



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

DEPARTMENT SERVICES

Information and Technology Services

IT Support Officer, Systems Infrastructure and Project Services (2 Vacancies).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 2-4.

Vacancy No. 963064.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Vacancy No. 962395.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of Role:—Undertake customer focused information technology support services in one or more of the following areas: technical support of IT infrastructure including desktop PC equipment and associated information technology peripherals, networking equipment and servers technical

support of business applications software and development projects client support provision of supervision and training for other IT support staff.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate post-secondary qualification and/or industry experience relevant to the position. At least two years' experience in the delivery of ICT support and infrastructure services. A current driver's licence.

Enquiries to Kris Klasen, Department of Education, phone (03) 6232 7233, email *Kris.Klasen@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

DEPARTMENT SERVICES

Information and Technology Services

Network Support Officer, School and Client IT Support (964460).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, Network Support Officer (DoE), Band 2.

Permanent full-time 73.50 hours per fortnight.

Location:—School and Client I.T. Support.

Description of Role:—To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support for staff and students using ICT resources, including troubleshooting and hardware support.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Certificate III or IV in Information Technology. A current driver's licence.

Enquiries to Scott Ashton, Department of Education, phone (03) 6232 7230, email *scott.ashton@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days. Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Disability Programs

Director Disability Programs, Disability and Support Services (965318).

Applications Close:—Friday, 22 January 2016.

Salary:—\$152,732 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Out of School) Band 3A, Level 6.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Provide high level advice and leadership to support principals, schools and Learning Services staff in the development and delivery of policy and educational services to improve the quality of the educational provision for students with disability. Responsible for the development and implementation of consistent state-wide educational policy, process and reform in relation to inclusive education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Relevant tertiary qualifications.

Current Drivers Licence.

Enquiries to Joel Palmer, Department of Education, phone (03) 6165 5791, email joel.palmer@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Disability Programs

Director Disability Programs, Disability and Support Services (Withdrawn) (965318).

Applications Close:—Friday, 22 January 2016.

Salary:—\$137,310 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3B Level 8.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Provide high level advice and leadership to support principals, schools and Learning Services staff in the development and delivery of policy and educational services to improve the quality of the educational provision for students with disability. Responsible for the development and implementation of consistent state-wide educational policy, process and reform in relation to inclusive education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Relevant tertiary qualifications.

Current Drivers Licence.

Enquiries to Liz Banks, Department of Education, phone (03) 6165 6290, email Liz.Banks@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Launceston College

School Psychologist, Launceston College (968729).

Applications Close:—Friday, 22 January 2016.

Salary:—\$61,088 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist.

Fixed-term full-time 70 hours per fortnight commencing as soon as possible until 16 December 2016.

Location:—Launceston College.

Description of the role:—Work in schools as a member of a multi-disciplinary team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possess a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Work in schools as a member of a multi-disciplinary team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Enquiries to Elizabeth Williams, Assistant Principal, Department of Education, phone 0439 517 527, email elizabeth.williams@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Mountain Heights School

School Business Manager, Mountain Heights School (300399).

Applications Close:—Friday, 22 January 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Mountain Heights School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Tessa Creeley, Department of Education, mobile 0437 668 285, email tessa.creeley@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LINC TASMANIA

Literacy Services

Manager 26TEN Strategy, Literacy Services (965327).

Applications Close:—Friday, 22 January 2016.

Salary:—\$111,465 – \$119,047 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of Role:—Manage a team responsible for implementing the 26TEN Tasmania strategy for adult literacy and numeracy 2016-2025. Contribute to Department of Education and whole of government strategic directions, planning and policy development relating to adult literacy in Tasmania.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate academic/professional qualifications.

Enquiries to Anita Planchon, Department of Education, phone (03) 6165 5553, email anita.planchon@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LINC TASMANIA

Digital Strategies and Support

Glenorchy LINC

Customer Services Officer, Glenorchy LINC (700527).

Applications Close:—Friday, 22 January 2016.

Salary:—\$40,511 – \$49,969 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 36.75 hours per fortnight.

Location:—Glenorchy LINC.

Description of Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Maxine Turner, Department of Education, phone (03) 6165 5491, email Maxine.Turner@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Early Years

Nursing Director, Early Years, Child Health and Parenting Services (500983).

Applications Close:—Friday, 29 January 2016.

Salary:—\$124,434 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 8, Level 5.

Permanent full-time day work.

Location:—Children and Youth Services, Early Years, Hobart.

Duties:—As a member of the Children and Youth Services (CYS) Executive, and in accordance with Agency policy, statutory requirements and National and State strategic directions, the Nursing Director, Early Years, Child Health and Parenting Services is responsible and accountable for the statewide leadership, direction and management of the Early

Years, Child Health and Parenting Services portfolio. This includes:—Ensuring the effective and efficient provision of programs and administrative services delivered and funded by CYS including high level advice and analysis to the Deputy Secretary, CYS regarding policy direction and service development of Early Years, Child Health and Parenting Services.

Providing professional leadership in and development of the strategic direction and professional governance for Early Years, Child and Parenting Services policy and practice to ensure the highest standards of care and outcomes in line with National and State priorities and evidence-based standards.

Providing direction to staff with management responsibility to achieve agreed financial and service delivery performance targets; and contributing to ongoing policy and strategic agendas at both regional and state levels.

Initiating, developing and implementing policies, systems and processes to support the delivery of quality services to infants, young children and their parents or carers to contribute to the health and wellbeing of the Tasmanian population.

Selection criteria includes:—Extensive knowledge of and/or experience at a senior management level in the area of nursing and child and family health together with demonstrated knowledge and understanding of the range of complex public health, operational and clinical issues relating to the delivery of a statewide child and family service.

Demonstrated experience in managing financial, human and physical resources and providing high level professional leadership and support to a statewide workforce within a multidisciplinary environment. This includes the capacity to plan and implement long term strategic vision and goal-setting.

High level interpersonal, written and oral communication, negotiation and conflict resolution skills together with demonstrated liaison and consultation experience and the ability to develop and maintain strategic partnerships with a broad range of internal and external stakeholders to support the optimal operations of the overall service and maximise outcomes for clients.

Note : Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Relevant post graduate tertiary qualifications.

Current Driver's License.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Price, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3889, email susan.price@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Services to Youth

Youth Justice Worker (501594).

Applications Close:—Friday, 22 January 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing 21 March 2016 until 31 August 2016.

Location:—CYS, Youth Justice Services, North.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997, assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programs and case manage a caseload of identified clients on legal orders.

Selection criteria includes:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire same.

Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders.

Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire same.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution., Current Working with Children Registration.- Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kylie Anderson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1140, email kylie.anderson@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

Information and Communication Technology Services

IT Consultant (517725).

Applications Close:—Friday, 22 January 2016.

Salary:—\$85,273 – \$96,765 p.a.

Health and Human Services (Tasmanian State Service) Award, ICT 3.

