



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 9 DECEMBER 2015

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

CONTENTS.

VACANCIES—	
Education	1854
Health and Human Services and the Tasmanian Health Service.....	1856
Justice.....	1873
Police and Emergency Management.....	1875
Premier and Cabinet.....	1875
Primary Industries, Parks, Water and Environment.....	1876
State Growth	1878
TASTAFE.....	1878
Treasury and Finance.....	1879
SENIOR EXECUTIVE SERVICE—	
Education	1880
Justice.....	1880
STAFF MOVEMENTS—	
Appointments.....	1881
Promotions	1882
Resignations.....	1882
Retirements	1882

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

**Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

Tasmanian Government Gazette & Tasmanian State Service Notices

Publication and Copy Closure Dates

CHRISTMAS PERIOD 2015

COPY deadline for the *Tasmanian Government Gazette* and *State Service Notices* to be published on Wednesday 23 December 2015:—

All copy for the *Tasmanian Government Gazette* and *State Service Notices* must be received by 3 p.m. on Friday 18 December 2015.

COPY deadline for the *Tasmanian Government Gazette* to be published on Wednesday 30 December 2015:—

All copy for the *Tasmanian Government Gazette* must be received by 11 am on Wednesday 23 December 2015.

Please Note:—There will be no State Service Notices section in The Tasmanian Government Gazette on 30 December 2015.

NEW YEAR 2016

COPY for the *Tasmanian Government Gazette* and *State Service Notices* to be published on Wednesday 6 January 2016:—

All copy for the *Tasmanian Government Gazette* must be received by 11 a.m. on Thursday 24 December 2015.

Please Note:—State Service Notices copy deadline will be 11 a.m. on Wednesday 23 December 2015.

EDUCATION

EARLY YEARS AND SCHOOLS

Aboriginal Education Services

Aboriginal Early Years Education Worker, Aboriginal Education Services (962832).

Applications Close:—Friday, 18 December 2015.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time from 01/01/2016 to 02/01/2017, 29.4 hours per fortnight.

Location:—South.

Description of Role:—To engage parents/carers of Aboriginal children from birth to four years in the education of their children. The role will contribute to improved kindergarten enrolment and attendance by providing parents with knowledge and skills to enhance their support for children's learning and preparedness for school entry.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A Current Drivers Licence.

Enquiries to Richard Angus, Department of Education, phone (03) 6165 5481, email *richard.angus@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Aboriginal Education Services

Senior Curriculum Officer Literacy and Numeracy, Aboriginal Education Services (106328).

Applications Close:—Friday, 18 December 2015.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time 73.50 hours per fortnight, from 15/02/2016 to 15/02/2018.

Location:—South.

Description of Role:—Provide leadership, direction and high level support to school leadership teams, teachers and Aboriginal Education Workers in the interpretation and implementation of the department's policies and guidelines. Provide advice, recommendations and support related to the implementation of national and state strategies and policies in Aboriginal education in the areas of literacy and numeracy and curriculum provision.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of contemporary Aboriginal or Torres Strait Islander culture and society.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current drivers licence.

Enquiries to Richard Angus, Department of Education, phone (03) 6165 5481, email richard.angus@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Aboriginal Education Services

Aboriginal Early Years Education Worker, Aboriginal Education Services (962832).

Applications Close:—Friday, 18 December 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum
Tasmanian State Service Award, General Stream, Band 3.
Permanent part-time 29.4 hours per fortnight.

Location:—South.

Description of Role:—To engage parents/carers of Aboriginal children from birth to four years in the education of their children. The role will contribute to improved kindergarten enrolment and attendance, providing parents with knowledge and skills to enhance their support for children's learning and preparedness for school entry.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A Current Drivers Licence.

Enquiries to Richard Angus, Department of Education, phone (03) 6165 5481, email richard.angus@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LINC TASMANIA

Community Learning

Devonport LINC

LINC Operations Co-ordinator Customer Services, Devonport LINC (700495).

Applications Close:—Friday, 18 December 2015.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 44.10 hours per fortnight.

Location:—Devonport LINC.

Description of Role:—To co-ordinate the day-to-day operations of assigned services and programs and supervise the work of associated staff.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant diploma or post-secondary level qualifications.

Enquiries to Jane Forward, Department of Education, phone (03) 6478 4235, email Jane.Forward@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION
LINC TASMANIA
Community Learning
Launceston LINC

Customer Services Officer, Launceston LINC (700512).

Applications Close:—Friday, 18 December 2015.

Salary:—\$40,511 – \$49,969 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time 73.50 hours per fortnight.

Location:—Launceston LINC.

Description of Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kym Corfield, Department of Education, phone (03) 6777 2446, email kym.corfield@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred.

Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION
LINC TASMANIA
Literacy Services

Literacy Co-ordinator Justice, Literacy Services (700563).

Applications Close:—Friday, 18 December 2015.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Risdon Prison.

Description of Role:—Develop, implement, monitor and evaluate strategies to support adult and family literacy in the Tasmanian Prison Service and/or Community Corrections and the broader Tasmanian community, in consultation and partnership with the Department of Justice, Department of Education and community stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer—Pre-employment checks,

Arson and fire settings, Violent crimes and crimes against the person, Sex-related offences, Drug and alcohol related offences, Crimes involving dishonesty, Crimes involving deception, Making false declarations, Malicious damage and destruction to property, Serious traffic offences, Crimes against public order or relation to the Administration of Law and Justice, Crimes against Executive or the Legislative Power, Crimes involving Conspiracy. Disciplinary action in previous employment. Identification check.

The Department of Justice requires staff to undertake psychological testing to determine suitability to working with offenders.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications.

A current driver's licence.

Enquiries to Lisa Burstall, Department of Education, phone (03) 6165 5516, email lisa.burstall@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Aero-Medical and Medical Retrieval Unit

Manager, Aero-medical and Special Operations (519826).

Applications Close:—Friday, 18 December 2015.

Salary:—\$125,595 p.a.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 3.

Fixed-term full-time day work commencing approximately February 2016 for a period of 12 months.

Location:—Ambulance Tasmania, South.

Duties:—The Manager, Aero-medical and Special Operations is a member of the Ambulance Tasmania (AT) Senior Leadership Team and is required to lead and manage the provision of high quality contractual and operational performance of aero-medical and state-wide special operations in Tasmania, including emergency and volunteer management.

The position will also take a lead role in the development of business plans and action plans; identifying and implementing innovative reforms and approaches to service delivery to achieve financial and operational outcomes that meet the strategic directions of AT based on the analysis of future demographic changes and the needs of the patient and community; and developing different service delivery models.

Selection criteria includes:—Broad range of ambulance service experience, together with extensive knowledge and understanding of the management of operational service delivery in an emergency medical system or similar environment with demonstrated ability to take a key emergency role as required in the event of a large scale emergency.

Demonstrated understanding of contemporary management practices and high level management skills including the ability to manage human, financial, physical and information resources, to monitor efficiency and effectiveness and to achieve results through other people.

Demonstrated understanding of emergency management and special operations capability including the ability to manage and represent the Department and Ambulance Tasmania at major events in consultation with key stakeholders.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6970, email paul.templar@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Clinical Services

Manager, Statewide Services (520214).

Applications Close:—Friday, 18 December 2015.

Salary:—\$105,666 p.a.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 2.

Permanent full-time day work.

Location:—Ambulance Tasmania, South.

Duties:—Accountable for the management of a group of co-ordinators responsible for a series of statewide patient related initiatives.

Support the Director, Medical Services in the development and maintenance of clinical governance processes for Ambulance Tasmania (AT) to ensure that the clinical care provided is safe, effective and in accordance with contemporary standards and practice.

With general direction provided by the Director, Medical Services, manage the development and implementation of clinical practice, research, emergency management capability, patient safety, volunteer ambulance officer strategies and clinical projects as assigned.

Establish and maintain a program of clinical credentialing for all health professionals within the organisation and specifically the Authority to Practice program as required by the Commissioner of Ambulance Services to ensure the professionalism and competence of practitioners.

Selection criteria includes:—Extensive knowledge of ambulance operations, technology and patient care protocols.

