



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

Tasmanian Government Gazette & Tasmanian State Service Notices

Publication and Copy Closure Dates

CHRISTMAS PERIOD 2015

COPY deadline for the *Tasmanian Government Gazette* to be published on Wednesday 30 December 2015:—

All copy for the *Tasmanian Government Gazette* must be received by 11 am on Wednesday 23 December 2015.

Please Note:—There will be no State Service Notices section in The Tasmanian Government Gazette on 30 December 2015.

NEW YEAR 2016

COPY for the *Tasmanian Government Gazette* and State Service Notices to be published on Wednesday 6 January 2016:—

All copy for the *Tasmanian Government Gazette* must be received by 11 a.m. on Thursday 24 December 2015.

Please Note:—State Service Notices copy deadline will be 11 a.m. on Wednesday 23 December 2015.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Elizabeth College

Library Technician, Elizabeth College (966942).

Applications Close:—Monday, 11 January 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 50 hours per fortnight.

Location:—Elizabeth College.

Description of the role:—Manage and operate the school library on a day to day basis. Undertake a range of client-focused school library services including the provision of technical advice and assistance to staff and students about access to publications and information generally. Manage and account for the expenditure of the library budget within school guidelines. Undertake technical duties including document delivery; acquisition of library materials; implementation of collection management procedures and bibliographic tasks such as cataloguing, record creation and amendment for library resources. Modify established solutions to procedural and related problems and issues. Resolve complex client enquiries.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Diploma in Library and Information Services or a qualification equivalent to the Diploma.

Enquiries to Debbie White, Business Manager, Department of Education, phone (03) 6235 6504, email *debbie.white@education.tas.gov.au* or Dianne Purnell, Principal, Elizabeth College, Department of Education, phone (03) 6235 6504, email *dianne.purnell@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer. Enquiries by email in the first instance to Debbie White (*debbie.white@education.tas.gov.au*) or Dianne Purnell (*dianne.purnell@education.tas.gov.au*). Enquirers should provide a contact phone number.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES
Corporate, Policy and Regulatory Services
HR Management and Strategy
Organisation Design and Recruitment Services

Employment Services Officer (515748).

Applications Close:—Monday, 11 January 2016.

Salary:—\$64,527 – \$74,384 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking an Employment Services Officer (ESO) to join our team. The ESO supports the appropriate management of vacancies and employment practices through the delivery of a proactive, prompt and efficient client focused service which provides recruitment and employment practice related expertise, advice and assistance.

The role contributes to the effective management of employees and vacancies in accordance with relevant legislation and Agency policy.

The role focuses on providing a flexible approach and offering innovative solutions to complex employment and recruitment practice related issues within established frameworks, and supports capacity building in these areas by guiding and mentoring hiring managers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Natalie Jackson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3848, email natalie.jackson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES
Corporate, Policy and Regulatory Services
HR Management and Strategy
Organisation Design and Recruitment Services

HR Advisor, ODRS (518548).

Applications Close:—Monday, 11 January 2016.

Salary:—\$77,572 – \$81,417 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Hobart.

The Tasmanian Department of Health and Human Services seeks an HR Advisor to join the Organisational Design and Recruitment Services (ODRS) team. As a member of the team, the HR Advisor provides specialist advice to management and employees of the DHHS and THS on a range of organisational design policies, principles, practices and associated issues, with a focus on organisational and job design, establishment management and recruitment and selection.

In this role you will undertake the review and evaluation of Statements of Duties ensuring compliance with contemporary employment legislation, consistency with established standards and accurate reflection of the functions of the role. This includes determining and recommending appropriate position classifications in accordance with relevant Award and Agreement standards.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Natalie Jackson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3848, email natalie.jackson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES
Planning, Purchasing and Performance
Acute Planning and Strategy

Senior Program Advisor, Clinical Support (519989).

Applications Close:—Friday, 15 January 2016.

Salary:—\$110,481 – \$117,979 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Senior Program Advisor, Clinical Support to join our team. If successful you will be responsible for providing strategic leadership and direction to the planning, development, implementation and management of PPP programs and the delivery of specialist advice on a range of matters including but not limited to blood and blood products, medical devices, complex clinical, technical and ethical issues. This will include representing the DHHS at local and national level on relevant committees. The role will contribute to the development and implementation of strategies and actions under the Planning, Purchasing and Performance Strategic Plan.

Desirable Requirements:—Relevant professional experience and/or tertiary qualifications.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Trish Allen, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 1021, email trish.allen@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Aboriginal Health Liaison Officer (Social Work) (515181).

Applications Close:—Monday, 11 January 2016.

Salary:—\$64,527 – \$74,384 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 15 February 2016 until 6 May 2016.

Location:—Social Work, LGH Charles Street, Launceston.

Duties:—To improve access for Aboriginal and Torres Strait Islander (ATSI) people to services provided by the Launceston General Hospital (LGH) and enable them to gain maximum benefit from services provided by the hospital. To facilitate the provision of culturally sensitive and appropriate services to ATSI patients and their families.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Qualifications in a health or welfare related discipline.

