



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

### Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

#### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

#### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

#### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

#### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

#### EDUCATION

#### *Speech and Language Pathologist, Student Support (Northern Region) (963477).*

Applications Close:—Friday, 28 August 2015.

Salary:—\$52,492 – \$84,418 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DoE, DPPEM, DoJ, Allied Health Professional, Level 1-2.

Permanent full-time 76 hours per fortnight.

Location:—Student Support (Northern Region).

Description of the role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligibility for membership of Speech Pathology Australia.

Enquiries to Danielle Le Rossignol, Senior Speech and Language Pathologist, Department of Education, phone (03) 6327 3731, email *danielle.le.rossigno@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

#### EDUCATION

#### EARLY YEARS AND SCHOOLS

#### *Curriculum Services*

#### *Administrative Officer, Curriculum Services (965470).*

Applications Close:—Friday, 28 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of Role:—Provide high level clerical and administrative support to the Early Years and Schools Division, providing support for Curriculum Projects and Programs. Contribute to the efficient operation of the division including the provision of high level client service.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sue Tolbert, Department of Education, phone (03) 6165 5772, email *Sue.Tolbert@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## EARLY YEARS AND SCHOOLS

*Education and Care Unit***Team Leader Child Care, Education and Care Unit (962018).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of Role:—Oversight the provision of education and information to education and care services and the community in relation to the National Quality Framework(NQF). Develop and disseminate high quality education and care and child care policy and deal with more complex issues in relation to education and care and child care service provision in Tasmania. Lead the development, implementation, dissemination and review of state and national compliance and quality assessment systems, and associated policies, procedures, training programs, publications and documentation, for use both within the Unit and the sector, including consulting appropriately with key stakeholders, to ensure the continued improvement of standards of education and care and child care within Tasmania.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current drivers licence.

Early childhood and/or other tertiary qualifications in a relevant field.

Enquiries to Lyn Chapman, Department of Education, phone (03) 6165 5426, email lyn.chapman@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

**Assistant General Manager, Learning Services Northern Region (North-West) (968705).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$152,732 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Out of School) Band 3A, Level 6.

Fixed-term full-time 73.50 hours per fortnight from 01/01/2016 to 31/12/2017.

Location:—North-West.

Description of Role:—Assist the General Manager with the operational activities throughout the Learning Service, including support with the management of resources, education and business improvement within schools and colleges. Provide support with the monitoring of school improvement and the performance and accountability processes for networks and schools.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award.

A current driver's licence.

Enquiries to Trudy Pearce, Department of Education, phone (03) 6478 4327, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)*

## Campania District School

**Advanced Skills Teacher (Literacy), Campania District School (953178).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight from 3 February 2016.

Location:—Campania District School.

Description:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Anna Viney, Principal, Campania District School, Department of Education, phone (03) 6260 4133, email [anna.viney@education.tas.gov.au](mailto:anna.viney@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Dodges Ferry Primary School

#### **School Business Manager, Dodges Ferry Primary School (954698).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight from 12 October 2015.

Location:—Dodges Ferry Primary School.

Description of the Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Andrew Bennett, Principal, Department of Education, phone (03) 6265 8116, email [andrew.bennett@education.tas.gov.au](mailto:andrew.bennett@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Claremont College

#### **Assistant Principal, Claremont College (961266).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$108,299 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3.

Permanent full-time 70 hours per fortnight commencing January 2016 or by negotiation.

Location:—Claremont College.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Dianne Freeman, Department of Education, phone (03) 6249 6801, email [dianne.freeman@education.tas.gov.au](mailto:dianne.freeman@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION  
LEARNING SERVICES  
*Learning Services (South)*  
Kingston High School

***Advanced Skills Teacher, Kingston High School (968739).***

Applications Close:—Friday, 28 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight. Start date to be negotiated.

Location:—Kingston High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Angela Bird, Department of Education, phone (03) 6283 1222, email [angela.bird@education.tas.gov.au](mailto:angela.bird@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION  
LEARNING SERVICES  
*Learning Services (South)*  
Windermere Primary School

***Advanced Skills Teacher, Windermere Primary School (953694).***

Applications Close:—Friday, 28 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Windermere Primary School.

Description:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Duncan Groves, Principal, Windermere Primary School, Department of Education, phone (03) 6249 0600, email [duncan.groves@education.tas.gov.au](mailto:duncan.groves@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred.

Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION  
LEARNING SERVICES  
*Learning Services Northern Region*  
Newstead College

***Advanced Skills Teacher, Newstead College (966380).***

Applications Close:—Friday, 28 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Newstead College.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Deaine Coyle, Principal, Department of Education, phone (03) 6332 2304, email [deaine.coyle@education.tas.gov.au](mailto:deaine.coyle@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### St Leonards Primary School

#### ***Teacher Assistant, St Leonards Primary School (2 Vacancies).***

Applications Close:—Friday, 28 August 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 965609.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—St Leonards Primary School.

