



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 1 APRIL 2015

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glenora District High School

Home School Liaison Officer, Glenora District High School (969223).

Applications Close:—Monday, 13 April 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 4.

Fixed-term part-time 22.05 hours per fortnight, 40 weeks a year.

Location:—Glenora District High School.

Establish and maintain effective communication between schools, students, families and work collaboratively with a broad range of stakeholders to improve retention rates. Provide detailed advice, support, recommendations and options and assist in the development and implementation of programs that support the engagement and re-engagement of students with a focus on at risk students.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Phillip Wells, Department of Education, phone (03) 6286 1301, email *phillip.wells@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Mowbray Heights Primary School

Teacher Assistant, Mowbray Heights Primary School (2 Vacancies).

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Vacancy No. 952517.

Permanent part-time 20.00 hours per fortnight, 40 weeks per year.

Location:—Mowbray Heights Primary School.

Vacancy No. 305456.

Permanent part-time 20.00 hours per fortnight, 40 weeks per year.

Location:—Mowbray Heights Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Helen Hale, Department of Education, phone (03) 6326 1892, email *helen.hale@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be

sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Pharmacy Intern Campaign (2016).

Applications Close:—Friday, 24 April 2015.

Salary:—\$55,030 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Vacancy No. Various.

Fixed-term full-time day work, commencing on or around 7 December 2015 (negotiable, but must be after completion of the Degree) for 12 month period.

Location:—Royal Hobart Hospital, Launceston General Hospital, North West Regional Hospital and Mersey Community Hospital.

The Tasmanian Department of Health and Human Services seeks motivated and enthusiastic graduates in the intern training program to work as intern pharmacists with Tasmanian Hospitals. You will be assisting in the provision of a comprehensive range of pharmacy services for the hospitals while undertaking a structured pre-registration training program recognised by the Pharmacy Board of Australia.

If this sounds like you, please apply!

Essential Requirements:—Eligible for provisional registration with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tom Simpson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6700, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Mammographic Technologist (522123).

Applications Close:—Monday, 13 April 2015.

Salary:—\$63,262 – \$72,204 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work or part-time day work considered.

Location:—Based at BreastScreen Hobart and willingness for intrastate travel as required.

Duties:—We are seeking a mammographic Technologist to join our team at BreastScreen. If you are successful you will, under the direction of the Senior Specialist Radiographer, perform mammography screening, and further assessment imaging at BreastScreen Tasmania's Screening Unit site locations.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Graduate Diploma in Mammography or equivalent; and Eligibility for licensing under the Radiation Protection Act 2005.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Haynes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email jane.haynes@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Education and Training

Principal Educator (SLE) (520872).

Applications Close:—Friday, 17 April 2015.

Salary:—\$108,315 – \$114,930 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Fixed-term full-time day work, commencing As soon as possible until 31 December 2015.

Location:—Education and Training, Hobart.

We are seeking a Principal Educator Simulated Learning Environment (SLE) to join our team. If successful you will work under the Manager, Strategic Workforce and Education to: Develop and implement a sustainable state-wide framework for simulation education. Lead the development, implementation and management of SLE curricula and scenarios to maximise equipment purchased as part of the SLE Program. Expand SLE activity across Tasmania through the provision of effective leadership to SLE Program staff.

Desirable Requirements:—Experience in curriculum development in the clinical environment.

Current Driver's Licence.

Essential Requirements:—Satisfactory completion of a Bachelor Degree with studies in health professional practice from a recognised tertiary institution. Postgraduate study in health simulation learning environments.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Laurell Grubb, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8763, email laurell.grubb@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

**Administrative Assistant (Anatomical Pathology Typing)
(503691).**

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. Commencing as soon as possible until 15 April 2016.

Location:—Pathology Department, Launceston General Hospital.

Duties:—In a team environment provide reception, clerical and data input services for the Pathology Department.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Completion of a recognised secretarial certificate.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gerald Bates, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7690, email gerald.bates@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Endoscopy Technician (504268).

Applications Close:—Monday, 13 April 2015.

Salary:—\$51,115 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work, working 64 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 10 May 2015.

Location:—Day Procedure Unit, LGH Charles Street, Launceston.

Duties:—As a member of the health care team the Endoscopy Technician, decontaminates packages, disinfects and sterilises endoscopes and other equipment and supplies appropriate to the specialist area of Endoscopy and maintains clean and hygienic surroundings to facilitate the control of infection in the Endoscopy Unit. Works as part of the Endoscopy team to provide a safe, efficient and sustainable Endoscopy service to the Tasmanian public.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Stuart, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8723, email dpunum@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Patient and Staff Travel Co-ordinator (512365).

