



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

Facility Clerk, Facility Services (967952).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight.

Location:—Campbell Street, Hobart.

Description of Role:—Provide a consultative and client focused support service within Facility Operations in relation to facility and building management matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1.Conviction checks in the following conviction areas: Crimes of Violence; and Sex Related Offences; and Serious Drug Offences; and Crimes Involving Dishonesty; and Serious Traffic Offences.

Desirable Requirements:—A current driver's licence.

Demonstrated work experience in facilities management or a related discipline.

Enquiries to Teresa Howell, Department of Education, phone (03) 6165 6112, email *teresa.howell@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email *recruitment@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Curriculum Services

Literacy Specialist Teacher (Southern Region), Curriculum Services (968822).

Applications Close:—Friday, 12 February 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight, from as soon as possible to 22 June 2018.

Location:—South.

Description of Role:—To work with the Assistant Manager Curriculum and relevant stakeholders to: provide direct targeted literacy support to Years 6 to 9 students who are consistently performing below the national minimum standard provide advice and support teachers of the identified students to improve literacy outcomes; and develop literacy resources to support targeted intervention for the identified students and design professional learning in collaboration with the Professional Learning Institute (PLI).

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Suzanne Pennicott-Jones, Department of Education, phone (03) 6165 5777, email *suzanne.pennicott-jo@education.tas.gov.au*.

Applications to Human Resources (Vacancy and Staffing

Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Child and Family Centres

Community Inclusion Worker, Derwent Valley Child and Family Centre (964772).

Applications Close:—Friday, 12 February 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 14.70 hours per fortnight from as soon as possible until 31 December 2016.

Location:—Derwent Valley Child and Family Centre.

Description of the role:—In partnership with local communities, Community Inclusion Workers (CIWs) will assist with maintaining and developing the Child and Family Centres (CFCs) and engage with the community to breakdown identified barriers to social participation.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

A current drivers licence.

Desirable Requirements:—An appropriate qualification, such as a qualification in Child Care, Early Childhood Education, Health Care and/or Community Development, or a related discipline.

Enquiries to Katie Beamish, Centre Leader Child and Family Centre, Derwent Valley, Department of Education, phone (03) 6261 7222, email katie.beamish@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Child and Family Centres

Education Officer, Child and Family Centre Beaconsfield (969476).

Applications Close:—Friday, 12 February 2016.

Salary:—\$61,088 – \$90,682 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher (Non Teaching).

Fixed-term part-time 44.10 hours per fortnight from as soon as possible until 31 December 2016.

Location:—North.

Description of the role:—To develop, implement and manage appropriate educational activities in the CFC to achieve learning, social and emotional outcomes. To assess individual progress for children aged birth to four through observation, intervention and modelling. To guide, lead and assist in the formulation of CFC programs; aligning these with the Early Years Framework. To liaise with and collaborate where appropriate with schools and the early years teaching teams to provide strong continuity of educational provision.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Specific Early Childhood Education qualification.

Enquiries to Sirppa Khan, Centre Leader, Child and Family Centre, Beaconsfield, Department of Education, phone (03) 6831 1742, email sirppa.khan@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Child and Family Centres

Education Officer, Child and Family Centre East Devonport (969460).

Applications Close:—Friday, 12 February 2016.

Salary:—\$61,088 – \$90,682 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher (Non Teaching).

Fixed-term part-time 44.10 hours per fortnight from As soon as possible until 31 December 2016.

Location:—North.

Description of the role:—To develop, implement and manage appropriate educational activities in the CFC to achieve leaning, social and emotional outcomes. To assess individual progress for children aged birth to four through observation, intervention and modelling. To guide, lead and assist in the formulation of CFC programs; aligning these with the Early Years Framework. To liaise with and collaborate where appropriate with schools and the early years teaching teams to provide strong continuity of educational provision.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Specific Early Childhood Education qualification.

Enquiries to Jenny Mountney, Centre Leader, Child and Family Centre, East Devonport, Department of Education, phone (03) 6421 5153, email jenny.mountney@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Child and Family Centres

Education Officer, Child and Family Centre St Helens (970324).

Applications Close:—Friday, 12 February 2016.

Salary:—\$61,088 – \$90,682 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher (Non Teaching).

Fixed-term part-time 44.10 hours per fortnight from as soon as possible until 31 December 2016.

Location:—North.

Description of the role:—To develop, implement and manage appropriate educational activities in the CFC to achieve leaning, social and emotional outcomes. To assess individual progress for children aged birth to four through observation, intervention

and modelling. To guide, lead and assist in the formulation of CFC programs; aligning these with the Early Years Framework. To liaise with and collaborate where appropriate with schools and the early years teaching teams to provide strong continuity of educational provision.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Specific Early Childhood Education qualification.

Enquiries to Petronella Dingjan-Bult, Centre Leader, Child and Family Centre, St Helens, Department of Education, mobile 0409 217 586, email petronella.dingjan-b@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Howrah Primary School

School Administration Clerk, Howrah Primary School (961509).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 52 hours per fortnight from 26 April 2016.

Location:—Howrah Primary School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Gill Austin, School Business Manager, Howrah Primary School, Department of Education, phone (03) 6246 6333, email gill.austin@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing

Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lauderdale Primary School

Aboriginal Education Worker, Lauderdale Primary School (965299).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time 24 hours per fortnight from as soon as possible until 22 December 2016.

Location:—Lauderdale Primary School.

Description of the Role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Andrea Hall, Assistant Principal, Lauderdale Primary School, Department of Education, phone (03) 6248 6270, email andrea.hall@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Risdon Vale Primary School

Teacher Assistant, Risdon Vale Primary School (2 Vacancies).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 953542.