Vacancy No. 969391.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—St Leonards Primary School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Teresa Whitney, Advanced Skills Teacher, Department of Education, phone (03) 6339 1462, email [teresa.whitney@education.tas.gov.au](mailto:teresa.whitney@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Westbury Primary School

#### ***School Administration Clerk, Westbury Primary School (951979).***

Applications Close:—Friday, 28 August 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 36.75 hours per fortnight, 42 weeks per year.

Location:—Westbury Primary School.

Description of the role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Marcus Cramp, Principal, Department of Education, phone (03) 6393 1373, email [marcus.cramp@education.tas.gov.au](mailto:marcus.cramp@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LINC TASMANIA

*Information Services and Access***Library Technician, Tasmanian Information and Research Service (700332).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 51.45 hours per fortnight.

Location:—Hobart.

Description of Role:—Undertake a range of customer-focused services including provision of technical advice about access to publications, information generally, and resolve reference enquiries for clients. Undertake technical duties including implementing collection management procedures and bibliographic tasks including cataloguing, record creation and amendment for both monographs and serials. Apply established solutions to procedural and related problems and issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant diploma from a discipline such as Library and Information Studies, Information Technology, Training and Assessment, Literacy.

Enquiries to Anthony Black, Department of Education, phone (03) 6165 5535, email [anthony.black@education.tas.gov.au](mailto:anthony.black@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days. Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

## HEALTH AND HUMAN SERVICES

*Ambulance Tasmania*

## Health Transport Services

**Patient Transport Officer (2 vacancies) (502021).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$51,115 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day work (with on-call), both vacancies.

Location:—Ambulance Tasmania, Health Transport Services, North West.

Please note:—Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Duties:—To provide an efficient and safe non emergency patient transport service for eligible Department of Health and Human Services (DHHS) and Tasmanian Health Service (THS) patients in accordance with Ambulance Tasmania (AT) Non Emergency Patient Transport Policy and Clinical Protocols.

To work as a member of the Health Transport Services team providing transport of low acuity, medically stable patients requiring a basic level of care and observation for patients travelling to, from or between DHHS and THS facilities.

Selection criteria includes:—Senior level first aid certificate (or equivalent) or demonstrated ability to obtain the same.

Demonstrated ability and capacity to undertake and successfully complete Certificate 3 in non emergency patient transport (or equivalent as determined by the Chief Executive Officer of Ambulance Tasmania in accordance with standards set by Ambulance Tasmania).

Ability to communicate effectively with patients, Patient Transport Dispatchers and other members of the health care team coupled with good conflict resolution skills.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona McCarthy, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6211 7214, email [fiona.mccarthy@ambulance.tas.gov.au](mailto:fiona.mccarthy@ambulance.tas.gov.au).

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

## HEALTH AND HUMAN SERVICES

*Corporate, Policy and Regulatory Services*

## HR Management and Strategy

## HR and Workplace Relations

**HR and Workplace Relations Consultant (517697).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Human Resource and Workplace Relations Consultant to join our team. If you are successful in this role you will be using a portfolio management approach, to provide high-level human resources consultancy and case management services to senior managers and employees and works closely with individual business units to help identify, diagnose and manage HR needs and services within the portfolio. This includes management of local industrial queries, performance management issues, employee grievances, disciplinary matters and working with external groups to facilitate outcomes.

The HR and Workplace Relations Consultant may, at times, also need to be involved in Award negotiations and employee relations policy development and implementation.

The HR and Workplace Relations Consultant provides high-level HR advice to the Manager HR and Workplace Relations and unit managers and is responsible for effectively facilitating and implementing a range of HR initiatives within their portfolio area.

If this sounds like you, please apply!

Desirable Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Grant Ransley, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6233 3177, email grant.ransley@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

##### HEALTH AND HUMAN SERVICES

##### *Public Health Services*

#### **Pharmacist (500749).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,105 – \$91,756 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Pharmacist to join our team to carry out a range of functions relating to the regulation of manufacture, distribution and use of drugs and poisons in Tasmania.

If this sounds like you, please apply!

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Boyles, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0400, email peter.boyles@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

##### TASMANIAN HEALTH SERVICE

##### *Northern Region*

#### **Registrar (Non Accredited) Surgical (512810).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work (with on-call), working 80 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence as soon as possible to 1 February 2016.

Location:—LGH Charles Street, Launceston.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Daily management of the Surgical Unit's patients and clinical activities within the limits specified with your clinical privileges.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jaime Rainbow, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6593, email jaime.rainbow@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

**Occupational Therapist (4 Vacancies).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 1-2.

Vacancy No. 518621.

Permanent full-time day worker, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 503812.

Permanent part-time day worker, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 503806.

Permanent part-time day worker, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 519516.

Fixed-term full-time day worker, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 31 October 2015 until 29 October 2016.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Duties:—To assess, plan and implement occupational therapy interventions in accordance with professional standards as part of a multi-disciplinary team. Rotation across all clinical areas is required.