Applications Close:—Monday, 13 April 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. Commencing 6 May 2015 until 6 November 2015.

Location:—Patient Travel Department, Launceston General Hospital.

Duties:—To administer the Patient Travel Assistance Program for the region served by the Launceston General Hospital (LGH).

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janine Bennett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 6224, email janine.bennett@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Visiting Medical Specialist, Anaesthesia (504812).

Applications Close:—Monday, 13 April 2015.

Salary:—\$133.56 – \$160.51 per hour.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2013, Visiting Medical Specialist.

Fixed-term part-time day work, working 26 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 4 May 2015 until 4 May 2017.

Location:—Anaesthetics LGH.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—To provide quality specialist medical services to the Launceston General Hospital (LGH) within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Vialle, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7576, email Maurice.Vialle@dhhs.tas.gov.au or Stuart Day, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7576, email Stuart.Day@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

St Helens District Hospital

Registered Nurse (504193).

Applications Close:—Monday, 13 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 17 April 2017.

Location:—St Helens District Hospital and Community Service, P.O. BOX 314 St. Helens.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression for Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Callister, Director of Nursing, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6387 5570, email denise.callister@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Attendant (514628) (514628).

Applications Close:—Monday, 13 April 2015.

Salary:—\$51,115 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual As and When Required.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced attendants to work on the casual pool at the Mersey Community Hospital.

Reporting to the Attendant Supervisor and Director of Nursing, this role encompasses a wide range of responsibilities including, but not limited to undertaking general porting/orderly duties and tasks throughout the organisation supporting the smooth running of the Hospital.

You will also play a part in the Emergency Response Team and will actively participate in all Emergency Codes, assisting with Hospital wide security as part of the Code Black Response Team.

You will work regularly with Orthopaedic Consultants providing a range of plaster casting services to patients in outpatient fracture clinics, wards and the Emergency Department in an emergency response capacity.

Do you have?

Experience as an Attendant.

Sound knowledge in manual handling and workplace health and safety.

Effective communication skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Duff, Co-Director of Nursing, MCH, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5468, email julie.duff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Hospital Aide, Paediatrics (501934).

Applications Close:—Friday, 10 April 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day worker, working 40 hours per fortnight until 24 October 2015.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated Hospital Aide to join paediatrics team for a fixed term period at the North West Regional Hospital.

The primary responsibilities of this role are to maintain clean hygienic surroundings to facilitate the control of infection, basic ward equipment and adequate stores. Additionally you will assist patients with aspects of daily living under the supervision of a Registered Nurse.

The ideal candidate will have the ability to work with minimal supervision and have a demonstrated knowledge of the cleaning standards required to prevent infection. You will use your ability to monitor equipment, stock and stores and order when appropriate to ensure adequate supplies are maintained on the ward. Previous experience of working with patients is highly desirable.

Do you have?

Demonstrated knowledge of the standards required to prevent infection.

The ability to prioritise work.

Sound communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Chris Fisher, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6553, email Christine.fisher@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Nurse Unit Manager, Rehabilitation Ward (521181).

Applications Close:—Monday, 13 April 2015.

Salary:—\$88,861 – \$95,153 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Fixed-term full-time day worker, working 76 hours per fortnight until 30 June 2016.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Nurse Manager looking to bring their existing skills and knowledge to this exciting leadership position, in which you will provide leadership, strategic direction, and operational management to a friendly and dynamic rehabilitation team.

Reporting to the Co-Director of Nursing, this role encompasses a wide range of responsibilities, from ensuring exceptional clinical care is provided to each patient, providing

leadership, and managing budgets as key aspects of this exciting opportunity.

Do you have?

Current AHPRA registration.

Recent Management experience.

Relevant clinical experience within rehabilitation or orthopaedics.

A consultative leadership style and ability to build rapport.

Ability to manage budgets, rosters, KPI's and commitment to quality management.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, NWRH, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6503, email hayley.elmer@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Registered Nurse (Multiple Vacancies) Medical Ward NWRH (502155, 502152, 502216 3 Vacancies).

Applications Close:—Friday, 17 April 2015.

