



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Professional Learning Institute

Business Manager, Professional Learning Institute (964902).

Applications Close:—Friday, 29 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of Role:—Provide high level administrative support to the General Manager, including management of the administrative, assigned resources and financial functions. Manage processes to ensure timely responses and delivery of professional learning programs. Manage and monitor the budget, including financial reporting.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Shane Frost, Department of Education, phone (03) 6165 5488, email *shane.frost@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Child and Family Centres

wayraparattee Child and Family Centre, Geeveston

Pregnancy Support Worker, wayraparattee Child and Family Centre, Geeveston (965734).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 14.70 hours per fortnight from as soon as possible until 23 December 2016.

Location:—Child and Family Centres.

To work as part of the Child and Family Centre team to provide support for pregnant women and their families, with a focus on young women by promoting and assisting women to have safe and healthy pregnancies within a respectful and confidential environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

A current driver's licence.

Enquiries to Leigh Oates, Department of Education, phone (03) 6297 0052, email *leigh.oates@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Manager, Strategic Business Development (513775).

Applications Close:—Friday, 29 January 2016.

Salary:—\$110,481 – \$117,979 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—DHHS, Ambulance Tasmania, Hobart.

Duties:—With a strategic focus, direct and manage the review and development of policies and systems, which will enable the effective delivery of ambulance services in Tasmania.

Provide high-level authoritative advice and support to the Chief Executive Officer (CEO), in relation to strategic business management, performance evaluation and quality improvement.

Oversee the management of strategic projects and programs, including business relationships with government, local government and non-government service providers.

Selection criteria includes:—Proven high level strategic, conceptual, analytical and creative skills with proven ability to understand and make sound judgements about the political, social and organisational environment impacting on Ambulance Tasmania.

High-level knowledge, skills and experience in financial management, including the effective use of financial systems and relevant technology and linkages of financial information to service delivery activity, planning, monitoring and evaluation.

Demonstrated high level communication, negotiation and conflict resolution skills including the ability to represent Ambulance Tasmania, explain its goals, policies and services and to identify and negotiate mutually acceptable solutions in situations of differing interest.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janet Carty, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 8537, email janet.carty@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Assistant Director of Nursing/Manager, Child Health and Parenting Service South (500795).

Applications Close:—Friday, 29 January 2016.

Salary:—\$105,452 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade 8 Level 2.

Permanent full-time day work.

Location:—Children and Youth Services, CHaPS, South.

Duties:—The Assistant Director of Nursing/Manager (ADON) is a senior leadership position in Early Years CHaPS, and Children and Youth Services. CHaPS provide statewide universal and targeted nursing and allied health services to Tasmanian parents/carers, infants and children in their early years in a contemporary primary health approach. The occupant will:—Actively work with the Director of Nursing to establish the strategic direction for CHaPS and develop, implement, and evaluate service plans to achieve organisational objectives.

Provide direction and effective management and co-ordination of the human, financial and material resources of CHaPS services in a designated area to achieve agreed objectives and outcomes within available resources.

Provide effective leadership, foster a culture of continuous enquiry and learning, and facilitate the translation of evidence into practice to enhance service provision.

Forge collaborative service networks and relationships to improve equitable outcomes for Tasmania's children.

Act in accordance with legislation, national and state strategic directions, CYS and professional values and standards, and work to achieve DHHS Performance Agreements.

Selection criteria includes:—Demonstrated leadership capability with sound knowledge of National and State strategic directions and reform agendas, and the ability to inspire team members to achieve excellence in practice to improve outcomes for young children and their families.

Demonstrated ability to provide direction, and effectively manage and co-ordinate human, financial and material resources to achieve objectives within available resources.

High level change management and communication skills including negotiation and conflict resolution skills, and a demonstrated capability to liaise, negotiate and collaborate with a range of internal and external stakeholders to achieve service priorities.

Please refer to the Statement of Duties for the selection criteria of this position to address in your application.

Desirable Requirements:—Holds or is working towards post graduate qualifications in Child and Family Health, Management, Public Health or a qualification relevant to the service area.

Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Price, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3889, email susan.price@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

Strategic Policy and Regulation

Senior Communications Advisor (521760).

Applications Close:—Friday, 29 January 2016.

Salary:—\$101,403 – \$106,777 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Senior Communications Advisor to join our team. This is a senior role within the Department of Health and Human Services (DHHS) Communications team requiring advanced knowledge and experience of media and communications and the ability to lead activities which have a positive effect on organisational outcomes and strategic objectives within and beyond the team.

The Senior Communications Advisor plays a key role in the development, delivery and evaluation of internal and external communications for DHHS, including pro-active and reactive media, communications strategies, stakeholder relations and issues management.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rohan Wade, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0619, email rohan.wade@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Injury Management Co-ordinator (521119).

Applications Close:—Friday, 29 January 2016.

Salary:—\$77,572 – \$81,417 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work, working 76 hours per fortnight, to commence As soon as possible for a 6 month period. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Anne O'Byrne Building.

Duties:—Undertake case management of workers compensation claims and facilitate and co-ordinate return to work programs.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Completion of or working towards Injury Management Co-ordinator Training and a Certificate IV in WHandS.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Greg Collier, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4560, email greg.collier@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250 Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Registrar (Non Accredited) Surgical (512216).

