



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
SALES \$1.10  
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

### EDUCATION

#### EARLY YEARS AND SCHOOLS

#### *Curriculum Teacher Leader, Science (965245).*

Applications Close:—Friday, 25 July 2014.

Salary:—\$114,070 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3, Level 4.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible until 12 December 2014.

Location:—To be negotiated.

Description of the role:—To provide high level educational leadership in one of the relevant curriculum learning areas, English, Mathematics, Science, Humanities (including History and Geography), Arts, Health and Physical Education, Languages, Technologies (Design and Digital Technologies). Work within educational teams to provide high quality curriculum implementation and support for teachers, school leaders and others.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Tony Woodward, Principal Education Officer, Department of Education, phone (03) 6165 5773, email *tony.woodward@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

### EDUCATION

#### LEARNING SERVICES

*Learning Services (North)*

Cape Barren Island School

#### *Teacher (Secondary), Cape Barren Island School (981180).*

Applications Close:—Friday, 25 July 2014.

Salary:—\$54,732 – \$88,242 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Fixed-term full-time up to 70 hours per fortnight, as soon as possible to 19 December 2014.

Location:—Cape Barren Island School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Craig Tyeson, Department of Education, phone (03) 6777 2430, email [craig.tyeson@education.tas.gov.au](mailto:craig.tyeson@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LINC TASMANIA

#### *LINCs and Community Learning*

#### Glenorchy LINC

#### **Customer Services Officer (700528).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$38,511 – \$47,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time 73.50 hours per fortnight.

Location:—Glenorchy LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Fiona Vagg, Glenorchy LINC Manager, Department of Education, phone (03) 6165 5492, email [fiona.vagg@education.tas.gov.au](mailto:fiona.vagg@education.tas.gov.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

### HEALTH AND HUMAN SERVICES

#### *Population Health*

#### Population Health Operations

#### Public and Environmental Health Services

#### **Senior Advisor Food Safety (500979).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day work, 30.4 hours per fortnight, commencing as soon as possible until 31 July 2015.

Location:—Hobart.

Duties:—We are seeking a Senior Advisor Food Safety to manage, co-ordinate and undertake a range of Departmental activities in relation to the promotion and monitoring of food safety, and the management of unsafe foods. Provide high level technical and regulatory support to assist the Department to meet both long and short term food safety objectives. Co-ordinate and implement major parts of the Department's policies and legislation concerning food and food safety.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Quinn, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7775, email [stewart.quinn@dhhs.tas.gov.au](mailto:stewart.quinn@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

### TASMANIAN HEALTH ORGANISATION, NORTH

#### *Launceston General Hospital*

#### **Admissions Officer (Various Vacancies) (503273).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$54,267 – \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time and part-time positions available.

Location:—Patient Information Management Service (PIMS).

Duties:—Assist the Nurse Manager to maintain accurate records of waiting list information for THO-North, including change to urgency category, booking or ready for care status,

reason for change, substantiating evidence where appropriate and the name of the person authorising the change.

Ensure all information management which occurs is in keeping with the requirements as set down for confidentiality within applicable legislation, guidelines and protocols.

Desirable Requirements:—Previous experience in clerical/reception functions.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Esta Charles-Botterill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7545, email [esta.charles-botterill@dhhs.tas.gov.au](mailto:esta.charles-botterill@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Senior Physiotherapist, Acute Medical Unit (521114).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time shift worker (include weekends) working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 22 September 2014 until 3 October 2015.

Location:—Acute Medical Unit, Launceston General Hospital, Charles Street, Launceston.

Duties:—To provide and maintain optimal specialist physiotherapy services within the THO-North.

