



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Educational Performance Services

Principal Education Review Officer (969361).

Applications Close:—Friday, 1 May 2015.

Salary:—\$108,299 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3, Level 3.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible until 30 April 2017.

Location:—Hobart.

Work as part of a management team to provide high level support, direction and strategic thinking to project and processes within Educational Performance Services. Assist the Director to address EPS priorities including leading the strategic direction and administration of state, national and international student assessments. Liaise effectively with the Professional Learning Institute, Learning Services, principals and teachers to ensure the delivery of quality information and professional learning.

Prepare policy statements, planning documents, evaluation reports and undertake research into educational issues.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Katrina Beams, Department of Education, phone (03) 6165 5703, email *Katrina.Beams@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lauderdale Primary School

Advanced Skills Teacher, Lauderdale Primary School (202335).

Applications Close:—Friday, 1 May 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Lauderdale Primary School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Tracey Johnston, Principal, Department of Education, phone (03) 6248 6270, email tracey.johnston@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

New Norfolk Primary School

Education Facility Attendant, New Norfolk Primary School (953842).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant Level 1-3.

Permanent full-time 80.00 hours per fortnight.

Location:—New Norfolk Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kelly Dyer, Principal, Department of Education, phone (03) 6261 2488, email kelly.dyer@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rosny College

Administrative Manager Rosny College (953116).

Applications Close:—Friday, 1 May 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Rosny College.

In conjunction with the principal, and as a member of the senior management team, undertake a leadership role in the management of the College's business functions and its administrative and support services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Deb Day, Principal, Department of Education, phone (03) 6244 9201, email deb.day@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Albuera Street Primary School

Education Facility Attendant, Albuera Street Primary School (953446).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80.00 hours per fortnight. Split shift, 6.30 am to 10.30 am and 3.00 pm to 7.00 pm.

Location:—Albuera Street Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kerry McMinn, Department of Education, phone (03) 6223 2268, email kerry.mcminn@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Albuera Street Primary School

Education Facility Attendant, Albuera Street Primary School (953388).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 25.00 hours per fortnight.

Location:—Albuera Street Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kerry McMinn, Department of Education, phone (03) 6223 2268, email kerry.mcminn@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glenorchy Primary School

Education Facility Attendant, Glenorchy Primary School (953686).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013.

Permanent part-time 12.00 hours per fortnight.

Location:—Glenorchy Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lee Berry, Department of Education, phone (03) 6272 7574, email lee.berry@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona High School

Advanced Skills Teacher, Taroona High School (204778).

Applications Close:—Friday, 1 May 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Taroona High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to John O'Rourke, Principal, Department of Education, phone (03) 6227 7700, email john.orourke@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Windermere Primary School

Home School Liaison Officer, Windermere Primary School (969612).

Applications Close:—Friday, 1 May 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 3.

Fixed-term part-time As soon as possible to 18 December 2015, 36.00 hours per fortnight, 40 weeks per year.

Location:—Windermere Primary School.

Facilitate effective communication between the school and the community and contribute to the development of community involvement strategies. Assist with the improvement of retention rates of students to year 12.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Duncan Groves, Department of Education, phone (03) 6249 0600, email duncan.groves@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Woodbridge School

Education Facility Attendant, Woodbridge School (964248).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013.

Permanent part-time 44.00 hours per fortnight.

Location:—Woodbridge School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lee Reid, Department of Education, phone (03) 6267 4603, email lee.reid@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Woodbridge School

Education Facility Attendant, Woodbridge School (953427).

Applications Close:—Friday, 1 May 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013.

Permanent part-time 31.60 hours per fortnight.

Location:—Woodbridge School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lee Reid, Department of Education, phone (03) 6267 4603, email lee.reid@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Deloraine Primary School

Advanced Skills Teacher, Deloraine Primary School (205173).

Applications Close:—Friday, 1 May 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Deloraine Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeanagh Viney, Department of Education, phone (03) 6362 8999, email jeanagh.viney@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Launceston College

Administrative Assistant, Launceston College (952861).

Applications Close:—Friday, 1 May 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Fixed-term full-time 73.50 hours per fortnight, from As soon as possible to 31 December 2015.

Location:—Launceston College.

Description of Role:—To undertake various administrative and clerical duties that support the function of a campus, team or business unit, including providing a client focussed reception service. Assist with operational processes including the maintenance of databases and related matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Amanda Smith, Department of Education, phone (03) 6332 7779, email amanda.smith@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

South George Town Primary School

Advanced Skills Teacher, South George Town Primary School (203562).

Applications Close:—Friday, 1 May 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—South George Town Primary School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Adam Eastley, Department of Education, phone (03) 6382 1564, email adam.eastley@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Executive Officer, Learning Services Northern Region (963372).

Applications Close:—Friday, 1 May 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Learning Services Northern Region.

Description of the role:—Provide high-level executive assistance to the General Manager and others within the Learning Services team, including office co-ordination and business support activities. Contribute to the effective and efficient operation of the Learning Service Office. Co-ordinate the functions of the administrative team across the region.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Trudy Pearce, Department of Education, phone (03) 6478 4329, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Sassafras Primary School

School Business Manager, Sassafras Primary School (951370).

Applications Close:—Friday, 1 May 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 29.50 hours per fortnight from as soon as possible until 17 December 2015.

Location:—Sassafras Primary School.

Description of the role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Sheila Bailey, Department of Education, phone (03) 6426 7240, email sheila.bailey@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Smithton Primary School

Teacher, Smithton Primary School (4 Vacancies).

Applications Close:—Friday, 1 May 2015.

Salary:—\$55,827 – \$90,007 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Vacancy No. 957021.

Permanent full-time 70 hours per fortnight from 20 July 2015.

Location:—Smithton Primary School.

Vacancy No. 200504.

Permanent full-time 70 hours per fortnight from 20 July 2015.

