



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

Please note that persons registered in the 2013 web based Register and wanting to be considered for vacancies in 2014 will be requested to re-register and update any information applicable to their application.

The following vacancies may arise in various schools and organisational units within the Department and TasTAFE across Tasmania:—

Administrative Assistant.
Bus Attendant.
Bus Driver.
Canteen Assistant.
Education Facility Attendant.
Instrumental Musician.
IT Customer Support Officer.
ITAS Tutor.
Kitchen Hand/Cafeteria Assistant.
Laboratory Technician.
Librarian.
Library Technician.
Operational Employee.
Participation Assistant.
School Administration Clerk.
School Psychologist.
Social Worker.
Speech and Language Pathologist.
Teacher, TasTAFE.
Teacher Assistant.
Teacher Assistant, MDT.
Technical Employee.
VET Student Assistant.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a fixed term basis.

Various vacancies may require other specific essential requirements or qualifications related to that role.

Selection from the Register.

Where a vacancy occurs, the Schools, Further Education and Training Fixed Term, Sessional and Relief Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work.

Where vacancies are identified and an applicant(s) are regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken. The selection process may involve formal interviews.

Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.

Enquiries to Vacancy and Staffing Services, Human Resource Services, email epool@education.tas.gov.au, phone (03) 6165 6285.

EDUCATION

Schools, Further Education and Training Fixed-term, Sessional and Relief Employment Register (Various).

Applications Close:—Thursday, 1 January 2015.

Salary:—p.a.

Register.

Location:—Vacancies will occur on a statewide basis.

The Department of Education and TasTAFE will from time to time require the services of employees for specified fixed terms and on a sessional or relief basis in a number of skill areas and disciplines. Such appointments fill a valuable role in complementing the existing permanent workforce.

Accordingly, persons interested in fixed term full-time, part-time, or sessional employment in teaching within TasTAFE, technical, administrative and other support roles should record their details on the this register.

A web based system is used for the Schools, Further Education and Training Fixed Term, Sessional and Relief Employment Register that enables a person to self lodge their application. As such, applicants wishing to be registered for employment need to register on line at <http://appregister.education.tas.gov.au>.

EDUCATION

CORPORATE SERVICES

Human Resources Management

Human Resource Services

Regional HR Co-ordinator (950395).

Applications Close:—Friday, 31 January 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Description of the Role:—Provide high level advice to the Regional HR Manager, schools, colleges TasTAFE and the Learning Service and on human resource issues and resolve complex problems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Mark Watson, Director Industrial Relations, Department of Education, phone (03) 6165 6249, email mark.watson@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Fixed-term and Relief Teacher Register (E-Pool) (Various.).

Applications Close:—Thursday, 1 January 2015.

Salary:—\$53,659 – \$85,868 p.a.

Register.

Location:—Vacancies will occur on a statewide basis.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

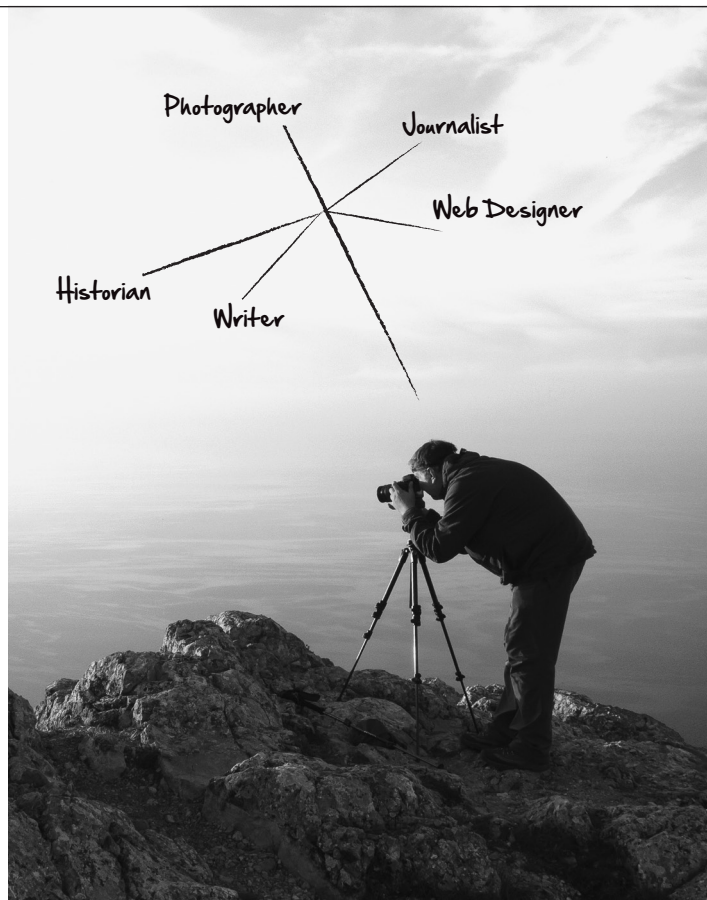
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The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Fixed-term:— The Department of Education invites persons interested in teaching vacancies of up to one year duration to have their interest recorded on the Department's applicant register 'E-Pool'.

Interested applicants should apply online at the following address: <http://epool.education.tas.gov.au>.

Applicants should clearly indicate the type of employment they are seeking, the location, skills area and provide a statement detailing experience relevant to teaching. Refer to the selection criteria outlined in the Teacher Statement of Duties.

Where vacancies are identified and an applicant(s) are regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken. The selection process may involve formal interviews.

Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.

All appointments to fixed term teaching positions within the Department of Education will be made from those applicants listed on the register only.

Relief:— Persons interested in relief teaching (short term employment on a day to day basis up to and including 20 consecutive days), should also register on 'E-Pool', selecting 'relief' in Work Preferences as the type of employment they are interested in.

An information pack about relief teaching is available at: https://www.education.tas.gov.au/documentcentre/_layouts/DocIdRedir.aspx?ID=TASED-4-1316.

Enquiries to Vacancy and Staffing Services, Human Resources, G.P.O. Box 169, Hobart 7001, phone (03) 6165 6285, email epool@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

School Business Manager, Mountain Heights School (300399).

Applications Close:—Friday, 31 January 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time as soon as possible up to 19 December 2014.

Location:—Mountain Heights School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Further financial incentives may be available in line with the Tasmanian State Service Award.

Enquiries to Ann Walker, Department of Education, mobile 0447 771 441, email ann.walker@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

Fixed-term and Casual LINC Tasmania Employment Register (Various).

Applications Close:—Thursday, 1 January 2015.

Salary:—p.a.

Register.

Location:—Vacancies will occur on a statewide basis.

Applications are invited for persons interested in being considered for Fixed-term and casual employment with Department of Education LINC Tasmania (incorporating the State Library of Tasmania, Adult Education, Tasmanian Archive and Heritage Office and Online Access Centres).