Permanent part-time 10 hours per fortnight, commencing as soon as possible.

Location:—Risdon Vale Primary School.

Vacancy No. 965596.

Permanent part-time 10 hours per fortnight, commencing as soon as possible.

Location:—Risdon Vale Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Elizabeth Robinson, Principal, Risdon Vale Primary School, Department of Education, phone (03) 6242 5222, email elizabeth.robinson@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rosny College

Advanced Skills Teacher, Rosny College (953118).

Applications Close:—Friday, 12 February 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight commencing as soon as possible.

Location:—Rosny College.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Deb Day, Principal, Rosny College, Department of Education, phone (03) 6244 9200, email deb.day@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Sorell School

Aboriginal Education Worker, Sorell School (964876).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 20 hours per fortnight, commencing as soon as possible to 22 December 2016.

Location:—Sorell School.

Description of the role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check

before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Rosanne McDade, Principal, Sorell School, Department of Education, phone (03) 6269 1100, email rosanne.mcdade@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Austins Ferry Primary School

School Administration Clerk, Austins Ferry Primary School (962342).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 13 hours per fortnight from as soon as possible until 22 December 2016.

Location:—Austins Ferry Primary School.

As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Graham Hyde, School Business Manager, Department of Education, phone (03) 6275 7222, email graham.hyde@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Early Childhood Intervention Service, Hobart

School Administration Clerk, Early Childhood Intervention Service (963403).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 30.00 hours per fortnight, 42 weeks per annum.

Location:—Early Childhood Intervention Service, Tasmania Hobart.

Description of Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Robyn Loh, Department of Education, phone (03) 6231 1625, email robyn.loh@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Early Childhood Intervention Service, Hobart

Teacher Assistant, Early Childhood Intervention Service (953798).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 30.00 hours per fortnight, 40 weeks per annum.

Location:—Early Childhood Intervention Service, Tasmania Hobart.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Robyn Loh, Department of Education, phone (03) 6231 1625, email robyn.loh@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Mount Nelson Primary School

Education Facility Attendant, Mount Nelson Primary School (953807).

Applications Close:—Friday, 12 February 2016.

Salary:—\$41,063 – \$46,727 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 60.00 hours per fortnight.

Location:—Mount Nelson Primary School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Peter Walker, Department of Education, phone (03) 6223 2879, email peter.walker@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Ogilvie High School

Aboriginal Education Worker, Ogilvie High School (970258).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 22.00 hours per fortnight from 15 March to 22 December 2016.

Location:—Ogilvie High School.

Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Julie Bird, Department of Education, phone (03) 6228 8800, email julie.bird@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Woodbridge School

Ships Master, Woodbridge School (953273).

Applications Close:—Friday, 12 February 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight from as soon as possible until 30 December 2016.

Location:—Woodbridge School.

Description of Role:—Master of the RV Penghana. Oversight vessel and associated maintenance and supply procedures. Provide technical advice on aspects of marine ecology and associated maritime procedures. Assist in the instruction of students as required.

Essential Requirements:—Valid Master's Certificate of Competency at Class V, endorsed for trading. Engine Drivers Certificate MED3 or better.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Bronze Medallion. Senior First Aid Certificate.

Enquiries to Hamish Cunningham, Department of Education, phone (03) 6267 4667, email hamish.cunningham@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Exeter High School

Assistant Principal, Exeter High School (205217).

Applications Close:—Friday, 12 February 2016.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal Band 3.

Permanent full-time 70.00 hours per fortnight.

Location:—Exeter High School.

To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Benjamin Frerk, Department of Education, phone (03) 6394 4366, email benjamin.frerk@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment.education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Port Dalrymple School

Youth Networker, Port Dalrymple School (964461).

Applications Close:—Friday, 12 February 2016.

Salary:—\$78,552 – \$82,441 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 44.10 hours per fortnight from as soon as possible to 22 December 2016.

Location:—Port Dalrymple School.

Description of the role:—Provide a youth support service to identified young people in Years 4 to 7 who are at serious risk in their engagement with education at schools in the George Town area, through the development and implementation of appropriate learning programs and strategies that aim to improve student's well being and their engagement in school and community programs.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Philip Challis, Principal, Department of Education, phone (03) 6382 0500, email philip.challis@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Youngtown Primary School

School Business Manager, Youngtown Primary School (952841).

Applications Close:—Friday, 12 February 2016.

Salary:—\$78,552 – \$82,441 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 58.80 hours per fortnight from As soon as possible to 22 December 2016.

Location:—Youngtown Primary School.

Description of the role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Troy Roberts, Principal, Department of Education, phone (03) 6341 3222, email troy.roberts@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Hellyer College

Advanced Skills Teacher, Hellyer College (966636).

Applications Close:—Friday, 12 February 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Hellyer College.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ann Walker, Department of Education, phone (03) 6435 5200, email ann.walker@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Hellyer College

Assistant Principal, Hellyer College (968180).

Applications Close:—Friday, 12 February 2016.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3.

Permanent full-time 70 hours per fortnight.

Location:—Hellyer College.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ann Walker, Department of Education, phone (03) 6435 5200, email ann.walker@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Latrobe Primary School

Advanced Skills Teacher, Latrobe Primary School (964291).

Applications Close:—Friday, 12 February 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Latrobe Primary School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Julie Argent, Department of Education, phone (03) 6426 1203, email julie.argent@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION
LINC TASMANIA
Regional Services
George Town LINC

Customer Services Officer, George Town LINC (968703).