Provide professional guidance and support to level 1/2 Physiotherapists.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Hayes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8063, email [robyn.hayes@dhhs.tas.gov.au](mailto:robyn.hayes@dhhs.tas.gov.au) or Belinda Martin, Department of Health and Human Services and Tasmanian

Health Organisations, phone (03) 6348 8044, email [belinda.martin@dhhs.tas.gov.au](mailto:belinda.martin@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

#### **Home Help (Various Vacancies) (507717).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work. Various vacancies. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Allambi Health Centre, Howick Street, Launceston.

Duties:—Within a primary health care framework, provide a range of basic home care support services for frail aged people, younger people with disabilities and their carers.

Note: Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Samantha Zeitzen, Home Care Services Co-ordinator, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5129, email [samantha.zeitzen@dhhs.tas.gov.au](mailto:samantha.zeitzen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mental Health North West*

#### **Community Mental Health Nurse (518261).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Older Persons Mental Health Services North West, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Community Mental Health Nurse who is passionate about working with older people, providing the greatest quality of care, and ensuring collaboration with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Robb Tait on (03) 6434 4003 or 0429192364 or email [robb.tait@dhhs.tas.gov.au](mailto:robb.tait@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mental Health North West*

### **Community Mental Health Nurse (Casual) (519272).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Mental Health Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Relevant mental health/psychiatric nursing experience.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact David Parsons on (03) 6434 6434 or email [david.parsons@dhhs.tas.gov.au](mailto:david.parsons@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

### **Clinical Co-ordinator, Antenatal Services (519482).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$79,622 – \$83,323 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term part-time day worker, working 56 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Co-ordinator, Antenatal Services who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Executive Director of Nursing and Care Redesign, you will contribute to the health outcomes of your patients by actively co-ordinating patient flow and the caseload of midwives across THO-North West's primary health and acute sites to ensure timely access for patients to antenatal services.

Do you have?

Current Registration.

Extensive experience in antenatal patient care.

Clinical management skills.

Current Driver's Licence.

Sound interpersonal and communication skills.

Relevant post-graduate qualifications.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Jo-Ellen Reid on 0459 823 683 or email [jo.reid@dhhs.tas.gov.au](mailto:jo.reid@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post-graduate qualifications.

Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

### **Senior Dietician (514470).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—Nutrition and Dietetics Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

The Nutrition and Dietetics department is seeking to recruit a Senior Dietitian who will complement our existing team. You will have a range of experience and varying scopes of practice that will contribute to the skill set within our team.

Working from the outpatients clinics at the Mersey Community Hospital you will be a good leader, a self starter with a can do attitude, have experience in supervision and plenty of initiative. We will provide you with opportunities in this role to pursue a range of clinical areas.

Do you have?

Current Registration.

Current Driver's Licence.

Significant experience in the provision of acute care nutrition and dietetics.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Sarah O'Keefe on (03) 6430 6597 or email [sarah.okeefe@dhhs.tas.gov.au](mailto:sarah.okeefe@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained Dietitians.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

### **Clinical Nurse Consultant, Blood Transfusion (514149).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$83,323 – \$89,075 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day worker, working 40 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant, Blood Transfusion who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and high paced environment.

As Clinical Nurse Consultant you will provide a high standard of clinical leadership enabling implementation of the National Blood Transfusion guidelines for blood transfusion

practice at the North West Regional Hospital.

Your main duties will focus on providing authoritative expertise to all medical, nursing, scientific and other hospital staff regarding the implementation of National Blood Transfusion guidelines, as well as promoting safe and informed use of blood products.

Do you have?

Current Registration.

Comprehensive knowledge of blood transfusion practice.

Sound interpersonal and communication skills.

Demonstrated effective problem solving and decision-making skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

To discuss your application and learn more about what this career opportunity, please contact Hayley Elmer, on (03) 6430 6503 or email [hayley.elmer@dhhs.tas.gov.au](mailto:hayley.elmer@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post-graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Statewide Mental Health Services*

### **Staff Specialist, Psychiatry (508622).**

Applications Close:—Monday, 15 September 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker (with on-call). To commence As soon as possible for a period of 3 years.

Location:—Mental Health Services, South.

