



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 18 JUNE 2014

OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Principal Education Officer, Early Years (964879).

Applications Close:—Friday, 27 June 2014.

Salary:—\$114,070 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching), Band 3, Level 4.

Fixed-term full-time 73.50 hours per fortnight, from the 1 July 2014 to 30 June 2016.

Location:—To be Negotiated.

Description of the role:—To provide educational leadership to implement initiatives including but not limited to Belonging, Being, Becoming, the Early Years Learning Framework for Australia statewide, including the implementation of professional learning for teachers, and managing and evaluating early years programs and initiatives within the state.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jenny Burgess, A/Director Equity Services, Department of Education, phone (03) 6165 5788, email *jenny.burgess@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

Principal Education Officer, Early Years (964879).

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Salary:—\$114,070 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching), Band 3, Level 4.

Fixed-term full-time 73.50 hours per fortnight, from the 1 July 2014 to 30 June 2016.

Location:—South.

Description of the role:—To provide educational leadership to implement initiatives including but not limited to Belonging, Being, Becoming, the Early Years Learning Framework for Australia statewide, including the implementation of professional learning for teachers, and managing and evaluating early years programs and initiatives within the state.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

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Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Hurry - time is running out!
 Super co-contributions for the 2013-14 financial year are closing soon

Cut off dates for RBF to receive your payment
CHEQUES 2.30pm (EST)
 Wednesday 25 June 2014
BPAY® 5.00pm (EST)
 Thursday 26 June 2014

Registered to BPAY Pty Ltd
 ABN 69 079 137 518

25 Cheques 2.30pm (EST)
26 BPAY® 5.00pm (EST)

For more information about the 2013-14 financial year Federal Government super co-contribution and RBF's cut off dates, please visit www.rbf.com.au or call the RBF Enquiry Line on **1800 622 631**.

Disclaimer: This information is factual information only and is not intended to imply any recommendation or opinion about a financial product. It does not take into account your objectives, financial situation or needs. Please consider whether the information is appropriate for you before acting on it. Issued by the Retirement Benefits Fund Board (ABN 97 724 593 931) as Trustee for the Retirement Benefits Fund (RBF) (ABN 51 737 334 954).



Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION
LEARNING SERVICES
Child and Family Centres

Centre Leader, Geeveston Indigenous Child and Family Centre (964631).

Applications Close:—Friday, 27 June 2014.

Salary:—\$105,036 – \$113,137 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Geeveston Indigenous Child and Family Centre.

Description of the role:—Lead and manage the Child and Family Centre as a place where the well-being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

The Centre Leader will play a key role in ensuring the needs of Indigenous children and their families are met through the services provided at the centre.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of contemporary Aboriginal or Torres Strait Islander culture and society.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:-

An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

Current Driver's Licence.

Enquiries to Greg Turner, Department of Education, phone (03) 6165 6456, email greg.turner@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (510646).

Applications Close:—Friday, 27 June 2014.

Salary:—\$75,083 – \$76,739 p.a.

Ambulance Tasmania Agreement 2013, Branch Station Officer ICP Year 1 to Year 2 (Base).

Permanent full-time shiftwork (with on call).

Location:—Scamander.

Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of Scamander Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic. Satisfactory completion of Certificate IV in Assessment and Workplace Learning or equivalent.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Matthew Eastham, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Public and Environmental Health Services

Epidemiologist (OzFoodNet) (511867).

Applications Close:—Friday, 27 June 2014.

Salary:—\$89,509 – \$98,998 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Fixed-term part-time daywork, working 68.4 hours per fortnight, commencing 25 August 2014 to 24 June 2016.

Location:—Hobart.

Manage OzFoodNet projects, programs and other activities conducted in Tasmania by:—ensuring milestones and deliverables under the OzFoodNet funding agreement are achieved, including submission of timely and accurate surveillance and epidemiological reports, and representation at national meetings; organising and allocating the OzFoodNet budget; developing effective relationships, negotiating and liaising with key stakeholders and peers in relevant settings, including the Department of Health and Ageing OzFoodNet; co-ordinating Epidemiologist and other jurisdictional OzFoodNet Epidemiologists to achieve outcomes; initiating epidemiological and outbreak investigations, and conducting interviews as part of these investigations; developing and managing national and state-based research projects in relation to foodborne diseases including the methodological design, statistical analysis and reporting of collected data and presenting and publishing results of research in peer reviewed settings.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Duncombe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7577, email simone.duncombe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registrar (521427).