Essential Requirements:—Aboriginality. The Director, State Service Management Office has determined that this position is an Aboriginal identified position and that it will be filled in accordance with the Guidelines for Aboriginal Recruitment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Millar, Manager Social Work Department LGH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6247, email stewart.millar@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

House Services Assistant (Short Stay Surgical Unit (SSSU) (522472).

Applications Close:—Monday, 11 January 2016.

Salary:—\$43,777 – \$45,699 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent full-time day work working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Short Stay Surgical Unit, LGH, Charles Street, Launceston.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Horton, Deputy Manager House Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6482, email colleen.horton@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Physiotherapist (2 Vacancies).

Applications Close:—Monday, 11 January 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Vacancy No. 503791.

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 1 February 2016.

Location:—Physiotherapy, LGH, Charles Street, Launceston.

Vacancy No. 519937.

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 1 February 2016.

Location:—Physiotherapy, LGH, Charles Street, Launceston.

Duties:—Within a THS Framework and in accordance with Agency Policy and Procedures, the Physiotherapist will provide physiotherapy assessments and interventions to patients referred to the Launceston General Hospital Physiotherapy Department and services supplied from that Department. Participate in relevant quality improvement activities to ensure safe and effective delivery of patient care. Patient care is provided collaboratively with other members of the multidisciplinary team across relevant areas of the LGH and THS-Northern Region as required.

PLEASE NOTE: This position forms part of the junior rotational structure within the LGH and associated sites. New Graduates are encouraged to apply.

Participation in the on-call afterhours and weekend roster and service is a requirement.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

A member of the Australian Physiotherapy Association.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Manager Physiotherapy Department LGH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6935, email james.darvas@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Sonographer (503735).

Applications Close:—Monday, 11 January 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term casual day work (with on call).

Location:—LGH Charles Street, Launceston.

Perform basic imaging examinations and ultrasound examinations.

Perform novel or complex imaging procedures in ultrasound, to facilitate patient diagnosis, clinical management and care, without supervision, to contemporary professional standards.

Essential Requirements:—Accredited as a Medical Sonographer with the Australian Sonographer Accreditation Registry (ASAR).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Garth Faulkner, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6081, email garth.faulkner@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Administrative Assistant (Mental Health North) (506222).

Applications Close:—Monday, 11 January 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 23.80 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Mental Health Service North, 52 Frankland St, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Administrative Assistant provides day to day administrative support to a designated team/unit within Mental Health North. Contributes towards optimal administrative and business support processes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Completion or working towards Certificate III in Business Administration.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Joanne Bennett, Office Manager, Mental Health Services North, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email joanne.bennett@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Administrative Assistant (507631).

Applications Close:—Monday, 11 January 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 12 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—C/- George Town District Hosp.

Duties:—To provide effective and efficient administrative and clerical support service to the George Town Hospital and Community Centre and, provide the same assistance to rural health inpatient sites located in and around the Northern area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Steven Yearsley, A/Co-ordinator, Support Service Operations, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6020, email

steven.yearsley@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Senior Social Worker, Women's and Children's Services (508265).

Applications Close:—Monday, 11 January 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Social Work Services.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Senior Social Worker vacancy in Women's and Children's Services.

The Tasmanian Health Service is dedicated to improving the health and wellbeing of the community and is committed to providing the highest levels of healthcare and services.

Duties:—In the role of Senior Social Worker, Women's and Children's Services you provide specialised clinical Social Work services to patients and their families within the WACS, Royal Hobart Hospital (RHH) and off site clinics. You will provide clinical expertise and comprehensive Social Work services in accordance with organisational policies and Australian Association of Social Workers Practice Standards and Code of Ethics.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gretchen Scott, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8825, email gretchen.scott@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

GP Liaison Officer (518732).

Applications Close:—Monday, 11 January 2016.

Salary:—To be negotiated.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist, Medical Practitioner Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight commencing as soon as possible for three years.

Location:—Royal Hobart Hospital Liverpool St.

Access to the Senior Specialist Medical Practitioner salary range is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Levels 1, 2 and 3 as described in the Salaried Medical Practitioners Interim Agreement.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a GP Liaison Officer vacancy.

Duties:—In the role of GP Liaison Officer you will contribute to strategic developments for improved partnerships and communication between community health care providers and THS. This will include improving co-ordination of services, increasing the timely exchange of clinical information and facilitating professional development for general practice.

Your duties will also include:

Facilitating opportunities for the Tasmanian Medicare Local (TML) South and General Practitioners to be represented in service planning processes relating to the delivery of primary, pre and post acute care services.

Providing advice regarding service delivery issues in the Southern Area including primary health and contribute to achieve the goals of the Tasmanian Health Plan as they impact on THS.

Supporting the underpinning principles agreed between TML South and THS.

Providing advice regarding service delivery issues in the Southern Region from a primary care perspective.

Providing support in delivering the agreed programmes between TML South and THS.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fred Howard, Department of Health and Human Services and Tasmanian Health Service, phone 6166 6688, email fred.howard@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Manager, Youth Health Service, South (511314).