Fixed-term full-time day work, commencing as soon as possible for a period of 3 years.

Location:—Hobart.

Duties:—We are seeking an IT Consultant to join our team. As a member of the IT Client Services team, you will ensure that the IT support is provided in accordance with the agreed standards of service by providing technical and organisational leadership to IT Services staff and undertaking:

A range of computer, software, network, systems and peripheral device technical support tasks to provide quality ICT infrastructure for the Agency.

Specific projects, research, analysis, policy and process development, and client liaison and consultation activities.

Desirable Requirements:—Relevant IT industry experience.

A degree or tertiary qualification in a relevant discipline.

A current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Walle, Department of Health and Human Services and Tasmanian Health Service, phone 0409 935 169, email james.walle@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

Shared Services

Senior Contract Officer (515735).

Applications Close:—Friday, 22 January 2016.

Salary:—\$85,273 – \$96,765 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Procurement Advisory Services, Launceston.

Duties:—We are seeking a senior Contract Officer to join our team. If successful you will be:—Supporting high level procurements and business activities involving tenders/contracts undertaken by the Unit and for client Divisions.

Investigating, establishing and monitoring Agency contracts and pursue opportunities to establish new or more effective contract arrangements.

Supporting the Strategic Manager in the development and management of the Unit's procurement activities.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dan Lonstaff, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Planning, Purchasing and Performance

Community Planning and Strategy

Graduate Recruit (512935).

Applications Close:—Friday, 22 January 2016.

Salary:—\$57,617 – \$67,986 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Graduate.

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months.

Location:—Launceston.

Duties:—The Department of Health and Human Services has an exciting opportunity for a graduate with skills in critical thinking, who values teamwork, innovation, and professional integrity. This position is in the high-performing TAZREACH team, based in Launceston. You will have a central role in supporting outreach service programs, and have the opportunity to acquire skills in project management, communication and research, and to build professional relationships across the state. This appointment is initially for 12 months. Appointments on a part-time basis may be considered.

Essential Requirements:—A degree in a relevant discipline.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Atkins, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 2989, mobile 0400 178 332, email kim.atkins@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Deputy Chief Pharmacist (500854).

Applications Close:—Friday, 22 January 2016.

Salary:—\$113,840 – \$115,159 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Manager, Level 5, Grade 1.

Permanent full-time day work.

Location:—Pharmaceutical Services Branch, Hobart.

Duties:—We are seeking a Deputy Chief Pharmacist to join our team. If successful you will; under the broad control and direction of the Chief Pharmacist and as a senior professional specialist:

develop and implement contemporary policies and legislation regulating the manufacture, distribution and use of drugs of dependence, medicines, poisons and therapeutic goods in Tasmania:—implement compliance activities, including complex investigations, to ensure the safe distribution and use of medicines and poisons in Tasmania; provide expert professional advice to a diverse range of clients on a broad range of policy issues pertaining to the regulatory system for drugs and poisons and manage professional and administrative staff undertaking operational activities.

The Deputy Chief Pharmacist is responsible for the development and implementation of innovative strategic responses to all aspects of the Branch's responsibilities including legislative reform, regulatory compliance and automated and electronic health solutions.

Desirable Requirements:—At least five year's practical experience as a pharmaceutical chemist in either a hospital or community pharmacy, subsequent to initial registration.

Current Driver's Licence.

Relevant postgraduate qualifications.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Boyles, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0402, email peter.boyles@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Enrolled Nurse, Older Person Unit (520670).

Applications Close:—Friday, 22 January 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational), working 18 hours per fortnight.

Location:—Ward 6A Royal Hobart Hospital.

Duties:—The Tasmanian Health Service is seeking applications from Registered Nurses interested in joining our team working in the Ward 6A Unit of the Royal Hobart Hospital.

Ward 6A is a 21 bed acute medical and geriatric unit. We are ideally seeking applicants who have recent acute hospital experience. The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynda Styles, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7920, email lynda.styles@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clinical Co-ordinator (Ward 5D) (520693).

Applications Close:—Friday, 22 January 2016.

Salary:—\$82,839 – \$86,689 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 14 February 2016 until 28 January 2017.

Location:—Ward 5D LGH, Charles Street, Launceston.

Duties:—In conjunction with the Inter-professional Team co-ordinates the day to day patient care activities of Ward 5D, including identifying and implementing the processes for admission, transfers and discharge of Ward 5D patients.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, A/NUM Ward 5D, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6481, email andy.brown@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clinical Nurse Consultant, Elective Surgery Access (N) (522465).

Applications Close:—Friday, 22 January 2016.

Salary:—\$88,607 – \$92,674 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 3.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 15 February 2016 until 31 May 2017.

Location:—Elective Surgery, LGH, Frankland Street Launceston.

Duties:—Provide professional advanced clinical leadership and expertise to elective surgery access and pre-operative assessment within the THS. Implement evidence based practices through teaching, research, policy and protocol development and through direct example within the practice setting. Undertake a leadership role in ensuring that clinical and support services meet quality and safety standards and are in accordance with Agency performance objectives and community expectations. Facilitate the development and maintenance of strong communication links within the hospital, consumers and other key groups to improve care to Elective Surgery patients.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Delanty, A/Nursing Director Surgery, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8707, email sue.delanty@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide (Renal Unit) (522507).

Applications Close:—Friday, 22 January 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 50 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Renal Unit, LGH Charles Street, Launceston.

Duties:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tania Battaglini-Smith, A/NUM Renal Unit, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6045, email tania.battaglini@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide (Renal Unit) (522510).

Applications Close:—Friday, 22 January 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Renal Unit, LGH Charles Street, Launceston.

Duties:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tania Battaglini-Smith, A/NUM Renal Unit, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6045, email tania.battaglini@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide (Renal Unit) (522511).

Applications Close:—Friday, 22 January 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Renal Unit, LGH Charles Street, Launceston.

Duties:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tania Battaglini-Smith, A/NUM Renal Unit, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6045, email tania.battaglini@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse (Ward 5B) (522504).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Ward 5B, Surgery, LGH.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Waterhouse, Nurse Unit Manager, 5B, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6634, email ian.waterhouse@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Social Worker (503865).

Applications Close:—Friday, 22 January 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 22.8 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 1 February 2016 until 3 February 2017.

Location:—Social Work, LGH, Charles Street, Launceston.

Duties:—To develop, provide and evaluate a social work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Millar, Manager Social Work, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6247, email stewart.millar@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Technical Officer (503683).

Applications Close:—Friday, 22 January 2016.

Salary:—\$57,617 – \$62,382 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time shift work, working 68 hours per fortnight, to commence As soon as possible until 31st December, 2016. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—In accordance with conventional practices, methods and standards, the Technical Officer provides support to pathologists and scientists for the efficient operation of the Pathology Department; ensuring prescribed procedures and techniques are applied when performing routine and specialised tests.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—IATA Dangerous Good Shipping Certification or the ability to gain certification.