Demonstrated ability to lead a group of co-ordinators in highly technical and complex clinical and patient safety initiatives and projects and achieve outcomes.

Ability to identify, develop and drive strategies to promote improvements in clinical practice.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Tertiary qualification in clinical research.

Current accreditation as an Intensive Care Paramedic or equivalent.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Con Georgakas, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62307238, email con.georgakas@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Regional Manager (North) (510725).

Applications Close:—Friday, 18 December 2015.

Salary:—\$125,595 pro rata, per annum.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 3.

Fixed-term full-time day work commencing As soon as possible until 30 June 2016.

Location:—Ambulance Tasmania, North.

Duties:—Manage the provision of ambulance and non-emergency patient transport services in the geographical region.

Provide strategic and operational planning management for the Chief Executive Officer in accordance with Ambulance Tasmania (AT) Business Plan.

Assist the Chief Executive Officer, in conjunction with other regional management personnel, in:—

- a) Setting and monitoring performance standards, including operational, clinical and financial standards.
- b) Planning objectives.
- c) Information feedback systems.
- d) Comparing actual performance with the predetermined standards.
- e) Ensuring that all the regional resources, including financial, human resources and assets, are used in the most effective and efficient way possible to achieve the Service's objectives.

Manage statewide portfolios as directed by the Chief Executive Officer.

Selection criteria includes:—Demonstrated understanding of contemporary management practices and high-level management skills including the ability to manage human, financial and physical resources, to monitor efficiency and effectiveness, and to achieve results through other people.

High level strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment impacting on AT and identify relevant issues.

High level of communication, negotiation and conflict resolution skills including an ability to represent AT, explain its goals, policies, products and services and to identify and negotiate mutually acceptable solutions in situations of differing interests.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:-.

Appropriate tertiary qualifications in management or significant progress towards completion of a management qualification.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6970, email paul.templar@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Regional Manager (South) (510724).

Applications Close:—Friday, 18 December 2015.

Salary:—\$125,595 pro rata, per annum.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 3.

Fixed-term full-time day work commencing as soon as possible until 30 August 2016.

Location:—Ambulance Tasmania, South.

Duties:—Manage the provision of ambulance and non-emergency patient transport services in the geographical region.

Provide strategic and operational planning management for the Chief Executive Officer in accordance with Ambulance Tasmania (AT) Business Plan.

Assist the Chief Executive Officer, in conjunction with other regional management personnel, in:—

- a) Setting and monitoring performance standards, including operational, clinical and financial standards.
- b) Planning objectives.
- c) Information feedback systems.
- d) Comparing actual performance with the predetermined standards.
- e) Ensuring that all the regional resources, including financial, human resources and assets, are used in the most effective and efficient way possible to achieve the Service's objectives.

Manage statewide portfolios as directed by the Chief Executive Officer.

Selection criteria includes:—Demonstrated understanding of contemporary management practices and high-level management skills including the ability to manage human, financial and physical resources, to monitor efficiency and effectiveness, and to achieve results through other people.

High level strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment impacting on AT and identify relevant issues.

High level of communication, negotiation and conflict resolution skills including an ability to represent AT, explain its goals, policies, products and services and to identify and negotiate mutually acceptable solutions in situations of differing interests.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Appropriate tertiary qualifications in management or significant progress towards completion of a management qualification.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6970, email paul.templar@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Operational Support Services

Manager, Technical Services (521021).

Applications Close:—Friday, 18 December 2015.

Salary:—\$125,595 pro rata, per annum.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 3.

Fixed-term full-time day work commencing approximately February 2016 for a period of 12 months.

Location:—Ambulance Tasmania, South.

Duties:—Lead and manage the Technical Services function of Ambulance Tasmania (AT) and through superior operational, technical, project management and strategic skills ensure AT has contemporary technical systems across all operations.

Direct management of AT's Information Technology Unit, Asset Management Services, Procurement, Technical Radio Communications and Fleet and Equipment Services.

Provide high level support, analysis and advisory services to the Chief Executive Officer (CEO) AT and AT Executive in relation to statewide technical services.

Work directly with other emergency service agencies in connection with technical and corporate emergency management priorities to ensure effective working relationships with all stakeholders.

Formulate and manage projects and systems relating to the implementation and ongoing maintenance of infrastructure, radio systems, fleet, equipment and ICT across AT business units.

Selection criteria includes:—Broad range of ambulance service experience, together with extensive knowledge and understanding of the needs of operational service delivery in an emergency medical system or similar environment with demonstrated ability to take a key emergency management role as required in the event of a large scale emergency.

Demonstrated understanding of contemporary management practices and high level project management skills including the ability to manage human, financial, infrastructure and information system resources, to monitor efficiency and effectiveness of the Technical Services business unit and to achieve results through other people.

High level strategic, conceptual, analytical, creative skills including the ability to understand the social and organisational environment impacting upon Ambulance Tasmania and to identify relevant issues.

Note :. Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Degree in Project or Business Management.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6970, email paul.templar@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

General Manager, Mental Health, Alcohol and Drug Directorate (522394).

Applications Close:—Friday, 18 December 2015.

Salary:—\$132,532 – \$145,879 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Permanent full-time day work.

Location:—Mental Health, Alcohol and Drug Directorate, Hobart.

Duties:—We are seeking a General Manager, Mental Health, Alcohol and Drug Directorate (MHADD) to join the team. This is a specialist senior manager role whose primary responsibility is to lead the multidisciplinary team to deliver mental health, alcohol and drug and forensic health services policy, strategy and program outcomes that support front line service delivery in the public, private and non-government sectors, in accordance with national, State and Departmental strategic objectives and priorities.

The General Manager, MHADD is responsible for providing authoritative, specialist and evidence based advice to the portfolio Ministers, Secretary, Government and service delivery organisations regarding mental health, alcohol and drug and forensic health services policy, strategy, purchasing and program areas that have national, statewide and/or multi agency implications.

Essential Requirements:—A tertiary qualification or degree in a relevant discipline which may include a clinical, public health, business administration, health science or human services field, and/or extensive experience in the management and delivery of health services, particularly mental health and/or alcohol, drug and forensic services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jodi Willcox, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3689, email jodi.willcox@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Clinical Co-ordinator, Department of Emergency Medicine (521183).

Applications Close:—Friday, 18 December 2015.

Salary:—\$82,839 – \$86,689 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 5, Year 1 to Grade 5 Year 4.

Fixed-term part-time shift worker, working 36 hours per fortnight until August 2016.

Location:—Department of Emergency, Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated person to take up the role of Clinical Co-ordinator, Department of Emergency Medicine in a part-time capacity for 6 months. This role will be a job share arrangement with the substantive employee.

To fulfil this role you will have extensive demonstrated clinical experience, with at least 5 years working in an ED. Post grad qualifications are also very attractive as you will be required to support junior staff and may act as an educator from time to time.

Reporting to the Nurse Unit Manager, you will primarily provide day to day support for rostering and patient flow co-ordination through the department. You will also take an active role in supporting the Nurse Unit Manager, stepping in for the manager when they are not available. In order to undertake this role you must have excellent communication skills and a demonstrated history of working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Significant ED experience.

Post Grad qualifications.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lynn Sims, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5303, email lynn.sims@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Administrative Assistant (522003).

Applications Close:—Friday, 18 December 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 17 January 2016.

Location:—Paediatric Outpatients, LGH Charles Street, Launceston.

Duties:—Provide an efficient administrative and clerical support service to the NUM and other clinical staff in the Outpatient Department of Women's and Children's Clinical Services. Provide an efficient and confidential Outpatient Department reception service.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Completion of a Certificate III in Business Administration or equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sonja Leonard, NUM, Paediatric Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6053, email sonja.leonard@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse (516877).

Applications Close:—Friday, 18 December 2015.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 13 May 2016.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona McEwen, A/NUM, WP Holman Clinic LGH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6867, email fiona.mcewen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Senior Physiotherapist, Acute Medical Unit (521471).

Applications Close:—Friday, 18 December 2015.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Acute Medical Unit, LGH Charles Street, Launceston.

