



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

**Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Principal Education Officer, Performance Reporting and Evaluation (968898).

Applications Close:—Friday, 1 August 2014.

Salary:—\$114,070 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3, Level 4.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible for 12 months.

Location:—South.

Description of the role:—To provide leadership to ensure school and student performance reporting, evaluation and research within Educational Performance Services (EPS) align with, and support, the Department's strategic direction.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A Current driver's licence.

Enquiries to Tony Luttrell, Director Educational Performance Services, Department of Education, phone (03) 6165 5706, email *tony.luttrell@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

Principal Education Officer, Systems and Data (968899).

Applications Close:—Friday, 1 August 2014.

Salary:—\$114,070 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3, Level 4.

Fixed-term full-time 73.50 hours per fortnight, As soon as possible for 12 months.

Location:—South.

Description of the role:—To provide leadership to ensure data and information systems within Educational Performance Services (EPS) such as, but not limited to, Data Warehouse 3 (DW3), Student Support System (SSS), EduPoint, NAPLAN Toolkit (NTK), Student Assessment and Reporting Information System (SARIS) and other student management systems, align with, and support the Department's strategic direction.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A Current driver's licence.

Enquiries to Tony Luttrell, Director Educational Performance Services, Department of Education, phone (03) 6165 5706, email *tony.luttrell@education.tas.gov.au*.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

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Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Kings Meadows High School

Canteen Supervisor, Kings Meadows High School (964415).

Applications Close:—Friday, 1 August 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time up to 65 hours per fortnight, 40 weeks per year. From 13 October 2014 to 2 April 2015.

Location:—Kings Meadows High School.

Description of Role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Wendy Dalton, Department of Education, phone (03) 6343 1000, email wendy.dalton@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside Primary School

Teacher Assistant, Riverside Primary School (965803).

Applications Close:—Friday, 1 August 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 33 hours per fortnight, 40 weeks per year.

Location:—Riverside Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Annette Langdon, Department of Education, phone (03) 6327 3731, email annette.langdon@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

West Launceston Primary School

Teacher Assistant, West Launceston Primary School (952191).

Applications Close:—Friday, 1 August 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 10 hours per fortnight, 40 weeks per year.

Location:—West Launceston Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Bev Shadbolt, Department of Education, phone (03) 6331 4160, email bev.shadbolt@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Wynyard High School

Education Facility Attendant, Wynyard High School (301054).

Applications Close:—Friday, 1 August 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 48 hours per fortnight.

Location:—Wynyard High School.

Description of the role:—As part of a team or alone, perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Alison Willcox, Department of Education, phone (03) 6442 2385, email alison.willcox@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona High School

Teacher Assistant, Taroona High School (964015).

Applications Close:—Friday, 1 August 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 22 hours per fortnight (40 weeks per year).

Location:—Taroona High School.

Description of role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Emma Marsh, Department of Education, phone (03) 6227 7700, email emma.marsh@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Aero-Medical and Medical Retrieval

Clinical Co-ordinator (518851).

Applications Close:—Friday, 1 August 2014.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent part-time shift work, 7.6 hours per fortnight.

Location:—Ambulance Tasmania, North West.

Duties:—We are seeking a Clinical Co-ordinator to join our team, if this sounds like you, please apply. The role of a Clinical Co-ordinator of the Aero-medical and Medical Retrieval Division (AMMRD) is to optimise the care of patients being transported in the pre-hospital and inter-hospital settings within Tasmania and for those being transported from, or to, Tasmania. This is achieved through expert medical advice to Ambulance Tasmania (AT), staff of the AMMRD, and medical and nursing staff involved in the transport of patients, particularly the critically ill or injured.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Con Georgakas, Department of Health and Human Services and Tasmanian Health Organisations, phone 0407322259, email con.georgakas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Professional Officer, Allied Health (505691).

Applications Close:—Friday, 1 August 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day work (45.6 hours per fortnight) commencing As soon as possible until 24 December 2014.

