



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

**Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

DEPARTMENT SERVICES

Human Resources Management

HR Operations Systems and Reporting

Co-ordinator HR Systems and Reporting, HR Operations Systems and Reporting (965792).

Applications Close:—Friday, 30 October 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time 73.5 hours per fortnight.

Location:—Mount Nelson.

Description of Role:—To manage the Human Resource (HR) systems and reporting functions with a particular focus on business development improvement and opportunities for technological advancement and expansion. Oversee the HR Reporting requirements for the Branch.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—The completion of tertiary qualifications in a Human Resource Management or other relevant field, or a significant background in Human Resources Management.

Enquiries to Sharon England, Department of Education, phone (03) 6165 6289, email *sharon.england@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

DEPARTMENT SERVICES

Facility Services

Senior Facilities Officer, Facility Operations (967991).

Applications Close:—Friday, 30 October 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Southern Region.

Description of Role:—Contribute towards the co-ordination and the provision of a high level, efficient, effective client focussed facility management service, including provision of advice and reports to Department managers for regionally based campuses. Develop and advise on appropriate facility and risk management strategies and implement relevant supporting systems and practices.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant qualifications or extensive experience in facilities management or a related discipline.

A current driver's licence.

Enquiries to Jason Bell, Department of Education, phone (03) 6478 4316, email *jason.bell@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Curriculum Services

Literacy Specialist Teacher (Northern Region), Curriculum Services (968874).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70.00 hours per fortnight, from 1 February 2016 to 22 June 2018.

Location:—Curriculum Services.

Description of Role:—To work with the Assistant Manager Curriculum and relevant stakeholders to:—

- provide direct targeted literacy support to Years 6 to 9 students who are consistently performing below the national minimum standard.
- provide advice and support teachers of the identified students to improve literacy outcomes; and
- develop literacy resources to support targeted intervention for the identified students and design professional learning in collaboration with the Professional Learning Institute (PLI).

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Suzanne Pennicott-Jones, Department of Education, phone (03) 6165 5777, email suzanne.pennicott-jo@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Curriculum Services

Literacy Specialist Teacher (Southern Region), Curriculum Services (968822).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70.00 hours per fortnight, from 1 February 2016 to 22 June 2018.

Location:—Curriculum Services.

Description of Role:—To work with the Assistant Manager Curriculum and relevant stakeholders to: provide direct targeted literacy support to Years 6 to 9 students who are consistently performing below the national minimum standard provide advice and support teachers of the identified students to improve literacy outcomes; and develop literacy resources to support targeted intervention for the identified students and design professional learning in collaboration with the Professional Learning Institute (PLI).

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.



Serving regional Australia for over 20 years

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REGULAR AIRLINE SERVICES

Flight schedule and bookings available online.
*Flights connect with Sharp Airlines between Burnie and King Island. For special airfares, find us on Facebook: facebook.com/paravionairlines.
Bookings: 1800 017 557 www.paa.com.au




Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Suzanne Pennicott-Jones, Department of Education, phone (03) 6165 5777, email suzanne.pennicott-jo@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Clarence High School

Education Facility Attendant (Kitchen Assistant), Clarence High School (954549).

Applications Close:—Friday, 30 October 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80.00 hours per fortnight.

Location:—Clarence High School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Trish Smith, Department of Education, phone (03) 6244 2544, email trish.smith@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bowen Road Primary School

School Business Manager, Bowen Road Primary School (953568).

Applications Close:—Friday, 30 October 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Bowen Road Primary School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Susan Richardson, Principal, Bowen Road Primary School, Department of Education, phone (03) 6228 1549, email susan.richardson@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Goulburn Street Primary School

Advanced Skills Teacher, Goulburn Street Primary School (204171).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Goulburn Street Primary School.

To implement and manage appropriate learning programs for

students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Gay Cumming, Department of Education, phone (03) 6234 1884, email gay.cumming@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona Primary School

School Administration Clerk, Taroona Primary School (954397).

Applications Close:—Friday, 30 October 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 65.00 hours per fortnight, 42 weeks per annum.

Location:—Taroona Primary School.

As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Bianca Long, Department of Education, phone (03) 6227 8325, email bianca.long@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic

applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Respectful Schools Support, Teacher Learning Leader, School Support Northern Region (965754).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 01 February 2016 to 27 October 2017.

Location:—North-West.

Description of the role:—Work with schools, support teachers and families in order to support the learning of students with additional needs who require an educational adjustment to access the Australian Curriculum and work with the school leadership team to build the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team. Ensure an efficient and effective approach to the provision of learning support within the framework of the Australian and Tasmanian curriculum. Ensure compliance with the Disability Standards for Education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department

of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Kings Meadows High School

Canteen Supervisor, Kings Meadows High School (964415).

Applications Close:—Friday, 30 October 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 26 hours per fortnight as soon as possible until 18 December 2015.

Location:—KMHS, Kings Meadows Campus.

Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Wendy Dalton, School Business Manager, Department of Education, phone 6343 1000, email wendy.dalton@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Norwood Primary School

Assistant Principal, Norwood Primary School (968722).

Applications Close:—Friday, 30 October 2015.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal Band 3.

Fixed-term full-time 70 hours per fortnight 1 February 2016 to 22 December 2017.

Location:—Norwood Primary School.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Kelly Heathcote, Principal, Department of Education, phone (03) 6344 2533, email kelly.heathcote@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

St Helens District High School

School Administration Clerk, St Helens District School (306007).

Applications Close:—Friday, 30 October 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight 42 weeks per year.

Location:—St Helens District High School.

Description of the role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anita Lewis, School Business Manager, Department of Education, phone (03) 6376 7100, email anita.lewis@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

West Launceston Primary School

Advanced Skills Teacher, West Launceston Primary School (205821).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—West Launceston Primary School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Bev Shadbolt, Principal, Department of Education, phone (03) 6331 4160, email bev.shadbolt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Mountain Heights School

Advanced Skills Teacher, Mountain Heights School (200288).