Applications Close:—Monday, 11 January 2016.

Salary:—\$113,840 – \$115,159 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Manager, Level 5 Grade 1.

Fixed-term full-time day worker, working 76 hours per fortnight commencing 15 February 2016 for 18 months.

Location:—Youth Health Services, Glenorchy.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Manager, Youth Health Services, South vacancy.

Duties:—In the role of Manager, Youth Health Services you are responsible for undertaking the following duties within a primary health setting and in accordance with Agency policy and legal requirements:

Providing leadership and direction in the strategic development and management of the Youth Health Service within Southern Tasmania including the day to day management of the Pulse Youth Health Centre.

Providing effective and efficient management of human, physical and financial resources of the Youth Health Service within THS Southern Region.

Providing leadership and professional support to Youth Health Service staff in the delivery of quality health promotion, prevention and early intervention services for young people.

Providing leadership and direction in the provision of Youth Health and Wellbeing education, teaching and research activities in Southern Tasmania.

Developing effective linkages with other key stakeholders and providers of health services to improve access and health and wellbeing outcomes for young people in Tasmania.

Working as effective member of the Area Services Management team in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fred Howard, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 6668, email fred.howard@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Staff Specialist, Clinical Haematologist (520752).

Applications Close:—Monday, 11 January 2016.

Salary:—To be negotiated.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist, Medical Practitioner Level 3.

Fixed-term part-time day worker (with on-call) working 38 hours per fortnight commencing 22 February 2016 until 30 September 2016.

Location:—Haematology, Royal Hobart Hospital.

Access to the Senior Specialist Medical Practitioner salary range is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Levels 1, 2 and 3 as described in the Salaried Medical Practitioners Interim Agreement.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a fixed term Staff Specialist, Clinical Haematology vacancy.

Duties:—In the role of Staff Specialist – Clinical Haematologist in accordance with Hospital policy procedures and statutory regulations you will:

Provide a consultant service in clinical and diagnostic haematology including inpatient and outpatient care in haematology to public and private patients of the Royal Hobart Hospital (RHH).

Be involved in undergraduate and postgraduate teaching; Participate in research and quality improvement activities.

Desirable Requirements:—Fellowship of the Royal Australasian College of Physicians.

Fellowship of the Royal College of Pathologists of Australasia.

Masters Degree/PhD in an appropriate field of medicine.

Relevant postgraduate qualifications to practice in clinical and diagnostic haematology.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Rosemary Harrup, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8157, email rosemary.harrup@ths.tas.gov.au.

You are encouraged to apply online. If you apply online

please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Allied Health Professional (Older Persons) (515897).

Applications Close:—Friday, 15 January 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight until August 2016.

Location:—Parkside, Burnie.

Please note that this Fixed term vacancy is a dual classified position is being advertised concurrently as a Allied Health Professional and Nursing role.

This position is in our Older Persons Community Mental Health Service which is a community-based assessment and treatment service for people aged 65 years and over and to patients under 65 with a primary progressive dementia. All services are provided from the base in Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Allied Health Professional to join our team fixed term until August 2016. The successful candidates will need to be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Relevant mental health/psychiatric/older persons nursing experience.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.
Dynamic team environment.
Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Mitchell, Nurse Unit Manager (Team Leader), Adult Community Mental Health Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Community Mental Health Nurse (Adult and Older Persons) (3 Vacancies).

Applications Close:—Friday, 15 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 502821.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Parkside, Burnie.

This position is part of the Burnie Adult Community Mental Health Service which provides community based assessment and treatment services to people, through case management, outpatient clinics and outreach to outlying areas.

Vacancy No. 502839.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Parkside, Burnie.

This position is part of the Burnie Adult Community Mental Health Service which provides community based assessment and treatment services to people, through case management, outpatient clinics and outreach to outlying areas.

Vacancy No. 515897d.

Fixed-term full-time day worker, working 76 hours per fortnight until August 2016.

Location:—Parkside, Burnie.

Please note that this Fixed term vacancy is a dual classified position is being advertised concurrently as a Allied Health Professional and Nursing role.

This position is in our Older Persons Community Mental Health Service which is a community-based assessment and treatment service for people aged 65 years and over and to patients under 65 with a primary progressive dementia. All services are provided from the base in Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurses to join either our Older Persons service(fixed term) or our Community Mental Health Team(permanent) following a number of staff changes both permanent and fixed term opportunities have become available. The successful candidates will need to be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Relevant mental health/psychiatric/older persons nursing experience.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sue Mitchell on (03) 6434 6434 or email susan.mitchell@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager (Team

Leader), Adult Community Mental Health Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

MHS, Career Medical Officer Psychiatry (502840).

Applications Close:—Saturday, 20 February 2016.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner Level 5-13 (Registrars).

Fixed-term full-time day worker, working 76 hours per fortnight for a 36 month period.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

North West Tasmania also offers a brilliant lifestyle for families, with affordable housing, excellent access and choice of education located within strong and vibrant rural and urban centres. Our pristine wilderness and coastlines are on your doorstep and your work/life balance will ensure that you have the best of both worlds!