Duties:—The Tasmanian Health Organisation -South (THO-S) is committed to providing appropriate treatment and support at the earliest opportunity to Tasmanians with acute mental illness.

We invite applications for the position of Staff Specialist Psychiatry, to be based in Hobart, Southern Tasmania.

In this role you will be expected to provide flexible, comprehensive general adult psychiatric services, supported by one of the three Community Mental Health Teams for the southern region of Tasmania.

We encourage and support professional development and believe it is vital to keep our employees up to date and motivated.

Tasmania is Australia's only island state and is comparable in size to the Republic of Ireland. It provides an enviable city life and career without the lengthy commutes. Enjoy Tasmania's way of life with its impressive arts, relaxed cafe culture and pristine beaches.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Jim Blacket, Clinical Director Mental Health and Statewide Services, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7719, email jim.blacket@dhhs.tas.gov.au or Trizia Cangelosi, Co-ordinator Medical Recruitment, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6866, email trizia.cangelosi@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmania Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

#### **Admissions Officer, Client Services (508174).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$54,267 – \$59,071 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Admissions Centre, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a permanent full-time Admissions Officer, Client Services to work in the Admissions Centre at Royal Hobart Hospital.

Duties:—In the role of Admissions Officer, Client Services, you will provide clerical support and assistance associated to all administrative functions related to the admission process within all areas of the Admissions Department. You will be responsible for receiving, interviewing and registering presenting patients, and ensuring a complete personal and financial profile is captured for each patient.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ally Spinks, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6863, email ally.spinks@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

#### **Administrative Assistant (Relief) (506639).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual working as and when required. Commencing As soon as possible for a period of up to two years.

Location:—Kingston Community Health Centre.

Duties:—The Tasmanian Health Organisation, South is seeking a relief Administrative Assistant to join our team at the Kingston Community Health Centre. The Administrative Assistant provides initial telephone and personal reception contact for clients/groups contacting the Community Health Centre. They provide administrative support for health providers based at the centre and co-ordinate the room bookings of the centre, ensuring best utilisation of centre facilities.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fred Howard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6796, email fred.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

**Administrative Support Officer (518232).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 27.5 hours per fortnight.

Location:—Southern Midlands Multi-Purpose Centre.

The Tasmanian Health Organisation, South is seeking a permanent part-time Administrative Support Officer to work at the Southern Midlands Multi-Purpose Centre based at Oatlands.

Duties:—In the role of Administrative Support Officer you are expected to provide accurate and timely clerical and administrative support service to the Southern Midlands Community Health Centre (SMCHC). Your duties will include:

Word processing support service, registration and preparation/dispatch of correspondence and maintenance of records, information systems and databases.

Maintain the Centre's booking system for the Community Transport Service.

Perform accounts payable and purchasing administration for SMRPHS and the SMCCS.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Dobson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5027, email [scott.dobson@dhhs.tas.gov.au](mailto:scott.dobson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

**Community Care Support Worker (513095).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work (not working weekends but working public holidays), working 30.4 hours per fortnight.

Location:—Southern Midlands Multi-Purpose Centre.

The Tasmanian Health Organisation, South is currently seeking a Community Care Support Worker to work part-time at Southern Midlands Multi-Purpose Centre based at Oatlands.

Duties:—In the role of Community Care Support Worker you will be required to work in accordance with the relevant Community Care National Service Standards.

Your duties will include:—assisting in the provision of a range of basic support services to meet the needs of the frail aged, younger people with disabilities and their carers, promotion and maintaining client independence and enhance quality of life, prevention of inappropriate admission to long-term residential care.

Essential Requirements:—Current Driver's Licence; Certificate III in Home and Community Care and Aged Care; Current First Aid Certificate.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Dobson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62545027, email [scott.dobson@dhhs.tas.gov.au](mailto:scott.dobson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

**Enrolled Nurse (515261).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent part-time shift work, working 48 hours per fortnight.

