



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—  
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

**Gazette and State Service Online**  
The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Primary School Nurse (Northern Region) (970375).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 01/07/2016 to 01/06/2018.

Location:—Beaconsfield.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early detection activities and provide supported referrals for students in the primary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check

before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Post graduate qualification in Child and Family Health Nursing or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email **anthony.millward@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email **recruitment@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Primary School Nurse (Northern Region) (969074).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 20/05/2016 to 30/06/2018.

Location:—East Devonport.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early detection activities and provide supported referrals for students in the primary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Post graduate qualification in Child and Family Health Nursing or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email **anthony.millward@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169,

Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Secondary School Nurse (Northern Region) (970377).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 01/07/2016 to 30/06/2018.

Location:—East Devonport.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early intervention activities and provide short term support for students in the secondary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Relevant post-graduate health qualification or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email anthony.millward@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Secondary School Nurse (Northern Region) (969079).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 01/07/2016 to 30/06/2018.

Location:—Ravenswood.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early intervention activities and provide short term support for students in the secondary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Relevant post-graduate health qualification or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email anthony.millward@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Secondary School Nurse (Northern Region) (970376).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 01/07/2016 to 30/06/2018.

Location:—Beaconsfield.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early intervention activities and provide short term support for students in the secondary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Relevant post-graduate health qualification or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email [anthony.millward@education.tas.gov.au](mailto:anthony.millward@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Secondary School Nurse (Southern Region) (969081).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term part-time 30.40 hours per fortnight from 01/07/2016 to 30/06/2018.

Location:—Bridgewater.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early intervention activities and provide short term support for students in the secondary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes

of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Relevant post-graduate health qualification or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email [anthony.millward@education.tas.gov.au](mailto:anthony.millward@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### **Teacher Assistant (Signing), Services to Deaf/Hearing Impaired Students (300827).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 25 hours per fortnight, 40 weeks per annum.

Location:—North-West.

Please note this role requires demonstrated skills in Auslan.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Alarna Thomas, Department of Education, phone 0409 935 318, email [alarna.thomas@education.tas.gov.au](mailto:alarna.thomas@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### ***Teacher Assistant (Signing), Services to Deaf/Hearing Impaired Students (965917).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 51.16 hours per fortnight, 40 weeks per annum.

Location:—North.

Please note this role requires demonstrated skills in Auslan.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Alarna Thomas, Department of Education, phone 0409 935 935, email [alarna.thomas@education.tas.gov.au](mailto:alarna.thomas@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### *Professional Learning Institute*

#### ***Teacher Leader eLearning, Professional Learning Institute (970421).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher (Non Teaching), Band 2.

Fixed-term full-time 73.5 hours per fortnight, from as soon as possible to 2 March 2018.

Location:—South.

Description of Role:—To provide general educational leadership for eLearning programs and services and support access to a range of eLearning opportunities for Tasmanian students and schools.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Shane Frost, Department of Education, phone (03) 6165 5488, email [shane.frost@education.tas.gov.au](mailto:shane.frost@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### *Disability Programs*

#### ***Primary School Nurse (Southern Region) (970374).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,124 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4.

Fixed-term full-time 76 hours per fortnight from 01/07/2016 to 30/06/2018.

Location:—Chigwell.

Description of Role:—Provide clinical assessment, screening and support to individuals and groups and undertake early detection activities and provide supported referrals for students in the primary school setting. Participate in the development and implementation of health promotion activities in collaboration with key stakeholders.

Essential Requirements:—Registration with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Current drivers licence.

Post graduate qualification in Child and Family Health Nursing or other post graduate Paediatric qualification.

Enquiries to Anthony Millward, Department of Education, phone (03) 6165 5459, email [anthony.millward@education.tas.gov.au](mailto:anthony.millward@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### EARLY YEARS AND SCHOOLS

#### *Educational Performance Services*

#### ***Principal Educational Review Officer, Educational Performance Services (106618).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$108,299 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3B, Level 3.

Fixed-term full-time 73.50 hours per fortnight, from as soon as possible to 2 August 2016.

Location:—South.

Description of Role:—Work as part of a Management Team to provide high level support and direction in delivering quality service data acquisition, entry, validation, extraction and analysis as well as developing and conducting aspects of Statewide monitoring and reporting. Ensure appropriate prioritisation of tasks and workload balance of data team.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check

before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jonathan Moritz, Department of Education, phone (03) 6165 5699, email [Jonathan.Moritz@education.tas.gov.au](mailto:Jonathan.Moritz@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### EARLY YEARS AND SCHOOLS

#### *Educational Performance Services*

#### ***Project Manager Data Warehouse, Educational Performance Services (965950).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time 73.50 hours per fortnight, from as soon as possible to 2 August 2016.

Location:—South.

Description of Role:—Work as part of a Management Team to provide high level support, direction and strategic thinking to key project and processes relating to the operation, use and governance supporting the Data Warehouse 3 (DW3). Responsible for the planning and implementation of programs and the provision of accurate and comprehensive support within the DW3 Governance Framework. Assist with the preparation of policy and procedure documentation to support the DW3 Governance Framework.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Andrew Oakley, Department of Education, phone (03) 6165 5697, email [Andrew.Oakley@education.tas.gov.au](mailto:Andrew.Oakley@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing

Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL (GETI)

#### ***Finance and Compliance Officer, Government Education and Training International (GETI) (970287).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.5 hours per fortnight, for a period of 12 months.

Location:—Hobart.

Description of Role:—Oversee the day to day financial processes within GETI. Oversee and provide high level advice and support relating to compliance for TasTAFE and Government schools to meet the requirements of the Education Services for Overseas Students (ESOS) Act and Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) registration.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Current Driver Licence.

Enquiries to Anne Ripper, Department of Education, phone (03) 6165 6100, email [anne.ripper@education.tas.gov.au](mailto:anne.ripper@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Child and Family Centres*

wayraparattee Child and Family Centre, Geeveston

#### ***Aboriginal Community Facilitator, wayraparattee Child and Family Centre (964140).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$78,552 – \$82,441 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 29.40 hours per fortnight from as soon as possible until 23 December 2016.

Location:—Geeveston Indigenous Child and Family Centre.

Description of the Role:—Child and Family Centres are for children, birth to five years, and their families. Their purpose is to improve the health and well-being, education and care of Tasmania's very young children by supporting parents and enhancing accessibility of services in the local community.

Identifying the needs of Aboriginal parents/caregivers and families with children aged from birth to school age. Facilitate networks and relationships in communities to increase social inclusion for Indigenous groups and individuals by identifying opportunities for participation and engagement. Provide advice and recommendations for consideration to the Child and Family Centre (CFC) team on matters relating to the needs of Aboriginal parents/carers and families and their children.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—An appropriate qualification, such as a certificate in Child Care, Early Childhood Education, Health Care, Community Development or a related field.

