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ACCIDENT COMPENSATION (WORKCOVER INSURANCE) ACT 1993

PREMIUMS ORDER (No. 21) 2013/2014

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PERIODICAL

WorkCover Insurance Premiums Order (No. 21) 2013/2014

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*WorkCover Insurance Premiums Order (No. 21) 2013/2014***Accident Compensation (WorkCover Insurance) Act 1993****WorkCover Insurance Premiums Order (No. 21) 2013/2014**

The Governor in Council, on the recommendation of the Victorian WorkCover Authority, under section 15 of the **Accident Compensation (WorkCover Insurance) Act 1993**, makes the following Order:

Dated 12 June 2013

Responsible Minister:

THE HONOURABLE GORDON RICH-PHILLIPS MLC

Assistant Treasurer

MATTHEW McBEATH

Acting Clerk of the Executive Council

PART 1 - PRELIMINARY**1 Citation**

This Order may be cited as the WorkCover Insurance Premiums Order (No. 21) 2013/2014.

2 Application

This Order comes into operation on 30 June 2013.

3 Calculation of Premium

- (1) This Order specifies the premiums payable by employers for WorkCover insurance policies in force in respect of policy periods commencing on and after 4.00 p.m. on 30 June 2013 and before 4.00 p.m. on 30 June 2014, which are to be calculated in accordance with this Order.
- (2) In this Order, premium payable includes premium payable as may be adjusted.
- (3) For the avoidance of doubt, numbers used in a calculation or comparison under this Order may be expressed as or converted to a percentage or a decimal number.
- (4) When calculating the premium payable by reason of section 7(3B) of the WorkCover Insurance Act in relation to a WorkCover insurance policy deemed to be in force in the current policy period by reason of sections 7(3A) and 80(4) of the WorkCover Insurance Act, this Order shall be read and applied as if the employer had obtained and kept in force, and the Authority had issued, a policy of insurance as required by section 7(1) of the WorkCover Insurance Act, unless the contrary intention appears.

4 Defined Terms

- (1) In this Order, unless the contrary intention appears, terms have the same meaning as they have in the Act and the WorkCover Insurance Act (as the case may be).

- (2) In this Order:

actual workplace, in relation to an employer, has the meaning given by item 2(1)(a) of schedule 1;

authorised agent means a person appointed as an authorised agent:

- (a) under section 32 of the Act as in force before 1 December 1992; or
- (b) under section 23 of the Act as in force on and after that date;

buy-out premium is the amount calculated in accordance with clause 12;

claims reporting period means the period commencing 1 January 2010 and ending on 31 December 2012;

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 1 - *continued*

clause 19 predecessor employer, in relation to an employer, means another employer who is a predecessor employer of the first-mentioned employer as a result of a determination under clause 19;

comparative rate, in relation to an employer, is the rate calculated in accordance with clause 11;

constituent workplace has the meaning given by item 2(5) of schedule 1;

current policy period means the period of 12 months commencing at 4.00 p.m. on 30 June 2013 and ending at 4.00 p.m. on 30 June 2014;

current risk period of coverage has the meaning given in item 9 of schedule 1;

current risk workplace means a workplace in respect of which the first period of coverage during the current policy period is a current risk period of coverage;

current workplace means a workplace which is a workplace during the current policy period;

deductible benefit is the amount calculated in accordance with clause 7;

default industry rate is the rate for the current policy period determined by the Authority itself to be the default industry rate, and notified in the Government Gazette during the current policy period;

default industry claims cost rate is the rate for the current policy period determined by the Authority itself to be the default industry claims cost rate, and notified in the Government Gazette during the current policy period;

employer has the same meaning as in section 3(1) of the WorkCover Insurance Act except where otherwise provided;

employer performance rating is the rate calculated in accordance with clause 9;

establishment has the same meaning as in section 181 of the Act as in force before the commencement of section 78 of the **Accident Compensation (Amendment) Act 1994**;

excluded claims has the meaning given by item 5 of schedule 2;

grouped workplace has the meaning given by item 2(5) of schedule 1;

imputed workplace, in relation to an employer, has the meaning given by item 2(1)(b) of schedule 1;

in force, in relation to a WorkCover insurance policy, includes a policy deemed to be in force by section 7(3A) of the WorkCover Insurance Act;

industry claims cost rate, in relation to a workplace, is the rate determined in accordance with item 8 of schedule 1;

industry classification, in relation to a workplace, is the WorkCover industry classification determined in accordance with item 7 of schedule 1;

industry rate, in relation to a workplace, is the rate determined in accordance with item 8 of schedule 1;

labour hire, in relation to an employer, means the supply, whether directly or indirectly, of the labour of one or more workers employed by the employer, not being a supply of labour determined by the Authority to be a supply of labour in connection with:

- (a) the performance by the employer of a specified task;

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 1 - *continued*

- (b) the discharge by the employer of a specified function; or
- (c) the achievement by the employer of a specified outcome;

labour hire arrangement, in relation to an employer, means an arrangement, whether oral or in writing and whether formal or informal, for labour hire;

labour hire client, in relation to an employer, means a person at whose workplace (or, if the person is not an employer, a place that would be a workplace of the person if the person was an employer) a worker provided by the employer under a labour hire arrangement works, whether or not the person is a party to a labour hire arrangement with the employer;

last period of coverage, in relation to a workplace, means the last period of coverage of that workplace during the preceding policy period;

negligent third party TAC claim has the meaning given by item 5 of schedule 2;

new risk period of coverage has the meaning given by item 9 of schedule 1;

new risk workplace means a workplace in respect of which the period of coverage during the current policy period is a new risk period of coverage;

performance index, in relation to an employer, is calculated in accordance with clause 9(3);

period of coverage means the period during a policy period for which a workplace remains in the same industry classification;

policy period has the same meaning as in section 3(1) of the WorkCover Insurance Act;

preceding policy period means the period of 12 months commencing at 4.00 p.m. on 30 June 2012 and ending at 4.00 p.m. on 30 June 2013;

preceding triennium means the period of three years commencing at 4.00 p.m. on 30 June 2010 and ending at 4.00 p.m. on 30 June 2013;

predecessor employer means:

- (a) in relation to a workplace which has a predecessor workplace in respect of a specified period, a person who was an employer in relation to that predecessor workplace during that period; or
- (b) a clause 19 predecessor employer;

predecessor workplace has the meaning given by item 6(1) of schedule 1;

predominant activity has the meaning given by item 3 of schedule 1;

preliminary premium is the amount calculated in accordance with clause 6(2);

premium payable is the amount calculated in accordance with clause 5;

rateable remuneration:

- (a) has the same meaning as in section 3(1) of the WorkCover Insurance Act; and
- (b) if used in relation to a period, has the meaning which applied under section 3(1) of the WorkCover Insurance Act in respect of that period;

recovery has the meaning given in item 4 of schedule 2;

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 1 - *continued*

related employer, in relation to the employer whose premium is being calculated, means:

- (a) any clause 19 predecessor employer of the employer; and/or
- (b) any employer who is a member of a group of which the employer is a member for the purposes of Part 6 of the WorkCover Insurance Act and who has been determined to be a group employer under clause 17(2);

relationship of control means a relationship to which item 6(6) of schedule 1 applies;

remuneration, in relation to a period of coverage, has the meaning given by item 4 of schedule 1;

size adjustment factor, in relation to an employer, is calculated in accordance with clause 9(2);

small employer has the meaning given by clause 8;

TAC means the Transport Accident Commission, a body corporate established pursuant to the **Transport Accident Act 1986**;

TAC claim means a claim in respect of injury or death for which compensation is required under the Act to be paid and which arises out of a transport accident within the meaning of section 3 of the **Transport Accident Act 1986** on or after 1 July 2000;

the 2010/2011 Premiums Order means the WorkCover Insurance Premiums Order (No. 18) 2010/2011;

the 2011/2012 Premiums Order means the WorkCover Insurance Premiums Order (No. 19) 2011/2012;

the 2012/2013 Premiums Order means the WorkCover Insurance Premiums Order (No. 20) 2012/2013;

the Act means the **Accident Compensation Act 1985**;

the Authority means either the Victorian WorkCover Authority or its authorised agent;

the Authority itself means only the Victorian WorkCover Authority;

the WorkCover Insurance Act means the **Accident Compensation (WorkCover Insurance) Act 1993**;

total cost of claims has the meaning given in item 5 of schedule 2;

unrelated predecessor workplace means a workplace of an employer which was the predecessor of another workplace in accordance with a previous Premiums Order and which is not in the current policy period a predecessor workplace in relation to that other workplace;

weighted industry rate, in relation to an employer, is the rate calculated in accordance with clause 10;

WorkCover industry classification means a WorkCover industry classification contained in schedule 4;

WorkCover insurance policy has the same meaning as in section 3(1) of the WorkCover Insurance Act and includes a policy deemed to be in force by section 7(3A) of the WorkCover Insurance Act;

WorkCover premium is the amount calculated in accordance with clause 6(1);

WorkCover Insurance Premiums Order (No. 21) 2013/2014

PART 1 - *continued*

worker has the same meaning as in section 5(1) of the Act;

workers employed by the employer includes:

- (a) a worker deemed by the Act to be working under a contract of service with an employer; and
- (b) a person deemed by the Act to be a worker in relation to a person deemed by the Act to be an employer in relation to that person;

workplace, in relation to an employer, has the meaning given by item 2 of schedule 1.

WorkCover Insurance Premiums Order (No. 21) 2013/2014

PART 2 - CORE CALCULATIONS

5 Premium Payable

The premium payable by an employer is the sum of WorkCover premium and the buy-out premium, together with the GST payable in accordance with **A New Tax System (Goods and Services Tax) Act 1999** of the Commonwealth.

6 WorkCover Premium

WorkCover Premium

- (1) The WorkCover premium of an employer is the greater of:
- (a) the amount produced by deducting the deductible benefit from the preliminary premium; and
 - (b) \$179.

Preliminary Premium

- (2) The preliminary premium is the sum of the amounts produced by applying the following formula to each period of coverage at each workplace of that employer during the current policy period:

$$R_{\text{COV}} \times \text{applicable premium rate}$$

Applicable Premium Rate

- (3) The applicable premium rate for a period of coverage at a workplace is calculated in accordance with this subclause.

Current Risk Period of Coverage

- (a) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{WIR} \times \text{CF}$$

if the period of coverage is a current risk period of coverage.

New Risk Period of Coverage

- (b) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{IR}$$

if the period of coverage is a new risk period of coverage (other than a period of coverage at an imputed workplace).

Imputed Workplace

- (c) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{IR} \times \text{CF}$$

if the period of coverage is a period of coverage at an imputed workplace.

- (4) In this clause:

applicable premium rate, in relation to a period of coverage at a workplace, is the rate calculated in accordance with subclause (3);

cappable period of coverage, in relation to an employer, means a period of coverage in the current policy period which is:

- (a) a current risk period of coverage at a current workplace of the employer; or
- (b) a period of coverage at an imputed workplace of the employer;

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 2 - *continued*

CF is the capping factor for the employer and is the lesser of:

(a) 1; and

(b) (comparative rate x 1.3) ÷ potential employer rate;

but if CF is less than 0 (zero) then CF is deemed to be 0 (zero);

EPR is the employer performance rating;

IR is the industry rate for that workplace for that period of coverage;

potential cappable premium is the sum of the amounts produced by applying the following formula to each cappable period of coverage at a workplace of the employer during the current policy period, where (for the purposes of this definition only) CF is 1:

R_{COV} x applicable premium rate;

potential employer rate is: potential cappable premium ÷ R_{PCP} ;

R_{COV} is the remuneration for the period of coverage at the workplace;

R_{PCP} is the remuneration for all periods of coverage used in the calculation of the potential cappable premium;

WIR is the employer's weighted industry rate.

WorkCover Insurance Premiums Order (No. 21) 2013/2014

PART 3 - SUPPORTING CALCULATIONS

7 *Deductible Benefit*

- (1) An employer's deductible benefit shall be calculated in accordance with the following formula:

$$\frac{(\text{preliminary premium})}{EMP R_0} \times 15,500 \times \frac{N}{365}$$

- (2) In this clause:

$EMP R_0$ is the remuneration for the employer for the policy period;

N is the number of days in the current policy period on which a WorkCover insurance policy was in force and/or is likely to be in force in respect of any workplace of the employer.

8 *Small Employer*

- (1) An employer is a small employer if the employer's total annualised remuneration for the preceding policy period calculated in accordance with subclause (2) is less than or equal to \$200,000.