Applications Close:—Friday, 30 October 2015.

Salary:—\$96,766 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent part-time 35 hours per fortnight.

Location:—Mountain Heights School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Tessa Creeley, Department of Education, phone (03) 6471 0200, email tessa.creeley@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Andrews Creek Primary School

School Business Manager, Andrews Creek Primary School (970008).

Applications Close:—Friday, 30 October 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Andrews Creek Primary School.

Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Sarah-Jane Tregenza, Principal, Department of Education, phone (03) 6428 4088, email sarah-jane.tregenza@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

ROSNY COLLEGE

Teacher (VET Retail Make-Up and Skin Care), Rosny College (968522).

Applications Close:—Friday, 30 October 2015.

Salary:—\$55,827 – \$90,682 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Fixed-term part-time 28 hours per fortnight from 27/01/2016 to 16/12/2016.

Location:—Rosny College.

Description of role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

In order to deliver VET Retail Make-Up and Skin Care subjects of this role, applicants are to demonstrate appropriate VET and Vocational Competence.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please

note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Katie Boutchard, Department of Education, mobile 0409 486 721, email katie.boutchard@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Operational Support Assistant (510897).

Applications Close:—Friday, 30 October 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Ambulance Tasmania, North.

Duties:—Provide administrative, clerical and operational support to the Regional Manager; the Operations Manager and other senior staff as required.

Selection criteria includes:—Demonstrated office management skills including the ability to perform routine administrative and clerical duties with accuracy and precision. Capacity to provide basic research and project support services.

Sound knowledge and experience in the use of software packages for the operation and production of reports, spreadsheets and databases, and the ability to learn new software applications.

Effective organisational skills and a demonstrated ability to effectively exercise judgement and discretion in completing day to day tasks.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Tracey Badcock, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5736, email tracey.badcock@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

HR and Workplace Relations Advisor (518550) (515061).

Applications Close:—Friday, 30 October 2015.

Salary:—\$76,051 – \$78,350 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work, See NOTE Below.

Location:—Hobart.

Please NOTE:—Permanent full-time day work, 2 vacancies (518550 and 515061).

Other permanent full-time and part-time vacancies and fixed term full-time and part-time vacancies that may arise in the near future may also be filled from this selection process.

Duties:—The Tasmanian Department of Health and Human Services seeks two (full-time) HR and Workplace Relations Advisors to join the HR and Workplace Relations team. In this role you will provide high-level workplace relations and generalist human resource (HR) advice and support for Department of Health and Human Services (DHHS) groups. This includes advising on local industrial and performance management issues, grievances and disciplinary matters. The HR and Workplace Relations Advisor will contribute to general HR projects, initiatives and activities including the administration of the Senior Executive Service (SES), undertake redeployment functions, and ensure high-level advisory services to senior executives, managers and employees within their portfolio.

Desirable Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution, or equivalent experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Liz Jessup, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3830, email liz.jessup@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment

Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

Organisation Design and Recruitment Services

Manager, Organisational Design and Recruitment Services (520040).

Applications Close:—Friday, 30 October 2015.

Salary:—\$108,315 – \$114,930 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Manager, Organisational Design and Recruitment Services to join our team. If successful you will be responsible for the management and delivery of strategic advice to DHHS business units and the Tasmanian Health Service (THS) on matters relating to: changes to organisational structure and job design; development of statements of duties and classification of positions; interpretation of industrial Awards/Agreements as they relate to organisational and job design; and recruitment and selection methods tailored to organisational and role requirements. The Team also administers systems relating to pre-employment checks on behalf of DHHS business units.

The Manager is responsible for providing direction and leadership regarding the program of the Organisational Design and Recruitment Services team and managing the operations of the Team including provision of high level advice and services to the Secretary, Departmental Executive and wider DHHS and THS managers and staff.

Desirable Requirements:—Tertiary qualifications in management, human resources, or industrial relations, or a related field.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ross Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3805, email ross.j.smith@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

Workplace Health and Safety

**Consultant, Safety and Injury Management 3 Vacancies
(500571).**

Applications Close:—Friday, 30 October 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking 3 Consultants – Safety and Injury Management to join our team. The Safety, Health and Wellbeing (SHW) team is responsible for providing high level advice and working in partnership with DHHS business units and the THS to ensure effective management of workers' compensation matters, injury management and return to work activities; lead safety initiatives tailored to the improvement of safety, health and wellbeing indicators for our workforce; and ensure policy, procedures and systems are in place to meet compliance with current work health and safety legislation.

The is responsible for:—undertaking duties associated with Injury Management such as case management of workers compensation claims and facilitating and co-ordinating return to work programs.

Taking a lead role in the planning, development, co-ordination and implementation of effective and appropriate Work Health and Safety programs across DHHS business units.

Providing specific high-level HR advice to DHHS executive members and business unit managers on Workers Compensation, Injury Management and Work Health and Safety matters.

Promoting and contributing to the development and maintenance of strong communication links within Human Resources and its clients.

Desirable Requirements:—Completion of or working towards Injury Management Co-ordinator Training and/or Certificate IV in Work Health and Safety.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Grant Ransley, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6233 3177, email grant.ransley@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

Workplace Health and Safety

Manager, Safety, Health and Wellbeing (521744).

Applications Close:—Friday, 30 October 2015.

Salary:—\$108,315 – \$114,930 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

We are seeking a Manager – Safety, Health and Wellbeing to join our team. The Safety, Health and Wellbeing (SHW) team is responsible for providing high level advice and working in partnership with DHHS business units and the THS to ensure effective management of workers' compensation matters, injury management and return to work activities; lead safety initiatives tailored to the improvement of safety, health and wellbeing indicators for our workforce; and ensure policy, procedure and systems are in place to meet compliance with current work health and safety legislation.

The Manager is responsible for providing direction and leadership regarding the work program of the Safety, Health and Wellbeing Team and managing the operations of the Team including provision of high level advice and services to the Secretary, Departmental Executive, and wider DHHS and THS managers and staff.