Applications Close:—Friday, 27 June 2014.

Salary:—\$78,220 – \$110,682 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term part-time day work, working 45 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible for a 6 month period.

Location:—Cardiology LGH.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital. Provide after-hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Jackson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7578, email karen.jackson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Staff Specialist (Medicine) (521164).

Applications Close:—Friday, 27 June 2014.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Provide specialist medical care to patients attending the Launceston General Hospital. Be involved in research and quality improvement activities, undergraduate and post-graduate teaching at the Launceston General Hospital. Provide specialist advice to inpatient units as required.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Alasdair MacDonald, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7190, email alasdair.macdonald@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Dementia Service

Health Care Assistant (519811).

Applications Close:—Friday, 27 June 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Allambi, 33-39 Howick Street, Launceston.

Duties:—Deliver high quality dementia care and support to clients that complies with regulatory and legislative requirements, funded program requirements, Agency policy, legal requirements and relevant competencies. The Community Dementia Service provides direct client care to clients with dementia, who have high level care needs, on a 7-day-week shift work roster. This position forms part of the team of care providers who service Commonwealth-funded Home Care Packages for individuals residing in the Meander Valley region.

Note: Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Young, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4156, email fiona.young@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Palliative Care

Senior Social Worker (506921).

Applications Close:—Friday, 27 June 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional Level 3.

Fixed-term part-time day work, working 64 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. As soon as possible until 30 June 2016.

Location:—Allambi Health Centre, Howick Street, Launceston.

Duties:—In accordance with Agency policy and legal requirements, the Palliative Care Senior Social Worker assesses and responds to palliative care needs and issues, as expressed or indicated by clients, their families or carers, and other care providers including allied health, nursing and medical professionals. Develops, provides and evaluates contemporary palliative care social work services as part of a multidisciplinary or interdisciplinary service. Acts as a consultant to external service providers as appropriate.

Note: Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Prior experience working in a palliative care setting.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Johnstone, Nurse Unit Manager, Palliative Care, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5544, email linda.johnstone@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mental Health North West

Clinical Co-ordinator (515815).

Applications Close:—Friday, 4 July 2014.

Salary:—\$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Spencer Clinic, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Spencer Clinic is a Psychiatric Inpatient Unit (Mental Health North West) based at the Burnie Hospital Campus, under the umbrella of the Tasmanian Health Organisation, North West.

Who are we looking for?

We are seeking a motivated and experienced Clinical Co-ordinator who is passionate about the greatest quality of care and co-ordinates the day-to-day patient care activities of the Spencer Clinic, including identifying, implementing and evaluating the processes for admission, transfers and discharge of patients.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Mental health/psychiatric nursing qualification.

Advanced interpersonal skills.

Knowledge and understanding of safety and quality.

Demonstrated ability to contribute to the evaluation and development of services.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Jean Burrows on 0427 740 649 or email jean.burrows@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0427 740 649, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Communication Support Officer (514993).

Applications Close:—Friday, 27 June 2014.

Salary:—\$54,267 – \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual shift worker, working as and when required.

Location:—Mersey Community Hospital.

The Tasmanian Health Organisation, North West is seeking enthusiastic and professional individuals for the role of Communication Support Officer, located at Mersey Community Hospital in Latrobe, to work in a casual capacity.

We are seeking applicants with highly developed communication, interpersonal and organisational skills. You will work within a multi-skilled environment to provide an efficient, effective, confidential and courteous service through the Switchboard, Main Reception and Department of Emergency Medicine Reception.

In this role you will be required to work shift work including nights and weekends.

The primary duties of this role are to control and direct all telephone calls, provide frontline reception services, answer all patient, staff and public enquiries, and refer enquiries to the correct departmental personnel. You will assist with general administration duties such as co-ordination of meeting room and government vehicle bookings, receiving and receipting of petty cash. In addition, you may be required to interview patients and complete relevant administrative procedures related to admission to the Department of Emergency Medicine.