Salary:—\$58,432 – \$79,964 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker, working 64 hours per fortnight and Fixed-term part-time shift worker, working 40 hours per fortnight and Fixed-term part-time shift worker, working 40 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and experienced Registered Nurses to work in the Medical ward at North West Regional Hospital on a permanent or fixed term basis, who are passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maxine Munting, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6568, email maxine.munting@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Rehabilitation Services Dietitian (519356).

Applications Close:—Monday, 13 April 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Rehabilitation Ward.

Who are we?

The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Rehabilitation Service Dietitian to provide a clinical dietetic service to referred clients in the Inpatient and Community arms of the Rehabilitation Services at the THO-North West hospitals (primarily the North West Regional Hospital and the Mersey Community Hospital), and provide other services as directed by the Manager, Nutrition and Dietetics.

Reporting to the Manager, Nutrition and Dietetics, this role encompasses a wide range of responsibilities including, but not limited to, providing nutrition and dietetic services, maintaining the Home Nutrition Program, maintaining accurate statistics and documentation and actively assist the Nutrition and Dietetic staff and members of the rehabilitation team in the development and review of quality improvement activities.

Do you have?

Previous experience in the provision of acute care nutrition and dietetic services.

Demonstrated understanding of the principles of rehabilitation and patient centred care.

A high level of verbal and written communication skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained Dietitians.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sarah O'Keefe, Nutrition and Dietetics Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6597, email sarah.okeefe@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (500830).

Applications Close:—Friday, 17 April 2015.

Salary:—\$58,432 – \$79,964 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3 Year 1 to Grade 4 Year 4.

Permanent full-time day work.

Location:—South.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—Work as part of a multidisciplinary team to provide quality treatment and specialist interventions for individuals who may have alcohol and/or other drug issues.

Practice in accordance with Government Legislation and Regulations, Primary Health Care Principles, Alcohol and Drug Service policies, Agency policies, legal requirements and professional competencies, in the provision of specialist alcohol and drug interventions and in all aspects of nursing care.

Work collaboratively with other agencies, health professionals, community members and organisations to ensure effective service provision to individuals with substance issues.

Inform, educate, support, liaise and provide other activities to community members and organisations that may be directly concerned or involved with people who use alcohol and other drugs.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dion Butler, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0736, email dion.butler@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Infant Hearing Screener (517280).

Applications Close:—Monday, 13 April 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term part-time day work, working 16 hours per fortnight commencing as soon as possible until 22 January 2016.

Location:—Statewide Audiology Service.

The Tasmanian Health Organisation, South is seeking a fixed term part-time Infant Hearing Screener located at Launceston General Hospital.

Duties:—In the role of Infant Hearing Screener you support the delivery of a statewide Audiology service under the direction of the Senior Audiologist.

Your duties will include:—Performing newborn hearing screening tests and maintaining appropriate assessment and testing information.

Providing support to Allied Health Professionals in the co-ordination of patient appointments; and the preparation of hearing test equipment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Chacksfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0107, email michelle.chacksfield@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

**Medical Scientist, Core Laboratory (Two Vacancies)
(519366).**

Applications Close:—Monday, 13 April 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time and part-time shift worker(s) (fully rotational), hours will be negotiated with successful applicants.

Location:—Core Laboratory, Pathology Services.

The Tasmanian Health Organisation, South is seeking applications from qualified people interested in Medical Scientist full-time and part-time vacancies in the Core Laboratory, Pathology Services at Royal Hobart Hospital.

Duties:—In the role of Medical Scientist, Core Laboratory you will be part of a team who provides a 24 hours, 7 days a week diagnostic service in Clinical Chemistry, Haematology, Coagulation and Blood Bank.

You will work across all areas of this multidisciplinary laboratory and work as a sole scientist on the out of hours roster as well as participating in the emergency on call roster.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rob White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8199, email rob.white@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Registrar, Refugee Health (520778).

Applications Close:—Monday, 13 April 2015.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term part-time day work, working six hours per fortnight commencing as soon as possible until 25 March 2016.

Location:—Pathology Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking interest from suitably qualified applicants for a fixed term part-time Registrar, Refugee Health vacancy in Pathology Services.

Duties:—In the role of Registrar, Refugee Health you will be responsible for the day to day management of private and public inpatients and outpatients within the Hospital. Your duties will include:—participation and training in the Tasmanian Health Organisation – South Refugee Health service outpatient clinics, participate in undergraduate and postgraduate teaching, participate in research and quality improvement activities.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Alison Ratcliff, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0979, email alison.ratcliff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

If you are applying online you do not need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Specialist Sonographer (515053).