Vacancies arise from time to time in a variety of locations throughout Tasmania in the categories of employment listed below.

ARCHIVIST.

CLEANER.

CUSTOMER SERVICE OFFICER (LINC).

LIBRARIAN.

LIBRARIAN TECHNICIAN.

It is a requirement for any person to be considered for employment within the Department of Education to undergo a Good Character Check (pre-employment check) prior to commencing any work.

Various vacancies may require other specific essential requirements or qualifications related to that role.

Selection from the Register.

Where a vacancy occurs, the Fixed-term and Casual LINC Tasmania Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work.

Where vacancies are identified and an applicant(s) are regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken. The selection process may involve formal interviews.

Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.

Interested applicants should apply online at the following address and attach a one page resume/CV: https://secure.pageuppeople.com/apply/505/aw/applicationForm/PrivacyStatement.spsData=eYorpnXKq7IzQeYLvINYAfDJzj5CvEc0xmEdgY6Q7bgKZbUfozfcXLIVU_EiL5IJ5G4i8tbatyY~

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries - For preliminary discussions please contact Jan Burge jan.burge@education.tas.gov.au or phone (03) 6165 5568.

EDUCATION

LINC TASMANIA

LINC East

Regional Services and Support

Bridgewater Group

Manager Bridgewater LINC (700572).

Applications Close:—Friday, 31 January 2014.

Salary:—\$95,836 – \$102,362 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time 73.5 hours per fortnight.

Location:—Bridgewater.

Description of the Role:—Co-ordinate and manage the daily operations of the Bridgewater LINC complex and facilitate seamless client access to services and programs through liaison between Learning and Information Network Centre (LINC), Service Tasmania, and Child and Family Centre (CFC) staff.

Co-ordinate the development, implementation and provision of an integrated network of service programs that meet the learning, literacy and information needs of the Bridgewater community and catchment.

Develop and promote links between and across agencies within the three tiers of government, community service providers and with Bridgewater businesses/industries.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate academic/professional qualifications. A current driver's licence.

Enquiries to Noelene Kelly, Manager Regional Services, Department of Education, phone (03) 6165 5566, email noelene.kelly@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

TEACHERS' REGISTRATION BOARD

Registration Officer (964386).

Applications Close:—Friday, 31 January 2014.

Salary:—\$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

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If you are seeking to further your career in the social services sector, the professional qualifying Master of Social Work will put you ahead of the field.

Graduates will be equipped with the necessary skills to engage with individuals, families, groups, organisations and communities across a range of environments.

You will also hold a nationally accredited professional qualification that is recognised around the world and be eligible for membership of the Australian Association of Social Workers.

The Master of Social Work is offered as a Commonwealth Supported Place enabling successful applicants to defer their fee payments through HECS-HELP or make up-front student contribution payments towards HECS-HELP with a 10% discount.

For further information about the Master of Social Work please email Anne.Coleman@utas.edu.au or phone (03) 6226 7598.

Apply online at www.utas.edu.au/apply



Description of the Role:—Assist with the operations of the office of the Teachers Registration Board including the processing of all applications for registration and associated administrative functions. Provide assistance and support to clients, applicants, teachers, employers and undertake reception and help desk duties as required.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kerrie Moss, CEO Teachers Registration Board, Department of Education, phone (03) 6233 5992, email kerrie.moss@trb.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

Clinical Nurse Educator/Clinical Midwife Educator (518832).

Applications Close:—Friday, 31 January 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Practice Development Unit Nursing and Midwifery.

The Tasmanian Health Organisation – South is seeking a permanent Clinical Nurse Educator to work in Surgical Services, Royal Hobart Hospital.

Duties:—The role of the Clinical Nurse Educator (CNE) is to facilitate and support the development of the nursing and midwifery workforce. Working within a Practice Development framework that fosters, research, the implementation of evidence based knowledge and person centred care to support education and professional development.

The CNE for the Surgical Services will be required to provide ongoing education, training and development opportunities to clinical nursing staff across in-patient Surgical Services for THO South. The CNE in Surgical Services is expected to work as part of an established surgical nurse educator team across all areas of the surgical in-patient precinct as well as part of the overall nursing education team and nursing leadership team for the service and THO-South.

This role requires clinical expertise and experience in pre and post operative in-patient surgical nursing, across a variety of surgical disciplines, strong communication, team work and leadership skills, as well as having an understanding and experience in education and practice development principles.

The CNE is expected to liaise closely with the NUMs and CNCs in Surgical Services to identify, plan, implement and evaluate learning needs for the nursing workforce.

The CNE is expected to work in accordance with the strategic directions of the DHHS, RHH and the Practice Development Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Erin McLeod, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8786, email erin.mcleod@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

Speech Pathologist (519797).

Applications Close:—Friday, 31 January 2014.

Salary:—\$50,781 – \$81,475 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Community Speech Pathology South.

Please note: This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time or casual vacancies arising in this section within the next six months.

The Tasmanian Health Organisation – South is seeking a permanent part-time Speech Pathologist to join our service. The position will rotate between acute, rehabilitation and community teams, offering a broad range of experience in a supported environment. This role would be suitable for newly graduated as well as more experienced clinicians.

Duties:—In the role of Speech Pathologist you will assist patients and clients with communication and swallowing disorders to maximise their communication and nutritional outcomes, through:—assessment and diagnosis; direct intervention and provision of education, advice and support to patients/clients, family members, and relevant others, including the multi-disciplinary treating team.

You will be expected to behave in a manner consistent with the Speech Pathology Australia Code of Conduct and the State Service Code of Conduct, and in accordance with organisational policies.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gudrun Barratt Peacock, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8054, email gudrun.peacock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (510644).

Applications Close:—Friday, 31 January 2014.

Salary:—\$72,167 – \$73,759 p.a.

Tasmanian Ambulance Service Award, Branch Station Officer ICP Year 1 to Year 2 (Base).

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—The successful applicant will have 4 regular places of work namely Campbell Town, George Town, Beaconsfield, Deloraine as rostered.

Duties:—Provide a paramedic function at a country or urban branch station and if required be able to deliver primary patient care alone and with confidence. Undertake the administrative functions of a country or urban branch station including community relations. Recruit, supervise, train and maintain the group of Volunteer Ambulance Officers attached to the station. Maintain the station and its surrounds.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Matthew Eastham, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Financial Analyst (519212).

Applications Close:—Friday, 31 January 2014.

Salary:—\$60,914 – \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Provide key support to the Accountant in the development of budgets and financial modelling. Assist in the generation and provision of management reports to Senior Managers on financial and budgetary performance. Undertake research and analysis of costs of activities and services. Undertake specific projects as required.