- (2) An employer's total annualised remuneration is:

$$(R^1 \times 365) \div N^1$$

- (3) In this clause:

R^1 is the sum of:

- (a) the remuneration of the employer and any related employer for the preceding policy period; and
- (b) the remuneration of a predecessor employer (other than remuneration that is otherwise included in the calculation of R^1 for this policy period for the employer) during the preceding policy period in respect of operations carried out during any period of coverage at any workplace which:
 - (i) is a current workplace of the employer; or
 - (ii) was a workplace of the employer during the preceding policy period;

N^1 means the number of days during the preceding policy period on which a WorkCover insurance policy was in force in respect of any workplace of the employer or any related employer, or any predecessor workplace mentioned in paragraph (b) of the definition of R^1 , but if N^1 equals 0 (zero) it is deemed to be 1.

9 *Employer Performance Rating*

EXPLANATORY NOTE:

The formulae set out in this clause are used to measure the claims history of employers. This is done by comparing the actual performance of a given employer with the average performance of the industries in which that employer has been operating during the relevant period.

This analysis is done by looking back over the three previous years.

The calculation takes account of the size of an employer so that the claims history (good or bad) of a very large employer will have more of an impact than that of a small employer.

An employer performance rating of 1 would be average. Anything over 1 represents a worse than average performance and anything less than 1 represents a performance that is better than average.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 3 - *continued**Employer Performance Rating Calculation*

- (1) Subject to subclause (4), the employer performance rating for an employer is:
- $$1 + \text{size adjustment factor} \times (\text{performance index} - 1) \times (T \div 1096)$$

where T is the number of days during the period commencing on 1 January 2010 and ending on 31 December 2012 on which a WorkCover insurance policy was in force in respect of the employer, a predecessor employer or a related employer.

Size Adjustment Factor

- (2) An employer's size adjustment factor is:
- $$X^T \div (X^T + 600,000)$$

where X^T is the sum of the amounts produced by applying the formula $IR \times R_{COV}$ to each experience period workplace of the employer for each relevant period of coverage.

Performance Index

- (3) An employer's performance index is: $ECCR \div IACCR$

where:

ECCR is the employer's claims cost rate, which is: $AC \div AR$;

IACCR is the employer's industry average claims cost rate, which is: $AP \div AR$;

AC is: $C - V$

where:

C is the sum of the total cost of claims for the claims reporting period in respect of:

- (a) each workplace which is an experience period workplace in relation to the employer; and
- (b) each workplace (other than an experience period workplace or an unrelated predecessor workplace) which was a workplace of the employer or any related employer prior to 1 July 2010;

V in relation to the employer, is the sum of any recoveries made by the Authority during the preceding triennium in relation to claims against the employer and any related employer (other than claims made in relation to an unrelated predecessor workplace and excluded claims) received by the Authority or an authorised agent between 1 July 1993 and 31 December 2009;

AP is the sum of the amounts produced by applying the formula $ICCR \times R_{COV}$ to each experience period workplace of the employer for each relevant period of coverage;

AR is the sum of R_{COV} for each experience period workplace of the employer for each relevant period of coverage.

Deemed Employer Performance Rating

- (4) The employer performance rating for an employer shall be deemed to be 1 where:
- (a) the employer is a small employer; or
 - (b) the employer's WorkCover insurance policy commenced on or after 1 July 2012 and:

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 3 - *continued*

- (i) the employer has no related employer that held a WorkCover insurance policy before 1 July 2012; and
- (ii) there is no workplace that:
 - (A) was a workplace before 1 July 2012; and
 - (B) is a predecessor workplace in relation to any of the employer's workplaces; or
- (c) it is not otherwise possible to calculate an employer performance rating.

(5) In this clause:

experience period workplace, in relation to an employer, means:

- (a) a current workplace of the employer or any related employer which was a workplace of that employer at any time during the preceding triennium;
- (b) any workplace (other than a workplace that has been included under paragraph (a) of this definition) that was a workplace of the employer or any related employer at any time during the preceding triennium; and
- (c) any workplace (other than a workplace that has been included under paragraph (a) or (b) above) which was a workplace of another employer at any time during the preceding triennium and which is a predecessor workplace in relation to:
 - (i) a workplace referred to in (a) or (b) of this definition; or
 - (ii) a current workplace of the employer;

ICCR is the industry claims cost rate for that workplace for that period of coverage;

IR is the industry rate for that workplace for that period of coverage;

R_{COV} is the remuneration for the period of coverage at the workplace;

relevant period of coverage means:

- (a) in relation to a workplace referred to in paragraph (a) or (b) of the definition of ***experience period workplace***, each period of coverage at that workplace during the preceding triennium where during that period of coverage the workplace was a workplace of the employer or any related employer; and
- (b) in relation to a workplace referred to in paragraph (c) of the definition of ***experience period workplace***, all periods of coverage at that workplace during the preceding triennium and preceding the date on which that workplace became a predecessor to a workplace referred to in paragraph (a) or (b) of the definition of ***experience period workplace***.

10 Weighted Industry Rate

(1) Subject to subclause (2), an employer's weighted industry rate is: $X^1 \div A$

where:

X¹ is the sum of the amounts produced by applying the following formula to each relevant workplace in respect of the last period of coverage at that workplace:

$$IR \times (R_{COV} \times 365) \div N_{COV}$$

A is the sum of the amounts produced by applying the following formula to each relevant workplace in respect of the last period of coverage at that workplace:

$$(R_{COV} \times 365) \div N_{COV}$$

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 3 - *continued*

- (2) An employer's weighted industry rate is the employer's comparative rate where:
- the employer is a small employer; and
 - clause 10(2) of the 2012/2013 Premiums Order applied in relation to the calculation of the employer's premium in the preceding policy period; and
 - C for the employer has a value of 0 (zero) or less than 0 (zero); and
 - the employer's comparative rate is less than $X^1 \div A$.
- (3) In this clause:
- C** has the meaning given in clause 9(3);
- IR** is the industry rate for that workplace for that period of coverage;
- N_{cov}** is the number of days in the last period of coverage at the workplace;
- R_{cov}** is the remuneration for the last period of coverage at the workplace;
- relevant workplace** means a workplace which:
- was a workplace of an employer during the preceding policy period; and
 - is either:
 - a current risk workplace of the employer; or
 - a current risk workplace of any related employer.

11 Comparative Rate**EXPLANATORY NOTE:**

This clause prescribes how the comparative rate will be calculated. The comparative rate is used to limit increases in premium rates for employers from year to year, generally where there has not been any change to the classification at the workplace of the employer.

The calculation takes all of the current risk workplaces and imputed workplaces that an employer has on 1 July 2013 and works out a notional premium for those workplaces in the previous year (a dollar figure). The rate is calculated by dividing the amount of calculated premium for all relevant periods of coverage at those workplaces by the amount of remuneration for those periods of coverage. The result of that calculation is the comparative rate.

The comparative rate is then used to cap the premium rate charged across all of the current risk workplaces and all imputed workplaces of the employer in the WorkCover premium calculation.

It should be noted that the premium rate charged for new risk coverages is not capped and the comparative rate has no bearing upon the calculation of premiums for new risk workplaces.

Comparative Rate Calculation

- (1) The comparative rate for an employer is:

$$CP_{SUM} \div R_{SUM}$$

Calculated Premium

- (2) Calculated premium is calculated in accordance with this subclause.

Comparative Current Risk Period of Coverage

- (a) If a period of comparative coverage was a current risk period of coverage under the 2012/2013 Premiums Order, the calculated premium for the period of comparative coverage is:

$$R_{COV} \times EPR^1 \times IR_1 \times IMCF$$

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PART 3 - *continued*

where:

IMCF subject to subclause (4) is the industry mix and capping factor for the person that was the employer in relation to the workplace during the period of coverage, calculated in accordance with the following formula:

$$(AP^{R1} \times CR R_1) \div U$$

U is the sum of the amounts produced by applying the following formula to each period of coverage used in the calculation of $CR R_1$:

$$R_{COV} \times EPR^1 \times IR_1$$

Comparative New Risk Period of Coverage

(b) If a period of comparative coverage was a new risk period of coverage under the 2012/2013 Premiums Order and was not a period of coverage at an imputed workplace, the calculated premium for the period of comparative coverage is:

$$R_{COV} \times EPR^1 \times IR_1$$

Comparative Coverage at an Imputed Workplace

(c) If a period of comparative coverage was a period of coverage at an imputed workplace, the calculated premium for the period of comparative coverage is:

$$R_{COV} \times EPR^1 \times IR_1 \times CF^1$$

(3) EPR^1 shall be deemed to be 1 where:

- (a) the WorkCover premium was \$174 under the 2012/2013 Premiums Order for the person that was the employer in relation to the workplace during the period of comparative coverage; or
- (b) the value of EPR^1 is 0 (zero) or less than 0 (zero) or cannot be calculated.

(4) $IMCF$ shall be deemed to be 1 where:

- (a) the WorkCover premium was \$174 under the 2012/2013 Premiums Order for the person that was the employer in relation to the workplace during the period of comparative coverage; or
- (b) the value of $IMCF$ is 0 (zero) or less than 0 (zero) or cannot be calculated.

(5) In this clause:

calculated premium, in relation to a period of comparative coverage, means the amount calculated in accordance with the formula specified in subclause (2);

CF^1 is the capping factor (CF) for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 6(4) of the 2012/2013 Premiums Order;

CP_{SUM} is the sum of the calculated premium for all periods of comparative coverage;

AP^{R1} is the applicable premium rate in relation to the workplace for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 6(3)(a) of the 2012/2013 Premiums Order;

$CR R_1$ is the amount produced by aggregating the value of R_{COV} for each current risk period of coverage in the preceding policy period for the person that was the employer in relation to the workplace during that period of coverage;

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 3 - *continued*

EPR' subject to subclause (3), is the employer performance rating for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 9 of the 2012/2013 Premiums Order;

IR_i is the industry rate for the workplace for the last period of coverage, determined in accordance with item 8 of schedule 1 of the 2012/2013 Premiums Order;

period of comparative coverage means:

- (a) the last period of coverage for any workplace that is a current risk workplace of the employer or any related employer during the current policy period; and
- (b) all periods of coverage used in the calculation of the preliminary premium of the employer or a related employer in the preceding policy period (except any period of coverage included in subclause (a), above) if the employer or any related employer has an imputed workplace during the current policy period and if that employer or a related employer had an imputed workplace during the preceding policy period;

R_{COV} is the remuneration for the period of coverage at the workplace;

R_{SUM} is the sum of all the remuneration for all periods of comparative coverage.

12 Buy-out Premium

- (1) The buy-out premium for an employer is 0 (zero) unless the employer elects under section 125A(6) of the Act to eliminate the excess under section 125A(3).
- (2) The buy-out premium is calculated in accordance with the following formula:
$$\text{WorkCover premium} \times 0.1$$
if the employer makes an election under section 125A(6) of the Act.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***PART 4 - ADMINISTRATION****13 Rounding**

- (1) All numbers are to be rounded to 6 decimal places except as otherwise provided in this clause.
- (2) The WorkCover premium under subclause 6(1) and the buy-out premium are to be rounded down to the nearest cent.
- (3) The premium payable by an employer under clause 5 is to be rounded to the nearest cent.
- (4) The deductible benefit is to be rounded to the nearest cent.
- (5) The cost of an individual claim as calculated in accordance with schedule 2 is to be rounded to the nearest dollar.
- (6) Remuneration is to be rounded to the nearest dollar.

14 Registration Fee

The registration fee for an employer pursuant to section 58 of the WorkCover Insurance Act is \$0 (zero).

15 Exemption Limit

For the purposes of paragraph (b) of the definition of **exemption limit** in section 3(1) of the WorkCover Insurance Act, the amount prescribed in respect of the financial year ending 30 June 2014 is \$7,500.

16 Payment of Premium and Discounts

The premium payable by an employer is to be paid, and the amount of the premium payable by an employer is to be discounted, in accordance with schedule 3.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***PART 5 - OTHER POWERS****17 Application of the WorkCover Insurance Act Grouping Provisions**

- (1) The grouping provisions in Part 6 of the WorkCover Insurance Act shall not apply for any of the purposes of this Order, other than items 2 and 6(6)(e) of schedule 1, unless the Authority makes a determination under subclause (2).
- (2) The Authority itself may determine that an employer, which is a member of a group for the purposes of Part 6 of the WorkCover Insurance Act, is a group employer for the purposes of this Order.

