



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—  
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

**Gazette and State Service Online**  
The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

#### EDUCATION

##### CORPORATE SERVICES

##### *Human Resources Management*

HR Operations Systems and Reporting

#### **HR Systems Officer (965792).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible until 22 February 2016.

Location:—Hobart.

Work as a member of the Human Resource (HR) Systems team to ensure the delivery of efficient operation of nominated HRM Information Systems including the running and reconciling of the Departments fortnightly payroll. Liaise and consult with HR operations, system providers, the Information and Technology Services Branch and other internal and external stakeholders with regard to development of systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sharon England, Department of Education, phone (03) 6165 6289, email *sharon.england@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

#### EDUCATION

##### LEARNING SERVICES

*Learning Services (South)*

Clarence High School

#### **Advanced Skills Teacher, Clarence High School (968406).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight, from as soon as possible.

Location:—Clarence High School.

Description of role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Marcelle Watts, Principal, Department of Education, phone (03) 6244 2544, email *marcelle.watts@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email *recruitment@education.tas.gov.au*.



# RBF **Aspire** Program

## MEMBER SCHOLARSHIPS

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## How would \$5,000 help you to advance your career?

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The RBF Aspire Program helps RBF members undertake a conference, course or workshop to advance their professional development and career opportunities.

**Nominations are now open for member scholarships!**

For conditions of entry and more information  
please visit the RBF website at [www.rbf.com.au](http://www.rbf.com.au)



Member scholarships are only open to RBF members who have been with RBF for 12 months. The RBF Board (ABN 97 724 593 931) is the trustee of the Retirement Benefits Fund (ABN 51 737 334 954). When considering an RBF product, please refer to the product disclosure documents available at [www.rbf.com.au](http://www.rbf.com.au).

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

Huonville Primary School

#### ***Aboriginal Education Worker, Huonville Primary School (958176).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 40.00 hours per fortnight, 40 weeks per annum.

Location:—Huonville Primary School.

Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Anthony Nichols, Department of Education, phone (03) 62641064, email [anthony.nichols@education.tas.gov.au](mailto:anthony.nichols@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

Montrose Bay High School

#### ***Advanced Skills Teacher, Montrose Bay High School (203081).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Montrose Bay High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Melissa Arnol, Department of Education, phone (03) 6208 2666, email [melissa.arnol@education.tas.gov.au](mailto:melissa.arnol@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

Taroona High School

#### ***School Administration Clerk, Taroona High School (964991).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight, 40 weeks per year.

Location:—Taroona High School.

As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Belinda Johnson, Department of Education, phone (03) 6227 7700, email belinda.johnson@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

East Devonport Primary School

**Aboriginal Education Worker, East Devonport Primary School (969131).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 20 hours per fortnight, as soon as possible to 17 December 2015, 40 weeks per year.

Location:—East Devonport Primary School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.



**TasTESOL**

2015 Annual Conference

**Inclusion & Innovation**

**SATURDAY 21<sup>st</sup> March 2015**

Sacred Heart College, 2 Cross Street, New Town, Hobart

**Two keynote presentations:**

**Amanda Hiorth**  
Melbourne Uni.  
'Enhancing new refugee arrivals' educational opportunities'

**Dr Paul G Keble**  
Lecturer in TESOL & Linguistics, UTAS  
*with*  
**Andrew Bown**  
UTAS  
'Digital technologies & language teaching: real innovation or just another fad?'

**Three workshops conducted by:**

**Ans van Heijster**  
**Louise Oxley & Morag Porteous**  
**Bill McCann**

**MORNING TEA & LUNCH PROVIDED FOR ALL**

RSVP by Monday 9<sup>th</sup> March: contact.tastesol@gmail.com  
Let us know of any special dietary requirements in your RSVP.

**Registration: 9.00am**  
**Conference & AGM: 9.30am – 4.15pm**  
**TasTESOL members: \$15 (catering charge)**  
**M'ship avail. on day: \$50 (\$35 full-time students)**  
**Non-members entrance: \$50**

Further information & Membership forms available from: [www.tastesol.org.au](http://www.tastesol.org.au)



Enquiries to Brett Youd, Department of Education, phone (03) 6427 8932, email [brett.youd@education.tas.gov.au](mailto:brett.youd@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Mountain Heights School

#### ***Aboriginal Education Worker, Mountain Heights School (300514).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 25 hours per fortnight, as soon as possible to 18 December 2015, 40 weeks per year.

Location:—Mountain Heights School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Tessa Creeley, Department of Education, phone (03) 6471 0200, email [tessa.creeley@education.tas.gov.au](mailto:tessa.creeley@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Nixon Street Primary School

#### ***Aboriginal Education Worker, Nixon Street Primary School (305711).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 40 hours per fortnight, as soon as possible to 17 December 2015, 40 weeks per year.

Location:—Nixon Street Primary School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Meredith Cashion, Department of Education, phone (03) 6424 7733, email [meredith.cashion@education.tas.gov.au](mailto:meredith.cashion@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Romaine Park Primary School

**Aboriginal Education Worker, Romaine Park Primary School (964808).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 25 hours per fortnight, as soon as possible to 18 December 2015, 40 weeks per year.

Location:—Romaine Park Primary School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Neville Barnard, Department of Education, phone (03) 6430 2950, email [neville.barnard@education.tas.gov.au](mailto:neville.barnard@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Sheffield School

**Advanced Skills Teacher, Sheffield School (201090).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$94,869 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term part-time 28 hours per fortnight, as soon as possible to 18 December 2015.

