



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

Education Facility Attendant, Cygnet Primary School (953377).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 32.00 hours per fortnight.

Location:—Cygnet Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kathy Dance, Department of Education, phone (03) 6295 1241, email *kathleen.dance@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred.

Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

CORPORATE SERVICES

Human Resources Management

Vacancy and Staffing Services

HR Consultant (965867).

Applications Close:—Friday, 6 February 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Provide high quality advice, support and consultancy services in relation to staffing processes. Assist with the development, implementation and review of strategies, policies, processes and systems, related to a broad range of Human Resources (HR) activities, including, but not limited to job and organisational design, and restructure work as required.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Shari Rieder, Department of Education, phone (03) 6165 6273, email *shari.rieder@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.



RBF **Aspire** Program

MEMBER SCHOLARSHIPS

How would \$5,000 help you to advance your career?

The RBF Aspire Program helps RBF members undertake a conference, course or workshop to advance their professional development and career opportunities.

Nominations are now open for member scholarships!

For conditions of entry and more information
please visit the RBF website at www.rbf.com.au



Member scholarships are only open to RBF members who have been with RBF for 12 months. The RBF Board (ABN 97 724 593 931) is the trustee of the Retirement Benefits Fund (ABN 51 737 334 954). When considering an RBF product, please refer to the product disclosure documents available at www.rbf.com.au.

EDUCATION

EARLY YEARS AND SCHOOLS

Administration Officer (598898).

Applications Close:—Friday, 6 February 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream Band 3.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible until 31/12/2016.

Location:—Hobart.

Provide high level administrative support and contribute to the efficient operation of the team, including supervision of the records of the business unit and the provision of high level client service.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of contemporary Aboriginal or Torres Strait Islander culture and society.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Richard Angus, Department of Education, phone (03) 6165 5481, email richard.angus@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Glen Dhu Primary School

Education Facility Attendant (Grounds), Glen Dhu Primary School (308221).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 64 hours per fortnight.

Location:—Glen Dhu Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has

determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Debra Fisher, Department of Education, phone 6344 1349, email debra.fisher@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Winnaleah District High School

Education Facility Attendant, Winnaleah District High School (957133).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 16 hours per fortnight.

Location:—Winnaleah District High School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to David Lietzau, Department of Education, phone (03) 6354 0222, email david.lietzau@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Winnaleah District High School

Teacher Assistant, Winnaleah District High School (306142).

Applications Close:—Friday, 6 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 33 hours per fortnight from 2 February 2015 to 18 December 2015, 40 weeks per year.

Location:—Winnaleah District High School.

Experience with visually impaired children would be advantageous.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to David Lietzau, Department of Education, phone (03) 6354 0222, email david.lietzau@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

Education Facility Attendant, Burnie High School (300100).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80 hours per fortnight.

Location:—Burnie High School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Chris Philip, Department of Education, phone (03) 6431 2744, email chris.philip@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ridgley Primary School

Education Facility Attendant, Ridgley Primary School (300590).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80 hours per fortnight.

Location:—Ridgley Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Trudy Barrett, Department of Education, phone (03) 6435 7291, email trudy.barrett@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton Primary School

Advanced Skills Teacher, Smithton Primary School (961942).

Applications Close:—Friday, 6 February 2015.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Smithton Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jo Hillman, Department of Education, phone (03) 6452 1955, email jo.hillman@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Penguin District School

Education Facility Attendant (Kitchen Assistant), Penguin District School (952081).

Applications Close:—Friday, 6 February 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 52 hours per fortnight.

Location:—Penguin District School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Rebecca Hopkins, Department of Education, phone (03) 6434 2222, email rebecca.hopkins@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LINC TASMANIA

Regional Services

West Coast LINC

Customer Services Officer (700027).

Applications Close:—Friday, 6 February 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 3.

Permanent part-time 14.00 hours per fortnight.

Location:—Strahan.

Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Amanda Metrikas, Department of Education, phone (03) 6495 1534, email amanda.metrikas@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Senior Pharmacist (2 Vacancies).

Applications Close:—Friday, 6 February 2015.

Salary:—\$95,983 – \$101,483 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Vacancy No. 501008.

Permanent full-time day work.

Location:—Pharmaceutical Branch, Hobart.

Vacancy No. 501067.

Permanent full-time day work.

Location:—Pharmaceutical Branch, Hobart.