Essential Requirements:—An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Dadson, Senior Scientist, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6668, email peter.dadson@ths.tas.gov.au or Wade Clarkson, Medical Scientist in charge, Biochemistry,

Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6679, email wade.clarkson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Administrative Assistant (Mental Health) (506230).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight, to commence As soon as possible until 23rd November, 2016. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—52 Frankland St, Launceston.

Duties:—The Administrative Assistant is part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies. The Administrative Assistant provides day to day administrative support to a designated team/unit within Mental Health North and contributes towards optimal administrative and business support processes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Completion or working towards Certificate III in Business Administration.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Joanne Bennett, Office Manager, Mental Health Services North, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email joanne.bennett@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Registered Nurse (Relief) (George Town) (505888).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work, working as and when required. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 2 January 2016 until 2 January 2018.

Location:—c/-George Town District Hosp.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Steven Yearsley, A/Co-ordinator, Support Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6029, email steven.yearsley@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

St Helens District Hospital

Enrolled Nurse (Pool) (St Helens) (507391).

Applications Close:—Friday, 22 January 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 8 January 2018.

Location:—St Helens District Hospital, P.O. BOX 314, St. Helens.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Cumming, Nurse Unit Manager, St Helens, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6387 5570, email janette.cumming@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Administrative Assistant (506137).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,187 – \$55,293 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Statewide Orthotics and Prosthetics Service.

The Tasmanian Health Service – Southern Region is seeking interest from applicants for an Administrative Assistant vacancy.

Duties:—In the role of Administrative Assistant you support the delivery of Community Care and Co-ordination Services providing an efficient and effective administrative and clerical service including:

A customer focused information and reception service ensuring prompt, sensitive and confidential handling of client enquiries, scheduling appointments and room bookings.

Data entry, word processing and records management.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Richard Dyson-Holland, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7377, email richard.dyson-holland@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Clinical Nurse Consultant, Infection Control (510268).

Applications Close:—Friday, 22 January 2016.

Salary:—\$88,607 – \$92,674 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Infection Control, Complex Chronic and Community.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Clinical Nurse Consultant vacancy in Infection Control working across the Complex Chronic and Community sector.

The Tasmanian Health Service is dedicated to improving the health and wellbeing of the community and is committed to providing the highest levels of healthcare and services.

Duties:—In the role of Clinical Nurse Consultant, Infection Control you work in partnership with the Nurse Unit Manager Infection Control in the evaluation, planning and development of contemporary infection control practice across the sector. You will provide direction in contemporary nursing practice to ensure the prevention, control and management of infectious diseases within the sector.

Desirable Requirements:—Holds or working towards post graduate studies appropriate to infection control, inclusive of hospital epidemiology.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rachel Thomson, Department of Health

and Human Services and Tasmanian Health Service, phone (03) 6222 7882, email rachel.thomson@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Laboratory Technician, Core Laboratory (515906).

Applications Close:—Friday, 22 January 2016.

Salary:—\$57,617 – \$62,382 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time shift worker (fully rotational), working 76 hours per fortnight commencing as soon as possible until 31 October 2016.

Location:—Core Laboratory, Pathology Services.

Flexible working arrangements allows for the vacancy to be filled by more than one person up to the equivalent of full-time hours.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Laboratory Technician vacancy in the Core Laboratory.

Duties:—In the role of Laboratory Technician, Core Laboratory you will ensure patient, quality control, research and study samples are received and prepared for analysis and that samples are distributed to the appropriate areas for analysis.

Essential Requirements:—An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Pinkard, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8657, email alex.pinkard@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Registered Nurse (510128).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time/Part-time day work (with on-call), working 76 hours per fortnight commencing as soon as possible for up to 12 months.

Location:—Medical Imaging Department.

Access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a fixed term Registered Nurse vacancy in the Medical Imaging Department.

Applicants with previous experience in Medical Imaging, Intensive Care, Emergency or Theatre Nursing would be preferred.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lyndall Strong, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8807, email lyndall.strong@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Registrar (Refugee Health) (520778).

Applications Close:—Friday, 22 January 2016.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term part-time 6 hours per fortnight commencing as soon as possible until 6 February 2017.

Location:—Refugee Outpatient Clinic, Royal Hobart Hospital.

Duties:—The Registrar will participate in the refugee health outpatient services of the Royal Hobart Hospital by working collaboratively with medical and scientific staff and other health professionals in a role commensurate with experience.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Ratcliff, Staff Specialist, Department of Health and Human Services and Tasmanian Health Service, phone (03) 61660979, email alison.ratcliff@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Medical Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Registered Nurse (506290).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Fixed-term part-time shift worker (fully rotational), working 64 hours per fortnight commencing as soon as possible until 18 July 2016.

Location:—Midlands Multi Purpose Centre.

Access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a fixed term Registered Nurse vacancy at Midlands Multi-Purpose Center.

Duties:—In the role of Registered Nurse you will strengthen health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with residents/patients/clients, their families and other health professionals in the Southern Midlands area.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6254 5030, email sandy.carmichael@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

**Registered Nurse, Older Person Unit (several vacancies)
(520669).**

Applications Close:—Friday, 29 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade, 3 Year 1 to Grade 4, Year 4.

Permanent full-time and part-time shift work (fully rotational) working up to 76 hours per fortnight. Hours to be negotiated.

Location:—Ward 6A Royal Hobart Hospital.

Please note, access to the Grade 4 salary range (\$77,124 – \$81,563) is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Service is seeking applications from Registered Nurses interested in joining our team working in the Ward 6A Unit of the Royal Hobart Hospital.

Ward 6A is a 21 bed acute medical and geriatric unit. We are ideally seeking applicants who have recent acute hospital experience. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynda Styles, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7920, email lynda.styles@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Registered Nurse Persistent Pain (509497).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day worker, working 32 hours per fortnight.

Location:—Persistent Pain, Royal Hobart Hospital.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Registered Nurse vacancy in the Persistent Pain Unit.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jo Bratt, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7413, email jo.bratt@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Medicine Services

Registered Nurse (517824).

Applications Close:—Friday, 22 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time and part-time shift work (fully rotational), working up to 76 hours per fortnight. Hours to be negotiated.

Location:—Department of Critical Care Medicine, Royal Hobart Hospital.

Please note:—This selection process may be used to fill subsequent permanent and fixed term vacancies for six months from the date of advertisement.

Access to the Grade 4 salary range (\$77,124 – \$81,563) is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Service is seeking applications from experienced Critical Care Nurses interested in joining our team. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Felicity Geeves, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8856, email felicity.geeves@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Medicine Services

Registrar, Intensive Care Unit (515655).

Applications Close:—Friday, 22 January 2016.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time shift work, commencing as soon as possible until 6 February 2017.

Location:—Intensive Care Unit, Royal Hobart Hospital.