We offer contemporary, well equipped work environments; excellent remuneration and relocation assistance. Assistance with AHPRA registration and visa sponsorship is available.

Who are we looking for?

The Tasmanian Health Service North West Region are seeking Career Medical Officers in Psychiatry (General). Broad experience in Adult, Older Persons', Child and Adolescent and Inpatient mental health is highly desirable.

Primarily working in the Mental Health Services for Older People this position provides a unique opportunity to work across our diverse sites, to ensuring the CMO maximum exposure to advance their skills. The CMO will be fully supported by Consultants, and THS-North West Region offer excellent Continuing Professional Development benefits and a supportive working environment.

In this role the CMO will demonstrate their experience and skill in adult general and psychiatry medicine. They will demonstrate the ability to work with psychiatric clients, particularly complex presentations with enduring serious mental illness and associated behavioural problems, working with minimal assistance from colleagues.

The CMO will also promote and maintain close links with specialists, general practitioners and service providers to ensure continuity of patient care and the ongoing development of the mental health sector.

What can we offer?

Negotiable salary including superannuation, and access to salary packaging.

Relocation and accommodation assistance.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Donna Harris on (03) 6426 5669 or email donna.harris@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Harris, Manager, Medical Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5669, email donna.harris@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Specialist Medical Practitioner, Psychiatrist (Community) (502790).

Applications Close:—Saturday, 20 February 2016.

Salary:—\$140,592 – \$213,700 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist, Medical Practitioner, Level 3.

Fixed-term full-time day worker (with on-call), working 76 hours per fortnight until 2019.

Location:—Level 4 Parkside, 1 Strahan St.

Please note that access to the Senior Specialist Medical Practitioner salary range \$202 452, \$213 700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

North West Tasmania also offers a brilliant lifestyle for families, with affordable housing, excellent access and choice of education located within strong and vibrant rural and urban centres. Our pristine wilderness and coastlines are on your doorstep and your work/life balance will ensure that you have the best of both worlds!

We offer contemporary, well equipped work environments; excellent remuneration and relocation assistance. Assistance with AHPRA registration and visa sponsorship is available.

Who are we looking for?

An opportunity has arisen for a community psychiatrist in the Adult Community Mental Health Service in North-West Tasmania.

The Adult Community Mental Health Services for people aged 18 to 65 years, including a mental health crisis response through Crisis Assessment Triage and Treatment (CATT) services are provided from bases at Devonport and Burnie.

In this role the psychiatrist will demonstrate their extensive experience and skill in adult general psychiatry in a range of practice settings. They will provide comprehensive and integrated general adult psychiatric service in the North West region including:

Assessment and treatment of adult mental health clients at various sites across the region including inpatient settings, community clinics and clients' homes.

Participation in the after hours on call roster.

The psychiatrist will also promote and maintain close links with other specialists, general practitioners and service providers to ensure continuity of patient care and the ongoing development of the mental health sector.

What can we offer?

Negotiable salary including superannuation, and access to salary packaging.

Relocation and accommodation assistance.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:-

Current Driver's Licence.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Harris, Manager, Medical Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5669, email donna.harris@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human

Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Specialist Medical Practitioner, Psychiatrist (Inpatient) (503108).

Applications Close:—Saturday, 20 February 2016.

Salary:—\$140,592 – \$213,700 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist, Medical Practitioner, Level 3.

Fixed-term full-time day worker (with on-call), working 76 hours per fortnight until 2019.

Location:—Spencer Clinic, North West Regional Hospital.

Please note that access to the Senior Specialist Medical Practitioner salary range \$202 452, \$213 700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

North West Tasmania also offers a brilliant lifestyle for families, with affordable housing, excellent access and choice of education located within strong and vibrant rural and urban centres. Our pristine wilderness and coastlines are on your doorstep and your work/life balance will ensure that you have the best of both worlds!

We offer contemporary, well equipped work environments; excellent remuneration and relocation assistance. Assistance with AHPRA registration and visa sponsorship is available.

Who are we looking for?

An opportunity has arisen for a psychiatrist to lead the inpatient mental health unit in North-West Tasmania.

The inpatient unit is based at the North-West Regional Hospital in Burnie. The unit has 19 inpatient beds and a 3 bedded High care unit. The unit predominantly caters to adult clients with serious mental illness but also supports clients from the Older Persons mental health service and occasionally an adolescent. There were 348 admissions last year- the most common diagnoses being Schizophrenia and Major Affective Disorder. The unit performs comparatively well on indicators such as seclusion and readmissions.

Our effective linkages with the community teams are evident in the relatively high percentage of discharged patients seen within two weeks post-discharge.

In this role the inpatient psychiatrist works with, and provides clinical leadership to, two medical officers who are also based in the ward. The medical team also provide a Consult-Liaison service to the general wards at the Hospital.

The unit prides itself on teamwork, and feedback from medical staff who have worked elsewhere, confirms that effective teamwork is a reality.