Duties:—We are seeking Senior Pharmacists to under the broad control and direction of the Deputy Chief Pharmacist and as a senior professional specialist:—

- a) Undertake a range of tasks in accordance with legislation and established policies and procedures, including the exercise of delegations and authorisations issued by the Secretary.
- b) Exercise sound professional judgement and discretion in dealing with medical practitioners, pharmacists, other practitioners, manufacturers, wholesalers, public and private hospitals, nursing homes etc. with the objective of achieving compliance with regulatory legislation and policies.
- c) Provide professional advice on the development of policy and legislation.

The Senior Pharmacist is responsible for performing a wide range of regulatory tasks requiring professional judgement and discretion in relation to the safe manufacture, distribution and use of drugs of dependence, medicines and poisons.

If this sounds like you, please apply!

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—At least five year's practical experience as a pharmaceutical chemist in either hospital or community pharmacy, subsequent to initial registration.

Current Driver's Licence.

Relevant postgraduate qualifications.

Enquiries to Peter Boyles, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0400, email peter.boyles@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard

copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Enrolled Nurse (2 Vacancies).

Applications Close:—Friday, 6 February 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Vacancy No. 504414.

Permanent part-time shift worker (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 504414.

Permanent part-time shift worker (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston General Hospital, Charles Street, Launceston.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7392, email scott.rigby@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Hospital Aide (504555a).

Applications Close:—Friday, 6 February 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term part-time shift work, working 66 hours per fortnight. Commencing as soon as possible until 16 Jan 2016. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Queen Victoria Maternity Unit, Launceston General Hospital.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas.

Contribute to, and participate as a member of the health team.

Decontaminate, sterilise and maintain specialised equipment.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Newman, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8950, email wendy.newman@dhhs.tas.gov.au or Jenny Pople, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8960, email jennifer.pople@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Medical Orderly (503595, 503597 2 Vacancies).

Applications Close:—Friday, 6 February 2015.

Salary:—\$47,227 – \$48,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time day work, working 76 hours per fortnight and Permanent part-time shift work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To provide Medical Orderly services.

To provide assistance to Medical, Nursing and Para Medical staff in the lifting, positioning and general care of patients.

To provide an immediate response to Code Blacks as members of the Aggression Management Team.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to David Webb, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7460, email david.webb@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Rostering and Information Analyst (521998).

Applications Close:—Friday, 6 February 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, Anne O'Byrne Building, Launceston.

Duties:—Support the Team Leader Rostering and Information Office in the provision of system advice and training to ProAct users, as well as timely, accurate data reporting as required by managers within THO-North.

Provide business support to the Team Leader, Rostering and Information Office to ensure that timely reporting timeframes are achieved. This work will involve payroll journaling, establishment monitoring and problem solving, analysis of rostering activities, and investigation and research into reporting requirements.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kendall Newman, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 6564, email kendall.newman@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Occupational Therapist (514737).

Applications Close:—Friday, 6 February 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight. Commencing 13 April 2015 until 17 April 2016. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital.

Duties:—To promote, develop and provide Occupational Therapy (OT) services in accordance with professional standards, best practice and evidence, to a predominately specialist or complex caseload, in order to improve occupational outcomes for patients.

To provide clinical direction and professional supervision and support to level 1/2 Occupational Therapists and undergraduate occupational therapy students.

To assist with the development of occupational therapy clinical services through planning, evidence-based practice, quality improvement and research activities.

Please note: the successful applicant will be experienced in acute and sub-acute OT service provision.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Holds or progressing towards a relevant post-graduate qualification.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email kerri.roberts@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Ward Clerk (521058).

Applications Close:—Friday, 6 February 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift worker (fully rotational) working 20 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Acute Medical Unit, Launceston General Hospital, Charles Street, Launceston.

Duties:—Provide an effective and efficient clerical, administrative and reception support service to staff within the Acute Medical Unit (AMU), with functions undertaken under general direction based on established procedures and practice.

Provide an effective front line service to the public.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Hayes, Nurse Unit Manager, Acute Medical Unit, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8063, email robyn.hayes@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Campbell Town Health and Community Service

Enrolled Nurse RELIEF (506126).

Applications Close:—Friday, 6 February 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term casual shift work working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence 22 February 2015 until 25 February 2017.