Duties:—We are seeking a Manager, Safety, Health and Wellbeing to join our team. The Safety, Health and Wellbeing (SHW) team is responsible for providing high level advice and working in partnership with DHHS business units and the THS to ensure effective management of workers' compensation matters, injury management and return to work activities; lead safety initiatives tailored to the improvement of safety, health and wellbeing indicators for our workforce; and ensure policy, procedure and systems are in place to meet compliance with current work health and safety legislation.

The Manager is responsible for providing direction and leadership regarding the work program of the Safety, Health and Wellbeing Team and managing the operations of the Team including provision of high level advice and services to the Secretary, Departmental Executive, and wider DHHS and THS managers and staff.

Desirable Requirements:—Post graduate qualifications in injury prevention and management, work health and safety or a related field.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ross Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3805, email ross.j.smith@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human

Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Housing, Disability and Community Services

Disability and Community Services

Professional Officer, Allied Health (507030).

Applications Close:—Friday, 30 October 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term part-time day work (38.0 hours per fortnight) commencing As soon as possible for a period of 12 months.

Location:—DHCS, Disability and Community Services, North.

Duties:—Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to Gateway Services, carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist habilitation services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Demonstrated specialist skills in the disability field and contemporary knowledge of the specialist area.

Ability to demonstrate by example, actions and behaviors valued by the community, which enhances the image of people with disabilities.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia; or A degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Woodfield, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1067, email fiona.woodfield@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Housing, Disability and Community Services

Disability and Community Services

Professional Officer, Speech Pathologist (515594).

Applications Close:—Friday, 20 November 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—DHCS, Disability and Community Services, DAAT, North West.

Duties:—Provide specialist habilitation Speech Pathology services to people with disabilities in a range of settings within a multidisciplinary and transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to Gateway Services, carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist Speech Pathology services and related issues for senior and corporate management.

Selection criteria includes:—Demonstrated specialist skills and relevant post-graduate experience working with people with disabilities and proficiency in designing and managing specialist programs.

Ability to demonstrate by example, actions and behaviors valued by the community, which enhances the image of people with disabilities.

Ability to design, implement, lead, and provide training programs and educational services to individuals, groups, service providers and the wider community.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Complex behaviour support skills and knowledge.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA). Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check

in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Charley Hodgson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6477 7609, email charley.hodgson@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Housing, Disability and Community Services

Disability and Community Services

Psychologist (Tasmanian Autism Diagnostic Service) (518808).

Applications Close:—Friday, 6 November 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time (part-time hours may be considered by negotiation) commencing approx. 04 January 2016 for a period of 12 months.

Location:—Disability and Community Services, Tasmanian Autism Diagnostic Service, Statewide (see Note below).

PLEASE NOTE: Service Location:—Although the services clinic is currently primarily based in Hobart, it meets the needs of the children, young people and their families, on a statewide basis. The service also provides outreach services through clinics based in the North or North West of the state.

As it is a statewide service, the successful applicant will need to share with the current team a preparedness to regularly travel, including overnight stays in regional locations as required if the successful applicant is based in Hobart.

Other Fixed-term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Duties:—Within the statewide Tasmanian Autism Diagnostic Service (TADS) provide evidence-based comprehensive and independent autism diagnostic assessments for children and young people up to 18 years of age in accordance with Agency policy and direction, legal requirements and professional competence.

Selection criteria includes:—Registered psychologist with relevant tertiary qualifications and clinical experience in the human services sector.

Strong knowledge and understanding of contemporary approaches to diagnostic assessment and clinical interventions for people with Autism Spectrum Disorder. Demonstrated knowledge and experience in working with children and their families. Demonstrated ability to consult and liaise with other services and agencies within the context of undertaking

comprehensive clinical assessments. Experience working in the field of autism will be an advantage.

Proven high level verbal and written communication skills, including interpersonal skills in establishing and maintaining staff and client relationships, including working collaboratively in a small team setting.

Desirable Requirements:—Current Driver's Licence.

Training in the Autism Diagnostic Observation Schedule 2 and/or Autism Diagnostic Interview.- revised.

** Important Note: **, While training specifically in ADOS2 and/or ADI is desirable, it is not an essential pre-requisite for selection. TADS would be in a position to provide this training to the successful applicant.

Essential Requirements:—Registered with the Psychology Board of Australia. Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

** Prospective applicants please note: **.

Any prospective or interested applicants to this exciting initiative are strongly encouraged to contact the Mary Jackson (on behalf of the Manager, contact details below) for further information about the position, and clarification about the position location and desirable requirements.

Enquiries to Mary Jackson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 1100, email glenys.jackson@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Health Protection

Principal Health Physicist (501055).

Applications Close:—Friday, 13 November 2015.

Salary:—\$119,800 – \$123,932 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS AHP Specialist, Level 5, Grade 3-4.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Principal Health Physicist to join our team. If successful you will be the principal advisor in relation to the application of the Radiation Protection Act

2005 as it relates to regulating dealings with radiation sources in Tasmania, including their supply, possession, storage, use and disposal, radiation protection responses in radiological emergencies, and radioactive waste management.

The position is responsible for ensuring statewide compliance with the legislation across all relevant Government Agencies and in medical, veterinary, dental, industrial and educational settings.

Desirable Requirements:—Relevant Postgraduate Qualifications.

Current Driver's Licence.

Essential Requirements:—An honours degree in physics or related discipline and at least 8 years relevant post graduate experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Heggie, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0698, email stuart.heggie@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Program Support

Executive Officer, Program Support (517966).

Applications Close:—Friday, 30 October 2015.

Salary:—\$76,051 – \$78,350 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Hobart.