To assist senior occupational therapists with the development of occupational therapy services through quality improvement activities and clinical placements for undergraduate students.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Service, email [kerri.roberts@ths.tas.gov.au](mailto:kerri.roberts@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

**Occupational Therapist (Surgical) (521950).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker (not working weekends but working public holidays), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Duties:—To assess, plan and implement occupational therapy interventions in accordance with professional standards as part of a multi-disciplinary team. Rotation across all clinical areas is required.

To assist senior occupational therapists with the development of occupational therapy services through quality improvement activities and clinical placements for undergraduate students.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Service, email [kerri.roberts@ths.tas.gov.au](mailto:kerri.roberts@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

**Registered Nurse (504124).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker (fully rotational) working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, Launceston General Hospital, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Emily Shepherd, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6481, email emily.shepherd@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

**Senior Occupational Therapist (2 Vacancies).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Vacancy No. 503808.

Permanent part-time day worker, working 45.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 503804.

Permanent full-time day worker, Senior OT Acute Services, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, Launceston General Hospital, Charles Street, Launceston.

Duties:—To promote, develop and provide Occupational Therapy (OT) services in accordance with professional standards, best practice and evidence, to a predominately specialist or complex caseload, in order to improve occupational outcomes for patients.

To provide clinical direction and professional supervision and support to level 1/2 Occupational Therapists and undergraduate occupational therapy students.

To assist with the development of occupational therapy clinical services through planning, evidence-based practice, quality improvement and research activities.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Holds or progressing towards a relevant post graduate qualification.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Service, email [kerri.roberts@ths.tas.gov.au](mailto:kerri.roberts@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

**Staff Specialist (Physician/Infectious Diseases) (503704).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$140,592 – \$213,700 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist

Medical Practitioner, Level 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible.

Location:—Department of Medicine, Launceston General Hospital, Charles Street, Launceston.

'Access to the Senior Specialist Medical Practitioner salary range \$202,452-\$213,700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.'

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—To provide specialist infectious diseases and general internal medical care to patients attending the Launceston General Hospital and the North West Regional Hospital within the limits of specified clinical privileges. To be involved in research and quality improvement activities, undergraduate and post graduate teaching at the Launceston General Hospital. To deliver in-patient services and out-patient services in infectious diseases including multi-disciplinary, clinical audit, safety and service development activities.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Duncan Cooke, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6578, email [duncan.cooke@ths.tas.gov.au](mailto:duncan.cooke@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Primary Health North

Beaconsfield District Health Service

**Registered Nurse (Relief) (512369).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 30 September 2017.

Location:—Beaconsfield District Health Service, Bolton Street Beaconsfield.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Kingston, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6066, email [julie.kingston@ths.tas.gov.au](mailto:julie.kingston@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Services, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Primary Health North

Community Nursing Services

**Registered Nurse, Community (510981).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (set rotational), working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence as soon as possible until 30 September 2017.

Location:—Community Nursing, Bolton Street Beaconsfield.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community, consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Kingston, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6060, email julie.kingston@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Primary Health North

St Helens District Hospital

**Senior Occupational Therapist (512367).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent part-time day work, working 22.80 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—St Helens District Hospital and Community Service, P.O. BOX 314 St. Helens.

Duties:—To promote, develop and provide Occupational Therapy (OT) services in accordance with professional standards, best practice and evidence, to a predominately specialist or complex caseload, in order to improve occupational outcomes for patients. To provide clinical direction and professional supervision and support to level 1/2 Occupational Therapists and undergraduate occupational therapy students. To assist with the development of occupational therapy clinical services through planning, evidence-based practice, quality improvement and research activities.

The position would suit an innovative, forward thinking OT who enjoys a diverse and complex case mix and a busy and autonomous work environment.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Holds or progressing towards a relevant post graduate qualification.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Callister, Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6387 5566, email denise.callister@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

**Clinical Co-ordinator, Emergency (several vacancies) (521455).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$81,214 – \$84,989 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time and part-time and Fixed-term full-time and part time shift work (fully rotational) working up to 76 hours per fortnight. Hours to be negotiated with successful applicants.

Location:—Department of Emergency Medicine, Royal Hobart Hospital.

Please note this selection process may be used to fill subsequent vacancies up to six months from the date of this advertisement.

Duties:—The Department of Emergency Medicine in the Royal Hobart Hospital is seeking several Clinical Co-ordinators to join our team. The Co-ordinator, in conjunction with the inter-professional team, co-ordinates the day to day patient care activities of the Emergency Department (ED), including identifying and implementing the processes for admission, transfers and discharge of ED patients.

They —Effectively manage the patient flow of the Emergency Department in collaboration with the inter-professional team.

Ensure the maintenance of effective communication channels between internal and external customers including assessment, admission and discharge for ED patients.

Provide a high level of knowledge and skill in ED nursing and act as a clinical resource person to provide expert clinical advice, recommendations in the selection and utilisation of resources/research within the ED.