Location:—Campbell Town Multi Purpose Service.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Veronica Zupan, A/DON, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6774 8000, email veronica.zupan@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Campbell Town Health and Community Service

Registered Nurse (Relief) (505964).

Applications Close:—Friday, 6 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence 22 February 2015 until 25 February 2017.

Location:—Campbell Town Multi Purpose Service.

Please note that access to the Grade 4 salary range \$75,612—\$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Veronica Zupan, A/DON, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6774 8000, email veronica.zupan@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Dementia Service

Health Care Assistant (507463).

Applications Close:—Friday, 6 February 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence 23 February 2015 until 25 February 2017.

Location:—Allambi Building, Howick Street, Launceston.

Duties:—Under supervision, and in accordance with Agency policy, legal, regulatory and funded program requirements, the Health Care Assistant provides high quality care and support to community and/or facility based clients and assists with a range of daily living activities that a person would normally do for themselves.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Methorst, A/NUM, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4156, email fiona.methorst@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment

Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Launceston Home Care Services

Administrative/Clerical Assistant (506081).

Applications Close:—Friday, 6 February 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 50 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Allambi Building, Howick Street, Launceston.

Duties:—To provide prompt, efficient and effective administrative and clerical support to the Home Care Services and within the broader context of Primary Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Samantha Zeitzen, Home Care Services Co-ordinator, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5129, email samantha.zeitzen@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mental Health North West

Clinical Nurse Educator/Clinical Midwifery Educator (522029).

Applications Close:—Friday, 6 February 2015.

Salary:—\$84,989 – \$90,857 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term part-time day worker, working 38 hours per fortnight.

Location:—Parkside, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Psychiatric Nurse to work as a Clinical Nurse Educator and Undergraduate Student Support. The successful candidate will be someone who is passionate, motivated and enjoys working collaboratively with a team of health professionals to facilitate continuing education for Mental Health Services across the North West. This role is a regional role responsible for the provision of direction and support for student nurses and their preceptors in the implementation, co-ordination, delivery and promotion of professional development and clinical nurse education.

As the successful candidate you will have demonstrated extensive clinical experience as well as the ability to apply knowledge of education and research strategies, quality improvement activities and the process of risk and change management in the multidisciplinary team approach to patient care and staff learning needs. Advanced communication, interpersonal and motivation skills are key attributes to successfully fulfil this role.

Do you have?

RN and post-graduate psychiatric qualifications.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Appropriate knowledge, skills, ability and attitude to perform the duties of a Registered Nurse/ Psychiatric Nurse, within the ANMC competencies.

Ability to provide education to undergraduate students, Registered and Enrolled Nurses.

A current drivers licence.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Adele Kear, ADON, Education and Research, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6811, email adele.kear@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital.

Occupational Therapy Assistant (520030).

Applications Close:—Friday, 6 February 2015.

Salary:—\$51,115 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day worker, working 11.4 hours per fortnight.

Location:—Occupational Therapy Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Occupational Therapy Assistant to assist in the provision of clinical services to clients of the Occupational Therapy Department, THO-North West.

Reporting to the Manager, Occupational Therapy Services/NWCES, this role encompasses a wide range of responsibilities including, but not limited to, directly assisting Occupational Therapists with the management of patients, preparing, cleaning and maintaining Occupational Therapy equipment and assisting in departmental administration.

Do you have?

Certificate IV in Health Service Assistance (Allied Health Assistance) and/or demonstrated experience working as an Occupational Therapy Assistant.

Current Driver's Licence.

Demonstrated interpersonal and communication skills.

Demonstrated computer literacy skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Victoria Williams on (03) 6430 6600 or email victoria.hickman@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Certificate IV in Health Service Assistance (Allied Health Assistance) or equivalent qualification.

Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Victoria Williams, Manager, Occupational Therapy, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6600, email victoria.hickman@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Physiotherapy Assistant (516082).

Applications Close:—Friday, 6 February 2015.

Salary:—\$51,115 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day worker, working 45 hours per fortnight.

Location:—Physiotherapy Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Physiotherapy Assistant to assist the Physiotherapists in the provision of optimal care for in-patients admitted with diagnoses including, but not restricted to, respiratory conditions, neurological disorders, falls, surgical and orthopaedic conditions.