Applications Close:—Friday, 12 February 2016.

Salary:—\$58,394 – \$63,226 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 32 hours per fortnight, from as soon as possible to 15 July 2016.

Location:—George Town LINC.

Description of Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anne Blythman, Department of Education, phone 0428 283 609, email anne.blythman@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION
LINC TASMANIA
Regional Services
George Town LINC

Customer Services Officer, George Town LINC (700548).

Applications Close:—Friday, 12 February 2016.

Salary:—\$58,394 – \$63,226 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 41.50 hours per fortnight, from as soon as possible to 23 December 2016.

Location:—George Town.

Description of Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anne Blythman, Department of Education, phone 0428 283 609, email anne.blythman@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

DHHS Safe Families Co-ordination Unit Analyst (522575).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing as soon as possible for a period of 2 years.

Location:—Children and Youth Services, Safe Families Co-ordination Unit, Hobart.

Background:—The Safe Families Co-ordination Unit (SFCU) is a statewide collaborative unit which undertakes a cumulative assessment of risk and harm to co-ordinate support services for victims of family violence and hold perpetrators to account. The Unit includes representatives from Departments of Justice, Education, Police and Emergency Management, and Health and Human Services.

The Unit will bring the best available information from across government together in one place to ensure families at risk are identified and supported as early as possible.

Focus of Duties:—The DHHS SFCU Analyst contributes to the goals and outcomes of the SFCU. Working in the SFCU requires resilience, excellent communication and decision-making skills, and an ability to engage with partner agencies and to work collaboratively within a sometimes complex and pressurised environment.

Working as an effective member of the SFCU, the Analyst will be required to identify information, through liaison, dialogue and searching of relevant databases and business units, which may add to a cumulative assessment of risk and harm to victims of family violence, children affected by family violence and to perpetrator risk of repeat family violence.

Selection criteria includes:—Demonstrated understanding of family violence and behaviours or indicators that may be suggestive of family violence from the perspective of adult and child victims and perpetrators.

Understanding of the Safe at Home project and the Safe Homes, Safe Families initiative and the contribution of the

Safe Families Co-ordination Unit to these, with the capacity to demonstrate, through personal and professional example, a commitment to the collaborative work and outcomes of the SFCU, with an understanding of the political, social and organisational environment in which the SFCU operates.

High level analytical skills, with knowledge of, and the capacity to interrogate, agency databases, specifically DHHS databases, and identify relevant issues and information pertinent to family violence.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Postgraduate experience working in a related field (Child Protection, Family Violence etc.).

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution. Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Doig, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3799, email anita.doig@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES
Children and Youth Services

***DHHS Safe Families Co-ordination Unit Investigator
(522574).***

Applications Close:—Friday, 12 February 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time day work commencing as soon as possible for a period of 2 years.

Location:—Children and Youth Services, Safe Families Co-ordination Unit, Hobart.

Background:—The Safe Families Co-ordination Unit (SFCU) is a statewide collaborative unit which undertakes a cumulative assessment of risk and harm to co-ordinate support services for victims of family violence and hold perpetrators to account. The Unit includes representatives from Departments of Justice, Education, Police and Emergency Management, and Health and Human Services.

The Unit will bring the best available information from across government together in one place to ensure families at risk are identified and supported as early as possible.

Focus of Duties:—The DHHS SFCU Investigator contributes significantly to the goals and outcomes of the SFCU. Working in the SFCU requires resilience, excellent communication and decision-making skills, and an ability to engage with partner agencies and to work collaboratively within a sometimes complex and pressurised environment.

As a senior member, the DHHS SFCU Investigator will work as an effective member of the multidisciplinary team, participating in and contributing to the multi-agency risk assessment to inform case management, advising where necessary and challenging decisions where appropriate.

The Investigator will be expected to ensure actions agreed by the SFCU are acted on by Agency representatives in a timely and proportionate manner and outcomes are reported to the SFCU, and they will be responsible for following up on these actions to ensure the completion, escalating where necessary to enforce the required outcome.

Selection criteria includes:—Experience in working with collocated or collaborative units or the ability to evidence qualities necessary for participating in those units.

Understanding of the Safe at Home project and the Safe Homes, Safe Families initiative and the contribution of the Safe Families Co-ordination Unit to these with the capacity to demonstrate, through personal and professional example, a commitment to the collaborative work and outcomes of the SFCU.

A high level of knowledge and understanding of family violence, family violence services and departmental operations and the capacity to explain clearly, and with sound rationale, highly complex information to a wide range of professionals.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Significant postgraduate experience working in a related field (Child Protection, Family Violence etc.).

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution. Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Doig, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3799, email anita.doig@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services
Shared Services

Contract Officer (515736).

Applications Close:—Friday, 12 February 2016.

Salary:—\$64,527 – \$74,384 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Launceston.

The Department of Health and Human Services seeks a full-time Contract Officer to join the Procurement Advisory Services (PAS) team. In conjunction with the Strategic Manager, Procurement and other senior staff, identify opportunities to improve efficiency and effectiveness of contractual arrangements. Provide support and advice to departmental staff and undertake liaison with client representatives on procurement and associated issues. Undertake the calling of tenders, facilitate the evaluation of tenders, prepare and administer contracts managed by the service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dan Longstaff, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clinical Nurse Consultant, Ward 5D (522478).

Applications Close:—Friday, 12 February 2016.

Salary:—\$89,050 – \$93,439 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, LGH, Charles Street, Launceston.