Applications Close:—Monday, 13 April 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day work (with on-call), working 76 hours per fortnight from 4 May 2015 until 30 October 2015. Applications for part-time work will be considered.

Location:—Medical Imaging Department, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a Fixed-term Specialist Sonographer to work in the Medical Imaging Department.

Duties:—In the role of Specialist Sonographer you are expected to provide an effective and efficient Ultrasound imaging service for inpatients and outpatients of Medical Imaging Royal Hobart Hospital (RHH). You will assist the Senior Specialist Radiographer/Ultrasonographer, Medical Imaging Department, in providing clinical leadership, professional support and ensuring best practice standards for

ultrasound imaging services provided by the Royal Hobart Hospital, in accordance with organizational policies and the professional code of conduct.

Desirable Requirements:—Registered with the Medical Radiation Practice Board of AHPRA.

Essential Requirements:—Accredited as a Medical Sonographer with the Australian Sonographer Accreditation Registry (ASAR).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Tate, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8363, mobile 0419 222 806, email julie.tate@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

If you are applying online you do not need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Staff Specialist, Sexual Health Service (522062).

Applications Close:—Monday, 13 April 2015.

Salary:—To be negotiated.

Salaries Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day work, working 45.6 hours per fortnight commencing 1 July 2015 until 30 June 2016.

Location:—Statewide Sexual Health Services (various locations).

The Tasmanian Health Organisation, South is seeking applications for a fixed term part-time Staff Specialist, Sexual Health Services vacancy.

Duties:—In conjunction with the Director, the Staff Specialist, Sexual Health Services you will ensure high-quality specialist clinical services are delivered in accordance with SHS Policy and Procedures and current standards of clinical practice across the state. This exciting position exists at the Tasmanian Sexual Health Service and involves Scope for involvement in teaching and research and clinical service delivery.

Your duties include delivery of outpatient services in Sexual Health Service in both the North and South of the state which will require overnight stays on a regular basis. Duties will also include regular participation in undergraduate and post graduate educational activities as directed by the Director of Sexual Health.

Desirable Requirements:—Current Driver's Licence.

Holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition which is relevant to his/her appointment.

Additional skills in the areas of Sexual Assault, Public Health, Men's or Women's Health would be desirable.

Experience as a Sexual Health Physician.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Elizabeth Lamond or Dr Louise Owen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0990, email elizabeth.lamond@dhhs.tas.gov.au or louise.owen@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Customer Service Officer (2 vacancies) (520804)

Applications Close:—Wednesday, 8 April 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time 45.6 hours per fortnight as a day worker, commencing as soon as possible for a period of 9 months.

Location:—Royal Hobart Hospital Liverpool Street, Hobart.

Duties:—The successful applicants will demonstrate clerical experience with the ability to work within set Departmental policies and procedures.

The ability to enter data accurately and rapidly onto a computer system with knowledge of health information systems is an advantage.

The ability to demonstrate ability to set priorities and work with efficiency, speed and accuracy in a public environment with a demanding schedule.

The ability to demonstrate a high level of interpersonal and communication skills.

An ability to acquire a sound knowledge of medical terminology.

WITHDRAWN

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kylie Rinaldi, Department of Health and Human Services and Tasmanian Health Organisations, phone 62227520, email kylie.rinaldi@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Enrolled Nurse (513704).

Applications Close:—Monday, 13 April 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift worker (fully rotational) working 48 hours per fortnight.

Location:—Oncology Unit; Royal Hobart Hospital.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Katrina Hodge, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8399, email katrina.hodge@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Extended Care Assistant (515240).

Applications Close:—Monday, 13 April 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift worker, working 40 Hours per fortnight.

Location:—Peacock 3, Repatriation Centre Hobart.

Duties:—In consultation with the Nurse Unit Manager/Registered Nurse, the Extended Care Assistant will assist in the design, implementation and evaluation of a range of diversional therapy programs to assist with daily living. The Extended Care Assistant assists patients with personal care needs, as directed by nursing staff.

Desirable Requirements:—Current Driver's Licence.

Current First Aid Certificate.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7829, email jennifer.batt@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Occupational Therapist (506340).

Applications Close:—Monday, 13 April 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 35.6 hours per fortnight. Commencing as soon as possible until 14 August 2015.

Location:—Community Rehabilitation Unit, Hobart.