Reporting to the Deputy Manager Inpatient Services, this role encompasses a wide range of responsibilities including, but not limited to, directly assisting Physiotherapists with the management of patients, preparing, cleaning and maintaining physiotherapy equipment and assisting in the collection of statistical data.

Do you have?

Physiotherapy Assistant /Allied Health Assistant Certificate or equivalent/ relevant qualifications and/or.

Equivalent competencies, experience and skills within a hospital or therapy setting.

Current Driver's Licence.

Demonstrated interpersonal and communication skills.

Demonstrated computer literacy skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Eddie Roberts, Deputy Manager – Inpatient Services, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6609, email edwin.roberts@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Registered Nurse (514543).

Applications Close:—Friday, 6 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker, working 64 hours per fortnight.

Location:—High Dependency Unit, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

This position is located in the High Dependency Unit of the Mersey Community Hospital.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring

that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacqueline Roberts-Thomson, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5682, email jacqueline.roberts-t@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Enrolled Nurse (515261).

Applications Close:—Friday, 13 February 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift work, working 64 hours per fortnight.

Location:—Peacock 3, Repatriation Centre Hobart.

Please note, this selection process may be used to fill subsequent full-time and part-time vacancies for a period of six months from the date of advertising.

Duties:—The Tasmanian Health Organisation, South is seeking an experienced Enrolled Nurse to join our team. The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt or Teresa White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7829, email jennifer.batt@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH
Surgical Services

Staff Specialist, Anaesthetist (519003).

Applications Close:—Friday, 13 February 2015.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent part-time day work (with on-call); working 38 hours per fortnight.

Location:—Department of Anaesthesia, Royal Hobart Hospital.

Subject to negotiation, this position may be filled by more than one applicant. A minimum commitment of 19 hours per fortnight is required.

Duties:—The Tasmanian Health Organisation, South invites applications for the position of Staff Specialist, Anaesthetist at the Royal Hobart Hospital.

The Royal Hobart Hospital is a 550 bed tertiary referral hospital for the state of Tasmania and the Anaesthesia Department is a specialist teaching Department with research involvement with a mixture of Full-time and Part-time specialists and 18 Anaesthesia Registrars. We currently have a number of multi-centre and local research trials being undertaken with strong links with University of Tasmania Faculty of Health Science and the Menzies Research centre.

The Department of Anaesthesia provides a comprehensive range of general and specialist clinical anaesthesia services including cardiothoracic, neurosurgery and paediatric surgery specialities. Anaesthesia services are also provided for the hospitals acute pain service, day surgery theatres, endoscopy and radiology including Angiography, CT/MRI and PET scan.

We offer:— A challenging and interesting spectrum of work
A Salary commensurate with qualification and experience, plus.

Superannuation and salary packaging.

Relocation Assistance.

A supportive and dynamic work environment.

Access to teaching, education and research funds.

Strong professional and social networks.

A unique and well balanced lifestyle.

Applicants for these positions should be qualified specialist anaesthetists with Fellowship of the Australian and New Zealand College of Anaesthetists or substantially equivalent qualification.

Applicants will be expected to have a strong clinical background together with a significant commitment to research, in addition to experience in teaching, quality assurance and administration/management in a public hospital. Experience in Acute Pain management is also desirable.

Desirable Requirements:—Recognition as an Anaesthetist by the Australian and New Zealand College of Anaesthetists (ANZCA) holding FANZCA or equivalent.

Experience in Obstetric, Neurosurgical and Paediatric Anaesthesia in the last 12 months.

Experience in acute pain management in the last 12 months.

Experience in research in Anaesthesia and Perioperative care in a tertiary hospital setting.

Clinical exposure in a tertiary hospital setting within the last 12 months.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Marcus Skinner, Clinical Associate Professor, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8549, email marcus.skinner@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INTEGRITY COMMISSION

General Counsel (356202).

Applications Close:—Friday, 6 February 2015.

Salary:—\$126,110 – \$141,658 p.a.

Legal Practitioners Agreement 2014, Level 4.

Fixed-term full-time 73.50 hours per fortnight (part-time hours may be considered).

Location:—Hobart.

Duties:—Contribute to the strategic leadership of the Integrity Commission. Provide high quality timely legal, policy and strategic advice, guidance, direction and assistance to the Chief Executive Officer, the Board, Integrity Tribunals and the staff of the Integrity Commission in respect of all aspects of the

Commission's activities and operations with specific reference to the Integrity Commission Act 2009, other statutes, applicable policies and procedures, and matters of significant or strategic importance to the Commission.