Location:—Sheffield School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ron Daly, Department of Education, phone (03) 6491 8222, email [ron.daly@education.tas.gov.au](mailto:ron.daly@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Student Support

**School Psychologist Behavioural Specialist (965764).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$94,869 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist (Behavioural).

Fixed-term full-time 70 hours per fortnight, as soon as possible until 18 December 2015.

Location:—Student Support Devonport.

Description of the role:—Provide leadership to and work as part of multidisciplinary teams to provide a child and adolescent psychological service which supports schools, students and families, including a focus responsibility in behaviour as it affects schools, families and students. The role will contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with

a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

#### EDUCATION

##### LEARNING SERVICES

##### *Learning Services Northern Region*

##### Student Support

#### ***School Psychologist Behavioural Specialist (WITHDRAWN) (965764).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$59,890 – \$88,242 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award School Psychologist.

Fixed-term full-time 70 hours per fortnight as soon as possible until 18 December 2015.

Location:—Student Support Devonport

This vacancy has been withdrawn due to incorrect salary, and will be readvertised in the gazette in February 2015.

Description of the role:—Provide leadership to and work as part of multidisciplinary team to provide a child and adolescent psychological service which supports schools, students and families, including a responsibility in behaviour as it affects schools, families and students. The role will contribute to capacity building school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

#### EDUCATION

##### LEARNING SERVICES

##### *Learning Services Northern Region*

##### Table Cape Primary School

#### ***Aboriginal Education Worker, Table Cape Primary School (965157).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 30 hours per fortnight, as soon as possible to 18 December 2015, 40 weeks per year.

Location:—Table Cape Primary School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep, Year 8.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Andrea Miller, Department of Education, phone (03) 6442 3377, email andrea.miller@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format.



Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### The Don College

#### ***Advanced Skills Teacher (2 vacancies), Don College (966383, 968186).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Don College.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to John Thompson, Department of Education, phone (03) 6424 0200, email john.thompson@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LINC TASMANIA

#### ***Archivist (700210).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,394 – \$94,996 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Provide professional archival services to meet the functional requirements of the Archives Act and participate in the development and implementation of associated policies and programs.

Essential Requirements:—Degree from a recognised university or college of advanced education, preferably in history or other relevant study area.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant post-graduate qualifications and/or experience.

Enquiries to Caroline Homer, Department of Education, phone (03) 6165 5535, email Caroline.Homer@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LINC TASMANIA

#### *Tasmanian Archive and Heritage Office*

#### ***Manager Collections (969166).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$109,279 – \$115,977 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Lead, manage and direct the operations and services of the Collections section in TAHO. Provide advice relating to the development and management of Tasmania's State archive and heritage collections in both a state and national context. Ensure a high standard of client-focussed service delivery and liaise with relevant support services.

Essential Requirements:—Degree or diploma from a recognised university or other tertiary institution in librarianship, information studies, history or other relevant discipline; or a post-graduate diploma in librarianship, information studies, records management or archives; and eligibility for admission to membership of a relevant professional body e.g. Australian Library and Information Association (ALIA); Australian Society of Archivists (ASA).

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ross Latham, Department of Education, phone (03) 6165 5579, email [Ross.Latham@education.tas.gov.au](mailto:Ross.Latham@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Ambulance Tasmania*

***Environmental Health Officer (522086).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Undertake inspections, investigations and enquiries relating to the enforcement of relevant public and environmental health legislation, guidelines and policy. Support local government and industry in developing and implementing systems to help ensure the minimum legislative requirements of public and environmental health are being met and maintained.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Heggie, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0698, email [stuart.heggie@dhhs.tas.gov.au](mailto:stuart.heggie@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Ambulance Tasmania*

***Specialist Medical Advisor, Public Health Services (513358).***

Applications Close:—Friday, 20 February 2015.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time daywork, working 45.6 hours per fortnight, commencing 30 March 2015 to 25 September 2015.

Location:—Hobart.

Duties:—The Specialist Medical Advisor, Public Health Services is a public health medical specialist whose primary objectives are to: Provide public health medicine advice and support to Health Protection and Health Improvement, Public Health Services. Provide strategic leadership and oversight of the Public Health Services' health intelligence agenda. Support the Director, Public Health Services in providing high-level advice to the Government and the Agency regarding public health matters.

Desirable Requirements:—Fellowship of the Australasian Faculty of Public Health Medicine.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Siobhan Harpur, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0650, email [siobhan.harpur@dhhs.tas.gov.au](mailto:siobhan.harpur@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Disability, Housing and Community Services*

**Psychologist, Family Violence Counselling and Support Service (517844).**

Applications Close:—Friday, 27 February 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day work (60.8 hours per fortnight).

Location:—Children and Youth Services, Family Violence Counselling and Support Service, North West.

Duties:—To work as an effective member of the Family Violence Counselling and Support Service (FVCSS) in the Children and Young Person's Program (CHYPP) established as part of the Tasmanian Government Safe at Home initiative.

Provide specialist therapeutic services to children, young people and their caregivers affected by family violence, in accordance with best practice principles and within a collaborative and multidisciplinary framework.

Provide therapeutic interventions that incorporate multilevel assessments to address the needs of children and young people affected by family violence.

Oversee all psychometric testing and interpretation undertaken by CYPP, North West.

Skills and experience:—Demonstrated knowledge and understanding of family violence and its impact on the developmental needs of children and young people.