Location:—DHCS, Disability and Community Services, Hobart.

Duties:—Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to Gateway Services, carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist habilitation services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Demonstrated specialist skills in the disability field and contemporary knowledge of the specialist area.

Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers or Registered with the Psychology Board of Australia or Registered with the Occupational Therapy Board of Australia or A degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to David Wrightson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7600, email david.wrightson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Quality Assurance Officer (Housing Tasmania) (511155).

Applications Close:—Friday, 1 August 2014.

Salary:—\$73,098 – \$76,431 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—We are seeking a Quality Assurance Officer to join our team, if this sounds like you, please apply! The focus of the role is to contribute to the delivery of maintenance services and business improvement and development activities by:—Identifying and facilitating programmed maintenance works required on Housing Tasmania properties, in accordance with contractual agreements, service delivery, quality standards and strategic direction.

Taking a proactive approach in the development and implementation of quality assurance activities relating to maintenance services.

Developing and maintaining information systems and undertaking data related activities, including research, analysis and the preparation of reports/policies.

Desirable Requirements:—Relevant tertiary qualifications/industry experience.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stephen Barker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4721, email stephen.barker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Clerical Officer (DEM) (504424).

Applications Close:—Friday, 1 August 2014.

Salary:—\$54,267 – \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 3.

Permanent part-time shift worker (fully rotational) working
48 hours per fortnight. Notwithstanding, hours per fortnight
may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston
General Hospital, Charles Street, Launceston.

Duties:—To provide an effective and efficient clerical and
reception support to both medical and nursing staff in the direct
patient contact area of the Emergency Department.

Please refer to the Statement of Duties for the Selection
Criteria relating to this vacancy. These criteria must be
addressed in your application.

The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted: conviction check in
the following areas:—crimes of violence, sex related offences,
serious drug offences and crimes involving dishonesty.
Identification check and disciplinary action in previous
employment check.

Enquiries to Shaun Probert, Department of Health and
Human Services and Tasmanian Health Organisations, phone
(03) 6348 7392, email shaun.probert@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward
your hard copy application, quoting the vacancy number, to:
Recruitment Services, Human Resources, Tasmanian Health
Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Registered Nurse (2 Vacancies)

Applications Close:—Friday, 1 August 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to
Grade 4, Year 4.

Vacancy No. 504346.

Permanent full-time shift work, working 76 hours per
fortnight. Notwithstanding, hours may be negotiated
with the successful applicant.

Location:—Ward 5A, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range
\$74,129 – \$78,396 is subject to successful application
for progression to Grade 4.

Vacancy No. 513655.

Permanent full-time shift work, working 76 hours per
fortnight. Notwithstanding, hours may be negotiated
with the successful applicant.

Location:—Ward 5A, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range
\$74,129 – \$78,396 is subject to successful application
for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes
through the provision of safe, quality, clinically-appropriate
nursing care in partnership with patients/clients, their families
and other health professionals.

Note: Please refer to the Statement of Duties for the
Selection Criteria relating to this vacancy. These criteria must
be addressed in your application.

Essential Requirements:—Registered with the Nursing and
Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted: conviction check in
the following areas:—crimes of violence, sex related offences,
serious drug offences and crimes involving dishonesty.
Identification check and disciplinary action in previous
employment check.

Enquiries to Andrea Tiffin, Department of Health and Human
Services and Tasmanian Health Organisations, phone (03) 6348
7846, email andrea.tiffin@dhhs.tas.gov.au or Teena Carydakis,
Department of Health and Human Services and Tasmanian
Health Organisations, phone (03) 6348 7846.

You are encouraged to apply online (below) or forward
your hard copy application, quoting the vacancy number, to:
Recruitment Services, Human Resources, Tasmanian Health
Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Registered Nurse, Midwife (Various Vacancies) (511356).

Applications Close:—Friday, 15 August 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to
Grade 4, Year 4.