Essential Requirements:—Be admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position must satisfy a pre-employment check in the following areas: 1) Criminal Activity: Arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power and crimes involving conspiracy. 2) Disciplinary/managerial action in previous employment. 3) Identification check. 4) Satisfy a stringent security vetting process in accordance with national standards.

Enquiries to Diane Merryfull, Chief Executive Officer, Integrity Commission, phone 1300 720 289, email diane.merryfull@integrity.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Integrity Commission, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Diane Merryfull on 1300 720 289.

The Commission prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CORPORATE SUPPORT AND STRATEGY

Web Services Officer (2 Vacancies).

Applications Close:—Friday, 6 February 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream Band 3.

Vacancy No. 355784.

Permanent full-time 73.50 hour per fortnight.

Location:—Hobart.

Vacancy No. 355812.

Permanent full-time 73.50 hour per fortnight.

Location:—Hobart.

Duties:—Support distributed authors and editors of the Justice web environment to update and maintain their web content by:—monitoring the web support mailbox and responding to requests in a timely manner and providing appropriate training and induction to web publishing and providing advice and assistance in complying with Government and Departmental policies and guidelines.

More details regarding the duties are provided in the Statement of Duties.

Enquiries to Jennifer Lee, Director Communications and Executive Support, Department of Justice, phone (03) 6165 4940, email jennifer.lee@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jennifer Lee on (03) 6165 4940.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CORPORATE SUPPORT AND STRATEGY

Finance

Assistant Director Finance (356597).

Applications Close:—Friday, 6 February 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream Band 7.

Permanent full-time 73.50 hour per fortnight.

Location:—Hobart.

Duties:—Oversee the preparation of the Agency's financial statements and associated documentation of a highly complex nature, the completion of other financial statements required under Service Level Agreements and assist the Director Finance with internal reporting, the establishment and ongoing maintenance and reporting associated with the Department's Budget, including liaison on budget issues with the Department of Treasury and Finance, Agency Executive and Output Managers. Oversee the review and maintenance of the Agency's accounting manual and associated Finance Branch's policies and procedures to ensure they comply with taxation legislation, Australian Accounting Standards, the Financial Management and Audit Act, Treasures Instructions and other applicable legislation and regulations and monitor compliance. The position will also oversee the asset, procurement and facilities function of the Branch.

Desirable Requirements:—Certified Practising Accountant.

Enquiries to Stephen Morrison, Director Finance, Department of Justice, phone (03) 6165 4891, email stephen.morrison@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Stephen Morrison on (03) 6165 4891.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

WORKSAFE TASMANIA

*Chief Inspector Mines***Senior Inspector of Mines (355645).**

Applications Close:—Friday, 6 February 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time 73.50 hour per fortnight.

Location:—Burnie.

Duties:—Develop and implement strategies, systems and programs that will lead to improvements in workplace safety standards for mines, quarries, and mineral processing facilities, and ensure that such standards are administered, regulated and developed to work toward safe mining practices in Tasmania. Ensure that Tasmania's mining safety standards, in all forms, are outcomes focussed and based on national and international best practice resulting in the achievement of a significant reduction in mining accidents and fatalities in Tasmania.

More information regarding the duties is provided in the Statement of Duties.

Working Environment:—The occupant will be required to work, at times, in hazardous mining environments, occasionally under difficult circumstances. Extensive fieldwork is required to be undertaken, which can be in remote locations and in extremes of weather. Some out of hours work and call outs can be anticipated. Required to enter and inspect underground mines, and to attend, investigate and report on workplace incidents/accidents (including fatalities) as required.

Essential Requirements:—A Bachelor Degree in Engineering specifically in Mining Engineering, from a recognised university, eligible to become a professional engineer recognised by Engineers Australia. A current drivers licence.

Enquiries to Fred Sears, Chief Inspector of Mines, WorkSafe Tasmania, Department of Justice, mobile 0428 343 115, email fred.sears@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Fred Sears on 0428 343115.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

*Asset Management Services***Facilities and Procurement Officer (001017).**

Applications Close:—Friday, 6 February 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time until 30 June 2016.

Location:—Hobart.