Duties:—To provide and maintain optimal specialist physiotherapy services within the THS Northern Region. Provide professional guidance and support to level 1/2 Physiotherapists.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Perry, A/NUM, AMU, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8063, email mark.perry@ths.tas.gov.au or Belinda Martin, Department of Health and Human Services and Tasmanian Health Service, Allied Health Team Leader, AMU, phone (03) 6777 8044, email belinda.martin@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Physiotherapist (513440).

Applications Close:—Friday, 18 December 2015.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Community Rehabilitation Unit, 90 Davey Street.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Physiotherapist vacancy located at the Community Rehabilitation Unit.

Duties:—In the role of Physiotherapist you are responsible for assessing, planning and carrying out treatment programs for clients referred to the Community Rehabilitation Unit (CRU) in southern Tasmania. You will also assist senior physiotherapists in quality improvement activities, ensuring best practice standards for physiotherapy services provided by the CRU. These duties are performed within the THS Southern Region framework and in accordance with Agency policy and procedures.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Clare Short, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7626, email clare.short@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Corporate Services

Customer Service Officer, Medical Records, PIMS (508188).

Applications Close:—Friday, 18 December 2015.

Salary:—\$50,183 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight, commencing January 2016.

Location:—Medical Records, Royal Hobart Hospital.

Duties:—Input electronically scanned clinical and related internal and external documentation into the Digital Medical Record (DMR).

Maintain the integrity of clinical information contained within the DMR to ensure accuracy in the provision of safe patient care.

Identify issues and rectify metadata failures in relation to scanning, processing and maintaining the DMR.

Identify, collate and prepare clinical documentation for scanning into the DMR.

Provide a frontline customer focused reception service to a wide range of internal and external clients of PIMS utilising the hospital's Patient Administration System (PAS), various clinical systems and internet.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda Boulter, Manager Medical Records, Royal Hobart Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 7833, email rhonda.boulter@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service (Southern Region), G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Corporate Services

Graduate HR Officer (522513).

Applications Close:—Friday, 18 December 2015.

Salary:—\$56,487 – \$66,653 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Graduate.

Fixed-term full-time day work, working 76 hours per fortnight, commencing January 2016 for a period of 12 months.

Location:—Tasmanian Health Service (Southern Region).

Duties:—Conduct research and analysis, either individually or in conjunction with more senior staff, provide solutions on a variety of work related issues, develop proposals and put forward recommendations.

Undertake or assist with specific projects, including planning, reporting, development, implementation and evaluation.

Consult and liaise with a variety of stakeholders in relation to the implementation of activity and project outcomes.

Assist with the initiation, co-ordination, implementation and monitoring of Government policies and programs.

Essential Requirements:—A degree in a relevant discipline.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Trish Spence, Director Human Resources, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 7106, email trish.spence@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service (Southern Region), G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Corporate Services

Medico-Legal Reports Co-ordinator (518863).

Applications Close:—Friday, 18 December 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible for a period of 12 months.

Location:—Legal Services, Royal Hobart Hospital.

Duties:—Receive and process medico-legal report requests, liaising directly with medical staff, insurance companies, solicitors, and police officers with respect to medico-legal report requests and to ensure reports are provided in a timely manner.

Transcribe and format medico-legal reports, including preparation of affidavits and other litigation documents.

Management of calendars in relation to reminders for medical staff to ensure that deadlines for receipt of reports are met.

Maintain medico-legal database on medico-legal reports. Provide monthly statistics based on the provision of medico-legal reports.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Vanessa Holmes, Executive Support Officer, Legal Services, Royal Hobart Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 7661, email vanessa.holmes@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service (Southern Region), G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Medicine Services

Registered Nurse (several vacancies) (521711).

Applications Close:—Friday, 18 December 2015.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time and part-time shift work (fully rotational). Working up to 76 hours per fortnight, hours to be negotiated. Commencing as soon as possible for a period of six months.

Location:—Department of Emergency Medicine, Royal Hobart Hospital.

Please note:—Access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

The selection process may be used to fill subsequent vacancies for up to six months from the date of advertisement.

Duties:—The Tasmanian Health Service is seeking applications from Registered Nurses interested in joining our Team in the Department of Emergency Medicine in the Royal Hobart Hospital. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tony Bradley, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7554, mobile 0438 213 097, email tony.bradley@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Administrative Assistant (505045).

Applications Close:—Friday, 18 December 2015.

Salary:—\$50,183 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—South.

Please Note: Part-time hours will also be considered as flexible working options allow this vacancy to be filled by more than one person.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Administrative Assistant.

Provides day to day administrative support to the designated Mental Health Service Team.

Contributes towards optimal administrative and business support processes at the local level.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Vicki Polanowski, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6282 0700, email vicki.polanowski@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Nurse Unit Manager (522188).

Applications Close:—Friday, 8 January 2016.

Salary:—\$94,866 – \$97,056 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 7a, Year 1 to Year 2.

Permanent full-time day work.

Location:—South, with Statewide responsibilities.

Duties:—Provide leadership and manage the co-ordination of the Older Persons Community Mental Health Service and the statewide Dementia Behaviour Management Advisory Service.

Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions.

Lead and manage the co-ordination of overall patient care and be responsible for managing the allocated human, material and financial resources for service delivery.

Determine appropriate milestones, priorities and use of resources for service delivery and outcomes that are in accordance with business unit's strategic and operational plans.

Desirable Requirements:—Relevant post graduate qualifications.

Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possess specialist tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, an accredited hospital based program that lead to registration as a psychiatric nurse by the relevant nurse regulatory authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sharmayne Batt, Department of Health and Human Services and Tasmanian Health Service, phone 0439 011 203, email sharmayne.batt@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Surgical Services

Registered Nurse (several vacancies) (518483).

Applications Close:—Friday, 18 December 2015.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time and part-time shift work (fully rotational); working a minimum of 40 hours per fortnight and up to 76 per fortnight. Hours to be negotiated.

Location:—Neurosurgical Unit, Royal Hobart Hospital.

Please note, Access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Service is seeking applications from Registered Nurses interested in joining our Team in the Neurosurgical Unit. Nurses who have successfully completed the 2015 Transition to Practice Program are encouraged to apply. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrea Hitchens, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8316, email andrea.hitchens@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Womens and Childrens Services

Clinical Nurse Educator/Clinical Midwife Educator (multiple vacancies) (518832).

Applications Close:—Friday, 18 December 2015.

Salary:—\$88,607 – \$92,674 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent part-time day work, 48 hours per fortnight (working either Mon to Wed or Wed to Friday day shifts) commencing January 2016.

Location:—Royal Hobart Hospital.

As a member of the clinical leadership team, the Clinical Nurse Educator (CNE)/Clinical Midwife Educator (CME) facilitates and supports the development of the nursing and midwifery workforce, including undergraduate and enrolled nursing students.

These positions are based at the Royal Hobart Hospital in Cancer Services, both In-patient and Out-patient and the Ambulatory Care Centre. The successful applicant/s should have advanced skills and knowledge in cancer nursing, leadership and communication.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Erin McLeod, Assistant Director of Nursing Education, Royal Hobart Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8786, email erin.mcleod@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service (Southern Region), G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Addiction Medicine Specialist (2 Vacancies).

Applications Close:—Friday, 5 February 2016.

Salary:—To be negotiated.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner, Level 1 to Senior Specialist Medical Practitioner, Level 3.

Vacancy No. 501157.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Vacancy No. 520150.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North.

Please Note: Access to the Senior Specialist Medical Practitioner, Level 1 to Level 3 is subject to successful application for progression.

Duties:—The Tasmanian Health Service has vacancies for experienced Addiction Medicine Specialists to join the Alcohol and Drug Service as a senior clinician within a multidisciplinary team. Our services include community clinics, inpatient detoxification, pharmacotherapy, consultation and liaison and strong engagement in under-graduate and post-graduate medical and other health professional teaching. There may also be the opportunity to negotiate research related conjoint appointments with the University of Tasmania for relevant applicants.