The Tasmanian Department of Health and Human Services seeks an Executive Officer, Program Support to join the Public Health Services team. In this role you will provide high level executive support and undertake project management and associated activities as assigned by senior management. This role involves co-ordinating a day to day administrative and business support service provided by Program Support. This includes the provision of supervision and leadership to the Administration Team and encouraging a positive and productive work environment. You will provide support and advice to the Manager, Program Support, Chief Executive Officer, Public Health Services and other members of the Public Health Services' Executive Team, particularly in relation

to planning, business support, risk analysis, communication strategies and policy development.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kevin O'Loughlin, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1978, email kevin.oloughlin@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Shared Services

Procurement

Contract Officer (4 vacancies) (513164).

Applications Close:—Friday, 30 October 2015.

Salary:—\$63,262 – \$72,204 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work, (All Vacancies).

Location:—Launceston.

The Tasmanian Department of Health and Human Services seeks 4 (full-time) Contract Officer to join the Procurement Advisory Services (PAS) team. In conjunction with the Manager and other senior staff identify opportunities to improve efficiency and effectiveness of contractual arrangements. Provide support and advice to departmental staff and undertake liaison with client representatives on procurement's and associated issues. Undertake the calling of tenders, facilitating evaluation of tenders, preparing contracts and administering contracts managed by the services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dan Longstaff, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Shared Services

Procurement

Senior Contract Officer (515734, 515735)(2 vacancies).

Applications Close:—Friday, 30 October 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work, (Both Vacancies).

Location:—Launceston.

The Tasmanian Department of Health and Human Services seeks 2 (full-time) Senior Contract Officers to join the Procurement Advisory Services (PAS) team. In this role you will support the Manager in the development and management of the Unit's procurement activities. Participate in or undertake higher level procurements and business arrangements involving tenders/contracts undertaken by the Unit and for client Divisions. Investigate, establish and monitor contracts and pursue opportunities to establish new or more effective contract arrangements.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dan Longstaff, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Senior Registrar (504704).

Applications Close:—Friday, 13 November 2015.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015,
Medical Practitioner, Level 5-13 (Registrars).

Fixed-term part-time day work, working 32 hours per fortnight. To commence 1 February 2016 to 31 January 2017.

Location:—Cardiology LGH.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

The Launceston General Hospital is a regional hospital centre in Tasmania accredited for 3 years of core training with a busy catheterisation laboratory servicing all of Northern

Tasmania. All clinical responsibilities, including STEMI call, are restricted to the catheterisation laboratory with no general cardiology requirements, nor general cardiology call. As the sole interventional fellow, all cases, both diagnostic and intervention are available to be performed by the successful applicant.

Duties:—Responsible for the day to day management of private and public inpatients and outpatients within the Hospital.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Brian Herman, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6465, email brian.herman@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide (516373).

Applications Close:—Friday, 30 October 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 4.

Permanent part-time day work, working 16 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 12 December 2015.

Location:—Day Procedure Unit, LGH, Charles Street, Launceston.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas. Contribute to, and participate as a member of the health team. Decontaminate, sterilise and maintain specialised equipment.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Stuart, NUM, DPU, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8723, email dpunum@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

House Services Assistant (2 Vacancies).

Applications Close:—Friday, 30 October 2015.

Salary:—\$42,777 – \$44,247 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 520269.

Fixed-term part-time day work, working 38 hours per fortnight, commencing as soon as possible until 22 October 2016. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Vacancy No. 503534.

Fixed-term full-time shift work, working 76 hours per fortnight, commencing as soon as possible until 22 October 2016. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

To clean allocated areas in compliance with established procedures and protocols.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Horton, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6482, email colleen.horton@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

House Services Assistant, 3 vacancies (503574).

Applications Close:—Friday, 30 October 2015.

Salary:—\$42,777 – \$44,247 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Fixed-term casual shift work, working on an as and when required basis, commencing as soon as possible until 22 October 2016.

Location:—LGH Charles Street, Launceston.

To clean allocated areas in compliance with established procedures and protocols.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Horton/Jenny Hawes, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6482, email colleen.horton@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse (504239).

Applications Close:—Friday, 30 October 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day work, working 16 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 19 January 2016.

Location:—Day Procedure Unit, LGH, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Participation in after hours emergency Endoscopy Service may be required.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Stuart, NUM, DPU, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8723, email dpunum@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

***Specialist Radiographer (Medical Imaging Practitioner)
(503709).***

Applications Close:—Friday, 30 October 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight, commencing as soon as possible until 1 May 2016. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Responsible for performing basic and advanced Magnetic Resonance Imaging (MRI), Computed Tomography (CT) and/or Angiography radiographic imaging examinations, procedures and associated administrative tasks.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These must be addressed in your application.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious

drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Garth Faulkner, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6081, email garth.faulkner@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Enrolled Nurse (Relief) (504289).

Applications Close:—Friday, 30 October 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible for two (2) years.

Location:—George Town District Hospital and Community Centre.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Diane Jessup, NUM, George Town, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6028, email diane.jessup@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Orthotist/Prosthetist (510418a).

Applications Close:—Friday, 30 October 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight commencing as soon as possible until 30 September 2016.

Location:—Orthotic Prosthetic Services Tasmania, 94 Davey Street, Hobart.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a fixed term Orthotist/Prosthetist vacancy.

Orthotic Prosthetic Services Tasmania provides a wide range of prosthetic, orthotic and specialised seating services. OPST is a State-wide service, allowing staff regular collaborative experiences with their colleagues across Tasmania. This position is based in beautiful Hobart in the State's south. Our diverse client base and flexible working environment enables clinicians to focus upon specific areas of prosthetic and orthotic clinical practice that most interest them and to rotate into different roles over time.

Duties:—In the role of Orthotist/Prosthetist you will perform patient assessments, formulate prescriptions and institute therapeutic and prophylactic interventions for clients, principally through the provision of orthoses and prostheses. You are expected to contribute to the enhancement of client treatment and rehabilitative processes as directed by senior clinicians and by the OPST State Manager.

Desirable Requirements:-

Current Driver's Licence.

Involvement in the AOPA CPD program (ie. Maintenance of AOPA membership).