Permanent part-time shift work (fully rotational), various
hours available and to be negotiated with the successful
applicants.

Location:—Womens and Childrens Services, Ward 4B/O.

Please note: that access to the Grade 4 salary range
\$74,129 – \$ 78,396 is subject to successful application for
progression to Grade 4.

Duties:—The Registered Nurse, Midwife strengthens health
outcomes through the provision of safe, quality, clinically-
appropriate nursing and midwifery care in partnership with
women, patients/clients, their families and other health
professionals.

Note: Please refer to the Statement of Duties for the
Selection Criteria relating to this vacancy. These criteria must
be addressed in your application.

Essential Requirements:—Registered with the Nursing and
Midwifery Board of Australia as a Registered Midwife.

The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted: conviction check in
the following areas:—crimes of violence, sex related offences,
serious drug offences and crimes involving dishonesty.
Identification check and disciplinary action in previous
employment check.

Enquiries to Jenny Pople, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8964, email jennifer.pople@dhhs.tas.gov.au or Wendy Newman, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8948, email wendy.newman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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Please do not send applications to the Contact Person.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Rehabilitation Psychologist (521789).

Applications Close:—Friday, 1 August 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 38 hours per fortnight until 30 June 2015.

Location:—Rehabilitation Ward, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Rehabilitation Psychologist with experience in rehabilitation who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and high paced environment.

Reporting to the Manager, Social Work, you will work as an effective member of the multidisciplinary rehabilitation team in the planning, implementation and evaluation of clinical and neuropsychology services for clients and their carers.

Do you have?

Registration with the Psychology Board of Australia.

Current Driver's Licence.

Demonstrated extensive experience and expertise in the clinical management of clients with complex rehabilitation issues.

Endorsement to practice in the area of clinical psychology or neuropsychology (highly desirable but not essential).

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Endorsed with the Psychology Board of Australia as either/both a Clinical Psychologist or Clinical Neuropsychologist.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharlene Meldrum, Department of Health and Human Services and Tasmanian Health Organisations, phone 0459 840 565, email sharlene.meldrum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

General Practitioner, Registrar (Community Palliative Care) (521935).

Applications Close:—Friday, 1 August 2014.

Salary:—\$64,447 – \$72,652 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner in Training, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time or part-time day worker, working up to 76 hours (to be negotiated) for a 6 month rotation.

Location:—Palliative Care Services, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and experienced General Practitioner (GP), Registrars with an interest in working in the Community Palliative Care area. In this role, on a day-to-day basis you will be responsible for liaising and collaborating with treating doctors for both public inpatients and outpatients within the Hospital and Community.

This position has been funded through Better Access to Palliative Care, a Commonwealth funded project, and will provide four 6 month, Fixed-term rotations for Registered GPs/GPTT registered trainees until 30 June 2016.

The consecutive Fixed-term rotations will provide four incumbents the opportunity to increase their awareness of the

palliative approach to care, and will enhance existing palliative care service provision to clients/ families in the community.

The Specialist Palliative Care Service is an accredited GPTT training site.

Do you have?

General registration with the Medical Board of Australia.

A strong interest in Palliative Care.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Donna Harris on (03) 6490 8954 or email donna.harris@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Participant of current General Practitioner training or current Trainee of the Australasian College of Emergency Medicine or a current General Practitioner.

Essential Requirements:—General registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Harris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6490 8954, email donna.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Educator/Clinical Midwife Educator (518832).

Applications Close:—Friday, 1 August 2014.

Salary:—\$83,323 – \$89,075 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Practice Development Unit Nursing and Midwifery.

The Tasmanian Health Organisation, South is seeking a permanent part-time Clinical Midwife Educator to work in Acute Rehabilitation Services, Royal Hobart Hospital.

Duties:—The role of the Clinical Midwife Educator (CME) is to facilitate and support the development of the nursing and

midwifery workforce, working within a practice development framework that fosters research and the implementation of evidence-based knowledge and person-centred care, and supports education and professional development.