18 Premium Avoidance Schemes**EXPLANATORY NOTE:**

Section 26A of the WorkCover Insurance Act provides for the Authority to make a determination of premium where a premium avoidance scheme has been carried out and for the payment of a default penalty in relation to such a scheme. This clause defines certain terms used in section 26A.

- (1) For the purposes of section 26A of the WorkCover Insurance Act, **premium avoidance scheme** means a scheme in respect of which it would be concluded that the person, or one or more of the persons, who entered/enters into or carried/carries out the scheme (or any part of the scheme) did/does so for the purpose (**the relevant purpose**) of enabling the relevant employer to obtain a premium benefit in connection with the scheme, or of enabling the relevant employer and another employer or other employers each to obtain a premium benefit in connection with the scheme (whether or not that person who entered into or carried out the scheme or any part of the scheme is the relevant employer or is the other employer or one of the other employers).
- (2) For the purposes of section 26A of the WorkCover Insurance Act and subclause (1), a reference to a person obtaining a premium benefit in connection with a scheme shall be read as a reference to that person being liable to pay an amount calculated under this Order as the person's premium that is less than the amount which would have been calculated, or might reasonably be expected to have been calculated, as the person's premium if the scheme had not been entered into or carried out.
- (3) For the purposes of subclause (1):
 - (a) the relevant purpose need not be the only or dominant purpose of the conduct, as long as it is a substantial purpose;
 - (b) to establish the purpose of a person or persons, regard may be had, in addition to any other relevant matters, to:
 - (i) the manner in which the scheme is or was entered into or carried out;
 - (ii) the form and substance of the scheme;
 - (iii) the time at which the scheme is being or was entered into and the length of the period during which the scheme is being or was carried out;
 - (iv) the reduction in premium that, but for the operation of these provisions, would have been achieved by the scheme;
 - (v) any change to the financial position of any person involved in the scheme, where the change is not one referable to the amount of premium calculated under this Order.
 - (c) **scheme** means:
 - (i) any contract, agreement, arrangement, understanding, promise or undertaking whether made or entered into orally or in writing, whether express or implied and whether or not enforceable or intended to be enforceable by legal proceedings; or
 - (ii) any plan, proposal, action, course of action or course of conduct.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*PART 5 - *continued***19 Predecessor Employer of a Labour Hire Employer**

- (1) The Authority itself may determine that an employer that had in force a WorkCover insurance policy but no longer has in force such a policy (employer A) is a predecessor employer of another employer that provides or provided labour hire in the current policy period (employer B).
- (1A) The Authority itself may determine that an employer that had in force a WorkCover insurance policy and continues to have in force such a policy (employer A) is a predecessor employer of another employer that provides or provided labour hire in the current policy period (employer B).
- (2) In making a determination under subclause (1) or (1A), the Authority may consider any relevant matter, including:
 - (a) whether employer A has transferred to employer B any asset of employer A's business;
 - (b) whether the clients of employer B are or were substantially the same as the clients of employer A;
 - (c) whether the staff of employer B are or were substantially the same as the staff of employer A;
 - (d) whether the persons who, or who did, direct or control the operations of employer B are substantially the same as the persons who, or who did, direct or control the operations of employer A; and
 - (e) whether there is a relationship of control between employer A and employer B, within the meaning of item 6(6) of schedule 1.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***SCHEDULE 1
GENERAL INTERPRETATION**

1 *[This item has been deleted]*

2 **Workplace**

- (1) **Workplace**, in relation to an employer, means:
- (a) an area, or two or more contiguous areas, of land in Victoria occupied by the employer where workers employed by the employer work, or through which such workers pass in the course of their employment, whether or not workers employed by another employer also work or pass through that area or those areas in the course of their employment (***actual workplace***); and
 - (b) subject to sub-item (1A), an area, or two or more contiguous areas, of land in Victoria occupied by a labour hire client of the employer where workers employed by the employer work, or through which such workers pass in the course of their employment, whether or not workers employed by another employer also work or pass through that area or those areas in the course of their employment (***imputed workplace***).
- (1A) Sub-item (1)(b) does not apply to an employer in respect of whom the Authority makes a determination that the provision of labour hire by the employer is:
- (a) merely ancillary to the business of the employer; and
 - (b) an insignificant part of the labour hire industry taken as a whole.
- (2) For the purposes of this Order, two or more areas of land are contiguous if they are within the same building or are separated only by a road or railway or other similar area across or around which movement is reasonably possible.
- (3) Subject to sub-item (4), if workers employed by an employer are working in a place that is not a workplace of that employer within the meaning of sub-item (1), those workers shall be deemed to be working at the workplace of the employer from which that work is managed or controlled or, if there is no such workplace, the place determined by the Authority to be the workplace of the employer in respect of that work.
- (3A) For the avoidance of doubt, the Authority may pursuant to sub-item (3) determine that an area, or two or more contiguous areas, of land outside Victoria is a workplace of an employer.
- (4) If workers employed by an employer which is a member of a group within the meaning of Part 6 of the WorkCover Insurance Act are not working at a workplace of that employer but are working at a workplace, or place of business, of another member of the group, the second-mentioned workplace (or place of business, as the case may be) shall be deemed to be the workplace of the employer for the purposes of this Order.
- (5) Where two or more persons (***the relevant persons***) are:
- (a) members of a group within the meaning of Part 6 of the WorkCover Insurance Act; and
 - (b) carrying out their respective operations at two or more group workplaces (***the constituent workplaces***) which:
 - (i) are contiguous with each other; or
 - (ii) occupy (in whole or in part) the same area of land,

the Authority may (subject to sub-item (6)) determine that the constituent workplaces, or two or more of them, are to be treated as a single workplace (***the grouped workplace***) for the purpose of determining the predominant activity of each constituent workplace including (for the purpose of removing any doubt) for the purpose of determining the predominant activity under item 3(1).

Sch. 1 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 1 - *continued*

- (5A) For the purposes of sub-item (5), **group workplace** means any place of business (whether or not a workplace of an employer) at which any of the relevant persons (whether or not an employer) carries out its operations, and such place shall be treated as a workplace of that person.
- (6) The Authority may only make a determination under sub-item (5) if it is satisfied that any one or more of (a)-(c) applies to the operations carried on at the constituent workplaces, namely:
- (a) the operations are not carried on independently of each other;
 - (b) the operations are connected with each other; or
 - (c) the operations are carried on with an intention either directly or indirectly of minimising the amount of premium payable by one or other of the relevant persons under this Order.
- (7) Where the Authority makes a determination under sub-item (5), this Order shall apply as if the predominant activity and the applicable industry rate for each constituent workplace were the same as for the grouped workplace.
- (8) Any reference to a workplace includes:
- (a) any predecessor workplace; and
 - (b) where applicable, a reference to an establishment which corresponds to the workplace.

3 *Predominant Activity*

- (1) (a) **Predominant activity**, in relation to a period of coverage at an actual workplace of an employer, means the activity of the employer which during that period contributes, or is likely to contribute, more than any other activity of the employer to the value of goods and/or services produced or provided by operations carried on in that workplace.
- (b) **Predominant activity**, in relation to a period of coverage at an imputed workplace of an employer, means the activity of the labour hire client which during that period contributes, or is likely to contribute, more than any other activity of the client to the value of goods and/or services produced or provided by operations carried on in that workplace.
- (2) In determining the predominant activity in relation to a workplace, regard may be had to, but must not be limited by, measures of activity during the preceding period of 12 months or less consisting of data relating to sales, cost of goods produced or cost of labour, taken from:
- (a) a statement prepared and signed by a registered company auditor, accountant or tax agent; or
 - (b) where an employer did not engage a registered company auditor, accountant or tax agent during the period to which the information refers, a return by the employer.
- (3) Subject to sub-items (4) and (5), if, at a workplace of an employer that comprises two or more contiguous areas (**the contiguous areas**), the predominant activity carried on at each of those areas is different, the Authority may determine that each of those areas is a separate workplace of that employer for the purposes of this Order.
- (4) Unless sub-item (6) applies, sub-item (3) does not apply in relation to an area (**the subject area**) if:

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- (a) the predominant activity carried on at the subject area:
 - (i) is wholly or mainly dependent on; or
 - (ii) occurs wholly or mainly as a consequence of; or
 - (iii) is wholly or mainly ancillary to,the predominant activity carried on at one or more of the other contiguous areas; or
 - (b) the goods and/or services produced or provided by the employer from operations carried on in the subject area are wholly or mainly produced or provided (as the case may be) for the use or purposes of, or to support the operations carried on in, one or more of the other contiguous areas.
- (5) Without derogating from sub-item (4), unless sub-item (6) applies sub-item (3) does not apply in relation to an area if:
- (a) the predominant activity carried on at that area comes within one or more of the following categories of services:
 - (i) clerical services;
 - (ii) management services;
 - (iii) administrative services;
 - (iv) sales and marketing services;
 - (v) buying services;
 - (vi) warehousing services associated with manufacturing, wholesaling or retailing;and
 - (b) that activity is carried on wholly or mainly in connection with the operations carried on in one or more of the other contiguous areas.
- (6) Sub-items (4) and (5) do not apply, and sub-item (3) does apply, to an area (***the relevant area***) if:
- (a) M69610 - Corporate Head Office Management Services is the WorkCover industry classification to which the predominant activity for the relevant area corresponds (but not if M69610 - Corporate Head Office Management Services is merely the WorkCover industry classification to which such predominant activity most closely corresponds); and
 - (b) at least one of the workplaces of the employer in connection with which the relevant area is engaged in corporate head office management services is not contiguous with any of the contiguous areas.
- (7) For the purposes of sub-item (6)(b), the expression ***workplaces of the employer*** includes an area, or two or more contiguous areas, of land outside Victoria but within Australia, not otherwise being a workplace for the purposes of this Order, which would be a workplace if sub-items 2(1) and (2) of this schedule applied.

4 Remuneration

- (1) The remuneration for a period of coverage at a workplace of an employer shall be determined in accordance with this item.
- (2) The remuneration for a period of coverage during the current policy period is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
 - (a) 20% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Act; and

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- (b) 20% of the amount that is obtained by subtracting the value of TV in section 5C of the Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Act,
as applicable.
- (2A) The remuneration for a period of coverage during the preceding policy period is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 40% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Act; and
- (b) 40% of the amount that is obtained by subtracting the value of TV in section 5C of the Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Act,
as applicable.
- (2B) The remuneration for a period of coverage during the policy period ending 30 June 2012 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 60% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Act; and
- (b) 60% of the amount that is obtained by subtracting the value of TV in section 5C of the Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Act,
as applicable.
- (2C) The remuneration for a period of coverage during the policy period ending 30 June 2011 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 80% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Act; and
- (b) 80% of the amount that is obtained by subtracting the value of TV in section 5C of the Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Act,
as applicable.
- (2D) The remuneration for a period of coverage during a policy period other than the current policy period, the preceding policy period, the policy period ending 30 June 2012, or the policy period ending 30 June 2011 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period.
- (3) Subject to sub-item (4), if a worker is engaged in operations at two or more workplaces of an employer and the remuneration paid or payable to the worker in respect of operations in each workplace is not identified, the proportion of the remuneration attributable to each workplace is the same proportion as the number of hours during which the worker is engaged in operations in that workplace bears to the total number of hours during which the worker is or was engaged in operations in those workplaces.
- (4) If an employer has two or more workplaces, and the proportion of remuneration attributable to each workplace is not reasonably ascertainable, the Authority may deem the proportion of remuneration attributable to each workplace and the Authority may, subject to such

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***Sch. 1**SCHEDULE 1 - *continued*

terms and conditions as it determines, require the employer to pay premium on the basis of the deemed proportions.

- (5) In calculating premium payable by an employer the Authority may use:
- (a) an estimate of rateable remuneration provided, or deemed to be provided, by the employer pursuant to section 18 or section 20 of the WorkCover Insurance Act; or
 - (b) an assessment of rateable remuneration pursuant to section 23 or section 24 of the WorkCover Insurance Act; or
 - (c) the rateable remuneration as certified pursuant to section 23 of the WorkCover Insurance Act.