Demonstrated knowledge and experience in the provision of assessments, psychometric testing, and therapeutic counselling services to children and young people with complex needs, including the ability to liaise effectively with caregivers and other service providers.

Demonstrated ability to incorporate a trauma recovery framework into interventions with children and young people and their caregivers and develop and deliver community education activities on matters relating to family violence.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Desirable Requirements:—Registered Psychologist, giving eligibility for membership of the Australian Psychological Society, with relevant tertiary qualifications and clinical experience in the human services sector.

Essential Requirements:—Registered with the Psychology Board of Australia. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Heather Malerbi, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2283, email [heather.malerbi@dhhs.tas.gov.au](mailto:heather.malerbi@dhhs.tas.gov.au).

You are encouraged to apply online, or, forward your hard

copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Population Health*

Office of the Chief Medical Officer

**Radiologist, Visiting Medical Practitioner (513141).**

Applications Close:—Monday, 16 March 2015.

Salary:—To be negotiated.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2013, Visiting Medical Practitioner.

Fixed-term casual daywork, working hours as and when required as a Visiting Medical Practitioner, commencing As soon as possible for a period of up to 5 Years SEE NOTE BELOW.

Location:—BreastScreen Tasmania, Hobart.

Note: This position is offered as a Full-time appointment as a staff specialist or Fixed-term casual daywork, working hours as and when required as a Visiting Medical Practitioner, commencing As soon as possible for a period of up to 5 years.

Duties:—Provide film screen reading and assessment services to National Accreditation Standards for BreastScreen Tasmania. Actively pursue improved outcomes for BreastScreen clients by participating in quality assurance and multidisciplinary review procedures.

Desirable Requirement:—A Medical Practitioner who has had at least five years post graduate experience in the practice of medicine, holds a qualification in radiology and has practical experience in breast screening.

Essential Requirement:—Specialist or limited registration with the Medical Board of Australia in Radiology.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gail Ward, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4301, email [gail.ward@dhhs.tas.gov.au](mailto:gail.ward@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Clinical Co-ordinator, Ward 5B (504308).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$81,214 – \$84,989 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent part-time day work, working 64 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Ward 5B, LGH Charles Street, Launceston.

Duties:—The Clinical Co-ordinator in conjunction with the Inter-professional Team co-ordinates the day to day patient care activities of Ward 5B, including identifying and implementing the processes for admission, transfers and discharge of Ward 5B patients.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Waterhouse, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7634, email [ian.waterhouse@dhhs.tas.gov.au](mailto:ian.waterhouse@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Clinical Lead Physiotherapist, Cardiothoracic (503778).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$95,983 – \$101,483 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Fixed-term part-time day work (with on-call), working 45.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. Commencing as soon as possible until 30 June 2015.

Location:—Physiotherapy Department, Launceston General Hospital.

Duties:—To provide clinical leadership and maintain optimal physiotherapy care to cardiothoracic patients within THO-North.

To co-ordinate the inpatient and outpatient physiotherapy services to cardiothoracic patients at the Launceston General Hospital (LGH) including the provision of skilled assessment and intervention to this population.

Contribute to the evaluation and development of the service at the unit and organisational level within THO-North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

An active member of the Australian Physiotherapy Association and a member of the Australian Physiotherapy Association Cardiorespiratory Group.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email [james.darvas@dhhs.tas.gov.au](mailto:james.darvas@dhhs.tas.gov.au).

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Registered Nurse (2 Vacancies).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 504413.

Permanent part-time shift worker, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston General Hospital, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$75,612, \$79,964 is subject to successful application for progression to Grade 4.

Vacancy No. 520619.

Permanent part-time shift worker, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Launceston General Hospital, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7392, email scott.rigby@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Registrar (Emergency Department) (503233).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$78,220 – \$110,682 pro rata, per annum.

Salaries Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 3 February 2016.

Location:—Emergency Department.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Applications for the above positions are invited from suitably qualified medical practitioners of at least 3 years' experience.

The Launceston General Hospital is the major public hospital for the northern region of Tasmania. It directly serves a population of 150,000 (250,000 for many specialties). The hospital has all major specialties apart from neurosurgery and cardiothoracic surgery and hence few patients require tertiary referral.

The Emergency Department.

The new 43 bed unit was completed in 2012. The annual attendance is 45,000 (21% paediatric) with an in-hospital admission rate of 22%. The ED receives all types of patients including major trauma.

The medical FTE for 2015 are 8.5 specialists, 11 registrars, 1.7 CMO's, and 12 RMO's and interns. FACEM cover is from 08:00 to 24:00 and on call after midnight every day.

Registrar Training.

The ED is accredited by the Australasian College for Emergency Medicine for 12 months of advanced training with paediatric log book training. There is a Primary training program for doctors entering the Emergency Medicine training program and a Fellowship training program for advanced trainees. Accredited rotations to other disciplines including anaesthetics and ICU are available. There are 4 hours of protected teaching time per week.

Applicants.

As an ED registrar the successful applicant will be required to supervise junior medical staff and be the senior medical officer in the ED overnight, with an emergency physician on call. Recent experience in emergency medicine in a western country is highly desirable.

Retrieval Service.

The Tasmanian Retrieval Service is based in Launceston; the Director is an emergency physician. Emergency Department consultants and appropriately trained and experienced registrars have the opportunity to do retrievals.