Duties:—The Clinical Nurse Consultant (CNC), Ward 5D provides clinical leadership and direction to the nursing team to improve the quality and continuity of care and support provided to patients diagnosed with an acute medical condition and/or cancer throughout their patient journey. The position provides authoritative clinical expert advice to support the patient's care from diagnosis through treatment and discharge from hospital back to the community, and is an integral part of the interdisciplinary team. The CNC, Ward 5D adapts practice providing advice, appropriate clinical interventions and consumer advocacy according to the specific and changing needs of individuals, taking into account their multiple health concerns and preferences for care. The CNC, Ward 5D continues to support a strong professional link with Holman Clinic staff to facilitate specialised care for Ward 5D Oncology patients.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Relevant post graduate qualifications in acute medical and oncology nursing.

Competency in cytotoxic drug administration and Aria MedOncology system use.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, A/NUM Ward 5D, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6481, email andy.brown@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Enrolled Nurse (Acute Medical Unit) (520575).

Applications Close:—Friday, 12 February 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift work, working 8 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Acute Medical Unit, LGH Charles Street, Launceston.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Hayes, NUM Acute Medical Unit, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8063, email robyn.hayes@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registrar in Medical Administration (503232).

Applications Close:—Friday, 12 February 2016.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work, working 80 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 5 February 2017.

Location:—Clinical Management LGH.

Duties:—This is a training position with the Royal Australasian College of Medical Administrators. Responsible to the Director of Clinical Services for the provision of clinical administrative functions including oversight of junior medical staff, clinical risk management and quality activities, medicolegal reporting, policy development and research in the clinical management domain.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Peter Renshaw, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6007, email peter.renshaw@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Social Work

Community Health Social Worker (507628).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 27 August 2016.

Location:—Social Work Team North, Lambert Street Ravenswood.

Duties:—Within a Primary Health Care Model, provide a social work service to individuals, families, groups and communities with a focus on developing innovative and sustainable services. Function according to the standards and ethics accepted by Primary Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Nicholson, Senior Social Worker, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4155, email michelle.nicholson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Aged Care Assessment Team

ACAT Assessor (Allied Health) (504623).

Applications Close:—Friday, 12 February 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 1 March 2016 until 6 March 2017.

Location:—Aged Care Assessment Team, Mulgrave St, Launceston.

Duties:—Within a primary health care framework assess the needs of older persons and appropriate younger people with disabilities and their carers, within the region. Facilitate access to appropriate community and residential services, through a multi-disciplinary team approach.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Psychology Board of Australia; or Registered with the Occupational Therapy Board of Australia; or Registered with the Physiotherapy Board of Australia. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anthea Cooper, Manager ACMS, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4644, email anthea.cooper@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Nursing Services

Registered Nurse, Community (2 Vacancies).

Applications Close:—Friday, 12 February 2016.

Salary:—\$77,124 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Vacancy No. 504643.

Permanent part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 28 February 2016.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Vacancy No. 504643.

Permanent part-time shift work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 28 February 2016.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Duties:—The Registered Nurse, Community strengthens health outcomes through the provision of safe, quality, clinically appropriate general and/or specialist nursing knowledge and skills to provide effective nursing care in partnership with patients/clients, their families, and other health professionals within the defined community practice area. Contributes to workplace activities and works collaboratively in assisting and supporting the Nurse Unit Manager/Team Leader and/or Clinical Co-ordinator/Clinical Nurse Consultant/Clinical Nurse Specialist in achieving the goals of the service by contributing to workplace activities beyond the immediate responsibility of delivering clinical care to clients. This may include active involvement in clinical education, clinical leadership and management, safety and quality, practice development and managing a clinical portfolio.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, NUM, Community Nursing South Esk, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4018, email jan.allford@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Nursing Services

Registered Nurse, Community (2 Vacancies).

Applications Close:—Friday, 12 February 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 504643.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 28 February 2016.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Vacancy No. 504643.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence from 28 February 2016.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, NUM, Community Nursing South Esk, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4018, email jan.allford@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Nursing Services

Registered Nurse, Community (504643).

Applications Close:—Friday, 12 February 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 28 January 2017.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, NUM, Community Nursing South Esk, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4018, email jan.allford@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Nursing Services

Registered Nurse, Community (504643).

Applications Close:—Friday, 12 February 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 4 March 2017.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, NUM, Community Nursing South Esk, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4018, email jan.allford@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Nursing Services

Registered Nurse, Community (Relief) (504238).

Applications Close:—Friday, 12 February 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work, working as and when required. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 28 February 2016 until 24 February 2018.

Location:—Community Nursing South Esk, Kelham Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community consistent with ongoing experience strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences,

serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, NUM, Community Nursing South Esk, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4018, email jan.allford@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Flinders Island Multi-Purpose Centre

Enrolled Nurse (Flinders Island) (506172).

Applications Close:—Friday, 19 February 2016.

Salary:—\$53,817 – \$59,600 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi Purpose Centre.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Loudon, DON, Flinders Island MPC, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6359 0204, email john.f.loudon@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Flinders Island Multi-Purpose Centre

Registered Nurse (Flinders Island) (514016).

Applications Close:—Friday, 19 February 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi Purpose Centre.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to John Loudon, DON, Flinders Island MPC, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6359 0204, email john.f.loudon@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

George Town Hospital and Community Centre

Enrolled Nurse (George Town) (504601).

Applications Close:—Friday, 12 February 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term part-time shift work (fully rotational), working 40 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 17 April 2016.

Location:—George Town District Hospital and Community Centre, Anne Street, George Town.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Diane Jessup, NUM, George Town Hospital, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6020, email diane.jessup@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Medical Scientist, Microbiology (510220).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Microbiology, Royal Hobart Hospital.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a permanent Medical Scientist vacancy in Microbiology, Royal Hobart Hospital.