5 Homogenous Workplaces

- (1) Subject to sub-items (2), (3), (4) and (5), any two or more actual workplaces of an employer (*the homogenous workplaces*) may be determined by the Authority itself to be a single workplace.
- (2) A workplace must not be the subject of a determination under sub-item (1) if:
- (a) the workplace has been determined by the Authority to be a separate workplace pursuant to item 3(3); or
 - (b) the workplace has been determined by the Authority to be treated, together with another workplace, as a single workplace pursuant to item 2(5).
- (3) The Authority itself may only make a determination under sub-item (1) if:
- (a) either:
 - (i) each of the homogenous workplaces is classified as a current risk workplace; or
 - (ii) each of the homogenous workplaces is classified as a new risk workplace; and
 - (b) the industry classification of each of the homogenous workplaces is or is expected to be the same during any part of the current policy period; and
 - (c) the employer's employer performance rating in the preceding policy period was less than 1.
- (4) The Authority itself must not make a determination under sub-item (1) if:
- (a) the determination would result in the premium payable by the employer being different from the amount which would have been calculated in accordance with this Order if the determination had not been made; or
 - (b) the employer:
 - (i) was not required by section 7(1) of the WorkCover Insurance Act to hold a WorkCover insurance policy in the preceding policy period; or
 - (ii) was deemed to have held a WorkCover insurance policy by reason of section 7(3A) of the WorkCover Insurance Act in the preceding policy period or the current policy period.
- (5) The Authority itself may revoke or vary a determination made under sub-item (1).

5A Labour Hire Homogenous Workplaces

- (1) Subject to sub-item (2), two or more imputed workplaces of an employer may be treated for the purposes of this Order as a single workplace if the industry classification of each of the imputed workplaces is or is expected to be the same.

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- (2) The Authority may determine that one or more imputed workplaces that have been treated as a single workplace pursuant to sub-item (1) shall not be treated as a single workplace for the purposes of this Order.

6 Predecessor Workplace

- (1) Subject to sub-item (3), a workplace (in this item called **workplace A**) is a predecessor workplace of another workplace (in this item called **workplace B**) if:
- (a) the activity which was the predominant activity in workplace A (in this item called the **relevant activity**) is being carried on, in substance, in workplace B; and
 - (b) the relevant activity is being carried on, in substance, in workplace B in succession to the carrying on of that activity in workplace A.
- (2) Sub-item (1) may apply notwithstanding that:
- (a) the employer in relation to workplace B (in this item and item 10 called **employer B**) is different from the employer in relation to workplace A (in this item and item 10 called **employer A**); or
 - (b) the location of workplace B is different from the location of workplace A; or
 - (c) workplace A continues to be a workplace of employer A; or
 - (d) the relevant activity is still being carried on in workplace A; or
 - (e) the relevant activity is not the predominant activity in workplace B.
- (2A) For the purposes of sub-item (1):
- (a) where the Authority has made a determination under item 2(5) of this Order or any earlier Premiums Order in relation to workplace A, the predominant activity of workplace A shall be read as a reference to the predominant activity of the workplace ascertained in accordance with item 3 as if the determination under item 2(5) had not been made; and
 - (b) a reference to the activity that is being carried on, in substance, at workplace B shall be read as a reference to the predominant activity in workplace B if:
 - (i) the Authority has made a determination under item 2(5) in relation to workplace B; and
 - (ii) the predominant activity of workplace B, as a result of the determination under item 2(5), is the same as the predominant activity in workplace A.
- (3) Subject to sub-item (7), sub-item (1) does not apply if:
- (a) employer B is a different entity from employer A; and
 - (b) the Authority makes a determination under sub-item (4).
- (4) The Authority may make a determination that workplace A is not a predecessor workplace of workplace B if the Authority is satisfied that:
- (a) no relationship of control exists between employer A and employer B or has existed since the commencement of the relevant test period or the combined test period, as the case may be; or
 - (b) no relationship of control between employer A and employer B existed at any time during the relevant test period or the combined test period, as the case may be.
- (4A) The Authority may revoke a determination under sub-item (4) if the Authority is satisfied that a relationship of control between employer A and employer B exists or has existed at any time during a relevant test period or the combined test period, as the case may be.

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- (4B) In considering whether to make a determination under sub-item (4) or revoke such a determination under sub-item (4A) the Authority may obtain and consider any relevant information and may request information from employer A or employer B and the Authority need not make or revoke a determination if:
- (a) employer A or employer B fails or refuses to provide information to the Authority; or
 - (b) the Authority considers that the information provided to it by employer A or employer B in relation to the existence of a relationship of control is incorrect; or
 - (c) the Authority considers that the information provided to it by employer A or employer B is insufficient to enable it to determine that no relationship of control exists between employer A and employer B.
- (5) For the purposes of making a determination under sub-item (4) or revoking such a determination under sub-item (4A), the Authority itself may disregard a relationship of control which would otherwise be taken to exist or to have existed (as the case may be) between employer B and employer A by reason that an entity (in this sub-item called the **relevant entity**), whether employer A or employer B or another entity, has or had a controlling interest in an employer of a kind specified in sub-item (6), if the Authority is satisfied that it would be reasonable to do so having regard to:
- (a) the nature and degree of the relevant entity's independence, if any, from employer A or employer B during the relevant test period;
 - (b) the nature and degree of the relevant entity's ownership interest (whether directly or indirectly) in employer A or employer B during the relevant test period;
 - (c) the nature and degree of any financial interest that the relevant entity has or had (whether directly or indirectly) in or in relation to employer A or employer B during the relevant test period;
 - (d) whether any other entity has or had a controlling interest in employer A or employer B during the relevant test period;
 - (e) the nature of any connection (whether of a business, family or other nature) between the relevant entity and any other entity referred to in paragraph (d); and
 - (f) any other matters that the Authority considers relevant.
- (6) For the purposes of this item, a relationship of control shall be taken to exist or to have existed (as the case may be) between employer B and employer A if:
- (a) at any time in the relevant test period employer A has or had a controlling interest in employer B; or
 - (b) any entity which at any time in the relevant test period has or had a controlling interest in employer A also has or had at any time in the relevant test period (not necessarily being the same time) a controlling interest in employer B; or
 - (c) any entities acting together which at any time in the relevant test period have or had a controlling interest in employer A also have or had at any time in the relevant test period (not necessarily being the same time) a controlling interest in employer B; or
 - (d) at any time in the relevant test period employer B has or had a controlling interest in employer A; or
 - (e) at any time during the combined test period, employer A and employer B are or were a group or part of a group for the purposes of the grouping provisions within Part 6 of the WorkCover Insurance Act.
- (7) Sub-item (3) does not apply if both employer A and employer B are public authorities.

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SCHEDULE 1 - *continued*

- (8) For the purposes of this item and items 10 and 11, if a legal person has a number of different capacities in which the person does things, in each of those capacities the person is taken to be a different entity.

- (9) In this item and items 10 and 11:

associate has the meaning given in item 11;

capacity means ability or power, whether direct or indirect, and includes an ability or power exercisable immediately or at some future time as a result of, or by means of, in breach of, by revocation of, any of, or any combination of, the following:

- (a) trust;
- (b) agreement or understanding; and
- (c) practice;

whether or not legally enforceable;

domestic partner, in relation to a person, means a person to whom the person is not married but with whom the person is living as a couple on a genuine domestic basis (irrespective of gender);

employer A means the entity that is or was the employer in relation to workplace A at any time during the relevant test period or the combined test period;

employer B means the entity that is or was the employer in relation to workplace B at any time during the relevant test period or the combined test period;

entity includes any of the following:

- (a) an individual;
- (b) a body corporate;
- (c) a body politic;
- (d) a partnership;
- (e) a trust; and
- (f) any other unincorporated association or body of persons;

relative, in relation to any person (**the relevant person**), means any of the following, namely:

- (a) the spouse, domestic partner, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the relevant person or of his or her spouse or domestic partner;
- (b) the step-father, step-mother, step-son, step-daughter, half-brother, or half-sister of the relevant person and any person who stands in the place of a parent in relation to the relevant person; and
- (c) the spouse or domestic partner of any person referred to in paragraph (a) or (b) (other than the relevant person);

spouse, in relation to a person, means a person to whom the person is married.

- (10) In this item:

controlling interest has the meaning given in item 10;

public authority means a body, whether incorporated or unincorporated, that is established by or under an Act for a public purpose;

the combined test period means the period beginning one year prior to the commencement of the relevant policy period and ending one year after the end of the relevant policy period;

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the relevant policy period means the policy period in which the relevant activity commenced in workplace B;

the relevant test period means:

- (a) in relation to a controlling interest in employer B:
the period beginning at the commencement of the relevant policy period and ending one year after the end of the relevant policy period; and
- (b) in relation to a controlling interest in employer A:
the period beginning one year prior to the commencement of the relevant policy period and ending at the end of the relevant policy period.

7 Industry Classification

- (1) The industry classification of a workplace is the WorkCover industry classification in schedule 4 to which the predominant activity at that workplace corresponds or most closely corresponds.
- (2) For the purposes of determining the industry classification in accordance with sub-item (1):
 - (a) regard must be had to the introduction to, and all relevant elements of, schedule 4;
 - (b) consideration must be given to the industrial characteristics of the predominant activity without regard to the risk of injury associated with the predominant activity or with any of the occupations or functions performed by workers engaged in operations at the workplace; and
 - (c) the predominant activity at a workplace does not correspond or most closely correspond to a WorkCover industry classification if workplaces predominantly engaged in that activity are expressly excluded from that classification in any of the elements of schedule 4.

8 Industry Rate / Industry Claims Cost Rate

- (1) Subject to sub-item (6), the industry rates and the industry claims cost rates for the current policy period for each industry classification are those rates determined by the Authority itself and notified in the Government Gazette during the current policy period.
- (2) Subject to sub-items (3), (4) and (5), the industry rate or the industry claims cost rate (as the case may be) for a workplace for a period of coverage is the rate for the current policy period that corresponds to the industry classification of that workplace for that period of coverage.
- (3) Where:
 - (a) the 2012/2013 industry classification for a workplace of an employer (**the relevant workplace**) is different from the industry classification for the relevant workplace under this Premiums Order; and
 - (b) the Authority is satisfied that the predominant activity carried on at the relevant workplace during the last period of coverage was the same as the predominant activity carried on at the relevant workplace on 1 July 2013; and
 - (c) application of this sub-item would result in a lower employer performance rating for that employer than the employer performance rating calculated in accordance with sub-item (2),

the industry rate or the industry claims cost rate (as the case may be) for the relevant workplace for a relevant period of coverage is the rate for the current policy period for the industry classification that corresponds to the 2012/2013 industry classification.

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- (3A) Item 8(3) does not apply where:
- (a) the Authority is satisfied that the 2012/2013 industry classification for the relevant workplace was F38000 Commission-Based Wholesaling because the workplace was predominantly engaged in buying or marketing goods for use by other workplaces of the employer or one or more members of a group; and
 - (b) on 1 July 2013 the workplace is classified to an industry classification other than F38000, determined by reference to the predominant industry of the workplaces to which the workplace provides buying or marketing services.
- (4) The industry rate or the industry claims cost rate (as the case may be) for a workplace for a period of coverage is:
- (a) the rate for the current policy period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2010/2011 policy period if item 8(3) of schedule 1 of the 2010/2011 Premiums Order was applied in relation to the workplace; or
 - (b) the rate for the current policy period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2011/2012 policy period if item 8(3) of schedule 1 of the 2011/2012 Premiums Order was applied in relation to the workplace; or
 - (c) the rate for the current policy period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2012/2013 policy period if item 8(3) of schedule 1 of the 2012/2013 Premiums Order was applied in relation to the workplace.
- (5) If, in the opinion of the Authority, an employer has failed to provide sufficient information to enable the Authority to determine the industry classification and/or the remuneration for a period of coverage at a workplace, the industry rate shall be deemed to be the default industry rate and the industry claims cost rate shall be deemed to be the default industry claims cost rate.
- (6) If the WorkCover premium is calculated before the publication date and it is not otherwise possible to calculate the premium payable by the employer then any reference to an industry rate or an industry claims cost rate in the current policy period shall, until the publication date, be construed as a reference to rates as determined by the Authority itself.
- (7) For the avoidance of doubt, the premium payable by an employer must be recalculated after the publication date if it was calculated before that date.

- (8) In this item:

publication date means the earliest date at which both the industry rates and industry claims cost rates for the policy period have been published in the Government Gazette;

relevant period of coverage means:

- (a) the last period of coverage; and
- (b) any period of coverage in the preceding triennium where the predominant activity for that period of coverage used in the calculation of the employer's WorkCover insurance premium under the relevant Premiums Order was the same as the predominant activity used to determine the 2012/2013 industry classification;

relevant Premiums Order, in relation to a period of coverage, means the WorkCover Insurance Premiums Order that applied in the period of coverage;

2012/2013 industry classification means the industry classification for a workplace of an employer for the last period of coverage that was used in the calculation of the employer's WorkCover insurance premium under the 2012/2013 Premiums Order.