Desirable Requirements:—Tertiary accounting qualifications or progress towards achieving them.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Melinda Neal, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 3642, email melinda.neal@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Population Health and Wellbeing

Administrative Assistant (520474).

Applications Close:—Friday, 7 February 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time daywork, working 60.8 hours per fortnight.

Location:—Hobart.

Provide comprehensive administrative and clerical business support to the Healthy Settings Unit, including the maintenance of office supplies through purchasing and invoicing processing. Receive client enquiries and provide information to clients where appropriate. Provide administrative support at meetings as required, including preparation and circulation of agendas, collation of related papers and the organisation of venues, participants, equipment and catering.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Carl Cazaly, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7949, email carl.cazaly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Public and Environmental Health Services

Communicable Diseases Policy and Project Manager (519812).

Applications Close:—Friday, 31 January 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time daywork, commencing as soon as possible to 31 July 2014.

Location:—Hobart.

As a member of the Communicable Diseases Prevention Unit this position provides high level project management for state and national reform activities; and supports the Manager, CDPU and Senior Medical Advisor in facilitating the development, implementation and review of communicable disease policy and quality initiatives.

PLEASE NOTE: Applicants are encouraged to download the additional documents Agenda for Action, Blood Borne Viruses and Additional Project Information which are attached under Supporting Documents on this advertisement.

Desirable Requirements:—Relevant qualifications and/or demonstrated knowledge of communicable disease related health issues or the ability to acquire such knowledge quickly. Experience in the development of prevention programs or knowledge of the principles of prevention programs and an ability to contribute to the assessment of the effectiveness of these programs.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Mark Veitch, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6618, email mark.veitch@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Payroll

Pay/Personnel Officer (2 Vacancies).

Applications Close:—Friday, 31 January 2014.

Salary:—\$54,267 – \$59,071 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 519932.

Permanent full-time daywork.

Location:—Launceston.

Vacancy No. 519925.

Permanent full-time daywork.

Location:—Launceston.

Calculate payroll and prepare employment contracts and other documentation related to the employment benefits, conditions and entitlements of employees of the Department as specified in relevant Awards/Agreements and other Legislative provisions. Provide advice and assistance to managers and staff on a diverse range of human resource services, specifically those associated with pay and personnel issues. Update and maintain records and systems in order to meet the requirements of the operational area, including payroll processing. Contribute to assisting to resolving operational problems relating to service delivery.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Margaret Wilson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5556, email margaretw.wilson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Strategic Control, Workforce and Regulation

Deputy Director, Registrar Training (Psychiatry) (521756).

Applications Close:—Friday, 31 January 2014.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time daywork, commencing as soon as possible for a period of 3 years, hours per fortnight will range from 27 to 30.4.

Location:—Hobart.

The position of Deputy Director, Registrar Training (Psychiatry) in Hobart is an opportunity to undertake clinical leadership in the management of the Psychiatry Training Program within the Tasmanian Health Organisation.

As Deputy Director, Registrar Training, you will assist in designing and delivering curriculum for the Statewide Registrar Training Program that is contemporary and diverse. The role will cover all aspects of registrar training, from maintaining professional relationships with external stakeholders to providing actual training tailored to the needs of registrars at all stages of experience.

To find out more about this exciting opportunity to train and mentor the next generation of our highly motivated registrars, please contact Dr Stephane Auchincloss, Director of Training, Tasmanian Health Organisations, phone number (03) 6224 7752, email stephlauchincloss@bigpond.com.

Desirable Requirements:—Registration with the Medical Board of Australia as a Psychiatrist with Fellowship of the RANZCP. Accreditation as an examiner of the RANZCP would be an advantage, as would experience in examination processes.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Stephane Auchincloss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6224 7752, email stephlauchincloss@bigpond.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES
Strategic Control, Workforce and Regulation

Project Officer (520041).

Applications Close:—Friday, 31 January 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work, commencing as soon as possible for a period of 6 months.

Location:—Mental Health, Alcohol and Drug Directorate, Hobart.

Duties:—We are seeking a Project Officer to work in our team in accordance with Agency policies, statutory requirements and supporting documentation. The role will work closely with the Team Leader Service Development, relevant senior staff and a number of internal and external stakeholders to plan, co-ordinate and deliver a range of approved projects and strategic initiatives with a particular focus on the national mental health reform initiatives and the packages of care initiative.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Narelle Butt, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7722, email narelle.butt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Service Planning and Design

Administrative Officer (513376).

Applications Close:—Friday, 31 January 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time daywork, commencing as soon as possible for a period of 2 years.

Location:—Launceston.

Provide routine day-to-day administrative and clerical assistance to the Project Manager, Better Access to Palliative Care in Tasmania (BAPC) and other project staff as required. In collaboration with relevant BAPC project personnel, assist with project activities including the co-ordination of meetings, workshops and travel. In conjunction with BAPC staff, prepare routine agendas, minutes, reports, correspondence and other documents for BAPC and other projects as required, utilising a variety of computer software packages and databases.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5503, email anita.reimann@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Service Purchasing and Performance

Manager, Health Statistics (521748).

Applications Close:—Friday, 31 January 2014.

Salary:—\$104,109 – \$112,116 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time daywork.

Location:—Hobart.

In consultation with the Director and senior management of the Department develop and maintain a framework for development and management of standards for performance data. Develop and maintain information systems for management of performance data standards and key performance data. Co-ordinate and facilitate internal and external linkage activities involving data maintained by the Agency.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 3775, email john.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Tasmanian Health Organisation, North, Statewide Mental Health Services

Administrative Assistant (517425).

Applications Close:—Wednesday, 5 February 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Northside, Mental Health North, Launceston.

Duties:—As part of the Area Management Unit, provide day to day administrative support to Unit staff in accordance with established guidelines, delegations and instructions.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Turner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4382, email sharon.turner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Tasmanian Health Organisation, North, Statewide Mental Health Services

Administrative Support Officer (518367).

Applications Close:—Friday, 31 January 2014.

Salary:—\$54,267 – \$59,071 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Northside, Mental Health North, Launceston.

Duties:—Provide administrative and clerical support to Northside Clinic by undertaking administrative duties as required and working collaboratively with the Northside team under the direction of the Nurse Unit Manager to ensure effective administrative systems are in place.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Jacobson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7764, email peter.jacobson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Clinical Nurse Consultant, Cancer Care (518268).

Applications Close:—Friday, 31 January 2014.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 31 January, 2015.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Duties:—The Clinical Nurse Consultant (CNC) Cancer Care (CC) provides clinical leadership and direction to improve the quality and continuity of care and support provided to clients diagnosed with cancer across the continuum of care.

Desirable Requirements:—Relevant post graduate qualifications in cancer care co-ordination/nursing. Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7867, email andy.brown@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Social Worker (521746).

