



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

#### EDUCATION

#### *Aboriginal Education Worker, Bowen Road Primary School (968560).*

Applications Close:—Friday, 24 April 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 20 hours per fortnight, 40 weeks per year.

Location:—Bowen Road Primary School.

Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Kate Lucas, Department of Education, phone 6228 1549, email *kate.lucas@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

#### EDUCATION

#### LINC TASMANIA

#### *Regional Services*

#### George Town LINC

#### *Customer Services Officer (968977).*

Applications Close:—Friday, 24 April 2015.

Salary:—\$39,511 – \$48,474 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time 73.50 hours per fortnight.

Location:—George Town Hub.

Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Barb Parker, Department of Education, phone 0400 787 506, email *barb.parker@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Ambulance Tasmania*

Aero-Medical and Medical Retrieval

**Clinical Co-ordinator (518851).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$140,592 – \$213,700 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist Medical Practitioner, Level 3.

Fixed-term full-time day work, SEE NOTE BELOW.

Location:—Ambulance Tasmania, various locations.

PLEASE NOTE:—Other Fixed Term, Full-time, Part-time and Casual vacancies may also be considered from this selection process.

Access to the Senior Specialist Medical Practitioner salary range \$202,452 – \$213,700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.

Duties:—We are seeking casual and fixed term Clinical Co-ordinators to join our team. If this sounds like you please apply! The role of a Clinical Co-ordinator of the Aero-medical and Medical Retrieval Division (AMMRD) is to optimise the care of patients being transported in the pre-hospital and inter-hospital settings within Tasmania and for those being transported from, or to, Tasmania. This is achieved through expert medical advice to the Ambulance Tasmania (AT), staff of the AMMRD, and medical and nursing staff involved in the transport of patients, particularly the critically ill or injured.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Con Georgakas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8015, email con.georgakas@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Strategic Control, Workforce and Regulation*

**General Manager, Government Relations, Policy and Projects (522206).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$132,532 – \$145,879 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Permanent full-time full-time day work.

Location:—DHHS, SCWR, Government Relations, Policy and Projects, Hobart.

Duties:—The Strategic Control Workforce and Regulation (SCWR) Group of the Department of Health and Human Services (DHHS) is the strategy, policy, and corporate services group for DHHS.

Government Relations, Policy and Projects (GRPP) manages and progresses the Department's strategic policy and government relations agenda by providing high level strategic support to the portfolio Ministers, Secretary, Departmental Executive members, Departmental business units and Tasmanian Health Organisations (THOs) on all matters that fall within the scope of GRPP's core business. The General Manager is a specialist senior manager role whose primary objectives and responsibilities are to:

Provide strategic leadership and direction in the planning, development, implementation, management and delivery of key strategic programs, initiatives and major projects, including the development, implementation and review of frameworks, policies, systems and processes that support the delivery of strategic corporate strategies.

Provide definitive high level strategic advice to a broad range of internal and external stakeholders including the portfolio Ministers, Secretary, Deputy Secretary, SCWR, Director, Strategic Policy and Regulation (SPaR), Departmental Executive and other senior Government officers regarding the strategic intergovernmental, policy and regulation reform agenda for the health and human services system including statewide and national issues and developments.

Develop highly effective and productive relationships and manage networks with a broad range of internal and external stakeholders across program areas including across both the State and Commonwealth Governments.

Essential Requirements:—Appropriate professional and/or tertiary qualifications in business administration, law, public policy or communications. Extensive experience in intergovernmental relations and negotiation, and the operations of government, specifically policy, regulation and communications.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mike Reynolds, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 3808, email michael.reynolds@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Senior Physiotherapist, Acute/ICU (503785).**

Applications Close:—Friday, 8 May 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Physiotherapy Department, Launceston General Hospital.

Duties:—To provide and maintain optimal specialist physiotherapy services within THO-North.

Provide professional guidance and support to level 1/2 Physiotherapists.

Please note: this position will be providing specialist physiotherapy services predominately within the Intensive Care Unit and across the acute care sector for the Tasmanian Health Organisation-North.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email james.darvas@dhhs.tas.gov.au.

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

**Registered Nurse (521197).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker, working 56 hours per fortnight until 12 September 2015.