Applications Close:—Friday, 29 January 2016.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work (with on call), working 80 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible for the period of one (1) year.

Location:—Department of Surgery, Charles Street, Launceston, Tasmania.

Duties:—Responsible for the day to day management of private and public inpatients and outpatients within the Hospital. Provide after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jaime Rainbow, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6593, email jaime.rainbow@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

After Hours Nurse Manager (512456).

Applications Close:—Friday, 29 January 2016.

Salary:—\$99,092 – \$101,586 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 7b Year 1 to Year 3.

Permanent part-time fully rotational shift work position, working 48 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—The After Hours Nurse Manager provides leadership, oversight and management of the activities of the health service/facility after-hours.

The After Hours Nurse Manager supports the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework, by co-ordinating patient flow and management functions within the health service/facility.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Bryan, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6002, email helen.bryan@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Medical Scientist (503660).

Applications Close:—Friday, 29 January 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Pathology Department, Launceston General Hospital, Charles Street, Launceston.

Duties:—Contribute to the provision of effective Pathology services. Under general guidance from the Scientist in Charge, perform professional work in one or more sections of the Pathology Department. Perform normal professional work and complex or critical laboratory work under professional supervision.

Experience in Haematology would be highly desirable as the position will be to perform duties mainly in the Haematology Department of Pathology.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Bachelor of Medical Laboratory Science, Bachelor of Laboratory Medicine or equivalent qualification from a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wade Clarkson, Medical Scientist in Charge, Biochemistry, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6679, email wade.clarkson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse (Ward 6D) (504174).

Applications Close:—Friday, 29 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 22 February 2016 until 4 March 2017.

Location:—Ward 6D LGH, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Vanessa Fulton, NUM Ward 6D, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6329, email vanessa.fulton@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

Tasmanian Health Service

Northern Region

Launceston General Hospital

Rostering and Information Analyst (521998).

Applications Close:—Friday, 29 January 2016.

Salary:—\$57,617 – \$62,382 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—Support the Team Leader, Rostering and Information Office in the provision of system advice and training to ProAct users, as well as timely, accurate data reporting as required by managers within THS-Northern Region.

Provide business support to the Team Leader, Rostering and Information Office to ensure that reporting timeframes are achieved. This will involve payroll journaling, establishment monitoring and problem solving as well as the analysis of ProAct data particularly relating to the recording of mandatory training records.

Note: please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kendall Newman, Business Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6564, email kendall.newman@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Team Leader, Clinical Pharmacy (519957).

Applications Close:—Friday, 29 January 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—Provide a safe and efficient clinical pharmacy service to inpatients of the Launceston General Hospital (LGH).

Support the Senior Pharmacist, Clinical Pharmacy and provide supervision and leadership to and oversee the work of other team members.

Co-ordinate clinical pharmacy activities of team members and ensure practices comply with legal requirements, professional ethics, and departmental and hospital policies.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paula Cooper, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6733, email paula.cooper@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Registered Nurse, Community Mental Health (519775).

Applications Close:—Friday, 29 January 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community Mental Health; consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals and community sector organisations within the defined community practice area.

As part of a multi-disciplinary team, the Registered Nurse, Community Mental Health delivers high quality mental health services provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles.

Desirable Requirements:—Possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email helen.vandermolen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Registered Nurse, Community Mental Health (514821).

Applications Close:—Friday, 29 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work, working 45.6 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—52 Frankland St, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community Mental Health; consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals and community sector organisations within the defined community practice area. As part of a multi-disciplinary team, the Registered Nurse, Community Mental Health delivers high quality mental health services provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences,

serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email helen.vandermolen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Senior Clinical Psychologist (515892).

Applications Close:—Friday, 29 January 2016.

Salary:—\$97,903 – \$104,283 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—52 Frankland St, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services and in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist will provide specialist psychological assessments, treatments and secondary consultation services for clients of Mental Health North utilising evidence-based best practice principles. Provide assertive case management for consumers of Adult Community Mental Health Services within a collaborative and multi-disciplinary framework. Act as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promote community awareness in relation to mental health. Assist the Director Allied Health Services to ensure the quality of clinical psychology services provided by Mental Health North through the implementation of the model of professional supervision and participation in the ongoing development of the region's clinical program. Take a lead role in ongoing service development, inter-sectoral liaison and contributing expertise to the development of clinical skills and capabilities of staff of Mental Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Post graduate qualification relevant to mental health services.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email helen.vandermolen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P O Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Enrolled Nurse (George Town) (504601).

Applications Close:—Friday, 29 January 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational), working 32 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—George Town District Hospital and Community Centre, Anne Street, George Town.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Joy Farrell, A/NUM, George Town Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6020, email joy.farrell@dhhs.tas.gov.au or Diane Jessup, NUM, George Town Hospital, Department of Health and Human Services and Tasmanian

Health Service, phone (03) 6702 6020, email diane.jessup@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Enrolled Nurse (Relief) (George Town) (504289).

Applications Close:—Friday, 29 January 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required for two (2) years.

Location:—George Town District Hospital and Community Centre, Anne Street, George Town.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Joy Farrell, A/NUM, George Town Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6020, email joy.farrell@dhhs.tas.gov.au or Diane Jessup, NUM, George Town Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6020, email diane.jessup@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Launceston Home Care Services

Home Help (507356).

