

Permanent full-time.

Location:—North Region.

Vacancy No. 521450.

Permanent full-time.

Location:—North Region.

Vacancy No. 520301.

Permanent full-time.

Location:—North Region.

Duties:—Manage assigned personnel and physical resources to provide effective emergency response and community preparedness, including the supervision of operations at emergency incidents and implementation of community fire safety and education programs.

Essential Requirements:—Tasmanian Fire Fighting Industry Employees Award 2000 (or equivalent) qualifications for appointment/promotion to the rank of Station Officer.

These qualifications require the acquisition of competencies required by the TFS up to and including Leading Firefighter and evidence of current competence for those competencies.

Desirable Requirements:—Meet the medical requirements of the TFS.

Have a high standard of health and fitness.

Able to work at heights or in confined spaces.

Hold a current driver's licence with 'MR' endorsement.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Steven Richardson on (03) 6336 5602 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).



Enquiries to Steven Richardson on (03) 6336 5602.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au .

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*Operations*

**Deputy Regional Chief Learning and Development (521547).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$109,155 – \$117,574 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Cambridge.

Duties:—Assist the Regional Chief with the strategic management responsibility for the Learning and Development Unit in Operations Division to enable the achievement of organisational strategies and direction for the Unit; and the provision of learning and development services, advice and support to regional management that enables the Regions to effectively undertake their learning and development responsibilities.

Desirable Requirements:—Hold appropriate post-secondary qualifications in management and fire technology and/or vocational training.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Jeff Harper on (03) 6434 6720 or from www.jobs.tas.gov.au.

Enquiries to Jeff Harper on (03) 6434 6720.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*Southern Region*

**Deputy Regional Chief South (520029).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$109,155 – \$117,574 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Assist the Regional Chief South with the strategic management of the Southern Region to enable the achievement of regional and organisational strategic direction.

Desirable Requirements:—Hold appropriate post-secondary qualifications in management and fire technology.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Jeff Harper on (03) 6434 6720 or from www.jobs.tas.gov.au.

Enquiries to Jeff Harper on (03) 6434 6720.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*Southern Region*

**Station Officer North West Region.**

Applications Close:—Monday, 20 May 2013.

Salary:—\$83,794 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Station Officer.

Vacancy No. 520376.

Permanent full-time.

Location:—North West Region.

Duties:—Manage assigned personnel and physical resources to provide effective emergency response and community preparedness, including the supervision of operations at emergency incidents and implementation of community fire safety and education programs.

Essential Requirements:—Tasmanian Fire Fighting Industry Employees Award 2000 (or equivalent) qualifications for appointment/promotion to the rank of Station Officer.

These qualifications require the acquisition of competencies required by the TFS up to and including Leading Firefighter and evidence of current competence for those competencies.

Desirable Requirements:—Meet the medical requirements of the TFS.

Have a high standard of health and fitness.

Able to work at heights or in confined spaces.

Hold a current driver's licence with 'MR' endorsement.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Jeff Harper on (03) 6434 6720 or from www.jobs.tas.gov.au .

Enquiries to Jeff Harper on (03) 6434 6720.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au .

PREMIER AND CABINET

TMD

*Program Management*

**Senior Project Officer (2 Vacancies) (001891 and 001892).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time (18 Months).

Location:—Hobart.

Duties:—Provide project management and contract management support for the development and implementation of new whole-of-government services, in the areas of information systems, telecommunications, and information management. In addition, develop and implement new business



practices and systems within TMD with the objectives of developing a customer focused service delivery organisation that provides benefits to individual agencies and government as a whole.

Desirable Requirements:—Tertiary qualifications in a relevant discipline or research experience to a similar level would be an advantage.

Enquiries to Tania Heideman, Senior Project Manager, Program Management, TMD, Department of Premier and Cabinet, phone (03) 6270 5493, email [tania.heideman@dpac.tas.gov.au](mailto:tania.heideman@dpac.tas.gov.au).