This is an exciting opportunity to work in a clinical leadership role within a specialist area and actively contribute towards the development of the overall service. Positions are available immediately and for individuals locating from interstate or overseas we also offer generous relocation assistance and time-limited furnished accommodation to support your move.

Benefits:—Flexible working arrangements. Metropolitan based with choice of offices in Hobart or Launceston. Relaxed

lifestyle, quality local schools and multiple recreational and culinary associated lifestyle choices.

Generous conditions of employment.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0830, email mhs.executiveassistant@dhhs.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Career Medical Officer, Pharmacotherapy (2 Vacancies).

Applications Close:—Friday, 5 February 2016.

Salary:—To be negotiated.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 10-13 (Career Medical Officer).

Vacancy No. 501157a.

Fixed-term full-time day work, working 80 hours per fortnight, commencing As soon as possible for a period of three years.

Location:—South.

Vacancy No. 520150a.

Fixed-term full-time day work, working 80 hours per fortnight, commencing As soon as possible for a period of three years.

Location:—North.

Duties:—The Tasmanian Health Service has vacancies for experienced Career Medical Officers with an interest in addiction medicine to join the Alcohol and Drug Service as a senior clinician within a multidisciplinary team. Our services include community clinics, inpatient detoxification, pharmacotherapy, consultation and liaison and strong engagement in under-graduate and post-graduate medical and other health professional teaching. There may also be the opportunity to negotiate research related conjoint appointments with the University of Tasmania for relevant applicants.

This is an exciting opportunity to work in a clinical leadership role within a specialist area and actively contribute towards the development of the overall service. Positions are available

immediately and for individuals locating from interstate or overseas we also offer generous relocation assistance and time-limited furnished accommodation to support your move.

Benefits:—Flexible working arrangements. Metropolitan based with choice of offices in Hobart or Launceston. Relaxed lifestyle, quality local schools and multiple recreational and culinary associated lifestyle choices.

Generous conditions of employment.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0830, email mhs.executiveassistant@dhhs.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Community Medical Officer, Alcohol and Drug Service (2 Vacancies).

Applications Close:—Friday, 5 February 2016.

Salary:—To be negotiated.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner, Level 1 to Senior Specialist Medical Practitioner Level 3.

Vacancy No. 501157b.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible for a period of three years.

Location:—South.

Vacancy No. 520150b.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible for a period of three years.

Location:—North.

Please Note: Access to the Senior Specialist Medical Practitioner, Level 1 to Level 3 is subject to successful application for progression.

Duties:—The Tasmanian Health Service has vacancies for experienced Community Medical Officers with an interest

in addiction medicine to join the Alcohol and Drug Service as a senior clinician within a multidisciplinary team. Our services include community clinics, inpatient detoxification, pharmacotherapy, consultation and liaison and strong engagement in under-graduate and post-graduate medical and other health professional teaching. There may also be the opportunity to negotiate research related conjoint appointments with the University of Tasmania for relevant applicants.

This is an exciting opportunity to work in a clinical leadership role within a specialist area and actively contribute towards the development of the overall service. Positions are available immediately and for individuals locating from interstate or overseas we also offer generous relocation assistance and time-limited furnished accommodation to support your move.

Benefits:—Flexible working arrangements. Metropolitan based with choice of offices in Hobart or Launceston. Relaxed lifestyle, quality local schools and multiple recreational and culinary associated lifestyle choices.

Generous conditions of employment.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0830, email mhs.executiveassistant@dhhs.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Medical Services Unit Officer (519093).

Applications Close:—Friday, 18 December 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—The successful applicant will be required to work across multiple sites including the North West Regional Hospital and Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Location of this role is dependent on service demand. The successful applicant will be required to work across multiple

sites including the North West Regional Hospital and Mersey Community Hospital.

Who are we looking for?

We are seeking to appoint a Medical Services Unit Officer to join the Medical Services team based across the North West region.

Reporting to the Manager, Medical Services Unit, this role encompasses a wide range of responsibilities including, but not limited to, assisting in the preparation, management and distribution of Medical Officer rosters and staffing allocations, provide assistance to medical staff in regards to leave management, assessment, cessation notices and staff movements, timesheets, and the maintenance and upkeep of all medical staff through both their personnel files and the electronic database.

Do you have?

High level oral, written and interpersonal communication skills.

Well-developed organisational, problem solving and basic research skills.

Ability to exercise initiative, judgment and discretion and to work effectively with minimal supervision.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Harris, Manager, Medical Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5669, email donna.harris@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Registered Nurse (Diabetes NWRH) (516398).

Applications Close:—Monday, 4 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual As and When Required.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced casual staff to join our Diabetes Team. We are looking for Registered Nurses who are passionate about the greatest quality of care, ensuring that collaboration with members of the multidisciplinary healthcare team.

The Diabetes Centre has a number of services to meet the needs of its rural regional community including; type 1, complex type 2, insulin pump therapy, paediatrics, diabetes in pregnancy, endocrinology and High Risk Foot clinics.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful completion of a formal capability assessment.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Susie Lennox, Acting Diabetes Team Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6493 6100, email susie.lennox@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Clerk (Outpatient Clinics, Casual) (520099) (520099).

Applications Close:—Friday, 18 December 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required (3 year casual contract).

Location:—Outpatient Clinics, Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clerk to provide clerical and administration services to the Outpatient Clinics at Mersey Community Hospital on a casual basis. This person will have excellent interpersonal skills and be cooperative and flexible, adaptable and supportive when working in a team.

The primary responsibilities include the provision of high standard of customer focused clerical, administrative and reception services to staff, patients and their families throughout the Mersey Community Hospital, delivery and dispatch of patient related correspondence.

The successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Do you have?

A Well-developed oral and written communication and interpersonal skills.

Demonstrated experience in a healthcare setting.

Demonstrate flexibility and customer service skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Allyson Clark, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5656, email allyson.clark@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Tradesperson (Electrician) (514512).

Applications Close:—Friday, 18 December 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day worker, working 76 hours per fortnight until May 2016.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Electrician to ensure effective and efficient services are provided to the Mersey Community Hospital.

You will possess extensive experience relating to the installation and repair of industrial plant and equipment in conjunction with a comprehensive working knowledge of equipment similar to that found in major health care facilities. This will assist you to ensure all plant and equipment is maintained to the best standards and workmanship possible.

Working as part of a multidisciplinary team, you will be responsible for the practice of electrical trade services, including maintenance of specialised equipment, installation of new electrical infrastructure and a preventative maintenance schedule for all equipment. Specifically, you will be responsible for the maintenance and reliability of all services and systems including; high and low voltage supply systems, control and specialised health facility systems as well as emergency power and lighting systems.

Do you have?

Relevant Trades Qualification.

Current Driver's License.

Cabling Licence.

Strong interpersonal and communication skills.

Sound working knowledge of the principals involved in manual handling.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:-.

Previous experience in the Health Care Industry.

Current Driver's Licence.

Essential Requirements:—Current relevant Practitioner's Licence recognised by the Department of Justice, Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Gary Burley, Team Leader Facilities and Engineering, Department of Health and Human Services and Tasmanian Health Service, phone 0488 161 808, email gary.burley@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Dispensary and Manufacturing Manager (502063).

Applications Close:—Friday, 18 December 2015.

Salary:—\$97,903 – \$104,283 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 4.

Fixed-term full-time day worker (with on-call), working 76 hours per fortnight until May 2016.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Pharmacist to join our Hospital Pharmacy Department at the North West Regional Hospital in the role of Dispensary and Manufacturing Manager. This is a fixed term secondment backfill contract until May 2016.

You will be responsible for managing a safe and efficient medication dispensing and manufacturing service to inpatients and outpatients of the North West Regional Hospital (NWRH). As the successful applicant you will have an understanding of clinical pharmacy guidelines such as, the APAC Guidelines, Pharmaceutical Review and Medication Management Review

programs and a working knowledge of the Pharmaceutical Benefits Scheme.

As the Dispensary and Manufacturing Manager you will report to the Pharmacy Site Manager (North West), where you will provide supervision and leadership to the multidisciplinary team of pharmacists, pharmacy technicians, pharmacy assistants, and stores personnel. In this role you will be expected to demonstrate autonomy in the daily functioning of the service and be expected to exercise initiative and professional judgment across all responsibilities.