The conditions of service are as laid down in the Medical Practitioners (Public Sector) Award.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Pielage, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7400, email paul.pielage@dhhs.tas.gov.au or Bev Cannon, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7578, email bev.cannon@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Senior Clinical Psychologist (515892).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$95,983 – \$101,483 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mental Health Services North, Adult and Community.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services and in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist will:

Provide assertive case management for consumers of Adult Community Mental Health Services within a collaborative and multi-disciplinary framework.

Provide specialist psychological assessments, treatments and secondary consultation services for clients of Mental Health North utilising evidence-based best practice principles.

Act as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promote community awareness in relation to mental health.

Assist the Director Allied Health Services to ensure the quality of clinical psychology services provided by Mental Health North through the implementation of the model of professional supervision and participation in the ongoing development of the region's clinical program.

Take a lead role in ongoing service development, inter-sectoral liaison and contributing expertise to the development of clinical skills and capabilities of staff of Mental Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Post graduate qualification relevant to mental health services.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email [helen.vandermolen@dhhs.tas.gov.au](mailto:helen.vandermolen@dhhs.tas.gov.au).

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

#### **Senior Physiotherapist (503775).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours per fortnight may

be negotiated with the successful applicant.

Location:—Physiotherapy Department, Launceston General Hospital.

Duties:—To provide and maintain optimal specialist physiotherapy services within the THO-North.

Provide professional guidance and support to level 1-2, Physiotherapists.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email [james.darvas@dhhs.tas.gov.au](mailto:james.darvas@dhhs.tas.gov.au).

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Community Social Work

#### **Community Health Social Worker (506110).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term casual day work, working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 5 February 2017.

Location:—Community Social Work North, Lambert Street, Ravenswood.

Duties:—Within a Primary Health Care Model, provide a social work service to individuals, families, groups and communities with a focus on developing innovative and sustainable services. Function according to the standards and ethics accepted by Primary Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tua Agaiava, Principal Social Worker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5155, mobile 0417 037 718, email tua.agaiava@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Flinders Island Multi-Purpose Centre

#### **Registered Nurse (514016).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Flinders Island Multi-Purpose Centre.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Loudon, Director of Nursing, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6359 2122, mobile 0428 121 621, email john.f.loudon@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

George Town Hospital and Community Centre

#### **Maintenance Officer (507050).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 13 April 2015.

Location:—George Town District Hospital and Community Centre.

Duties:—In accordance with Australian Safety and Quality Health Care Standards, Agency policies and legal requirements, the Maintenance Officer undertakes a wide range of duties associated with the maintenance of buildings, grounds and equipment to ensure a safe and quality health service facility is preserved.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Director of Nursing, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6702 6020, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Kings Meadows Community Health Centre

**Senior Physiotherapist (504754).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Community Physiotherapy, Kings Meadows Community Health Centre.

Duties:—Work as an effective member of the community physiotherapy team in the assessment, planning and delivery of physiotherapy services for clients and their carers in Northern Tasmania. In consultation with the Area Services Co-ordinator (North), take a lead role in co-ordinating community physiotherapy services in the region including ensuring that services are delivered according to best practice standards and in accordance with organisational policies and professional codes of conduct. Contribute to health promotion and prevention initiatives within the region.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Pat Wrigley, Area Services Co-ordinator North, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

**Executive Director of Medical Services (518258).**

Applications Close:—Wednesday, 25 February 2015.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day worker, working 60.8 hours per fortnight for 12 months.

Location:—Based from the Executive Offices in Ulverstone, working across the North West.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Executive Director of Medical Services (EDMS) to join the senior management group in THO-North West. The EDMS will provide clinical leadership and advice, and enhance clinical governance on all sites across THO-North West.

The EDMS will provide leadership in:—Chair the regions credentialing committee. Co-ordination of medico-legal cases. Development of the Admission and Discharge policies. Act as 'Principal Supervisor'. Medical contributor to long term planning and identification regarding the regions core medical services.

Do you have?

Fellowship with the Royal Australasian College of Medical Administrators.

Current registration.

High level communication skills and the ability to effectively liaise with a wide variety of managers and staff and work as part of a multi-disciplinary team.

Demonstrated high level clinical management experience.

Experience in complaints handling and medico-legal processes.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Karen Linegar, Acting Chief Executive Officer on (03) 6490 8950 or email [Karen.linegar@dhhs.tas.gov.au](mailto:Karen.linegar@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Linegar, Acting Chief Executive Officer, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6490 8950, email [Karen.linegar@dhhs.tas.gov.au](mailto:Karen.linegar@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

**Clerk (Outpatient Clinics) (514501).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service)  
Award, General Stream, Band 2.

Fixed-term part-time day worker, working 53.2 hours per fortnight.

Location:—Outpatient Clinics, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced person with excellent communication and interpersonal skills. As a Clinic Receptionist you will be responsible for the provision of a customer focused general reception and telephone service to the Outpatient Services at Mersey Community Hospital.

This is a dynamic position within Outpatient and Specialist Clinics. Core duties will include but are not limited to front line reception services, processing referrals, preparing patient documentation, making appointments, answering enquiries and supporting clinical staff.

Communication skills are instrumental for this role as you will be liaising with multiple stakeholders such as clients, staff and consultants. Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

Do you have?

Well-developed oral and written communication and interpersonal skills.

Demonstrated experience in a healthcare setting.

Demonstrate flexibility and customer service skills.

Demonstrated skills and/or training with Microsoft office suite of programs.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Successful Completion of, or a willingness to undertake, a recognised course in, business/office administration and medical terminology.