The CME will be required to provide ongoing education and development opportunities to clinical nursing staff. The CME is expected to work as part of the overall nursing/midwifery education and leadership team for the service and THO-South.

This role requires clinical expertise and experience in acute rehabilitation, strong communication, team work and leadership skills, as well as having an understanding and experience in education and practice development principles. The CME is expected to liaise closely with the NUMs and CMCs in acute rehabilitation services to identify, plan, implement and evaluate learning needs for the nursing workforce.

The CME is expected to work in accordance with the strategic directions of the DHHS, THO-South and the Practice Development Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Erin McLeod, Department of Health and Human Services and Tasmanian Health Organisations, phone (03)6222 8786, email erin.mcleod@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Youth Alcohol and Drug Worker (518396).

Applications Close:—Friday, 1 August 2014.

Salary:—\$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work, working 76 hours per fortnight, commencing As soon as possible.

Location:—Alcohol and Drug Service, Launceston.

Please Note: The Alcohol and Drug Services is a statewide service. This current vacancy is located in Northern Tasmania.

Duties :-

Provide direct clinical care, including comprehensive alcohol and drug assessments and clinical interventions based on evidence-based practice, to young people who may be physically and or psychologically dependant on legal and or illegal substances.

Provide developmentally appropriate specialist alcohol

and drug services to young people including, assessment, information, referral, counselling, case management and individual and group interventions, which reflect the philosophies of the National Drug Strategy and contemporary practice.

Provide consultation liaison services and support to other health professionals and agencies, specifically those that deliver services to young people. This includes active participation in collaborative processes that assist in the development of comprehensive care plans and the provision of integrated services to young people with complex issues.

Work cooperatively and constructively within a multi-disciplinary team, actively promoting harmonious working relationships and resolution of conflict. Facilitate the interdisciplinary approach to the assessment, planning and delivery of comprehensive services to clients of the Alcohol and Drug Service.

Deliver and facilitate the broad range of services offered through the Alcohol and Drug Services North including but not limited to counselling; brief interventions; outreach services; diversionary programs; prevention services and the provision of information sessions to the community and other organisations.

Desirable Requirements:—Current Driver's Licence.

Diploma of Alcohol and other Drugs or willingness to work towards it.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, casual, shift or day work vacancies arising in this section within the next six months.

Enquiries to Janine Barrow, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5573, email janine.barrow@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH
Complex Chronic and Community Services

Home Help (506010).

Applications Close:—Friday, 1 August 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day worker, working 10 hours per fortnight.

Location:—Hobart.

Duties:—The Tasmanian Health Organisation, South is seeking a Home Help to join our team. Within a Primary Health Care context, and under the guidelines of the Home and Community Care program, Home Help staff function effectively as a member of a health care team concerned with the care of the individual and family unit within the community. They provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor. These duties could include cleaning, cooking, shopping assistance, washing and ironing.

Desirable Requirements:—Current Driver's License.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Auksoorius, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7830, email barry.auksoorius@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH
Complex Chronic and Community Services

Registered Nurse, Community Nurse (2 Vacancies).

Applications Close:—Friday, 1 August 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4, CH FCH.

Vacancy No. 506601.

Permanent part-time shift work, working up to 16 hours per fortnight.

Location:—Eastern Shore Community Nursing.

Please note: Shifts are four hour evenings and job share may be considered to cover the available hours.

Vacancy No. 505556.

Fixed-term casual shift work, working as and when required.

Location:—Eastern Shore Community Nursing.

Please note: Shifts are day work, evenings and weekends.

Please indicate in your application the position number/s you are applying for.

Please note: Access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

The Tasmanian Health Organisation, South is seeking experienced Registered Community Nurses to work on a permanent part-time and casual basis as part of the team at Eastern Shore Community Nursing.

Duties:—Consistent with ongoing experience, the Registered Nurse, Community Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Le Mesurier, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6282 0350, email michelle.lemesurier@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health South

Dental Laboratory Manager (re-advertised) (521874).

