



Victoria Government Gazette

No. S 6 Monday 9 January 2012
By Authority of Victorian Government Printer

Education and Training Reform Act 2006
FIXING OF FEES ADMINISTERED BY THE
VICTORIAN REGISTRATION AND QUALIFICATIONS AUTHORITY
Ministerial Order 514

The Minister for Education and the Minister for Higher Education and Skills make the following Order:

Title

This Order may be cited as Ministerial Order No. 514.

Purpose

This Order specifies fees set by the Minister for Education and Minister for Higher Education and Skills for some of the regulatory functions to be undertaken by the Victorian Registration and Qualifications Authority.

Authorising provision

This Order is made under Part 5.2.13 of the **Education and Training Reform Act 2006**: Minister's powers to fix fees.

Fees payable relate to the following provisions of the **Education and Training Reform Act 2006**: Section 4.3.1(4), 4.3.10(3), 4.3.16(3)(bc), 4.3.19(2)(a), 4.3.30(8), 4.3.33(6), 4.4.1(6), 4.4.2(1)(d), 4.5.1(4), 4.5.2(2), 4.5A.3(3) 4.5A.5(3).

Revocation

This Order revokes Ministerial Order No. 413 – Fixing of fees administered by the Victorian Registration and Qualifications Authority.

Period of Effect

This order takes effect:

- (a) from 1 January, 2012, if signed by both Ministers on or before that date;
- (b) from the date by which it is signed by both Ministers, if signed after 1 January 2012.

This Order expires on 31 December 2012.

Definitions

In this Order:

'AQF' means the framework known as the 'Australian Qualifications Framework' endorsed by the Ministerial Council on Education, Employment, Training and Youth Affairs to commence on 1 January 1995, as amended from time to time by that Ministerial Council.

'Authority' means the Victorian Registration and Qualifications Authority established under Chapter 4 of the **Education and Training Reform Act 2006**.

'additional assessment' means an assessment by the authority to determine; continuing compliance with requirements for registration, or rectification of non-compliances, or to assess lifting a suspension or other condition of registration.

'Course' means

- a) a course normally undertaken in, or designed to be undertaken in, year 11 or 12 of the school years; or
- b) a course leading to the issue of the VCE or VCAL; or
- c) a vocational education and training course, subject, unit of competency or module; or
- d) a further education course; or

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- e) a course leading to a higher education award – and includes –
- f) a program of study or training leading to the award or issue of a particular qualification; and
- g) a subject or other part of a program, unit of competence or module of study or training leading to the award or issue of a particular qualification; and
- h) any other study or training notified by the Minister in the Government Gazette to be a course for the purposes of the **Education and Training Reform Act 2006**.

‘higher education course’ means a course leading to a higher education award.

‘overseas student’ means a person holding a visa under the **Migration Act 1958** of the Commonwealth which allows the person, whether expressly or otherwise, to study in Victoria.

‘registered education and training organisation’ means a person or body registered under Part 4.3 of the **Education and Training Reform Act 2006** to deliver an accredited course and or award, confer or issue a registered qualification.

‘registered qualification’ means a qualification that is registered on the State Register.

‘registered school’ means a school that is registered under Part 4.3 of the **Education and Training Reform Act 2006**.

‘Registered Training Organisation’ means a training organisation registered on the State Register and National Register.

‘senior secondary qualification course’ means a course leading to a senior secondary qualification.

‘senior secondary qualification’ means qualifications described under the senior secondary certificate of education in the AQF.

‘scope’ means the qualification/s and or course/s and or unit/s for which a registered education and training provider is registered by the Authority to deliver and or award, confer or issue.

‘State Register’ means the State Register maintained under Part 4.6 of the **Education and Training Reform Act 2006**.

‘Training Package’ means a set of nationally endorsed standards and qualifications used to recognise and assess people’s skills in a specific industry, industry sector or enterprise.

‘unit of competency’ in relation to vocational education and training or further education, means a specification of knowledge and skill and their application to a specified standard of performance.

‘vocational education and training’ means –

- (a) the education and training and qualifications and statements of attainment under the vocational education and training provisions under the Australian Qualifications Training Framework; and
- (b) that part of education and training which is directed towards the development of skills and knowledge in relation to work when it is provided by an adult education institution or a community based organisation which is not a TAFE institute, a commercial provider or industry provider.