Demonstrated experience in a healthcare setting.

Enquiries to Ally Clark, Department of Health and Human Services and Tasmanian Health Organisations, phone 6426 5656, email allyson.clark@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

**Clinical Co-ordinator, Discharge Planning (515008).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$81,214 – \$84,989 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term part-time day worker, working 38 hours per fortnight for 12 months.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to play a pivotal role in ensuring co-ordinated, timely and integrated care for patients referred to acute and community based service providers. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Co-Director of Nursing, you will actively manage the discharge processes for patients within the hospital to ensure timely access to services. In this role you will be held accountable to key performance indicators for the outcomes of nursing practice in relation to the Discharge Planning patient cohort and addressing inconsistencies between practice, policy and relevant legislation.

Do you have?

Current Registration.

Demonstrated experience, understanding and expertise in the clinical management of patients with complex discharge requirements.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?  
 Flexible work/life balance.  
 Attractive Salary Package.  
 Dynamic team environment.  
 Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Duff, Co-Director of Nursing, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5468, email julie.duff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

#### **Registered Nurse (502166, 521697 2 Vacancies).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift worker, working 76 hours per fortnight and Fixed-term part-time shift worker, working 68 hours per fortnight.

Location:—North West Regional Hospital, Surgical Ward.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to work with the Surgical nursing team who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jo Lodge, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone 6430 6562, email [Johanna.Lodge@dhhs.tas.gov.au](mailto:Johanna.Lodge@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

#### **Registered Nurse, Preceptor Education, Training and Research Programs (513390).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift worker, working 76 hours per fortnight, Wednesday, Thursday, Friday late shifts and Saturday Sunday early shifts until 30 June 2015.

Location:—North West Regional Hospital, Surgical Ward.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the

health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Your role will be pivotal in providing education, preceptor support and support for healthcare and undergraduate students and works in collaboration with the Transition to Practice Co-ordinator.

Reporting to the Assistant Director of Nursing (ADON), Education and Research, you will contribute to the health outcomes of your patients through supporting the next generation of Nurses entering the workforce and will ensure a learning culture and excellent clinical and communication skills are maintained within the workforce.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Adele Kear on 6430 6811 or email [adele.kear@dhhs.tas.gov.au](mailto:adele.kear@dhhs.tas.gov.au).

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Desirable Requirements:—Certificate IV in Training and Assessment and/or relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Adele Kear, ADON, Education and Research, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6811, email [adele.kear@dhhs.tas.gov.au](mailto:adele.kear@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health North West*

### **Cook (Non Trade) (503012).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift worker, working 56 hours per fortnight.

Location:—West Coast District Hospital, Queenstown.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking to recruit an experienced, well disciplined and enthusiastic cook. Your primary responsibility will be to follow strict daily menu requirements for the preparation, cooking, and portioning of food for patients, residents, staff and the meals on wheels service to the community.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

Do you have?

Demonstrated high level of communication and interpersonal skills.

Demonstrated awareness of Work Health and Safety.

Demonstrated previous experience in the catering trade.

What can we offer?.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Certificate II in Hospitality.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janice Seen, Department of Health and Human Services and Tasmanian Health Organisations, phone 6472 2303, email [jan.seen@dhhs.tas.gov.au](mailto:jan.seen@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH WEST

##### **Registered Nurse - Transition to Practice (Graduate Nurse) THO - North West (522124).**

Applications Close:— Friday, 27 February 2015.

Salary:— \$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-Term part-time shift worker, working 64 hours per fortnight.

Location:— Multiple.

Who are we?

The Tasmanian Health Organisation - North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and enthusiastic new graduates who have less than six months experience working as a Registered Nurse. We are seeking a group of grads who are passionate about continuing their learning and developing their skills in a dynamic and supportive environment on the North West Coast. THO-North West is offering positions at the North West Regional Hospital, Mental Health and District Hospitals.

What can we offer?

Flexible work/life balance. Attractive Salary Package. Dynamic team environment. Transition specific study days. Commitment to ongoing professional development, with the opportunity to apply for the Advancing Practice Program in your second year.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Less than six months experience as a Registered Nurse.

Essential Requirements:— Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Frankcombe, Transition to Practice Coordinator, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6784, email [michelle.frankcombe@dhhs.tas.gov.au](mailto:michelle.frankcombe@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation - North West, PO Box 274, Ulverstone, Tasmania, 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Registered Nurse (508712).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational) working 64 hours per fortnight.

Location:—Acute Rehabilitation Unit, Royal Hobart Hospital.

Please note, access to the grade 4 salary range (\$75,612 to \$79,964) is subject to successful application for progression to Grade 4.

Duties:—The Acute Rehabilitation Unit of the Royal Hobart Hospital is seeking applications from Registered Nurses interested in joining our team. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Bakes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7363, email [brendan.bakes@dhhs.tas.gov.au](mailto:brendan.bakes@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Registered Nurse, Continence (505524).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, working 16 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 22 March 2015 until 1 August 2015.

Location:—Allambi Building, Howick Street, Launceston.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Continence in accordance with primary health care principles, Department of Health and Human Services (DHHS) and Tasmanian Health Organisations (THOs) policies, legal requirements and professional competencies strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals. Provides clinical expertise in aspects of nursing management for people experiencing bladder and bowel dysfunction.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Young, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5551, email [fiona.young@dhhs.tas.gov.au](mailto:fiona.young@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

*Tasmanian Health Organisation, South*

*Medicine Services*

#### **Nurse Unit Manager, General Medicine Nursing (508565).**

Applications Close:—Friday, 6 March 2015.