Enquiries to Leigh Oates, Department of Education, phone (03) 6297 0052, email [leigh.oates@education.tas.gov.au](mailto:leigh.oates@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)*

Gagebrook Primary School

***School Business Manager, JRLF Gagebrook Primary School (954538).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight from 26/04/2016.

Location:—JRLF, Gagebrook Primary School.

Description of Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Bill Jarvis, Principal, JRLF Gagebrook Primary School, Department of Education, phone (03) 6263 6762, email bill.jarvis@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)*

Risdon Vale Primary School

***Aboriginal Education Worker, Risdon Vale Primary School (954761).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 14 hours per fortnight commencing as soon as possible.

Location:—Risdon Vale Primary School.

Description of Role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students.

Essential Requirements:—The Head of the State Service has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Libby Robinson, Principal, Risdon Vale Primary School, Department of Education, phone (03) 6242 5222, email Elizabeth.Robinson@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)*

Hobart College

***Administration Assistant, Hobart College (966184).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart College.

To undertake various administrative and clerical duties that support the function of a campus, team or business unit, including providing a client focussed reception service. Assist with operational processes including the maintenance of databases and related matters.

Essential Requirements:—The Head of the State Service has



determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Enquiries to Naomi Shaw, Department of Education, phone (03) 6220 3475, email [naomi.shaw@education.tas.gov.au](mailto:naomi.shaw@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

*Learning Services (South)*

Southern Support School

#### ***Advanced Skills Teacher, Southern Support School (950284).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight commencing as soon as possible.

Location:—Southern Support School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as

defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Kate Wilson, Principal, Southern Support School, Department of Education, phone (03) 6165 6212, email [kate.wilson1@education.tas.gov.au](mailto:kate.wilson1@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

*Learning Services (South)*

Windermere Primary School

#### ***Advanced Skills Teacher, Windermere Primary School (2 Vacancies).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Vacancy No. 970177, 970179.

Permanent full-time 70 hours per fortnight.

Location:—Windermere Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Duncan Groves, Principal, Windermere Primary School, Department of Education, phone (03) 6249 0600, email [duncan.groves@education.tas.gov.au](mailto:duncan.groves@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au). All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Beaconsfield Primary School

#### ***Teacher Assistant, Beaconsfield Primary School (2 Vacancies).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 952320.

Permanent part-time 10.00 hours per fortnight, 40 weeks per year.

Location:—Beaconsfield Primary School.

Vacancy No. 951024.

Permanent part-time 10.00 hours per fortnight, 40 weeks per year.

Location:—Beaconsfield Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Ros Bender, Department of Education, phone (03) 6383 1215, email [ros.bender@education.tas.gov.au](mailto:ros.bender@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss

specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Bridport Primary School

#### ***Teacher, Bridport Primary School (957058).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent full-time 70 hours per fortnight.

Location:—Bridport Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Carol Stingel, Principal, Department of Education, phone (03) 6356 1226, email [carol.stingel@education.tas.gov.au](mailto:carol.stingel@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

Flinders Island District High School

**Teacher Assistant, Flinders Island District High School (956032).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Flinders Island District High School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Megan Carr, School Business Manager, Department of Education, phone (03) 6359 2021, email [megan.l.carr@education.tas.gov.au](mailto:megan.l.carr@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

Northern Support School

**Teacher Assistant, Northern Support School (6 Vacancies).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 305943.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Vacancy No. 968902.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Vacancy No. 952554.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Vacancy No. 305948.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Vacancy No. 964839.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Vacancy No. 950867.

Permanent part-time 10 hours per fortnight, 40 weeks per year.

Location:—Northern Support School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Samuel Baker, Assistant Principal, Department of Education, phone (03) 6339 1453, email [samuel.baker@education.tas.gov.au](mailto:samuel.baker@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Perth Primary School

**Teacher Assistant, Perth Primary School (960401).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight, 40 weeks per year.

Location:—Perth Primary School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Jenny Clements, Advanced Skills Teacher, Department of Education, phone (03) 6398 2302, email [jenny.clements@education.tas.gov.au](mailto:jenny.clements@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Scottsdale Primary School

**Teacher, Scottsdale Primary School (955089).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Permanent full-time 70.00 hours per fortnight.

Location:—Scottsdale Primary School.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Dawn McCauley, Department of Education, phone (03) 6352 0200, email [dawn.mccauley@education.tas.gov.au](mailto:dawn.mccauley@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Winnaleah District High School

**Advanced Skills Teacher, Winnaleah District High School (203749).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Fixed-term full-time 70.00 hours per fortnight.

Location:—Winnaleah District High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:— Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to David Lietzau, Department of Education, phone (03) 6354 0222, email david.lietzau@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Winnaleah District High School

#### **Teacher, Winnaleah District High School (3 Vacancies).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Vacancy No. 203238.

Permanent full-time 70.00 hours per fortnight.

Location:—Winnaleah District High School.

Vacancy No. 981223.

Permanent full-time 70.00 hours per fortnight.

Location:—Winnaleah District High School.

Vacancy No. 951703.

Permanent full-time 70.00 hours per fortnight.

Location:—Winnaleah District High School.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:— Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to David Lietzau, Department of Education, phone (03) 6354 0222, email david.lietzau@education.tas.gov.au.

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Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

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## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Burnie High School

#### **Assistant Principal, Burnie High School (200048).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal Band 3.

Permanent full-time 70 hours per fortnight.

Location:—Burnie High School.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:— Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judith Fahey, Department of Education, phone (03) 6431 2744, email [judith.fahey@education.tas.gov.au](mailto:judith.fahey@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Mountain Heights School

#### ***Education Facility Attendant, Mountain Heights School (969521).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$41,063 – \$46,727 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 60.80 hours per fortnight.

Location:—Mountain Heights School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Kaz Rattenbury, Department of Education, phone (03) 6471 0200, email [karen.rattenbury@education.tas.gov.au](mailto:karen.rattenbury@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Mountain Heights School

#### ***School Administration Clerk, Mountain Heights School (300398).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 22.05 hours per fortnight.

Location:—Mountain Heights School.

Description of the role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Kaz Rattenbury, Department of Education, phone (03) 6471 0200, email [karen.rattenbury@education.tas.gov.au](mailto:karen.rattenbury@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Parklands High School

#### ***Assistant Principal, Parklands High School (200323).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3.

Permanent full-time 70 hours per fortnight.

Location:—Parklands High School.