Applications Close:—Friday, 29 January 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, working as and when required. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 6 January 2017.

Location:—Home Help, Allambi Building, Howick Street, Launceston.

Duties:—Within a primary health care framework, provide a range of basic home care support services for frail aged people, younger disabled and their carers.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Samantha Zeitzen, Home Care Services Co-ordinator, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4619, email samantha.zeitzen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Assistant in Nursing/Midwifery, Casual Pool (521701).

Applications Close:—Friday, 12 February 2016.

Salary:—\$48,997 – \$53,838 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Assistant in Nursing.

Fixed-term casual working on an as and when required basis.

Location:—Various wards across Royal Hobart Hospital.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for casual Assistant in Nursing vacancies.

Duties:—In the role of Assistant in Nursing (AIN) you provide nursing care as delegated by the Registered Nurse/Midwife (RN/RM) and within the direction and supervision of the RN/RM or Enrolled Nurse (EN) in accordance with the nursing care plan in accordance with Agency Policy, legal requirements and the attached Assistant in Nursing/Midwifery – Workplace Guidelines.

The role may vary slightly depending on the area in which the Assistant in Nursing/Midwifery works.

Desirable Requirements:—Current First Aid Certificate.

Essential Requirements:—Certificate III in Health Services Assistance HLT32507 (Acute Care); or Is currently an undergraduate Bachelor of Nursing student who has completed a 2nd year clinical practice placement; or An enrolled nursing student who has completed their 1st clinical practice placement.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8152, email marc.bester@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Ward Aide, Relief (512436).

Applications Close:—Friday, 12 February 2016.

Salary:—\$48,227 – \$50,414 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual working on an as and when required basis.

Location:—Various areas across the Tasmanian Health Service Southern Region.

The Tasmanian Health Service – Southern Region is seeking interest from applicants for casual Ward Aide vacancies working in the role of Patient Safety Observer.

Duties:—In the role of Ward Aide (Patient Safety Observer) you provide support to nursing and allied health professional staff in the delivery of care to Tasmanian Health Service (THS) clients across a variety of settings as a member of a

multidisciplinary team delivering high quality services; and accordance with the THS Southern Region Strategic Plan, Agency policy, legal requirements and relevant professional competencies.

Desirable Requirements:—Certificate III/IV in Health Care or equivalent or Health Professional Undergraduate qualification.

Current driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8152, email marc.bester@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Nurse Unit Manager (505568).

Applications Close:—Friday, 29 January 2016.

Salary:—\$94,866 – \$97,056 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 7a, Year 1 to Year 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Hobart Community Health Nursing.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Nurse Unit Manager vacancy at Hobart Community Health Nursing.

Duties:—In the role of Nurse Unit Manager you provide leadership to Hobart Community Health Nursing.

You will:—ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within Hobart Community Health Nursing and lead and manage the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within Hobart Community Health Nursing.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janet Clemens, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 6669, email janet.clemens@ths.tas.gov.au.

You.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Therapy Assistant (506448).

Applications Close:—Friday, 29 January 2016.

Salary:—\$52,137 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day worker, working 60.8 hours per fortnight.

Location:—Occupational Therapy Equipment Scheme, Repatriation Centre.

The Tasmanian Health Service – Southern Region is seeking interest from applicants for a Therapy Assistant vacancy.

Duties:—In the role of Therapy Assistant you provide support and assistance to the Co-ordinator of the Southern Community Equipment Scheme (SCES) with the effective and efficient day-to-day management and maintenance of equipment within SCES.

Desirable Requirements:—Current driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Osborne, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62227253, email linda.osborne@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Surgical Services

Registered Nurse (several vacancies) (509609).

Applications Close:—Friday, 29 January 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Permanent full-time and part-time and Fixed-term full-time and part-time shift work (fully rotational). Hours to be negotiated with successful applicants. Fixed-term employment may be offered for up to 12 months.

Location:—Anaesthetics and Post-Anaesthetics Recovery Unit, Royal Hobart Hospital.

Please note, access to the Grade 4 salary range (\$77,124 – \$81,563) is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Service has a number of opportunities available for Registered Nurses to join our team working in the Anaesthetics and Post Anaesthetics Recovery Unit of the Royal Hobart Hospital. The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sheila Rojahn, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8280, email sheila.rojahn@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Oral Health Services

Oral Health North West

Oral Health Therapist/Dental Therapist (501250).

Applications Close:—Friday, 29 January 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent part-time day work, working 45.6 hours per fortnight, commencing as soon as possible.

Location:—Oral Health Services Tasmania (North West).

Duties:—In accordance with the Scope of Practice for the relevant division of registration and consistent with OHST policies and guidelines, provide dental treatment for children up to eighteen years of age.

In accordance with the Scope of Practice for the relevant division of registration and consistent with the OHST policies and guidelines, provide services for adults under the prescription of a Dental Officer, Senior Clinician or other senior dental clinical staff.

Participate in quality improvement initiatives and the notification and management of all clinical incidents.

Promote and practice the principles of supporting and enabling individuals and communities to increase control over their oral health and its determinants thereby improving their overall health, including but not restricted to, dental health education, health promotion and preventive programs in line with the THS and OHST Oral Health Promotion Strategic Directions and Objectives.