Duties:—The Tasmanian Health Organisation, South is seeking a qualified Occupational Therapist to join our Community Rehabilitation team. Assess, plan and carry out treatment programs, in accordance with organisational policies and professional code of conduct, for clients referred to the

Community Rehabilitation Unit, Southern Tasmania (CRU). Rotation across clinical work areas in rehabilitation may be required. Assist senior occupational therapists in ensuring best practice standards for occupational therapy services provided by CRU.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicky Kay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7288, email nicky.kay@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Registered Nurse (506290).

Applications Close:—Monday, 13 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker (fully rotational), working 40 hours per fortnight.

Location:—Midlands Multi Purpose Centre.

Please note: Access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

The Tasmanian Health Organisation, South is seeking applications for a permanent Registered Nurse vacancy at Midlands Multi-Purpose Centre.

Duties:—In the role of Registered Nurse you will strengthen health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with residents/patients/clients, their families and other health professionals in the Southern Midlands area.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email sandy.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Registered Nurse, Older Person Unit (520669).

Applications Close:—Monday, 13 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational); working 40 hours per fortnight.

Location:—Acute Older Persons Unit; Royal Hobart Hospital.

Please note access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking applications from Registered Nurses interested in joining our team in the Acute Older Persons Unit. The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynda Styles, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7920, email lynda.styles@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Cook (508066).

Applications Close:—Monday, 13 April 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream Band 3.

Fixed-term part-time day work, working 38 hours per fortnight, not working weekends but working public holidays, commencing 22 May 2015 until 21 May 2016.

Location:—Cambridge.

Duties:—Prepare and produces meals for all clients and assist with cleaning of the facility and its equipment and utensils.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Norris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6274 5204, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Cook, Pastry (508068).

Applications Close:—Monday, 13 April 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, not working weekends but working public holidays, commencing As soon as possible until 21 December 2015.

Location:—Cambridge.

Duties:—In accordance with hospital policies and guidelines including Food Safety regulations, standards and procedures, the Cook, Pastry:—Prepares and produces meals for all clients; and Assists with the cleaning of the facility and its equipment and utensils.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Norris, Department of Health and Human

Services and Tasmanian Health Organisations, phone (03) 6274 5204, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Administrative Assistant (510347).

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—Department of Neurology and Clinical Neurophysiology; Royal Hobart Hospital.

Duties:—The Administrative Assistant provides administrative and clerical support to the Medical Specialists and Neurophysiology Scientists in the Department of Neurology and Clinical Neurophysiology of the Royal Hobart Hospital.

Desirable Requirements:—Clerical Experience within a health care setting.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela Frederickson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7009, email angela.frederickson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Assistant Director of Nursing, Medical Services (518590).

Applications Close:—Friday, 1 May 2015.

Salary:—\$113,404 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 4.

Permanent full-time day work (with on-call) working 76 hours per fortnight.

Location:—Medical Services, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South seeks to appoint an Assistant Director of Nursing for Medical Services based at the Royal Hobart Hospital.

The Assistant Director of Nursing will work within a multidisciplinary team framework, to support the Group Manager, and to lead and support the ongoing development and management of the Medical Services nursing teams to achieve the goals and objectives for Medical Services.

The position provides a unique opportunity to work with a committed and professional team. Applicants must be registered as a Registered Nurse with AHPRA, have excellent leadership and management skills, and understand the various clinical contexts for Medical Services in order to ensure the highest standards of health care delivery in accordance with hospital policy, directions, service standards and performance targets.

Desirable Requirements:—Holds a relevant post-graduate tertiary qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Catherine Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6749, email catherine.jones@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Registered Nurse (509413).

Applications Close:—Monday, 13 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker (fully rotational) working 64 hours per fortnight.

Location:—Orthopaedics Nursing; Royal Hobart Hospital.

Please note access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking applications from Registered Nurses interested in joining our Orthopaedic Nursing Team. The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Debbie Virth, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8566, email debbie.virth@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

MAGISTRATES COURT

Hobart

Administration Officer (355405).

Applications Close:—Monday, 13 April 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 44.10 hours per fortnight to 15 February 2016.

Location:—Hobart.

Duties:—Provide support to the Magistrates Court (Coronial Division), by undertaking entry of data into the Coronial database, together with the checking and collating of files, attend and take minutes of Coronial meetings. Co-ordinate the day to day activities of the coroner's court, including pre-court checking, written exhibits, correspondence and liaison with Court Security. Ensure the proper and accurate recording and monitoring of court proceedings, including the monitoring and operation of technical equipment, together with the completion of all court records and associated correspondence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Demonstrated knowledge and understanding of Court and State Service procedures and legislation, or the demonstrated ability to acquire such knowledge within a reasonable timeframe. Ability to undertake liaison with coroners, lawyers, medical professionals, and investigating officers together with contact with grieving relatives.