Assist and support the Nurse Unit Manager, Clinical Nurse Consultant, Clinical Nurse Educator in developing a strong

professional environment with contemporary leadership and management skills.

**Desirable Requirements:**—Relevant post-graduate qualification.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Don Burton, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8425, email don.burton@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Clinical Support

#### **Enrolled Nurse, Permanent Pool (509351).**

Applications Close:—Friday, 18 September 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent full-time and permanent part time positions available, hours will be negotiable with successful applicants.

Location:—As Allocated, Royal Hobart Hospital, Liverpool Street, Hobart.

Please note this selection process may be used to fill subsequent vacancies up to six months from the date of this advertisement.

The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8152, email marc.bester@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an additional Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Clinical Support

#### **Family Support Facilitator (517279).**

Applications Close:—Friday, 4 September 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term part-time day work, working 30.4 hours per fortnight commencing 14 September 2015 until 14 September 2016.

Location:—Statewide Audiology Service.

The Tasmanian Health Services is seeking interest from suitably qualified applicants for a Family Support Facilitator vacancy.

**Duties:**—In the role of Family Support Facilitator you will provide family centred support, counselling, case management and monitoring of service needs of children and their families following a diagnosis of permanent hearing loss.

Your duties will include:—Provision of psychosocial assessment, crisis and ongoing counselling, practical assistance and support to families of infants and children with a permanent hearing loss.

Provision of information, education and guidance to enhance the family coping with hearing impairment and assist families to understand the interventions required.

Evaluation and program management and records management.

**Essential Requirements:**—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or General registration with the Psychology Board of Australia. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lee Kethel, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0108, email lee.kethel@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources. If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Clinical Support

**Psychologist (501128a).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term part-time day work, working 15.2 hours per fortnight commencing as soon as possible until 19 August 2016.

Location:—42 Canning Street, Launceston.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a part time Psychologist to work in Launceston.

Duties:—In the role of Psychologist you will provide counselling, case management and psychological care for clients of the Statewide Sexual Health Services in accordance with Agency policy and direction, legal requirements and professional competence covering broad range sexual health and gender issues.

Desirable Requirements:—Clinical experience in the field of Sexual Health Services.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Elizabeth Lamond, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0991, email [elizabeth.lamond@ths.tas.gov.au](mailto:elizabeth.lamond@ths.tas.gov.au).

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Complex Chronic and Community

**Manager, Assessment and Case Management Services (505497).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$111,607 – \$112,165 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Manager, Level 5, Grade 1.

Permanent full-time day work, working 76 hours per fortnight.

Location:—1st Floor Peacock Building, Repatriation Centre, 90 Davey Street.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a permanent Manager Assessment and Case Management Services vacancy.

Duties:—In the role of Manager Assessment and Case Management Services you will be responsible for:

providing leadership and direction in the strategic development and management of Assessment and Case Management Services (ACMS). These services include the southern Aged Care Assessment Team (ACAT), Community Aged Care and Rehabilitation Service (CARS), Community Options Service (COS), Neurological Support Service (NSS) and Transition Care Program (TCP).

Providing effective management of human, physical and financial resources for Assessment and Case Management Services.

Developing and maintaining effective linkages with the managers of ACAT and COS in the THS North and North West regions and the Department of Health and Human Service (DHHS) in relation to statewide assessment and case management services.

Working as an effective member of the Complex, Chronic and Community Service Group in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices.

Providing strategic leadership in the development of the integrated service model for ACMS in Southern Tasmania and participate effectively in the state wide network.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Fred Howard, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 6668, email [fred.howard@ths.tas.gov.au](mailto:fred.howard@ths.tas.gov.au).

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Corporate Services

**HR Consultant (2 Vacancies) (514357).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work, 76 hours per fortnight, commencing As soon as possible.

Location:—Human Resources, Hobart.

Duties:—Provide advice and support to managers and employees in relation to best practice HR including: culture, performance, grievances, industrial relations, change management, Award and Agreement interpretation, legislation, policies, recruitment and selection, learning and development and diversity.

Provide expert coaching, training and support to managers and other senior staff with regard to HR and workforce relations issues.

Perform advocacy services at tribunals such as the Tasmanian Industrial Commission and Anti-Discrimination Commission in order to represent THS interests.

Lead and oversee project teams or other staff in the development, implementation, review and reporting of initiatives, programs, policies and targeted plans which relate to HR and workforce relations.

As required provide leadership and support to the HR Advisors and other HR team members.

Prepare correspondence, including briefing materials and reports on issues related to the workforce.

Establish networks and liaise with THS staff, officers from other agencies, unions and other external bodies to promote and monitor contemporary human resource management issues.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—A tertiary qualification in Human Resource Management, Law or Workplace Relations.

Current Drivers Licence.

Enquiries to Benita Gray, HR Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 6710, email [benita.gray@ths.tas.gov.au](mailto:benita.gray@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service (Southern Region), G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Medicine Services

***Clinical Nurse Specialist, Respiratory (508544).***

Applications Close:—Friday, 18 September 2015.