Accurately maintain and collect dental records, statistical returns, vouchers and data in accordance with OHST policies and guidelines.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Smith, Senior Dental Therapist, Oral Health Services Tasmania (North West), Department of Health and Human Services and Tasmanian Health Service, mobile 0409963159, email sharon.smith@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Administrative Assistant (519804) (519804).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,187 – \$55,293 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual As and When Required.

Location:—Burnie and Devonport as required.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Administrative Assistants to join Mental Health Causal Administration Pool.

As a member of the team, the Administrative Assistant is responsible for the provision of administrative and clerical support.

Communication skills are instrumental for this role as you will be liaising with multiple stakeholders such as clients, staff and consultants. Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

Do you have?

Ability to work either individually or as a member of a team.

Knowledge and experience of sound office management practices.

Ability to communicate effectively with the public, clients, clinical personnel and other staff.

Flexibility in regards to work location.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager (Team Leader), Adult Community Mental Health Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Clerk (Medical Records, Casual) (514484).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required (3 year casual contract).

Location:—Mersey Community Hospital.

This selection process may be used to fill subsequent casual, shift or day work vacancies arising in this section within the next six months.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking applications to the casual pool of Clerks in the Medical Records area based at the Mersey Community Hospital. As a part of Health Information Management Services (HIMS) you will be responsible of a vast array of tasks associated with maintaining Patients' Medical Record. Successful applicants will receive a 3 year contract as a casual clerk.

An important aspect of this role is the ability to be flexible and work autonomously to maintain an effective and timely service. Attention to detail will be an indispensable attribute to successfully fulfil this role. Key component of your duties will be identification, collation and preparation of clinical documentation for placement in the Digital Medical Record, maintaining the integrity of the clinical information contained within the Digital Medical Record, problem solving and rectifying metadata failures in relation to scanning and maintenance of paper medical records. The successful applicants will be responsible for updating the patient administration system with the location of medical records and location of any notes.

Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

Do you have?

Demonstrated knowledge of records management procedures within the healthcare and hospital system.

Skills in the use of electronic information systems and the Microsoft suite.

Excellent communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Allyson Clark, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5656, email allyson.clark@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Speech Pathologist (517597).

Applications Close:—Friday, 29 January 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Speech Pathologist to provide clinical expertise in assessment, diagnosis and treatment of paediatric and adult inpatients and outpatients referred to the Speech Pathology Service of the THO-North West and the Mersey Community Hospital.

Reporting to the Manager Speech Pathology Services, this role encompasses a wide range of responsibilities including, but not limited to, the provision of a safe, effective and efficient speech pathology service, contribute to clinical leadership of the speech pathology service and to develop, implement and evaluate quality improvement programs within the THO-North West.

Do you have?

Ability to determine own work priorities for allocated caseloads.

Demonstrated ability to exercise professional judgement and initiative.

Proven ability to work collaboratively as part of a multidisciplinary team.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sonia Lillico on (03) 6421 7720 or email sonia.lillico@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Sonia Lillico, Manager, Speech Pathology, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6421 7720, email sonia.lillico@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Attendant (502011).

Applications Close:—Friday, 29 January 2016.

Salary:—\$48,227 – \$50,414 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual As and When Required.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and applicants to join our Attendant Casual pool who on an as and when required basis provide services at the North West Regional Hospital.

The primary responsibilities of this role are to provide assistance to patients and other members of the health care team, transfer of patients, and participate in emergency procedures as required.

The ideal candidates will have demonstrated knowledge of the Occupational Health and Safety policies and Infection Control practices. Previous experience of working with patients is desirable.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

Do you have?

Experience in a patient care environment.

Knowledge of safe manual handling.

A good understanding of the practical application of infection control relating to the relevant clinical environment.

Sound literacy and numerical skills.

Demonstrated effective communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, NWRH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6503, email hayley.elmer@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Clinical Nurse Consultant, Cardiac Rehabilitation (502293).

Applications Close:—Friday, 29 January 2016.

Salary:—\$88,607 – \$92,674 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent part-time day worker, working 64 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant, Cardiac Rehabilitation who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and high paced environment.

As Clinical Nurse Consultant you will provide a high standard of professional advanced clinical leadership and expertise for Cardiac Rehabilitation based at the North West Regional Hospital.

Your main duties will focus on providing authoritative advice on cardiac rehabilitation management issues and for the efficient and effective management of delegated activities, ensuring appropriate clinical consultancy along with the intervention and support for patients.

You will be responsible for initiating the review, development and implementation of clinical policy and providing leadership and education in best practice in the health care and management of cardiac rehabilitation practices in consultation with the Co Director of Nursing, Medical and Surgical.

Do you have?

Current Registration.

extensive interpersonal and communication skills.

highly demonstrated evidence of continuous quality improvement.

Ability to undertake regular client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, NWRH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6503, email hayley.elmer@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Senior Physiotherapist, Clinical Support (502068).

Applications Close:—Friday, 5 February 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Senior Physiotherapist, who is enthusiastic, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment. This is a permanent fulltime position with duties including the provision of service to Orthopaedic Inpatient and Musculoskeletal Outpatient areas with relief for other Physiotherapy roles as required. These duties include providing a consultancy and advisory service in addition to 'hands on' physiotherapy.