Location:—Smithton Primary School.

Vacancy No. 200515.

Permanent full-time 70 hours per fortnight from 20 July 2015.

Location:—Smithton Primary School.

Vacancy No. 955007.

Permanent full-time 70 hours per fortnight from 20 July 2015.

Location:—Smithton Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jo Hillman, Department of Education, phone (03) 6452 1955, email jo.hillman@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Student Support

School Psychologist, Student Support Northern Region (962240).

Applications Close:—Friday, 1 May 2015.

Salary:—\$61,088 – \$90,007 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist.

Fixed-term full-time 70 hours per fortnight from as soon as possible until 18 December 2015.

Location:—Student Support Northern Region.

Description of the role:—Work in schools as a member of a multi-disciplinary team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Sally Rayner, Department of Education, phone (03) 6425 1433, email sally.rayner@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Child Protection Worker (501542).

Applications Close:—Friday, 1 May 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, North.

PLEASE NOTE:—Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Fixed term casual (as and when required) positions may also be filled from this selection process.

*** Applicants are encouraged to read the further information available on child protection careers ***

Working in Child Protection in Tasmania.

Choose a career in Child Protection.

Duties:—The Children, Young Persons and their Families Act 1997 provides the legal mandate for the department to take action to protect children and young people from abuse and neglect and promote their safety stability and development. Child Protection Workers have a specific statutory role in protecting children and young people from harm and promoting their rights and healthy development. In Tasmania Child Protection Workers work within a legislative framework, the Child Protection Practice Framework and the Child Protection Professional Practice Standards.

Child Protection Workers are responsible for receiving, investigating and assessing notifications of children at risk of harm from abuse or neglect. They work with families and other professionals to resolve problems and keep children safe. In circumstances of severe risk, the Child Protection Worker may be involved in legal interventions in the Magistrates Court.

Child Protection Workers have sound self-management skills, self-awareness, and emotional maturity, with the ability to understand the personal impacts of child protection work and strategies for managing stress and building resilience. It is important that Child Protection Workers have the ability to conduct work with integrity and honesty; adhere to confidentiality requirements; and demonstrate a commitment to working with children, young people and their families.

Selection criteria includes:—Your sound skills in building relationships, casework, interpreting and analysing information, and communication will be highly valued. Demonstrated abilities and experience will include:

Identifying and initiating contact with key individuals and groups who are important in decision making processes and providing expertise or assistance, investing time to create and maintain professional relationships based on mutual respect and contributing to a supportive and collaborative team environment.

Knowledge of and/or experience in assessment and casework intervention with individuals and families who have complex needs, and knowledge of theoretical perspectives that relate to child protection practice and application of this in a service delivery context.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and Serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kai Kitchin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 1313, email kai.kitchin@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Administrative Assistant (521527).

Applications Close:—Friday, 1 May 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work (38.0 hours per fortnight).

Location:—DHCS, Disability and Community Services, North West.

Duties:—The successful applicant for this position will provide high level complex executive and administrative support to the Community Partnership Team, Disability and Community Services North West, contributing to the efficient operation of the Unit.

Manage and co-ordinate provision of a complete range of efficient and effective office management support services to the team. Utilise the appropriate policy, procedures and information systems and oversee the day to day functions of the office and provide personal telephone and reception services of a high quality, ensuring sensitive and confidential handling of all enquiries.

Selection criteria includes:—Demonstrated knowledge of and experience in contemporary office management practices and ability to provide supervision, leadership and training to other administrative staff within the office.

Ability to work under pressure in a senior management environment and to meet identified time frames.

Demonstrated ability to communicate, negotiate and liaise with a wide range of people, ensuring a high level of confidentiality, whilst exercising initiative, flexibility and judgment.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Laura Williams, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6477 7630, email laura.williams@dhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Senior Speech Pathologist (515583).

Applications Close:—Friday, 1 May 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day work (30.4 hours per fortnight).

Location:—DHCS, Disability and Community Services, DAAT, Hobart.

Duties:—Provide specialist habilitation Speech Pathology services to people with disabilities in a range of settings within a multidisciplinary and transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist Speech Pathology services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Ability to demonstrate, by example, actions and behaviours valued by the community, which enhance the image of people with disabilities.

Demonstrated specialist skills in the disability field and contemporary knowledge of speech pathology.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Complex behaviour support skills and knowledge.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to David Wrightson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 1127, email david.wrightson@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Planning Policy and Projects Consultant (517260).

Applications Close:—Friday, 1 May 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—DHHS, SPP, Service Planning and Design, Launceston or Hobart.

Duties:—As a member of the Service Planning and Design Team, the Planning Policy and Projects Consultant will provide a high level consultancy service in the key areas of project management, policy development and planning and evaluation including: Co-ordinating and supporting significant primary health, community and rural health reform projects.

Facilitating and leading the development and review of policies relating to primary health, community and rural health.

Facilitating and leading the development of high quality planning processes within Service Planning and Design.

Working with other Departmental units on activities related to primary health care.

Selection criteria includes:—Demonstrated consultancy, communication and negotiation skills, including the ability to maintain networks and liaise with senior managers and external stakeholders.

Demonstrated ability to research, prepare, present and evaluate reports and submissions, together with the capacity to negotiate the outcomes at senior management levels.

Experience in and knowledge of contemporary project management theory and practice.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Relevant tertiary qualifications.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 2992, email anita.reimann@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Medical Practitioner (504815).

Applications Close:—Friday, 1 May 2015.

Salary:—\$112,412 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 10-13 (Career Medical Officer).

Fixed-term full-time day work, working 80 hours per fortnight. Notwithstanding hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 21 April 2018.

Location:—52 Frankland St, Launceston.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—As part of a multidisciplinary mental health service delivering high quality mental health care, and in accordance with Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Ben Elijah, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0418 143 466, email ben.elijah@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse, Transition to Practice, Mid-2015 (Tasmanian Health Organisation, North) (521023).