Enquiries to Victor Stojcevski, Senior Policy Adviser/Coronial Division Co-ordinator, Hobart Magistrates Court, Department of Justice, phone (03) 6165 7130, email victor.stojcevski@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Victor Stojcevski on (03) 6165 7130.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Hobart

Court Operations Officer (354442).

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Fixed-term casual hours as required.

Location:—Hobart.

Duties:—In accordance with the Admissions to Courts Act 1916 and any other relevant legislation, provide security services to the Supreme Court by screening people attending court and court premises including conducting searches of personal effects, removing people from courts and court premises in accordance with the statutory provisions, and under direction from judicial and other authorised officers, carrying out other duties as provided by the relevant statutory provisions and as directed by judicial and other authorised officers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A general understanding of the roles and functions of courts, and the security issues relevant to courts, or the capacity to quickly acquire such knowledge. Good communication and interpersonal skills, including the ability to liaise with a range of stakeholders including the Judiciary, legal profession, staff and the public. Conflict resolution skills, including the ability to exercise judgement and tact in dealing effectively with challenging behaviour.

Enquiries to Peter Graham, Jury and Security Co-ordinator, Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7469, email peter.graham@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Peter Graham on (03) 6165 7469.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

STATE EMERGENCY SERVICE

Emergency Management Unit

Senior Planning and Education Officer (000073).

Applications Close:—Monday, 13 April 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:—As a member of the Tasmanian Security and Emergency Management Group, co-ordinate emergency management planning, education and capacity-building activities throughout the State focused mainly on comprehensive, all-hazard arrangements.

Qualifications:—Tertiary qualifications that provide skills that can be applied to emergency management policy, planning and education.

Certificate IV in Training and Assessment or equivalent (highly desirable).

Drivers License (open/unrestricted).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Brett Saarinen, Acting Director Emergency Management, Department of Police and Emergency Management, G.P.O. Box 308, HOBART, TAS 7001, phone (03) 6173 2772, email Brett.Saarinen@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Clerical Officer (521585).

Applications Close:—Monday, 13 April 2015.

Salary:—\$53,813 – \$57,631 p.a.

Tasmanian State Service Award, TFS General Stream, Band 2.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—Provide clerical and reception services that contribute to the delivery of an efficient and effective service to the Fuel Reduction Unit (FRU) and State Fire Management Council (SFMC), both internally, externally and to the general public.

Desirable Requirements:—Certificate III in Business or equivalent qualification or progress towards attaining this qualification.

Knowledge of IRMS and its application a distinct advantage.

Knowledge of Microsoft Office applications a distinct advantage.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Kylie Cornish on (03) 6230 8681 or from www.jobs.tas.gov.au.

Enquiries to Kylie Cornish on (03) 6230 8681.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY

CONSERVATION AND INFRASTRUCTURE

Cleaner (CLE-15).

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,767 – \$54,369 p.a.

Port Arthur Historic Site Management Authority Award, General Stream, Band 2.

Permanent part-time monday, friday.

Location:—Port Arthur.

Duties:—To provide cleaning and servicing of public and staff areas at the Port Arthur Historic Sites, ensuring areas are maintained in a clean and tidy manner meeting the Port Arthur Historic Site Management Authority's (PAHSMA) high standard of presentation requirements.

Essential Requirements:—Current Driver's Licence.

Desirable Requirements:—Certificate III in Asset Maintenance (Cleaning Operations).

Enquiries to Marty Passingham, Works Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2341, email marty.passingham@portarthur.org.au.

Applications to Recruitment, Port Arthur Historic Site Management Authority, 6973 Arthur Highway, Port Arthur, TAS, 7182, phone (03) 6251 2357, fax (03) 6251 2328, email recruitment@portarthur.org.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY

FINANCIAL SERVICES

IT Support Officer (ITS-15).

Applications Close:—Monday, 13 April 2015.

Salary:—\$57,249 – \$61,373 p.a.

Port Arthur Historic Site Management Authority Award, General Stream Band 3.

Permanent full-time monday-friday.

Location:—Port Arthur.

Duties:—To provide support with the provision and maintenance of information technology services including computer set-ups, software installation, hardware maintenance and maintenance of communication systems for the Port Arthur Historic Sites.