Location:—Short Stay Unit, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to work in our Short Stay Unit for a fixed term from 21 June 2015 to 12 September 2015. The successful applicant must be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynn Sims, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5303, email [lynn.sims@dhhs.tas.gov.au](mailto:lynn.sims@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Mersey Community Hospital*

**Registered Nurse (517227).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and experienced Registered Nurses to join the casual pool at the Mersey Community Hospital. These nurses will be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Thelma Woodberry, Nurse Manager (Staffing Resource Manager/Bed Co-ordinator), Department of Health and Human Services and Tasmanian Health Organisations, phone 6426 5654, email [thelma.woodberry@dhhs.tas.gov.au](mailto:thelma.woodberry@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

**Rehabilitation Assistant (520091, 520091 2 Vacancies).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$51,115 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time shift worker, working 76 hours per fortnight until 30 June 2016 and Fixed-term full-time shift worker, working 76 hours per fortnight until 30 June 2016.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Rehabilitation Assistant to provide clerical and administration services to the Rehabilitation Ward at North West Regional Hospital. This person will have excellent interpersonal skills and be cooperative and flexible, adaptable and supportive when working in a team.

The primary responsibilities include the provision of high standard of customer focused clerical, administrative and reception services to staff, patients and their families throughout the North West Regional Hospital, delivery and dispatch of patient related correspondence.

Rehabilitation Assistants with a commitment to person-centred practice will be integral members of the cross-disciplinary team and will be responsible for implementing and supporting rehabilitation interventions with clients in the Rehabilitation Unit, their own homes and community settings.

The successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Do you have?

High level communication skills.

The ability to work in a multi-disciplinary team.

What can we offer?  
 Flexible work/life balance.  
 Attractive Salary Package.  
 Dynamic team environment.  
 Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Training relevant to the delivery of patient centred rehabilitation services.

Current Driver's Licence.

Enquiries to Janell Cole, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6715, email Janell.cole@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

#### **Administrative Officer (522137).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible until 31 August 2018.

Location:—Royal Hobart Hospital Redevelopment Program.

The Tasmanian Health Organisation, South is seeking applications for an Administrative Officer vacancy in the RHH Redevelopment Project Team.

Duties:—In the role of Administrative Officer you will be responsible for provision of clerical and administrative support to the Project Director, Deputy Project Director and RHH Redevelopment project team including the management of clinical, financial and administrative information. You will be expected to maintain efficient record keeping on behalf of the RHH Redevelopment project team and provide assistance to other members of the project team as required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences,

serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alyssa Burgess, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 6098, email [alyssa.burgess@dhhs.tas.gov.au](mailto:alyssa.burgess@dhhs.tas.gov.au).

You are encouraged to apply online. When applying online please do not send a hard copy application or upload an Application for Employment form.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Statewide Mental Health Services*

#### **Psychologist (522150).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible for a period of six months.

Location:—South.

Duties:—Provide specialist psychological assessment, treatment and case management services to clients of the Alcohol and Drug Service, utilising evidence-based best practice principles within a collaborative and multidisciplinary framework.

Provide a specialist psychological assessment and treatment service for people (and their families) with multiple and complex needs including co-morbid alcohol and other drug and mental health issues.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dion Butler, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0736, email [dion.butler@dhhs.tas.gov.au](mailto:dion.butler@dhhs.tas.gov.au).

Please apply online if you are able. If not, please forward your hard copy application to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart 7001. When applying online do not send a duplicate hard copy.

Please do not send hard copy applications to the contact person, send them to the address above.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Oral Health Services (Statewide)*

Oral Health South

**Oral Health Therapist/Dental Therapist (501208).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight, commencing as soon as possible until 30 June 2016.

Location:—Oral Health Services South.

PLEASE NOTE: Part-time hours will also be considered.

Duties:—Children's Services: Provide dental care for eligible clients of the Children's Dental Service of Oral Health Services Tasmania (OHST) in accordance with the scope of practice outlined by the Australian Health Practitioners Regulation Agency (Dental Board of Australia). Provide health education and health promotion and preventative programs for clients, their families or carers, communities and other relevant stakeholders.

Adult Services: Provide dental services for eligible adults in accordance with the scope of practice outlined by the Australian Health Practitioners Regulation Agency (Dental Board of Australia) as prescribed by a Dental Officer.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Leigh Gorringer, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 5444, email leigh.gorringer@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

*Information Services*

**Co-ordinator, Compliance and Operations (003147).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate the day-to-day operational activities within Information Services including supervision of staff. Influence the development of policy and business practices

relating to the management of sensitive data including the disclosure of same. Provide support and advice to the Operations Manager regarding the implementation of strategies to ensure that legislative and service delivery outcomes are met.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Knowledge and Skills:—Knowledge and expertise consistent with qualifications recognised at Diploma and Advanced Diploma or equivalent level.