Applications Close:—Friday, 31 January 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Acute Medical Unit, LGH Charles Street, Launceston.

Duties:—Plan, provide and evaluate specialist social work services to critical areas in the acute care setting. Mentor and supervise social work staff based on best practice in accordance with current models, professional standards and the Australian Association of Social Workers (AASW) Code of Ethics.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Hayes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8063, email robyn.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Nursing Service

Community Health Nurse (Relief) (504238).

Applications Close:—Friday, 31 January 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4 CH FCH.

Fixed-term casual shift work, working as and when required. Notwithstanding, hours to be negotiated with the successful applicant. To commence As soon as possible until 5 March 2016.

Location:—Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—Consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Desirable Requirements:—Holds, or is working towards, appropriate tertiary qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. -Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check

in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5018, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Nursing Service

Registered Nurse, Community Nurse (506238).

Applications Close:—Friday, 31 January 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4 CH FCH.

Permanent full-time Day work, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—Consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. -Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Holds, or is working towards, appropriate tertiary qualifications.

Enquiries to Jan Allford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03)6336 5018, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Kings Meadows Community Health Centre

Senior Physiotherapist (504754).

Applications Close:—Friday, 31 January 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Kings Meadows CHC.

Duties:—To work as an effective member of the community physiotherapy team in the assessment, planning and delivery of physiotherapy services for clients and their carers in Northern Tasmania.

In consultation with the Area Services Co-ordinator (North) take a lead role in co-ordinating community physiotherapy services in the region including ensuring that services are delivered according to best practice standards and in accordance with organisational policies and professional codes of conduct.

To contribute to health promotion and prevention initiatives within the region.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anthea Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4128, email anthea.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Data Analyst (503185).

Applications Close:—Friday, 31 January 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—11 Alexandra Rd Ulverstone.

The Tasmanian Health Organisation-North West (THO-North West) is seeking to recruit a Data Analyst for the Business Intelligence Unit ? North West.

This is an exciting opportunity to join a progressive and innovative team tasked with clinical analysis, collection, and reporting of hospital activity.

The position carries out complex reporting projects, clinical analytics, research, evaluation and preparation of casemix analysis and data quality assurance activities on a day to day basis. A high level knowledge and experience in the use of database and spreadsheet applications including Visual Basic for Applications will be an essential part of the role.

To be successful in this role you will possess good interpersonal and communication skills to assist with stakeholder consultation. You will be able to pair these skills with your proven ability to liaise effectively with a wide range of clinical and non-clinical staff in order to achieve efficient business outcomes for THO-North West.

For more information or to discuss your application today please contact Simon Foster, Director, Business Intelligence Unit on 0418 530 674 or email simon.foster@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Falls Prevention and Management Project Manager (521734d).

Applications Close:—Friday, 31 January 2014.

Salary:—\$89,509 – \$98,998 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 4.

Fixed-term full-time day worker, working 76 hours per fortnight until July 2014.

Location:—THO-North West.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Falls Prevention

and Management Project Manager to review current THO-North West systems and resources related to the prevention and management of falls in both inpatient and ambulatory contexts.

Reporting to the Director Allied Health Services, this role encompasses a wide range of responsibilities including, but not limited to, review current THO-North West practices, resources and reporting against existing best practice for the purpose of conducting a gap analysis and develop a strategy to address identified gaps.

Please note that this position is dual classified and it concurrently being advertised as an Allied Health Professional and Nursing role.

Do you have?

Current Registration.

Current Driver's Licence.

Post graduate qualifications or extensive experience in the prevention and management of falls.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Brad Birleson on (03) 6490 8959 or email brad.birleson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Post graduate qualifications or extensive experience in the prevention and management of falls.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers; or.

Registered with the Occupational Therapy Board of Australia or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services and Tasmanian Health Organisations, phone 6490 8961, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Project Nurse, Falls Prevention and Management Project Manager (521734).

Applications Close:—Friday, 31 January 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term full-time day worker, working 38 hours per fortnight until 30 June 2016.

Location:—THO-North West.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Falls Prevention and Management Project Manager to review current THO-North West systems and resources related to the prevention and management of falls in both inpatient and ambulatory contexts.

Reporting to the Director Allied Health Services, this role encompasses a wide range of responsibilities including, but not limited to, review current THO-North West practices, resources and reporting against existing best practice for the purpose of conducting a gap analysis and develop a strategy to address identified gaps.

Please note that this position is dual classified and it concurrently being advertised as an Allied Health Professional and Nursing role.

Do you have?

Current Registration.

Current Driver's Licence.

Post graduate qualifications or extensive experience in the prevention and management of falls.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Brad Birleson on (03) 6490 8959 or email brad.birleson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Post graduate qualifications or extensive experience in the prevention and management of falls.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Midwife.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services and Tasmanian Health Organisations, phone 6490 8961, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Enrolled Nurse (502388).

Applications Close:—Friday, 31 January 2014.

Salary:—\$51,727 – \$57,286 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—King Island Hospital and Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Enrolled Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Robyn Bridgewater on (03) 6462 9900 or email robyn.bridgewater@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse. (holds Board approved qualification in administration of medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Registered Nurse (Paediatrics) (502241).

Applications Close:—Friday, 31 January 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift worker, working 76 hours per fortnight.

Location:—Paediatrics Ward, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This role is based on the Paediatrics Ward of the North West Regional Hospital.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Chris Fisher on (03) 6430 6550 or email christine.fisher@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Senior Occupational Therapist (Paediatrics) (503074).

Applications Close:—Friday, 31 January 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated Senior Occupational Therapist (Paediatrics) looking to bring their existing skills and knowledge to this exciting position, in which you will provide Occupational Therapy assessments and interventions for children aged between birth and 18 years.

As a senior member of this team you will assist the Manager, Occupational Therapy Services/NWCES in ensuring that best practice standards are provided to clients and provide professional guidance and day to day supervision to level 1-2 Occupational Therapists, Occupational Therapy Assistants and students on rotation within the paediatric Occupational Therapy team.

Do you have?

Current AHPRA registration.

Relevant clinical and leadership experience.

Flexibility to manage a fluctuating caseload.

Effective communication skills and the ability to work collaboratively.

What can we offer?
 Flexible work/life balance.
 Attractive Salary Package.
 Great team environment.
 Commitment to professional development.

For more information or to confidentially discuss this career opportunity today, contact Victoria Williams on (03) 6430 6600 or email Victoria.williams@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Current Driver's Licence.

Post graduate qualifications relevant to the delivery of paediatric Occupational Therapy services will be highly regarded.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Chronic Disease Health Promotion Officer (515098).

Applications Close:—Friday, 31 January 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day worker, working 76 hours per fortnight until 30 June 2016.