Applications Close:—Friday, 1 May 2015.

Salary:—\$58,432 pro rata, per annum.

Nurses (TPS) Award, Grade 3, Year 1, Transition to Practice.

Fixed-term full-time and part-time shift work and day work, various hours available up to 76 hours per fortnight. To commence 27 July 2015 until 23 July 2016.

Location:—Various locations throughout the North.

Duties:—Tasmanian Health Organisation, North seeks applications for Registered Nurse, Transition to Practice positions.

Transition to Practice positions provide inexperienced nurses with a structured orientation period and professional development in a welcoming and supportive environment.

Newly-registered nurses are encouraged to apply for positions commencing in mid-2015.

Positions are offered in the agencies listed below:—

Tasmanian Health Organisation, North.

Tasmanian Health Organisation, North West.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Less than six months experience as a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

Driver's Licence (Community Health Nurse positions only).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Gulliver, THO-N Transition to Practice Clinical Nurse Educator, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7418, email helen.gulliver@dhhs.tas.gov.au or

Sharon Bush, THO-N Transition to Practice Clinical Nurse Educator (Primary Health), Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4372, email sharon.bush@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Registered Nurse, Transition to Practice, Mid-2015 (Tasmanian Health Organisation – North West).

Applications Close:—Friday, 1 May 2015.

Salary:—\$58,432 pro rata, per annum.

Nurses (TPS) Award, Grade 3, Year 1, Transition to Practice.

Fixed-term part-time shift worker, working 64 hours per fortnight for a 12 month period.

Location:—Multiple sites across the North West.

The Transition to Practice Program provides newly-graduated registered nurses with a structured orientation period and professional development in a welcoming and supportive environment.

Newly-registered nurses are encouraged to apply for positions commencing August 2015.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and enthusiastic new graduates who have less than six months experience working as a Registered Nurse. We are seeking a group of graduate nurses who are passionate about continuing their learning and developing their skills in a dynamic and supportive environment on the North West Coast. THO-North West is offering positions at the North West Regional Hospital and Mersey Community Hospital for the mid-year intake.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

5 Transition specific study days.

Commitment to ongoing professional development, with the opportunity to apply for the Advancing Practice Program in your second year.

For more information please contact THO-North West Transition to Practice Clinical Nurse Educators, Michelle Frankcombe on (03) 6430 6784 or email michelle.frankcombe@dhhs.tas.gov.au or Judy Van Tatenhove on (03) 6426 5200 or email judy.vantatenhove@dhhs.tas.gov.au.

Positions are offered in the agencies listed below:—

Tasmanian Health Organisation, North.

Tasmanian Health Organisation, North West.

Please note: Separate applications are required for each agency you wish to work for.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Less than six months experience as a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

Driver's Licence (Community Health Nurse positions only).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Judy Van Tatenhove, Transition to Practice Clinical Nurse Educators, Mersey Community Hospital, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5200, email judy.vantatenhove@dhhs.tas.gov.au or Michelle Frankcombe, Transition to Practice Clinical Nurse Educators, North West Regional Hospital, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6784, email michelle.frankcombe@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Rostering Administrative Support Officer (514506).

Applications Close:—Friday, 1 May 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual day worker, working as and when required.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking casual employees to take up the role of Rostering Administrative Support Officer for leave coverage.

Reporting to the Nurse Manager (Staffing Resource Manager/Bed Co-ordinator), this role encompasses a wide range of responsibilities including, but not limited to, providing effective rostering and award/payroll support to the hospital managers using the ProAct and Empower systems.

Do you have?

Current or ability to acquire knowledge and experience in electronic rostering and payroll processing.

Demonstrated experience in word processing, spreadsheet and database software programs.

High level interpersonal skills including communication, negotiation and conflict resolution.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to May Woodberry, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone 6426 5654, email thelma.woodberry@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Occupational Therapist (502038).

Applications Close:—Friday, 1 May 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight until 27 April 2016.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

Have you just graduated and are you looking for an opportunity? Do you have some Occupational Therapy experience and do you want to build on that or diversify? Are you looking to live in a fantastic location?

We are seeking a motivated Occupational Therapist for a fixed term period until April 2016 who is looking to bring their existing skills and knowledge to Tasmania's North West, in which you will participate in rotations across clinical caseloads in the area including medical, surgical, rehabilitation and orthopaedic inpatients and outpatients, adult community and paediatrics.

Reporting to the Manager, Occupational Therapy Services, this role encompasses a wide range of responsibilities, from ensuring exceptional clinical care is provided to each patient, providing leadership and providing an educative and supportive role to staff, clients, relatives, carers, volunteers and community groups.

Do you have?

Current AHPRA registration.

Relevant clinical experience.

Flexibility to manage a fluctuating caseload.

Effective communication skills and the ability to work collaboratively.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Commitment to professional development.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Manager, Occupational Therapy, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6600, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Senior Physiotherapist, Rehabilitation (502066).

Applications Close:—Friday, 15 May 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight until May 2016.

Location:—North West Regional Hospital, Burnie.

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This role is based from the Physiotherapy Department of the North West Regional Hospital.

Who are we looking for?

We are seeking a motivated and experienced Senior Physiotherapist to work in a fixed term capacity for 10 months until May 2016. You will be an effective member of the Physiotherapy team ensuring the provision of high level, quality physiotherapy services for inpatients and outpatients undergoing rehabilitation at the North West Regional Hospital.

Reporting to the Manager Physiotherapy Services, this role encompasses a wide range of responsibilities including, but not limited to, providing an effective and efficient clinical service, providing informed technical and policy advice, and actively participate in multidisciplinary case conferences.

Do you have?

Current Registration.

Significant Physiotherapy experience in the major rehabilitation areas.

An ability to communicate effectively and liaise with a wide network of people.