Do you have?

Registered with the Pharmacy Board of Australia.

Current Driver's Licence.

Highly-developed communication and interpersonal skills.

Experience in dispensing medications under the PBS and other mechanisms for subsidised access to pharmaceuticals.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Paula Cooper on (03) 6777 6733 or email paula.cooper@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paula Cooper, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6733, email paula.cooper@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Registered Nurse, Oncology/MDU (NWRH) (518654).

Applications Close:—Monday, 4 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day worker, working 48 hours per fortnight until September 2016.

Location:—North West Regional Hospital, Burnie.

This selection process may be used to fill subsequent, Fixed-term, full-time, part-time, day work vacancies arising in this section within the next six months.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and value Person Centred Care, Respect, Integrity, Dedication and Excellence.

This position is based in the Oncology department of the North West Regional Hospital. The new Cancer Centre is currently under construction and will be a state of the art facility for the delivery of Radiation and Oncology Services. The incumbent can look forward to transitioning with our fantastic team of Nursing staff from the existing facility to the new centre.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team; you will contribute to a strong professional team approach through open communication and a positive supportive attitude.

Current Oncology knowledge and skills are highly desirable and preference will be given to applicants who can demonstrate this. Post Graduate studies and or the willingness to undertake studies in Cancer Nursing will also be desirable.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Janine Griffin, Nurse Unit Manager, Department

of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6594, email Janine.griffin@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Senior Physiotherapist, Paediatrics (502069).

Applications Close:—Friday, 8 January 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Senior Paediatric Physiotherapist, who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment. This is a permanent part-time (0.5) position with duties including the provision and maintenance of optimal physiotherapy care to paediatric clients in the North West. These duties include providing a consultancy and advisory service in addition to 'hands on' physiotherapy.

Support for this position is provided by a team of Senior Paediatric Physiotherapists, many of whom have significant experience and expertise in this field. This position works within a Paediatric Physiotherapy team as well as being a part of a multidisciplinary team model.

Do you have?

Current AHPRA registration.

At least 3 years post-graduate physiotherapy experience.

Excellent communication and interpersonal skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Simon Watt, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6608, email simon.watt@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

General Manager, THS-North West (Primary Health) (522468) (522468).

Applications Close:—Friday, 18 December 2015.

Salary:—\$132,532 – \$145,879 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Fixed-term full-time day worker, working 76 hours per fortnight for a 12 month period.

Location:—Level 4 Parkside, 1 Strahan St.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and dynamic General Manager with superior management skills and a passion for improving the delivery of quality health and specialist services.

Reporting to the THS-North West Region Executive Director of Services (EDS), the role is responsible for developing and leading management of the Primary Health Service for THS-North West Region and portfolio roles that enhance integration of Primary Health Service across the North West.

The successful applicant will contribute as part of the Executive Team, THS-North West Region by working to ensure where appropriate, service linkages are developed across the North West that improves access for the population by driving connectivity of patient pathways for the THS-North West Region.

The successful applicant will be responsible for day to day management for the operation of the Primary Health Service; ensuring adequate resources (including Human Resources) are available to provide safe and quality patient care within the agreed budget and in a safe environment.

Do you have?

Extensive experience as a senior operational manager in a health organisation and knowledge of the Australian health system.

Excellent communication skills and the ability to liaise with a wide variety of managers and staff to build productive relationships.

Proven high level ability to manage financial, human and physical resources.

High levels of adaptability and flexibility including change management skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Satisfactory completion of an *appropriate course of study at a recognised tertiary institution and/or equivalent extensive industry experience. * Appropriate course of study is: A tertiary qualification or degree in a relevant discipline which may include a clinical, public health, business administration, health science or human services field.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Wyeth, Interim Executive Director of Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6464 3060, email sue.wyeth@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Podiatrist (503070).

Applications Close:—Friday, 1 January 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight until April 2016.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and enthusiastic Podiatrist to join the Podiatry/Foot Health Service based at the Devonport Community Health Centre. Applicants must be passionate, motivated and enjoy working collaboratively with a team of health professionals in what can be a demanding and high paced environment. New graduates are encouraged to apply for this position and will receive mentoring and supervision from the Senior Podiatrists.

The North West Podiatry team comprises of both Podiatrists and a Foot Care Therapy Assistant. The service provides all aspects of Podiatric care including management of high risk foot conditions, toenail surgery, biomechanics and treatment of paediatric clients across the North West area of Tasmania. There is also a health promotion component to this position as well as the opportunity to be involved in current research.

The work environment encompasses both community health centres and regional hospitals in this scenic area of North West Tasmania.

Do you have?

Current Registration.

Current Driver's Licence.

Ability to work independently, be self-directed and to work with limited supervision.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Podiatry Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew Chappell, Podiatry Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6421 7738, email andrew.chappell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

King Island District Hospital and Community Health

Registered Nurse (502384) (502384).

Applications Close:—Sunday, 27 December 2015.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award,
Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.Fixed-term full-time and/or part-time shift worker, working
up to 76 hours per fortnight until June 2016.

Location:—King Island Hospital and Health Centre.

This selection process may be used to fill subsequent Fixed-
term, full-time, part-time, shift or day work vacancies arising in
this section within the next six months.Please note that access to the Grade 4 salary range is subject
to successful application for progression to Grade 4.Flexible working arrangements allow these vacancies to be
filled by more than one person.In order to be considered for this position it is a requirement
that you address the selection criteria which are located in the
Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic
organisation dedicated to improving the health and wellbeing
of our community. We are committed to providing the highest
levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse
who is passionate about the greatest quality of care, ensuring
that you collaborate with members of the multidisciplinary
healthcare team. Within the dynamic multidisciplinary team,
you will contribute to a strong professional team approach
through open communication and a positive supportive
environment.Reporting to the Director of Nursing, you will contribute
to the health outcomes of your patients through excellence in
practice, fostering a learning culture, excellent communication
skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and
Midwifery Board of Australia as a Registered Nurse.The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted:—Conviction check
in the following areas: Crimes of violence, sex related offences,serious drug offences, crimes involving dishonesty and serious
traffic offences. Identification check and disciplinary action in
previous employment check.Enquiries to Robyn Bridgewater, Director of Nursing,
Department of Health and Human Services and
Tasmanian Health Service, phone (03) 6462 9912, email
robyn.bridgewater@ths.tas.gov.au.You are encouraged to apply online or forward your hard
copy application quoting the vacancy number to: Human
Resources, Tasmanian Health Service, North West Region, P.O.
Box 258, Burnie 7320. Please note if you are applying online
you DO NOT need to upload an Application for Employment
form.Better health and quality of life around Tasmania. Visit us at
www.ths.tas.gov.au.

Like us on Facebook.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Advice and Legal Services Manager (356758).

Applications Close:—Friday, 18 December 2015.

Salary:—\$107,463 – \$124,263 p.a.

Legal Practitioners Agreement 2014, Level 3.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart or Launceston.

The Legal Aid Commission is open for negotiation as to a
job share arrangement for this role.Duties:—Co-ordinate the provision of the Commission's
advice services and the Reception services in Hobart and
Launceston. Provide and/or facilitate relevant advice, training
and mentoring to Advice Services and Reception staff members.Essential Requirements:—Admitted or eligible for admission
as a Barrister or Practitioner of the Supreme Court of Tasmania.Enquiries to Karen Gillie, Director's Assistant, Legal Aid
Commission of Tasmania, Department of Justice, phone
(03) 6236 3820, email karen.gillie@legalaid.tas.gov.au.Applications to Recruitment and Establishment, Human
Resources, Department of Justice, G.P.O. Box 825, Hobart
Tas, 7001, phone (03) 6165 4908, email applications@
justice.tas.gov.au.For further information, please download a copy of the
Statement of Duties from the www.jobs.tas.gov.au website. If
a Statement of Duties cannot be downloaded, please contact
Karen Gillie on (03) 6165 3820.The Department prefers electronic submission of
applications, which will be acknowledged by email upon
submission. Please ensure that your application has no more
than four attachments in either Microsoft Word format, PDF
or RTF (rich text format). Only those applicants shortlisted for
interview will be contacted.Ensure that your application is received by the actual closing
date. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Community Legal Education Manager (356759).