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5599, email [job.application@dpac.tas.gov.au](mailto:job.application@dpac.tas.gov.au).

## PREMIER AND CABINET

### TMD

#### *Program Management*

#### **Technology Team Leader (001040).**

Applications Close:—Friday, 17 May 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time.

Location:—Hobart.

Duties:—Provide highly skilled advice on complex issues involving specialist information systems management services to Government Agencies and Business Units of TMD.

Practical provision of specialist MS product support as required to Government Agencies and Business Units of TMD.

Technically direct team members in regard to the LAN and MS Windows based services offered by Computing Services to Government Agencies and Business Units of TMD.

Exercise professional skills and judgement in the management of these services, utilising the skills of other TMD staff and by managing external contractors.

Desirable Requirements:—Extensive knowledge and experience with MS Windows based products and LAN environments.

Extensive experience in customer service delivery with knowledge of ITIL principles.

Professional Information Technology knowledge gained through satisfactory completion of an appropriate course of study at a tertiary institution or equivalent experience would be considered an advantage.

Enquiries to Craig Pitt, Technology Manager, Technology Services, TMD, Department of Premier and Cabinet, phone (03) 6270 5533, email [craig.pitt@dpac.tas.gov.au](mailto:craig.pitt@dpac.tas.gov.au).

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart phone (03) 6270 5599, email [application@dpac.tas.gov.au](mailto:application@dpac.tas.gov.au).

## TASMANIAN AUDIT OFFICE

#### **Fixed-term Employment Register (TAO-Various).**

Applications Close:—Friday, 1 May 2015.

Salary:—See Below.

Tasmanian State Service Award.

Register Fixed-term, part-time and full-time.

Location:—Hobart or Launceston.

The Fixed-term Employment Register is designed to provide the Tasmanian Audit Office with a pool of experienced and skilled people who are available to undertake the duties of Assistant Auditor, Financial Auditor, Senior Financial Auditor or Principal Performance Auditor for a Fixed-term period.

Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 12 months. Vacancies arise from time to time in either Hobart or Launceston in the categories listed below.

These are not actual vacancies but a guide to vacancies that may potentially become available.

Categories of Employment:—

Assistant Auditor (TAO2702).

Salary range: \$37,511, \$46,233 pro rata, General Stream, Band 1.

Financial Auditor (TAO2401).

Salary range: \$53,926, \$72,571 pro rata, Professional Stream, Band 1.

Senior Financial Auditor (TAO2317).

Salary range: \$75,893, \$87,771 pro rata, Professional Stream, Band 2.

Principal Performance Analyst (TAO3205).

Salary Range: \$93,957, \$100,355 pro rata, Professional Stream, Band 3.

Duties vary according to the particular role but will require meeting the essential qualifications for the role as well as specific field knowledge and skills related to financial or performance auditing. Please download the statement of duties for the relevant position to review this information.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jessica Reardon, Human Resources Consultant, Tasmanian Audit Office, G.P.O. Box 851, Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email [Recruitment@audit.tas.gov.au](mailto:Recruitment@audit.tas.gov.au).

Applications to Jessica Reardon, Human Resources Consultant, Tasmanian Audit Office, G.P.O. Box 851, Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email [Recruitment@audit.tas.gov.au](mailto:Recruitment@audit.tas.gov.au).

If you wish to be considered for any potential vacancies for the listed categories of employment you should download the Job Kit. For advice on the management of the registers, the information we require and the process for registration, please contact Jess Reardon (HR Consultant) as per the details below. Please note that to be considered for inclusion on the register applications must include a statement of claims against the selection criteria. Email submissions are preferred.