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SCHEDULE 1 - *continued***9 Coverage Classification**

- (1) Each period of coverage at a workplace in the current policy period is to be classified in accordance with this item as either:
 - (a) a current risk period of coverage; or
 - (b) a new risk period of coverage.
- (2)
 - (a) Subject to sub-items (3A), (4) and (5), the relevant period for an actual workplace is to be classified as a new risk period of coverage unless sub-item (3) applies.
 - (b) The relevant period for an imputed workplace is to be classified as a new risk period of coverage notwithstanding sub-item (3).
- (3) This sub-item shall apply, and the relevant period is to be classified as a current risk period of coverage, if:
 - (a) the remuneration paid or payable to workers during the last period of coverage at the workplace was greater than 0 (zero); and
 - (b) the industry classification of the workplace is the same as it was in the last period of coverage.
- (3A) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
 - (a) the Authority is satisfied that the 2012/2013 industry classification for the relevant workplace was F38000 Commission-Based Wholesaling because the workplace was predominantly engaged in buying or marketing goods for use by other workplaces of the employer or one or more members of a group; and
 - (b) on 1 July 2013 the workplace is classified to an industry classification other than F38000, determined by reference to the predominant industry of the workplaces to which the workplace provides buying or marketing services.
- (4) Notwithstanding sub-item (2)(a), the Authority may determine that the relevant period is to be classified as a current risk period of coverage where:
 - (a) the activities carried on or to be carried on at the workplace during the relevant period were carried on at two or more workplaces in the last period of coverage; and
 - (b) the Authority is satisfied that the activities carried on during that last period of coverage (either collectively or individually) are substantially the same as those carried on, or to be carried on, during the relevant period.
- (5) Notwithstanding sub-item (2)(a), the Authority may determine that the relevant period is to be classified as a current risk period of coverage where:
 - (a) the workplace is a constituent workplace during the relevant period of coverage and was not a constituent workplace during the last period of coverage; and
 - (b) the Authority is satisfied that the activities carried on or to be carried on by the employer at the workplace during the relevant period of coverage are substantially the same as those carried on at that workplace during the last period of coverage.
- (6) In this item, *relevant period* means the period of coverage to be classified.

10 Controlling Interest

- (1) For the purpose of sub-items (5) and (6) of item 6, an entity has, or entities acting together have, a controlling interest where any one or more of the following applies:

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SCHEDULE 1 - *continued**50% Stake Test – Company*

- (a) in the case of a company, the entity, or the entity and its associates between them, or the entities acting together:
- (i) are able to exercise, or control the exercise of or substantially influence the exercise of, 50% or more of the voting power in the company (either directly, or indirectly through one or more interposed entities); or
 - (ii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 50% or more of any dividends that the company may pay; or
 - (iii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 50% or more of any distribution of capital of the company; or

40% Stake Test – Company

- (b) in the case of a company, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the ***assumed controller***):
- (i) are able to exercise, or control the exercise of or substantially influence the exercise of, 40% or more of the voting power in the company (either directly, or indirectly through one or more interposed entities); or
 - (ii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 40% or more of any dividends that the company may pay; or
 - (iii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 40% or more of any distribution of capital of the company;

unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the ***assumed controller***) either alone or together with its associates controls the company; or

50% Stake Test – Partnership

- (c) in the case of a partnership, the entity, or the entity and its associates between them, or the entities acting together:
- (i) owns or own together (whether or not beneficially) 50% or more of the capital of the partnership (either directly, or indirectly through one or more interposed entities); or
 - (ii) is or are together entitled (whether or not beneficially) to 50% or more of any profits of the partnership (either directly, or indirectly through one or more interposed entities); or
 - (iii) are able to exercise, or control the exercise of or substantially influence the exercise of, 50% or more of the voting power in the partnership (either directly, or indirectly through one or more interposed entities); or

40% Stake Test – Partnership

- (d) in the case of a partnership, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the ***assumed controller***):
- (i) owns or own together (whether or not beneficially) (either directly, or indirectly through one or more interposed entities) 40% or more of the capital of the partnership; or

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- (ii) is or are together entitled (whether or not beneficially) (either directly, or indirectly through one or more interposed entities) to 40% or more of any profits of the partnership; or
- (iii) are able to exercise, or control the exercise of or substantially influence the exercise of, 40% or more of the voting power in the partnership (either directly, or indirectly through one or more interposed entities);

unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the assumed controller) either alone or together with its associates controls the partnership; or

50% Stake Test – Trustee

- (e) in the case of a trustee of a trust, the entity, or the entity and its associates between them, or the entities acting together have a beneficial entitlement (either directly, or indirectly through one or more interposed entities) to 50% or more of any distribution of the trust income or the trust capital; or

40% Stake Test – Trustee

- (f) in the case of a trustee of a trust, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the **assumed controller**) have a beneficial entitlement (either directly, or indirectly through one or more interposed entities) to 40% or more of any distribution of the trust income or the trust capital unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the assumed controller) either alone or together with its associates controls the trust.

- (2) For the purpose of sub-item (1)(e), an entity who, as a result of the exercise of a power or discretion by the trustee of a discretionary trust or by any other entity or by that trustee and any other entity, may benefit either directly, or indirectly through one or more interposed entities under that trust, shall be deemed to have a beneficial entitlement to 50% or more of any distribution of the trust income or the trust capital unless:
 - (a) the trust has not made a distribution of corpus or income to that entity in the three years immediately preceding the time referred to in sub-item (1)(e); and
 - (b) no power of appointment has been exercised in favour of the entity.

Other Tests

- (3) For the purpose of sub-items (5) and (6) of item 6, an entity, either alone or together with its associates or other entities, has a controlling interest where:
 - (a) the entity, or the entity and its associates between them, or the entities acting together:
 - (i) constitute more than 50% of the board of management (by whatever name called) of employer A or employer B, as the case may be; or
 - (ii) control the composition of that board; or
 - (iii) have the capacity to substantially influence decision-making, directly or indirectly, in relation to the financial and operating policies of employer A or employer B, as the case may be (whether or not it exercises that capacity); or
 - (b) in the case of a company, the directors or a majority of the directors or one or more of the directors, being a director or directors who is or are entitled to exercise a majority of voting power at meetings of the directors, of the company is or are accustomed or under an obligation (whether formal or informal) to act in accordance with the directions, instructions or wishes of that entity or those entities acting together;

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or

- (c) in the case of a trustee of a trust, the entity, either alone or together with its associates or other entities:
 - (i) has the power to obtain the beneficial enjoyment of the trust capital or income (whether or not by exercising its power of appointment or revocation, and whether with or without another entity's consent); or
 - (ii) is able to control the application of the trust capital or income in any manner (whether directly or indirectly); or
 - (iii) has the capacity to gain the beneficial enjoyment in sub-item (c)(i) or the control in sub-item (c)(ii); or
 - (iv) acting either alone or in concert, can remove or appoint the trustee, or one or more of the trustees, of the trust; or
 - (d) in the case of a trustee of a trust, the trustee is accustomed to act, is under an obligation (whether formally or informally) to act, or might reasonably be expected to act, in accordance with the directions, instructions or wishes of the entity or two or more entities, at least one of which is the entity or an associate of the entity.
- (4) For the purpose of determining whether an entity and its associates, or entities acting together, have a controlling interest, if an interest is both direct and indirect and (apart from this sub-item) would be counted more than once in applying sub-item (1), (2) or (3), only the direct interest is to be counted.

II Associates*Associates of a natural person*

- (1) For the purposes of item 10, the following are associates of an entity (in this subsection called the **primary entity**) that is a natural person (otherwise than in the capacity of trustee):
- (a) a relative of the primary entity;
 - (b) a partnership in which the primary entity is a partner;
 - (c) a trustee of a trust where the primary entity, or another entity that is an associate of the primary entity because of another paragraph of this sub-item, benefits under the trust;
 - (d) a company where:
 - (i) the company is sufficiently influenced by:
 - (A) the primary entity; or
 - (B) another entity that is an associate of the primary entity because of another paragraph of this sub-item; or
 - (C) another company that is an associate of the primary entity because of another application of this paragraph; or
 - (D) two or more entities covered by the preceding sub-subparagraphs; or
 - (ii) a majority voting interest in the company is held by:
 - (A) the primary entity; or
 - (B) the entities that are associates of the primary entity because of subparagraph (i) and because of the preceding paragraphs of this sub-item; or

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SCHEDULE 1 - *continued*

- (C) the primary entity and the entities that are associates of the primary entity because of subparagraph (i) and because of the preceding paragraphs of this sub-item.

Associates of a company

- (2) For the purposes of item 10, the following are associates of a company (in this sub-item called the **primary entity**):
- (a) a partnership in which the primary entity is a partner;
 - (b) a trustee of a trust where the primary entity, or another entity that is an associate of the primary entity because of another paragraph of this sub-item, benefits under the trust;
 - (c) another entity (in this paragraph called the **controlling entity**) where:
 - (i) the primary entity is sufficiently influenced by:
 - (A) the controlling entity; or
 - (B) the controlling entity and another entity or entities; or
 - (ii) a majority voting interest in the primary entity is held by:
 - (A) the controlling entity; or
 - (B) the controlling entity and the entities that, if the controlling entity were the primary entity, would be associates of the controlling entity because of sub-item (1), because of subparagraph (i) of this sub-item, because of another paragraph of this sub-item or because of sub-item (3);
 - (d) another company (in this paragraph called the **controlled company**) where:
 - (i) the controlled company is sufficiently influenced by:
 - (A) the primary entity; or
 - (B) another entity that is an associate of the primary entity because of another paragraph of this sub-item; or
 - (C) a company that is an associate of the primary entity because of another application of this paragraph; or
 - (D) two or more entities covered by the preceding sub-subparagraphs; or
 - (ii) a majority voting interest in the controlled company is held by:
 - (A) the primary entity; or
 - (B) the entities that are associates of the primary entity because of subparagraph (i) of this paragraph and the other paragraphs of this sub-item; or
 - (C) the primary entity and the entities that are associates of the primary entity because of subparagraph (i) of this paragraph and the other paragraphs of this sub-item;
 - (e) any other entity that, if a third entity that is an associate of the primary entity because of paragraph (d) of this sub-item were the primary entity, would be an associate of that third entity because of sub-item (1), because of another paragraph of this sub-item or because of sub-item (3).

Associates of a trustee

- (3) For the purposes of item 10, the following are associates of a trustee (in this sub-item called the **primary entity**):
- (a) any entity that benefits under the trust;

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- (b) if a natural person benefits under the trust – any entity that, if the natural person were the primary entity, would be an associate of that natural person because of sub-item (1) or because of this sub-item;
- (c) if a company is an associate of the primary entity because of paragraph (a) or (b) of this sub-item – any entity that, if the company were the primary entity, would be an associate of the company because of sub-item (2) or because of this sub-item.

Associates of a partnership

- (4) For the purposes of item 10, the following are associates of a partnership (in this sub-item called the **primary entity**):
 - (a) a partner in the partnership;
 - (b) if a partner in the partnership is a natural person – any entity that, if that natural person were the primary entity, would be an associate of that natural person because of sub-item (1) or (3);
 - (c) if a partner in the partnership is a company – any entity that, if the company were the primary entity, would be an associate of the company because of sub-item (2) or (3).