‘qualification’ means –

- (a) in relation to vocational education and training or further education, formal certification by an RTO and under the AQF that a person has achieved all the units of competencies or modules comprising learning outcomes stated for the qualification in –
 - (i) a nationally endorsed training package for which details of the qualification have been registered by the Commonwealth; or
 - (ii) an accredited course that provides training for the qualification; and
- (b) in relation to any other education or training, means the recognition, by the award or issue of a certificate or otherwise, that a student has achieved particular learning outcomes or competencies.

Victorian Registration and Qualifications Authority Fees

The following table sets out the provisions within the **Education and Training Reform Act 2006** that are covered by this Order and the associated fees to be collected by the Victorian Registration and Qualifications Authority.

Schools		
S4.3.1(4)	Application for registration	<i>\$1,670 including a new registration as a result of an amalgamation</i>
	Application for amendment of registration	<i>\$835 to relocate, add a campus, or add year level/s</i>
Senior Secondary Qualification		
S4.3.10(3)	Application for registration to award, confer or issue a registered senior secondary qualification plus assessment	<i>\$1,050 (non refundable) \$4,190</i>
	Application for registration to award, confer or issue an additional registered senior secondary qualification	<i>\$1,670</i>
Senior Secondary Qualification Course		
S4.3.10(3)	Application for registration to provide an accredited senior secondary course	<i>\$415</i>
	Application for registration to provide an additional accredited senior secondary course	<i>\$415</i>
Vocational Education and Training		
S4.3.16(3)(bc)	Application for registration or re-registration to provide and or award, confer or issue a vocational education and training qualification, course or subject or unit of competency or module and or a further education course. application plus assessment	<i>\$405 (non refundable) \$1,635</i>
	plus annual instalment, in the case of	
	a) a registered school or an ACFE Board registered organisation;	<i>\$540 for each year or part of each year of registration</i>
	b) all other registered education and training organisations	<i>\$1,080 for each year or part of each year of registration</i>
	Application for additional assessment in respect of registration	<i>\$127 per hour to a maximum of \$1,635</i>
S4.3.19(2)(a)	Application from a Registered Training Organisation to add a course or a qualification or a unit of competency to their scope where;	
	a) the course or qualification or unit of competency is within the scope for which the registered training organisation is registered application plus assessment	<i>\$100 (non refundable) \$510</i>
	b) the course or qualification or unit of competency is not within the scope the registered training organisation is registered application plus assessment	<i>\$100 (non refundable) \$765</i>
	c) plus where the Authority requires an assessment of the place of delivery	<i>\$510 for each place of delivery</i>

Universities and Higher Education Institutes

S4.3.30(8)	Approval to operate as a university for applications for initial and renewal of registration under protocol D of the National Protocols for Higher Education	
	– For initial investigation of application	\$10,240 (non refundable)
	– Plus for full investigation of application	\$40,950
	plus in the case of approval to conduct a non AQF course	\$2,050 for each course
S4.3.33(6)	Authorisation to conduct higher education courses	\$1,540 (non refundable)
	For initial investigation of application plus Investigation of:	
	a) application from a higher education institute registered in another State applying under mutual recognition; or	\$2,050 plus \$2,050 per additional course (excluding nested courses)
	b) applications from all other applicants	\$6,660
	plus investigation of approval to conduct a non AQF course for each course	\$2,050
	Investigation of application to conduct a higher education course involving the assessment of major changes, as defined by the National Protocols for Higher Education;	
	a) no site assessment by the Authority is undertaken or	\$2,050
	b) a site assessment by the Authority is undertaken	\$3,080
	Investigation of all other applications for authorisation to conduct a course of study in higher education	\$2,050

Course Accreditation and Qualifications

S4.4.1(6) and 4.4.2(1)(d)	Accreditation of a course or part of a course excluding a higher education course: application fee	\$200 in the case of a VET course for the intention to accredit, subject to the discretion of the authority to waive this fee if it considers it appropriate to do so
	plus investigation fee	\$1,085
	Application for extension of accreditation period	\$100 where there are no changes to the course
	Accreditation of a higher education course application fee	\$2,050
	plus investigation fee for a:	plus for an additional course in the same field of study
	Diploma	\$4,090 \$1,000
	Advanced Diploma	\$4,090 \$1,000
	Associate Degree	\$4,090 \$1,000
	Bachelor	\$5,120 \$1,280
	Masters	\$6,400 \$1,600
	Graduate/Post Graduate Diploma	\$4,000 \$1,000
	Graduate/Post Graduate Certificate	\$4,000 \$1,000
	Doctoral	\$6,400 \$1,600