Salary:—\$81,214 – \$84,989 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent part-time day-worker, working 64 hours per fortnight.

Location:—Medical Services, Royal Hobart Hospital.

Duties:—The Clinical Nurse Specialist, Respiratory (CNS)

leads the day to day nursing management of activities and education, to achieve continuity and quality of care for patients with respiratory disease. Patient care will be delivered in conjunction with other members of the specialised health care team.

Within a multidisciplinary team the CNS provides nursing expertise, case co-ordination, nursing management and education for respiratory patients and their families within the Royal Hobart Hospital and the community. They initiate, develop and implement clinical policy, care guidelines, quality improvement and research in accordance with contemporary best practice.

Desirable Requirements:—A minimum of 3 years' experience as a Registered Nurse.

Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Katrina Hodge, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 6749, email [katrina.hodge@ths.tas.gov.au](mailto:katrina.hodge@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Mental Health Services, Southern Region

***Care Assistants, Multiple Vacancies (515993).***

Applications Close:—Friday, 4 September 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, working as and when required, commencing As soon as possible for a period of 12 months.

Location:—Wilfred Lopes Centre.

PLEASE NOTE:—This position attracts a 6.5% Correctional Health Allowance.

This is a casual pool vacancy and, as such, multiple people will be offered contracts.

Duties:—In accordance with mental health care standards, agency policy and direction, legal and ethical requirements assist nursing and allied health staff in the delivery of patient care.

Provides care as delegated by the registered nurse and within the discretion and supervision of the registered nurse.

Participate and contribute to a learning environment, through continuing education, training and professional development.

Participate in the development and revision of organisational documentation and policies and procedures.

Desirable Requirements:—Certificate III in Health Support Services or equivalent.

Certificate IV in Mental Health Work (Non Clinical) would be highly regarded. It is expected that this qualification will be undertaken during this role, if it has not already been achieved.

Essential Requirements:—Current Driver's Licence. Current First Aid Certificate.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0504, email kim.barnes@ths.tas.gov.au.

You are encouraged to apply online. When applying online please do not send a duplicate hard copy application.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Surgical Services

#### **Admissions Officer, Client Services (511331).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, 76 hours per fortnight, commencing As soon as possible.

Location:—Admissions Centre, Royal Hobart Hospital.

Duties:—Provide a client focused telephone and general reception service to the unit and communicate information in a timely manner to relevant persons. This includes responding to requests for information in accordance with the relevant legislation and THS policies.

Interview patients upon admission to ensure a complete financial and demographic profile is captured for each patient on the patient administration system.

Capture private and compensable patients for hospital revenue including the management of Inpatient Election documentation under the Healthcare Agreement.

Enter information on the Patient Administration System (PAS) via rapid, accurate data entry.

Generate updated patient identification labels and In Patient Registration Sheets.

Access the Digital Medical Record System (DMR) and generate Medical Alert sheets in preparation of patient admission.

Assist in administrative training of new and less experienced staff as required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Wickham, Manager, Admissions Centre, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62228645, email [lisa.wickham@ths.tas.gov.au](mailto:lisa.wickham@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Surgical Services

#### **Registered Nurse (518483).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight.

Location:—Neurosurgery Unit, Royal Hobart Hospital.

Please note, access to the Grade 4 salary range (\$75,612 – \$79,964) is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Services is seeking an experienced Registered Nurse to join our team in the Neurosurgery Unit of the Royal Hobart Hospital. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrea Hitchens, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8466, email [rhhcnmneuro@dhhs.tas.gov.au](mailto:rhhcnmneuro@dhhs.tas.gov.au).



You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Oral Health Services

Oral Health South

**Oral Health Therapist/Dental Therapist (Readvertised)  
(501208).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 June 2016.

Location:—Oral Health Services South.

PLEASE NOTE: Part-time hours will also be considered.

Duties:—In accordance with the Scope of Practice for the relevant division of registration and consistent with OHST policies and guidelines, provide dental treatment for children up to eighteen years of age.

In accordance with the Scope of Practice for the relevant division of registration and consistent with the OHST policies and guidelines, provide services for adults under the prescription of a Dental Officer, Senior Clinician or other senior dental clinical staff.

Participate in quality improvement initiatives and the notification and management of all clinical incidents.

Promote and practice the principles of supporting and enabling individuals and communities to increase control over their oral health and its determinants thereby improving their overall health, including but not restricted to, dental health education, health promotion and preventive programs in line with the THS and OHST Oral Health Promotion Strategic Directions and Objectives.

Accurately maintain and collect dental records, statistical returns, vouchers and data in accordance with OHST policies and guidelines.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Leigh Gorringe, Acting Area Manager, South, Department of Health and Human Services and Tasmanian Health Service, phone (03) 61665444, email [leigh.gorringe@ths.tas.gov.au](mailto:leigh.gorringe@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*North West Region*

Primary Health North West

King Island District Hospital and Community Health.

**Clinical Nurse Consultant (502382) (502382).**

Applications Close:—Friday, 4 September 2015.