Applications Close:—Friday, 18 December 2015.

Salary:—\$107,463 – \$124,263 p.a.

Legal Practitioners Agreement 2014, Level 3.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Identify legal education needs within the Tasmanian community and develop effective strategies to address those needs. Use Commission staff, web, print, video and social media platforms to co-ordinate the provision of community legal education in Tasmania. Manage the provision of CLE services within budget and provide statistical reporting on these services to the Director and management team.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Enquiries to Karen Gillie, Director's Assistant, Legal Aid Commission of Tasmania, Department of Justice, phone (03) 6236 3820, email karen.gillie@legalaid.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Karen Gillie on (03) 6236 3820.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

LIBRARY SERVICES

Senior Library Officer (355259).

Applications Close:—Friday, 18 December 2015.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time working 58.8 hours per fortnight for the period until 30 June 2016.

Location:—Hobart.

Duties:—Co-ordinate and maintain services within the Andrew Inglis Law Library and DM Chambers Library by, Managing the efficient and effective function of all services associated with the state-wide reference desk; Ensuring accession, circulation and current awareness services; Maintaining and ensuring the legislation databases and services; Undertaking project work as required. Oversee the day-to-day supervision of Hobart library officers, including monitoring and adjusting workloads, maintaining the leave and duty rosters, and providing coaching, support and guidance to Hobart and regional library staff.

Desirable Requirements:—Degree or diploma in Librarianship or Information Studies from a recognised University or College of Advanced Education or a post-graduate diploma in librarianship or information studies or Associate Diploma of Applied Science (Lib. Tech) or equivalent.

Enquiries to Alison Jekimovics, Manager, Library Services, Department of Justice, phone (03) 6165 7413, email Alison.Jekimovics@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Investigation Officer (356732).

Applications Close:—Friday, 18 December 2015.

Salary:—\$78,552 – \$82,441 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time working 44 hours and 6 minutes per fortnight commencing as soon as possible until 30 June 2017.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1978 and other statutes, as may be required. Assess, enquire into and investigate a wide variety of complaints concerning public administration and the provision of health services, negotiate appropriate solutions and strategies, and prepare reports. Formulate recommendations for improved procedures and practices, including ways of addressing systematic issues.

Desirable Requirements:—Current Drivers Licence. Relevant tertiary qualifications.

Enquiries to Clare Hopkins, Principal Officer (Ombudsman), Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6166 4570, email clare.hopkins@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact either Lianne Jager on (03) 6166 4585 or Kerry Bain on (03) 6166 4571.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Hobart

Judges Attendant (355548).

Applications Close:—Friday, 18 December 2015.

Salary:—\$40,511 – \$49,969 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time working 29.4 hours per fortnight.

Location:—Hobart.

A Workplace Flexibility Arrangement is in place for this position. Please refer to the attached information under Additional Information for Applicants and Workplace Flexibility Arrangements.

Duties:—Provide administrative assistance to the Judges of the Supreme Court by attending Judges in Court and in Chambers including: ensuring the availability of reference material; maintaining lists of authorities; preparing court rooms, chambers and jury rooms; swearing in witnesses, jurors and other personnel; assist the Associate and when required act

as the Associate; and organise travel and equipment for Judges on circuit.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A current drivers licence.

Enquiries to Andrew Smart, Assistant Manager, Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7460, email andrew.smart@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Andrew Smart on (03) 6165 7460.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN INDUSTRIAL COMMISSION

Registrar (355312).

Applications Close:—Friday, 18 December 2015.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Manage the office of the Tasmanian Industrial Commission including arranging for payment of accounts and organisation and direction of work of Commission administrative staff. In consultation with the President, prepare and maintain the Commission's budget, annual reports, annual business plan and other reports. Fulfill and/or oversight a range of Commission functions including the processing of applications, notification of making awards and arranging their publication and providing advice in relation to processes pursuant to the legislation.

Enquiries to Alison Oakes, Acting Registrar, Tasmanian Industrial Commission, Department of Justice, phone (03) 6165 6771, email alison.oakes@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Alison Oakes on (03) 6165 6771.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Finance

Senior Finance Clerk (521075T).

Applications Close:—Thursday, 17 December 2015.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 12 Months.

Location:—Hobart.

Duties:—Lead the Accounts team to ensure the accuracy and integrity of Debtors, Creditors and General Ledger data, and the correctness and timeliness of payments in accordance with relevant legislation, policies and procedures.

Desirable Requirements:—An appropriate accounting or business qualification at TAFE level or progress towards gaining a qualification.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Bruce Ludeke on (03) 6173 2360 or from www.jobs.tas.gov.au.

Enquiries to Bruce Ludeke on (03) 6173 2360.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PREMIER AND CABINET

CORPORATE AND GOVERNANCE

Communications and Protocol Unit

Assistant Manager, Communications and Marketing (002325).

Applications Close:—Friday, 18 December 2015.

Salary:—\$102,362 – \$107,780 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time from 29/2/16 until 28/2/17, or until the return of the substantive occupant, whichever is the sooner.

Location:—Hobart.

Duties:—Manage the effective delivery of the Communications and Protocol Unit's (CPU) communications and marketing services to contribute to the achievement of the objectives of CPU and the broader Department of Premier and Cabinet (DPAC).

Provide specialist, authoritative and consultative advice to internal and external stakeholders, including senior management, Ministerial Offices, other Tasmanian Government agencies and major stakeholders, and lead and manage a team of staff.

Desirable Requirements:—Desirable, but not mandatory, requirements are:—Relevant formal tertiary qualification and/or professional experience in communications and marketing.

A current motor vehicle driver's licence.

Enquiries to Tania Heideman, Manager, Communications and Protocol Unit, Department of Premier and Cabinet, phone (03) 62705493, email tania.heideman@dpac.tas.gov.au.

Applications to Ann Woodhall, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES
Information Services

Lead Software Developer (707489).

Applications Close:—Friday, 18 December 2015.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, ICT Level 3.

Fixed-term full-time (from As soon as possible for 3 years).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To perform a range of complex technical duties and project management tasks that directly contribute to improved organisational performance and capability through the delivery of efficient business systems and processes that support operational excellence and achievement of business outcomes. The position will focus primarily on supporting the information management needs of the Office of the Valuer-General.

Desirable Requirements:—An appropriate qualification at a tertiary level. An understanding of the information management needs of the Office of the Valuer-General.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Richard Mitchell, phone (03) 6165 4480, email Richard.Mitchell@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

OFFICE OF RACING INTEGRITY

Racing Integrity Manager (372712).

Applications Close:—Friday, 18 December 2015.

Salary:—\$111,465 – \$119,047 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time From As soon as possible 3 year contract.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To lead the stewards' branch of the Division in the delivery of high level integrity and animal welfare objectives. To provide executive support to the General Manager by way of authoritative and specialist high level policy advice and recommendations relating to all codes of racing.

Essential Requirements:—A current motor vehicle driver's licence. The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Crimes involving dishonesty including illegal betting or gambling. Serious traffic offences. Crimes of violence.

Enquiries to Tony Murray, Department of Primary Industries, Parks, Water and Environment, phone (03) 6777 1904, email Tony.Murray@racingintegrity.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE
Operations

Ranger in Charge (706396).

Applications Close:—Friday, 18 December 2015.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Located within the North West Region, initially located at Arthur River Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Management of field centre operations and resources for the conservation and sustainable use of natural and cultural resources.

Essential Requirements:—A Diploma in Conservation and Land Management or other qualifications deemed equivalent. A minimum of five years experience in reserve management or equivalent experience. A Workplace Level 2 First Aid Certificate.

Desirable Requirements:—A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Linda Overend, Department of Primary

Industries, Parks, Water and Environment, phone (03) 6464 3016, email Linda.Overend@parks.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6165 3178, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Visitor Information Officer (705826).