Essential Requirements:—A bachelor of Prosthetics and Orthotics or an equivalent tertiary Prosthetic and Orthotic qualification.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Richard Dyson-Holland, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7377, email richard.dyson-holland@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Clinical Co-ordinator, Repatriation Centre, several vacancies (522435).

Applications Close:—Friday, 6 November 2015.

Salary:—\$81,214 – \$84,989 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term full-time and part-time shift work (fully rotational); commencing as soon as possible until 10 November 2017. Hours to be negotiated with successful applicants.

Location:—Repatriation Centre Hobart.

Duties:—The Tasmanian Health Services is seeking several Clinical Co-ordinators to join our Aged and Rehabilitation Unit Team. The 18 bed Acute Rehabilitation Unit will move from its current location on level 7A of the Royal Hobart Hospital, to the refurbished Peacock Level 2 at the Repatriation Centre, 90 Davey Street Hobart in November 2015. Due to the significant change in location and supports at the Repatriation Centre there is a need to staff and implement an appropriate model of care. These Clinical Co-ordinator positions will provide out of hours clinical support to wards located at 90 Davey Street. This includes management of deteriorating patient, patient flow, staffing management, quality improvement and education.

Desirable Requirements:—Relevant post-graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Bakes, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7363, mobile 0408 340 734, email brendan.bakes@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Hotel Services and Logistics

Food Service Officer, Relief

Applications Close:—Friday, 30 October 2015.

Salary:—\$42,777 – \$44,247 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Vacancy No. 507950.

Fixed-term casual day work and fixed term casual shift work, commencing As soon as possible for a period of two years.

Location:—Hobart.

520518, Fixed-term casual, day work and fixed term casual shift work, commencing As soon as possible for a period of two years. Located at Cambridge.

520519, Fixed-term casual, day work and fixed term casual shift work, commencing As soon as possible for a period of two years. Located at Hobart.

Duties:—Assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela Young, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6274 5204, email ange.young@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Surgical Services

Nurse Unit Manager (NUM), Orthopaedic and Surgical Specialties (521948).

Applications Close:—Friday, 6 November 2015.

Salary:—\$97,149 – \$99,594 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Year 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Orthopaedic and Surgical Specialties, Royal Hobart Hospital.

Duties:—The Tasmanian Health Service is seeking a Nurse Unit Manager to lead a newly co-located Orthopaedics and Surgical Specialties Unit. This role is pivotal to the redevelopment, both during the surgical services decant planning and implementation phase and into 2016 and beyond while the new K block is being built.

The Nurse Unit Manager provides leadership to the Orthopaedic and Surgical Specialties Unit. They ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the surgical framework. They lead and manage the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within the specific surgical unit.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geoff Wieczorski, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8262, mobile 0418 363 893, email geoffrey.wieczorski@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Oral Health Services

Oral Health North West

Dental Technician (501284).

Applications Close:—Friday, 30 October 2015.

Salary:—\$63,262 – \$72,204 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, working 76 hours per fortnight, commencing January 2016 until 29 December 2017.

Location:—Oral Health Services Tasmania (North West).

Duties:—Provide dental prosthetic technical expertise and construction in the recognised fields of Removable dental prostheses; Fixed dental prostheses; Maxillo-facial prostheses; Repairs, additions, relines and remodels; Simple orthodontic appliances; Protective mouthguards; Bleaching and fluoride trays; and Other prosthetic appliances which OHST may include within its core business for eligible clients of the service.

Evaluate, analyse and research options needed to resolve complex dental prosthetic technical problems without direct supervision.

Maintain a collaborative relationship with dental clinicians and ancillary staff to ensure conformity in the production of quality dental prostheses.

Undertake dental technical laboratory duties and assist in the training of trainees.

Work collaboratively with other members of the dental team to ensure that dental undergraduates and less experienced staff understand the processes of dental technical construction.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendon Sheffield, A/Senior Prosthetist, Oral Health Services Tasmania (North West), Department of Health and Human Services and Tasmanian Health Service, phone (03) 6478 6068, email brendon.sheffield@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Allied Health Professional (502814) (502814).

Applications Close:—Friday, 6 November 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight until March 2016.

Location:—Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking an experienced and motivated Allied Health Professional (preferably Psychologist or Occupational Therapist) in fixed term capacity to join our dedicated multi-disciplinary CAMHS team providing specialist mental health services in the North West of Tasmania to the consumer group of Children and Adolescents. Reporting to the Team Leader of CAHMS, this role encompasses a wide range of responsibilities such as providing a comprehensive clinical service through assessment, case management and individual therapies, undertaking intake, triage and assessments as required, and undertaking an active role in staff development.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Nesham, CAMHS Team Leader, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email sue.nesham@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Rostering Administrative Support Officer (514506) (514506).

Applications Close:—Friday, 30 October 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual day worker, working as and when required (3 year casual contract).

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking casual employees to take up the role of Rostering Administrative Support Officer for leave coverage.

Reporting to the Nurse Manager (Staffing Resource Manager/Bed Co-ordinator), this role encompasses a wide range of responsibilities including, but not limited to, providing effective rostering and award/payroll support to the hospital managers using the ProAct and Empower systems.

Do you have?

Current or ability to acquire knowledge and experience in electronic rostering and payroll processing.

Demonstrated experience in word processing, spreadsheet and database software programs.

High level interpersonal skills including communication, negotiation and conflict resolution.

What can we offer?
Flexible work/life balance.
Attractive Salary Package.
Dynamic team environment.
Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to May Woodberry, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone 6426 5654, email thelma.woodberry@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Theatre Attendant (521645) (521645).

Applications Close:—Friday, 30 October 2015.

Salary:—\$51,115 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Operating Theatre, Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking Theatre Attendants with demonstrated experience to work as members of the perioperative team, providing an efficient, effective and safe support service to the Operating Room Suite and Day Procedure Unit, working collaboratively with staff from all areas of the hospital.