Salary:—\$86,869 – \$90,857 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—King Island Hospital and Community Health Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant to join the team at the King Island Hospital and Community Health Centre. We are seeking someone to work in collaboration with the Director of Nursing/Site Manager (DON), provide clinical leadership and support to the health care team by co-ordinating the provision of quality nursing and support services to inpatients, emergency presentations, community nursing and aged care.

The successful person in this role will take a leading role in the development, implementation, monitoring and evaluation of a range of systems and workplace culture aspects of the workplace. These include quality assurance mechanisms, building an education and research culture, monitoring clinical competences and supporting the DON with service delivery and business planning.

Do you have?

Demonstrated clinical knowledge of and experience in rural health nursing in a leadership role.

High level of interpersonal skills demonstrative through experience in working within a multidisciplinary environment.

Well-developed planning and organisational skills including the ability to initiate and co-ordinate complex activities and projects.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Access to Remote and Rural Professional Development Allowance.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

**Desirable Requirements:**—Holds or is working towards relevant post graduate qualifications.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lou Smith, Acting Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6464 3049, email louella.smith@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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## JUSTICE

### MAGISTRATES COURT

*Hobart*

#### **Court Clerk (350163).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time working 29.4 hours per fortnight, working Monday and Tuesday each week commencing As soon as possible until 15 February 2016.

Location:—Hobart.

**Duties:**—Co-ordinate the day to day activities of the court, including pre-court checking, preparation and organisation of documents, exhibits, correspondence, statistics and liaison with Court Security. Ensure the proper and accurate recording and monitoring of court proceedings, including the monitoring and operation of technical equipment, together with the completion of all court records and associated correspondence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative

Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Marissa Priest, Team Leader Court Clerks, Magistrates Court, Department of Justice, phone (03) 6165 7135, email marissa.priest@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Marissa Priest on (03) 6165 7135.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

#### **Investigation Officer (356732).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

**Duties:**—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1979 and other statutes, as may be required. Assess, enquire into, and investigate a wide variety of complaints concerning public administration and the provision of health services, negotiate appropriate solutions and strategies, and prepare reports. Formulate recommendations for improved procedures and practices, including ways of addressing systemic issues.

**Desirable Requirements:**—Current Drivers Licence, relevant tertiary qualification.

Enquiries to Clare Hopkins, Principal Officer (Ombudsman), Office of the Ombudsman and Health Complaints Commissioner, phone (03) 6166 4566, email clare.hopkins@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact either Lianne Jager or Kerry Bain on (03) 6166 4566.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

## TASMANIA PRISON SERVICE

**Co-ordinator, Vocational Education and Training (355637).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time working 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Provide advice in regard to inmates' literacy, numeracy, general education and vocational training needs. Contribute to inmate sentence plans to achieve desired educational, vocational and re-integration outcomes, including liaison with correctional case managers and other Tasmania Prison Service staff.

Essential Requirements:—Certificate IV in Training and Assessment or its equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Desirable Requirements:—Any of the following would be an Advantage:—Vocational qualification/s in a relevant vocational field. Qualification/s in teaching vocational education and training. An understanding of VET delivery within the prison environment.

Enquiries to Mike McLaughlin, Team Leader PACT, Tasmania Prison Service, Department of Justice, phone (03) 6216 8050, email [mike.mclaughlin@justice.tas.gov.au](mailto:mike.mclaughlin@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 25, Hobart, Tas, 7001, phone (03) 6165 4908, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Mike McLaughlin on (03) 6216 8050.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

## CORPORATE SERVICES

*Information Technology Services***Information and Communication Technology Officer (000408).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, ICT, Level 2.

Fixed-term full-time 12 month period.

Location:—Hobart.

Duties:—Development, administration, maintenance and support of the Department's information technology applications and infrastructure.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Industry experience and/or either a Certificate 4 in Information Technology or equivalent industry qualifications. Degree qualification would be viewed favourably.

Employees employed within the Information Technology Branch will be required to undertake a criminal conviction check.

Enquiries to Mr Andrew Orange, Manager Infrastructure, Department of Police and Emergency Management, phone (03) 6230 8672, email [andrew.orange@police.tas.gov.au](mailto:andrew.orange@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, HOBART, TAS, 7001, phone (03) 6173 2071, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Finance***Stores Clerk (520429T).**

Applications Close:—Thursday, 27 August 2015.

Salary:—\$53,813 – \$57,631 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2 (including payment in accordance with Appendix 9 of TSSA).

Fixed-term full-time for 9 months.

Location:—Hobart.

Duties:—To provide financial and store services to ensure the provision of an efficient and effective stores operation, including the accuracy of records and the security of stock.

Desirable Requirements:—Have experience and training in the use of word processing and spreadsheet programs (Microsoft Word, Access and Excel a distinct advantage).

A current Drivers Licence.

Experience in using a forklift.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Mick Strange on (03) 6230 8661 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Mick Strange on (03) 6230 8661.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *North West Region*

#### **Team Leader, North West Region (521014T).**

Applications Close:—Thursday, 27 August 2015.