The registers will remain open to applicants at all times until 1 May 2015 and will be reviewed on a regular basis.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	R. Johnstone	6 months	15.04.13
Education	Education Facility Attendant	S. Anning	6 months	15.04.13
Education	Canteen Supervisor	M. Laing	6 months	16.04.13
Education	Education Facility Attendant	K. Wright	6 months	11.04.13
Education	Education Facility Attendant	S. Bennett	6 months	18.03.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Templar	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	A. Pinkard	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	G. Sullivan	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Geard	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	N. Keene	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	C. McColl	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	T. Campin	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	N. Collins	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	A. Charles	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	M. Oliver	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	J. Heikkinen	6 months	29.04.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Cullen	6 months	29.04.13
Justice	Executive Assistant	E. Marriott	6 months	07.05.13
Primary Industries, Parks, Water & Environment	Senior Finance Analyst (Budget)	C. Noye	6 months	13.05.13
Primary Industries, Parks, Water & Environment	Technical Officer, 706978	K. Trost	1 month	01.05.13
Port Arthur Historic Site Management Authority	Director, Tourism Operations	A. McVilly	6 months	22.04.13
Public Trustee	Legal Secretary	M. Dawes	6 months	06.05.13

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	School Administration Clerk	M. Avery	19.04.13
Health & Human Services & Tasmanian Health Organisations	Principal Echocardiography	M. Saunders	30.04.13
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	M. Cobern	11.04.13
Health & Human Services & Tasmanian Health Organisations	Senior Program Officer	G. Miller	30.04.13
Police & Emergency Management	Senior Firefighter	W. Huxley	04.05.13
Police & Emergency Management	Clerical Support Officer	R. Monachetti	26.04.13

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	T. Knowles	School Executive Officer	06.05.13
Education	C. Pettman	Advanced Skills Teacher	19.02.13
Education	A. Douglas	Principal	06.05.13
Education	B. Muskett	Education Facility Attendant	15.04.13
Education	D. Bresnehan	Principal	16.04.13
Education	G. Berriman	Principal	15.04.13
Education	L. Goodwin	Principal	16.04.13
Education	L. Walsh	Advanced Skills Teacher	06.05.13
Education	C. Edie	Advanced Skills Teacher	20.02.13
Health & Human Services & Tasmanian Health Organisations	F. Swinton	Clinical Nurse Consultant	11.05.13
Health & Human Services & Tasmanian Health Organisations	S. Wendon	Clinical Nurse Consultant	06.05.13
Health & Human Services & Tasmanian Health Organisations	D. Stewart	Clinical Nurse Consultant	11.05.13
Primary Industries, Parks, Water & Environment	A. Bosworth	Facilities Coordinator	02.05.13

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	International Marketing Manager	M. Thompson	02.05.13
Health & Human Services & Tasmanian Health Organisations	Hotel Services Manager	N. Singline	30.04.13
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	E. Marron	22.04.13
Health & Human Services & Tasmanian Health Organisations	Support Worker	J. Da Seymour	15.04.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	T. Kelly	12.04.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	L. McCormick	29.04.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Brown	01.05.13
Health & Human Services & Tasmanian Health Organisations	Executive Assistant	C. Reardon	19.04.13
Health & Human Services & Tasmanian Health Organisations	Allied Health Professional (Alcohol and Drug)	J. Veridiano	22.04.13
Health & Human Services & Tasmanian Health Organisations	Public Health Nurse	K. Henders	12.04.13
Infrastructure, Energy & Resources	Asset Bridge Engineer	G. Mulcahy	30.04.13
Justice	Personal and Administrative Assistant	T. Ashlin	30.04.13
Justice	Administrative Support Officer	A. Cunningham	07.05.13
Premier & Cabinet	Senior Policy Analyst	R. Shelley	04.05.13
Premier & Cabinet	Partnership Coordinator	P. Zapotocky	03.05.13
Premier & Cabinet	Finance Officer	S. Smith	29.04.13

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	A. Hawkes	Treasury & Finance	Principal Economic Analyst	29.04.13

*Cessation of Employees*

<i>Agency</i>	<i>Duties assigned</i>	<i>Employee name</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Theatre Attendant	H. Krellmann	28.03.13



# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council® (FSC®).

FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



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