Description of the role:—To assist the Principal in the

general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Suzanne Barnes, Department of Education, phone (03) 6433 0206, email [suzanne.barnes@education.tas.gov.au](mailto:suzanne.barnes@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Rosebery District High School

#### ***Canteen Supervisor, Rosebery District High School (300624).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 10 hours per fortnight.

Location:—Rosebery District High School.

Description of the role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Duncan Murfet, Department of Education,

phone (03) 6473 1223, email [duncan.murfet@education.tas.gov.au](mailto:duncan.murfet@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Rosebery District High School

#### ***Teacher (Secondary English/Home Economics), Rosebery District High School (200416).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent full-time 70 hours per fortnight.

Location:—Rosebery District High School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Duncan Murfet, Department of Education, phone (03) 6473 1223, email [duncan.murfet@education.tas.gov.au](mailto:duncan.murfet@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Smithton Primary School

#### ***Advanced Skills Teacher, Smithton Primary School (969517).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Smithton Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jo Hillman, Department of Education, phone (03) 6452 1955, email jo.hillman@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent

through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Student Support

#### ***School Psychologist, Student Support (936852).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$61,088 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist.

Permanent full-time 70.00 hours per fortnight.

Location:—Student Support (Northern Region).

Work in schools as a member of a multi-disciplinary team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possess a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—A current driver's licence. Eligible for membership of the Australian Psychological Society. Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Craig Woodfall, Department of Education, phone (03) 6777 2424, email craig.woodfall@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.



## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Ulverstone Primary School

**Education Facility Attendant, Ulverstone Primary School (964430).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$41,063 – \$46,727 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 26 hours per fortnight.

Location:—Ulverstone Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Enquiries to Helen Jones, Department of Education, phone (03) 6425 1726, email [helen.m.jones@education.tas.gov.au](mailto:helen.m.jones@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

## HEALTH AND HUMAN SERVICES

*Ambulance Tasmania***Clinical Support Officer (510687).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$80,769 – \$81,922 p.a.

Ambulance Tasmania Agreement 2015, Clinical Support Officer Year 1 to Year 3.

Permanent full-time shift work.

Location:—DHHS, Ambulance Tasmania, Hobart.

Duties:—Assist and support all ambulance service

operational personnel to achieve and maintain the required standard of qualification and efficiency.

Selection criteria includes:—Demonstrated excellence in the provision of pre-hospital emergency care.

Extensive knowledge of ambulance operations, technology and patient care clinical practice guidelines.

Demonstrated competency in contemporary adult education and quality assurance practices.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:-

Graduate Certificate in Learning and Teaching for Health Care Professionals.

Essential Requirements:—Holds current accreditation as an Intensive Care Paramedic with an additional qualification in training and assessment or equivalent as approved by the Service. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Morgan, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 8566, email [peter.morgan@ambulance.tas.gov.au](mailto:peter.morgan@ambulance.tas.gov.au).

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

## HEALTH AND HUMAN SERVICES

*Children and Youth Services***Executive Officer (517355).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$77,572 – \$81,417 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Children and Youth Services, Hobart.

Duties:—The Executive Officer co-ordinates and provides high level executive services and project support to the Director. The core objectives of the role are to:—Provide strategic advice to the Director.

Co-ordinate, assist with and quality assure the preparation of reports, briefings, correspondence and submissions.

Provide assistance with inter and intra-governmental relations.

Manage and co-ordinate the administrative and business support and reporting activities within the Directorate office to achieve agreed service delivery performance targets.

Oversee the timely and accurate flow of information between the Directorate, other CYS portfolios, Office of the Deputy Secretary, CYS and the wider Agency.

Investigate, report and monitor complex and/or sensitive matters.

Selection criteria includes:—Demonstrated planning, organisation and co-ordination skills, together with experience in providing high level, contemporary management support within an executive working environment.

Highly developed strategic, analytical and creative skills including the capacity to research and investigate sensitive and complex matters and provide authoritative advice and recommendations.

Strong liaison and consultation skills, with the ability to negotiate effectively with a wide range of stakeholders and work across organisational boundaries.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Current Working with Children Registration.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Oldfield, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6165 3835, email [stuart.oldfield@dhhs.tas.gov.au](mailto:stuart.oldfield@dhhs.tas.gov.au).

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

### HEALTH AND HUMAN SERVICES

#### *Children and Youth Services*

#### Early Years

### **Registered Nurse, Child and Family Health Nurse (2 Vacancies) (500883).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time day work, SEE NOTE BELOW.

Location:—CYS, Child Health and Parenting Services, North.

Please NOTE:—Vacancies.

Permanent full-time day work, 1 vacancy. Fixed term full-time day work commencing as soon as possible for a period of 12 months, 1 vacancy.

Part-time hours may be available by negotiation for both vacancies.

Other permanent full-time and part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Child and Family Health Nurse: Strengthens health outcomes for clients through the provision of safe, quality, clinically appropriate nursing care in partnership with clients, their families and other health professionals within the child and family health practice area.

Selection criteria includes:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in the delivery of client care in child and family health nursing and in line with legal requirements and the Australian Nursing and Midwifery Board (ANMB) National Competency Standards for the Registered Nurse.

Demonstrated sound knowledge of the principles of primary health care and the ability to apply these in child and family health nursing.

Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Holds a recognised child and family health nursing qualification or is working towards same.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cheryl Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6477 7060, email [cheryl.smith@dhhs.tas.gov.au](mailto:cheryl.smith@dhhs.tas.gov.au).

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

### TASMANIAN HEALTH SERVICE

### **Senior Clinical Psychologist (515892).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$97,903 – \$104,283 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Mental Health Services, 52 Frankland St, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services and in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist will provide specialist psychological assessments, treatments and secondary consultation services for clients of Mental Health North utilising evidence-based best practice principles. Provide assertive case management for consumers of Adult Community Mental Health Services within a collaborative and multi-disciplinary framework. Act as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promote community awareness in relation to mental health. Assist the Director Allied Health Services to ensure the quality of clinical psychology services provided by Mental Health North through the implementation of the model of professional supervision and participation in the ongoing development of the region's clinical program. Take a lead role in ongoing service development, inter-sectoral liaison and contributing expertise to the development of clinical skills and capabilities of staff of Mental Health North.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Post graduate qualification relevant to mental health services.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4985, email [helen.vandermolen@ths.tas.gov.au](mailto:helen.vandermolen@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P O Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Launceston General Hospital

***Clinical Nurse Educator (North-West Cancer Centre)  
(522560).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$89,050 – \$93,439 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award,

Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 28 March 2016.