Support for this position is provided by the Deputy Manager positions through to the Manager of Physiotherapy Services. This position works within the broader Physiotherapy team as well as providing services as part of a multidisciplinary team model.

Broad based clinical experience will be considered an advantage, however, Orthopaedic and Outpatient Musculoskeletal knowledge, skills and experience will be highly regarded.

Do you have?

Current AHPRA registration.

At least 3 years post-graduate physiotherapy experience.

Excellent communication and interpersonal skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

To discuss your application and learn more about this exciting opportunity, please contact Simon Watt on (03) 6430 6608 or email simon.watt@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simon Watt, Deputy Manager, Physiotherapy Outpatient Service, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6608, email simon.watt@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Administrative Assistant (Relief) (512711).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required (3 year casual contract).

Location:—Burnie Community Health Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Administrative Assistant to join our Primary Health Team in a casual capacity.

Working under the general direction and supervision the successful candidate will be responsible for the relevant day to day administration processes including, provision of an effective confidential service. You will be responsible for preparation of basic correspondence and reports as well as data base entry tasks. Additionally you will be responsible for maintaining adequate office supplies, photocopying and filling.

Do you have?

Strong communication and interpersonal skills.

Sound understanding of and experience in managing databases.

Ability to be flexible and work with minimal supervision.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Nicola Pearson on (03) 6434 6454 or email: nicola.pearson@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check

in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicola Pearson, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6454, email nicola.pearson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

COMMUNITY CORRECTIONS

Court Diversion Officer (356109).

Applications Close:—Friday, 29 January 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time working 73.5 hours per fortnight.

Location:—Launceston.

All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Work with offenders referred to the program to develop comprehensive case plans, make appropriate referrals and/or recommendations to external program or treatment providers. Deliver front end social and or emotional health and welfare related services to offenders. Identify and explore offending behaviours and substance abuse patterns with the aim of assisting offenders to reduce the risk of re-offending and the use of illicit substances. Provide case management, co-ordination and support to an assigned number of high and complex need clients as required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Relevant tertiary or industry qualifications.

A current driver's licence.

Enquiries to Dan Goss, Team Leader, Community Corrections, Department of Justice, phone (03) 6777 2919, email daniel.goss@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a

Statement of Duties cannot be downloaded, please contact Dan Goss on (03) 6777 2919.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

Northern Region

Community Service Order Support Officer (356572).

Applications Close:—Friday, 29 January 2016.

Salary:—\$58,394 – \$63,226 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time working 36 hours and 45 minutes per fortnight.

Location:—Launceston.

All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Perform a range of administrative and reception tasks, including the preparation of correspondence and maintenance of electronic records and data. Assist Probation Officers with the co-ordination and delivery of the induction program to offenders undertaking Community Service Orders, including facilitation of the workplace health and safety sessions.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current motor vehicle driver's licence and relevant tertiary qualifications.

Enquiries to Sean Hollick, CSO Co-ordinator South, Community Corrections, Department of Justice, phone (03) 6165 6700, email sean.hollick@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Michelle Goodall on (03) 6168 4343.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Rental Deposit Authority

RDA Administration Officer (351288).

Applications Close:—Friday, 29 January 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time working 73.5 hours per fortnight for 12 months or until the return of the substantive occupant.

Location:—Hobart.

Duties:—Provide high level administrative and clerical support to the RDA, including the registration of disputes, the preparation of correspondence, scanning of documentation, related matters. Undertake the processing of cheque and EFT payments, the resolution of errors and other data processing which includes claims, refunds lodgements and other financial data. Identify, investigate and resolve bonds before submitted incorrectly before further processing is undertaken.

Enquiries to Anna Hughes, Acting Manager Rental Services, Department of Justice, phone (03) 6165 3438, email anna.hughes@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Anna Hughes on (03) 6165 3438.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (356765).

Applications Close:—Friday, 29 January 2016.

Salary:—\$52,994 – \$67,104 p.a.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time working 73.5 hours per fortnight for a period of 12 months.

Location:—Launceston.

Duties:—Attend, take instructions and advise clients in relation to their rights and procedures before the Mental Health Tribunal (MHT) and Guardianship and Administration Board (GAB). Provide Legal representation and conduct hearings before the MHT and GAB primarily in the North and North-West of Tasmania and also in the south of Tasmania from time to time as required. Liaise with other services relevant to the mental health and disability system as appropriate.

Essential Requirements:—Admitted as a Barrister and Practitioner of the Supreme Court of Tasmania and the relevant Federal Courts.

Desirable Requirements:—Knowledge and understanding of the Law and legal procedures as applicable in Tasmania.

Knowledge and understanding of matters involving mental health illness and disability.

Current Motor Vehicle Driver's Licence.

Enquiries to Sarah Piggott, Legal Practitioner, Legal Aid Commission of Tasmania, Department of Justice, phone (03) 6236 3875, email sarah.piggott@legalaid.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Sarah Piggott on (03) 6236 3875.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

MAGISTRATES COURT

Hobart

Policy and Research Officer (356767).

Applications Close:—Friday, 29 January 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time working 73.5 hours per fortnight for a period of 6 months.

Location:—Hobart.