Duties:—In the role of Medical Scientist, Microbiology you will work as part of a team of professional staff engaged in the provision of an efficient and high quality diagnostic clinical microbiology service.

You are expected to:—Demonstrate competence and proficiency compatible with their level of experience in the provision of this service.

Be an effective team member and contribute to new initiatives in the Department of Microbiology.

The Medical Scientist (Microbiology) will work as part of a team of professional staff engaged in the provision of an efficient and high quality diagnostic clinical microbiology service. The occupant will be expected to:

Demonstrate competence and proficiency compatible with their level of experience in the provision of this service.

Be an effective team member and contribute to new initiatives in the Department of Microbiology.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Belinda McEwan, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8417, email belinda.mcewan@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Genetic Counsellor/Associate Genetic Counsellor (521680).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term part-time day worker, working 60.8 hours per fortnight commencing as soon as possible until 31 August 2016.

Location:—Tasmanian Clinical Genetic Service.

The Tasmanian Health Service – Southern Region is seeking interest from suitably qualified applicants for a Genetic Counsellor/Associate Genetic Counsellor vacancy.

Duties:—In the role of Genetic Counsellor/Associate Genetic Counsellor you will play an integral role in the effective delivery of all aspects of the Genetic Services to individuals and families in Tasmania.

Your duties include:—Identifying client needs.

Assessing the requirement for genetic counselling and testing.

Organising and co-ordinating clinics.

Planning and participating in genetic counselling.

Interpreting and explaining results of genetic analysis.

Recording outcomes of counselling sessions and reporting to referring doctors and other health professionals.

Working closely with other Genetic Counsellors' and visiting Clinical Geneticists.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jo Burke, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8296, email jo.burke@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Food Service Assistant (514833).

Applications Close:—Friday, 12 February 2016.

Salary:—\$46,102 – \$47,297 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift worker, working as and when required for a 3 year appointment.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Food Services Assistant to assist with the food preparation, production, plating service, ware washing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital at the Mersey Community Hospital.

The ideal candidate will have an understanding of appropriate WHandS legislation and codes of practice have the ability to communicate with patients, visitors and staff, of all levels and hold knowledge and experience in the food preparation, production, and service industry.

You will be a self starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Daven, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5214, email simone.daven@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Registered Nurse (Emergency Department MCH) (514514).

Applications Close:—Friday, 26 February 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift workers, working up to 76 hours per fortnight.

Location:—Mersey Community Hospital, Latrobe.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

These roles are based in the Emergency Department at the Mersey Community Hospital.

Who are we looking for?

We are seeking motivated and experienced Registered Emergency Nurses who are passionate about the greatest quality of care, ensuring they collaborate with members of the multidisciplinary healthcare team. Ideally you would have at least 2 years working in Emergency or Critical Care Nursing. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynn Sims, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5303, email lynn.sims@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Clerk (Outpatient Clinics) (501822).

Applications Close:—Friday, 12 February 2016.

Salary:—\$51,187 – \$55,293 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 53.2 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, day work vacancies arising in similar roles within the next six months.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Clinic Receptionist who will be responsible for the provision of a customer focused general reception and telephone service to the Outpatient Clinic at North West Regional Hospital.

Reporting to the Nurse Unit Manager, Outpatients, this role is a front line position within Outpatient and Specialist Clinics where your main priority will be checking in patients when they arrive for appointments and departing them when they leave. Other duties will include but are not limited to processing referrals received, waiting list management, making appointments and answering telephone and general enquiries from patients.

Do you have?

Excellent communication and interpersonal skills.

A customer service approach.

Skills in the use of electronic information systems and the Microsoft suite.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michael Parker, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6523, email michael.parker@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Burnie and Wynyard Community Centre

Enrolled Nurse (Community) (502563).

Applications Close:—Friday, 12 February 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift worker, working 38 hours per fortnight.

Location:—Burnie Community Health Centre.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Flexible working arrangements may allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking motivated and experienced Enrolled Nurses who are passionate about delivering best practice patient centred nursing care, as a member of a dynamic multidisciplinary healthcare team.

Ideally you would have a background working in acute care nursing and IV medication endorsement would be an advantage, and as a member of the multidisciplinary team, you will contribute to a strong professional team approach to patient care through open communication and a positive supportive environment.

Reporting to the Registered Nurse, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, strong interpersonal and communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (Does not hold Board-approved qualification in administration of medicines). Current Driver's Licence.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nicola Pearson, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6454, email nicola.pearson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Smithton District Hospital and Community Health

Multiskilled Domestic (502457).

Applications Close:—Friday, 12 February 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Smithton District Hospital.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Multiskilled Domestic to provide catering support and environmental cleaning within the hospital, clinics and accommodation area for the Smithton District Hospital.

Reporting to the Administrative Officer, this role encompasses a wide range of responsibilities including, but not limited to, hygiene and cleanliness of kitchen and equipment, preparation of food as required, assist with preparation of Meals on Wheels and perform specialised cleaning as required for infection control.

Do you have?

Demonstrated awareness of Workplace Health and Safety.

Ability to work effectively with minimal supervision together.

Demonstrated experience in preparation of food and cleaning.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geraldine Benson, Department of Health and Human Services and Tasmanian Health Service, phone 6452 4650, email geraldine.benson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Smithton District Hospital and Community Health

Multiskilled Domestic (Casual/Relief) (502462).

Applications Close:—Friday, 12 February 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift worker, working as and when required for a 3 year appointment.