Please note, Depending on experience, both ICU Registrar or Senior Registrar position (s) are available. The RHH ICU is an 18 bedded unit with around 1200 admissions per year. We cater to a wide case mix including neurosurgery, cardiothoracic surgery, major trauma and burns and complex medical and surgical patients. We have an active teaching programme including primary and fellowship exam training.

Duties:—The ICU Registrar/Senior Registrar is responsible for the day to day management of private and public inpatients and outpatients within the Hospital and provides after hours emergency cover at the hospital as determined by the Medical Recruitment Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lindy Pursell, Department of Health and Human Services and Tasmanian Health Service, Department of Critical Care Medicine, phone (03) 62228300, email lindy.pursell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Medical Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Medicine Services

Visiting Medical Specialist (Endocrinology) (517872).

Applications Close:—Friday, 22 January 2016.

Salary:—\$133.56 – \$160.51 per hour.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2013, Visiting Medical Specialist.

Fixed-term casual working as and when required, commencing as soon as possible until 23 December 2016.

Location:—Endocrinology Unit, Royal Hobart Hospital.

Duties:—The Tasmanian Health Service is seeking an Endocrinologist to join our team in Medical Services at the Royal Hobart Hospital. The successful applicant will provide a consultant role in Clinical Endocrinology Services. They will provide inpatient and outpatient care to public and private patients of the Royal Hobart Hospital in Clinical Endocrinology. Additionally they will be involved in undergraduate and postgraduate teaching, and be actively involved in research.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Tim Greenaway, Head of Endocrinology, Department of Health and Human Services and Tasmanian Health Service, phone 0408 121 054, email tim.greenaway@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Registrar in Psychiatry, Mental Health (513045).

Applications Close:—Friday, 22 January 2016.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work (with participation in the after hours on call roster), commencing as soon as possible until 6th February 2017.

Location:—Mental Health Services, Southern Region.

Duties:—The Registrar is responsible for the day to day management of private and public inpatients and outpatients within the Hospital and provides after hours emergency cover at the hospital as determined by the Medical Recruitment Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Leila Kavanagh, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0842, email leila.kavanagh@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Medical Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Alcohol and Drug Service Team Leader, North West (516654).

Applications Close:—Friday, 29 January 2016.

Salary:—\$97,903 – \$104,283 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North West.

Please Note:—This vacancy is also advertised as a Clinical Nurse Consultant (Team Leader) Alcohol and Drug Service

(North West) (516654m), Registered Nurse Grade 6. There is only one vacancy and one vacancy will be filled, based on merit.

Please also note:—This is a full-time role, but consideration will be given to allow the vacancy to be filled in a part-time capacity.

Access to the progression point of Year 4Q salary of \$104,283 is subject to successful completion of a Master's Degree.

Duties:—The Tasmanian Health Service seeks an Alcohol and Drug Service Team Leader with a desire to join our progressive, professional and supportive team at the forefront of Alcohol and Drug Services in the North West of Tasmania.

On joining our dynamic multidisciplinary team the successful applicant will manage the delivery of evidence based Alcohol and other Drugs treatment interventions provided by the Multidisciplinary Team, including allocation of human resources and provision of professional leadership and direction in treatment intervention strategies and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

The successful applicant will have a comprehensive understanding of contemporary occupational health and safety issues and the principles of workplace diversity and their practical application to the delivery of a community based service.

These positions also provide the opportunity to be rewarded with an ideal work/life balance. Living in the North West provides an enviable lifestyle with some of the benefits being affordable real estate, stress-free commuting, a quality education system and all the services you would expect. The North West offers easy access to pristine wilderness, world class beaches and top quality restaurants and cafes, and it's only an hour's flight to Melbourne. With us you can have it all.

We offer:—Relocation assistance.

Professional development opportunities.

Salary Packaging.

A progressive and committed team environment.

Professional supervision.

An unbeatable lifestyle.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1234, email raelene.tabor@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Clinical Nurse Consultant (Team Leader) Alcohol and Drug Service, North West (516654m).

Applications Close:—Friday, 29 January 2016.

Salary:—\$88,607 – \$92,674 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North West.

Please Note:—This vacancy is also advertised as an Alcohol and Drug Service Team Leader (North West) (516654), Allied Health Professional Level 4. There is only one vacancy and one vacancy will be filled, based on merit.

Please also note:—This is a full-time role, but consideration will be given to allow the vacancy to be filled in a part-time capacity.

Duties:—The Tasmanian Health Service seeks an Alcohol and Drug Service Team Leader with a desire to join our progressive, professional and supportive team at the forefront of Alcohol and Drug Services in the North West of Tasmania.

On joining our dynamic multidisciplinary team the successful applicant will manage the delivery of evidence based Alcohol and other Drugs treatment interventions provided by the Multidisciplinary Team, including allocation of human resources and provision of professional leadership and direction in treatment intervention strategies and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

The successful applicant will have a comprehensive understanding of contemporary occupational health and safety issues and the principles of workplace diversity and their practical application to the delivery of a community based service.

These positions also provide the opportunity to be rewarded with an ideal work/life balance. Living in the North West provides an enviable lifestyle with some of the benefits being affordable real estate, stress-free commuting, a quality education system and all the services you would expect. The North West offers easy access to pristine wilderness, world class beaches and top quality restaurants and cafes, and it's only an hour's flight to Melbourne. With us you can have it all.

We offer:—Relocation assistance.

Professional development opportunities.

Salary Packaging.

A progressive and committed team environment.

Professional supervision.

An unbeatable lifestyle.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1234, email raelene.tabor@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Clinical Nurse Consultant, Consultation Liaison (2 Vacancies).

Applications Close:—Friday, 29 January 2016.

Salary:—\$88,607 – \$92,674 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Vacancy No. 522412.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North West.

Vacancy No. 522413.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North.

Please Note:—These are full-time roles, but consideration will be given to flexible working options to allow either of these vacancies to be filled by more than one person.

Duties:—The Tasmanian Health Service seeks two specialist Alcohol and Drug Nurses with a desire to join our progressive, professional and supportive team at the forefront of Alcohol and Drug Services in the North and North West of Tasmania.

On joining our dynamic multidisciplinary team the successful applicants will provide specialist assessment, consultation and liaison across the acute and community sectors. They will have extensive experience in the development of collaborative relationships between providers to enable treatment and specialist interventions for individuals and their families who may be physically and/or psychologically dependent on alcohol and/or other substances, including opiates.

The successful applicants will have a comprehensive understanding of relevant legislation, practice with a significant degree of autonomy and independent decision making, applying best practice principles within the scope of practice of the consultation liaison role.

The Consultation Liaison roles will contribute to service capacity building within services and teams through the design and delivery of education, policy and clinical pathways.

These positions also provide the opportunity to be rewarded with an ideal work/life balance. Living in either the North or North West provides an enviable lifestyle with some of the benefits being affordable real estate, stress-free commuting, a quality education system and all the services you would expect. The North and North West offer easy access to pristine wilderness, world class beaches and top quality restaurants and cafs, and it's only an hour's flight to Melbourne. With us you can have it all.