Duties:—Undertake research and prepare practical, accurate and relevant written material on the State coronial system. Provide advisory, research and reporting services to the Magistrates Court (Coronial Division), its committees and working groups. Document and review procedures and methodologies for the delivery of State coronial services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Victor Stojcevski, Senior Policy Advisor, Magistrates Court of Tasmania, Department of Justice, phone (03) 6165 7130, email victor.stojcevski@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Victor Stojcevski on (03) 6165 7130.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Prison Administration Clerk (355618).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time job share arrangement working as part of a 7 day a week roster for the period 11 April 2016 until 10 April 2017.

Location:—Risdon Prison.

Arrangement one, working 44.10 hours per fortnight, as part of a roster Monday to Sunday, between the hours of 8.30am and 4.30pm.

Arrangement two, working 16 hours per fortnight every Saturday and Sunday from 11.30am to 3.30pm.

Flexibility is expected from occupants in these roles consistent with working as part of a 7 day a week roster. Some additional hours may be required to be worked including on weekends on an ad hoc basis.

Duties:—Undertake reception duties at the Visitor Reception Centre, including telephone reception, booking visits, receipting of prisoner property, registration of biometric data and responding to general enquiries. Undertake financial tasks including receipting of monies, processing of prisoner requests and financial transactions, together with the reconciliation and banking enquiries.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jackie Campbell, Manager Directorate Office, Tasmania Prison Service, Department of Justice, phone (03) 6165 7356, email Jackie.Campbell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jackie Campbell on (03) 6165 7356.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN ELECTORAL COMMISSION

Information Systems Manager (356777).

Applications Close:—Friday, 29 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time working 73.5 hours per fortnight for a period of 3 years.

Location:—Hobart.

Duties:—Oversee the development and implementation of the Commission's election information systems and co-ordinate the daily operation and maintenance of these systems. Manage, or substantially contribute towards, projects associated with software enhancements, upgrades, module implementations, and on-going support of these systems.

Essential Requirements:—A current Tasmanian Drivers Licence.

Desirable Requirements:—Relevant tertiary qualifications.

Enquiries to Kate Roach, Operations Manager, Tasmanian Electoral Office, Department of Justice, phone (03) 6208 8723, email kate.roach@tec.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kate Roach on (03) 6208 8723.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Office of the Director

Interface Developer, ICT3 (T03337).

Applications Close:—Friday, 29 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, ICT, Level 3.

Fixed-term full-time until June 2017.

Location:—Hobart.

Duties:—The ESCAD Interface Developer is responsible for supporting the technical activities associated with the integration

of the ESCAD Project systems with external interfaces. This role is expected to apply application development practices and provide specialist technical advice, mentoring of less experienced staff and liaison with management, vendors and clients.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Industry experience and tertiary qualifications or certifications specialising in software development.

Employees within the ESCAD Project will be required to undertake a criminal conviction check and a high level security check on a recurrent basis.

Enquiries to Inspector Fiona Lieutier, Project Manager, Department of Police and Emergency Management, phone (03) 6173 2851, email fiona.lieutier@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

EXECUTIVE SUPPORT

Media and Communication Services

Media Liaison Officer (003353).

Applications Close:—Friday, 29 January 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Enhance communication opportunities for DPEM (Tasmania Police, Tasmania Fire Service including Fuel Reduction Unit, State Emergency Service and Forensic Science Service Tasmania) through effective media liaison, communication strategies and high level strategic media advice and guidance to Departmental officers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Essential qualifications have not been prescribed, however, successful completion of relevant tertiary degree and/or significant journalism experience will be viewed favourably.

Enquiries to Jemma Ball, A/Manager, Media and Communications, Executive Support, Department of Police and Emergency Management, phone (03) 6173 2296, email jemma.ball@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Community Fire Safety

Building Safety

Manager Building Safety (520013).

Applications Close:—Monday, 1 February 2016.

Salary:—\$108,504 – \$114,247 p.a.

Tasmanian State Service Award, General Stream, Band 7 (including payment in accordance with Appendix 9 of TSSA).

Permanent full-time.

Location:—Hobart.

Duties:—Apply legislative and other measures to ensure Tasmanian workplaces are safe from the threat of fire.

Desirable Requirements:—• Tertiary qualifications in management.

A current drivers licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment are available from www.jobs.tas.gov.au.

Enquiries to Damien Killalea on (03) 6230 8612.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Human Services

Co-ordinator Volunteer Strategy (521345T).

Applications Close:—Monday, 1 February 2016.

Salary:—\$91,404 – \$103,505 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6 (including payment in accordance with Appendix 9 of TSSA).

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:—To provide specialist strategic human resource management advice and co-ordination in the area of volunteer management that assists the Tasmania Fire Service (TFS) and its members to achieve TFS strategic goals.

Desirable Requirements:—Tertiary qualifications in human resource management or other relevant discipline.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from www.jobs.tas.gov.au.

Enquiries to Lucas van Rijswijk on (03) 6230 8682.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PREMIER AND CABINET

COMMUNITIES, SPORT AND RECREATION

Project Officer, Disability Sport (002168).

Applications Close:—Friday, 29 January 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time from as soon as possible for 12 months.

Location:—Hobart.

We recognise the value in flexible working arrangements. Talk to us about how this could work for you.

Duties:—In line with Communities, Sport and Recreation's Sport and Active Recreation Framework for People with Disability (the Framework), the Project Officer – Disability Sport facilitates increased opportunities for people with disability to participate in sport and active recreation activities of their choice at all levels.