An ability to supervise staff and students.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Edwin Roberts, Deputy Manager Inpatient Services, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6606, email edwin.roberts@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Enrolled Nurse (Community) (502573).

Applications Close:—Friday, 1 May 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift worker, working 27 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Enrolled Nurse to take up a role with the Devonport Community Health Centre. To be successful in this role you who are passionate about delivering best practice client centred nursing care, as a member of a dynamic multidisciplinary healthcare team.

Ideally you would have a background working in the primary health setting. As a member of the multidisciplinary team, you will contribute to a strong professional team approach to client care through open communication and a positive supportive environment.

Reporting to the Registered Nurse, you will contribute to the health outcomes of your clients through excellence in practice, fostering a learning culture, strong interpersonal and communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board approved qualification in administration of medicine). Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Lockwood, Acting Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7702, email Karen.lockwood@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Home Help Personal Carer

Applications Close:—Friday, 1 May 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Vacancy No. 502712.

Fixed-term part-time day worker, working 10 hours per fortnight (3 sets of 10 hours available).

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

Ideally you will hold a Home Care/Personal Care certificate such as a Certificate III in Aged Care or be working towards the same.

If you are passionate about assisting clients with their personal care needs, assisting them to remain in their home/

community environment, then this may be the career opportunity you have been waiting for.

Do you have?

Home Care/Personal Care certificate or equivalent experience.

Current Driver's Licence.

First Aid Certificate.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—First Aid Certificate.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Lockwood, Acting Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7702, email Karen.lockwood@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Educator (518832).

Applications Close:—Friday, 1 May 2015.

Salary:—\$84,989 – \$90,857 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Centre for Education and Research, Nursing and Midwifery.

The Tasmanian Health Organisation, South is seeking applications for a permanent part-time Clinical Nurse Educator vacancy in the Paediatric Services at Royal Hobart Hospital.

Duties:—The role of the Clinical Nurse Educator (CNE) is to facilitate and support the development of the nursing and midwifery workforce. Working within a Practice Development framework that fosters, research, the implementation of evidence based knowledge and person centred care to support education and professional development.

The CNE will be required to provide ongoing education and development opportunities to clinical nursing staff. The CNE is expected to work as part of the overall nursing education and leadership team for the service and THO-South.

This role requires clinical expertise and experience in paediatric services nursing, strong communication, team work and leadership skills, as well as having an understanding and experience in education and practice development principles. The CNE is expected to liaise closely with the NUMs and CNCs in paediatric services to identify, plan, implement and evaluate learning needs for the nursing workforce.

The CNE is expected to work in accordance with the strategic directions of the DHHS, THO-South and the Practice Development Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Erin McLeod, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62228786, email erin.mcleod@dhhs.tas.gov.au.

You are encouraged to apply online. If you do apply online please do not send a hard copy application to the contact person or StaffLink HR.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Physiotherapist (508310).

Applications Close:—Friday, 1 May 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Physiotherapy, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a permanent full-time Physiotherapist vacancy.

Are you an early career physiotherapist looking for an opportunity to gain clinical experience across a range of general and specialised practise areas? Is your goal to develop skills and realise your potential to provide contemporary, evidence-based physiotherapy services as part of a large, multidisciplinary area health service in a caring and socially active team? If so, this opportunity is for you.

The Royal Hobart Hospital (RHH) Physiotherapy Services offers a supportive place to work, with opportunities for a wide variety of professional development opportunities, where senior and experienced colleagues are willing to pass on their clinical experience.

Duties:—In the role of Physiotherapist working as part of a

multi-disciplinary team you will work within an Area Health Services Framework and in accordance with Agency Policy and Procedures to provide patient care. You will be responsible for provision of physiotherapy assessments and interventions to patients referred to Tasmanian Health Services-South Physiotherapy Services and you will also participate in relevant quality improvement activities to ensure safe and effective delivery of patient care. The position is based at the Royal Hobart Hospital, and will involve rotations and experience across a variety of clinical areas and settings.

Part-time and casual applications will also be considered.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Annegret Ludwig, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email annegret.ludwig@dhhs.tas.gov.au.

You are encouraged to apply online. If you do apply online please do not send a hard copy application to the contact person or StaffLink HR.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Radiographer, multiple vacancies (510141).

Applications Close:—Friday, 1 May 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time or part-time shift worker (fully rotational), working 76 hours or pro rata per fortnight.

Location:—Medical Imaging Department, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking permanent Radiographers to work in the Medical Imaging Department at Royal Hobart Hospital.

Duties:—In the role of Radiographer you will be responsible for performing basic imaging examinations to produce images of the highest diagnostic value possible while using ionising radiations, both in general and fluoroscopic radiography. You will also ensure compliance with the ALARA principle while using ionising and non-ionising radiation to provide images.

You will work as part of a team providing quality medical imaging service to patients of the Tasmanian Health Organisation, South by ensuring that images produced meet standards set by the Director, Medical Imaging and radiographic staff comply with established radiographic best practice and ethics. These positions will include the opportunity to train in specialist imaging modalities.

Essential Requirements:—Registered with the Medical

Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Tate, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8363, email julie.tate@dhhs.tas.gov.au.

You are encouraged to apply online. If you do apply online please do not send a hard copy application to the contact person or StaffLink HR.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Senior Physiotherapist, Rehabilitation (508327).

Applications Close:—Friday, 15 May 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Physiotherapy, Royal Hobart Hospital.

The Tasmanian Health Organisation – South is seeking applications from suitably qualified applicants for a Senior Physiotherapist – Rehabilitation vacancy at Royal Hobart Hospital.

Are you passionate about rehabilitation physiotherapy? Do you have the skills, experience and potential to provide contemporary evidence-based rehabilitation physiotherapy services as part of the multidisciplinary team, to patients of Tasmanian Health Organisation-South, which includes the Royal Hobart Hospital, the largest public teaching hospital in Tasmania? If so, this is the opportunity for you.