Enquiries to Ms Kate Prenter, Manager Information Services, Department of Police and Emergency Management, phone 6173 2162, email [kate.prenter@police.tas.gov.au](mailto:kate.prenter@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7000, phone 6173 2071, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Commercial and Business Services*

**Administrative Assistant, Leases and Licences (706054).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To assist the Manager Reserved Land Leases and Licences with the effective and efficient administration of leases and licences on reserved land, including the processing of applications, debt administration, data entry and the conversion of current agreements pursuant to the National Parks and Reserve Management Act 2002.

Desirable Requirements:—A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applicants should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Chris Price, phone (03) 6165 4269, email [Chris.Price@parks.tas.gov.au](mailto:Chris.Price@parks.tas.gov.au).

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au).

## STATE GROWTH

## TRANSPORT, REGULATORY AND CUSTOMER SERVICES

**Contract Supervisor, Road Resurfacing (372579).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—South.

Duties:—Undertake audit and surveillance duties as required to effect quality control in the contract administration of contracts delivering road resurfacing periodic maintenance, including preparation works.

Ensure works delivered under contract for the road resurfacing periodic maintenance activities are in line with project management principles.

Undertake field activities as required to effectively deliver the annual road resurfacing periodic maintenance program.

Assist with the planning and programming of all activities associated with the periodic maintenance needs of roads ensuring value for money outcomes are achieved in accordance with both industry best practice and Agency and Government guidelines and policies.

Apply technical knowledge and sound judgement to effectively scope and specify road pavement repair and resurfacing requirements.

Provide input to the practical, innovative and technical initiatives for the improvement of relevant specifications and periodic maintenance practices.

Effectively communicate with internal and external stakeholders.

Essential Requirements:—A current driver's licence.

Desirable Requirements:—Qualifications, interest and/or experience in project management, contract administration and risk management.

Enquiries to Steve Puli, Manager Maintenance Services, Department of State Growth, 10 Murray Street, Hobart, Tas, phone (03) 6166 3373, email Steve.Puli@dier.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone 6166 3306, fax (03) 6233 5337, email recruitment@stategrowth.tas.gov.au.

## STATE GROWTH

## TRANSPORT, REGULATORY AND CUSTOMER SERVICES

**Traffic Engineering Officer (370446).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—Apply State-wide Traffic Management policies and practices consistently.

Co-ordinate, undertake or supervise complex traffic investigations and provide reports recommending traffic control improvements to the road network.

Manage and audit traffic management proposals from road owners against best practice and interpret current standards and legislation, providing advice on deficiencies and improvements.

Liaise with Agency, Local Government and stakeholder groups on a wide range of traffic practices, safety issues and traffic control proposals.

Prepare reports, correspondence and Ministerials on a range of issues relating to traffic management.

Co-ordinate and/or supervise the installation of traffic control devices on State and Local Roads.

Manage projects, from problem identification to resolution, including consultation with stakeholders, researching options, and making recommendations.

Identify, document and supervise local road linemarking activities.

Essential Requirements:—A Diploma in Civil Engineering from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

Current driver licence.

Desirable Requirements:—Minimum 5 years demonstrated experience working in a traffic engineering environment.

Enquiries to Richard Burk, Manager Traffic North, Department of State Growth, 287 Wellington Street, Launceston, phone (03) 6777 1942, fax (03) 6336 2570, email Richard.Burk@stategrowth.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone 6166 3306, fax (03) 6233 5337, email recruitment@stategrowth.tas.gov.au.

## STATE GROWTH

## TRANSPORT, REGULATORY AND CUSTOMER SERVICES

**Transport Inspector (370290).**

Applications Close:—Friday, 24 April 2015.

Salary:—\$67,551 – \$79,354 p.a.

Tasmanian State Service Award, Transport Inspector.

Permanent full-time.

Location:—Launceston.

Duties:— To perform education, compliance, enforcement duties and inspect vehicles in the application of traffic law in accordance with Departmental operating policies and procedures.

Essential Requirements:—A current driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. any action in previous employment check.

Desirable Requirements:—Trade certificate in automotive mechanic or a relevant related field.

Enquiries to Paul Olendrowsky, Manager Transport Compliance, Department of State Growth, 287 Wellington Street, Launceston, phone (03) 6777 1935, email Paul.Olendrowsky@stategrowth.tas.gov.au.

Applications to Human Resources, HR Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone (03) 6166 3307, email recruitment@stategrowth.tas.gov.au.



TASMANIAN AUDIT OFFICE  
OFFICE OF THE AUDITOR-GENERAL  
*Financial Audit Services*

***Financial Audit Cadet (356720).***

Applications Close:—Friday, 24 April 2015.