We offer:—

Relocation assistance.

Professional development opportunities.

Salary Packaging.

A progressive and committed team environment.

Professional supervision.

An unbeatable lifestyle.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Holds or is working towards a tertiary qualification in the Alcohol and/or Other Drugs field.

Current Driver's Licence.

Enquiries to Raelene Tabor, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1234, email raelene.tabor@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Adult Day Centres

Diversional Therapy Assistant (513929).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,115 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day worker, working 25 hours per fortnight until May 2016.

Location:—Latrobe Day Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic

organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Diversional Therapy Assistant to take up this role within the Latrobe Adult Day Centre.

Reporting to the Adult Day Centre Co-ordinator, this role encompasses a wide range of responsibilities including, but not limited to, planning and implementing individual and group client programs.

In addition, casual positions may be available across the North West region.

Do you have?

Effective communication and interpersonal skills.

Ability to work harmoniously as a member of a team.

Certificate IV in Leisure and Lifestyle.

Current Driver's Licence.

Current Driver's License (Car or Bus).

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Certificate IV in Leisure and Lifestyle. A current First Aid Certificate. Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Hynes, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 2744, email susan.hynes@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

Like us on Facebook.

INTEGRITY COMMISSION

Project Auditor (Complaints) (356772).

Applications Close:—Friday, 22 January 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight, commencing February 2016 for a period of 12 weeks.

Location:—Hobart.

Duties:—Undertake performance audits of complaints made to Tasmania Police, and assist with completion of the final audit report as required.

The Head of the State Service has determined that the person nominated for this position must satisfy a pre-employment check in the following areas:—Criminal Activity: Arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power and crimes involving conspiracy. Disciplinary/managerial action in previous employment. Identification check. 4) Satisfy a stringent security vetting process in accordance with national standards.

Enquiries to Sarah Frost, Investigator (Research and Analysis), Integrity Commission, phone 1300 720 289, email sarah.frost@integrity.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Integrity Commission, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Sarah Frost on 1300 720 289.

The Commission prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

Safe at Home Co-ordination Unit

Administrative Assistant (355546).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time working 36 hours and 45 minutes per fortnight, working Monday, Tuesday and Thursday. Hours worked each day to be negotiated.

Location:—Burnie.

Duties:—Undertake comprehensive administrative and clerical functions to support the day to day operations of the Unit. Prepare and collate correspondence/documentation for a range of meetings and, record meeting outcomes. Ensure the continuous tracking of clients through various information systems including collating, inputting aEssential Requirements:-.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences;

Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Amanda Johnson, Senior Consultant, Community Corrections, Department of Justice, phone (03) 6165 4986, email amanda.johnson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Amanda Johnson on (03) 6165 4986.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CONSUMER, BUILDING AND OCCUPATIONAL SERVICES

Advisory Officer (356629).

Applications Close:—Friday, 22 January 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time working 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Undertake high level research and analysis in relation to legislation, policy and technical matters, ministerial briefs, providing reports, assessment and recommendations as necessary. Represent the Department on state and national technical advisory bodies and committees. Provide technical advice to the Director of Building Control and industry stakeholders.

Desirable Requirements:—Tertiary education relevant to the position, including building or legal qualifications.

Current Driver's Licence.

Enquiries to Dale Webster, General Manager Consumer Building and Occupational Services, Department of Justice, phone (03) 6166 4706, email dale.webster@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Terri King on (03) 6166 4693.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CORPORATE SUPPORT AND STRATEGY

*Executive Support and Communication***Ministerial Liaison Officer (354988).**

Applications Close:—Friday, 22 January 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Responsible for ensuring the effective flow of information between the Department of Justice and Ministerial offices. Provide advice and assistance to staff across the Department in relation to the preparation of Ministerial and Parliamentary documents and including monitoring adherence to legislative, policy and procedural requirements as well as undertaking quality assurance of documents being provided to Ministers.

Enquiries to Jennifer Lee, Director Communications and Executive Support, Corporate Support and Strategy, Department of Justice, phone (03) 6165 4940, email jennifer.lee@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jennifer Lee on (03) 6165 4940.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Office of the Crown Solicitor***Legal Practitioner (356756).**

Applications Close:—Friday, 22 January 2016.

Salary:—\$81,596 – \$98,475 p.a.

Legal Practitioners Agreement 2014, Level 2.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To act as the legal representative for and on behalf of the State and its instrumentalities in routine property, corporate and commercial matters. To provide legal advice on routine and complex commercial conveyancing and financial issues to the State and its instrumentalities. To undertake, assist with, and co-ordinate (as required), the delivery of legal education and information to State Servants including within Crown Law and to other legal practitioners within the State service.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Experience in delivering training.

Enquiries to Alan Morgan, Crown Solicitor, Office of the Crown Solicitor, Department of Justice, phone (03) 6165 3634, email alan.morgan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Barb Quinn on (03) 6165 3621.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Office of the Crown Solicitor***Legal Practitioner (356756).**

Applications Close:—Friday, 22 January 2016.

Salary:—\$81,596 – \$98,475 p.a.

Legal Practitioners Agreement 2014, Level 2.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To act as the legal representative for and on behalf of the State and its instrumentalities in routine property, corporate and commercial matters. To provide legal advice on routine and complex commercial conveyancing and financial issues to the State and its instrumentalities. To undertake, assist with, and co-ordinate (as required), the delivery of legal education and information to State Servants including within Crown Law and to other legal practitioners within the State service.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Desirable Requirements:—Experience in delivering training.

Enquiries to Michael Varney, Director Crown Law, Department of Justice, phone (03) 6165 3635, email michael.varney@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Barb Quinn on (03) 6165 3621.

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JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Law Clerk (350027).

Applications Close:—Friday, 22 January 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time working 73.5 hours per fortnight commencing 7 March 2016 until 17 November 2017.

Location:—Hobart.

Duties:—Attend the Supreme Courts and courts of summary jurisdiction as Law Clerk at all locations in the state and assist in the effective presentation of criminal prosecutions. Co-ordinate the briefing of witnesses, their attendance at court and organise the availability of exhibits in court in support of criminal prosecutions. Compile, vet, and file documents such as indictments, subpoenas, Crown Papers and arrange service on defence counsel and defendant.

Essential Requirements:—A current Tasmanian Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Certificate III or IV in Business Administration or Business (Legal Services).

Enquiries to Carolyn Upston, Criminal Case Co-ordinator, Office of the Director of Public Prosecutions, Department of Justice, phone (03) 6165 3589, email carolyn.upston@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Barb Quinn on (03) 6165 3621.

The Department prefers electronic submission of

applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Launceston

Transcription Typist (350139).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term casual working as and when required for a period of 3 years.

Location:—Launceston.

Duties:—Produce accurate and timely transaction transcription services including transcribing records of criminal and civil court proceedings. Maintain accurate records in relation to transcript production and time allocation.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Typing speed of 80 words per minute and experience in the use of court recording systems.