Location:—North-West Cancer Centre, North West Regional Hospital, Burnie.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce by planning, promoting, co-ordinating, implementing and evaluating education programs in the Northern Cancer Service.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Janine Griffin, NUM, Cancer Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6594, email [janine.griffin@ths.tas.gov.au](mailto:janine.griffin@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Primary Health North

Kings Meadows Community Health Centre

***Foot Care/Therapy Assistant (Podiatry North) (513910).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$52,137 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day work working 45.6 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 4 April 2016 until 3 October 2016. (6 month appointment).

Location:—Kings Meadows Community Health Centre, McHugh Street, Kings Meadows.

Duties:—Under the supervision of the Podiatrist and in accordance with the care plan provide a range of general foot care services for clients. This may include the provision of general information concerning foot health, nail maintenance and shoe wear advice. As required provide general administrative and reception support services for the clinic.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Claire Massey, Manager Podiatry North, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4248, email [claire.massey@ths.tas.gov.au](mailto:claire.massey@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 125, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Northern Region*

Primary Health North

North East Soldiers Memorial Hospital

**Registered Nurse (Relief) (Scottsdale) (504180).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. To commence As soon as possible for two (2) years.

Location:—NESM Hospital, 17 Cameron Street, Scottsdale.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Elizabeth Gibb, NUM, Scottsdale, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6778 8522, email [elizabeth.gibb@dhhs.tas.gov.au](mailto:elizabeth.gibb@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

**Domestic Services Officer (507919).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$46,102 – \$47,297 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent full-time day work.

Location:—South.

Duties:—Provide an efficient, safe and economic cleaning and catering service to the Tasmanian Health Service Doctors Quarters including all housekeeping tasks and maintenance and ordering of food provisions.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rob de Salis, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8211, email [rob.desalis@ths.tas.gov.au](mailto:rob.desalis@ths.tas.gov.au).

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Clinical Support

**Registered Nurse (509353).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift worker.

Location:—Midlands Multi Purpose Centre.

Access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

This role is based at the Midlands Multi Purpose Centre, working 76 hours a fortnight as a shift worker.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6254 5030, email [sandy.carmichael@ths.tas.gov.au](mailto:sandy.carmichael@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Complex Chronic and Community

#### **Enrolled Nurse (506544).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time shift worker (fully rotational).

Location:—Midlands Multi Purpose Centre.

Duties:—The Enrolled Nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an Enrolled Nurse and under the direction and supervision of a Registered Nurse/Midwife to achieve planned patient outcomes.

This role is based at the Midlands Multi Purpose Centre, working 24 hours per fortnight. Casual appointments may also be made from the selection process.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious

traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8152, email [marc.bester@ths.tas.gov.au](mailto:marc.bester@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Complex Chronic and Community

#### **Home Help, Multiple vacancies (506010).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day worker.

Location:—Karingal Building, St Johns Avenue, New Town.

Please note:—People holding a Certificate III in Home and Community Care/Community Services are encouraged to apply.

This vacancy has multiple positions, and ideally hours would be split equally between three applicants (approximately 10 hours per person, per fortnight).

Duties:—An opportunity has arisen within the Home and Community Care program, for a permanent position working up to 30 hours per fortnight. Home Help staff will function effectively as a member of a health care team concerned with the care of the individual and family unit within the community.

Job share will be considered for this position.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Marilena Di Florio, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 7073, email [marilena.di.florio@ths.tas.gov.au](mailto:marilena.di.florio@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Complex Chronic and Community

***Palliative Care Medical Specialist (505596).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$140,592 – \$213,700 pro rata, per annum.

Medical Practitioners (Public Sector) Award, Specialist Medical Practitioner Level 1 to Senior Specialist Medical Practitioner, Level 3.

Permanent part-time day work (with on-call), working 30.4 hours per fortnight.

Location:—J.W. Whittle Palliative Care Unit Hobart.

Please note, Access to the Senior Specialist Medical Practitioner salary range \$202 452 – \$213 700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.

Duties:—The Tasmanian Health Service has an opportunity for a Staff Specialist in Palliative Medicine to join our southern multidisciplinary specialist palliative care team based at the Repatriation Centre and Royal Hobart Hospital. The appointee will provide specialist palliative medicine services, consultancy and advice for palliative care clients in hospital, JW Whittle Palliative Care Unit and community based settings. Opportunities exist for participation in undergraduate and postgraduate education, and research.

It is anticipated that the successful candidate will initially join our community team, and an early start date will be an advantage.

Desirable Requirements:—Fellow of the Australasian Chapter of Palliative Medicine (FChPM) or a senior medical practitioner with extensive experience in Palliative Medicine.

Minimum of 4 years' experience in palliative care.

Current Driver's Licence.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Michael Ashby, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6224 2515, mobile 0408 998 744, email michael.ashby@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Complex Chronic and Community

***Registered Nurse, Aged Service Southern Area Team (ASSAT), several vacancies (516484).***

Applications Close:—Friday, 11 March 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time and part-time daywork, working up to 76 hours per fortnight. Hours to be negotiated.

Location:—Aged Service Southern Area Team.

Please note: Access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Aged Service Team is a specialist nursing team who work in consultation with the Royal Hobart Hospital Geriatricians to promote independence, enhance wellbeing and improve quality of life for older people, through responsive triaging, geriatric assessment and goal setting that is patient centred. Their target group is older people with complex needs who would benefit from specialised consultation, advice on continuing care.

The Aged Service Team is responsible for the facilitation and co-ordinate of off-site transfer to off-site units and to permanent placement into Residential Aged Care Facilities (RACFs).

They provide case management outreach to interim care bed patients, and work in liaison with their medical team to promote timely discharges.

They assist in identification, management, and support of patients within the Royal Hobart Hospital who have delirium, dementia and complex aged care issues and provide in-services both within the Royal Hobart Hospital and to RACFs.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Heather Nichols, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 7013, email heather.nichols@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Hotel Services and Logistics

**Cleaner (510533).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$43,777 – \$45,699 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift work, working as and when required, commencing As soon as possible until 30 November 2017.

Location:—South.

Duties:—Maintain a high standard of cleaning in allocated areas, removal of garbage and collection/distribution of linen.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rob de Salis, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8211, email [rob.desalis@ths.tas.gov.au](mailto:rob.desalis@ths.tas.gov.au).

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Medicine Services

**Trainee Cardiac Technologist (522457).**

Applications Close:—Thursday, 24 March 2016.

Salary:—\$52,833 – \$85,940 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight. Part-time hours may be negotiated.

Location:—Department of Cardiology, Royal Hobart Hospital.

Please note we are currently experiencing some technical difficulties with our electronic recruitment interface. If you are unable to apply online please email your application to Janette Power at [janette.power@ths.tas.gov.au](mailto:janette.power@ths.tas.gov.au) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart,

Tasmania 7001.