Enquiries to Leigh Oswin, Acting Manager, Sport and Club Development, Department of Premier and Cabinet, phone (03) 6165 5077, email leigh.oswin@dpac.tas.gov.au.

Applications to Ann Woodhall, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas, 7001, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

POLICY DIVISION

Senior Policy Analyst (000997).

Applications Close:—Friday, 29 January 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

We recognise the value in flexible working arrangements. Talk to us about how this could work for you.

Duties:—Undertake major policy research, analysis, development, implementation and review in relation to policies at a strategic level. To provide the Premier and Cabinet with broad based authoritative policy advice and comment from a government-wide perspective.

Desirable Requirements:—Tertiary related qualifications in a policy related discipline.

Enquiries to Wendy Spencer, Director Policy, Department of Premier and Cabinet, phone (03) 6270 5505, email wendy.spencer@dpac.tas.gov.au.

Applications to Ann Woodhall, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas 7001, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

TMD

Commercial Management

Manager, Stakeholder Relations and Engagement (002351).

Applications Close:—Friday, 29 January 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time As soon as possible for 2 years, We recognise the value in flexible working arrangements. Talk to us about how this could work for you.

Location:—Hobart.

Duties:—Manage the effective delivery of communications and marketing services so that they contribute to the achievement of TMD's strategic and business objectives.

Develop and implement internal and external communications and marketing strategies and materials for TMD, and its individual business units.

Desirable Requirements:—A degree or tertiary qualification; or background in journalism, communications or marketing and professional experience in either field.

Enquiries to Michael Mulley, Executive Manager Finance and Business, Department of Premier and Cabinet, phone (03) 6232 7377, email Michael.Mulley@dpac.tas.gov.au.

Applications to Sandra Allen, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5607, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

North West Region

Field Officer (707070).

Applications Close:—Friday, 29 January 2016.

Salary:—\$58,394 – \$63,226 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2, 4.

Fixed-term part-time (22 hours and 29 minutes per week) from As soon as possible for 6 months.

Location:—Within the North West Region, initially located at King Island Field Centre.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Implement the Field Centre operational plans, carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Desirable Requirements:—A Trade Certificate in a discipline relevant to the duties.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Shelly Graham, phone 0438 036 899, email Shelly.Graham@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpiw.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

Client Services

Client Analysis, Finance and Skills Response

Graduate Financial Analyst (372858).

Applications Close:—Friday, 29 January 2016.

Salary:—\$58,394 – \$68,902 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Hobart.

Duties:—With support and supervision, conduct in-depth business and financial analysis of requests for financial assistance and new development projects.

Provide analytical support for various proposals and transactions that the department needs to assess, and work with internal and external project stakeholders to obtain all necessary commercial information for undertaking such analysis.

Assist in the planning, developing and implementing of processes associated with business and financial analysis and reporting.

Under supervision, contribute to the development of policies and strategies around the provision of financial assistance, analysis and support.

Prepare routine correspondence, reports and/or other briefing notes.

Proactively analyse major Tasmanian enterprises, industries and development projects and work with government agencies and industry experts on financing transactions to support new projects.

Maintain a client focus by ensuring diverse client needs are resolved in a professional and timely manner.

Essential Requirements:—Evidence of the following must be provided prior to appointment to this role:

A business orientated degree and/or other tertiary qualification involving analytics eg. mathematics, science, economics.

Enquiries to Nic Waldron, Assistant General Manager, Client Analysis, Finance and Skills Response, Department of State Growth, phone (03) 6165 5216, email Nic.Waldron@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

TASTAFE
CORPORATE SERVICES
Client Services

Client Services Officer (967330).

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Description of the role:—To provide a client focused service to both external and internal clients. The role encompasses operational processes including; reception, cashiering and accurately maintaining databases within an educational setting. Client Services is based on a collaborative and consultative approach in all its operations. The key aspects of this are working with integrity, respect and openness in dealing with others and a focus on teamwork.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Maureen Jones, Team Leader, TasTAFE, phone (03) 6165 5821, email maureen.jones@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE
EDUCATION SERVICES

Vocational Preparation and English Language Services

VET Student Assistant, Multiple Vacancies.

Applications Close:—Friday, 29 January 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 966199, 968061, 967966.

Fixed-term part-time 48 hours per fortnight from As soon as possible until 14 December 2016.

Location:—South.

Description of the role:—To assist students with additional learning needs to fully participate in the Work Education program.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Cathy Hope, Education Manager, TasTAFE, phone (03) 6165 5804, email cathy.hope@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

EDUCATION SERVICES

Technology Trades and Engineering

Teacher, Building Surveying (970034).

Applications Close:—Friday, 29 January 2016.

Salary:—\$57,618 – \$89,336 pro rata, per annum.

TasTAFE Teaching Staff Award, Teacher.

Fixed-term full-time 70 hours per fortnight from as soon as possible until 18 December 2016.

Location:—Clarence.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Kristi Robertson, Education Manager, TasTAFE, phone (03) 6165 6484, email kristi.robertson@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

EDUCATION SERVICES

Technology Trades and Engineering

Teacher, Building Surveying (970276).

Applications Close:—Friday, 29 January 2016.

Salary:—\$57,618 – \$89,336 pro rata, per annum.

TasTAFE Teaching Staff Award, Teacher.