Salary:—\$42,480 – \$67,551 p.a.

Tasmanian State Service Award, Cadet.

Fixed-term full-time Contract for a period of up to six years.

Location:—Hobart.

**Purpose of Position:**—The Financial Audit business unit delivers the Office's statutory financial audit program. This results in the issue of audit opinions, Management Letters and reports to Parliament analysing financial results and audit findings aimed at providing Parliament with independent advice and recommendations on the performance of the Tasmanian Public Sector (including local government) and State-Owned entities. This position has long term and short term purposes. In the short term it provides informed and knowledgeable assistance to more experienced Auditors as they perform their tasks while, in the long term, it enables cadets to develop appropriate skills and experience while they are completing their studies – the ultimate outcome being of mutual benefit to the Office (and its clients) and the individual.

**Duties:**—This position works with more experienced Audit staff on a range of tasks that will vary in keeping with the developing knowledge and experience of the incumbent. This means that, in the early part of a cadetship, activities will have a support focus while, as the cadetship progresses, the incumbent will be involved in a broader range of tasks with supervision diminishing over time. The nature of audits, the audit cycle and the need to gain familiarity with a range of different approaches used by different clients means that the required skills, knowledge and experience will be gained over different time periods.

Appointment to a permanent position is dependant upon the successful completion of the degree being studied and satisfactory performance.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jara Dean, Assistant Auditor-General, Financial Audit Services, Tasmanian Audit Office, phone 6173 0900, email [jara.dean@audit.tas.gov.au](mailto:jara.dean@audit.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart 7001, phone 61654912, fax 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Anne Cunningham on (03) 6173 0900.

The Office prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	S. Watkins	6 months	20.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - ORS	S. Walker	6 months	13.04.15
Health & Human Services & Tasmanian Health Organisations	Staff Specialist	T. Marshall	6 months	07.03.15
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Mackay	6 months	25.02.15
Health & Human Services & Tasmanian Health Organisations	Staff Specialist	K. Barnden	6 months	14.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Brown	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Staff Specialist	D. Gartlan	6 months	14.03.15
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	A. Clarke	6 months	20.04.15
Health & Human Services & Tasmanian Health Organisations	Occupational Therapy Assistant	D. Barber	Nil	16.03.15
Health & Human Services & Tasmanian Health Organisations	Business Services Coordinator	P. D'Ath	6 months	13.04.15
Health & Human Services & Tasmanian Health Organisations	Maintenance Officer	P. Hawkins	6 months	13.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - ORS	A. Wright	6 months	13.04.15
Justice	Court Clerk	T. Sharman	6 months	31.03.15

### *Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Tasmanian Audit Office	Audit Cadet Officer	J. Palfrey	2 years	08.04.15
Tasmanian Audit Office	Graduate Financial Auditor	R. Florian	3 years	08.04.15
Tasmanian Audit Office	Graduate Financial Auditor	R. Jolly	3 years	30.03.15

### *Appointment of Officers*

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Premier & Cabinet	D. Briggs	Manager, Service Delivery TMD	26.03.15	5 Years
State Growth	M. Bowles	Deputy General Manager, Skills Tasmania	02.04.15	5 years

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Support Worker	R. Phillips	31.03.15
Health & Human Services & Tasmanian Health Organisations	Food Services Assistant	H. Hutchins	31.03.15
Health & Human Services & Tasmanian Health Organisations	Support Worker	E. Penfold	31.03.15
Health & Human Services & Tasmanian Health Organisations	Director of Nursing (George Town)	E. Smith	09.04.15
Health & Human Services & Tasmanian Health Organisations	Radiographer	N. Nguyen	03.04.15
Health & Human Services & Tasmanian Health Organisations	Staff Specialist (O&G)	S. Raymond	04.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Flanagan	01.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Fromholtz	03.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	N. Norek	01.04.15
Justice	Correctional Officer	S. Masters	12.04.15

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Police & Emergency Management	Communications Technician	H. Saile	03.04.15
Primary Industries, Parks, Water & Environment	Director EPA / General Manager EPA Division	A. Schaap	09.04.15
Primary Industries, Parks, Water & Environment	Specialist Surveyor	M. Rothwell	22.04.15

*Retirement of Officers*

<i>Agency</i>	<i>Officer's Name</i>	<i>Duties Assigned</i>	<i>Date Effective</i>
Premier & Cabinet	J. Reeve	Director Corporate Services	08.04.15

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	T. Price	Premier & Cabinet	ICT Support Officer	09.04.15



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