Salary:—\$88,861 – \$95,153 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Medicine Services, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South invites applications for the position of Nurse Unit Manager of the sub-specialty Medicine ward at the Royal Hobart Hospital. This is an exciting leadership role responsible for the co-ordination

of overall care within a multidisciplinary framework, and managing the allocated human, material and financial resources.

The Royal Hobart Hospital (RHH) is Tasmania's largest hospital and the major teaching hospital of the University of Tasmania (Faculty of Health Sciences).

RHH provides general and specialty medical and surgical services. It is the state referral centre for cardiothoracic surgery, neurosurgery, burns, hyperbaric and diving medicine, neonatal intensive care and high risk obstetrics.

The RHH is committed to providing co-ordinated, high quality care and is responsive to community needs.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deanne West, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8663, email [deanne.west@dhhs.tas.gov.au](mailto:deanne.west@dhhs.tas.gov.au) or Catherine Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6749, email [catherine.jones@dhhs.tas.gov.au](mailto:catherine.jones@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Oral Health Services (Statewide)*

Oral Health North

#### **Dental Assistant (several vacancies) (521773).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$51,115 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day worker, working 60.8 hours per fortnight. Commencing as soon as possible until 23 October 2015.

Location:—Northern Dental Centre, Launceston.

Duties:—Oral Health Services Tasmania is seeking applications from Dental Assistants interested in joining our Northern Team. The Dental Assistant is responsible for maintaining clinical standards in dental assisting by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. They also provide training and assistance to less experienced staff undertaking a traineeship.

Desirable Requirements:—Current Driver's Licence.

Current First Aid Certificate, Level 1.

Essential Requirements:—Certificate III in Dental Assisting or equivalent qualification.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kristy Haycroft, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 1092, email [kristy.haycroft@dhhs.tas.gov.au](mailto:kristy.haycroft@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Oral Health Services (Statewide)*

Oral Health South

#### **Safety and Quality Officer (522045).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$63,262 – \$72,204 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Oral Health Services Tasmania, New Town.

Duties:—Co-ordinate, maintain and develop Oral Health Services Tasmania's (OHST) document management processes, intranet and internet information and communications. Assist with the development, implementation and evaluation of safety and quality improvement activities within Oral Health Services Tasmania (OHST). Undertake internal reviews to assess the efficiency and effectiveness of safety and quality systems within OHST, including compliance with National Safety and Quality Health Service Standards.

Essential Requirements:—Certificate III in Dental Assisting or relevant experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Nikolai, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 5402, email [robyn.nikolai@dhhs.tas.gov.au](mailto:robyn.nikolai@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Women and Children Services*

#### **Clinical Training Supervisor, General Paediatrics (522014).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$154.89 – \$186.19 per hour.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2013, Visiting Medical Specialist (RUR).

Fixed-term part-time day work, working 13.68 hours per fortnight commencing as soon as possible until 28 February 2017.

Location:—Paediatric Medical Staff, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications from suitability qualified medical specialists for the Clinical Training Supervisor – General Paediatrics vacancy in Paediatrics located at Royal Hobart Hospital.

A new Paediatric basic trainee registrar position has been created (from funding in the Training More Specialists in Tasmania package) to allow a rotation of paediatric registrars to the Emergency Department.

Duties:—The role of Clinical Training Supervisor in General Paediatrics will require you to supervise the basic trainees in an emergency setting and, as this is a part-time position, it will be backed up by the on-call Paediatrician. It is anticipated that in this role you will strive to improve emergency care for children in conjunction with the Staff in the Emergency Department.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr John Daubenton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7125, email [john.daubenton@dhhs.tas.gov.au](mailto:john.daubenton@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

If you are applying online you do not need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH  
*Women and Children Services*

**Staff Specialist (515896).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day work (with on-call), working 11.4 hours per fortnight commencing as soon as possible until 4 February 2016.

Location:—Paediatric Medical Staff, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications from suitability qualified medical specialists for the Staff Specialist vacancy in Paediatrics located at Royal Hobart Hospital.

Duties:—In the role of Staff Specialist Paediatrics you provide clinical services of the highest possible standard to neonates, infants, children and their families patients. You will continually pursue improved outcomes for critically ill neonates, infants and children in Tasmania by participating in teaching and research relevant to paediatric and neonatal intensive care.

Desirable Requirements:—Recognition as a Neonatologist or Paediatric Intensivist by the corresponding Australian Colleges or their equivalent.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Associate Professor Peter Dargaville, Department of Health and Human Services and Tasmanian Health Organisations, email [peter.dargaville@dhhs.tas.gov.au](mailto:peter.dargaville@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

If you are applying online you do not need to upload an Application for Employment form.

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JUSTICE

MAGISTRATES COURT

*North West*

**Court Clerk (352263).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time job share, working 29.40 hours every fortnight every Thursday and Friday.

Location:—Devonport.

Duties:—Co-ordinate the day to day activities of the court, including pre-court checking, preparation and organisation of documents, exhibits, correspondence, statistics and liaison with Court Security. Ensure the proper and accurate recording and monitoring of court proceedings, including the monitoring and operation of technical equipment, together with the completion of all court records and associated correspondence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Cathryn McCaffrey, District Supervisor, Magistrates Court, Department of Justice, phone (03) 6478 4351, email [cathryn.mccaffrey@justice.tas.gov.au](mailto:cathryn.mccaffrey@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Cathryn McCaffrey on (03) 6478 4351.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

**Case Co-ordination and Assessment Officer (354852).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hour per fortnight.