	Investigation of application to accredit a higher education course involving the assessment of proposed major changes, as defined in the national protocols, affecting course accreditation.	\$2,050	
	Fee to investigate an application to accredit a higher education course involving the assessment whether a suspension of accreditation of a higher education course should be lifted, or to investigate whether to revoke or vary accreditation conditions	\$2,050	<i>Subject to the discretion of the authority to waive this fee if it considers it appropriate to do so</i>
	Overseas Secondary Student Exchange Organisations		
4.5A.3(3) 4.5A.5(3)	Approval of an overseas secondary student exchange organisation and renewal of approval of an overseas secondary student exchange organisation.		
	Initial application fee	\$410	<i>(non refundable)</i>
	plus assessment application fee	\$1,640	
	plus annual fee for each year in respect of which approval is being sought for exchange student monitoring and issuing of Acceptance Advice of Secondary Exchange Student forms for:		<i>These fees may be paid in periodic instalments provided that the minimum instalment is the total amount payable in respect of any year</i>
	a) 1–15 students per annum; or	\$210	
	b) 16–50 students per annum; or	\$410	
	c) 51 or more students per annum	\$820	
	Assessment fee to review approval	\$1,640	<i>subject to the discretion of the authority to reduce or waive this fee if it considers it appropriate to do so</i>
	Overseas Students		
4.5.1(4) & 4.5.2(2)	Approval to provide courses for overseas students in the case of a:		
	a) registered school;	\$835	
	b) registered education and training organisation for a course the curriculum of which relates only to the learning of the English language and which requires at least 25 hours face to face teacher contact each week for the duration of the course:		
	– initial investigation fee	\$405	<i>(non refundable)</i>
	– plus full investigation fee	\$1,635	<i>or National ELT Accreditation Scheme</i>
	– plus annual approval fee	\$540	<i>(NEAS) approval for each year or part year of registration. The annual approval fee may be paid in periodic instalments provided that the minimum instalment is the total amount payable in respect of any year</i>

c) registered education and training organisation for any other course or any other course and or course in category (b) above:	\$2,040	
– initial investigation	\$405	<i>(non refundable)</i>
– plus full investigation fee	\$1,635	
– plus annual approval fee	\$1,080	<i>for each year or part of each year of registration. The annual approval fee may be paid in periodic instalments provided that the minimum instalment is the total amount payable in respect of any year</i>
d) Higher Education Institute		
– initial investigation	\$1,030	<i>(non refundable)</i>
– plus full investigation fee	\$4,100	
– plus annual approval fee	\$2,050	<i>for each year or part of each year of registration. The annual approval fee may be paid in periodic instalments provided that the minimum instalment is the total amount payable in respect of any year</i>
Investigation of an application for approval to amend the registration in the case of:		
a) a registered school or senior secondary qualification provider or senior secondary qualification course provider to increase capacity, amend, add or relocate a campus and or add a course	\$835	
b) a registered education and training organisation to increase capacity and or to establish a new delivery site and or relocate a delivery site and or add to scope	\$1,225	
c) higher education institute to increase capacity and or add a course where:		
i) no site assessment by the Authority is undertaken or	\$2,050	
ii) a site assessment by the Authority is undertaken	\$3,080	
Investigation of an application for approval to provide a course to students from overseas, or for an approval, not dealt with by the previous clauses in the case of:		<i>subject to the discretion of the authority to reduce or waive these fees if it considers it appropriate to do so</i>
a) University or higher education institute	\$2,050	
b) registered school	\$127 per hour	<i>to a maximum of \$835</i>
c) education and training organisation	\$127 per hour	<i>to a maximum of \$1,635</i>

Dated 5 January 2012
MARTIN DIXON MP
Minister for Education

Dated 6 January 2012
PETER HALL MLC
Minister for Higher Education and Skills

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