Duties:—The Tasmanian Health Service is pleased to offer this rare and exciting opportunity to train as a cardiac technologist with our friendly and dedicated team at the Royal Hobart Hospital.

The Royal Hobart Hospital is the major provider of tertiary health services in southern Tasmania, including cardio-thoracic surgery, adult and neo-natal intensive care. Our Cardiology Department provides an extensive range of high quality diagnostic and interventional services.

As a trainee technologist you will progress through various stages of training from basic ECG interpretation through all the non-invasive physiology tests. We offer a broad and interesting workload and you will find this a friendly, supportive and caring environment where patient care and quality service is our focus.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Power, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8436, email [janette.power@ths.tas.gov.au](mailto:janette.power@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Mental Health Services, Southern Region

**Career Medical Officer (513047).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$112,412 – \$138,222 p.a.

Medical Practitioners (Public Sector) Award, Medical Practitioner, Level 10-13 (Career Medical Officer).

Permanent full-time day work (with oncall), working 76 hours per fortnight.

Location:—South.

Duties:—Under the direction of the Clinical Director, Mental Health and Statewide Services or their Delegate, provide medical and general psychiatric services to community and inpatient clients of Mental Health and Statewide Services, within the framework of established Medical Services practice.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Leila Kavanagh, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0842, email leila.kavanagh@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Mental Health Services, Southern Region

***Clinical Nurse Specialist, Child and Adolescent Mental Health Services (3 Vacancies): RE-ADVERTISED***

Applications Close:—Friday, 11 March 2016.

Salary:—\$82,839 – \$86,689 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Vacancy No. 522497d.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Vacancy No. 522498d.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Vacancy No. 522499d.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Please Note:—This position has been re-advertised because of technical difficulties associated with the previous advertisement of 10 February 2016. Applicants who successfully applied for the last advertisement do not need to re-apply. Your application will automatically be included in this selection process. If you have any queries around this process please contact Anne Easter on (03) 6166 0588 or email [anne.easter@ths.tas.gov.au](mailto:anne.easter@ths.tas.gov.au).

These three vacancies are also advertised as Allied Health Professionals (522497, 522498, 522499), Allied Health Professional Level 3. There are only three vacancies in total in this multi-disciplinary team and only three vacancies will be filled.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Nurse Specialist, Child and Adolescent Mental Health Service (CAMHS):.

Undertakes the delivery of specialist services to clients of CAMHS based on best practice principles and within a

collaborative and multi-disciplinary framework. Promotes community awareness in relation to mental health.

Provides clinical leadership and expert knowledge in all aspects of primary health care. Administers an advanced clinical practice framework for the management of clients with complex needs.

Within the multi-disciplinary team, develops, implements, co-ordinates and evaluates programs and activities to improve client outcomes.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possess specialist tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, an accredited hospital based program that lead to registration as a psychiatric nurse by the relevant nurse regulatory authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easter, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0588, email [anne.easter@ths.tas.gov.au](mailto:anne.easter@ths.tas.gov.au).

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Mental Health Services, Southern Region

***Allied Health Professional, Child and Adolescent Mental Health Services (3 Vacancies): RE-ADVERTISED***

Applications Close:—Friday, 11 March 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 3.

Vacancy No. 522497.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Vacancy No. 522498.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.

Vacancy No. 522499.

Permanent full-time day work, working 76 hours per fortnight.

Location:—South.



Please Note:—This position has been re-advertised because of technical difficulties associated with the previous advertisement of 10 February 2016. Applicants who successfully applied for the last advertisement do not need to re-apply. Your application will automatically be included in this selection process. If you have any queries around this process please contact Anne Easter on (03) 6166 0588 or email [anne.easter@ths.tas.gov.au](mailto:anne.easter@ths.tas.gov.au).

These three vacancies are also advertised as Clinical Nurse Specialists (522497d, 522498d, 522499d), Registered Nurse Grade 5. There are only three vacancies in total in this multi-disciplinary team and only three vacancies will be filled.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional, Child and Adolescent Mental Health Services (CAMHS):

Undertakes the delivery of quality care to clients of CAMHS based on best practice principles and within a collaborative and multi-disciplinary framework.

Provides a specialist assessment and treatment service to clients of CAMHS and their families or carers.

Promotes community awareness in relation to mental health and acts as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easter, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0588, email [anne.easter@ths.tas.gov.au](mailto:anne.easter@ths.tas.gov.au).

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Mental Health Services, Southern Region

#### **Ward Aide, Relief (512436).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$48,227 – \$50,414 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, working as and when required, commencing as soon as possible for a period of two years.

Location:—South.

Duties:—Provide support to nursing and allied health professional staff in the delivery of care to Tasmanian Health Service clients across a variety of settings.

Desirable Requirements:—Certificate III/IV in Health Care or equivalent or Health Professional Undergraduate qualification.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Baker, Department of Health and Human Services and Tasmanian Health Service, mobile 0438 313 601, email [peter.baker@ths.tas.gov.au](mailto:peter.baker@ths.tas.gov.au).

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Southern Region*

Surgical Services

#### **Nurse Manager, CSSD (509529).**

Applications Close:—Thursday, 24 March 2016.

Salary:—\$94,866 – \$98,484 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 7a, Year 0 to Year 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Central Sterile Services Department, Royal Hobart Hospital.

Please note, we are currently experiencing some technical difficulties with our electronic recruitment interface. If you are unable to apply online please email your application to Geoff Wierzchowski at [geoff.wierzchowski@ths.tas.gov.au](mailto:geoff.wierzchowski@ths.tas.gov.au) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

This is one of the most important opportunities in Nursing for 2016.

Duties:—The Tasmanian Health Service has an opportunity for an experienced Nurse Manager to join our Central Sterilising Department (CSD) team at the Royal Hobart Hospital (RHH).

We welcome enquiries for this senior position from people who:—possess corporate management skills including the ability to plan and manage human and financial resources, as

well as strategic skills and an achievement orientation that will assist in meeting our corporate goals; are critical, analytical thinkers with the ability to distill significant issues from complex problems, prioritise and identify feasible solutions; have demonstrated leadership skills including the ability to deal with pressure, manage ambiguity and change, provide effective feedback, foster a culture of continual learning and development, and ensure a commitment to the principles of Workplace Diversity and Occupational Health and Safety.

Are able to communicate effectively at all levels, represent us in public forums and convey our objectives to a variety of audience levels.

Develop and manage a work team through the change process.

You have demonstrated ability to effectively implement significant change at organisational level. You are often recognised for your highly developed problem solving, decision-making and negotiation skills. You will further utilise your expertise commissioning a new CSD within our new RHH Redevelopment project 2018.