The successful applicant will have demonstrated skills in the use of programs within Microsoft Office and thorough knowledge of, and skills relevant, to communication network information and support services. You will exhibit the knowledge of, or the capacity to acquire, knowledge of hospital procedures relating to emergencies and various codes of practice.

Demonstrated capacity to use initiative and problems solving skills to communicate effectively at all levels and handle sensitive situations with diplomacy and confidentiality are key attributes required to successfully fulfil this role.

For more information, or to discuss your career in hospital administration today, please contact Andrew Groves on (03) 6430 6615/0419 973 006 or email andrew.groves@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Elder Care Senior Social Worker (521435).

Applications Close:—Friday, 27 June 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Social Worker to take up the role of Elder Care Senior Social Worker at the Mersey Community Hospital. You will have a range of experience and varying scopes of practice through your past work with elderly members of your community that will contribute to the skill set within our team.

In this role you will, for complex and high risk elderly individuals, facilitate appropriate and timely placements and services through the development and promotion of effective and positive interface between THO-NW, residential aged care facilities, supported accommodation services and other government and community based agencies.

Do you have?

Extensive social work experience in an acute care hospital.

Ability to constructively work as a multidisciplinary team member.

Well-developed communication, negotiation, advocacy and conflict resolution skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, or to discuss your application for this exciting career opportunity today, please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sharlene Meldrum, Department of Health and Human Services and Tasmanian Health Organisations, phone 0459 840 565, email sharlene.meldrum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Food Services Officer- Casual Relief (512621).

Applications Close:—Friday, 27 June 2014.

Salary:—\$41,286 – \$43,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift worker, working as and when required.

Location:—West Coast District Hospital.

The Tasmanian Health Organisation, North West is seeking to recruit a motivated Food Services Assistant to assist with the food preparation, production, plating service, ware washing, and cleaning duties, in the provision of catering services to patients, visitors and staff of the hospital at the West Coast District Hospital in a casual capacity.

The ideal candidate will have an understanding of appropriate WHandS legislation and codes of practice, have the ability to communicate with patients, visitors and staff, of all levels, and hold knowledge and experience in the food preparation, production, and service industry.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills, and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

For more information, or to discuss your application today, please contact Janice Seen on (03) 6472 2300 or email jan.seen@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Janice Seen, Department of Health and Human Services and Tasmanian Health Organisations, 60-64 Orr Street, Queenstown, 7467, phone (03) 64 722303, fax (03) 64 711457, email jan.seen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Statewide Mental Health Services***Senior Allied Health Professional CAMHS (518741).**

Applications Close:—Friday, 27 June 2014.

Salary:—\$89,509 – \$98,998 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Fixed-term full-time day work, working 76 hours per fortnight from 11 August 2014 to 6 February 2015.

Location:—Hobart.

Child and Adolescent Mental Health Services South (CAMHS) are seeking a senior Allied Health Professional to act as the clinical lead for the team by providing specialist assessment and treatment services to young people presenting to the Royal Hobart Hospital. This includes provision of clinical services to the Royal Hobart Hospital Paediatric Ward, paediatric outpatient clinics and the Emergency Department.

Duties:—The Senior Allied Health Professional will:

act as a consultant to staff at the Royal Hobart Hospital, including paediatricians, health professionals, other Mental Health staff and Agencies, in respect to the assessment and management of young people with mental health problems;

act as a specialist consultant to other service providers with regard to the support and management of young people with mental health problems, and promote community awareness in relation to mental health; and

take a lead role in the review of service delivery planning for the unit and provide input into determining service delivery priorities.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or.

Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easter, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8612, email anne.easter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services***Registrar, Radiology (510186).**

Applications Close:—Friday, 27 June 2014.

Salary:—\$78,220 – \$110,682 pro-rata per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 - Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time as soon as possible until 2 February 2015.

Location:—Medical Imaging Department, Royal Hobart Hospital.

Please note: This selection process may be used to fill subsequent Registrar vacancies arising in this section within the next six months.

The Tasmanian Health Organisation, South is seeking a full-time Registrar, Radiology to work in the Medical Imaging Department, Royal Hobart Hospital.

Duties:—In a supervised environment the Registrar, Radiology will provide quality in-patient and out-patient care to patients of the Royal Hobart Hospital.