Interpretation

- (5) For the purposes of this item:
 - (a) a reference to an entity benefiting under a trust is a reference to the entity benefiting, or being capable (whether by the exercise of a power of appointment or otherwise) of benefiting, under the trust, either directly or through any interposed companies, partnerships or trusts; and
 - (b) a company is sufficiently influenced by an entity or entities if the company, or its directors, are accustomed or under an obligation (whether formal or informal), or might reasonably be expected, to act in accordance with the directions, instructions or wishes of the entity or entities (whether those directions, instructions or wishes are, or might reasonably be expected to be, communicated directly or through interposed companies, partnerships or trusts); and
 - (c) an entity or entities hold a majority voting interest in a company if the entity or entities are in a position to cast, or control the casting of, more than 50% of the maximum number of votes that might be cast at a general meeting of the company.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***SCHEDULE 2****COST OF CLAIMS & RECOVERIES****1 Cost of an individual claim**

(1) Subject to sub-item (2), the cost of an individual claim is the lesser of:

- (a) \$346,500; and
- (b) the sum of:
 - (i) the payments of compensation, if any, made pursuant to the Act by the Authority in respect of the claim;
 - (ii) the payments, if any, of damages at common law or of amounts paid in settlement of claims or proceedings for such damages in respect of the claim;
 - (iii) costs (excluding legal costs) and expenses, if any, paid by the Authority in relation to the claim;
 - (iv) the amount estimated in accordance with item 2 (excluding any estimate in relation to legal costs) to be the Authority's outstanding liability to make payments in respect of the claim;
 - (v) the lesser of:
 - (A) the sum of legal costs and estimated legal costs; and
 - (B) \$64,800;

but the amount in (b):

- (vi) does not include any remuneration paid or payable to relevant authorised agents in accordance with their agency agreements;
- (vii) shall be reduced by an amount equivalent to the sum of the amounts of all input tax credits and decreasing adjustments within the meaning of **A New Tax System (Goods and Services) Act 1999** of the Commonwealth which have arisen in relation to the payments, costs and expenses referred to in paragraphs (i), (ii) and (iii);
- (viii) shall be reduced by recoveries made by the Authority in relation to the claim;
- (ix) if the employer elects under section 125A (6) of the Act to eliminate the excess under section 125A (3) of the Act, does not include payments which would otherwise have been met by the employer under the excess;
- (x) shall not include any payments, costs or expenses to which the worker was not entitled and in relation to which the worker has been found guilty of an offence under section 81, 82, 83 or 83A of the **Crimes Act 1958** or under section 248, 248A(2) or 249 of the Act;
- (xi) shall not include any payments by way of interest required under sections 114D and 114E of the Act in respect of a claim; and
- (xii) shall not include any payment by the Authority to an employer for an amount that was recovered under section 138(6) of the Act that represents the employer's liability to pay compensation under section 125(1)(a) or 125A(3) of the Act.

(2) The cost of an individual claim is 0 (zero) if in relation to the claim:

- (a) the Authority has, in the course of a review of an objection lodged by the employer under section 114I of the Act, set aside the decision to accept the claim for compensation against the employer pursuant to section 114N(1)(b) of the Act; or

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- (b) the Supreme Court has, on an appeal by the employer pursuant to section 114O of the Act, determined pursuant to section 114Q(2) that:
 - (i) the alleged worker was not a worker within the meaning of the Act; or
 - (ii) the claimed employer was not the correct employer of the worker at the time of the relevant injury or death.

2 *Estimation of outstanding liability*

- (1) The estimations referred to in items 1 and 5:
 - (a) must be made by the Authority itself and in accordance with procedures determined by the Authority itself; and
 - (b) constitute estimated future claim costs for the purposes of the definition of estimated future claim cost in section 3 of the WorkCover Insurance Act.
- (2) The estimations must include an amount equivalent to the sum of all amounts, of which the Authority has notice, paid in relation to the claim or in satisfaction or purported satisfaction of the employer's or the Authority's liability or potential liability in respect of the claim (other than any amount paid in satisfaction of the liability of the employer under section 125(1)(a) or 125A(3) of the Act) which have not been reimbursed to the employer by the authorised agent or the Authority.

3 *Date of determination of cost of claims*

- (1) Subject to sub-items (2) and (3), the cost of an individual claim is calculated:
 - (a) at a time during the current policy period nominated by the Authority itself (*the relevant time*); and
 - (b) on the basis of information in the possession of the Authority at the relevant time.
- (2) The cost of an individual claim must be calculated on the basis of information about payments, costs and expenses that has come into the possession of the Authority after the relevant time if the Authority itself is satisfied that the worker to whom the payments, costs and expenses relate has been found guilty of an offence under section 81, 82, 83 or 83A of the **Crimes Act 1958** or under section 248, 248A(2) or 249 of the Act in relation to those payments, costs or expenses.
- (3) The cost of an individual claim must be calculated on the basis of information about payments, costs and expenses that has come into the possession of the Authority after the relevant time if item 1(2) of this schedule applies to the claim.

4 *Recoveries*

- (1) Subject to sub-item (2), a recovery is an amount of money received by or on behalf of the Authority in relation to a claim from a person other than the employer or any related employer, but a recovery does not include:
 - (a) in the case of a TAC claim (other than a negligent third party TAC claim) any monies received by or on behalf of the Authority from the TAC;
 - (b) any amount repaid as an overpayment unless the overpayment relates to a claim received in the claims reporting period;
 - (c) any amount recovered under section 138(6) of the Act by the Authority from a third party that represents the employer's liability to pay compensation under section 125(1)(a) or 125A(3) of the Act; and
 - (d) any amount of money received by or on behalf of the Authority in relation to a claim to which item 1(2) of schedule 2 applies.

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- (2) Where an amount of money is recovered by or on behalf of the Authority in respect of a claim received by an authorised agent between 1 July 1993 and 31 December 2009, and the total amount of money recovered in respect of that claim exceeds \$346,500, the excess shall not be a recovery for the purposes of this Order.
- (3) Subject to sub-item (4), a recovery is taken to have been made when the amount of the recovery is received by the Authority.
- (4) Where the Authority receives a payment which comprises or includes two or more recoveries, the amount of each such recovery shall be taken to have been received when the Authority applies that amount to the claim to which it relates.

5 Definitions

In this schedule:

excluded claims means:

- (a) claims in respect of injuries to workers participating in a return to work program funded and operated by the Authority itself or approved by the Authority itself; and
- (b) negligent third party TAC claims where the Authority has recovered money from the TAC;

estimated legal costs, in relation to a claim, means the amount estimated in accordance with item 2 to be the Authority's future liability for legal costs, if any, in respect of the claim;

law practice has the same meaning as in section 1.2.1 of the **Legal Profession Act 2004**;

internal lawyer means an Australian legal practitioner (as defined in section 1.2.3(a) of the **Legal Profession Act 2004**) who engages in legal practice as an employee of the Authority;

legal costs means:

- (a) amounts that the Authority has been charged by, or is liable to pay, a law practice for the provision of legal services in relation to a claim including disbursements but not including interest; and
- (b) amounts referable to the provision of legal services by an internal lawyer on a claim including disbursements but not including interest;

legal services has the same meaning as in section 1.2.1 of the **Legal Profession Act 2004**;

negligent third party TAC claim means a TAC claim made in relation to an injury or death, where the Authority has determined that the injury or death was caused under circumstances creating in a person, other than the employer or any related employer or a person for whose acts or omissions the employer is or may be vicariously liable, a legal liability to pay damages in respect of the injury or death;

total cost of claims, in relation to a workplace of an employer, means the total of the costs of all individual claims calculated in accordance with item 1, other than excluded claims, received by the Authority during the claims reporting period in respect of workers engaged in operations at that workplace, being workers employed by the employer.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***SCHEDULE 3****PAYMENT OF PREMIUM AND DISCOUNTS**

- 1** Subject to items 2 and 3, an employer may elect to pay its premium by monthly or quarterly instalments or by an annual payment.
- 2** Subject to item 3:
 - (a) If the premium payable for an employer is \$1,000 or less the employer shall pay its premium by an annual payment.
 - (b) If an employer has failed to make an election under item 1 and the premium payable for the employer is less than \$50,000 the employer shall pay its premium by quarterly instalments.
 - (c) If the employer has failed to make an election under item 1 and the premium payable is \$50,000 or more an employer shall pay its premium by monthly instalments.
 - (d) Notwithstanding anything in this item, if in the past an employer elected to pay amounts payable as premium by monthly instalments, the employer shall pay its premium by monthly instalments unless and until the employer makes a further election under item 1.
 - (e) Notwithstanding anything in this item, if in the past an employer elected to pay amounts payable as premium by quarterly instalments, the employer shall pay its premium by quarterly instalments unless and until the employer makes a further election under item 1.
- 3** The Authority may determine that an employer must pay its premium monthly, quarterly or annually or may determine some other interval for payment.
- 4**
 - (a) An annual payment of premium is due on 1 November 2013 or such later date as the Authority itself may determine.
 - (b) For the avoidance of doubt, an annual payment of premium may be made by one or more payments.
- 5** Quarterly payments of premium are payable in four equal instalments or as varied in accordance with guidelines issued by the Authority itself and are due on 1 October, 1 December, 1 March and 1 June each year, unless those dates are deferred in accordance with guidelines issued by the Authority itself.
- 6** Monthly payments of premium are payable in ten equal instalments or as varied in accordance with guidelines issued by the Authority itself and are due from 1 October each year, unless that date is deferred in accordance with guidelines issued by the Authority itself.
- 7** Payments of premium at an interval other than monthly, quarterly or annually are payable in instalments determined by the Authority and on dates determined by the Authority.
- 8** Subject to item 9, where:
 - (a) an employer pays its discounted premium in full by the premium discount due date; and
 - (b) all other premium liabilities of an employer have been paid in full,
the amount the employer is liable to pay shall be the greater of:
 - (c) \$196.90; and
 - (d) the discounted premium.

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SCHEDULE 3 - *continued*

- 9 Where:
- (a) the employer is issued with an adjustment notice on or after the premium discount due date; and
 - (b) the amount an employer was liable to pay under item 8 was the discounted premium, then the amount the employer is liable to pay is the greater of:
 - (c) \$196.90; and
 - (d) the adjusted premium specified in the current adjustment notice less the smaller of:
 - (i) the original discount amount;
 - (ii) 3% of the adjusted premium specified in the current adjustment notice; and
 - (iii) if more than one adjustment notice has been issued to the employer and this item has previously been applied, the smallest of any previous discount amounts calculated under this item.
- 10 Where an employer fails to pay its premium as required by this schedule, the Authority may determine the interval and the instalments payable in such interval for the payment of premium by the employer.
- 11 In this schedule:
- adjusted premium***, in relation to an employer, means the amount specified in an adjustment notice as premium payable for 2013/2014 by the employer;
- adjustment notice*** means a notice of adjustment or a notice of adjusted premium issued under the WorkCover Insurance Act;
- discounted premium***, in relation to an employer, is the most recent notified premium at the premium discount due date, discounted by 3%;
- earlier adjustment notice*** means an adjustment notice issued before the current adjustment notice;
- its premium***, in relation to an employer, means the premium payable by the employer for the current policy period;
- notified premium***, in relation to an employer, means:
- (a) the amount specified in a notice of premium as premium payable for 2013/2014 by the employer; or
 - (b) the adjusted premium specified in an adjustment notice issued before the premium discount due date;
- original discount amount*** means 3% of the most recent notified premium at the premium discount due date;
- other premium liabilities*** means any one or more of the following:
- (a) an amount payable, or purportedly payable, as premium under a Premiums Order other than this Premiums Order;
 - (b) an amount payable as a default penalty in respect of an amount payable or purportedly payable as premium under a Premiums Order other than this Premiums Order; or

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- (c) an amount payable as a late payment penalty or interest in respect of an amount payable or purportedly payable as premium under a Premiums Order other than this Premiums Order;

that was due and payable on or before the premium discount due date;

premium discount due date means 1 October 2013 or such later date as the Authority itself may determine;

previous discount amount means 3% of the adjusted premium specified in an earlier adjustment notice.

SCHEDULE 4 WORKCOVER INDUSTRY CLASSIFICATION

GENERAL INTRODUCTION

Explanatory Provisions

1. The General Introduction to schedule 4 provides essential information, definitions and instructions that apply across more than one division or across all divisions of schedule 4. These must be considered as part of the process under this schedule for allocating workplaces to specific WorkCover industry classifications (abbreviated to “classes” within this schedule), based on the workplace’s predominant activity.
2. In addition, each division has an introduction that provides essential information about the nature of activities included within that division. All definitions and instructions in the introductions must be considered as part of the process for allocating workplaces to specific classes within schedule 4, based on the predominant activity of the workplace.
3. In accordance with item 7 of schedule 1, the industry classification to which a workplace is classified for an employer is the WorkCover industry classification in this schedule to which the predominant activity at that workplace corresponds or most closely corresponds.
4. Classes, which are denoted by a single letter and a five digit numeric code, are organised within broad divisions (each identified by a single letter), subdivisions (each identified by a two digit code) and groups (each identified by a three digit code). The classes are based on the *Australian and New Zealand Standard Industrial Classification 2006* (ANZSIC) developed by the Australian Bureau of Statistics (ABS) in collaboration with Statistics New Zealand and accessible via the ABS website at www.abs.gov.au.
5. The classification of a workplace to a class is a two step process. The first step is to determine the predominant activity at the workplace in accordance with item 3 of schedule 1. It is only after that step has been completed that schedule 4 is considered, in step two. Step two is to identify the class in schedule 4 to which the predominant activity corresponds or most closely corresponds as set out in item 7(1) of schedule 1 and the flow chart in paragraph 36.
6. For this purpose, regard must be had to all elements of this schedule, i.e. the General Introduction, headings, the general provisions, introductions to divisions, industry descriptions, exclusions/references and the listed activities.
7. In addition to general provisions relating to how to classify a workplace, this part of schedule 4 also contains general provisions in relation to the following matters:
 - Definitions and Abbreviations
 - Beneficiation of Minerals
 - Business Formation
 - Installation
 - Manufacturers’ Sales
 - Rental, Hiring and Leasing
 - Repair and Maintenance

Operative provisions

Operative provisions and non-operative material

8. This schedule contains both operative provisions and non-operative material.
 - (a) The operative provisions are all provisions other than the non-operative material.
 - (b) The only parts of this schedule that are non-operative material are:

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- (i) explanatory provisions (identified by the heading “Explanatory Provisions”);
 - (ii) provisions that identify a particular classification issue (identified by the heading “Issue”); and
 - (iii) examples (identified by the heading “Example”).
- (c) The only purpose for which the non-operative material is to be used is as guidance, to assist in understanding the way in which the operative provisions of this schedule are to be applied.