Applications Close:—Friday, 18 December 2015.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time working a minimum of 25% per annum on a roster basis and paid off timesheets.

Location:—Located within the Southern Region, initially located at Mt Field Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Assist with the day to day operations of the Mt Field Field Centres, providing visitors with advice and information on recreational opportunities facilities and the use of local reserves managed by the Parks and Wildlife Service. Duties include administrative operations required by the Field Centre including the collection and reconciliation of park entry fees and other monies collected.

Desirable Requirements:—A current motor vehicle drivers licence. A current Workplace Level 2 First Aid Certificate.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Steven.Richardson@dpipwe.tas.gov.au, phone (03) 6288 1149, email Steven.Richardson@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3178, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Wildlife Ranger (705638).

Applications Close:—Friday, 18 December 2015.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time from 15/2/2016 to 30/4/2017, subject to shipping schedules and weather conditions.

Location:—Macquarie Island.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances.

Duties:—Assist the Ranger in Charge Macquarie Island in the delivery of programs and services on Macquarie Island, in accordance with the Island's status as a Nature Reserve and World Heritage Area, and as described in the annual works program. The Ranger Wildlife Macquarie Island is required to assist the Ranger in charge Macquarie Island:

To manage a small team in a remote and isolated location; Co-ordinate and assist in the implementation of field programs as described in the annual works program including nature conservation, cultural heritage management, tourism management and infrastructure management; Represent the Department on reserve management issues; and Undertake administrative functions in accordance with set guidelines.

Essential Requirements:—Successful applicants will be required to pass medical and psychological tests, as well as a departmental fitness test, before being appointed to a position, and may be required to undergo additional physical training prior to working on Macquarie Island. The selection panel may require the written approval of applicants with previous Macquarie Island experience in order to access the results of their past Australian Antarctic Division expeditioner performance assessments. Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Unit following tests conducted on its behalf by a nominated medical practitioner. Be rated as suitable for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Unit following psychological assessments conducted on its behalf by a nominated professional provider. Hold a First Aid certificate. Holder of a current motor vehicle driver's licence.

Desirable Requirements:—A relevant tertiary qualification. Relevant experience in the management of sub-Antarctic reserved areas or similar land management reserves experience would be an advantage. A Wilderness First Aid Certificate. Firearms licence or ability to acquire one before deployment to Macquarie Island. A coxswain (restricted) certificate or equivalent.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Noel Carmichael, phone (03) 6165 4051, email Noel.Carmichael@parks.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart Tas 7001, phone (03) 6165 3178, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Commercial and Business Services

Senior Crown Land Officer (702589).

Applications Close:—Friday, 18 December 2015.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Facilitate the use and development of Crown land by the public and private sector through investigating and evaluating applications for use of Crown land and through addressing issues or concerns arising related to the management of Crown land and property.

Desirable Requirements:—A current motor vehicle driver's licence. Appropriate tertiary qualifications.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kathryn Clark, phone (03) 6165 4676, email Kathryn.Clark@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

STATE GROWTH
TRANSPORT SERVICES
Road User Services
Road Safety

School Crossing Patrol Officer (Multiple Vacancies).

Applications Close:—Friday, 18 December 2015.

Salary:—\$22.58 – \$25.95 per hour.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 15 hours per week.

Location:—North, North-West, South.

Duties:—Responsible for the safe conduct of school children and others at pre-selected crossing points.

Responsible for requiring drivers of vehicles to stop on a road where the School Crossing Patrol Officer is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Essential Requirements:—The Department of State Growth has determined that this role is identified as undertaking child related regulated activities in-line with the definitions of the Registration to Work with Vulnerable People Act 2013, and as such any occupant of this role will require a current

Working with Children Registration. To register you will need to follow the links and information at http://www.justice.tas.gov.au/working_with_children/who_needs_registration. As this registration is an essential requirement of this role it must remain current and valid at all times whilst employed in the role. The status of the registration may be checked at any time during employment. It is the employee's responsibility to ensure that the registration remains current and to advise the employer if their circumstances change. This includes notifying the employer of any new criminal convictions or if a registration is revoked, cancelled or conditions altered.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted.

a Medical Examination covering general health, medical history, vision and hearing; and.

conviction checks for: Crimes of violence, Sex related offences, Serious drug offences, Serious Traffic Offences.

Desirable Requirements:—Current Driver's Licence.

Possession of a First Aid Certificate.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-Ordinator, Department of State Growth, G.P.O. Box 536, Hobart, Tas, 7001, phone (03) 6777 1933, fax (03) 6336 2140, email Aly.Sargent@stategrowth.tas.gov.au or People and Culture, Department of State Growth, phone (03) 6166 3307, email recruitment@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, email recruitment@stategrowth.tas.gov.au.

TASTAFE

CORPORATE SERVICES

Client Services

Client Services Officer (Client Services North-West) (967929).

Applications Close:—Friday, 18 December 2015.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 36.75 hours per fortnight from as soon as possible until 24 December 2016.

Location:—Client Services North West.

Description of the role:—To provide a client focused service to both external and internal clients. The role encompasses operational processes including; reception, cashiering and accurately maintaining databases within an educational setting.

Client Services is based on a collaborative and consultative approach in all its operations. The key aspects of this are working with integrity, respect and openness in dealing with others and a focus on teamwork.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Kath Davey, Team Leader, Client Services, TasTAFE, phone (03) 6478 4257, email kath.davey@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Budget Management Branch

Senior Budget Analyst (724313).

Applications Close:—Wednesday, 23 December 2015.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time or part-time/job share may be considered.

Location:—Hobart.

Duties:—To provide advice to Government on the development and monitoring of the State Budget; the provision of agency services; the financial performance of government agencies; budgetary and financial issues and reforms as they arise.

In the context of the selection criteria, to be successful in the position applicants will have:—a strong capacity to analyse and interpret financial and non financial information; a knowledge of contemporary budget management; an ability to understand complex issues and identify possible solutions and good verbal and written communications skills.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Sarah Russell, Manager Agency Budget Analysis, Budget Management Branch, Department of Treasury and Finance, phone (03) 6166 4131, email sarah.russell@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

PROCUREMENT AND PROPERTY BRANCH

Administrative Officer (723813).

Applications Close:—Friday, 18 December 2015.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 14.7 hours per week, as soon as possible until 9/9/2016.

Location:—Hobart.

Duties:—The Administrative Officer, as a member of the Procurement and Property Branch, will provide a range of administrative support functions including financial data input, reporting and other associated support services for the Procurement Risk and Contract Management Unit.

In the context of the selection criteria, to be successful in the position applicants will have:—a willingness to learn and undertake many varied administrative functions and to identify opportunities for streamlining tasks/processes; the ability to provide efficient support services for the Branch and to demonstrate a strong customer service focus and proficient computer, data entry skills and an understanding of financial processes and systems.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Chris Eickhoff, Principal Contracts Officer, Procurement and Property Branch, Department of Treasury and Finance, phone (03) 6166 4230, email chris.eickhoff@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

IT Project Manager (724214).

Applications Close:—Friday, 18 December 2015.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time or part-time/job share may be considered. As soon as possible until 30.6.2017.

Location:—Hobart.

Duties:—The objective of the position is to manage the delivery of IT Infrastructure Projects, including project planning, system implementation, project time, cost and quality management, issue management, and project tracking and reporting.

In the context of the selection criteria, to be successful in the position applicants will have:

demonstrated high level IT Infrastructure project management and project delivery skills, including the demonstrated ability to successfully lead and manage multiple concurrent IT Infrastructure projects;

demonstrated high level understanding of and experience in contemporary IT Infrastructure and in transitioning from legacy IT Infrastructure to contemporary IT Infrastructure; and

demonstrated high level experience and skills in project management activities including but not limited to stakeholder communication and management, project governance, project planning, change management, vendor management, project issue identification, tracking and resolution, and benefits realisation.

Highly Desirable Requirements:—Completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Glenn Lewis, Director, Information Systems Branch, Department of Treasury and Finance, phone (03) 6166 4094, email glenn.lewis@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Tasmanian Government Senior Executive Service

EDUCATION

DEPARTMENT SERVICES

Finance and Business Services

Director Finance and Budget Services (145957).