Location:—Rosebery Hospital and Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a creative and dynamic person with excellent communication skills for the role of Chronic Disease Health Promotion Officer. You will be an integral member of the HealthWest Rural Primary Health Service team based at Zeehan but required to work across the communities of the West Coast of Tasmania.

Engaging with a range of stakeholders is key to the success of this role as this will assist identifying priorities and addressing community needs. Your planning and evaluation skills will be well utilised to determine appropriate health services and health promotion programs. Collecting data and reporting on findings will also be a requirement.

Do you have?

Extensive knowledge of primary health care principles.

High-level knowledge of community development principles.

Highly developed written and verbal communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Linda Neale on (03) 6472 2300 or email linda.neale@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Co-ordinator (502430).

Applications Close:—Friday, 7 February 2014.

Salary:—\$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Smithton District Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Co-ordinator who is passionate about the greatest quality of care and co-ordinates the day to day patient care activities of the Smithton District Hospital, including identifying, implementing and evaluating the processes for admission, transfers and discharge of patients.

Reporting to the Director of Nursing, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Advanced interpersonal skill.

Knowledge and understanding of Safety and Quality.

Demonstrated ability to contribute to the evaluation and development of services.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sharan McLaren on (03) 6452 4650 or email sharan.mclaren@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharan McLaren, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6452 4650, email sharan.mclaren@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Nurse Specialist, Youth Health (501093).

Applications Close:—Friday, 31 January 2014.

Salary:—\$78,061 – \$81,689 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Level 4 Parkside, 1 Strahan St.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest level of healthcare and services; our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Specialist, Youth Health who is passionate about the greatest quality of care to take up this role within a Primary Health Care framework and in accordance with professional competencies and the philosophy of the Youth Health Service North West, Agency policy and legal requirements.

Reporting to the Co-Director of Nursing ? Chronic, Complex and Community Services, you will contribute to the health outcomes of young people through excellence in practice, excellent communication skills and working effectively within a the local and statewide youth sector.

Do you have?

Current Registration.

Demonstrated advanced knowledge and skill relevant to adolescent health and wellbeing nursing.

Current Driver's Licence.

Sound interpersonal and communication skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Angella Downie on (03) 6440 7000 or email ange.downie@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. -Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST
Primary Health North West

Diversional Therapy Assistant (506597).

Applications Close:—Friday, 31 January 2014.

Salary:—\$49,183 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 5.

Fixed-term part-time day worker, working 38 hours (to be negotiated).

Location:—Central Cost Adult Day Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Diversional Therapy Assistant take up this role within the Central Cost Adult Day Centre.

Reporting to the Adult Day Centre Co-ordinator, this role encompasses a wide range of responsibilities including, but not limited to, planning and implementing individual and group client programs.

Do you have?

Current Driver's License (Car or Bus).

Effective communication and interpersonal skills.

Ability to work harmoniously as a member of a team.

What can we offer?

Flexible work/life balance.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Lorise Evison on (03) 6429 8449 or email lorise.evison@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lorise Evison, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6429 8449, email lorise.evison@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST
Primary Health North West

Enrolled Nurse (502476).

Applications Close:—Friday, 31 January 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Smithton District Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking motivated and experienced Enrolled Nurses to work in a casual capacity who are passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Nurse Co-ordinator, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sharan McLaren on 6452 4650 or email sharan.mclaren@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse. (holds Board approved qualification in administration of medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharan McLaren, Department of Health and

Human Services and Tasmanian Health Organisations, phone 6452 4650, email sharan.mclaren@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse (502371).

Applications Close:—Friday, 31 January 2014.

Salary:—\$57,286 – \$78,396 To be negotiated.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual Fixed Term.

Location:—West Coast District Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This position is based at the West Coast District Hospital, Queenstown.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse's to work on a casual basis that are passionate about the greatest quality of care, ensuring that they collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Linda Neale on (03) 6472 2300 or email linda.neale@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Neale, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6472 2300, email linda.neale@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse (Relief) (502472).

Applications Close:—Friday, 31 January 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Smithton District Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking motivated and experienced Registered Nurses to work in a casual capacity who are passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Nurse Co-ordinator, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sharan McLaren on 6452 4650 or email sharan.mclaren@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharan McLaren, Department of Health and Human Services and Tasmanian Health Organisations, phone 6452 4650, email sharan.mclaren@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Office Manager (521677).

Applications Close:—Friday, 31 January 2014.

Salary:—\$60,914 – \$70,436 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Neurology Department Royal Hobart Hospital.

Duties:—Undertake a co-ordination and supervisory role by overseeing the day-to-day delivery of all aspects of administrative and clerical service functions; including the reception, staffing, patient co-ordination, billing, and clinical information within the Neurology Department.

Provide input into improving processes for the management of inpatients and outpatients and associated information in the Neurology Department. Undertake implementation of new processes for the management of inpatients and outpatients.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Wilmot, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8204, email kim.wilmot@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Enrolled Nurse (510312).

Applications Close:—Friday, 31 January 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational) working 60 hours per fortnight.

Location:—Ward 5A Royal Hobart Hospital.

Duties:—Ward 5A/HVSSU is seeking a Grade 2 Enrolled Nurse to deliver direct patient care under the supervision of a Registered Nurse.

The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Ward 5A is an 20 bed adult surgical unit incorporating 16 High Volume Short Stay Surgical Unit (HVSSSU) and 4 Complex Surgical Specialties beds. HVSSSU manages Elective Surgery Patients with a length of stay of less than 72 hours. Specialties include Plastics, Urology, ENT, Oral Maxillo Facial Surgery, Ophthalmology, General Surgery, and Vascular. The 4 complex beds manage patients with a length of stay greater than 72 hours. Specialties include Plastics, Urology, ENT, Oral Maxillo Facial Surgery, and Ophthalmology. The ward also staffs a nurse-led Burns Outpatient Clinic, in Wellington Centre, operating 4 days per week.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse. (holds Board approved qualification in administration of medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Catherine Tonkin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8558, email catherine.tonkin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Mine Liaison and Leasing Officer (370992).

Applications Close:—Friday, 31 January 2014.

Salary:—\$55,005 – \$89,526 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time 12 Months.

Location:—Rosny.

Duties:—To carry out the duties of an Inspector of Mines in accordance with the Mineral Resources Development Act 1995. Carry out inspections, surveys and conduct investigations. Assess lease applications, operations and rehabilitation.

Evaluate, monitor and report on complex mining, quarrying, rehabilitation and heritage protection programs and recommend conditions as may be needed on site specific basis to protect environmental, historical and archaeological values.

Prepare complex investigation reports, correspondence, briefs, checklists, and itineraries for formal inspections of mining, quarrying and rehabilitation activities.