Enquiries to Chris Nason, District Registrar, Supreme Court of Tasmania, Department of Justice, phone (03) 6777 2875, email chris.nason@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Chris Nason on (03) 6777 2875.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Correctional Officer (Various).

Applications Close:—Friday, 12 February 2016.

Salary:—See Below.

Custodial Officers Award.

Permanent full-time working 76 hours per fortnight.

Location:—Southern and Northern Regions.

During training, salary is \$48,815 per annum. At the successful completion of training all new staff will work full shift arrangements (salary range \$67,116 – \$73274).

The Tasmania Prison Service is seeking highly motivated people who are looking for a challenging career in the correctional field with a dynamic, diverse and progressive organisation.

Correctional Officers come from a wide range of backgrounds including, health and human services, hospitality, retail, other service industries, construction and trades. They join us because the work is rewarding, diverse and absorbing. Although it's not without its challenges, being a Correctional Officer delivers a large amount of job satisfaction and the knowledge that they are playing an active role in the rehabilitation and reintegration of prisoners, while also contributing to the safety of the Tasmanian community.

Applicants must have good literacy, numeracy and computer literacy skills, along with maturity.

Prior training, experience and qualifications in corrections are not required. However, applicants should be able to demonstrate attributes in the following areas:

Team orientation, high level interpersonal skills and integrity, strength and stamina, resilience, respectful, courteous, supportive, accountable, tolerant, assertive, adaptable, decisive, flexible, dependable, motivated, patient, objective, self-aware, able to read people and situations, able to think critically and problem solve, consistent and approachable.

Successful applicants will undergo 13 weeks training with The Tasmania Prison Service to help develop these skills and abilities and enable them to become a professional and effective Correctional Officer. The training provides successful trainees with the opportunity to acquire a nationally recognised qualification, the Certificate III in Correctional Practice (Custodial).

During the recruitment process applicants will be assessed for their suitability to perform the duties of a Correctional Officer which also includes a workforce fitness assessment and criminal history background check. Applicants need only send in a current resume/curriculum vitae and Tasmanian State Service Application for Employment form to be considered for a position.

Applicants must provide a mobile phone number and an email address, where possible, as these will be used as the primary form of communication.

Essential Requirements:—Physical fitness, medical suitability and psychological characteristics appropriate to the duties of Correctional Officer.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drugs and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to

property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Information Night: To learn more about this challenging career, you are invited to attend an information night in Hobart on 9 February 2016. Attendance is optional and there is no obligation to proceed with an application if you attend. Contact Alika Ertl on (03) 6165 7276 or email correctional.officer.recruiting@justice.tas.gov.au for time and venue details or for general enquiries.

Desirable Requirements:—Current unrestricted driver's licence.

Applications to Alika Ertl, Administration Officer, Tasmania Prison Service, Department of Justice, G.P.O. Box 24, Lindisfarne TAS 7005, phone 1800 233 911 or 6165 7276, email correctional.officer.recruiting@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Alika Ertl on (03) 6165 7276.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format).

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

*Radio Dispatch Services***Casual Radio Dispatch Operator (3 Vacancies) (T01824).**

Applications Close:—Friday, 22 January 2016.

Salary:—\$30.66 – \$39.37 per hour.

Tasmanian State Service Award, Radio Dispatch Operator.

Fixed-term casual 12 month contract.

Location:—Hobart.

Duties:—Responsible for the receipt of calls and rapid and accurate dispatch of police resources in accordance with standard operational procedures.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to A/Inspector Tony Kay, Radio Dispatch Services, Department of Police and Emergency Management, phone (03) 6173 2281, email tony.kay@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon

successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

Radio Dispatch Services

Radio Dispatch Operator (2 Vacancies).

Applications Close:—Friday, 22 January 2016.

Salary:—\$49,233 – \$63,226 p.a.

Tasmanian State Service Award, Radio Dispatch Operator.

Vacancy No. 001549.

Permanent full-time.

Location:—Hobart.

Vacancy No. 002456.

Permanent full-time.

Location:—Hobart.

Duties:—Responsible for the receipt of calls and rapid and accurate dispatch of police resources in accordance with standard operational procedures.

Essential Requirements:-.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to A/Inspector Tony Kay, Radio Dispatch Services, Department of Police and Emergency Management, phone (03) 6173 2281, email tony.kay@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

COMMUNITIES, SPORT AND RECREATION

Office of Aboriginal Affairs

Policy Analyst (000372).

Applications Close:—Friday, 22 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time, We recognise the value in flexible

working arrangements. Talk to us about how this could work for you.

Location:—Hobart.

Duties:—Provide a high level of research and analysis, and contribute to development and implementation of policy issues and initiatives that are relevant to the Office of Aboriginal Affairs.

Provide broad based authoritative advice and comment on relevant policy issues.

Essential Requirements:—Aboriginality. The Director State Service Management Office has determined that this is an Aboriginal Identified Position and that it will be filled in accordance with Employment Direction No 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

Desirable Requirements:—Appropriate tertiary qualifications.

A current driver's licence.

Enquiries to Laurette Thorp, Manager, Office of Aboriginal Affairs, Department of Premier and Cabinet, phone (03) 6232 7079, email Laurette.Thorp@dpac.tas.gov.au.

Applications to Sandra Allen, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5607, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY TASMANIA

Plant Biosecurity and Diagnostics

Team Leader (Entomology) (22299).

Applications Close:—Friday, 22 January 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead a small team of professional and technical staff across three regionalised entomological laboratories.

Essential Requirements:—A Degree in Biology relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Considerable experience in invertebrate taxonomy and agricultural or forestry entomology.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Andrew Bishop, phone 0418 129 229, email Andrew.Bishop@dpiipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpiipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY TASMANIA

Plant Biosecurity and Diagnostics

Team Leader (Plant Pathology) (700693).

Applications Close:—Friday, 22 January 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead a team of professional and technical staff across four distinct plant pathology laboratories.

Essential Requirements:—A Degree in Biology relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Considerable knowledge and experience in the field of plant virology (plant diseases caused by viruses).

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Andrew Bishop, phone 0418 129 229, email Andrew.Bishop@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Information Services

Software Developer (707511).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, ICT Level 1, Graduate.

Fixed-term full-time (from As soon as possible for 12 months).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Work as member of the Laboratory Information Management System (LIMS) Development Project team for the Analytical Services Tasmania (AST) to develop business software as required, to ensure the successful delivery of business objectives.

Desirable Requirements:—Knowledge or experience in the application of the Grails Framework and Hibernate. An appropriate qualification at a tertiary level.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anita Yan, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 4468, email Anita.Yan@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA Division

Policy and Business

Environmental Officer (Assessment and Policy) (707391).

Applications Close:—Friday, 22 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Working within the statutory framework of the Environmental Management and Pollution Control Act 1994 and the Resource Management and Planning System of Tasmania, to co-ordinate and undertake environmental assessment of environmentally relevant activities, to undertake policy research, analysis, development and review, and to contribute to the maintenance of an effective environmental policy and legislative framework.