Duties:—In the role of Senior Physiotherapist – Rehabilitation you are expected to assess, plan and arrange implementation of specific treatment programs for individual clients in our various rehabilitation settings according to current evidence and best practice guidelines. Services are primarily based at the Repatriation Centre and/or The Royal Hobart Hospital in Hobart. Duties will be performed within a THO-South Framework and in accordance with Policy and Procedures.

This care will be provided flexibly and collaboratively as part of the THO-South Physiotherapy Service, the Acute Rehabilitation Unit, the Geriatric Rehabilitation Unit and other related areas. As part of the physiotherapy rehabilitation team, the successful applicant will meet all of the selection criteria for this position (as outlined in the linked Statement of Duties) and will possess strong skills in clinical supervision, teaching and training, team work and quality improvement.

Part-time applicants will be considered.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dawn Simpson, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0418 862 196, email dawn.simpson@dhhs.tas.gov.au.

You are encouraged to apply online. If you do apply online please do not send a hard copy application to the contact person or StaffLink HR.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Hospital Aide (508406).

Applications Close:—Friday, 1 May 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift work (set rotational); working 50 hours per fortnight.

Location:—Oncology Outpatients Unit, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South is seeking a Hospital Aide to join our Oncology Outpatients Unit. The Hospital Aide:—Decontaminates and sterilises equipment within infection control guidelines.

Maintains the cleanliness of equipment, including cleaning of the surrounding environment within infection control guidelines.

Operates sterilising equipment appropriate to the specialty area.

Monitors equipment and stock levels, initiating appropriate action as required.

Assists in the delivery of basic patient care under direct supervision of a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Louise Nicholson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8238, email louise.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

**Specialised Medical Orderly (Relief), Multiple Vacancies
(520754).**

Applications Close:—Friday, 1 May 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 4.

Fixed-term casual as and when required, commencing As
soon as possible until 30 June 2016.

Location:—South.

PLEASE NOTE: These roles may include both day work and
shift work.

Duties:—Provide Medical Orderly services and provide
assistance to Medical, Nursing, and Para-Medical staff in the
lifting, positioning and general care of patients.

Transport of patients within the hospital environment by
means of wheelchair, trolleys and beds.

As part of the Code Black Response Team the Specialised
Medical Orderly will assist the clinical team in the management
of an aggressive incident.

As directed conduct internal hospital security functions.
As directed, provide Orderly services in the Department of
Emergency Medicine, Radiology and Operating Theatres.

The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted:—Conviction check
in the following areas: crimes of violence, sex related offences,
serious drug offences and crimes involving dishonesty.
Identification check and disciplinary action in previous
employment check.

Enquiries to Chris Taylor, Department of Health and
Human Services and Tasmanian Health Organisations, phone
(03) 6222 8509, email chris.taylor@dhhs.tas.gov.au.

Please apply online using the link at www.jobs.tas.gov.au.
Please do not send a duplicate hard copy.

If you are unable to apply online please forward your hard
copy application to:—Human Resources, Tasmanian Health
Organisation – South, G.P.O. Box 1061, Hobart 7001.

Please do not send hard copy applications to the contact
person, send them to the address above.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Visiting Medical Officer, Oral Maxillofacial (521824).

Applications Close:—Friday, 1 May 2015.

Salary:—\$154.89 – \$186.19 per hour.

Health and Human Services Tasmanian Visiting Medical
Practitioners (Public Sector) Agreement 2013, Visiting Medical
Specialist (RUR).

Fixed-term part-time day worker (with on-call), working 8
hours per fortnight. Commencing as soon as possible until 02
April 2017.

Location:—Oral and Maxillofacial Unit, Royal Hobart
Hospital.

Duties:—The Tasmanian Health Organisation, South is
looking for an experience Visiting Medical Practitioner to join
our team. The Visiting Medical Officer (VMO) will provide
services in Maxillofacial including diagnosis, treatment and
care of patients, both inpatients and outpatient, at the Royal
Hobart Hospital and where requested at other hospitals in
Tasmania. In consultation with other clinical services assist
with the management of RHH patients the VMO participates
in undergraduate and postgraduate teaching program and
undertakes research in Maxillofacial.

Desirable Requirements:—A Medical Practitioner who is
committed to completion of training in General and Acute Care
Medicine.

Essential Requirements:—Specialist or limited registration
with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person
nominated for this position is to satisfy a pre-employment
check before taking up the appointment, promotion or transfer.
The following checks are to be conducted:—Conviction check
in the following areas: crimes of violence, sex related offences,
serious drug offences and crimes involving dishonesty.
Identification check and disciplinary action in previous
employment check.

Enquiries to Paul Ashby, Department of Health and
Human Services and Tasmanian Health Organisations, phone
(03) 6222 8932, email paul.ashby@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard
copy application quoting the vacancy number to: StaffLink
Recruitment Services, Tasmanian Health Organisation, South,
G.P.O. Box 1061, Hobart 7001. Please note if you are applying
online you DO NOT need to upload an Application for
Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Visiting Medical Officer, Oral Maxillofacial (513330).

Applications Close:—Friday, 1 May 2015.

Salary:—\$154.89 – \$186.19 per hour.

Health and Human Services Tasmanian Visiting Medical
Practitioners (Public Sector) Agreement 2013, Visiting Medical
Specialist (RUR).

Fixed-term part-time day worker (with on-call), working 4
hours per fortnight. Commencing as soon as possible until 12
March 2017.

Location:—Oral and Maxillofacial Unit, Royal Hobart
Hospital.