Definitions and Abbreviations

9. In this schedule, unless the contrary intention appears:

arm’s length entity, in relation to an employer whose workplace is to be classified, means a person that:

- (i) is not a member of the same group as the employer; or
- (ii) would not have a relationship of control with the employer within the meaning of item 6(6) of schedule 1;

customer, in relation to an employer whose workplace is to be classified, means only a customer that is an arm’s length entity in relation to that employer;

group, in relation to an employer means a group within the meaning of section 66 of the Accident Compensation (WorkCover Insurance) Act 1993;

member, in relation to an employer group means an employer who is a member of a group within the meaning of section 66 of the Accident Compensation (WorkCover Insurance) Act 1993;

n.e.c. means not elsewhere classified;

operational services means day-to-day, regional or divisional services and includes:

- (a) management services; or
- (b) organisational services; or
- (c) administrative services; or
- (d) buying services; or
- (e) marketing services;

and which are not high level strategic management services.

predominant industry, in relation to more than one workplace of the employer or group, means the predominant activity of the workplaces treated as a single workplace;

WorkCover industry classification, is abbreviated to **class** in this schedule.

10. In this schedule, where the word “include”, “includes” or “including” appears, the matters to which that word refers are intended to be non-exhaustive.

Listed activities within a class

11. (1) Where an activity has been listed under a class that activity cannot be treated as corresponding or most closely corresponding to a different class.
- (2) An activity can correspond or most closely correspond to a class even if it is not listed as an activity in that class (i.e. the listed activities in a class are examples only and are not exhaustive).

Effect of exclusion references

12. The predominant activity at a workplace cannot correspond or most closely correspond to a class if workplaces predominantly engaged in that activity are expressly excluded from that class.

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13. Even if not expressly excluded from a class, a predominant activity that appears to most closely correspond to a particular class may most closely correspond to another class.

Example

Where an employer's predominant activity is growing vegetables undercover, this may appear to correspond to A01110 Nursery Production Undercover, which is defined to include growing plants undercover. However, growing vegetables undercover most closely corresponds to A01220 Growing Vegetables Undercover, which is specific to vegetable growing.

14. If a predominant activity does not appear to correspond to a class, it will be classified to the class with which it most closely corresponds.

Example

Where an employer's predominant activity is providing dog obedience training, there is no class to which this activity corresponds. However, providing dog obedience training most closely corresponds to S95390 Other Personal Services.

Classification Issue: Business Formation*Issue*

15. A large number of new businesses start up in any given period. Before commencing regular operations, some employers need to undertake significant capital and/or other business formation activities ("capital and business formation activities") such as seeking out potential clients, obtaining equipment and premises and purchasing or preparing software. In many instances, these employers may decide to undertake these activities themselves. This raises the issue of whether the relevant workplaces of these employers should be given the classification corresponding to the capital and business formation activity or the classification corresponding to the business predominant activity for which the capital and business formation activity is being undertaken.

Rule

16. A workplace at which capital and business formation activities are undertaken is classified according to the predominant activity of the operations that are ultimately conducted at the workplace, or, if such operations have not commenced, the operations that are intended to be conducted at the workplace, rather than to the class corresponding to the capital and business formation activity.

Example

For example, an employer starting a new manufacturing business may undertake the construction of a factory in preparation for the conduct of the business. In those circumstances the workplace will be classified to the appropriate class in Division C - Manufacturing and not to a class in Division E - Construction.

Classification Issue: Installation*Issue*

17. Installation, that is the placement of a product into position for use, including erection, assembly and fixing, can be undertaken in conjunction with other activities (e.g. manufacture or sales) or in isolation. This raises the issue of whether the workplace that undertakes installation activities is to be classified to installation or to some other activity.

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18. A workplace predominantly engaged in manufacturing or selling its products to other persons and that also installs the products it manufactures or sells at the customer's premises (where installation is ancillary to the predominant activity) is classified according to the predominant activity undertaken at the workplace, and not to an installation class.

Examples

- An employer selling hot water systems to members of the public may arrange for the installation of the hot water system in the purchaser's dwelling. If the predominant activity of the workplace is selling hot water systems then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division G - Retail Trade.
 - An employer manufacturing elevators may also arrange for the installation of the elevator. If the predominant activity of the workplace is manufacturing elevators then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
 - An employer manufacturing built-in furniture or joinery may arrange for the installation of the furniture or joinery. If the predominant activity of the workplace is manufacturing furniture or joinery then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
 - An employer manufacturing commercial or industrial boilers may also arrange for the installation of the boilers. If the predominant activity of the workplace is manufacturing boilers then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
19. A workplace that is predominantly engaged in installation of a product will be classified to the appropriate class corresponding to the installation activity.

Example

Table 1 gives examples of some of the different classes for workplaces predominantly engaged in installation activities.

Table 1 : Classification of workplaces predominantly engaged in installation activities

<i>Installation of</i>	<i>Class</i>
Division E: Construction	
Electrical machinery (heavy, on-site assembly); telephone, telegraph or telex equipment - distribution lines, electricity or communication, construction	E31090 Other Heavy and Civil Engineering Construction
Structural steel components for buildings or other structures	E32240 Structural Steel Erection Services
Hot water systems, plumbing (except marine), septic tanks	E32310 Plumbing Services

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<i>Installation of</i>	<i>Class</i>
Electric wiring installation, electric light or power, computer cabling; telephone, telegraph or telex equipment - telecommunication cable or wire installation (except transmission or distribution lines)	E32320 Electrical Services
Air conditioning duct-work, air conditioning equipment, heating equipment (except industrial furnaces), refrigeration equipment	E32330 Air Conditioning and Heating Services
Fire alarm systems and sprinklers	E32340 Fire and Security Alarm Installation Services
Curtains, blinds and awnings, insulation materials, elevators, escalators	E32390 Other Building Installation Services
Floor coverings	E32430 Tiling and Carpeting Services
Glass (in windows or doors or as covered by the term glazing)	E32450 Glazing Services
Division M: Professional, Scientific and Technical Services	
Computer software	M70000 Computer System Design and Related Services
Division S: Other Services	
Car air-conditioning, car radio/CD player, car security system, car mobile phone	S94110 Automotive Electrical Services
Motor vehicle gas tank	S94190 Other Automotive Repair and Maintenance

Classification Issue: Internal Management and Office Administration*Issue*

20. Some workplaces engage in the provision of management, organisational or administrative services to other workplaces of the same employer or group. These services may be corporate head office management services or may be lower level operational services. This raises the issue of the correct classification of such workplaces.
21. Corporate head office management services are high level strategic management services, including services directed at meeting corporate regulatory requirements, managing the company structure, providing strategic leadership, business and staff development and monitoring the performance of all of the company's workplaces or all of the other workplaces within the business group. A workplace predominantly engaged in corporate head office management services does not predominantly undertake operational control of, or activities directly integral to, the other workplace activities of the employer or group (including design of products, marketing, production control, cost accounting, managing contracts, purchases and sales of products etc). Corporate head office management services are provided to all the workplaces of a large multi-workplace employer or group of employers, not just some of those workplaces.

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22. Workplaces that are predominantly engaged in the provision of operational services to other workplaces of the employer or other workplaces within the same group as the employer, whether those other workplaces are in the same industry or different industries, are classified according to the predominant industry of the workplaces to which they provide these services.
23. Workplaces that are predominantly engaged in corporate head office management services (where such services are high level strategic management services provided in respect of the whole of the employer's or group's operations in Australia and the workplace is located in a physically separate building from other workplaces of the employer or group) are classified to class M69610 Corporate Head Office Management Services.

Example

A workplace that provides day-to-day management services (e.g. accounting, purchasing, payroll and human resource services) to the other workplaces of the employer that are predominantly engaged in footwear manufacturing will be classified to C13520 Footwear Manufacturing and not to M69610 Corporate Head Office Management Services.

Classification Issue: Manufacturers' Sales*Issue*

24. Workplaces predominantly engaged in manufacturing products also often sell those products, whether to consumers or other businesses. This raises the issue of whether such workplaces are classified to Division C Manufacturing or to either Division F Wholesale Trade or Division G Retail Trade.

Rule

25. Workplaces that are predominantly engaged in the manufacture of a product, and which also sell that product, are classified to manufacturing.

Example

A bakery that manufactures baked goods and sells those goods directly to the consumer from the same premises is classified to manufacturing.

26. A workplace that undertakes both the manufacture and the sale of its product and also sells products sourced from other arm's length entities (that is, a retail or wholesale activity) is classified according to its predominant activity, which may be manufacturing, retailing or wholesaling depending on the circumstances.

Classification Issue: Rental, hiring and leasing of machinery, plant or vehicles*Issue*

27. Workplaces that are engaged in renting, hiring and leasing of machinery, plant or vehicles ("equipment") may do so with or without an operator. Other workplaces are involved in leasing equipment to arm's length entities under financial lease arrangements. This raises the issue of the correct classification of such workplaces.

Rule

28. Workplaces predominantly engaged in renting, hiring and leasing equipment without an operator are classified to Division L Rental, Hiring and Real Estate Services.

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29. Workplaces predominantly engaged in renting, hiring or leasing equipment with an operator are classified to the appropriate class within the Division that corresponds to the workplace where the equipment is predominantly used. This is because the output being provided is a particular service, rather than just the provision of equipment for rent, hire or lease.

Examples

When construction machinery is hired in conjunction with the operator, the service being paid for is a construction service and not just for the use of equipment for a period.

Other examples of hire with operator include:

- hire of forestry machinery with operator (class A05100 Forestry Support Services);
 - hire of agricultural machinery (excluding forestry) with operator (class A05290 Other Agriculture and Fishing Support Services);
 - hire of mining machinery with operator (class B10900 Other Mining Support Services);
 - hire of earthmoving machinery with operator (class E32120 Site Preparation Services);
 - crane or construction machinery (except earthmoving) hire with operator (class E32920 Hire of Construction Machinery with Operator);
 - hire of motor vehicles with driver (class I46230 Taxi and Other Road Transport); and
 - hire of boats with crew (class I48200 Water Passenger Transport); and
 - hire of aircraft with crew (class I49000 Air and Space Transport).
30. Workplaces predominantly engaged in the leasing of equipment to other arm's length entities under financial lease arrangements are classified to class K62300 Non-Depository Financing, because they are predominantly engaged in providing finance for the purchase of the equipment.
31. Workplaces predominantly engaged in the hire of linen or uniforms are classified to class S95310 Laundry and Dry-Cleaning Services, as the hire is an integral part of a broader laundry service.

Classification Issue: Repair and Maintenance*Explanatory provisions*

32. Repair and maintenance activities, including rebuilding and reconditioning, are carried out on a wide range of items of plant, equipment, household appliances, personal goods, buildings and other structures. The classification of workplaces undertaking these activities is based on the degree to which the processes used are interchangeable between the creation, repair and maintenance of a product.
33. Workplaces predominantly engaged in repair and maintenance are classified to Division C - Manufacturing or Division E - Construction if a similar process is used for the creation, repair and maintenance of a product.

Example

Workplaces predominantly engaged in repair of installed security systems are classified to E32340 Fire and Security Alarm Installation Services because the processes used to install security systems are highly interchangeable with the repair or maintenance of installed security systems.