Location:—Repatriation Centre Hobart.

Duties:—The Tasmanian Health Organisation, South is seeking a suitably qualified and experience Enrolled Nurses to join our team. The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an Enrolled Nurse and under the direction and supervision of a Registered Nurse/Midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7831, email [jennifer.batt@dhhs.tas.gov.au](mailto:jennifer.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

**Enrolled Nurse (504283).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift work, working as and when required for 12 months.

Location:—New Norfolk District Hospital.

The Tasmanian Health Organisation, South is currently seeking casual Enrolled Nurses to work at New Norfolk District Hospital.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an Enrolled Nurse and under the direction and supervision of a Registered Nurse/Midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6262 2809, email [colleen.smith@dhhs.tas.gov.au](mailto:colleen.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

**Registered Nurse (Multiple Vacancies) (508441).**

Applications Close:—Friday, 1 August 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working up to 48 hours per fortnight.

Location:—Royal Hobart Hospital.

Please note that access to the Grade 4 salary range \$74,129, \$78,396 is subject to successful application for progression to Grade 4.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, casual, shift or day work vacancies arising in this section within the next six months.

The Tasmanian Health Organisation, South is seeking a motivated Registered Nurse to permanently join Cancer Services. The Registered Nurse will be responsible to, and receives guidance and support from, the Nurse Unit Manager/Nurse Manager and other senior experienced Registered Nurses for initiating, implementing and evaluating quality nursing care.

Duties may include, but are not limited to:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care.

Practice in accordance with the NMBA codes and guidelines for Registered Nurses/Midwives.

Involve patients/clients and their families/significant others in the planning and implementation of care.

Interact effectively with patients'/clients' families and other health team members to facilitate the provision of optimum patient/client care.

Work effectively within a multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach.

Active involvement in maintaining and continually improving the quality of patient/client care. This may include participation in research and evidence-based practice.

Identify and meet educational needs of patients/clients and their families/significant others.

Develop, implement and evaluate teaching plans for patients/clients that meet their learning needs and facilitate informed decision making.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Katrina Hodge, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8399, email [katrina.hodge@dhhs.tas.gov.au](mailto:katrina.hodge@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Hotel Services and Logistics*

#### **Manager Procurement (507939).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Purchasing and Supply, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South (THO-South) is seeking a suitably experienced applicant to join our team as a Manager Procurement. The Manager Procurement will provide leadership for the supply chain management of the THO-South ensuring Treasury and Agency policies and procedures are adhered to in obtaining best value for money for the organisation. They will be directly accountable for materials management, purchasing, distribution, receiving and store facilities within the THO-South, including the management of the medical consumable imprest system. They will work in close collaboration with end users and operational units throughout THO-South to provide the best available and most efficient supply service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jon Hughson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6212 2711, email [jon.hughson@dhhs.tas.gov.au](mailto:jon.hughson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Medicine Services*

#### **Donation Medical Specialist of Organ and Tissue Donation (two vacancies) (521979).**

Applications Close:—Friday, 25 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day worker, working 19 hours per fortnight. Commencing As soon as possible until 30 June 2016.

Location:—DonateLife Tasmania.

Duties:—DonateLife Tasmania is seeking a Donation Medical Specialist to join our team. The Donation Medical Specialist is responsible for the clinical delivery of medical services for the Tasmanian Organ and Tissue Donation Agency, DonateLife. The Donation Medical Specialist will optimise organ and tissue donation for transplantation by focusing activities in the areas of education of hospital staff, identifying and evaluating potential donors and facilitating a collaborative request and obtaining legal consent. The Donation Medical Specialist will be responsible for the integrated management of the donation process to assure quality and national consistency of all procedures from donor identification to organ retrieval.

Desirable Requirements:—Registered or eligible for registration as a specialist in Tasmania in intensive care, emergency medicine or another specialty connected with the donation process; or.