What can we offer?

Negotiable salary including superannuation, and access to salary packaging.

Relocation and accommodation assistance.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Harris, Manager, Medical Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5669, email donna.harris@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Registered Nurse (514646).

Applications Close:—Monday, 11 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Medical Ward, Mersey Community Hospital.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

These positions are based on the Medical Ward of the Mersey Community Hospital.

Who are we looking for?

We are seeking motivated and experienced Registered Nurses who are passionate about delivering the greatest quality of care, in collaboration with members of the multidisciplinary healthcare team. As a member of our dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and supporting a positive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in patient centred; evidence based and best practice, fostering a learning culture, having excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jill McCarthy, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5431, email jill.mccarthy@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Administration Officer (51580)

Applications Close:—Monday, 4 January 2016.

Salary:—\$57,617 – \$62,617 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Services Officer, Band 3.

Permanent full-time day worker, working 64 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

This Vacancy has been withdrawn.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Devonport Community Health

Home Help Personal Carer (502727).

Applications Close:—Monday, 11 January 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 3.

Fixed-term casual shift worker, working as and when required for a 2 year appointment.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking to recruit motivated and enthusiastic Home Help/Personal Carers to work to work on a casual basis.

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

All applicants must hold a Home Care/Personal Care certificate such as a Certificate III in Aged Care or be working towards the same.

If you are passionate about assisting clients with their personal care needs, assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

Do you have?

Home Care/Personal Care certificate or equivalent experience.

Current Driver's Licence.

First Aid Certificate.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—First Aid Certificate.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Steers, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6421 7700, email Christine.steers@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Smithton District Hospital and Community Health

Clinical Nurse Consultant (502430).

Applications Close:—Monday, 11 January 2016.

Salary:—\$88,607 – \$92,674 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Smithton District Hospital.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant to join the team at the Smithton District Hospital. We are seeking someone to work in collaboration with the Director of Nursing/Site Manager (DON), provide clinical leadership and support to the health care team by co-ordinating

the provision of quality nursing and support services to inpatients, emergency presentations, community nursing and aged care.

The successful person in this role will take a leading role in the development, implementation, monitoring and evaluation of a range of systems and workplace culture aspects of the workplace. These include quality assurance mechanisms, building an education and research culture, monitoring clinical competences and supporting the DON with service delivery and business planning.

Do you have?

Demonstrated clinical knowledge of and experience in rural health nursing in a leadership role.

High level of interpersonal skills demonstrative through experience in working within a multidisciplinary environment.

Well-developed planning and organisational skills including the ability to initiate and co-ordinate complex activities and projects.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Access to Remote and Rural Professional Development Allowance.

Dynamic team environment.

Commitment to ongoing professional development.

Desirable Requirements:—Holds or is working towards relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharan McLaren, Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6452 4650, email sharan.mclaren@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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Like us on Facebook.

JUSTICE

CONSUMER, BUILDING AND OCCUPATIONAL SERVICES

Executive Officer (355816).

Applications Close:—Monday, 11 January 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time working 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Provide comprehensive administrative support to the General Manager, including high quality document

production, travel and function arrangements, co-ordination of meetings and conferences, telephone screening and minute taking. Provide a high level of client service to the general public. Liaise and communicate effectively with Ministerial Officers, Division and Branch Heads and senior Government officers, and undertake associated confidential duties.

Desirable Requirements:—A current Drivers Licence.

Enquiries to Karen Henderson, Business Services Manager, Consumer, Building and Occupational Standards, Department of Justice, phone (03) 6165 4757, email karen.henderson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, mobile 0407 354 582, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Karen Henderson on either (03) 6166 4700 or 0407 354 582.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CONSUMER, BUILDING AND OCCUPATIONAL SERVICES

Reception and Administration Officer (356763).

Applications Close:—Monday, 11 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time working 73.5 hours per fortnight.

Location:—Rosny.

Duties:—To be an effective and informative initial point of contact for client and stakeholder enquiries and address issues or problems that may be of a sensitive and/or confidential nature either in person or by phone. Assist in the preparation, recording and distribution of documentation and correspondence which include licence, accreditation and registration applications forms and stakeholder correspondence.

Enquiries to Karen Henderson, Business Services Manager, Consumer Building and Occupational Services, Department of Justice, phone (03) 6166 4700, mobile 0407 354 582, email karen.henderson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Karen Henderson on either (03) 6166 4700 or 0407 354 582.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

FORENSIC SCIENCE SERVICE TASMANIA

*Forensic Biology***Forensic Scientist (002299).**

Applications Close:—Monday, 11 January 2016.

Salary:—\$53,542 – \$86,856 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, Forensic Scientist, Level 1 to 2.

Permanent full-time.

Location:—New Town.

Duties:—To conduct routine and complex examination of Forensic Biology evidence items and provide reports and court testimony.

Qualifications and Experience:—Appropriate degree in science from an approved university, or college, or equivalent is essential.