Essential Requirements:—Current Driver's Licence.

Desirable Requirements:—Certificate III or IV in Information Technology.

Enquiries to Nicky Roberts, Chief Financial Officer, Port Arthur Historic Site Management Authority, phone (03) 6251 2303, email nicky.roberts@portarthur.org.au.

Applications to Recruitment, Port Arthur Historic Site Management Authority, 6973 Arthur Hwy, Port Arthur Tas, 7182, phone (03) 6251 2357, fax (03) 6251 2328, email recruitment@portarthur.org.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

*Human Resources***Graduate Human Resources Officer (2 Vacancies 707226 and 706793).**

Applications Close:—Monday, 13 April 2015.

Salary:—\$57,249 – \$67,551 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to the design, development, marketing, implementation, delivery and review of Human Resources (HR) programs, projects, policies and activities for the Department. Provide advice and administrative assistance to support the HR Branch and its internal clients and external stakeholders.

Essential Requirements:—A Bachelor degree as provided by a university relevant to the position's role, including studies such as business management, human resources management, training and development, and/or human behaviour.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kiralee Gates, phone (03) 6165 3203, email Kiralee.Gates@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

STATE GROWTH

SKILLS TASMANIA

Senior Analyst, Workforce Development and Training Analyst (372631).

Applications Close:—Monday, 13 April 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream Band 6.

Permanent full-time.

Location:—Hobart.

Duties:— Under the broad direction of the Assistant Director or Unit Manager, implement and quality assure the Department's performance monitoring function for the Tasmanian workforce development and training system.

- Research and develop high quality reports and briefings on matters related to the Tasmanian, or national workforce development and training system.

- Establish and maintain an effective departmental network of topic specialists on matters related to the Division of Industry and Business Development's interests.

- Implement and manage effective communication and knowledge management strategies for internal and external stakeholders in relation to the performance of the Tasmanian workforce development and training system.

- Working with senior officers of the department, undertake advanced research and analysis and synthesise very high level advice for the Department's Executive on matters related to Industry, business and workforce development and skills.

- Ensure that contemporary project management approaches are adopted in the co-ordination and development of work programs.

- Assist senior officers of the Department by providing reliable advice and effective co-ordination of performance reports and other research and evaluation outputs.

- Perform other duties as envisaged by the assigned classification under the relevant industrial award or agreement and in accordance with the skills, competence and training of the occupant.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christopher Johnston, Manager Strategic Directions Support, Department of State Growth, 26 Bathurst Street, Hobart, phone (03) 6233 7982, email christopher.johnston@skills.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone (03) 6166 3307, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

SKILLS TASMANIA

Senior Workforce Development and Training Officer (372632).

Applications Close:—Monday, 13 April 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time.

Location:—Hobart.

Duties:— Participate in the implementation and delivery of workforce development programs and government subsidised training programs and services, including the preparation of project/program plans, tender documentation and procedures and budget resource allocation. Work within a collaborative team framework to achieve client centred services for Tasmanian industry and employer stakeholders.

- Contribute to consultations with senior management, other state government agencies, industry and community organisations in the continued development of workforce development and training programs, services and initiatives.

- Contribute to strategies and services that engage with industry, employer and training service providers to maximise Tasmanian workforce outcomes through a model of shared responsibility and investment between government, industry and individuals.

- Facilitate employer and industry understanding of, and access to the vocational education and training system.

- Assist senior team members with process and review of outcome based evaluation procedures to determine the progress and performance of the Tasmanian workforce development and training system.

- Prepare ministerial correspondence, reports, briefing material and conduct presentations for the Department's senior management. Manage formal inquiries and represent the department or government on matters relating to community road safety.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction Check, Crimes of violence, Sex related offences, Serious drug offences and Crimes involving dishonesty.

Enquiries to Ian Paterson, Manager Workforce Development, Department of State Growth, 26 Bathurst Street, Hobart, phone (03) 6165 6045, email ian.paterson@skills.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone (03) 6166 3307, email recruitment@stategrowth.tas.gov.au.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

*Foundations***Youth Worker, Foundations North (968544).**

Applications Close:—Monday, 13 April 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 3.

Fixed-term part-time 44.10 hours per fortnight from as soon as possible to 11/12/2015.

Location:—Foundations North.