Reporting to the Nurse Unit Manager and the Clinical Co-ordinator, this role encompasses a wide range of responsibilities including, but not limited to, timely set up, trouble shooting, shut downs, checks and storage of all relevant equipment, as well as undertaking basic minor maintenance procedures to electronic and mechanical equipment.

Do you have?

A Demonstrated experience in the correct and safe use of mechanical and biomedical equipment.

Demonstrated knowledge of the correct, safe and dignified positioning of patients and specialised positioning equipment and perform preoperative hair removal as directed.

Demonstrated experience in plaster preparation, application and removal.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Holds or is working towards a Certificate III or IV 'Theatre Technician Practice' qualifications through a nationally accredited training provider.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tim Richards, Acting Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5206, email timothy.richards@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Clinical Co-ordinator, Neurological Support (522013) (522013).

Applications Close:—Friday, 30 October 2015.

Salary:—\$81,214 – \$84,989 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term part-time day worker, working 60.8 hours per fortnight until 30 June 2016.

Location:—based at Central Coast CHC Water Street Ulverstone, with services provided across the North West.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clinical Co-ordinator, Neurological Support. The successful person will work across the region to lead co-ordination, integration and evaluation of health care services provided by the Clinical Nurse Consultant Neurological Support to achieve best client health outcomes through contemporary and advanced practice.

Reporting to the Co-Director of Nursing, this role works closely with acute and community based service providers across the region to provide contemporary specialist nursing care, establish and maintain an identifiable point of information and referral for stakeholders, and contribute to the development and management of the service.

Do you have?

Current Registration.

A relevant post graduate qualification.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—A relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Noni Morse, Co Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone 0427 071 975, email anoni.morse@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Physiotherapist, Paediatrics (503080) (503080).

Applications Close:—Friday, 30 October 2015.

Salary:—\$55,030 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre and North West Regional Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

The position is based across the Devonport Community and Health Services Centre, the North West Regional hospital and community and outreach settings.

Who are we looking for?

We are seeking a motivated Physiotherapist to join the physio team in a permanent capacity. The primary role of this position is to provide front line Paediatric clinical services to the population of North West Tasmania. In this role you will be an effective member of the Physiotherapy team ensuring the provision of high level, quality physiotherapy services for inpatients and outpatients of the North West region.

You will be responsible, with support and supervision, for the assessment, planning and implementation of treatment programmes for paediatrics clients in order to develop your clinical skills. You will also use your excellent communication and interpersonal skills to assist with health promotion and education programmes for clients and their carers.

Additionally you will use these skills to liaise and build collaborative relationships with other health care professionals and service providers, both internal and external to the organisation.

You may also be required to assist Senior Physiotherapists in providing support and clinical guidance for students.

Do you have?

Current AHPRA registration.

Well-developed communication skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Friendly, experienced and supportive clinical staff.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simon Watt, Deputy Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6608, email simon.watt@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

West Coast District Hospital and Community Health

Director of Nursing, West Coast (514065) (514065).

Applications Close:—Friday, 20 November 2015.

Salary:—\$113,404 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—West Coast District Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

The Primary Health, West Coast division of the THS includes the West Coast District Hospital, Rosebery Community Health Centre and community based services at Queenstown, Strahan and Zeehan.

Who are we looking for?

We are seeking a motivated and experienced Director of Nursing who will be responsible for the overall management and leadership to the facilities located on the West Coast of Tasmania.

We are after a skilled manager to Lead and manage a range of inpatient/community based services ensuring that clinical and support services and infrastructure meet quality and safety standards and are in accordance with Agency performance objectives and community expectations.

Communication skills are a must for this role as they are expected to facilitate the development and maintenance of strong communication links within the Agency and other government and non-government agencies, community health service providers, consumers and other key groups regarding health service priorities.

Do you have?

Current Registration.

Demonstrated commitment to and understanding of Primary Health Care principles and ability to apply these in practice within a rural health service.

Proven high level experience in providing leadership and managing human, financial and physical resources.

Demonstrated understanding of and ability in identifying community needs and developing options to address needs within a primary health care framework.

High level written and verbal communication skills, and problem solving skills.

Comprehensive knowledge of legislation and regulatory requirements relevant to the rural health facility including clinical, professional, building, hotel services, financial and Work, Health and Safety.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Downie, Acting General Manager, Primary Health, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6440 7000, email ange.downie@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Chief Executives Office

Executive Officer Support (521592T).

Applications Close:—Monday, 2 November 2015.

Salary:—\$67,966 – \$77,591 p.a.

Tasmanian State Service Award, General Stream, Band 4 (including payment in accordance with Appendix 9 of TSSA).

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:—To provide high level executive and administrative support to Executive Services and members within the Executive Office.

Desirable Requirements:—Knowledge of internal TFS processes, procedures and structures.

Knowledge of Microsoft Office applications.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Nicholas Wilson on (03) 6225 8501 or from www.jobs.tas.gov.au.

Enquiries to Nicholas Wilson on (03) 6225 8501.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PREMIER AND CABINET

SERVICE TASMANIA

Customer Services Officers (3 Vacancies).

Applications Close:—Friday, 30 October 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 707338.

Permanent part-time 44 hrs 6 minutes per fortnight.

Location:—Hobart.

Vacancy No. 707339.

Permanent part-time 44 hrs 6 minutes per fortnight.

Location:—Hobart.

Vacancy No. 707337.

Permanent full-time.

Location:—Hobart.

Responsible for responding to a wide range of customer enquiries and the delivery of excellent customer service by providing first point of contact for clients and customers contacting Government services.

Working both individually and as part of a team to ensure customer expectations are met or exceeded on every occasion by providing a professional, efficient and quality Contact Centre service to Service Tasmania clients and members of the public.

Undertake a range of administrative activities to provide customers and clients with service details, service developments and advice on appropriate or correct services or products in a professional and competent manner.

Enquiries to Belinda Stevanovich, Service Delivery Manager, Service Delivery Operations, Service Tasmania, Department of Premier and Cabinet, phone (03) 6233 4835, email Belinda.Stevanovich@service.tas.gov.au.