Due to these strengths, in conjunction with your previous experience, your contribution will be valued and recognised by our service leaders and teams. Your experience and qualifications for the role should also include proven track record of effective management.

**Desirable Requirements:**—Certificate III in Sterilisation Services or equivalent.

Relevant post graduate qualifications.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Geoff Wieczorski, Department of Health and Human Services and Tasmanian Health Service, phone (03) 61667345, mobile 0418 363 893, email geoffrey.wieczorski@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Mental Health Statewide Services

#### **Clinical Nurse Consultant (Mental Health and Statewide Services) (515675).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$89,050 – \$93,439 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day worker.

Location:—Millbrook Rise, New Norfolk.

**Duties:**—The Clinical Nurse Consultant role involves contributing to the management and leadership of a multidisciplinary team to ensure the provision of high quality health services. This role offers the opportunity to utilise your leadership skills by working alongside the Nurse Unit Manager/Team Leader in overseeing clinical processes, providing expert knowledge in all areas of inpatient care, and acting as an Authorised Officer under the Mental Health Act when required.

Reporting to the Nurse Unit Manager/Assistant Director of Nursing, the Clinical Nurse Consultant actively participates in review processes within the unit, including monitoring staff development and clinical outcomes, including encouraging research development within the nursing staff. Working in a team, the role also involves interaction with the Emergency Department of the Royal Hobart Hospital, and the adult community mental health arena.

**Desirable Requirements:**—Holds or is working towards a relevant post graduate qualification.

Current Driver's Licence.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tom O' Brien, Department of Health and Human Services and Tasmanian Health Service, phone 0427 915 472, email tom.o'brien@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Mental Health Statewide Services

Forensic Health Services

#### **Enrolled Nurse (515457).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$53,817 – \$59,600 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight.

Location:—Wilfred Lopes Centre, Risdon Vale.

Please Note:—Please note this role also attracts a 6.5% Correctional Health Allowance.

Flexible working options allow this vacancy to be filled by more than one person.

Duties:—Provide direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0504, email kim.barnes@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE  
*Statewide Services*  
Oral Health Services

**Dental Laboratory Assistant (522434).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$52,137 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 December 2016.

Location:—Oral Health Services Tasmania (North West).

Duties:—Assist in the preparation of models including pouring of diagnostic and duplicate models and trimming and labelling models and other components to ensure compliance with Patient Identification (PID) standards.

Manage the decontamination of impressions by cleaning, and maintaining the Hygojet equipment.

Pour up impressions and articulation of models and transfer them to the dental technicians to ensure a continuous flow of work.

Undertake general cleaning and maintenance duties in the Plaster Room and Dental Laboratory as required, ensuring a clean, hygienic and safe working environment is kept in line with Work Health and Safety (WHS) legislation and Infection Control policy and procedures.

Ensure an inventory of all equipment and stock within the dental laboratory is maintained and replaced when required.

Provide support to the Laboratory Manager by undertaking clerical and administrative tasks associated with the daily efficient operation of a busy prosthetic laboratory. This includes answering phone enquiries, data entry and tracking jobs in the Titanium system.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable:—Qualifications in office administration, dental assisting or dental technology.

Current Driver's Licence.

Enquiries to Roseanne Robinson, Area Manager, Oral Health Services Tasmania (North West), Department of Health and Human Services and Tasmanian Health Service, mobile 0429333525, email roseanne.robinson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Oral Health Services

**Dental Laboratory Assistant (522431).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$52,137 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 December 2016.

Location:—Oral Health Services Tasmania (North).

Description:—Assist in the preparation of models including pouring of diagnostic and duplicate models and trimming and labelling models and other components to ensure compliance with Patient Identification (PID) standards.

Manage the decontamination of impressions by cleaning, and maintaining the Hygojet equipment.

Pour up impressions and articulation of models and transfer them to the dental technicians to ensure a continuous flow of work.

Undertake general cleaning and maintenance duties in the Plaster Room and Dental Laboratory as required, ensuring a clean, hygienic and safe working environment is kept in line with Work Health and Safety (WHS) legislation and Infection Control policy and procedures.

Ensure an inventory of all equipment and stock within the dental laboratory is maintained and replaced when required.

Provide support to the Laboratory Manager by undertaking clerical and administrative tasks associated with the daily

efficient operation of a busy prosthetic laboratory. This includes answering phone enquiries, data entry and tracking jobs in the Titanium system.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable:—Qualifications in office administration, dental assisting or dental technology.

Current Driver's Licence.

Enquiries to Christophe Grondin, Dental Laboratory Manager, Oral Health Services Tasmania (North), Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1090, email [chris.grondin@ths.tas.gov.au](mailto:chris.grondin@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Oral Health Services

**Dental Laboratory Assistant (522430).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$52,137 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 December 2016.

Location:—Oral Health Services Tasmania (South).

Duties:—Assist in the preparation of models including pouring of diagnostic and duplicate models and trimming and labelling models and other components to ensure compliance with Patient Identification (PID) standards.

Manage the decontamination of impressions by cleaning, and maintaining the Hygojet equipment.

Pour up impressions and articulation of models and transfer them to the dental technicians to ensure a continuous flow of work.

Undertake general cleaning and maintenance duties in the Plaster Room and Dental Laboratory as required, ensuring a clean, hygienic and safe working environment is kept in line with Work Health and Safety (WHS) legislation and Infection Control policy and procedures.

Ensure an inventory of all equipment and stock within the dental laboratory is maintained and replaced when required.

Provide support to the Laboratory Manager by undertaking clerical and administrative tasks associated with the daily

efficient operation of a busy prosthetic laboratory. This includes answering phone enquiries, data entry and tracking jobs in the Titanium system.

Desirable:—Qualifications in office administration, dental assisting or dental technology.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tim I'Anson, Dental Laboratory Manager, Oral Health Services Tasmania (South), Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 5462, email [tim.ianson@ths.tas.gov.au](mailto:tim.ianson@ths.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*Statewide Services*

Oral Health Services

**Dental Technician (522598).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$64,527 – \$74,384 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 December 2016.

Location:—Oral Health Services Tasmania (South).

Duties:—Provide dental prosthetic technical expertise and construction in the recognised fields of Removable dental prostheses; Fixed dental prostheses; Maxillo-facial prostheses; Repairs, additions, relines and remodels; Simple orthodontic appliances; Protective mouthguards; Bleaching and fluoride trays; and Other prosthetic appliances which OHST may include within its core business for eligible clients of the service.

Evaluate, analyse and research options needed to resolve complex dental prosthetic technical problems without direct supervision.