Applications Close:—Friday, 8 August 2014.

Salary:—\$73,098 – \$76,431 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work, working 76 hours per fortnight. Commencing as soon as possible for a period of up to two years. Part-time hours may be negotiated with the preferred applicant.

Location:—Hobart.

Duties:—This is an exciting opportunity for a dental technician with supervisory or laboratory management experience to take on a newly created role within Oral Health Services Tasmania (OHST).

The laboratory manager will be working with the existing strong team to build on current processes and create new processes to support the dental prosthetic needs of OHST clinics in Southern Tasmania. It is desirable for applicants to have previous supervisory or laboratory management experience, however the successful applicant will be provided with opportunities to grow their management knowledge and experience.

OHST is unique in that dental laboratory staff work closely, onsite, with clinicians: dental prosthetists, dental officers, dental therapists/oral health hygienists and bachelor of dentistry undergraduates. Working as part of this multidisciplinary team adds an additional level of interest and responsibility to the role, and therefore OHST is seeking applicants who enjoy working collaboratively with staff and clients to ensure the delivery of high quality and professional laboratory services.

Desirable Requirements:—Previous supervisory or dental laboratory management experience.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Carolynne Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5462, email carolynne.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Investigation Officer (356391).

Applications Close:—Friday, 1 August 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.50 hours per fortnight until 30 September 2015.

Location:—Hobart.

Duties:—Undertake investigations into complex compliance matters and prepare appropriate reports and recommendations arising from investigations. Carry out research to identify potential areas of non-compliance with Consumer Protection legislation and participate in the planning and implementation of compliance programs. Research and analyse enquiry and compliance data to determine significant trends in market place activities and provide advice on potential areas for compliance action.

Desirable Requirements:—Substantial experience as an investigation officer including proven understanding of investigation techniques, case management, enforcement and court procedures. High level understanding and proven ability to interpret and apply legislation, policies and guidelines with a particular focus on consumer affairs and fair trading.

Enquiries to Mark Cocker, Director Consumer Affairs, Department of Justice, phone (03) 6165 3429, email mark.cocker@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Mark Cocker on (03) 6165 3429.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

*Sentence Management Support and Reintegration***Alcohol and Drug Counsellor (356655).**

Applications Close:—Friday, 1 August 2014.

Salary:—\$55,005 – \$89,526 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon.

Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the ‘Recruitment of Sentence Management Support and Reintegration Employees Policy’ from the job kit available on the jobs website.

Duties:—Delivering counselling treatment services, including counselling, assessment for substance use and screening for mental health problems, treatment planning, brief interventions and early interventions which may include motivational interviewing, goal setting, and further exploration of criminogenic program concepts, relapse prevention and referral to appropriate services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Experience in the practice of counselling, social work, psychology, or a related human services field and a demonstrated capacity to rapidly translate this experience to working within a corrections environment; Knowledge of, and an understanding of the issues related to offending and the capacity to apply that understanding in an institutional setting.

Enquiries to Andrew Verdouw, Team Leader, Intervention Programs Unit, Sentence Management and Industries, Tasmania Prison Service, Department of Justice, phone (03) 6216 8099, email andrew.verdouw@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Andrew Verdouw on (03) 6216 8099.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

*Sentence Management Support and Reintegration***Sport and Recreation Officer (4 Vacancies).**

Applications Close:—Friday, 1 August 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 356651.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon.

Vacancy No. 356652.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon.

Vacancy No. 356653.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon.

Vacancy No. 356654.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon.

Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the ‘Recruitment of Sentence Management Support and Reintegration Staff Policy’ from the job kit available on the jobs website.