Applications to Sandra Allen, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas, 7000, phone (03) 6270 5607, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

SERVICE TASMANIA

Shop Manager (701103).

Applications Close:—Friday, 30 October 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 5 November 2015 to 29 May 2016.

Location:—Rosny.

Objectives:—To manage the day to day operations of a Service Tasmania urban shopfront and ensure the delivery of accurate and efficient client focussed services.

Co-ordinate and participate in the implementation of new services and products as approved by the Service Tasmania Board.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment National Criminal History Police Check before taking up the appointment, promotion or transfer. The following check is to be conducted: • Checks for criminal charges, convictions or findings of guilt for: • crimes involving dishonesty • crimes of violence • sex related offences • serious drug offences • traffic violations, criminal or traffic charges (but not including parking infringements).

Desirable Requirements:—Two to four years' experience in managing a customer service environment, or clerical and administrative environment involving the use of technology.

Enquiries to Shane Bourke, Regional Manager, Department of Premier and Cabinet, phone (03) 6165 4193, email Shane.Bourke@service.tas.gov.au.

Applications to Sandra Allen, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS, 7001, phone (03) 6270 5607, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY TASMANIA

Animal Health Laboratory

Manager, Animal Health Laboratory (707412).

Applications Close:—Friday, 30 October 2015.

Salary:—\$109,279 – \$115,977 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Mt Pleasant.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead and manage the Animal Health Laboratory (AHL) and provide high level strategic advice to ensure the effective and efficient provision of laboratory services.

Essential Requirements:—A degree in science or other relevant tertiary qualifications applicable to veterinary diagnostics.

Desirable Requirements:—A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Dr Lloyd Klumpp, phone (03) 6165 3077, email lloyd.klumpp@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY TASMANIA

Biosecurity Operations

Director (Biosecurity Operations) (25939).

Applications Close:—Friday, 30 October 2015.

Salary:—\$132,532 – \$145,879 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:—Hobart or Launceston (subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead a multi-disciplined and multi-functional operational branch responsible for regulatory, surveillance, public information and emergency response activities to deliver the animal biosecurity, animal welfare, invasive species, plant biosecurity and product integrity programs for Biosecurity Tasmania.

Essential Requirements:—Relevant qualifications and high level expertise in the management of a large front-line workforce and high level understanding of agriculture, biosecurity and product integrity services.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Dr Lloyd Klumpp, phone (03) 6165 3077, email lloyd.klumpp@dPIPWE.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dPIPWE.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Environmental Operations

Graduate, Northern Regulations (707443).

Applications Close:—Friday, 30 October 2015.

Salary:—\$57,249 – \$67,551 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Support the Northern Regulation Section of the Environmental Operations Branch by undertaking regulation and assessment of activities that are regulated by the Section, in accordance with the requirements of the Environmental Management and Pollution Control Act 1994 and Government policy.

Essential Requirements:—A Bachelor degree in Science, Engineering or Environmental Studies, relevant to the duties to be undertaken, as provided by a university.

Desirable Requirements:—A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

The DPIPWE Graduate Development Program provides professional development and training for the Department's graduate recruits and other selected staff.

Enquiries to Cindy Ong, phone (03) 6777 2059, email cindy.ong@environment.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dPIPWE.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Scientific and Technical

Environmental Technical Officer (707432).

Applications Close:—Friday, 30 October 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide specialist technical skills in operating, maintaining and calibrating field-based air quality monitoring equipment and operation of the air filter weighing laboratory, in accordance with the National Association of Testing Authorities (NATA) accredited Quality Assurance System.

Essential Requirements:—A Certificate III or Certificate IV in Laboratory Operations or Applied Science, or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider.

Desirable Requirements:—A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Coleen Cole, phone (03) 6165 4629, email coleen.cole@environment.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dPIPWE.tas.gov.au.

STATE GROWTH

OFFICE OF THE CO-ORDINATOR GENERAL

Project Manager (372824).

Applications Close:—Friday, 30 October 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 3 years.

Location:—Launceston.

Duties:—Accept prime responsibility for delivering a variety of projects across the three key focus areas of the Office of the Co-ordinator General – investment attraction, major project facilitation and regulation reduction.

Research and analyse policy, legislative and reform issues and provide solutions, proposals and recommendations, either individually or as part of a project team.

Establish and build productive working relationships with stakeholders, including government agencies, private enterprise and industry organisations to ensure the Office's broad interests are appropriately represented and achieve mutually beneficial outcomes.

Lead and engage others in the development and delivery of initiatives to improve investment, employment and/or the business environment.

Prepare and provide input into briefings, correspondence, reports, submissions, presentations and speeches and other documents as appropriate for key stakeholders.

Desirable Requirements:—A current driver's license.

Enquiries to Peta Sugden, Assistant Executive Director, Department of State Growth, phone (03) 6165 5222, email peta.sugden@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Robert Luttrell, Operations Team Leader (South), Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6166 4320, email robert.luttrell@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

*Liquor and Gaming Branch***Administrative Officer (723359).**

Applications Close:—Friday, 30 October 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time or part-time to no less than 0.8 FTE.

Location:—Hobart.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will:

perform a range of clerical functions associated with the administration and regulation of liquor and gaming;

assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990; and advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

The Head of the State Service, has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Tasmanian Government Senior Executive Service

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Children and Families

Director, Children and Families (516730).

Applications Close:—Friday, 6 November 2015.

Salary:—\$121,318 – \$133,450 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment..

Senior Executive full-time day work for a period of 3 years.

Location:—DHHS, Children and Youth Services, Hobart.

Duties:—Children and Youth Services (CYS) within the Tasmanian Department of Health and Human Services (DHHS) focuses on the provision of services for children and young people aged 0-18 years old, their families and carers. The services include early intervention, family support services and child health services, alongside our statutory responsibilities relating to vulnerable children and young people in relation to child protection and youth justice matters.