Location:—Smithton District Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced casual Multiskilled Domestic to provide catering support and environmental cleaning within the hospital, clinics and accommodation area for the Smithton District Hospital.

Reporting to the Administrative Officer, this role encompasses a wide range of responsibilities including, but not limited to, hygiene and cleanliness of kitchen and equipment, preparation of food as required, assist with preparation of

Meals on Wheels and perform specialised cleaning as required for infection control.

Do you have?

Demonstrated awareness of Workplace Health and Safety.

Ability to work effectively with minimal supervision together.

Demonstrated experience in preparation of food and cleaning.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geraldine Benson, Department of Health and Human Services and Tasmanian Health Service, phone 6452 4650, email geraldine.benson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

West Coast District Hospital and Community Health

Rural Social Worker (HealthWest) (514917).

Applications Close:—Friday, 19 February 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight until 30 December 2016.

Location:—West Coast Region.

Flexible working arrangements allow these vacancies to be filled by more than one person.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Social Worker to take up a position in our rural sites on the West Coast. You will be responsible for individual client social support, group social support and will also contribute to health promotion and community development projects to improve people's health and wellbeing. You will be required to assess and analyse the social and health requirements of clients, develop and implement appropriate programs and evaluate their success or otherwise.

You will be expected to utilise your Social Work expertise to work with clients with complex and critical needs, liaising with specialist community services that outreach to the West Coast, and you will provide referrals for clients as necessary to relevant support agencies and services.

Do you have?

Demonstrated experience in the provision of professional social work service in a rural setting.

Current Driver's Licence.

Proven high-level counselling and interpersonal skills.

The ability to work collaboratively as part of a multidisciplinary team.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lindy Earl-Cooper, Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6472 2300, email lindy.earlcooper@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

CROWN LAW

Office of the Crown Solicitor

Legal Practitioner (356088).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,994 – \$67,104 pro rata, per annum.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time working 73.50 hours per fortnight commencing as soon as possible until 31 August 2016.

Location:—Hobart.

Duties:—To advise the Crown Agencies and Instrumentalities on a broad range of legal issues. To undertake high level research and generally assist the Solicitor-General as required. To act as Solicitor and Junior Counsel in constitutional matters; applications under Hague Convention and in such other matters as directed by the Solicitor-General.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Michael O'Farrell SC, Solicitor General, Office of the Solicitor General, Department of Justice, phone (03) 6165 3614, email michael.ofarrell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Melissa Xepapas on (03) 6165 3614.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Legal Practitioner (356362b).

Applications Close:—Friday, 12 February 2016.

Salary:—\$52,994 – \$67,104 p.a.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time working 73.5 hours per fortnight commencing 1 March 2016 until 28 February 2018.

Location:—Burnie.

Duties:—To act as Solicitor and Counsel in routine child protection matters and appeals on behalf of the State of Tasmania before a range of Courts and Tribunals. To provide advice to the State and its Agencies in respect of child protection legal matters.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania. Current Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception;

Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Cameron Lee, Service Manager CPLG, Office of the Director of Public Prosecutions, Department of Justice, phone (03) 6165 3563, email cameron.lee@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Val Thomas on (03) 6165 3563.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Finance and Payroll Services

Payroll Officer (002540).

Applications Close:—Friday, 12 February 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake specialist functions including utilising an integrated computerised Human Resource Management (HRM) system to provide quality personnel and payroll processing services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Lampkin, Manager Payroll Services, Department of Police and Emergency Management, phone (03) 6173 2216, email john.lampkin@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Clerical Officer (520463T).

Applications Close:—Monday, 15 February 2016.

Salary:—\$54,889 – \$59,372 p.a.

Tasmanian State Service Award, General Stream, Band 2 (including payment in accordance with Appendix 9 of TSSA).

Fixed-term part-time 19 hours per week until 3/02/2017.

Location:—Launceston.

Duties:—Provide clerical and reception services that contribute to the delivery of an efficient and effective service to Tasmania Fire Service (TFS) business units within the Northern Region and the general public.

Desirable Requirements:—Certificate III in Business or equivalent qualification or progress towards attaining this qualification.

Knowledge of Microsoft Office applications a distinct advantage.

A current Driver's Licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from www.jobs.tas.gov.au.

Enquiries to Carol Davey on (03) 6336 5611.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations***Visitor Services Officer (341067).**

Applications Close:—Friday, 12 February 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (18 hours and 22 minutes per week).

Location:—Southern Region, initially located at Mt Field National Park.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Assist with the day to day operations of the Mt Field Visitor Centre including financial reporting, collection of public money and banking, administration of Government Hut Cabin bookings, visitor information, permits applications and general administrative duties. Provides routine supervision, leadership and mentoring in best practice customer service including interpretation.

Desirable Requirements:—Holder of current motor vehicle driver's licence. A current Workplace Level 2 First Aid Certificate or equivalent.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Steven Richardson, phone (03) 6288 1149, email steven.richardson@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpipw.tas.gov.au.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Client Account Manager (791214).

Applications Close:—Friday, 12 February 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Client Account Manager will manage a caseload of files ensuring that financial administration, power of attorney and trusts are managed effectively in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively both individually and as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Philip Heaton, Manager, Personal Services Team, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 62355210, email pheaton@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 62355241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

*Forest Practices Authority***Forest Practices Advisor (371256).**

Applications Close:—Friday, 12 February 2016.

Salary:—\$80,538 – \$97,646 p.a.

Tasmanian State Service Award, Professional Stream, Band 2.

Permanent full-time.

Location:—Hobart or Launceston.