Location:—Risdon Prison.

Applicants may be required to undergo Psychological and aptitude testing.

Duties:—Provide evidence based criminogenic assessment for offenders identified as suitable for a co-ordinated intervention. Conduct assessments utilising TPS approved tools. Discuss with inmates the results of assessment and formulate sentence goals. Develop comprehensive case plans and make referrals and or recommendations inline with individual case plans.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-

related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Degree in Social Work, Psychology or Counselling.

Enquiries to Katherine Ibbott, Team Leader, Tasmania Prison Service, Department of Justice, phone (03) 6216 8203, email [katherine.ibbott@justice.tas.gov.au](mailto:katherine.ibbott@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jonathon Field on (03) 6216 8158.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### VICTIMS SUPPORT SERVICES

#### **Court Support Officer (355530).**

Applications Close:—Friday, 20 February 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 44.10 hours per fortnight, working every Tuesday, Wednesday and Thursday.

Location:—Launceston.

**Duties:**—Assist adults and child victims of crime by explaining court processes and terminology used by Court personnel; describing physical orientation of court layouts; providing information about court systems; offering personal/emotional support throughout the Court process; discussing the impact of Magistrates/Judges decisions; providing a de-briefing service to victims following court appearances referring to appropriate support services and assisting with the practical details of physically getting to Court.

**Essential Requirements:**—A current Tasmanian Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative

Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Qualifications in counselling and/or trauma counselling or similar discipline.

Enquiries to Catherine Edwards, Manager Victims Support Services, Department of Justice, phone (03) 6165 7527, email [catherine.edwards@justice.tas.gov.au](mailto:catherine.edwards@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Rebecca Silver on (03) 6165 7524.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Northern Region*

#### **Clerical Officer (520463T).**

Applications Close:—Monday, 23 February 2015.

Salary:—\$53,813 – \$57,631 p.a.

Tasmanian State Service Award, TFS General Stream, Band 2.

Fixed-term part-time up to 3 years, 19 hrs per week up to 35 hrs per week for periods of no longer than 6 months.

Location:—Youngtown.

**Duties:**—Provide clerical and reception services that contribute to the delivery of an efficient and effective service to Tasmania Fire Service (TFS) business units within the Northern Region and the general public.

**Desirable Requirements:**—Certificate III in Business or equivalent qualification or progress towards attaining this qualification.

Knowledge of Microsoft Office applications a distinct advantage.

A current Driver's Licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Carol Davey on (03) 6336 5611 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Carol Davey on (03) 6336 5611.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).



## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Operations***Operations Manager (521580).**

Applications Close:—Monday, 23 February 2015.

Salary:—\$89,611 – \$100,696 p.a.

Tasmanian State Service Award, TFS General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Lead the co-ordination and implementation of the state-wide fuel reduction burning program to mitigate the impact of bushfire on Tasmanian fire management areas, including establishing safe and efficient working procedures.

Desirable Requirements:—A current drivers licence.

Tertiary qualifications in an appropriate discipline.

Appropriate qualification/s in emergency management and response, including prescribed burning.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandy Whight on (03) 6230 8713 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Sandy Whight on (03) 6230 8713.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Operations***Principal Staff Officer, (Readadvertised) (521574).**

Applications Close:—Monday, 23 February 2015.

Salary:—\$115,836 – \$122,936 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

This vacancy has been re-advertised due to incorrect salary range previously advertised. Previous applicants will need to resubmit their application in order to be considered for the position.

Duties:—Lead and co-ordinate strategic initiatives relevant to Tasmania Fire Service (TFS) operational preparedness and corporate direction; including emergency management legislation, policy and doctrine development; and the provision of high-level management support and advice to the Office of the Chief Officer.

Desirable Requirements:—Post-secondary/tertiary qualifications in management, strategic policy development or a similar field.

Significant experience developing high level policy within an emergency service or government environment.

Security clearance of 'Confidential' or higher.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Diane Wilkinson on (03) 6230 8463 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Diane Wilkinson on (03) 6230 8463.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Operations***Principal Staff Officer, (521574).**

Applications Close:—Monday, 23 February 2015.

Salary:—\$118,153 – \$126,190 p.a.

Tasmanian State Service Award, TFS General Stream, Band 8.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—Lead and co-ordinate strategic initiatives relevant to Tasmania Fire Service (TFS) operational preparedness and corporate direction; including emergency management legislation, policy and doctrine development; and the provision of high-level management support and advice to the Office of the Chief Officer.

Desirable Requirements:—Post-secondary/tertiary qualifications in management, strategic policy development or a similar field.

Significant experience developing high level policy within an emergency service or government environment.

Security clearance of 'Confidential' or higher.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Diane Wilkinson on (03) 6230 8463 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Diane Wilkinson on (03) 6230 8463.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Operations***Regional Burn Co-ordinator (2 Vacancies).**

Applications Close:—Monday, 23 February 2015.

Salary:—\$81,633 – \$84,115 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Vacancy No. 521581.

Permanent full-time.

Location:—Hobart.

Vacancy No. 521582.

Permanent full-time.

Location:—Burnie or Youngtown.

Duties:—Lead the regional co-ordination and implementation of the state-wide fuel reduction burning program to mitigate the impact of bushfire on Tasmanian fire management areas, including preparation and ongoing implementation of mitigation and burn plans. Provide close liaison and support to District Officers, local land managers, Local Government, agency partners and the Regional Burn Co-ordination team.