Progression between levels is dependent upon the recognition of the attainment of knowledge and experience with standard professional tasks, and experience in one or more areas of the profession that demonstrates the ability to perform at Level 2.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Pam Scott, Manager Forensic Biology, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6278 5611, email Pam.Scott@fsst.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

NORTHERN DISTRICT

*Northern Prosecution Services***Clerical Support Officer (003146).**

Applications Close:—Monday, 11 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Provide administrative, clerical and keyboard support to the Officer-in-Charge and police personnel attached to Northern Prosecution.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Mr Kevin Osborne, District Executive Officer, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6777 3749, email Kevin.osborne@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Client Services

Advanced Manufacturing and Northern Engagement

Project Manager (424399).

Applications Close:—Monday, 11 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Launceston.

Duties:—Provide strategic advice on specific business development issues.

Assess the business needs of target clients in key sectors, assisting them to develop strategies to maximise employment, investment and growth outcomes. Monitor and evaluate outcomes. This may include encouraging and facilitating access to government and private sector programs and services that address identified client needs. Solutions include provision of information, access to skilled services, financial assistance and provision of business counselling and facilitation services.

Identify and analyse development opportunities at the enterprise or industry level. Assess the potential for assistance from the Department, co-ordinating applications, project assessment and financial assistance where necessary.

Assist in the preparation of detailed submissions and recommendations for financial assistance for consideration by the Department, and other State and Federal funding bodies. Prepare correspondence, ministerial responses, briefing notes, board papers and other reports as required.

Work in partnership with other State Growth business units across the State to ensure the effective referral of client needs, and implementation of new programs, processes and management systems.

Build a portfolio of clients and maintain high level professional business relationships working directly with the business owners and managers of these businesses. Develop and maintain effective working relationships with key stakeholders.

As part of a team or individually, manage enterprise improvement activities and provide high quality consulting and management support to assist enterprises seeking information and assistance in developing their businesses.

Represent the Department with industry, business local government, wider communities and other government agencies. Extensive and regular liaison and consultation will be undertaken with other Departmental staff, external authorities, and other Government Departments.

Assist in the delivery of the Advanced Manufacturing Action Plan.

Accountable for the planning, performance measurement, tracking of allocated individual business development activities and budgets, and contributing to these issues at the business unit level.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and/or professional affiliations.

Current drivers licence.

Enquiries to Lara Hendriks, Assistant General Manager, Advanced Manufacturing and Northern Engagement, Department of State Growth, phone (03) 6477 7093, email lara.hendriks@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Mineral Resources Tasmania

Geological Field Assistant (372518).

Applications Close:—Monday, 11 January 2016.

Salary:—\$40,511 – \$49,969 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term casual until 30 June 2017.

Location:—Hobart.

Duties:—Assist geologists to carry out geological field work and rock sample collection at field locations throughout Tasmania.

Undertake duties as directed by geologists in the office, the drill core library or the rock store in Hobart, which may involve the storing or cutting of rock samples or the inputting of data into a computer.

Essential Requirements:—A current driver's licence.

Desirable Requirements:—A current First Aid Certificate, preferably 'apply first aid in remote locations'.

Enquiries to Andrew McNeill, Manager Geoscience, Department of State Growth, Mines Building, 30 Gordons Hill Road, Rosny, phone (03) 6165 4732, email andrew.mcneill@stategrowth.tas.gov.au.

Applications to People and Culture, Operations, Department of State Growth, 22 Elizabeth Street, Hobart, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Trade and International Relations

Project Officer, Trade Advice and Events (424371).

Applications Close:—Monday, 11 January 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Manage a variety of trade development activities, trade missions and promotions that market Tasmania products and services ensuring projects align with government and industry priorities and provide comprehensive project management where required.

Provide specialist advice and manage the co-ordination of overseas trade enquiries and referrals to ensure trade opportunities are maximised to support business and industry to grow.

Act as an interface between the private sector and Government by providing a point of contact to the private sector for government assistance trade and international engagement activities.

Plan, co-ordinate and facilitate inbound buyer visits to Tasmania.

Undertake detailed market research, analysis and interpretation of information and assist in matching selected Tasmanian industry resources, products and services and capabilities with identified market opportunities internationally.

Liaise across State Government, with Austrade, Department of Foreign Affairs and Trade and other organisations involved in facilitating trade development to promote the objectives of the business unit.

Develop and assist with the maintenance of information databases for the business unit, and generate reports as required.

Prepare responses to ministerial requests, correspondence and briefs. Contribute to strategies and submissions as required.

Other duties as required from time-to-time, including providing advice and assistance to other areas of government on international engagement initiatives and participating in larger project teams.

Desirable Requirements:—Experience in running events in Asian markets is an advantage.

Enquiries to Mark Bowles, Executive Director Trade and International Relations, Department of State Growth, phone (03) 6165 5177, email Mark.Bowles@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart Tas 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

OFFICE OF THE CO-ORDINATOR GENERAL

Project Manager, Investment Attraction (372824).

Applications Close:—Monday, 11 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 3 years.

Location:—Launceston.