Possession of qualifications and experience appropriate for registration as a specialist in Tasmania, in intensive care, emergency medicine or another specialty connected with the donation process. In general, this will require fellowship of appropriate College for specialty, or support from the relevant College for deemed specialist status in an area of need. A highly experienced Career Medical Officer in Intensive Care Medicine or Emergency Medicine may be considered with specialist medical qualification.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Andrew Turner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8857 or 6222 8300, email [andrew.turner@dhhs.tas.gov.au](mailto:andrew.turner@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Oral Health Services (Statewide)*

##### Oral Health North

#### **Customer Service Officer (515130).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 15.2 hours per fortnight.

Location:—Oral Health Services Tasmania, North.

**Duties:**—Provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania (OHST) staff and external service providers. Liaise and assist in the co-ordination of the day-to-day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

**Desirable Requirements:**—Previous experience working in a clinical dental environment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Adele Eadie, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4118, email [adele.eadie@dhhs.tas.gov.au](mailto:adele.eadie@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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## JUSTICE

### LEGAL AID COMMISSION OF TASMANIA

#### **Legal Practitioner (355211).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$51,955 – \$65,461 p.a.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time Fixed-term for up to 12 months, 73.5 hours per fortnight.

Location:—Launceston.

**Duties:**—To attend, advise and support clients in family violence matters in the North and North-West and co-operate with other Safe at Home services.

To appear in the Magistrates Courts in Launceston, Burnie and Devonport in relation to family violence orders.

To engage in service development and community legal education activities fostered by the Legal Aid Commission as directed.

To represent clients of the Commission, initially under supervision, including providing advice and having carriage of Family Law and Child Protection matters.

To act as solicitor and counsel in the Family Court, Federal Circuit Court, and Magistrates Court (Children Young Persons and Their Families Act matters).

To participate in mediation and/or conferences on behalf of Commission clients in relation to Family Law matters including Legal Aid Family Dispute Resolution Conferences.

To perform such other professional work, particularly in the Family Law jurisdiction, as may be directed from time to time.

**Essential Requirements:**—Admitted as a Barrister and Practitioner of the Supreme Court of Tasmania and the relevant Federal Courts.

**Desirable Requirements:**—Knowledge and understanding of the Family Law and Child Protection jurisdictions. Knowledge and understanding of matters involving family violence, and of the Safe at Home Project.

**Contact:**—A Statement of Duties, Information for Applicants and an Application for Employment are available at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au), or by contacting Leesa Bevan on (03) 6236 3820 or [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

Enquiries to Leesa Bevan, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, 158 Liverpool Street, Hobart 7000, phone (03) 6236 3820, fax (03) 6236 3811, email [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

Applications to Leesa Bevan, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart 7001, phone (03) 6236 3820, fax (03) 6236 3811, email [Leesa.Bevan@legalaid.tas.gov.au](mailto:Leesa.Bevan@legalaid.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Operations*

#### **Spatial Information Officer (521548).**

Applications Close:—Monday, 28 July 2014.

Salary:—\$78,463 – \$82,056 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

**Duties:**—Provide high level GIS and desktop mapping support to assist in planning, preparedness, response and recovery for bushfire risk assessment and strategic fire management planning. Investigate, co-ordinate, develop, implement and refine operational systems and procedures for risk assessment data acquisition, data integration, data maintenance and operational response.

**Desirable Requirements:**—A Diploma or Advanced Diploma in Spatial Information Services or equivalent level, relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

A current drivers licence.

To be considered for an interview an applicant must address each of the Selection Criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including Selection Criteria and Application for Employment form is available from Rochelle Richards on (03) 6230 8715 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Rochelle Richards on (03) 6230 8715.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [fire@fire.tas.gov.au](mailto:fire@fire.tas.gov.au).

## PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

### TOURISM OPERATIONS

#### **Food and Beverage 2IC (FB2IC14).**

Applications Close:—Monday, 28 July 2014.