Desirable Requirements:—A degree in Science, Engineering, Environmental Studies or related field, or an equivalent qualification from a recognised tertiary institution. Detailed understanding of environmental management as related to one or more of the following industry categories would be considered advantageous: mining, wood processing, extractive industries, heavy industry, food and textiles processing, wastewater treatment or solid waste management. An understanding of relevant Commonwealth environmental legislation is desirable. A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Malcolm Budd, phone (03) 6165 4517, email Malcolm.Budd@environment.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INLAND FISHERIES SERVICE

Executive Assistant (700119).

Applications Close:—Friday, 22 January 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—New Norfolk.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide administrative and clerical support to the Director of Inland Fisheries and the Inland Fisheries Service.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Tony Wright, phone (03) 616 53807, email Anthony.Wright@ifs.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 616 53186, fax (03) 6173 0230, email job.applications@dpiipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Field Officer (707016).

Applications Close:—Friday, 22 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Within the North West Region, initially located at the West Coast Field Centre (Strahan/Queenstown).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Implement the Field Centre operational plans, carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Ben Hill, phone 0428 711 963, email Ben.Hill@parks.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 4, Hobart, Tas, 7001, phone (03) 616 53178, fax (03) 6173 0230, email job.applications@dpiipwe.tas.gov.au.

STATE GROWTH

BUSINESS SERVICES

Business Improvement and Performance

Manager Property and Facilities (424060).

Applications Close:—Friday, 22 January 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—To provide high level, specialist advice to departmental Executive members, senior managers and other stakeholders on a range of complex property and facilities management issues.

To lead and manage a team responsible for the effective and efficient delivery of a diverse range of property and facilities management services and work programs.

To plan, develop and co-ordinate the state-wide delivery of property management services including lease management, leasing of commercial tenancies and the maintenance and development of departmental-owned properties.

To oversee the development, implementation and management of the Department's Strategic Asset Management Plan.

To manage the development, implementation and review of a range of property and facilities management policies, procedures, systems and practices to facilitate continuous business improvement.

To provide expert building advice and interpretation on technical and procedural matters in relation to, and in accordance with codes of practice, government policy and applicable legislation.

To manage complex projects to ensure timely completion within set budgetary constraints.

Desirable Requirements:—Tertiary qualifications in a relevant discipline.

Enquiries to Andrew Wright, Director Business Improvement and Performance, Department of State Growth, phone (03) 6166 3221, email Andrew.Wright@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart Tas 7001, email recruitment@stategrowth.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Revenue Officer (724094).

Applications Close:—Friday, 29 January 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time or part-time/job share may be considered.

Location:—Hobart.

Duties:—As part of a small team, administer the provisions

of the Duties Act 2001 as it relates to dutiable transactions.

In the context of the selection criteria, to be successful in the position applicants will have:—the ability to operate successfully in a high work flow area while maintaining a good standard of attention to detail and a focus on quality; good written and verbal communication skills, including the ability to maintain relationships with a range of stakeholders and a demonstrated ability to analyse situations that fall outside of normal procedures and to show appropriate judgement in handling these situations.

Desirable Requirements:—Certificate III or IV in a relevant area or equivalent level.

Enquiries to Angela Berechree, Senior Revenue Officer, Revenue Branch, Department of Treasury and Finance, phone (03) 6166 4352, email angela.berechree@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

TASTAFE

EDUCATION SERVICES

Innovation in Teaching and Learning

Library Technician, Multiple Vacancies (2 Vacancies).

Applications Close:—Friday, 22 January 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 967374.

Permanent full-time 73.5 hours per fortnight.

Location:—Drysdale South.

Vacancy No. 968334.

Permanent full-time 73.5 hours per fortnight.

Location:—Drysdale South.

Description of the role:—Co-ordinate technical, instructional and operational functions on a day to day basis, to ensure the delivery of high quality customer-focused services, and provide technical direction, general supervision and advice as required. Undertake technical duties including document delivery; acquisition of library materials; implementation of collection management procedures and bibliographic tasks such as cataloguing, record creation and amendment for library resources. Modify established solutions to procedural and related problems and issues. Undertake and resolve complex client queries including the provision of technical advice and assistance to staff and students about access to publications and information generally.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. Diploma in Library and Information Services or equivalent TAFE or post-secondary qualification.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Cindy Bissett, Senior Librarian, TasTAFE, phone (03) 6777 2507, email cindy.bissett@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box

169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

EDUCATION SERVICES

Innovation in Teaching and Learning

Library Technician, North (965872).

Applications Close:—Friday, 22 January 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 36.75 hours per fortnight.

Location:—Alanvale.

Co-ordinate technical, instructional and operational functions on a day to day basis, to ensure the delivery of high quality customer-focused services, and provide technical direction, general supervision and advice as required. Undertake technical duties including document delivery; acquisition of library materials; implementation of collection management procedures and bibliographic tasks such as cataloguing, record creation and amendment for library resources. Modify established solutions to procedural and related problems and issues. Undertake and resolve complex client queries including the provision of technical advice and assistance to staff and students about access to publications and information generally.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. Diploma in Library and Information Services or equivalent TAFE or post-secondary qualification.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Cindy Bissett, Senior Librarian, TasTAFE, phone (03) 6777 2507, email cindy.bissett@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication

WHOLE OF GOVERNMENT PROGRAMS

TASMANIAN STATE SERVICE

**Graduate Officer (Human Resources/Industrial Relations)
Fixed-term Employment Register (Various).**

Applications Close:—Thursday, 12 January 2017.

Salary:—\$58,394 – \$68,902 pro rata, per annum.

Tasmanian State Service Award, Graduate.

Register.

Location:—Statewide.

A Fixed-term employment register is not a vacancy and inclusion on a register does not guarantee any offer of employment will be made.

Please note this is a whole-of-Government register. Your application and contact details will be made available to any Agency seeking to appoint an HR or IR Graduate. Offers of employment will be made directly by the hiring Agency.

About the Register:—The Graduate Officer (Human Resources/Industrial Relations) Fixed-term Employment Register (the Register) is a whole-of-Government register for recruiting Human Resources/Industrial Relations (HR/IR) graduates for Fixed-term periods as the need arises.

The Register may be used to fill any HR/IR Graduate vacancy for up to 12 months. Appointments from the Register may be full-time or part-time. The State Service supports flexible work arrangements.

The Register will be open for 12 months from 13 January 2016.

Duties:—Undertake research and analysis, and develop and implement policies and practices to support contemporary human resource and/or industrial relations management, and also undertaking generalist HR duties in a range of functional areas as required. This may include but is not limited to recruitment, industrial relations, learning and development, workplace health and safety, and organisational design.

Essential Requirements:—A degree qualification in a discipline relevant for this work.