Maintain liaison with the major mines and quarries by regular visits and produce regular reports on the State's mining industry.

Undertake the development and implementation of environmental and mining policies including compliance with existing regulations and conditions.

Represent the Division through liaison with industry and Government agencies to ensure works undertaken are conducted in accordance with agreed conditions, and are timely and effective.

Provide balanced complex advice and direction to departmental officers, operators and explorers in environmental impacts and rehabilitation measures in field situations.

Prepare submissions and reports on town planning and land use management as required.

Develop the MRT GIS system with relation to strategic management of mining leases.

Essential Requirements:—Satisfactory completion of an appropriate graduate qualification at a recognised University.

Desirable Requirements:—Degree or diploma in mining engineering, a field of geoscience or environmental science.

Experience with earth moving operations and working with and managing sub contractors.

A current driver's licence.

Enquiries to Brett Stewart, Acting Director Mineral Resources Tasmania, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny Park Tas 7018, phone (03) 6165 4741, email Brett.Stewart@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

*Court Mandated Diversion Unit***Court Diversion Officer (356406).**

Applications Close:—Friday, 31 January 2014.

Salary:—\$61,741 – \$71,407 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 29.40 hours per fortnight, days of work negotiable.

Location:—Launceston.

Duties:—Work with offenders referred to the program to develop comprehensive case plans, make appropriate referrals and/or recommendations to external program or treatment providers. Deliver front end social and or emotional health and welfare related services to offenders. Identify and explore offending behaviours and substance abuse patterns with the aim of assisting offenders to reduce the risk of re-offending and the use of illicit substances.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—General understanding of criminal justice issues and processes including the CMD program and the sentencing framework for offenders in Tasmania and a demonstrated commitment to work practices and policies and to make sound professional decisions in using these philosophies.

Enquiries to Norman Alexander, Team Leader, Court Mandated Diversion Unit, Community Corrections, Department of Justice, phone (03) 6233 5954, email norman.alexander@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Norman Alexander, Team Leader, Court Mandated Diversion Unit on (03) 6233 5954.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Crown Counsel (356143).

Applications Close:—Friday, 31 January 2014.

Salary:—\$49,453 – \$62,308 p.a.

Legal Practitioners Agreement 2010, Level 1.

Fixed-term full-time 73.50 hours per fortnight for a period of 2 years.

Location:—Launceston.

Duties:—To prosecute allocated matters as solicitor and counsel in preliminary, interlocutory and ancillary matters relating to criminal proceedings; summary prosecutions on behalf of the State of Tasmania, its instrumentalities and agencies before the Magistrates Court and Tribunals; and criminal matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6165 3635, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6165 3635.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Legal Practitioner (355464).

Applications Close:—Friday, 31 January 2014.

Salary:—\$74,067 – \$94,180 p.a.

Legal Practitioners Agreement 2010, Level 2.

Fixed-term full-time 73.50 hours per fortnight for a period of 2 years.

Location:—Hobart.

Duties:—To act as solicitor and counsel in civil matters involving the State and its Agencies before any Commonwealth or State Courts, Tribunals or Boards at first instance. To act as Solicitor and counsel in civil appellate matters under the supervision of more senior legal practitioners. To provide advice to the State and its Agencies in respect of civil legal issues.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order

or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6165 3635, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6165 3635.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

WORKSAFE TASMANIA

Work, Health and Safety Advisor (2 Vacancies).

Applications Close:—Friday, 31 January 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Vacancy No. 356613.

Permanent full-time 73.50 hours per fortnight.

Location:—Burnie.

Vacancy No. 356614.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—To engage stakeholders and promote Occupational Health and Safety (OHS) in high-risk industries and encourage improved performance through the delivery of advisory programs and plans to promote the prevention of injury at the workplace and the development of healthy and safe workplaces.

Desirable Requirements:—Sound knowledge of, and ability to consistently apply relevant OHS and Workers Compensation principles to programs and plans that are useful for industry to improve their OHS performance, together with a comprehensive understanding of WorkSafe's role in administering the Tasmanian Workers Rehabilitation and Compensation Scheme and promoting an understanding of the Workers Rehabilitation and Compensation Act 1988 and the Work, Health and Safety Act 2012.

Enquiries to Brad Parker, Director Compensation and Communications, WorkSafe Tasmania, Department of Justice, phone (03) 6166 4747, email brad.parker@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 54912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kim Hicks, Advisory Program Co-ordinator on (03) 6166 4713.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Corporate Services

Senior Clerk Information and Records (521288).

Applications Close:—Monday, 3 February 2014.

Salary:—\$58,305 – \$63,463 p.a.

Tasmanian State Service Award, TFS General Stream, Band 3.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—Assist the Team Leader to co-ordinate a small team to ensure the smooth delivery of Information and Records services to all members of the Tasmania Fire Service (TFS) by undertaking classification, registration, filing, archiving and off-site storage and retrieval of correspondence and documents.

Essential Requirements:—As a position with the Department of Police and Emergency Management, with access to sensitive and confidential information, it is required that the occupant have a record of conviction check. The Head of the State Service has determined that a person nominated for appointment as a Senior Clerk in Information and Records is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction check in the following areas—Arson and fire setting; Sexual offences; Crimes involving dishonesty (e.g. theft, burglary, breaking and entering, fraud); Crimes involving deception (e.g. obtaining an advantage by deception); Making false declarations; Violent crimes and crimes against the person and Malicious damage and destruction to property. Identity check and Disciplinary action in a previous employment check.

Desirable Requirements:—Have achieved, or be working towards achieving, a Certificate 4 in Business with a Records Management component.

Knowledge of electronic records management programs and Microsoft Office Applications a distinct advantage.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Andrew Newell on (03) 6230 8632 or from www.jobs.tas.gov.au.

Enquiries to Andrew Newell on (03) 6230 8632.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT
TASMANIA FIRE SERVICE

Human Services

Systems Co-ordinator, Organisational Learning (521476).

Applications Close:—Monday, 3 February 2014.

Salary:—\$78,463 – \$82,056 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Permanent full-time.

Location:—Cambridge.

Duties:—Provide specialist vocational educational and training (VET) advice and support to TFS management, members and external stakeholders to meet corporate learning and development goals.

Desirable Requirements:—Vocational Education and Training and/or tertiary qualifications in human resource management, learning and development or other relevant discipline.

Certificate IV in Training and Assessment.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Suzanne Bacon on (03) 6214 8817 or from www.jobs.tas.gov.au.

Enquiries to Suzanne Bacon on (03) 6214 8817.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Animal Biosecurity and Welfare

Policy Officer (Animal Biosecurity and Welfare) (703048).

Applications Close:—Friday, 31 January 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide policy research and advice contributing to the development, implementation and review of Departmental policies, particularly those relating to animal health and welfare.