Duties:—Assist with the delivery of Asset Management Services (AMS) activities, including facilities, fleet, procurement, contracts, and risk management tasks.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Katie Martin, Senior Research Officer, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas, 7001, phone (03) 6173 2345, email Katie.martin@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas, 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

*Administration***District Executive Officer (002016).**

Applications Close:—Friday, 6 February 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide administrative and financial advice to the Commander/Director, particularly in areas of budget forecasting, devolution and control, and asset management programs. Provide support in relation to the overall management of State Service employees within the District/Directorate.

Qualifications and Experience:—Tertiary qualifications in a discipline relevant to business management, financial management or Human Resources are desirable.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Mark Mewis, Commander Operations Support, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas, 7001, phone (03) 6173 2238, email Mark.mewis@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas, 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications

forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

STATE EMERGENCY SERVICE

Emergency Management Unit

Project Officer, Tasmanian Emergency Municipal Risk Assessment (TEMRA) (003273).

Applications Close:—Friday, 6 February 2015.

Salary:—\$84,539 – \$94,996 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 6.

Fixed-term part-time, 0.5 FTE for 18 months.

Location:—Hobart.

Duties:—The Project Officer for the TEMRA Project is responsible for the development, delivery and evaluation of the Tasmanian Emergency Municipal Risk Assessment Project (TEMRA). The TEMRA Project will provide a framework, tools, education and support for Municipal Emergency Management Co-ordinators to undertake risk assessments for natural hazards that support emergency management planning.

Qualifications and Experience:—Tertiary qualifications that provide skills that can be applied to risk assessment for emergency management, emergency management planning and education/project management.

Driver's License (open/unrestricted).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Mr Brett Saarinen, Assistant Director Emergency Management, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas 7001, phone (03) 6173 2772, email Brett.saarinen@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart Tas 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Human Services

Co-ordinator Organisational Development (521361T).

Applications Close:—Tuesday, 10 February 2015.

Salary:—\$89,611 – \$100,696 pro rata, per annum.

Tasmanian State Service Award, TFS General Stream, Band 6.

Fixed-term part-time 12 months 0.8 FTE.

Location:—Cnr Argyle and Melville Streets.

Duties:—Provide specialist strategic advice and co-ordination of programs in the human resource management areas of leadership, culture and behaviour that assist Tasmania Fire Service (TFS) and its members to achieve TFS strategic goals. Provide specialist strategic advice and co-ordination of programs in the human resource management areas of leadership, culture and behaviour that assist Tasmania Fire Service (TFS) and its members to achieve TFS strategic goals.

Desirable Requirements:—Tertiary qualifications in organisational development, human resource management or other relevant discipline.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Diane Wilkinson on (03) 6230 8463 or from www.jobs.tas.gov.au.

Enquiries to Diane Wilkinson on (03) 6230 8463.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Operations

Principal Staff Officer (521574).

Applications Close:—Tuesday, 10 February 2015.

Salary:—\$118,153 – \$126,190 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—Lead and co-ordinate strategic initiatives relevant to Tasmania Fire Service (TFS) operational preparedness and corporate direction; including emergency management legislation, policy and doctrine development; and the provision of high-level management support and advice to the Office of the Chief Officer.

Desirable Requirements:—Post-secondary/tertiary qualifications in management, strategic policy development or a similar field.

Significant experience developing high level policy within an emergency service or government environment.

Security clearance of 'Confidential' or higher.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Diane Wilkinson on (03) 6230 8463 or from www.jobs.tas.gov.au.

Enquiries to Diane Wilkinson on (03) 6230 8463.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY

CONSERVATION AND INFRASTRUCTURE

Australian Convict Sites Executive Officer (ACSEO-15).

Applications Close:—Monday, 16 February 2015.

Salary:—\$77,012 – \$79,354 p.a.

Port Arthur Historic Site Management Authority Award, General Stream, Band 5.

Fixed-term full-time 38 hours per week, Mon, Fri, 3 years.

Location:—Port Arthur.

Duties:—To provide support to the Australian Convict Sites Steering Committee (ACSSC) for the management and administration of the Australian Convict Sites World Heritage property (ACS) and progress actions and projects as adopted and prioritised by the ACSSC, and in line with the ACS Strategic Management Framework.

Desirable Requirements:—Degree in Heritage or a related discipline.

Current driver's licence.