Description of Role:—To assist young students that have been disengaged from previous educational and training programs to fully participate in Foundation START Programs. To work collaboratively with Foundations team to plan, implement and facilitate a range of programs that engage young people and includes a range of activities and experiences such as: Support training programs, Support the development of individual career goals and planning, Engage with networks and a range of stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Completion of a Certificate III and/ or Certificate IV in Youth Work and up to 2 years subsequent relevant work experience or an equivalent combination of relevant experience and/or education/training.

Current Driver's Licence.

Enquiries to John Truscott, TasTAFE, phone (03) 6777 2610, email john.truscott@TasTAFE.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred.

Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

Foundations

Foundations North West

VET Student Assistant, Foundations North West (966840).

Applications Close:—Monday, 13 April 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 44.10 hours per fortnight, up to 42 weeks per year.

Location:—North West.

Description of the role:—To assist students with additional learning needs to fully participate in the Work Education program.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Steve Powell, Educational Team Leader, TasTAFE, mobile 0408 135 281, email steve.powell@tastafe.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

Foundations

Foundations North West

Youth Worker, Foundations North West (965344).

Applications Close:—Monday, 13 April 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 3.

Fixed-term part-time 44.10 hours per fortnight, as soon as possible until 11 December 2015.

Location:—Foundations North West.

Description of the role:—To assist young students that have been disengaged from previous educational and training programs to fully participate in Foundation START Programs. To work collaboratively with Foundations team to plan, implement and facilitate a range of programs that engage young people and includes a range of activities and experiences such as: Support training programs Support the development of individual career goals and planning Engage with networks and a range of stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Completion of a Certificate III and/ or Certificate IV in Youth Work and up to 2 years subsequent relevant work experience or an equivalent combination of relevant experience and/or education/training.

Current Driver's Licence.

Enquiries to Steve Powell, Educational Team Leader, TasTAFE, mobile 0408 135 281, email steve.powell@tastafe.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	HR Vacancy and Staffing Officer	K. Turner	6 months	20.03.15
Health & Human Services & Tasmanian Health Organisations	Clinical Nurse Specialist	M. Rollins	6 months	30.03.15
Health & Human Services & Tasmanian Health Organisations	Senior Pharmacist	S. Halliday	6 months	25.03.15
Health & Human Services & Tasmanian Health Organisations	Nurse Practitioner - Emergency Department	L. Stevens	6 months	20.04.15
Health & Human Services & Tasmanian Health Organisations	House Services Assistant	R. Wells	6 months	24.03.15
Health & Human Services & Tasmanian Health Organisations	Consultant Paediatric Rehab Specialist	E. Maloney	6 months	18.02.15
Health & Human Services & Tasmanian Health Organisations	Area Support Manager - PAS	K. Foster	6 months	25.03.15
Justice	Court Operations Officer	G. Jenkinson	6 months	30.03.15
Primary Industries, Parks, Water & Environment	HR Advisor (Workers Compensation & Injury Management)	A. Morrison	6 months	31.03.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Graduate Finance Analyst	O. Wilson-Haffenden	2 years	27.03.15

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	T. Gower	Food Services Supervisor	29.03.15
Health & Human Services & Tasmanian Health Organisations	E. Sawdon	Team Leader	25.03.15
Health & Human Services & Tasmanian Health Organisations	D. Ivkovic	Senior Pharmacist	25.03.15
Health & Human Services & Tasmanian Health Organisations	C. Faulkner	Hospital Aide	29.03.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Hospital Assistant	C. Cocker	28.02.15
Premier & Cabinet	Trainer	G. Chitts	02.04.15
Primary Industries, Parks, Water & Environment	Fire Management Officer	S. Summers	25.03.15
Primary Industries, Parks, Water & Environment	Senior Spatial Information Officer	P. Fletcher	08.04.15
Primary Industries, Parks, Water & Environment	Regional Coordinator - Invasive Species Management	D. Lane	25.03.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. De Boer	18.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Tuckett	26.02.15
Health & Human Services & Tasmanian Health Organisations	Hospital Aide	K. Summers	23.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Hoban	21.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Wiggins	23.03.15
Health & Human Services & Tasmanian Health Organisations	Cook	M. Wylie	19.03.15
Health & Human Services & Tasmanian Health Organisations	Medical Practitioner	C. Hunter	16.03.15
Premier & Cabinet	Infrastructure Support Officer	J. Martin	30.03.15
Primary Industries, Parks, Water & Environment	Senior Project Officer	K. Blackburn	26.03.15
Port Arthur Historic Site Management Authority	IT Support Officer	P. Nowell	25.03.15

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	A. McLeod	Justice	Executive Assistant	20.03.15



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