Fixed-term part-time 35 hours per fortnight from as soon as possible until 18 December 2016.

Location:—Clarence.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Kristi Robertson, Education Manager, TasTAFE, phone (03) 6165 6484, email kristi.robertson@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

Promotion without Advertising

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee—

Elizabeth Coleman to perform the duties of Registered Nurse 508533, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Duties:—1. In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. 2. Practice in accordance with the NMBA codes and guidelines for registered nurses/midwives. 3. Involve patients/clients and their families/significant others in the planning and implementation of care. 4. Maintain and promote a safe work environment. 5. Understand and adhere to relevant legislation, policies and procedures. 6. Maintain accurate and objective documentation. 7. As directed or required by the Nurse Unit Manager may take charge of a shift.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Matthew Double.

PREMIER AND CABINET

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee—

Allyson Veska to perform the duties of Parliamentary Counsel 472503, Level 3.

Duties:—Draft legislation for Ministers, Parliamentarians and Government Agencies as directed by the Chief Parliamentary Counsel. Advise and assist Ministers, Parliamentarians and Government Agencies regarding less complex legislative drafting matters. Assist more senior legislative drafters with the drafting of more complex legislation. At a moderate level participate in the professional and general work of the Office.

Essential Requirements:—Admitted or eligible to be admitted to the legal profession.

Desirable Requirements:—Post-admission legal practice equivalent to 3 years would be an advantage. A feature of the position for those without legislative drafting experience is the requirement to be able to demonstrate by way of a formal assessment an aptitude for such work.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

Louise Mills.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	S. Headlam	6 months	05.01.16
Education	Principal	J. Dryden	12 months	08.01.16
Education	Professional Conduct Officer	M. Miller	6 months	18.12.15
Education	Graduate Finance Analyst	M. Ramritu	6 months	18.01.16
Education	Customer Services Officer	J. Gangell	6 months	05.01.16
Education	Education Facility Attendant	L. Horne	6 months	20.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community	D. Walsh	6 months	14.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Phyland	6 months	17.01.16
Health & Human Services & Tasmanian Health Service	Senior Radiation Therapist	C. Ford	6 months	01.03.16
Health & Human Services & Tasmanian Health Service	Hospital Aide	S. Dudman	6 months	17.01.16
Health & Human Services & Tasmanian Health Service	Care Assistant	D. Cooper	6 months	13.01.16
Health & Human Services & Tasmanian Health Service	Care Assistant	C. Aherne	6 months	19.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	R. Sweet	6 months	10.01.16
Primary Industries, Parks, Water & Environment	Park Entry Clerk	V. Colli	Nil	14.01.16
Treasury & Finance	Principal Human Resource Officer	F. Madson	Nil	01.02.16
Treasury & Finance	Principal Human Resource Officer	C. Medina	Nil	01.02.16

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Premier & Cabinet	Project Officer	M. West	18 months	27.01.16
Treasury & Finance	Assistant Research Officer (Cadet)	O. Sindorff	13 months	27.01.16

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	S. Hollister	Advanced Skills Teacher	01.02.16
Education	B. Parsell	Facility Officer	01.01.16
Education	J. Chalmers	School Business Manager	18.01.16
Education	W. Goddard	IT Consultant	23.12.15
Education	A. Dale	IT Consultant	23.12.15
Health & Human Services & Tasmanian Health Service	A. Jarman	Zone Coordinator (Greater North)	18.01.16
Health & Human Services & Tasmanian Health Service	C. Young	Zone Coordinator (Greater North)	18.01.16
Health & Human Services & Tasmanian Health Service	C. McNamara	Paramedic Educator	15.02.16
Health & Human Services & Tasmanian Health Service	B. Cooper	Zone Coordinator (Greater North)	18.01.16
Health & Human Services & Tasmanian Health Service	N. Faulkner	Zone Coordinator (Greater North)	18.01.16
Health & Human Services & Tasmanian Health Service	T. Carydakis	Clinical Coordinator - SSSU	10.01.16
Primary Industries, Parks, Water & Environment	J. Lentern	Manager, Animal Health Laboratory	14.01.16
Primary Industries, Parks, Water & Environment	N. Secombe	Ranger	18.01.16

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Staff Specialist - DEM	J. Haire	10.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse - Midwife	S. Newport	02.01.16
Health & Human Services & Tasmanian Health Service	Staff Specialist - DEM	D. Powell	10.01.16
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	V. Piepiora	11.01.16
Health & Human Services & Tasmanian Health Service	Medical Typist	H. Souter	08.01.16
Health & Human Services & Tasmanian Health Service	Director of Nursing - West Coast	L. Neale	16.01.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant	L. Sims	15.01.16
Health & Human Services & Tasmanian Health Service	COS Dementia Nurse	C. Jackson	13.11.15
Health & Human Services & Tasmanian Health Service	Day Centre Aide	M. Hodgetts	17.12.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	D. Titmus	29.12.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
State Growth	Manager Business Development	I. Ravenwood	15.01.16

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
State Growth	S. Fowler	Education	Administration Officer	15.12.15
Police & Emergency Management	A. Schnierer	Health & Human Services & Tasmanian Health Service	Child Protection Worker	25.01.16
Justice	L. Dobbie	Health & Human Services & Tasmanian Health Service	Pay/Personnel Officer	08.02.16



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