Enquiries to Jane Harrington, Director, Conservation and Infrastructure, Port Arthur Historic Site Management Authority, phone (03) 6251 2330, email jane.harrington@portarthur.org.au.

Applications to Linda Kleinhenz, Human Resources Officer, Port Arthur Historic Site Management Authority, 6973 Arthur Hwy, Port Arthur, TAS, 7182, phone (03) 6251 2357, fax (03) 6251 2328, email recruitment@portarthur.org.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Ranger Wildlife (Macquarie Island) (705638).

Applications Close:—Friday, 6 February 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time (38 hours per week), from 30/03/15 to 29/03/16 (subject to weather conditions and shipping schedules).

Location:—Macquarie Island.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances. In addition to the annual salary, while travelling to and from, and while stationed on Macquarie Island, the occupant is entitled to an Antarctic Allowance of \$11,999 per annum, a Common Duties Allowance of \$12,294 per annum and an overtime allowance based on the lesser of 50% of the employee's salary or 50% of the classification of B4-R2-2 under the Tasmanian State Service Award.

Duties:—Assist the Ranger in Charge Macquarie Island in the delivery of programs and services on Macquarie Island, in accordance with the Island's status as a Nature Reserve and World Heritage Area, and as described in the annual works program. The Ranger Wildlife Macquarie Island is required to assist the Ranger in charge Macquarie Island: To manage a small team in a remote and isolated location; Co-ordinate and assist in the implementation of field programs as described in the annual works program including nature conservation, cultural heritage management, tourism management and

infrastructure management; Represent the Department on reserve management issues; Undertake administrative functions in accordance with set guidelines.

Essential Requirements:—Successful applicants will be required to pass medical and psychological tests, as well as a departmental fitness test, before being appointed to a position, and may be required to undergo additional physical training prior to working on Macquarie Island. The selection panel may require the written approval of applicants with previous Macquarie Island experience in order to access the results of their past Australian Antarctic Division expeditioner performance assessments. Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Unit following tests conducted on its behalf by a nominated medical practitioner. Be rated as suitable for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Unit following psychological assessments conducted on its behalf by a nominated professional provider. Hold a First Aid certificate. Holder of a current motor vehicle driver's licence.

Desirable Requirements:—A relevant tertiary qualification. Relevant experience in the management of sub-Antarctic reserved areas or similar land management reserves experience would be an advantage. A Wilderness First Aid Certificate. Firearms licence or ability to acquire one before deployment to Macquarie Island. A coxswain (restricted) certificate or equivalent.

Enquiries to Noel Carmichael, phone (03) 6165 4051, email Noel.Carmichael@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6165 3174, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

North West Region

Fire Operations Officer (705876).

Applications Close:—Friday, 6 February 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Ulverstone.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Relocation expenses may be considered for an employee appointed to this position, however this is subject to approval.

Duties:—To plan and execute operations of the fire management program, with a specific focus on the planning and supervision of prescribed burning.

Essential Requirements:—A current driver's licence. Successful completion of the fire-fighter fitness assessment at the 'Arduous' level (4.83 km walk carrying 20.5 kg in 45 minutes or less). Current competency in 'Sector Commander'

and 'Low Intensity Burning' either through (FFOP301A, FFFOP401A) Forestry Tasmania accredited course or Certificate IV, Public Safety (fire-fighting supervision), or a nationally accredited competency deemed to be equivalent. Minimum of 2000 hours fire-fighting experience or 6 years participating in planned burn and bushfire operations.

Desirable Requirements:—A Workplace Level 2 First Aid Certificate or equivalent or the ability to acquire prior to appointment. A current driver licence Class MR or HR. A current Chainsaw Operator's Certificate or the ability to acquire prior to appointment.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Enquiries to Eddie Staier, phone 0427 998 712, email Eddie.staier@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas 7001, phone (03) 6165 3174, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

North West Region

Parks and Reserves Manager (Northwest Coast) (705802).

Applications Close:—Friday, 6 February 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Located at Ulverstone (or alternative location is subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage the Parks and Wildlife Service, PWS North West Coast Area within the North West Region to deliver high quality visitor experiences, best practice approaches to the promotion, conservation, and sustainable use of the state's natural and cultural resources with operational excellence in all facets of community, stakeholder, people, resources and infrastructure management.