Duties:—Develop and implement, in cooperation with Facilities reference groups, sport and recreation programs for inmates accommodated within Tasmania Prison Service facilities. Initiate and develop specialist programs and sporting carnivals for inmates, in close consultation with relevant Facility Reference Groups, in accordance with the inmates’ contract level and sentence plan and the requirements of the facility.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A demonstrated ability to develop and implement programs for inmates in conjunction with other specialised coaching and recreation professionals, together with knowledge of Integrated Offender Management and Individual Sentence Management Planning principles, or the capacity to rapidly acquire this knowledge. Demonstrated experience in sports management, including a demonstrated capacity to facilitate vocational education in relation to sport and recreation.

Enquiries to Mike McLaughlin, Team Leader, Activities Unit, Sentence Management and Industries, Tasmania Prison Service, Department of Justice, phone (03) 6216 8050, email mike.mclaughlin@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Mike McLaughlin on (03) 6216 8050.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

STATE GROWTH

TRANSPORT, REGULATORY AND CUSTOMER SERVICES

School Crossing Patrol Officer (Multiple Vacancies) (7 Vacancies).

Applications Close:—Friday, 1 August 2014.

Salary:—\$38,511 – \$47,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. 902810 x 2.

Fixed-term part-time until 31/12/2014.

Location:—Brighton and Bowen Road.

Vacancy No. 902811 x 2.

Fixed-term casual until 31/12/2016.

Location:—Hobart.

Vacancy No. 904010.

Fixed-term part-time until 31/12/2014.

Location:—Perth.

Vacancy No. 904011 x 2.

Fixed-term casual until 31/12/2016.

Location:—Launceston.

Vacancy No. 903011 x 2.

Fixed-term casual until 31/12/2016.

Location:—George Town.

Vacancy No. 900611 x 2.

Fixed-term casual until 31/12/2016.

Location:—Burnie/Smithton.

Vacancy No. 901611 x 2.

Fixed-term casual until 31/12/2016.

Location:—Devonport/Ulverstone.

Duties:—Responsible for the safe conduct of school children and others at pre-selected crossing points.

Responsible for requiring drivers of vehicles to stop on a road where the School Crossing Patrol Officer is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted. Medical Examination covering general health, medical history, vision and hearing

and conviction checks for: Crimes of violence, Sex related offences, Serious drug offences, Serious Traffic Offences.

Desirable Requirements:—Current driver's licence.

Possession of a current First Aid Certificate.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-Ordinator, Department of State Growth, 287 Wellington Street, Launceston, phone (03) 6777 1933, email Aly.Sargent@stategrowth.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 10 Murray Street, Hobart, TAS, phone (03) 6166 3307, fax (03) 6233 5337, email recruitment@stategrowth.tas.gov.au.

TREASURY AND FINANCE

OFFICE OF THE SECRETARY

Senior Executive Officer (724181).

Applications Close:—Friday, 1 August 2014.

Salary:—\$74,022 – \$77,411 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time or part-time (0.8 FTE Minimum).

Location:—Hobart.

Duties:—To provide professional, highly motivated and proactive executive support to the Secretary. The overall aim is to ensure the smooth and efficient operation of the Secretary's office through the provision of effective support, systems and protocols, and meeting tight deadlines in high pressure situations. The position also provides high level administrative support to the broader Office of the Secretary operations.

In the context of the Selection Criteria, to be successful in the position applicants will have: high level communication skills, both written and oral, proven research skills, and a demonstrated ability to effectively manage, liaise and negotiate with a wide range of diverse stakeholders; a flexible approach to work tasks; a proven track record of managing conflicting priorities; the ability to exercise good judgement; high levels of confidentiality/sensitivity; personal initiative; and effective problem-solving skills;

superior IT skills, including advanced Microsoft Office proficiency (previous experience in TRIM or similar is also desirable); and

successful experience providing very high level administrative support to senior managers, including an ability to manage upwards; operate autonomously; excellent planning and organisation skills; attention to detail; and an ability to anticipate requirements.