Duties:—The Tasmanian Health Organisation, South is
looking for an experience Visiting Medical Practitioner to join
our team. The Visiting Medical Officer (VMO) will provide
services in Maxillofacial including diagnosis, treatment and
care of patients, both inpatients and outpatient, at the Royal
Hobart Hospital and where requested at other hospitals in
Tasmania. In consultation with other clinical services assist
with the management of RHH patients the VMO participates
in undergraduate and postgraduate teaching program and
undertakes research in Maxillofacial.

Desirable Requirements:—A Medical Practitioner who is
committed to completion of training in General and Acute Care
Medicine.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Ashby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8932, email paul.ashby@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Manager—Project Liaison and Furniture, Fixtures and Equipment (522138).

Applications Close:—Friday, 1 May 2015.

Salary:—\$108,315 – \$114,930 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8

Fixed-Term full-time day work, working 76 hours per fortnight, commencing as soon as possible until 31 August 2018

Location:—Royal Hobart Hospital Redevelopment Program.

The Tasmanian Health Organisation – South is seeking interest from suitably qualified applicants for a Manager - Project Liaison and Furniture, Fixtures and Equipment vacancy in the RHH Redevelopment Project Team.

Duties:—In the role of Manager - Project Liaison and Furniture, Fixtures and Equipment (FF&E) you will provide leadership, direction and advice to a range of stakeholders, including the Royal Hobart Hospital, the Department of Health and Human Services (DHHS), consultants, external stakeholders, John Holland Fairbrother Joint Venture and other Government agencies, regarding the management of issues arising from the construction of K-Block.

You are expected to ensure the needs of the RHH Redevelopment Project and THO-South are met with regards to FF&E for the new inpatient facility.

Your duties also include management of the day to day relationship with the Project and Contract Management consultant including the flow of information and resolution and/or escalation of issues to the appropriate decision making point.

Desirable Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Cheryl Carr, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 7159, email cheryl.carr@dhhs.tas.gov.au.

You are encouraged to apply online. If you do apply online please do not send a hard copy application to the contact person or StaffLink HR.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, GPO Box 1061, Hobart, Tasmania 7001.

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JUSTICE

COMMUNITY CORRECTIONS

Southern Region

Probation Officer (3 Vacancies).

Applications Close:—Friday, 1 May 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream Band 4.

Vacancy No. 356671.

Fixed-term full-time 73.5 hours per fortnight for the period 22 June 2015 to 24 December 2015.

Location:—Southern Region.

Vacancy No. 350760b.

Fixed-term part-time 58.8 hours per fortnight for the period commencing as soon as possible to 5 February 2016 (days and hours flexible).

Location:—Southern Region.

Vacancy No. 355984a.

Fixed-term full-time 73.5 hours per fortnight for the period commencing as soon as possible until 18 December 2016.

Location:—Southern Region.

Additional Information:—All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Conduct interviews, home visits, and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Sean Hollick, Team Leader South, Community Corrections, Department of Justice, phone (03) 6165 6705, email sean.hollick@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tas, 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Sean Hollick on (03) 6165 6705.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

FORENSIC SCIENCE SERVICE TASMANIA

Forensic Biology

Forensic Technical Officer (002285).

Applications Close:—Friday, 1 May 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—New Town.

Duties:—To conduct biological examination of forensic evidence items and undertake analytical and technical work requiring the application of standard methods and practices as part of the operation of the Tasmanian Crime Investigation DNA database.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Diploma and Advanced Diploma or equivalent level.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Pam Scott, Manager Forensic Biology, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6278 5611, email Pam.scott@fsst.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

FORENSIC SCIENCE SERVICE TASMANIA

Forensic Chemistry

Senior Forensic Technical Officer (002294).

Applications Close:—Friday, 1 May 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—New Town.

Duties:—Undertake tasks in support of reporting forensic scientists, including complex technical analyses in toxicology and other areas of the Forensic Chemistry Section.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Diploma and advanced Diploma level. A Bachelor of Science or Bachelor of Pharmacy, or equivalent qualification, is preferred.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Miriam Connor, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6278 5643, email Miriam.connor@fsst.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 61732071, email Applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (000296).

Applications Close:—Friday, 1 May 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (27 hours 45 minutes per fortnight).

Location:—North-West Region/Sheffield.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

The occupant is required to work Monday to Friday on a rotational roster. The work pattern may change from time to time to meet business needs.

The role will be located within the North-West Region and initially located at Sheffield, however the occupant may be required to work at other Service Tasmania shops within the North-West Region.

Duties:—To provide accurate and efficient client focused services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment National Criminal History Police Check before taking up the appointment, promotion or transfer.

The following check is to be conducted: Checks for criminal charges, convictions or findings of guilt for: crimes involving dishonesty; crimes of violence; sex related offences; serious drug offences; traffic violations, criminal or traffic charges (but not including parking infringements).

Desirable Requirements:—12 months experience in a customer service environment.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kevin McCrossen, phone (03) 6464 3023, email kevin.mccrossen@dPIPWE.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dPIPWE.tas.gov.au.

PUBLIC TRUSTEE

CORPORATE SERVICES

Senior Tax Accountant (790229).

Applications Close:—Friday, 8 May 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream Band 5.

Fixed-term full-time to 31st August 2017.

Location:—Hobart.

Duties:—The Senior Tax Accountant will undertake the activities required of the role of Registered Tax Agent for the Public Trustee; manage the annual client taxation program; act as the key communication point between the Public Trustee and the Australian Tax Office; manage the preparation and lodgment of a variety of taxation programs; complete the annual corporate tax effect accounting note and the National Tax Equivalent Regime tax return.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—Appropriate tertiary qualifications, including Chartered Accountant/Certified Practising Accountant or relevant post graduate taxation qualifications. Registered Tax Agent (individual) or sufficient experience to qualify as a Registered Tax Agent in a short time frame.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Glenn Lucas, Chief Financial Officer, Public Trustee, P.O. Box 1565, Hobart, Tas, 7001, phone 6235 5230, email glucas@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resources Officer, Public Trustee, Level 2, 21 Kirksway Place, Hobart, Tas, 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Cultural Industries and Tourism Supply Support

Project Manager, Policy and Research (425365).