Salary:—\$71,604 – \$77,591 p.a.

Tasmanian State Service Award, General Stream, Band 4 (including payment in accordance with Appendix 9 of TSSA).

Fixed-term full-time for 12 Months.

Location:—Burnie.

Duties:—Provide leadership and direction in relation to clerical and reception services that support and contribute to the delivery of an efficient and effective service to Tasmania Fire Service (TFS) business units within the North West Region and to the general public.

Desirable Requirements:—Certificate IV in Business or equivalent qualification or progress towards attaining this qualification.

Knowledge of Microsoft Office applications a distinct advantage.

A current Driver's Licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Ian Bounds on (03) 6434 6720 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Ian Bounds on (03) 6434 6720.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### PARKS AND WILDLIFE SERVICE

#### *Operations*

#### **Fire Administration Officer (700893).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake the administrative, procurement and financial management functions of the Fire Management Section and state-wide fire management program. Provide leadership in Logistics for fire suppression operations managed

by the Parks and Wildlife Service (PWS) and other agencies.

Desirable Requirements:—A Class C drivers licence. A current Workplace Level 2 First Aid Certificate. An ability to pass the PWS medical clearance to participate in incident management teams.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Paul Black, phone (03) 6165 4255, email [paul.black@parks.tas.gov.au](mailto:paul.black@parks.tas.gov.au).

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email [job.applications@dPIPWE.tas.gov.au](mailto:job.applications@dPIPWE.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### PARKS AND WILDLIFE SERVICE

#### *Operations*

#### **Ranger (707017).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—within the North West Region, initially located at Strahan/Queenstown, but may be required to work at other field centres within the region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Implement the Field Centre operation plans, carry out works programs and projects to achieve the conservation and sustainable use of natural and cultural resources.

Essential Requirements:—A Workplace Level 2 First Aid Certificate.

Desirable Requirements:—Certificate III in Conservation and Land Management or equivalent qualifications.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Ben Hill, phone 0428 711 963, email [Ben.Hill@parks.tas.gov.au](mailto:Ben.Hill@parks.tas.gov.au).

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email [job.applications@dPIPWE.tas.gov.au](mailto:job.applications@dPIPWE.tas.gov.au).

## TREASURY AND FINANCE

OFFICE OF THE TASMANIAN ECONOMIC REGULATOR

**Principal Policy Analyst (724269).**

Applications Close:—Friday, 28 August 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time or part-time (no less than 0.8 FTE).

Location:—Hobart.

Duties:—The Principal Policy Analyst will take a lead role in researching, analysing and reporting on complex issues associated with price investigations and inquiries, price approvals and competitive neutrality complaints.

In the context of the selection criteria, to be successful in the position applicants will have:

broad skills and experience to enable them to undertake high quality research, analysis and reporting on complex issues including energy market behaviour, pricing, and regulatory compliance in support of the Regulator's objectives.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Glenn Bounds, Assistant Director, Office of the Tasmanian Economic Regulator, Department of Treasury and Finance, phone (03) 6166 4293, email glenn.bounds@economicregulator.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

**Promotions without Advertising**

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE.

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

Marie Thompson.

to perform the duties of Assistant in Nursing/Midwifery 520735, Assistant in Nursing.

Duties:—1. Delivers nursing care as delegated by the Registered Nurse/Midwife (RN/RM), under the supervision of a RN/RM or Enrolled Nurse (EN) according to the nursing care plan and within the scope of the Assistant in Nursing/Midwifery – Workplace Guidelines.

2. Works with the RN/RM and EN in establishing priorities for the patient/client care delivery.

3. Assists the RN/RM and EN in the collection of appropriate data from patients, clients and/or family.

4. Provides information in support and reinforcement of the nursing care plan to the nurse, patients, client and /or family.

5. Maintains healthcare knowledge and skills in accordance with the Assistant in Nursing/Midwifery – Workplace Guidelines and competencies required under a Certificate III qualification, through participation in relevant staff education activities.

6. Participates in quality improvement activities.

7. Identification and reporting of unsafe practices or any concerns in relation to the patient/clients condition to the RN/RM and EN.

8. Actively participate in and contribute to the organisation's Quality and Safety and Work Health and Safety processes, including the development and implementation of safety systems, improvement initiatives and related training, ensuring that quality and safety improvement processes are in place and acted upon.

9. The incumbent can expect to be allocated duties not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying jobs at this classification.

Essential Requirements:—Certificate III in Health Services Assistance HLT32507 (Acute Care); or Is currently an undergraduate Bachelor of Nursing student who has completed a 2nd year clinical practice placement; or An enrolled nursing student who has completed their 1st clinical practice placement.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:—conviction checks in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, identification check and disciplinary action in previous employment check.