Duties:—Accept prime responsibility for delivering a variety of projects across the three key focus areas of the Office of the Co-ordinator General – investment attraction, major project facilitation and regulation reduction.

Research and analyse policy, legislative and reform issues and provide solutions, proposals and recommendations, either individually or as part of a project team.

Establish and build productive working relationships with stakeholders, including government agencies, private enterprise

and industry organisations to ensure the Office's broad interests are appropriately represented and achieve mutually beneficial outcomes.

Lead and engage others in the development and delivery of initiatives to improve investment, employment and/or the business environment.

Prepare and provide input into briefings, correspondence, reports, submissions, presentations and speeches and other documents as appropriate for key stakeholders.

Desirable Requirements:—A current driver's license.

Enquiries to Peta Sugden, A/Director, Investment Attraction, Department of State Growth, phone (03) 6165 5222, email peta.sugden@cg.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

TREASURY AND FINANCE

OFFICE OF THE TASMANIAN ECONOMIC REGULATOR

Administrative Officer (724285).

Applications Close:—Monday, 11 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time or part-time/job share may be considered.

Location:—Hobart.

Duties:—To provide administrative support to the Office of the Tasmanian Economic Regulator including provision of administrative, clerical, and secretarial support and assist in the maintenance and development of effective systems and protocols.

In the context of the selection criteria, to be successful in the position applicants will have:

proven organisational and administrative skills and demonstrated knowledge and experience in correspondence management;

demonstrated experience with electronic document management systems, including quality assurance and disposal processes, maintenance of external websites and contribute to website enhancement;

the ability to demonstrate initiative, judgement, tact and discretion (while ensuring confidentiality is maintained) and the ability to deliver with a stakeholder focus; and

well developed communication skills.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Mandi Boucher, Executive Officer, Office of the Tasmanian Economic Regulator, Department of Treasury and Finance, phone (03) 6166 4295, email mandi.boucher@economicregulator.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Tasmanian Government – Senior Executive Service

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES *Corporate, Policy and Regulatory Services* HR Management and Strategy

Director, HR Management and Strategy (516722).

Applications Close:—Monday, 11 January 2016.

Salary:—\$121,318 – \$133,450 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Fixed-term full-time day work, 73.5 hours per fortnight, commencing As soon as possible for a period of 5 years.

Location:—Hobart.

Duties:—We are seeking a Director HR Management and Strategy (HRMS) to lead our Human Resource team. If you are successful you will be responsible for providing strategic leadership in the recruitment and management of staffing within the Department of Health and Human Services (DHHS) to enable the delivery of safe, effective and high quality integrated patient and client care.

The Director HRMS contributes to establishing and maintaining an effective framework for the negotiation, arbitration and regulation of remuneration, other employment conditions and industrial relations matters generally, including workplace safety, recruitment and public sector employment policy for DHHS and the Tasmanian Health Service (THS).

The Director HRMS will provide strategic advice to Chief Executive Officers (CEOs) of the THS and Operating Units, and the Secretary on the effective use of human resources in the delivery of health and human services in Tasmania.

The Director HRMS will provide strategic advice on the development of management information systems which support the efficient and effective use of human resources throughout the Agency and its operational units.

Desirable Requirements:—Tertiary Qualifications in Human Resources.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ross Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3805, email ross.j.smith@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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STATE GROWTH
TRANSPORT SERVICES
State Roads
Project Services

Manager, Project Services (371596).

Applications Close:—Monday, 11 January 2016.

Salary:—\$121,318 – \$133,450 p.a.

Equivalent Specialist, Level 1.

Senior Executive Equivalent Specialist, 5 year appointment.

Location:—Hobart.

Duties:—Provide direction and leadership to the Project Services Branch, project teams and/or external service providers, as required, by clearly articulating strategic direction, operational implementation and expectations of service delivery, defining and negotiating work priorities and utilising contemporary project management practices to deliver effective and timely business outcomes.

Lead the development and delivery of major State Road projects to ensure outcomes are delivered on time and within budget. In this context, all projects are rigorously and consistently managed in terms of time, cost, quality, risk and value for money.

Develop, implement and evaluate rigorous approaches and proven methodologies for the purpose of implementing roads infrastructure projects, and reviewing and improving business processes including effective approaches to risk management, that optimise available funding and development resources required to meet project objectives.

Provide specialist and authoritative advice regarding road infrastructure projects to the General Manager State Roads, Deputy Secretary Transport Services, Secretary, Commissioner for Transport and the Minister, through timely and accurate analysis and reporting with respect to existing expenditure, cash-flow and cost forecasts, project risk, and achievements against project milestones.

Establish and sustain productive stakeholder relationships that advance State Road's programs and projects including representing the Division at high-level state and national forums to support the delivery of the Government's infrastructure commitments.