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Michael Carr, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6683, email michael.carr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services***Registered Nurse (Clinical Trials Co-ordinator) (513786).**

Applications Close:—Friday, 27 June 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, working 64 hours per fortnight. Commencing As soon as possible for a period of 12 months.

Location:—Oncology Outpatients Unit, Royal Hobart Hospital.

Please note, access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking a suitably experienced Registered Nurse to join our team in the Oncology Outpatients Unit for a 12 month engagement in a Clinical Trials Co-ordinator role. The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Louise Nicholson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8238, email louise.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Clinical Nurse Consultant, Organ and Tissue Donation (several vacancies) (518730).

Applications Close:—Friday, 27 June 2014.

Salary:—\$83,323 – \$89,075 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term part-time working up to 60.8 hours per fortnight. Commencing As soon as possible until 30 June 2016.

Location:—Royal Hobart Hospital, Launceston General Hospital or North West Regional Hospital.

Duties:—In collaboration with the Medical Director and the State Manager, DonateLife Tasmania, facilitate and co-ordinate organ and tissue donation in Tasmania, including the provision of a 24-hour, on-call, statewide Organ and Tissue Donation service.

Develop expertise and assume responsibility for the Australian Organ and Tissue Authority (AOTA) assigned portfolios including, but not limited to, donor family support, data and auditing, and client education.

Work with the Medical Director and the State Manager, DonateLife Tasmania to provide educational services on organ and tissue donation for medical, nursing and allied health staff within the broader hospital environment.

In liaison with the Medical Director and the State Manager, DonateLife Tasmania, develop and implement community education programs to raise awareness on organ and tissue donation.

Act as a leading clinical resource, in liaison with the Medical Director and the State Manager, DonateLife Tasmania, for both hospital-based staff and consumers.

Desirable Requirements:—Post-registration qualifications in a speciality field relevant to organ and tissue donation, extensive post-registration experience and a strong interest/working knowledge of organ and tissue donation and its legal and ethical aspects.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Towns, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6270 2209, email susan.towns@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

State Manager, DonateLife Tasmania (519079).

Applications Close:—Friday, 27 June 2014.

Salary:—\$101,357 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 2.

Fixed-term full-time day work (with on-call), working 76 hours per fortnight until 30 June 2016.

Location:—Tasmanian Health Organisation, South.

Duties:—The State Manager, DonateLife Tasmania is responsible for the strategic leadership and management of the Tasmanian Organ and Tissue Donation Agency, DonateLife Tasmania, ensuring the delivery of an integrated operational and clinical service consistent with the guidelines of the Australian Organ and Tissue Authority. The role provides leadership and management of the business and operational functions of the state-wide agency and provides key clinical, operational and strategic management and support to the Medical Director of Organ and Tissue Donation.

Desirable Requirements:—Relevant post-graduate qualification or equivalent experience.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Andrew Turner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8857, mobile 0418 322 459, email andrew.turner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Advisory and Compliance

Compliance and Advisory Officer (356269).

Applications Close:—Friday, 27 June 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight for 12 months.

Location:—Hobart.

Duties:—Provide timely and accurate information and guidance on legislation administered by the Office and identify possible breaches where appropriate.

Prepare file notes and correspondence associated with complaint handling and resolution.

Maintain records and databases used by the Compliance, Enforcement and Advisory Services Branch.

Undertake research into legislative, consumer and business issues.

Desirable Requirements:—A sound knowledge of the legislation administered by the Office of Consumer Affairs and Fair Trading, or the ability to quickly acquire this knowledge.

Well-developed communication skills, including liaison, negotiation and conflict resolution skills.

Enquiries to Mark Cocker, Director Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6165 3429, email mark.cocker@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Mark Cocker on (03) 6165 3429.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Hobart

Supervisor Transcribing Services (South) (350365).

Applications Close:—Friday, 27 June 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Manage the day-to-day operations of the transcribing service (South) for internal Supreme Court clients, as well as external courts, tribunals, agencies, and individuals, including ensuring that appropriate resourcing is available to provide transcribing services.

Liaise with regional Transcribing Supervisors to assist with the appropriate allocation of transcribing work (internal and external to the Court) on a state-wide basis.