Applications Close:—Friday, 18 December 2015.

Salary:—\$143,088 – \$157,396 p.a.

Senior Executive, Level 2.

Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Fixed-term full-time for a period of up to five years, 73.50 hours per fortnight.

Location:—South.

Description of Role:—To lead and provide high level, effective and strategic advice to Departmental executive and senior managers on all aspects of financial management across the Department and the broader education portfolio. Ensure the provision of best practice workforce management and financial and business services including contemporary financial policies, practices, planning, reporting and information systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate academic/professional qualifications at the tertiary level.

Enquiries to Tony Luttrell, Department of Education, phone (03) 6165 5695, email Tony.Luttrell@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Deputy Director of Public Prosecutions (356091).

Applications Close:—Friday, 18 December 2015.

Salary:—\$220,947 – \$273,270 p.a.

Statutory Office Holder (equivalent to Senior Executive).

Senior Executive fixed term full-time 5 year contract.

Location:—Hobart.

Duties:—Perform the functions of the Deputy Director of Public Prosecutions pursuant to Section 13A of the Director of Public Prosecutions Act 1973. Duties include:—Acting as solicitor and counsel in the most complex, critical, novel and sensitive criminal proceedings before the High Court, Court of Criminal Appeal, Criminal Court and Magistrates Court and in matters arising from those criminal proceedings including matters under the Crimes (Confiscation of Profits) Act, Living Marine Resources Management Act, Misuse of Drugs Act and Workplace Health and Safety Act.

Provide high level legal, policy and strategic advice to the Director of Public Prosecutions in respect of complex, critical, novel and sensitive legal issues, the management of the Office and its relationships with stakeholders.

Provide professional supervision to all legal practitioners including guiding, mentoring, coaching and performance management.

Essential Requirements:—Admitted or qualified for and entitled to be admitted as a Barrister or Practitioner of the Supreme Court of Tasmania with not less than seven years standing as an Australian lawyer. A current Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

1) The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Enquiries to Michael Varney, Director Crown Law, Department of Justice, phone (03) 6165 3635, email michael.varney@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4904, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Barb Quinn on (03) 6165 3621.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Administrative Assistant	D. King	6 months	26.11.15
Education	Education Facility Attendant	M. Baker	6 months	23.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	R. Beeston	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Chef (A/L Function Relief)	D. Davis	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	S. Rogers	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	C. Hudspeth	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	S. Jenkins	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	T. Gan	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	J. Stubbs	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	L. Steer	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	W. Egan	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	E. Yates	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	T. Timsina	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	S. Zhang	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	J. Ellings	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	K. Nixon	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Environmental Cleaner	C. Deen	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	C. Wirsu	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Child Protection Worker	I. Ellingsen	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	L. Fitch	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Environmental Cleaner	J. Johnson	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Contract Officer	F. Smith	6 months	04.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	T. Veen Boer	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Child Protection Worker	A. Arnold	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	A. Cercea	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	L. Caswell	6 months	06.12.15
Health & Human Services & Tasmanian Health Service	Contract Officer	B. Caplice	6 months	04.01.16
Health & Human Services & Tasmanian Health Service	HR and Workplace Relations Advisor	G. Towns	6 months	14.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Reaburn	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	S. Dale	6 months	08.11.15
Justice	Court Diversion Officer	K. Sheahen	6 months	07.12.15
Police & Emergency Management	Client Services Officer	M. Gee	None	28.11.15
Police & Emergency Management	Client Services Officer	C. Bearman	None	30.11.15
Police & Emergency Management	Forensic Scientist	K. Gray	None	25.11.15
Primary Industries, Parks, Water & Environment	Fisheries Monitoring Officer	S. Rainer	6 months	30.11.15
Treasury & Finance	Administrative Officer	J. Hynes	Nil	03.12.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Education	Operations Manager	C. Woodfall	3 years	01.01.16

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	A. Holding	Advanced Skills Teacher	03.12.15
Health & Human Services & Tasmanian Health Service	A. Berechree	Operational Support Officer (North West)	14.12.15
Health & Human Services & Tasmanian Health Service	Y. Darsaklis	Registered Nurse	08.11.15
Health & Human Services & Tasmanian Health Service	A. Summers	Flight Paramedic - Rotary Wing	01.12.15
Health & Human Services & Tasmanian Health Service	P. Schwarz	Flight Paramedic - Rotary Wing	01.12.15
Health & Human Services & Tasmanian Health Service	J. Lea	Flight Paramedic - Rotary Wing	01.12.15
Health & Human Services & Tasmanian Health Service	D. Brown	Flight Paramedic - Rotary Wing	01.12.15
Premier & Cabinet	S. Roberts	Director, Office of Security and Emergency Management	23.11.15
Primary Industries, Parks, Water & Environment	J. Gill	Manager (Spatial Operations)	07.12.15
Primary Industries, Parks, Water & Environment	J. Fry	Manager (Visitor Strategy)	03.12.15
Primary Industries, Parks, Water & Environment	G. Parsons	Fire Crew Supervisor	01.12.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Paramedic	L. Dunnett	30.11.15
Health & Human Services & Tasmanian Health Service	Client Services Officer	S. Smith	03.12.15
Health & Human Services & Tasmanian Health Service	ACAT Assessor	M. Bebb	04.12.15
Health & Human Services & Tasmanian Health Service	Administrative Assistant	H. Cibik	01.12.15
Health & Human Services & Tasmanian Health Service	Administrative Assistance	K. Thomason	05.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Turnbull	13.11.15
Health & Human Services & Tasmanian Health Service	Multi Skilled Support Officer	P. Brown	05.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	N. Adams	04.12.15
Health & Human Services & Tasmanian Health Service	Specialist Social Worker	A. Lester	03.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Broadhurst	28.11.15
Primary Industries, Parks, Water & Environment	Biosecurity Inspector	C. Mabin	04.12.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher Assistant	J. Charles	16.11.15
Health & Human Services & Tasmanian Health Service	Manager - Facilities & Engineering	J. Aherne	27.11.15
Primary Industries, Parks, Water & Environment	Senior Water Management Officer (Water Compliance)	C. Bastick	03.12.15
Primary Industries, Parks, Water & Environment	Information Officer	C. Smythe	10.12.15
Primary Industries, Parks, Water & Environment	Senior Conservation Scientist	L. Gifedder	02.12.15



P
MS
GSM
CMYK

A bit fuzzy on your printing jargon?

Dont worry, our sales team know more than enough.

They also know one other very important fact: that it's just that - jargon.

Talk to one of our experienced sales representatives and you'll come away with a crystal clear understanding of the ins and outs of your printing job. We know what you want

because we know the right questions to ask.

No guesses, no hazy ideas, no fudging...just the information needed to be assured that your publication will be a sight for sore eyes.

Call us on (03) 6232 2100 for the bottom line on all your printing requirements.



mercury walch

MERCURY WALCH

5-7 Bowen Road, Moonah
Tasmania 7009
Telephone (03) 6232 2100
Fax (03) 6232 2138
FREE Call 1800 030 940



Save time, money and your voice. Make sure there is only one cursor in your office!

What could be easier? Your next print job sent at the click of a mouse. Minutes later your documents are at the printers and you haven't even left your desk.

Now if only they could invent a computer that makes you coffee.

How about skipping the middle man altogether and ordering your printing online from your own catalogue? It's easy, it's flexible and it's fast.

No more chasing proofs or checking stock levels.

All your printing products can be available online, meaning others in your organisation will be able to place orders, enter variable data for items such as business cards, preview proofs and track the progress of their orders. What's more it's custom designed to suit your needs.

Call one of our sales representatives on (03) 6232 2100 to discover why more people are using online ordering.

Now you have time to concentrate on more important



mercury walch

MERCURY WALCH

5-7 Bowen Road, Moonah
Tasmania 7009
Telephone (03) 6232 2100
Fax (03) 6232 2138
FREE Call 1800 030 940

Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Mercury Walch Pty Ltd under authority of the Government of the State of Tasmania.