Enquiries to Shane Gregory, General Manager, State Roads, Department of State Growth, phone (03) 6166 3372, email shane.gregory@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	School Business Manager	G. Reeves	nil	04.01.16
Education	School Business Manager	M. Yasui	6 months	18.12.15
Education	Advanced Skills Teacher	K. Eldridge	nil	01.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	D. Wells	6 months	21.12.15
Health & Human Services & Tasmanian Health Service	Social Worker	S. Sward	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	K. Scott	6 months	03.01.16
Health & Human Services & Tasmanian Health Service	Social Worker	T. Holton	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Food Services Officer	E. Field	6 months	21.12.15
Health & Human Services & Tasmanian Health Service	Social Worker	N. Hobbs	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Food Services Officer	A. Prestage	6 months	08.12.15
Health & Human Services & Tasmanian Health Service	Staff Specialist Pathology/ Haematology	S. Hitchins	6 months	01.12.15
Health & Human Services & Tasmanian Health Service	Executive Assistant - Surgery	K. Haywood	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Staff Specialist Pathology/ Haematology	A. Sharma	6 months	01.12.15
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	N. Harris	6 months	16.12.15
Primary Industries, Parks, Water & Environment	Environmental Technical Officer	N. Walter-Ritchie	6 months	17.12.15
Primary Industries, Parks, Water & Environment	Senior Human Resources Officer (Employment)	J. Baker	6 months	11.01.16
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	J. Youl	6 months	16.12.15
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	J. Darcy	6 months	16.12.15
Treasury & Finance	Budget Analyst	K. Michell	6 months	15.12.15
Port Arthur Historic Site Management Authority	Accountant	W. Song	6 months	27.11.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Crown Counsel (Summary Prosecutions)	S. Thompson	2 years	07.12.15
Treasury & Finance	Assistant Research Officer	T. Tomac	13 months	04.01.16
Treasury & Finance	Assistant Research Officer	A. Rose	13 months	04.01.16

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C. Oliver	Advanced Skills Teacher	01.02.16
Education	E. Vince	Advanced Skills Teacher	01.01.16
Education	M. De Paoli	Advanced Skills Teacher	01.01.16
Education	A. Haley	Principal	01.01.16
Education	R. Wells	Advanced Skills Teacher	01.02.16
Health & Human Services & Tasmanian Health Service	P. Boyles	Chief Pharmacist	21.12.15
Health & Human Services & Tasmanian Health Service	K. Fisher	HR & Workplace Advisor	04.01.16
Primary Industries, Parks, Water & Environment	F. Viney	Principal Biosecurity Officer	17.12.15
State Growth	E. Ravenswood	Database and Middleware Administrator	21.12.15
State Growth	K. Harris	Senior Contract Administration Officer	14.12.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Registered Nurse	B. Reszke	17.12.15
Health & Human Services & Tasmanian Health Service	Cleaner	D. Salter	18.12.15
Health & Human Services & Tasmanian Health Service	Senior Dietitian	S. Pook	18.12.15
Health & Human Services & Tasmanian Health Service	Administrative Officer	A. Scott	18.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	J. Youd	17.12.15
Health & Human Services & Tasmanian Health Service	Senior Social Worker	J. Wyatt	11.12.15
Health & Human Services & Tasmanian Health Service	Operations Manager	R. Holton	12.12.15
Health & Human Services & Tasmanian Health Service	Clinical Nurse Educator/Clinical Midwifery Educator	R. Edwards	14.12.15
Health & Human Services & Tasmanian Health Service	Industrial Relations Consultant	T. Sales	11.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community Dementia	D. Wood	18.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	J. Butler	19.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Dowlman	05.12.15
Health & Human Services & Tasmanian Health Service	Director of Nursing	R. McCoy	18.12.15
Justice	Administrative Assistant	G. Starr	21.12.15
Justice	Senior Investigation Officer	T. McCully	23.12.15
Justice	Graduate Research Officer	E. Gilligan	18.12.15
State Growth	Project Manager	C. Wright	17.12.15
State Growth	Senior Training Operations Officer	S. Richards	04.11.15
State Growth	Manager Business & Skilled Migration	H. Kunimoto	27.11.15
State Growth	Project Manager - Policy and Research	M. Lane	18.12.15
State Growth	School Crossing Patrol Officer	H. Lockley	09.11.15
Treasury & Finance	Budget Analyst	J. Beattie	24.12.15
Public Trustee	Client Account Manager	A. Doukakis	30.12.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Extended Care Assistant	E. Cochrane	11.12.15
Treasury & Finance	Revenue Officer	D. McGrath	30.12.15

ERRATUM

Erratum: The notice of resignation of an officer, S. Richards (Senior Training Operations Officer) in the State Services Notices of 16 December 2015 is hereby rescinded.

Kim Evans

Secretary of the Department of State Growth

Erratum: The notice of resignation of an officer, H. Lockley (School Crossing Patrol Officer) in the State Services Notices of 16 December 2015 is hereby rescinded.

Kim Evans

Secretary of the Department of State Growth

Erratum: The notice of resignation of an officer, H. Kunimoto (Manager Business & Skilled Migration) in the State Services Notices of 16 December 2015 is hereby rescinded.

Kim Evans

Secretary of the Department of State Growth

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