Desirable Requirements:—A Diploma or Advanced Diploma, or equivalent level, relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to MaryLou Conway, phone (03) 6165 3258, email marylou.conway@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Finance

Senior Finance Analyst (702773).

Applications Close:—Friday, 31 January 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from As soon as possible for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a member of the Accounting Services Section maintain and develop policies, procedures and systems to support internal controls, taxation compliance and external financial reporting for the Department, provide specialist advice, analysis and support to senior managers and staff on aspects relating to internal controls, taxation compliance and external financial reporting and maintain effective relationships with Divisions and external stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: Conviction check for Crimes involving Dishonesty.

Desirable Requirements:—Appropriate tertiary qualifications in a relevant discipline. Eligible for membership of CPA Australia, Institute of Chartered Accountants in Australia or other professional body.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Alison Lonergan, phone (03) 6165 3103, email Alison.Lonergan@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

Principal HR Consultant (WHS) (707148).

Applications Close:—Friday, 31 January 2014.

Salary:—\$95,836 – \$102,362 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Relocation expenses may be considered for an employee appointed to this position, however this is subject to approval.

Duties:—Develop, maintain, and assist with implementing a Departmental WHS Management System compliant with AS/NZS 4801 Occupational health and safety management systems – specification with guidance for use to achieve the Department's WHS policy.

Desirable Requirements:—Tertiary qualifications in work health and safety. Lead Auditor – WHS Management Systems Investigate WHS Incidents equivalent to BSBWHS505A.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Mark Hastie, phone (03) 6165 3204, email Mark.Hastie@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Information Services

Senior Software Developer (701603).

Applications Close:—Friday, 31 January 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To perform a range of complex technical duties and project management tasks that directly contribute to improved organisational performance and capability through the delivery of efficient business systems and processes that support operational excellence and achievement of business outcomes.

Desirable Requirements:—An appropriate qualification at a tertiary level. Business Process Management (BPM) engines, such as JBoss' jBPM suite, and Business Rule Management System, such as JBoss' Drools.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anita Yan, phone (03) 6165 4468, email Anita.Yan@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Information Services

Web Developer/Programmer (705398).

Applications Close:—Friday, 31 January 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To perform a range of complex technical duties and project management tasks that directly contribute to improved organisational performance and capability through the delivery of efficient business systems and processes that support operational excellence and achievement of business outcomes.

Desirable Requirements:—An appropriate qualification at a tertiary level.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anita Yan, phone (03) 6165 4468, email Anita.Yan@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Port Arthur Historic Site Management Authority.

Administration.

HR Officer, Learning and Development (HR 012014).

Applications Close:—Friday, 31 January 2014.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream, Band 4.

Fixed-term part-time.

Location:—Port Arthur.

Duties:—To plan, develop, co-ordinate, deliver, maintain and implement an effective and innovative learning strategy by promoting and supporting a culture of continuous learning and best practice throughout the Port Arthur Historic Site Management Authority.

Desirable Requirements:—Diploma or Advanced Diploma in an appropriate discipline.

Enquiries to Carol Armstrong, Human Resources Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2305, email carol.armstrong@portarthur.org.au.

Applications to Jane Darcey, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, 6973 Arthur Highway, Port Arthur, Tas 7182, phone (03) 6251 2357, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PUBLIC TRUSTEE

ADMINISTRATION

Assistant Finance Officer (790151).

Applications Close:—Friday, 31 January 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 0.4FTE (Thursday and Friday each week).

Location:—Hobart.

Duties:—This position contributes to the efficient and effective operation of the Public Trustee by performing a range of routine accounting and clerical functions and contributing to the overall performance of the Financial Services Team.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have demonstrated experience in undertaking clerical tasks in a financial environment or the ability to gain such experience within a reasonable time frame. This person will have the ability to follow procedures and to organise, schedule, prioritise and complete assigned tasks accurately within established time frames; and deliver outcomes with a client focus. He/she will also possess effective oral and written communication skills including the ability to liaise professionally with clients and staff at all levels; and the ability to work effectively autonomously as well as part of a team.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Glenn Lucas, Chief Financial Officer, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone (03) 6235 5230, email glucas@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

TASTAFE

Schools, Further Education and Training Fixed-term, Sessional and Relief Employment Register (Various.).

Applications Close:—Thursday, 1 January 2015.

Salary:—p.a.

Register.

Location:—Vacancies will occur on a statewide basis.

The Department of Education and TasTAFE will from time to time require the services of employees for specified fixed terms and on a sessional or relief basis in a number of skill areas and disciplines. Such appointments fill a valuable role in complementing the existing permanent workforce.

Accordingly, persons interested in fixed term full-time, part-time, or sessional employment in teaching within TasTAFE, technical, administrative and other support roles should record their details on the this register.

A web based system is used for the Schools, Further Education and Training Fixed Term, Sessional and Relief Employment Register that enables a person to self lodge their application. As such, applicants wishing to be registered for employment need to register on line at <http://appregister.education.tas.gov.au>.

Please note that persons registered in the 2013 web based Register and wanting to be considered for vacancies in 2014 will be requested to re-register and update any information applicable to their application.

The following vacancies may arise in various schools and organisational units within the Department and TasTAFE across Tasmania:—

- Administrative Assistant.
- Bus Attendant.
- Bus Driver.
- Canteen Assistant.
- Education Facility Attendant.
- Instrumental Musician.
- IT Customer Support Officer.
- ITAS Tutor.
- Kitchen Hand/Cafeteria Assistant.
- Laboratory Technician.
- Librarian.
- Library Technician.
- Operational Employee.
- Participation Assistant.
- School Administration Clerk.
- School Psychologist.

- Social Worker.
- Speech and Language Pathologist.
- Teacher, TasTAFE.
- Teacher Assistant.
- Teacher Assistant, MDT.
- Technical Employee.
- VET Student Assistant.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Teacher, TasTAFE:—Eligible for Specialist Vocational Education and Training registration; limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a fixed term basis.

Various vacancies may require other specific essential requirements or qualifications related to that role.

Selection from the Register.

Where a vacancy occurs, the Schools, Further Education and Training Fixed Term, Sessional and Relief Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work.

Where vacancies are identified and an applicant(s) are regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken. The selection process may involve formal interviews.

Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.

Enquiries to Vacancy and Staffing Services, Human Resource Services, email epool@education.tas.gov.au, phone (03) 6165 6285.

Promotions without Advertising

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS.