Desirable Requirements:—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Kim Enkelaar, Assistant Director, Office of the Secretary, Department of Treasury and Finance, phone (03) 6166 4071, email kim.enkelaar@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the Selection Criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

<p style="text-align: center;">Tasmanian Government Senior Executive Service</p>

PREMIER AND CABINET

TMD

Service Delivery

Manager Service Delivery (001160).

Applications Close:—Friday, 1 August 2014.

Salary:—\$118,939 – \$130,833 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Senior Executive (fixed term, 5 years).

Location:—Hobart.

Duties:—The Service Delivery Manager leads the service delivery of TMD's telecommunications, IT, and business services and, including overall responsibility for a team comprised of 50 people across two offices. Provides advice to high level stakeholders regarding policy, strategic advice, and leadership to meet whole-of-Government goals and to develop and deliver on TMD's business plans.

Desirable Requirements:—Familiarity with the ITIL Framework would be an advantage.

Enquiries to Piero Peroni, General Manager, TMD, Department of Premier and Cabinet, phone (03) 6166 3067, email piero.peroni@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Registrar	L. Rayner	6 months	17.07.14
Education	Senior Systems Officer	M. Labuda	6 months	14.07.14
Education	Customer Services Officer	R. Adam	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	L. Crossey	6 months	15.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Ward Clerk	C. Walters	6 months	28.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Ward Clerk	K. Morehead	6 months	28.07.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	J. Direen	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Theatre Ward Clerk	M. Wheeler	6 months	28.07.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	S. Padme	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse - ORS	J. Tripptree	6 months	21.07.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	C. Nixon	6 months	03.11.14
Health & Human Services & Tasmanian Health Organisations	Executive Assistant	J. Kennedy	Nil	14.07.14
Health & Human Services & Tasmanian Health Organisations	Occupational Therapist	A. Lakeland	6 months	28.07.14
Justice	Team Leader	C. Carney	6 months	14.07.14
Police & Emergency Management	Appliance Fabrication Technician	G. Kingston	6 months	07.04.14
Police & Emergency Management	Planner State Fire Management Council	R. Richards	1 month	14.07.14
Primary Industries, Parks, Water & Environment	Senior Spatial Information Officer	B. Roberts	6 months	14.07.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	M. Conroy	Customer Services Officer	19.07.14
Health & Human Services & Tasmanian Health Organisations	A. Dent	Senior Physiotherapist	16.06.14
TasTAFE	K. Adams	Senior Project Officer	14.07.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Clerk	B. Davies	09.07.14
Education	HR Operations Clerk	K. Broughton	10.07.14
Education	Senior Regional Consultant	F. Prouse	04.07.14
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	J. Gane	30.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Williams	15.07.14
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	R. Lobwein	05.07.14
Health & Human Services & Tasmanian Health Organisations	Community Nurse	P. Rego	05.07.14
Health & Human Services & Tasmanian Health Organisations	Conduct and Review Officer	S. Wright	25.03.14
Justice	Correctional Officer	C. Honey	17.07.14
Primary Industries, Parks, Water & Environment	Fisheries Monitoring Officer	S. Carson	16.07.14
Primary Industries, Parks, Water & Environment	Senior Policy Analyst	S. Lancaster	30.06.14
Primary Industries, Parks, Water & Environment	Administrative Assistant (WL&D)	P. Kerr	20.06.14
Public Trustee	Assistant Client Account Manager	K. Wright	18.07.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Executive Assistant	J. Bower	16.07.14
Health & Human Services & Tasmanian Health Organisations	Renal Unit Support Person	G. How	05.07.14
Health & Human Services & Tasmanian Health Organisations	Clinical Support Officer	M. Gibson	06.07.14
Health & Human Services & Tasmanian Health Organisations	Community Mental Health Nurse	J. Newell	04.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Sawford	13.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Dinnessen	13.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Barwick	12.07.14
Justice	Court Operations Officer	L. Marshall	16.07.14
Primary Industries, Parks, Water & Environment	Senior HRM Adviser (Employment)	P. Fairhurst	17.07.14



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