Duties:—Contribute to the development of policies and strategies for furthering the objectives of the forest practices system.

Support and implement training programs in nominated areas of forest practices to assist the FPA to meet strategic objectives.

Independently and as part of a team undertake fieldwork, environmental assessments, investigations and research as part of the Compliance program and in support of FPA staff.

Provide professional advice on forest practices to forest practices officers, and other relevant parties.

Other duties as directed by the Chief Forest Practices Officer.

Essential Requirements:—Bachelor of Science or similar qualification in environmental science/natural resource management.

Desirable Requirements:—Current accreditation as a Forest Practices Officer or potential for appointment as a Forest Practices Officer.

A minimum of three year's experience in the planning, supervision or monitoring of forest operations.

A current drivers licence.

Enquiries to Angus MacNeil, A/G Chief Forest Practices Officer, Department of State Growth, 30 Patrick Street, Hobart, phone (03) 6165 4081, email Angus.Macneil@fpa.tas.gov.au.

Applications to People and Culture, Operations, Department of State Growth, 22 Elizabeth Street, Hobart, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INDUSTRY AND BUSINESS DEVELOPMENT

*Workforce Development and Training***Executive Support Officer (421090).**

Applications Close:—Friday, 12 February 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the Office of the General Manager and provide broad administrative support to the General Manager, and contribute to high levels of client and stakeholder services, including intra-departmental co-ordination, ministerial administration and client liaison.

Provide technical and high level research support to Vocational Education and Training (VET) specific stakeholder management and inter-governmental functions such as Council of Australian Governments (COAG).

Provide high level research and support to senior officers to assist them in developing advice on workforce development and training matters.

Regularly liaise with government agencies, industry bodies and business enterprises on specific workforce development and training matters.

Co-ordinate and attend meetings between external and internal stakeholders and working groups including the provision of setting agendas, minute taking and logistics management.

Prepare and produce accurate correspondence, minutes, reports and/or briefing notes.

Undertake specific projects, including event management, workshop preparation and stakeholder engagement activities.

Enquiries to Chrissie Berryman, General Manager, Workforce Development and Training, Department of State Growth, phone (03) 6165 6018, email chrissie.berryman@skills.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart Tas 7001, email recruitment@stategrowth.tas.gov.au.

TASTAFE

EDUCATION SERVICES

Vocational Preparation and English Language Services

Entry into TasTAFE

Aboriginal VET Officer (970274).

Applications Close:—Friday, 12 February 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 29.40 hours per fortnight, as soon as possible until 22 December 2016.

Location:—Alanvale.

Develop and promote training opportunities to increase participation of Aboriginal and Torres Strait Islander people into the organisation and Vocational Education and Training, throughout the region. Recruitment and support of students accessing Aboriginal Training Programs.

Essential Requirements:—Aboriginality. The State Service Commissioner has determined that this is an Aboriginal Identified position and that it will be filled in accordance with the Guidelines for Aboriginal Employment. The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Lyndel Holton, Manager, Entry into TasTAFE Unit, TasTAFE, phone (03) 6777 2565, email lyndel.holton@TasTAFE.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

**Tasmanian Government—
Senior Executive Service**

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

Shared Services

Director, Information Co-ordination and Strategy (522582).

Applications Close:—Friday, 12 February 2016.

Salary:—\$121,318 – \$133,450 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment..

Fixed-term full-time day work, commencing as soon as possible for a period of 5 years.

Location:—Hobart.

The Tasmanian Department of Health and Human Services seeks a Director, Information Co-ordination and Strategy to join the Shared Services team.

The key initial focus of the Director is to:—Establish ICSU as described in the Strategic Information Review report and implementation plan.

The Director is responsible for setting the strategic direction of ICSU in consultation with the ICSU Advisory Group, leading associated projects, building stakeholder relationships, and undertaking high-level negotiation and advocacy within DHHS and across the broader health and human services system.

The Director will be required to work collaboratively with key stakeholders to develop a holistic understanding of how data and information is generated, managed and used within DHHS and by extension across the broader health and human services system.

Desirable Requirements:—A minimum of 5 years specialised experience working at a senior level in information management and governance.

An appropriate professional and/or tertiary qualification, preferably in information management and governance.

Enquiries to Ross Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3805, email ross.smith@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Planning, Purchasing and Performance

Purchasing and Performance

Deputy Secretary, Planning, Purchasing and Performance (520447).

Applications Close:—Friday, 12 February 2016.

Salary:—\$172,713 – \$189,984 p.a.

Senior Executive, Level 3.

Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment..

Fixed-term full-time day work, commencing As soon as possible for a period of 3 years.

Location:—Hobart.

The Tasmanian Department of Health and Human Services seeks a Deputy Secretary to join the Planning, Purchasing and Performance team. The Deputy Secretary Planning Purchasing and Performance reports to the Secretary, is a member of the Departmental Executive and will have responsibility for the following functions:

Lead the formation of strategies, policies, systems and processes for the purchasing and performance monitoring of health and human services in accordance with relevant legislation and within the parameters of Government policy.

Development and efficient and effective application of service planning, purchasing and performance monitoring of health and human services from the Tasmanian Health Service.

Overseeing all processes where services are secured that most appropriately and safely address the needs of the community, making use of research and planning accordingly.

Providing high level advice to Government, the Secretary, the Ministers and Departmental Executive on the performance of operational units and the progress being made with service planning, purchasing, performance management and reporting.

Desirable Requirements:— Tertiary and post graduate qualifications in relevant areas and a commitment to ongoing professional development.