Essential Requirements:—To access Range 2 salary levels the following are essential: A Bachelor Degree in Conservation and Land Management or qualifications deemed appropriate. Five years minimum experience in reserve management or experience deemed appropriate.

Desirable Requirements:—A Bachelor Degree in Conservation and Land Management or equivalent qualifications deemed appropriate. A current motor vehicle driver's licence. Relevant experience in the management of small businesses.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Enquiries to Nic Deka, Department of Primary Industries, Parks, Water and Environment, phone (03) 6464 3104, email Nic.deka@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6165 3174, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

Health Aged Care and Disability Services

Health South and Dental

Teacher, TasTAFE (966756).

Applications Close:—Friday, 6 February 2015.

Salary:—\$56,488 – \$87,584 pro rata, per annum.

TasTAFE Teaching Staff Award, Teacher.

Fixed-term part-time 42 hours per fortnight, from as soon as possible until 18 December 2015.

Location:—Health South and Dental.

Description of role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

The role will have responsibility for trainees undertaking Certificate III in Dental Assisting at Dental practices across the south of Tasmania.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Certificate III in Dental Assisting or equivalent.

A current valid drivers licence.

Enquiries to Kim Hainsworth, TasTAFE, phone (03) 6477 7529, mobile 0438 046 222, email kim.hainsworth@tastafe.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail.

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Pharmacist	E. Bird	6 months	22.01.15
Health & Human Services & Tasmanian Health Organisations	Child & Family Health Nurse	K. Ivory	6 months	27.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Bradley	6 months	22.02.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Mossman	6 months	08.02.15
Health & Human Services & Tasmanian Health Organisations	Psychologist	E. Rouse	6 months	27.01.15
Justice	Transcription Typist	J. Schmidt	6 months	27.01.15
Primary Industries, Parks, Water & Environment	Fisheries Officer	M. Asplin	6 months	29.01.15
Primary Industries, Parks, Water & Environment	Senior Valuer - Commercial Specialist	D. Thomas	6 months	05.02.15
Public Trustee	Finance Officer	S. Adams	6 months	28.01.15

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Police & Emergency Management	A. Franklin	Administrative Assistant	15.01.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Kerekgyarto	04.01.15
Primary Industries, Parks, Water & Environment	Heritage Advisor	E. Pacaud	28.01.15
Primary Industries, Parks, Water & Environment	Wallaby Management Officer	W. North	14.01.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Co-ordinator Client Services	S. Pugsley	19.12.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Child Health & Family Nurse	L. Boarder	03.01.15
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	G. Cutting	19.01.15
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	S. Kucina	16.01.15
Health & Human Services & Tasmanian Health Organisations	Team Leader, IT Support North/North West	G. Murphy	19.12.14
Health & Human Services & Tasmanian Health Organisations	Cleaner	G. Shelton	15.01.15
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	T. Hanson	23.01.15
Health & Human Services & Tasmanian Health Organisations	Assistant Director of Nursing	K. Gabriel	09.01.15
Health & Human Services & Tasmanian Health Organisations	Counsellor/Educator	J. McCulloch	19.12.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	C. Collins	13.01.15
Health & Human Services & Tasmanian Health Organisations	Food Services Assistant	L. Stone	18.01.15
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	L. McMullen	07.01.15
Health & Human Services & Tasmanian Health Organisations	Coordinator Information and Systems	S. Jones	16.01.15
Health & Human Services & Tasmanian Health Organisations	Multiskilled Domestic	A. Saville	17.01.15
Health & Human Services & Tasmanian Health Organisations	Dental Officer	J. Kraatz	20.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Grant	12.12.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Bradford	17.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Stirling	21.12.14
Health & Human Services & Tasmanian Health Organisations	Population Health Planning & Evaluation Officer	J. Flanagan	28.01.15
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	P. Pearsall	23.12.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	D. Turnbull	05.01.15
Health & Human Services & Tasmanian Health Organisations	Clozapine Clinic Nurse	W. Milsom	23.01.15
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse (Medication Endorsed)	A. Casey	17.01.15
Police & Emergency Management	Education and Professional Development Advisor	C. Ryan	31.12.14
Premier & Cabinet	ICT Technician	S. Skinner	26.01.15
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	B. Peck	28.12.14
Primary Industries, Parks, Water & Environment	Fisheries Licensing Officer	T. Glanville	16.01.15



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