Desirable Requirements:—A current 'car' drivers licence.

A Diploma or Advanced Diploma in a field relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Appropriate qualification in emergency management and response.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Rochelle Richards on (03) 6230 8715 or from www.jobs.tas.gov.au.

Enquiries to Rochelle Richards on (03) 6230 8715.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Operations*

#### ***Regional Planner Fuel Reduction Unit (various) (3 Vacancies).***

Applications Close:—Monday, 23 February 2015.

Salary:—\$81,633 – \$84,115 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Vacancy No. 521568.

Permanent full-time.

Location:—Launceston.

Vacancy No. 521569.

Permanent full-time.

Location:—Burnie or Youngtown.

Vacancy No. 521570.

Permanent full-time.

Location:—Hobart.

Duties:—Lead the development of fire protection plans to mitigate the impact of bushfire on Tasmanian fire management areas, including development and ongoing implementation and review. Provide close liaison and support to relevant fire management area committees, and provide specialist advice and support in the development of mitigation plans.

Desirable Requirements:—A current 'car' drivers licence.

A Diploma or Advanced Diploma in a field relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Appropriate qualification in emergency management and response.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandy Whight on (03) 6230 8713 or from www.jobs.tas.gov.au.

Enquiries to Sandy Whight on (03) 6230 8713.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

## PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

### CASCADES FEMALE FACTORY

#### ***Tour Guide (TGFF-15).***

Applications Close:—Monday, 23 February 2015.

Salary:—\$49,389 – \$60,593 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1 RDW.

Permanent part-time working over a 7 day roster.

Location:—South Hobart.

Duties:—To provide the highest level of customer service, answer enquiries, undertake retail duties and to deliver a range of informative and historically accurate commentaries to visitors to the Cascades Female Factory Historic Site.

Desirable Requirements:—Certificate in Tourism, Hospitality or Retail or other appropriate discipline.

Apply First Aid.

Enquiries to Greta McDonald, Manager, Cascades Female Factory, Port Arthur Historic Site Management Authority, phone (03) 6233 6553, email greta.mcdonald@portarthur.org.au.

Applications to Linda Kleinhenz, Human Resources Officer, Port Arthur Historic Site Management Authority, 6973 Arthur Hwy, Port Arthur, Tas, 7182, phone (03) 6251 2357, fax (03) 6251 2328, email recruitment@portarthur.org.au.

## PREMIER AND CABINET

### TMD

#### *Service Delivery*

#### ***Billing Co-ordinator (001125).***

Applications Close:—Friday, 20 February 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time (12 months).

Location:—Hobart.

Duties:—Lead a small team responsible for the operational management and delivery of TMD billing services, including the day-to-day co-ordination of activities in the processing, operation and financial management for billing processes.

Enquiries to Christine Anderson, Communications Team Manager, TMD, Department of Premier and Cabinet, phone (03) 6270 5455, email christine.anderson@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	G. Weatherall	6 months	09.02.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Lippis	6 months	15.02.15
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	S. Fleming	6 months	08.01.15
Justice	Court Support Officer	R. Schaller	6 months	09.02.15
Primary Industries, Parks, Water & Environment	Valuer	A. McDonald	Nil	10.02.15

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	A. Dean	Advanced Skills Teacher	02.02.15
Health & Human Services & Tasmanian Health Organisations	S. Thomson	Senior Physiotherapist -Community	05.01.15
Health & Human Services & Tasmanian Health Organisations	S. Quinn	Specialist Radiographer - MRI	05.01.15
Health & Human Services & Tasmanian Health Organisations	B. Moerd	Discipline Lead Social Work Services	05.01.15
Health & Human Services & Tasmanian Health Organisations	A. Bailey	Specialist Radiographer - CT or MRI	05.01.15
Primary Industries, Parks, Water & Environment	L. McConnon	Human Resources Advisor (Employment)	16.02.15

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Home Help	J. Gibbon	02.02.15
Health & Human Services & Tasmanian Health Organisations	Oral Health Therapist/Dental Therapist	H. Luo	31.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Bayles	03.10.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Robertson	18.01.15
Health & Human Services & Tasmanian Health Organisations	Communication Support Officer	L. Dunster	27.01.15
Health & Human Services & Tasmanian Health Organisations	Branch Station Officer	G. Webb	23.01.15
Health & Human Services & Tasmanian Health Organisations	Executive Support Officer	N. Thompson	30.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	H. De La Motte	31.01.15
Health & Human Services & Tasmanian Health Organisations	Psychologist	H. Peters	30.01.15
Health & Human Services & Tasmanian Health Organisations	Executive Support Officer	K. Burgess	30.01.15
Justice	Senior Research & Projects Officer	P. Hickey	30.01.15
Justice	Court Clerk	J. Jessup	11.02.15
Justice	Stores Officer	C. Barwick	30.01.15
Justice	Court Support Officer	K. van Oosterom	30.01.15
Justice	Superintendent	H. Goodwin	30.01.15

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Manager Home Care South	R. Rylands	30.01.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Child and Family Health Nurse	L. McGee	16.01.15
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager	J. Voute	23.01.15
Health & Human Services & Tasmanian Health Organisations	Administrative Officer	B. Benter	28.01.15
Primary Industries, Parks, Water & Environment	Utility Officer	R. Miller	06.02.15



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