Salary:—\$68,756 – \$74,839 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream, Band 3.

Permanent part-time Rostered Day Worker.

Location:—Port Arthur.

Duties:—Co-ordinate the operational aspects of all Front of House at a range of food and beverage outlets at the Port Arthur Historic Site so as to ensure that clients and visitors receive the highest standard of customer service and experience.

Desirable Requirements:-

Certificate III or IV in Hospitality or other appropriate discipline.

Apply First Aid Certificate.

Responsible Service of Alcohol (RSA) Certificate.

Enquiries to Sarah Morse, Food and Beverage Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2314, email sarah.morse@portarthur.org.au.

Applications to Jane Darcey, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, 6973 Arthur Hwy, Port Arthur, 7182, phone (03) 6251 2357, email jane.darcey@portarthur.org.au.

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### CORPORATE SERVICES

#### *Human Resources Management*

#### **Principal Human Resources Consultant (706419).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$95,836 – \$102,362 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead the Client Services Section of the HR Branch including Employment Services, Payroll Services and HR Business Systems. Provide high level HR consultancy services to the Department's senior officers, management, employees and external stakeholders. Deputise for the Manager Human Resources as required.

Desirable Requirements:—Tertiary qualifications in a business, human resources, or behavioural science related discipline. Current drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Mark Hastie, Manager Human Resources, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 3204, email Mark.Hastie@dpiuwe.tas.gov.au.

Applications to Mark Hastie, Manager Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

## STATE GROWTH

### CULTURAL AND CREATIVE INDUSTRY DEVELOPMENT

#### **Maritime Heritage Co-ordinator (705793).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$55,005 – \$89,526 pro rata, per annum.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term part-time until July 2015.

Location:—Hobart.

Duties:—To implement the policies and strategic plans of the Committee of the Maritime Museum of Tasmania.

Develop and co-ordinate a range of State-wide maritime strategies to showcase the State's rich maritime heritage.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university. The person must continue to satisfy the above essential requirements/ qualifications throughout their employment in this role.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—A postgraduate training in an appropriate course of study with experience in Maritime Heritage issues or equivalent.

Current motor vehicle driver's licence.

Enquiries to Elspeth Wishart, Curator/Content Driver, Department of State Growth, phone (03) 62114 139, email elspeth.wishart@tmag.tas.gov.au.

Applications to Human Resources, Department of State Growth, G.P.O. Box 536, Hobart, TAS 7001, phone (03) 6165 5184, email recruitment@stategrowth.tas.gov.au.

To be considered for an interview, applications must address the Selection Criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

## TOURISM TASMANIA

#### **Content Hub Co-ordinator (425231).**

Applications Close:—Friday, 25 July 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—To manage the production, distribution, dissemination, and consolidation of brand aligned content and creative assets for Tourism Tasmania. This will incorporate responsibility for the proactive delivery of copy, imagery, footage and artwork and digital assets to support the delivery of the key pillar of the marketing strategy of content.

The role will act as a central co-ordination and content hub for the business and will play a significant role in ensuring content and material production is brand aligned. The team will also be responsible for supporting the integrated marketing efforts of the business.

Enquiries to David Cox, Distribution Partnerships Manager, G.P.O. Box 536, Hobart, Tas 7001, phone (03) 6777 2801, email David.Cox@tourism.tas.gov.au.