Applications Close:—Friday, 1 May 2015.

Salary:—\$84,539 – \$94,996 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 6.

Fixed-term part-time 0.6 fte for 2 years.

Location:—Hobart.

Duties:—Undertake policy research and analysis and prepare advice to support the Deputy Secretary, the Department's Ministers and Secretary.

Undertake intra-agency, inter-agency and sector consultation to ensure the development of policy advice that is comprehensive, authoritative and evidence based.

Assess and respond as appropriate to research requests for internal and external stakeholders.

Undertake research, analysis and interpretation of information and assist in the preparation of proposals, reviews, feasibility studies and in the development of recommendations.

Co-ordinate meetings of internal and external committees, working groups and forums, setting agendas and logistics management.

Undertake the preparation of Ministerial briefings, Board and Cabinet submissions and other documentation as required.

Represent the department on committees and in other forums as required.

Undertake other projects and tasks as required.

Desirable Requirements:—A tertiary qualification in a relevant discipline or experience to a similar level.

Enquiries to Jacqui Allen, Deputy Secretary, Cultural and Creative Industry Development, Department of State Growth, phone (03) 6165 5105, email jacqui.allen@stategrowth.tas.gov.au.

Applications to HR Operations, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Workforce Development and Training

Manager Workforce Development and Training (372614).

Applications Close:—Friday, 1 May 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level advice to internal and external stakeholders, and departmental Executive on matters relating to workforce development and vocational education and training.

In a client centric context, manage and contribute to the development of workforce development and training policies, strategies and services.

Liaise and consult with internal and external stakeholders, including registered training organisations, to ensure sustained levels of high responsiveness of workforce development and training services to Tasmanian industry and employers stakeholders.

Efficiently manage designated resources and provide effective leadership within the work area to ensure that work objectives are completed in a timely manner and to a high standard.

Participate and represent the Department as required on matters related to workforce development and training, including engagement with industry, employers and service providers.

Undertake ongoing strategic reviews of the operating environment to enable the effective management and continuous improvement of operations, policies and relevant legislation.

Undertake research, investigations and analysis to enable the development of high level advice on policy, operational, technical and/or legislative matters.

Prepare Cabinet submissions and responses to Ministerial and client enquiries regarding workforce development and training matters.

Undertake key communication tasks, which may include:—representation in high level external forums; negotiation and resolution of complex issues; presentation of information to key stakeholders and preparation of high level briefings, correspondence, reports and submissions and actively promote a work environment that demonstrates tolerance of, respect for and interest in the wellbeing of individuals.

Desirable Requirements:—Completion of a relevant tertiary or industry qualification.

Enquiries to Carolyn Nichols, Manager Apprenticeships and Traineeships, Department of State Growth, phone (03) 6165 6024, email carol.nichols@stategrowth.tas.gov.au.

Applications to HR Operations, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

TRANSPORT SERVICES

Road User Services

Road Safety

School Crossing Patrol Officer (904010).

Applications Close:—Friday, 1 May 2015.

Salary:—\$20.59 – \$25.26 per hour.

Tasmanian State Service Award, General Stream Band 1.

Fixed-term part-time 15 hours per fortnight.

Location:—Launceston.

Duties:—Responsible for the safe conduct of school children and others at pre-selected crossing points.

Responsible for requiring drivers of vehicles to stop on a road where the School Crossing Patrol Officer is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—a Medical Examination covering general health, medical history, vision and hearing and conviction checks for: Crimes of violence, Sex related offences, Serious drug offences, Serious Traffic Offences.

Desirable Requirements:—Current Driver's Licence.

Possession of a First Aid Certificate.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-ordinator, Department of State Growth, phone (03) 6777 1933, email Aly.Sargent@stategrowth.tas.gov.au.

Applications to HR Operations, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

TASTAFE

Division Manager, Human, Health and Business Services (969368).

Applications Close:—Friday, 1 May 2015.

Salary:—\$118,939 – \$130,833 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Fixed-term full-time 73.50 hours per fortnight, for up to 3 years.

Location:—To be negotiated.

Duties:—Responsible for the key outcomes of a defined Division that delivers vocational education and training. Engage fully with key stakeholders, clients and staff in the division and across the organisation to ensure business operations are relevant, contemporary and comply with organisational policies and systems and regulatory requirements.

The occupant will be a leading contributor for the development and demonstration of an effective and high performing collaborative leadership team ethos within the defined Division and across TasTAFE.

Represent TasTAFE as required in negotiations and discussions with Government, community and other organisations as well as appropriate State and national bodies, and identify emerging issues of major concern.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A relevant tertiary qualification. Experience in a post-year 10 educational environment. A proven record of senior management experience, particularly in a large, complex education organisation.

Enquiries to Gail Eaton-Briggs, TasTAFE, phone 0408 102 346, email gail.eaton-briggs@TasTAFE.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

Division Manager, Technology, Trades and Engineering (969367).

Applications Close:—Friday, 1 May 2015.

Salary:—\$118,939 – \$130,833 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Fixed-term full-time 73.50 hours per fortnight, for up to 3 years.

Location:—To be negotiated.

Duties:—Responsible for the key outcomes of a defined Division that delivers vocational education and training. Engage fully with key stakeholders, clients and staff in the division and across the organisation to ensure business operations are relevant, contemporary and comply with organisational policies and systems and regulatory requirements.

The occupant will be a leading contributor for the development and demonstration of an effective and high performing collaborative leadership team ethos within the defined Division and across TasTAFE.

Represent TasTAFE as required in negotiations and discussions with Government, community and other organisations as well as appropriate State and national bodies, and identify emerging issues of major concern.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A relevant tertiary qualification. Experience in a post-year 10 educational environment. A proven record of senior management experience, particularly in a large, complex education organisation.