Maintain a collaborative relationship with dental clinicians and ancillary staff to ensure conformity in the production of quality dental prostheses.

Undertake dental technical laboratory duties and assist in the training of trainees.

Work collaboratively with other members of the dental team to ensure that dental undergraduates and less experienced staff understand the processes of dental technical construction.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Carolynne Smith, Senior Dental Prosthetist, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 5462, email carolynne.smith@ths.tas.gov.au or Tim I'Anson, Dental Laboratory Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 5462, email tim.ianson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*North West Region*

#### **Senior Physiotherapist, Paediatrics (502069).**

Applications Close:—Saturday, 2 April 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—North West.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced a Senior Paediatric Physiotherapist, who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment. This is a permanent part-time (0.5) position with duties including the provision and maintenance of optimal physiotherapy care to paediatric clients in the North West. These duties include providing a consultancy and advisory service in addition to 'hands on' physiotherapy.

Support for this position is provided by a team of Senior Paediatric Physiotherapists, many of whom have significant experience and expertise in this field. This position works within a Paediatric Physiotherapy team as well as being a part of a multidisciplinary team model.

Do you have?

Current AHPRA registration.

At least 3 years post-graduate physiotherapy experience.

Excellent communication and interpersonal skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Simon Watt, Deputy Manager Inpatient Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6608, email simon.watt@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

*North West Region*

Mersey Community Hospital

#### **Registered Nurse (Specialist Clinics/Outpatients) (519934).**

Applications Close:—Friday, 11 March 2016.

Salary:—p.a.

Permanent part-time day worker, working 48 hours per fortnight.

Location:—Mersey Community Hospital, Latrobe.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing

of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sharon Kirkland, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone 64260 5133, email sharon.kirkland@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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## JUSTICE

### COMMUNITY CORRECTIONS

#### *Northern Region*

#### **Assessment, Report and Compliance Officer (350786).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time working 73.5 hours per fortnight for a period of 12 months.

Location:—Launceston.

Duties:—Conduct assessments of offenders in order to determine their level of risk and/or their suitability for participation in a community based sentence. Liaise with representative from other government agencies for the purpose

of obtaining information relevant to the assessment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Annette Carr, Team Leader, Community Corrections, Department of Justice, phone (03) 6777 2909, email [annette.carr@justice.tas.gov.au](mailto:annette.carr@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Annette Carr on (03) 6777 2909.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### *Monetary Penalties Enforcement Service*

#### **Enforcement Officer (356264).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Respond to telephone and counter enquiries from clients and their agents in relation to the payment of their outstanding monetary penalties. Undertake assessments of the financial circumstances of clients and negotiate appropriate payment arrangements of their outstanding monetary penalties. Monitor the payment status of allocated clients and contact those clients who are in contravention of their payment obligations.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Tasmanian Driver's Licence.

Enquiries to Neale Buchanan, Director, Monetary Penalties Enforcement Service, Department of Justice, phone (03) 6165 7561, email [neale.buchanan@justice.tas.gov.au](mailto:neale.buchanan@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Neale Buchanan on (03) 6165 7561.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

#### **Investigation Officer (356533).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$78,552 – \$82,441 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.50 hours per fortnight for the period 9 May 2016 until 8 May 2017.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1979 and other statutes, as may be required. Assess, enquire into, and investigate a wide variety of complaints concerning public administration, negotiate appropriate solutions and strategies, and prepare reports. Formulate recommendations for improved procedures and practices, including ways of addressing systemic issues. Undertake research, assist with policy development and advise on matters relating to complaints resolution, standards of service delivery and other matters within the general jurisdiction of the Ombudsman Act 1978.

Desirable Requirements:—Current Drivers Licence, relevant tertiary qualifications.

Enquiries to Clare Hopkins, Principal Officer, Ombudsman, Office of the Ombudsman and Health Complaints Commissioner, phone (03) 6166 4570, email [Clare.Hopkins@ombudsman.tas.gov.au](mailto:Clare.Hopkins@ombudsman.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart tas 7001, fax (03) 6561 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager or Kerry Bain on (03) 6166 4585 or (03) 6166 4571.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by midnight of the actual closing date. Late applications will not be accepted.

## JUSTICE

### WORKSAFE TASMANIA

#### *Policy*

#### **Assistant Director Policy (356783).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time working 73.5 hours per fortnight for a period of 15 months.

Location:—Rosny.

Duties:—Develop and implement occupational health and safety and other specialist policy or legislative initiatives, in accordance with the relevant WorkSafe Tasmania and Departmental strategic and business plans. Provide high level policy advice and specialist technical advice about work health and safety and the other legislative areas covered by WorkSafe Tasmania to the WorkSafe Tasmania Executive, the Secretary, and the Minister.

Desirable Requirements:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Wendy Clarkson, Director of Policy, WorkSafe Tasmania, Department of Justice, phone (03) 6166 4660, email [wendy.clarkson@justice.tas.gov.au](mailto:wendy.clarkson@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Wendy Clarkson on (03) 6166 4660.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### CORPORATE SERVICES

#### *Finance and Payroll Services*

#### **Systems Administrator (002195).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide assistance to the Senior Budget/Systems Analyst in the implementation and co-ordination of appropriate strategies to support efficient budget and financial management including advice to Departmental employees on budgetary policies, financial reporting and practices.

Essential Requirements:-.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:.

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Degree in Commerce, Economics, Business or similar.

Enquiries to Mr Bruce Ludeke, Manager, Finance, Department of Police and Emergency Management, phone (03) 6173 2360, email b.ludeke@fire.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

LAND TASMANIA

*Office of the Valuer-General*

**Senior Valuer, Operations (702720).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$111,465 – \$119,047 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To manage a regional valuation team, provide professional valuation advice to the Valuer-General and major stakeholders on complex valuation matters, and undertake complex valuations and projects on a statewide-basis.

Essential Requirements:—Meet the necessary qualifications to practice as a Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

Desirable Requirements:—Post-graduate qualifications in a management discipline, majoring in property valuations. Working experience in statutory rating valuations and compulsory property acquisition valuations.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Julie Avery, phone (03) 6165 4658, email Julie.Avery@dPIPWE.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3186, fax (03) 6173 0230, email job.applications@dPIPWE.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

NATURAL AND CULTURAL HERITAGE

**Heritage Planner (706866).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$86,230 – \$97,646 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time (From 25/03/2016 to 08/07/2016, or until the return of the substantive occupant, whichever is the sooner).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Develop and deliver resource management and land use planning services, programs and activities for Heritage Tasmania. Provide specialist technical advice that enables the division to provide a sound, integrated and much more user-friendly approach to the statutory management of historic heritage at a local and state level. Establish and co-ordinate the division's Local Government Program, take the lead in ensuring the division's effective engagement with the resource management and planning system, manage assigned resources and assist the division to implement and further develop its services, programs and activities across Tasmania.