Applications to Human Resources, Tourism Tasmania, G.P.O. Box 536, Hobart, Tas 7001, phone (03) 6165 5181, email recruitment@tourism.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	E. Ikin	6 months	16.06.14
Education	Community Inclusion Worker	C. Mason	6 months	14.05.14
Education	Teacher Assistant	C. Symington	6 months	30.06.14
Education	Teacher Assistant	R. Crespan	6 months	16.06.14
Education	Clerk	A. Morriss	6 months	21.07.14
Education	Teacher Assistant	C. Longley	6 months	30.06.14
Education	Education Facility Attendant	D. Stevenson	6 months	02.06.14
Education	Teacher Assistant	R. Hill	6 months	22.07.14
Education	Education Facility Attendant	D. Glover	6 months	23.06.14
Education	Education Facility Attendant	D. Bird	6 months	16.06.14
Education	Teacher Assistant	L. Ryan	6 months	16.06.14
Education	Teacher Assistant	H. Nichols	6 months	03.07.14
Education	Teacher Assistant	L. Kuplis	6 months	16.06.14
Education	Teacher Assistant	D. Coad	6 months	03.07.14
Education	Teacher Assistant	S. Donoghue	6 months	08.05.14
Health & Human Services & Tasmanian Health Organisations	Theatre Support Officer - ORS	A. Haas	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Hospital Aide - ORS	E. Palaniza	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Hospital Aide - ORS	J. Blackberry	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Support Officer - ORS	B. King	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Hospital Aide - ORS	R. Jones	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Support Officer - ORS	G. Morehead	6 months	07.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Hospital Aide - ORS	R. Stewart	6 months	08.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Support Officer - ORS	A. Johns	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Maintenance Support Officer	M. Jackson	6 months	06.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Support Officer - ORS	B. Walker	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	G. Flanagan	6 months	21.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Hospital Aide - ORS	F. Wani	6 months	14.07.14
Justice	Legal Secretary	H. Mohan	6 months	14.07.14
Police & Emergency Management	Community Development Officer	L. King	6 months	10.07.14
Primary Industries, Parks, Water & Environment	Ranger in Charge	K. Burton	6 months	19.05.14
Tasmanian Audit Office	Publications Officer	C. Rogers	6 months	07.07.14

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	P. McKay	Assistant Principal	19.06.14
Education	V. Lamont	Advanced Skills Teacher	16.06.14
Education	J. Grace	Assistant Principal	07.07.14
Education	W. Jarvis	Assistant Principal	07.07.14
Education	C. Harrold	Principal	21.07.14
Education	C. Howard	Principal	21.07.14
Education	J. Dineley	Assistant Principal	22.05.14
Education	R. McGuinness	Principal	21.07.14
Primary Industries, Parks, Water & Environment	A. Howard	Registrar of Animal Brands	17.07.14

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Administrative Officer	D. Chugg	05.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Community Nurse	C. Mole	05.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	T. Lonergan	06.07.14
Health & Human Services & Tasmanian Health Organisations	Pharmacist	L. Alexander	27.06.14
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	H. Branch	27.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Campton	05.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Kuech	04.07.14
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	J. Gane	30.06.14
Health & Human Services & Tasmanian Health Organisations	Attendant	M. Taylor	04.07.14
Health & Human Services & Tasmanian Health Organisations	Occupational Therapist	K. Evans	04.07.14
Health & Human Services & Tasmanian Health Organisations	Phlebotomy Nurse	C. French	05.07.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	K. Martin	27.06.14
Port Arthur Historic Site Management Authority	Corporate Services Manager	G. Woods	09.06.14
Public Trustee	Client Account Manager	A. Griffin	16.07.14

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Tennant	05.07.14
Health & Human Services & Tasmanian Health Organisations	Office Manager - Holman Clinic	L. Towers	11.07.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	A. Fogarty	06.07.14
Health & Human Services & Tasmanian Health Organisations	Specialist Senior Speech Pathologist	J. England	09.07.14
Health & Human Services & Tasmanian Health Organisations	Home Help	B. Flower	04.07.14
Health & Human Services & Tasmanian Health Organisations	Cleaner	P. Fox	04.07.14
Health & Human Services & Tasmanian Health Organisations	Triage Clerk	V. Smith	03.07.14
Premier & Cabinet	Executive Officer	L. Crisp	11.07.14
Primary Industries, Parks, Water & Environment	Quarantine Officer	M. Ewell	11.07.14



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