Enquiries to David Nicholson, Department of Health and Human Services and Tasmanian Health Service, phone(03) 6166 3680, email david.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher	A. Monk	12 Months	01.02.16
Education	Teacher	L. Tuxworth	12 Months	01.02.16
Education	Teacher	C. Cox-Haines	12 months	03.02.16
Education	Teacher	R. Tither	12 Months	01.02.16
Education	Teacher	J. Dalton	12 Months	01.02.16
Education	Education Facility Attendant	D. Stocks	6 months	27.01.16
Education	Teacher	P. Armstrong	12 months	01.02.16
Education	Education Facility Attendant	P. Aliendi	6 months	27.01.16
Education	Teacher Assistant	K. Upston	6 months	01.02.16
Education	School Psychologist	P. Johnson	12 months	01.02.16
Education	Teacher	K. Anderson	12 Months	01.02.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant	L. Bakker	6 months	25.01.16
Health & Human Services & Tasmanian Health Service	Senior IT Officer - Servers	S. Coyle	6 months	09.02.16
Health & Human Services & Tasmanian Health Service	Pharmacist	P. McLarin	6 months	07.12.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community	R. Fenton	6 months	14.12.15
Health & Human Services & Tasmanian Health Service	Consultant - Safety and Injury Management	R. Luttrell	6 months	09.02.16
Health & Human Services & Tasmanian Health Service	Ward Clerk - Northside	M. Lourie	6 months	01.02.16
Health & Human Services & Tasmanian Health Service	Tenancy Intervention Officer (Greater South)	J. Cleary	6 months	03.02.16
Health & Human Services & Tasmanian Health Service	Tenancy Intervention Officer (Greater North)	L. Routledge	6 months	29.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	K. Hansch	6 months	17.01.16
Health & Human Services & Tasmanian Health Service	Customer Service Officer - Appointment Scheduling Clerk	K. Absolom	6 months	01.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	B. Gleeson	6 months	17.01.16
Justice	Facilitator Intervention Programs	L. McNally	6 months	01.02.16
Justice	Legal Secretary	A. Hands	6 months	27.01.16
Justice	Facilitator Intervention Programs	J. Storay	6 months	01.02.16
Police & Emergency Management	Utility Officer	S. Dawson	6 months	01.02.16
Police & Emergency Management	HR Advisor	L. Flood	6 months	01.02.16
Primary Industries, Parks, Water & Environment	Director, Biosecurity Operations	P. Burrows	1 month	08.02.16
State Growth	School Crossing Patrol Officer	K. Nicholas	6 Months	03.02.16
State Growth	School Crossing Patrol Officer	P. Lovell	6 Months	03.02.16
State Growth	School Crossing Patrol Officer	B. Pearce	6 Months	03.02.16
State Growth	School Crossing Patrol Officer	V. Blegg	6 Months	03.02.16
State Growth	School Crossing Patrol Officer	J. Kreuzer	6 Months	03.02.16
State Growth	School Crossing Patrol Officer	S. Roach	6 Months	03.02.16
State Growth	Senior Contracts Officer	G. Hill	6 months	29.02.16
State Growth	School Crossing Patrol Officer	L. Rice	6 Months	03.02.16
State Growth	Lease & Licence Inspection Officer	L. Brown	6 months	18.01.16
State Growth	School Crossing Patrol Officer	S. Calvert	6 Months	03.02.16
State Growth	Mining Leasing and Liaison Officer	K. Pascoe	6 months	18.01.16
State Growth	School Crossing Patrol Officer	C. Tenteye	6 Months	03.02.16
Treasury & Finance	Client Services Officer	K. Lemin	6 months	01.02.16

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	S. Crawford	Advanced Skills Teacher	01.02.16
Education	M. Flanagan	Assistant Principal	01.02.16
Health & Human Services & Tasmanian Health Service	J. Mansfield	Advanced Skills Teacher	01.02.16
Education	S. Cook	Advanced Skills Teacher	01.02.16
Education	J. Ryan	Advanced Skills Teacher	01.02.16
Education	T. Spykes	Advanced Skills Teacher	01.02.16
Education	S. Murphy	Autism Consultant	01.02.16
Education	M. Olsen	Advanced Skills Teacher	01.02.16
Education	D. Kilpatrick	Principal	25.01.16
Education	R. Spencer	Advanced Skills Teacher	01.02.16
Education	A. Court	Advanced Skills Teacher	01.02.16
Education	P. Lan	Senior School Psychologist	01.02.16
Health & Human Services & Tasmanian Health Service	S. Beeston	Senior Physiotherapist	01.02.16
Health & Human Services & Tasmanian Health Service	J. Cassidy	Senior Specialist Sonographer	01.02.16

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Clerk (Medical Records)	M. Smith	29.01.16
Health & Human Services & Tasmanian Health Service	Food Services Assistant	J. Philpott	21.01.16
Health & Human Services & Tasmanian Health Service	Multi-skilled Domestic	P. Brooks-Quilliam	30.01.16
Health & Human Services & Tasmanian Health Service	Home Help	J. Lynch	28.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Watters	30.01.16
State Growth	Executive Support Officer	K. Hay	29.01.16

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Home Help	Z. Symmons	27.01.16
Health & Human Services & Tasmanian Health Service	Domestic Services Officer	Y. Haines	22.01.16
Justice	Legal Practitioner	Y. Masters	29.01.16
Primary Industries, Parks, Water & Environment	Team Leader, Crown Land Services (Manager Sales, Issues & Inspections)	T. Turner	29.01.16
Primary Industries, Parks, Water & Environment	Veterinary Pathologist, 701199	R. Mason	03.02.16



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