Desirable Requirements:—Current First Aid Certificate.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Anne Brand.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	J. Taylor	6 months	03.07.15
Education	Education Facility Attendant	R. Morton	6 months	03.07.15
Health & Human Services & Tasmanian Health Service	Child Protection Worker	S. Blyth	6 months	14.09.15
Police & Emergency Management	Clerical Support Officer	D. Williams	6 months	03.08.15
Police & Emergency Management	Forensic Administrative Assistant	T. Mason	6 months	17.08.15
Premier & Cabinet	Policy Consultant	B. Eltham	6 months	03.08.15
Premier & Cabinet	Assistant Manager Human Resources	L. Ottaway	6 months	21.08.15
Primary Industries, Parks, Water & Environment	Technical Officer (Carp Management)	B. Cuthbertson	Nil	11.08.15
State Growth	Executive Manager Strategic Partnership	N. Brew	6 months	24.08.15
Treasury & Finance	Policy Analyst	L. Bobbi	Nil	07.08.15
Treasury & Finance	Budget Analyst	M. Poultney	Nil	07.08.15
Treasury & Finance	Policy Analyst	B. Coates	Nil	07.08.15
Treasury & Finance	Information Management Coordinator	L. McInnes	6 months	24.08.15
Tourism Tasmania	Distribution Operations Officer	H. Taylor	Nil	06.08.15

### *Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
State Growth	Visitor Services Officer	A. Constance	18 months	06.08.15

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C. McVilly	Advanced Skills Teacher	03.08.15
Police & Emergency Management	M. Mills	Coordinator Compliance and Operations	07.07.15
Premier & Cabinet	N. Haas	Senior Property Consultant	05.08.15
State Growth	D. Verdouw	Principal Analyst Road Information	17.08.15

### *Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Treasury & Finance	A. Lockley	Premier & Cabinet	Financial Analyst	17.08.15

### *Retirement of Officers*

<i>Agency</i>	<i>Officer's Name</i>	<i>Duties Assigned</i>	<i>Date Effective</i>
State Growth	A. Brown	Road Safety Consultant	07.08.15

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Speech and Language Pathologist	N. Mundy	19.06.15
Education	Teacher	D. Brazier	03.07.15
Education	Teacher	I. Fergusson	15.07.15
Education	Education and Care Assessor	S. Reynolds	20.08.15
Education	Speech and Language Pathologist	F. Taylor	31.07.15
Education	Administrative Officer	C. Clarke	30.06.15
Health & Human Services & Tasmanian Health Service	Clinical Coder	D. Lees	10.08.15
Health & Human Services & Tasmanian Health Service	Allied Health Assistant	H. Jack	06.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Boon	07.08.15
Health & Human Services & Tasmanian Health Service	Speech Pathologist	A. Caelli	07.08.15
Health & Human Services & Tasmanian Health Service	Staff Specialist (Gastroenterology)	R. Bhatia	13.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Continence	C. Taylor	15.08.15
Health & Human Services & Tasmanian Health Service	Ward Aide	D. Randall	01.08.15
Health & Human Services & Tasmanian Health Service	Dental Assistant	K. Barwick	10.08.15
Health & Human Services & Tasmanian Health Service	Manager Procurement	T. Mahoney	07.08.15
Health & Human Services & Tasmanian Health Service	HR and Workplace Relations Consultant	K. Greenhalgh	07.08.15
Health & Human Services & Tasmanian Health Service	Senior Paediatric Speech Pathologist	S. Florisson	12.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	P. Alsup	07.08.15
Justice	Transcription Typist	J. Schmidt	14.08.15
Justice	Transcription Typist	C. Triffitt	14.08.15
Justice	Correctional Officer	B. Jansen	12.08.15
State Growth	Administrative Assistant	K. Senior	13.08.15
Treasury & Finance	Compliance Team Leader - North	G. Squires	24.08.15

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher Assistant	A. Hancock	02.07.15
Education	Principal	P. McKenzie	03.07.15
Education	Education Facility Attendant	J. Griffiths	29.05.15
Education	Library Technician	J. Webberley	30.07.15
Education	School Business Manager	M. Wiggers	03.07.15
Education	Education Facility Attendant	C. Hopwood	26.06.15
Education	Teacher	M. Jones	03.07.15
Education	Teacher	C. Johnson	03.07.15
Education	Principal	R. Thompson	03.07.15
Education	Teacher	R. Phair	03.07.15
Education	School Business Manager	A. Woodhouse	03.07.15
Education	Teacher	S. Coombes	17.07.15
Education	Teacher Assistant	E. Smith	03.07.15
Education	Education Facility Attendant	I. McConnell	30.06.15
Education	Education Facility Attendant	S. Claxton	28.08.15
Education	Teacher Assistant	J. Rainbow	17.07.15
Education	Education Facility Attendant	A. Holton	03.07.15
Education	Teacher	H. Beach	12.06.15
Education	Teacher	H. Piggott	22.07.15
Education	School Psychologist	M. Gee	03.07.15
Education	Teacher	M. Kitching	03.07.15
Education	Education Facility Attendant	R. Prebble	17.06.15



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