Supervise and develop the team's skills and performance to deliver an excellent client service, overseeing the quality of transcribing functions in the Southern region, and ensuring the confidentiality and security of recordings and transcripts in the Southern region.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Demonstrated knowledge of court practices, procedures and associated terminology and equipment including significant experience in the provision of transcribing services.

Sound leadership skills, including the ability to motivate and develop staff and manage resources, together with the ability to oversee the training of staff.

Enquiries to Penelope Ikedife, Deputy Registrar, Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7450, email penelope.ikedife@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Penelope Ikedife on (03) 6165 7450.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN PLANNING COMMISSION

Director Strategic Projects (356384).

Applications Close:—Friday, 27 June 2014.

Salary:—\$123,745 – \$142,307 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Work with planning authorities, State and local government on strategic planning projects and associated project governance arrangements.

Manage and develop the State's planning framework to support strategic planning.

Provide advice to the Commission, State and local government on the impact of existing and planned inter-governmental and Regional Development Australia strategic projects.

Represent the Commission on national, state, local and other forums and panels on strategic project and planning issues including land use, development and infrastructure matters.

Essential Requirements:—Tertiary qualifications and extensive experience of strategic land use, infrastructure, heritage, environmental or resource management planning.

Desirable Requirements:—Proven high-level knowledge of and understanding of contemporary strategic planning issues, preferably in relation to Tasmania's Resource Management and Planning System.

An excellent understanding of, and significant experience in, strategic project development, governance processes and program and project management.

High level strategic, conceptual, analytical and investigative research skills, with the ability to understand and make sound judgments within the emerging technological, political, social and organisational environments.

Enquiries to Greg Alomes, Executive Commissioner and Chair, Tasmanian Planning Commission, Department of Justice, phone (03) 6165 6823, email greg.alomes@planning.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Rob Frew on (03) 6165 6831.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

TMD

*Program Management***Senior Project Manager (001887).**

Applications Close:—Friday, 27 June 2014.

Salary:—\$105,036 – \$113,137 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time (2 Years).

Location:—Hobart.

Duties:—Manage a team of internal staff, contract officers and staff from other agencies charged with responsibility for developing and implementing a portfolio of multi-million dollar specialised ICT projects that meet the ICT requirements of government agencies across the state.

Lead and deliver specialised, complex state-wide projects, and lead day-to-day activities relating to the successful undertaking of a portfolio of large and complex whole-of-Government projects.

Influence senior executives, decision makers across government and external vendors to effectively plan and deliver services to meet whole-of-Government requirements.

Proactively manage risks, issues and conflicts, ensuring they are mitigated, resolved and or effectively minimised.

Develop and manage relationships with TMD customers to implement new services, review existing services, and provide feedback to TMD and customers, inform business decisions and future implementation strategies.

Desirable Requirements:—Formal tertiary qualifications in project management, business or IT disciplines, and membership, or eligibility for membership, of a relevant professional body will be regarded as an advantage.

Enquiries to Peter Padd, Manager Program Office, Program Management, TMD, Department of Premier and Cabinet, phone (03) 6166 3131, email peter.padd@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	K. Bartlett	6 months	12.06.14
Education	Teacher Assistant	K. Harley	6 months	05.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	L. Chami	6 months	08.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Middleton	6 months	15.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	K. Tunks	6 months	08.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Leary	6 months	16.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	A. Tiefholz	6 months	08.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	J. Healy	6 months	08.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	R. Gosnell	6 months	08.06.14
Justice	Stores Officer	C. Carlson	6 months	16.06.14

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Senior Field Officer (Dog Handler)	J. Watts	3 years	15.07.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Senior Project Manager	P. Snowball	18.06.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	G. Virgona	30.05.14
Health & Human Services & Tasmanian Health Organisations	Personal Care Worker	K. Crosswell	06.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Ikin	31.05.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	D. Hay	30.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Lockhart	24.05.14
Health & Human Services & Tasmanian Health Organisations	Senior Echocardiographer	A. McAuley	08.06.14
Health & Human Services & Tasmanian Health Organisations	Manager, Communications & Media	N. Karpeles	06.06.14
Police & Emergency Management	Clerical Support Officer	E. Robertson	18.06.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Manager	T. Hardy	18.06.14
Education	Regional HR Coordinator	S. Gray	15.05.14
Premier & Cabinet	Manager, Learning and Education	P. Leitch	18.06.14



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