Desirable Requirements:—A graduate qualification as provided by a university in a discipline relevant to urban/rural planning, environmental planning and/or natural resource management of direct relevance to this role is highly desirable. High level information technology and computer skills.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Russell Dobie, phone (03) 6165 3708, email Russell.Dobie@heritage.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3178, fax (03) 6173 0230.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

NATURAL AND CULTURAL HERITAGE

**Section Head, Policy (702265).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.



Duties:—Undertake major policy research, analysis, development and review at a strategic level. Provide the Manager (Policy and Conservation Advice) and the General Manager (Natural and Cultural Heritage) with advice on conservation policies and procedures and other natural resource management policy issues.

Desirable Requirements:—Tertiary qualifications in a policy related or natural resource management discipline. A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Mike Pemberton, phone (03) 6165 4382, email Mike.Pemberton@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 3178, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations*

North West Region

**Ranger (706831).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time (As soon as possible for 6 months or until the return of the substantive occupant whichever is the sooner).

Location:—North West Region, initially located on the Overland Track.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—In accordance with the Overland Track Business Plan, implement the Overland Track operational plans and carry out work programs and projects to achieve the conservation and sustainable use of the Overland Track, natural and cultural resources.

Essential Requirements:—Workplace Level 2 First Aid Certificate.

Desirable Requirements:—Certificate III in Conservation and Land Management or equivalent qualifications. Building Trade Qualifications. A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Eddie Firth, mobile (03) 6492 1133, email Eddie.Firth@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpipwe.tas.gov.au.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

*Drysdale*

Cookery South

**Teacher, Cookery South (967937).**

Applications Close:—Friday, 11 March 2016.

Salary:—\$57,618 – \$89,336 pro rata, per annum.

TasTAFE Teaching Staff Award, Teacher.

Permanent part-time 35 hours per fortnight.

Location:—Cookery South.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Tim Cox, Education Manager, TasTAFE, phone (03) 6478 4263, email tim.cox@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TREASURY AND FINANCE  
REVENUE, GAMING AND LICENSING DIVISION  
*Revenue Branch*

**Revenue Officer (723491).**

Applications Close:—Friday, 18 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time or part-time/job-share may be considered.

Location:—Hobart.

Duties:—This position contributes to the efficient and effective collection of State taxation revenue and the payment of a range of grants through education and compliance related activities.

In the context of the selection criteria, to be successful in the position applicants will:—use sound judgement to interpret, analyse and administer legislation; analyse complex legal

documentation and understand complex financial transactions; investigate and report on matters of identified or suspected non-compliance and communicate effectively with a range of internal and external stakeholders.

Some intra and interstate travel may be required.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Andrew Mazengarb, Team Leader, Revenue Branch, Department of Treasury and Finance, phone (03) 6166 4267, email [andrew.mazengarb@treasury.tas.gov.au](mailto:andrew.mazengarb@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Registered Nurse - 5B	S. Hanson	6 months	21.02.16
Health & Human Services & Tasmanian Health Service	Domestic Services Officer	C. Birchall	6 months	01.02.16
Health & Human Services & Tasmanian Health Service	Data Analyst	M. Hurford	6 Months	01.03.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	N. Thandayamparambil	6 months	21.02.16
Health & Human Services & Tasmanian Health Service	Radiation Therapist	P. Nguyen	6 months	29.02.16
Health & Human Services & Tasmanian Health Service	Food Services Officer	J. Pauly	6 months	29.02.16
Health & Human Services & Tasmanian Health Service	Physiotherapist	T. Ton Nu	6 months	29.02.16
Justice	Senior Business Analyst	A. Hooley	6 months	26.02.16
Justice	Facilitator Intervention Programs	K. Gray	6 months	29.02.16
Justice	Senior Executive Officer	C. Bennett	Nil	25.02.16
Police & Emergency Management	Clerical Support Officer	A. Jones	6 months	08.02.16
Premier & Cabinet	Customer Services Officer	B. Males	6 months	15.02.16
Premier & Cabinet	Customer Services Officer	R. Barrow	6 months	15.02.16
Premier & Cabinet	Customer Services Officer	C. Wise	6 months	15.02.16
Primary Industries, Parks, Water & Environment	Information Officer	S. Walsh	Nil	25.02.16
State Growth	Project Manager	B. Marquis	6 months	02.03.16

### *Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Senior, Work, Health and Safety Advisor	T. Ashlin	24 months	01.03.16
Justice	Investigations Officer	J. Pook	16 months	23.02.16
Primary Industries, Parks, Water & Environment	Lead Software Developer	I. Stevenson	3 years	01.03.16
Tasmanian Audit Office	Graduate Financial Auditor/Analyst	Y. Li	3 years	29.02.16

### *Extension or Renewal of Fixed-term Appointments Beyond 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Premier & Cabinet	Policy Analyst	D. Palmer	1 month	30.01.16
Premier & Cabinet	Relief Courier	K. Finearty	2 months	09.01.16
Premier & Cabinet	Relief Courier	P. Barnes	2 months	09.01.16
Premier & Cabinet	Graduate Policy Officer - Disability	J. Roe	4 months	01.02.16
Premier & Cabinet	Relief Courier	K. McGuinness	2 months	09.01.16

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	S. Smith	HR Advisor - ODRS	29.02.16
Health & Human Services & Tasmanian Health Service	R. Webb	Infection Control Officer	22.01.16
Health & Human Services & Tasmanian Health Service	P. Jose	Nurse Unit Manager	09.02.16
Justice	J. Walter	Senior Law Clerk	15.02.16

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	State Manager Environmental Health Services	S. Heggie	22.02.16
Health & Human Services & Tasmanian Health Service	Radiation Therapist	T. Hancock	31.01.16
Health & Human Services & Tasmanian Health Service	Physiotherapist	J. Gheller	16.02.16
Health & Human Services & Tasmanian Health Service	Home Help	T. Wallace	19.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	M. Dance	26.02.16
Health & Human Services & Tasmanian Health Service	Consultant - Safety and Injury Management	A. Waite	24.02.16
Health & Human Services & Tasmanian Health Service	Pay/Personnel Officer	J. Kelly	22.02.16
Justice	Correctional Officer	L. Dabner	23.02.16

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Police & Emergency Management	Clerical Support Officer	L. Reid	26.02.16
Police & Emergency Management	Police Public Enquiry Officer	R. Allingham	03.03.16

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