Enquiries to Gail Eaton-Briggs, TasTAFE, phone 0408 102 346, email gail.eaton-briggs@TasTAFE.tas.edu.au.

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Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

FINANCE AND RESOURCES

Co-ordinator, Asset Management and Sustainability, South (969355).

Applications Close:—Friday, 1 May 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream Band 6.

Fixed-term full-time 73.50 hours per fortnight, as soon as possible to 30 June 2017.

Location:—Finance and Resources- South.

Co-ordinate the development, maintenance and implementation of a strategic asset management plan for TasTAFE in order to moderate the overall scale of the organisation's facilities and to establish standards and practices to improve use and sustainability of TasTAFE's facilities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a vocational and education training environment.

A relevant tertiary qualification.

Enquiries to Nick May, TasTAFE, phone (03) 6165 5897, email Nick.May@TasTAFE.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

Promotion without Advertising

EDUCATION

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

Lynette Wright.

to perform the duties of Cafe Supervisor 969363, General Stream Band 2.

Duties:—Under limited supervision, may supervise staff engaged in kitchen assistant duties in café operations.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in the operation of a cafeteria or restaurant. Certificate in Hospitality (Cookery) or qualification deemed equivalent.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Colin Pettit.

Tasmanian Government— Senior Executive Service

STATE GROWTH

BUSINESS SERVICES

Deputy Secretary, Business Services (372396).

Applications Close:—Monday, 4 May 2015.

Salary:—\$169,326 – \$186,259 p.a.

Senior Executive, Level 3, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment..

Senior Executive 5 year appointment.

Location:—Hobart.

Duties:—Provide highest level leadership, policy and strategic direction to the Business Services Division ensuring a highly integrated approach to the delivery of services, leading the development and implementation of management strategies, systems, programs and processes to achieve business improvement initiatives that align with Agency goals and priorities.

Provide highest level strategic and policy advice and recommendations to the Secretary, portfolio Ministers, Agency Executive members, the Chair of the Tasmanian Development Board and key stakeholders on all relevant issues and governance arrangements.

As a key member of the Agency's Executive team, provide high level co-ordination and advice to the Secretary and portfolio Ministers to develop organisational capability and performance. Develop effective leadership and change practices and a high performing culture in line with the State Growth Strategic Plan.

Liase and advocate with central agencies in relation to issues involving corporate governance and related protocols, employment policies, financial and budget management and other matters, consistent with the established positions of the portfolio Ministers and the Tasmanian Development Board.

Provide leadership and high level management of the commercial and semi-commercial activities of the department carried out in accordance with the Tasmanian Development Act 1983, including but not limited to loan portfolio, investment property and equity investment management.

Represent the Agency and Government on high level cross-Agency and inter-government committees responsible for strategic decision-making, program development, resources and information management and funding allocation.

Undertake the function of the Corporate Secretary to the Tasmanian Development Board to ensure that the Board's statutory and other responsibilities are fulfilled in an efficient and timely manner.

Enquiries to Kim Evans, Secretary, Department of State Growth, phone (03) 6165 5252, email kim.evans@stategrowth.tas.gov.au.

Applications to HR Operations, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Trade Training Centre Coordinator	G. Harris	6 months	20.04.15
Education	Education Facility Attendant	R. Kuronen	6 months	03.04.15
Education	Teacher Assistant	D. Becker	6 months	18.12.14
Education	Education Facility Attendant	M. Flakemore	6 months	06.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	C. Wade	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	R. Lees	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	L. Prior	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	P. Lane	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	P. Stancombe	6 months	13.04.15
Health & Human Services & Tasmanian Health Organisations	Registered Midwife	J. Webb	6 months	12.04.15
Police & Emergency Management	Principal Staff Officer	N. Wilson	Nil	10.04.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Business Administration Officer	K. Bain	2 years	22.04.15
Primary Industries, Parks, Water & Environment	Graduate Finance Analyst	J. Cook	2 years	16.04.15
Tasmanian Audit Office	Graduate Financial Auditor	L. Dong	3 years	20.04.15

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C. Collins	Assistant Principal	02.02.15
Education	S. Brett	Aboriginal Education Worker	12.03.15
Education	N. Omant	Client Services Coordinator	20.04.15
Justice	C. Hopkins	Principal Officer (Ombudsman)	13.04.15
Police & Emergency Management	J. Read	Station Officer, Southern Region	10.03.15
Police & Emergency Management	R. Onn	Consultant Building Safety	28.03.15
Police & Emergency Management	S. Pilkington	Station Officer, Learning & Development	28.03.15
Police & Emergency Management	A. Emery	Field Officer North East	30.03.15
Police & Emergency Management	A. Blizzard	Station Officer, Southern Region	24.03.15
Police & Emergency Management	A. Goss	Fire Investigaton Officer	30.03.15
Police & Emergency Management	M. McCarthy	Consultant Building Safety	10.03.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Clinical Nurse Educator/Clinical Midwifery Educator	C. Sloan	10.04.15
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse (Community)	N. Underhayes	17.04.15
Health & Human Services & Tasmanian Health Organisations	Nursing Unit Manager	V. Zupan	11.04.15
Health & Human Services & Tasmanian Health Organisations	Cleaner	M. Jones	06.03.15
Justice	The Public Guardian	L. Warner	14.04.15
Primary Industries, Parks, Water & Environment	Business Services Manager	L. Brown	17.04.15
Primary Industries, Parks, Water & Environment	Field Officer	J. Roberts	22.04.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Client Service Officer	D. Thwaites	10.04.15
Primary Industries, Parks, Water & Environment	Senior HR Consultant	C. Hanigan	17.04.15

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Premier & Cabinet	Administrative Assistant	L. Winch	19.03.15

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	C. Fraser	Police & Emergency Management	District Executive Officer	13.04.15



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