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

A. Kanizay.

to perform the duties of Registered Nurse 509242, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. The Head of the State Service has determined that the person nominated for this job is to satisfy a pre employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:—Conviction checks in the following areas: Crimes of Violence Sex Related Offences Serious Drug Offences d) Crimes involving dishonesty Identification check Disciplinary action in previous employment check.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Jane Holden A/CEO, Tasmanian Health Organisation, South.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

A. Lyne.

to perform the duties of Registered Nurse 518248, Registered Nurse Grade 3, Year 1 to Grade 4, Year 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. The Head of the State Service has determined that the person nominated for this job is to satisfy a pre employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:—Conviction checks in the following areas: Crimes of Violence Sex Related Offences Serious Drug Offences Crimes involving dishonesty Identification check Disciplinary action in previous employment check.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Jane Holden A/CEO, Tasmanian Health Organisation, South.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Program Officer	J. Wang	6 months	20.01.14
Education	Education Facility Attendant	M. Vandersluys	6 months	19.12.13
Education	Canteen Assistant	B. Simpson	6 months	04.02.14
Education	Teacher	L. Yates	12 months	28.01.14
Education	Canteen Assistant	D. Saunders	6 months	04.02.14
Education	Teacher	J. Cavenagh	12 months	28.01.14
Education	Teacher Assistant	K. Maddox	6 months	02.12.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Harper	6 months	12.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Wilkinson-Reed	6 months	19.01.14
Health & Human Services & Tasmanian Health Organisations	Dental Technician	J. Minders	6 months	20.01.14
Health & Human Services & Tasmanian Health Organisations	Patient Transport Officer	S. Willington	6 months	17.01.14
Health & Human Services & Tasmanian Health Organisations	Dental Assistant	L. Rainbird	6 months	13.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Clark	6 months	19.01.14
Health & Human Services & Tasmanian Health Organisations	Dental Assistant	L. Anning	6 months	13.01.14
Health & Human Services & Tasmanian Health Organisations	Divisional Support Officer	K. Lee	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Hospital Aide	S. Thomson	6 months	20.01.14
Health & Human Services & Tasmanian Health Organisations	Therapy Assistant - Geriatric Rehabilitation	R. Anderson	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Heathcote	6 months	12.01.14
Health & Human Services & Tasmanian Health Organisations	Coordinator, Corporate Governance and Executive Services	T. Gunner	6 months	27.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Tuohy	6 months	19.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Stevenson	6 months	12.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Persistent Pain	P. Broadby	6 months	05.01.14
Health & Human Services & Tasmanian Health Organisations	Dental Officer	F. Kinkela	6 months	20.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Johnson	6 months	19.01.14
Health & Human Services & Tasmanian Health Organisations	Maintenance Services Consultant	P. Heard	6 months	20.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Warbrooke	6 months	12.01.14
Infrastructure, Energy & Resources	Operations Officer	A. Wilson	Nil	29.01.14
Infrastructure, Energy & Resources	Contracts Support Officer	D. Hoppitt	6 months	06.01.14
Justice	Administrative Support Officer	J. Coad	6 months	20.01.14
Primary Industries, Parks, Water & Environment	Visitor Services Officer, 706917	J. Woodward	Nil	15.01.14
Treasury & Finance	Graduate Financial Analyst	B. Watchorn	6 months	03.02.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	A. Irwin	Program Officer	16.01.14
Education	J. Bird	Principal	01.01.14
Education	M. Gunn	Assistant Principal	01.01.14
Education	G. McKay	Principal	01.01.14
Education	A. Long	Assistant Principal	01.01.14
Education	H. Cunningham	Principal	01.01.14
Education	F. Blaschke	Advanced Skills Teacher	19.12.13
Education	B. Thomas	School Business Manager	24.10.13
Education	S. Kelleher	Administrative Officer	19.12.13
Education	J. Cranwell	Assistant Principal	05.12.13
Education	S. Smith	Principal	01.01.14
Education	A. Potito	Assistant Principal	01.01.14
Health & Human Services & Tasmanian Health Organisations	K. Dingemane	Clinical Nurse Educator	08.01.14
Health & Human Services & Tasmanian Health Organisations	J. House	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	V. Macri	Clinical Nurse Educator	08.01.14
Health & Human Services & Tasmanian Health Organisations	D. Butler	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	T. Goodsell	Clinical Support Advisor	27.01.14
Health & Human Services & Tasmanian Health Organisations	L. Grant	Clinical Nurse Consultant	19.01.14
Health & Human Services & Tasmanian Health Organisations	R. Spiteri	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	G. Colrain	Specialist Radiographer - Angio/ Cardiology	23.12.13
Health & Human Services & Tasmanian Health Organisations	S. Tozer	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	K. Cronk	Nurse Unit Manager	20.01.14
Health & Human Services & Tasmanian Health Organisations	N. Ervin	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	E. Anderson	Clinical Coordinator - Emergency	16.12.13
Health & Human Services & Tasmanian Health Organisations	M. Dale	Program Support Officer	13.01.14
Health & Human Services & Tasmanian Health Organisations	J. Stewart	Clinical Coordinator - Emergency	16.12.13
Primary Industries, Parks, Water & Environment	J. Hine	Communications Consultant (Digital and Online Technologies)	16.01.14
Treasury & Finance	M. Khan	Senior Compliance Inspector	27.01.14

Transfer of Permanent Employees

Agency	Employee	New Agency	Duties Assigned	Date of Effect
Education	P. Blay	Port Arthur Historic Site Management Authority	Trades Assistant / Cleaner	10.01.14

Resignation of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Economic Development, Tourism & the Arts	Communications and Events Officer	B. Blackburn	24.01.14
Economic Development, Tourism & the Arts	Operational Facilitator	P. Hoelen	16.01.14
Economic Development, Tourism & the Arts	Project Officer	T. Rimmer	22.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Walker	31.12.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. McDougall	06.01.14
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	C. Lyons	10.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Rietveld	10.01.14
Health & Human Services & Tasmanian Health Organisations	House Services Assistant	S. Ashton	10.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Clark	09.01.14
Health & Human Services & Tasmanian Health Organisations	Domestic Services Officer	S. Ashton	10.01.14
Health & Human Services & Tasmanian Health Organisations	DHHS Employee	A. Dicoski	08.01.14
Justice	Case Coordination & Assessment Officer	T. Lee	20.01.14
Justice	Plumbing Advisory Officer	J. Booth	31.12.13
Justice	Enforcement Officer	S. Layng	16.01.14
Justice	Executive Officer	S. Phillips	15.01.14
Integrity Commission	Manager Misconduct Prevention, Education and Research	R. Trigge	17.01.14

Retirement of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Health & Human Services & Tasmanian Health Organisations	Radiographer	E. Burger	03.01.14
Infrastructure, Energy & Resources	Section Leader Mineral Tenement Services (Spatial)	M. Davie	10.01.14
Justice	Coordinator, Transcribing Services	K. Kinsella	15.01.14
Primary Industries, Parks, Water & Environment	Administrative Assistant	P. McCauley	15.01.14



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