The Director, Children and Families is an exciting new position to help lead Children and Youth Services at an operational and strategic level. The Director, who will report to the Deputy Secretary, Children, is responsible for the statewide leadership and direction of the State's Children and Family

Services (CFS) (Child Protection, Family Violence Counselling and Support, Adoption and Permanency Services and related funded services).

Refer to the Statement of Duties attached for the full list of functions required in this position.

Selection criteria:—The successful applicant will require extensive clinical knowledge, and demonstrable experience at a senior management level in the area of children and family services, together with demonstrated knowledge and understanding of the range of complex operational management and practice issues relating to the provision of diverse human services at the statewide level.

Desirable Requirements:—Appropriate professional and/or tertiary qualifications in a Human Services related field, for example in social work, psychology, or similar discipline.

Essential Requirements:—Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tony Kemp, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3533, email tony.kemp@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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Staff Movements

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Education	T. Pearce	General Manager - Learning Services Northern Region	06.10.14	5 years
Education	R. Latham	Manager Tasmanian Archives and Heritage Office and State Archivist	04.10.15	5 years
Education	S. Kennedy	Director Office of the Secretary	18.10.15	5 years
Education	J. Rayner	Director LINC Tasmania	01.08.15	5 years
Education	R. Williams	Deputy Secretary Department Services	19.01.15	5 years
Education	A. Ripper	Director Government Education Training and International	04.12.15	5 years
Education	S. Frost	General Manager - Professional Learning Institute	06.10.14	5 years
TasTAFE	L. Hocking	Division Manager Technology, Trades and Engineering	27.07.15	5 years
TasTAFE	B. Holland	Division Manager Human, Health and Business Services	13.07.15	5 years

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Customer Services Officer	P. Parkes	6 months	28.09.15
Education	Administration Officer	F. Jaims	6 months	14.09.15
Education	Administrative Officer	E. Richardson	6 months	05.10.15
Health & Human Services & Tasmanian Health Service	Home Help	J. Smith	6 months	07.09.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Pharmacotherapy	P. Wood	6 months	13.10.15
Health & Human Services & Tasmanian Health Service	Dental Assistant	A. Preece	6 months	19.10.15
Health & Human Services & Tasmanian Health Service	Home Help	C. Palmer	6 months	07.09.15
Health & Human Services & Tasmanian Health Service	Paramedic	S. Hampton	6 months	14.10.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community	N. Stockfeld	6 months	31.08.15
Health & Human Services & Tasmanian Health Service	Radiographer	S. Smith	6 months	17.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	D. Flynn	6 months	27.09.15
Health & Human Services & Tasmanian Health Service	Occupational Therapist	T. Emery	6 months	14.09.15
Health & Human Services & Tasmanian Health Service	Home Help	T. Mika	6 months	07.09.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	K. McGee	6 months	17.10.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Collinson	6 months	27.09.15
Health & Human Services & Tasmanian Health Service	Patient Flow Assistant	L. Budd	6 months	14.09.15
Health & Human Services & Tasmanian Health Service	Technical Officer (Jack Jumper Allergy Program)	E. Mulcahy	6 months	01.09.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	P. Lovell	6 months	17.10.15
Health & Human Services & Tasmanian Health Service	Child Protection Worker	R. Parker	6 months	26.10.15
Health & Human Services & Tasmanian Health Service	Home Help	H. Schott	6 months	07.09.15
Health & Human Services & Tasmanian Health Service	Tobacco Control Officer	C. Wright	6 months	13.10.15
Health & Human Services & Tasmanian Health Service	Dental Assistant	L. Cocca	6 months	19.10.15
Justice	Statutory Appointments, Policy & Projects Officer	T. Mills	Nil	12.10.15
Primary Industries, Parks, Water & Environment	Regional Administration Officer	I. Sather	6 months	09.11.15
Integrity Commission	Manager Operations	M. Easton	Nil	15.10.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Premier & Cabinet	Strength and Conditioning Coach	T. Andrews	24 months	05.10.15
Primary Industries, Parks, Water & Environment	Laboratory Technical Officer	M. Clow	2 years	09.11.15

Extension or Renewal of Fixed-term Appointments Beyond 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Park Entry Clerk	R. McDougall	3 months	16.10.15

Cessation of Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Regional Planner	A. Carman-Brown	28.08.15

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C. Lathouras	Senior Consultant People and Culture	16.09.15
Education	X. Newbold	School Business Manager	12.10.15
Health & Human Services & Tasmanian Health Service	G. White	Area Manager - South	19.10.15
Health & Human Services & Tasmanian Health Service	G. Price	Specialist Radiographer (Medical Imaging Practitioner)	18.10.15
Health & Human Services & Tasmanian Health Service	M. Tangey	Senior Physiotherapist - Medical Units	04.09.15
Justice	N. Lai	Legal Practitioner	14.10.15
Treasury & Finance	G. Patt	Revenue Officer	19.10.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Home Help	B. McKendrick	30.09.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Executive Assistant	L. Smith	10.10.15
Health & Human Services & Tasmanian Health Service	Recruitment Support Officer	S. Button	15.10.15
Health & Human Services & Tasmanian Health Service	Community Health Nurse	L. Fish	29.09.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Howard	14.10.15
Health & Human Services & Tasmanian Health Service	Radiation Therapist	K. O'Neill	30.09.15
Health & Human Services & Tasmanian Health Service	Ambulance Paramedic	R. McHutchinson	06.09.15
Health & Human Services & Tasmanian Health Service	Paramedic	S. Smith	30.09.15
Health & Human Services & Tasmanian Health Service	Senior Technical Officer	N. Snook	12.10.15
Health & Human Services & Tasmanian Health Service	Occupational Therapist	N. Isaacson	14.10.15
Health & Human Services & Tasmanian Health Service	Pharmacist	P. Ng	12.10.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	R. Morine	14.10.15
TasTAFE	Administrative Assistant	K. Johnston	25.09.15

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	P. Nas	Treasury & Finance	Compliance Team Leader (North)	19.10.15

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