Application details:—To apply you must submit an application form, a comprehensive CV, together with a maximum 500 word statement outlining your skills and knowledge relevant to the selection criteria detailed in Statement of Duties, and provide evidence that you meet the essential requirements.

This Register is co-ordinated by the State Service Management Office, Department of Premier and Cabinet, email jobs@dpac.tas.gov.au for more information.

Enquiries to State Service Management Office, Department of Premier and Cabinet, email jobs@dpac.tas.gov.au.

Applications to State Service Management Office, Department of Premier and Cabinet, email jobs@dpac.tas.gov.au.

Promotion without Advertising

EDUCATION

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

G.Holmes.

to perform the duties of Teacher 202704, Teacher.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

S. Conway.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Consultant - Safety and Injury Management	K. Wright	6 months	27.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse - 5B	C. Eberhardt	6 months	18.10.15
Health & Human Services & Tasmanian Health Service	Food Services Officer	K. McGuinness	6 months	11.01.16
Health & Human Services & Tasmanian Health Service	Business Analyst	L. D'Amico	6 months	09.02.16
Health & Human Services & Tasmanian Health Service	Supervisor Radiation Therapist	D. Gration	6 months	01.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse (Midwife)	G. Brady	6 months	08.11.15
Health & Human Services & Tasmanian Health Service	Supply Officer - Warehouse	R. Panton	6 months	05.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	C. Symonds	6 months	31.01.16
Health & Human Services & Tasmanian Health Service	Pharmacist	S. Woodward	6 months	10.12.15
Health & Human Services & Tasmanian Health Service	Pharmacist	A. Crawford	6 months	18.12.15
Health & Human Services & Tasmanian Health Service	Pharmacist	K. Bowditch	6 months	10.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	C. Burleigh	6 months	01.12.15
Health & Human Services & Tasmanian Health Service	Administrative Assistant	A. Sachdeva	6 months	18.01.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant - NEU	N. Fulton	6 months	11.01.16
Justice	Administration Officer	C. Lawson	6 Months	07.01.16
Justice	Administrative Assistant	M. Clark	6 months	11.01.16
Premier & Cabinet	Billing Coordinator	M. Wilson	6 months	04.01.16
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	C. Hemley	6 months	12.01.16
Port Arthur Historic Site Management Authority	Conservation Project Officer	N. Corbett	6 months	18.01.16

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Premier & Cabinet	R. McArdle	Director	04.01.16	6 months
Tasmania Online				

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Treasury & Finance	Senior Property Project Officer	E. Knight	36 months	01.02.16

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Barnett	Justice	Executive Officer	11.01.16
State Growth	A. McQueen	Primary Industries, Parks, Water & Environment	Senior Crown Land Officer	01.02.16

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	E. Humphries	Principal	01.01.16
Education	I. Fielding	Principal	01.01.16
Education	M. Pinnington	Principal	01.01.16
Health & Human Services & Tasmanian Health Service	V. Horton	Allied Health Assistant	04.01.16
Health & Human Services & Tasmanian Health Service	N. Jackson	Manager - Organisational Design and Recruitment Services	04.01.16
Health & Human Services & Tasmanian Health Service	D. Knoz	Zone Coordinator (Greater South)	11.01.16
Health & Human Services & Tasmanian Health Service	D. Nilsson	Zone Coordinator (Greater South)	11.01.16
Health & Human Services & Tasmanian Health Service	J. Pottayil	IT Consultant (Application Service)	18.01.16
Health & Human Services & Tasmanian Health Service	M. Morse	Medical Scientist in Charge (Haematology)	04.01.16
Health & Human Services & Tasmanian Health Service	T. Farrell	Zone Coordinator (Greater South)	11.01.16
Health & Human Services & Tasmanian Health Service	J. Bullock	Nurse Unit Manager - SSSU	04.01.16
Health & Human Services & Tasmanian Health Service	S. Fraser	Registered Nurse	10.01.16
Health & Human Services & Tasmanian Health Service	N. Balmer	Zone Coordinator (Greater South)	11.01.16
Health & Human Services & Tasmanian Health Service	L. Xu	Business Analyst	25.01.16
Health & Human Services & Tasmanian Health Service	P. Hartam-Bayes	Enrolled Nurse	01.01.16
Health & Human Services & Tasmanian Health Service	N. Zawadski	Audiometrist	07.12.15
Health & Human Services & Tasmanian Health Service	T. Hughes	Senior Pharmacist - Oncology and Haematology	21.12.15
Health & Human Services & Tasmanian Health Service	G. Ransley	Manager - Safety, Health and Wellbeing	04.01.16
Health & Human Services & Tasmanian Health Service	T. Douglas	IT Consultant (Servers)	05.01.16
Justice	M. Hooker	Planning Officer	11.01.16
Justice	G. Connor	Planning Officer	01.01.16
Primary Industries, Parks, Water & Environment	R. Buck	Parks and Reserve Manager (Great Western Tiers/Mersey/Tamar)	04.01.16
Treasury & Finance	G. Freeman	Revenue Officer	05.01.16
TasTAFE	R. Holland	Education Manager	01.01.16

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Allied Health Assistant	P. Petawanit	04.01.16
Health & Human Services & Tasmanian Health Service	House Services Assistant	C. Wheeler	05.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	K. Hawson	05.01.16
Health & Human Services & Tasmanian Health Service	Senior Specialist Sonographer	M. Barker	08.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	D. Yu	31.12.15
Health & Human Services & Tasmanian Health Service	Ward Clerk	C. Walters	24.12.15
Health & Human Services & Tasmanian Health Service	Staff Specialist	D. Pereira	03.01.16
Health & Human Services & Tasmanian Health Service	Executive Chef	J. Hills	03.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	S. Beechey	03.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse - Child & Family Health	A. Williams	30.12.15
Health & Human Services & Tasmanian Health Service	Child Protection Worker	S. Rautner	04.01.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant	J. Bailey	01.01.16
Health & Human Services & Tasmanian Health Service	Phlebotomist	N. Eastment	24.12.15
Justice	Court Diversion Officer - North	L. Watts	04.01.16
Justice	Advisory Program Coordinator	E. Glazebrook	31.12.15
Justice	Administrative Support Officer	T. Hingston	31.12.15
Police & Emergency Management	Firefighter	D. Morgan	23.12.15
Premier & Cabinet	Policy Analyst	M. Simon	01.01.16
Premier & Cabinet	Policy Analyst	J. Dingley	14.01.16
Macquarie Point Development Corporation	Corporate Accountant	B. Thompson	07.01.16

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	J. Turner	19.12.15
Health & Human Services & Tasmanian Health Service	Dental Officer	S. Frankcombe	31.12.15
Health & Human Services & Tasmanian Health Service	Diversional Therapy Assistant	R. Ashman	02.01.16
Health & Human Services & Tasmanian Health Service	Home help	T. Sherriff	24.12.15
Public Trustee	Senior Client Account Manager	R. Kempster	08.01.16



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