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34. Workplaces predominantly engaged in repair and maintenance are classified to Division S Other Services where a different process is used for the creation, repair and maintenance of a product.

Example

Workplaces predominantly engaged in shoe repair are classified to S94910 Clothing and Footwear Repair because the processes used to manufacture shoes are not highly interchangeable with the repair of shoes.

35. Table 2 gives examples of some of the different classes for workplaces predominantly engaged in repair and maintenance activities.

Table 2 : Classification of workplaces predominantly engaged in repair activities

<i>Repair and maintenance of</i>	<i>Classified to</i>
Division C: Manufacturing	
Books	C16120 Printing Support Services
Lead lights and stained glass	C20100 Glass and Glass Product Manufacturing
Forged iron and steel products	C22100 Iron and Steel Forging
Automotive electrical components (factory reconditioning)	C23130 Automotive Electrical Component Manufacturing
Automotive engines (factory reconditioning)	C23190 Other Motor Vehicle Parts Manufacturing
Ships, floating oil rigs, submarines, boats, railway Locomotives, other rolling stock, aircraft	Group 239 Other Transport Equipment Manufacturing
Automotive battery (factory reconditioning)	C24390 Other Electrical Equipment Manufacturing
Electric motors (factory reconditioning)	C24390 Other Electrical Equipment Manufacturing
Division E: Construction	
Buildings, other structures, heavy gauge containers in buildings or other structures, utilities etc.	Division E Construction
Division S: Other Services	
Automotive electrical, body, paint, interior, mechanical etc.	Group 941 Automotive Repair and Maintenance
Domestic appliances	S94210 Domestic Appliance Repair and Maintenance
Electronic and precision equipment	S94220 Electronic (Except Domestic Appliance) and Precision Equipment Repair and Maintenance

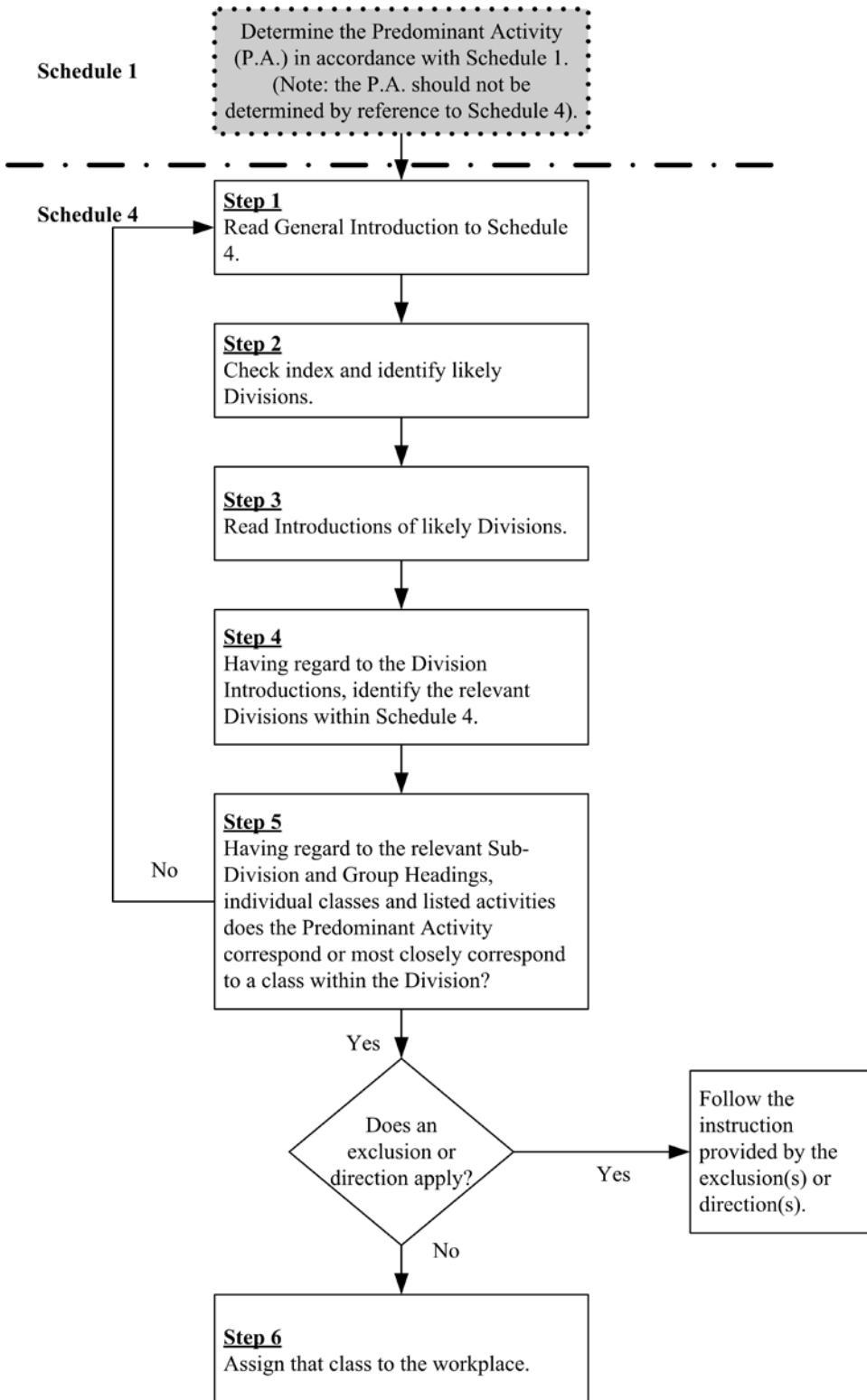
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<i>Repair and maintenance of</i>	<i>Classified to</i>
Machinery and equipment not elsewhere classified	S94290 Other Machinery and Equipment Repair and Maintenance
Clothing and footwear	S94910 Clothing and Footwear Repair
Bicycles, furniture, jewellery, luggage, musical instrument (including electrical), saddlery, sports equipment, sunglasses, watches, wheelchairs etc.	S94990 Other Repair and Maintenance n.e.c.

36. Workplaces predominantly engaged in providing cleaning or gardening services or undertaking forestry activities are classified to the relevant classes in Division A - Agriculture, Forestry and Fishing or Division N - Administrative and Support Services.
37. Where repair activities are carried out as an incidental activity by workplaces that are predominantly engaged in some other activity, the workplaces are classified according to their predominant activity.
38. The process for classifying a workplace to a class is set out in the flow chart below.

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*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION A: AGRICULTURE, FORESTRY AND FISHING****INTRODUCTION**

1. The Agriculture, Forestry and Fishing Division includes workplaces predominantly engaged in growing crops, raising animals, growing and harvesting timber, and harvesting fish and other animals from farms or their natural habitats and workplaces predominantly engaged in providing support services to workplaces engaged in production activities.
2. This Division distinguishes between two kinds of activities: production activities and support services to production activities. Production activities include horticulture, livestock production, aquaculture, forestry and logging, and fishing, hunting and trapping.

Definitions

3. In this Division:

‘**agistment**’ means the activity where a workplace takes in all or some livestock owned or leased by an arm’s length entity in exchange for a fee for basic care and feed and does not include the activity where an entity owns land and leases that land to another entity (**the lessee**) to graze the lessee’s livestock;

‘**agriculture**’ means the growing and cultivation of horticultural and other crops (excluding forestry) and the controlled breeding, raising or farming of animals (excluding aquaculture);

‘**aquaculture**’ includes the controlled breeding, raising or farming of fish, molluscs and crustaceans;

‘**fishing, hunting and trapping**’ includes gathering or catching marine life such as fish or shellfish, or other animals, from their uncontrolled natural environments in water or on land;

‘**forestry and logging**’ includes growing, maintaining and harvesting forests, gathering forest products and felling, hewing or rough shaping of timber in the forest;

‘**other grain growing**’ means growing cereal or coarse grains or other cereal crops (except rice); and

‘**under cover**’ includes greenhouses, cold frames, cloth houses and lath houses.

Classification Issue: Mixed farming activities involving sheep, beef cattle and/or other grain growing**Issue**

4. Some workplaces are engaged in mixed farming which involves undertaking two or more of the following activities: sheep farming, beef cattle farming or other grain growing (“**mixed farming activities**”). Such workplaces may also be engaged in undertaking other activities in addition to mixed farming (“**non-mixed farming activities**”). This raises the issue of the correct classification of such workplaces.

Rules

5. Workplaces engaged in mixed farming activities must be classified according to one of the following rules, which constitute exceptions to items 3 and 7(1) of schedule 1.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

6. Where an individual mixed farming activity:
- a) contributes more than four times each other mixed farming activity to the value of goods produced at a workplace; and
 - b) is the predominant activity when all the activities at the workplace (including non-mixed farming activities) are considered,
- the workplace is to be classified to one of the following classifications:
- A01410 – Sheep Farming (Specialised)
 - A01420 – Beef Cattle Farming (Specialised)
 - A01490 – Other Grain Growing
7. Where there is no individual mixed farming activity that contributes more than four times each other mixed farming activity to the value of goods produced at the workplace, the workplace is to be classified to:
- a) A01440 Sheep-Beef Cattle Farming where:
 - i. the workplace:
 - (A) is not engaged in other grain growing; or
 - (B) is engaged in other grain growing but the combined activity of sheep and beef cattle farming contributes more than four times the activity of other grain growing to the value of goods produced at the workplace; and
 - ii. the combined activity of sheep and beef cattle farming is the predominant activity when all the activities at the workplace (including non-mixed farming activities) are considered;
- or
- b) A01450 Grain-Sheep and/or Grain-Beef Cattle Farming where:
 - i. the workplace is engaged in other grain growing and one or both of sheep farming and beef cattle farming; and
 - ii. where the workplace is engaged in all three of other grain growing, sheep farming and beef cattle farming, the combined activity of sheep and beef cattle farming does not contribute more than four times other grain growing to the value of goods produced at the workplace; and
 - iii. the combined activity of other grain growing and one or both of sheep farming and beef cattle farming as applicable is the predominant activity when all activities at the workplace (including non-mixed farming activities) are considered.
8. Where both mixed farming activities and non-mixed farming activities are undertaken at a workplace and where neither item 6 nor item 7 applies, the workplace will be classified according to items 3 and 7(1) of schedule 1, by reference to the predominant activity undertaken at the workplace.

Classification Rule: Nursery and floriculture production

9. Nursery and floriculture production and the growing of vegetables are classified according to whether or not they are grown outdoors or under cover.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Classification Rule: Agistment**

10. Agistment services are included as activities in the appropriate classes of Subdivision 01 Agriculture, namely horse farming, sheep farming, beef cattle farming and dairy cattle farming. Workplaces that carry out such activities on a fee or contract basis are given the same classification as workplaces that undertake the same activity for their own account and risk.

Exclusions

11. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) operating prison farms (these workplaces are included in Division O - Public Administration and Safety);
 - b) operating research farms (these workplaces are included in Division M - Professional, Scientific and Technical Services);
 - c) operating fishing vessels that gather and process fish or other seafood (these workplaces are included in Division C - Manufacturing); and
 - d) owning and leasing land, whether for agricultural or any other non-residential purpose (these workplaces are classified to class L67120 Non-Residential Property Operators in Division L - Rental, Hiring and Real Estate Services).

Subdivisions

12. The Division contains the following subdivisions:
- 01 – Agriculture
 - 02 – Aquaculture
 - 03 – Forestry and Logging
 - 04 – Fishing, Hunting and Trapping
 - 05 – Agriculture, Forestry and Fishing Support Services

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DIVISION A - AGRICULTURE, FORESTRY AND FISHING

Subdivision 01 - AGRICULTURE

Group Class	Title And Description
--------------------	------------------------------

Group 011 NURSERY AND FLORICULTURE PRODUCTION

A01110 Nursery Production (Under Cover)

This class consists of workplaces predominantly engaged in propagating and/or growing plants (or parts of plants) under cover. Included in this class are workplaces predominantly engaged in propagating and/or growing plant nursery products (except nursery stock for forests), bulbs, corms, or tubers under cover.

Activities

Bedding plant growing (under cover)	Perennial growing (under cover)
Bulb propagating (under cover)	Seedling growing (under cover)
Fruit tree nursery operation (under cover)	Vine stock nursery operation (under cover)
Nursery production n.e.c. (under cover)	
Ornamental plant growing (under cover)	

Exclusions/References

Workplaces predominantly engaged in

- a) propagating and/or growing plants (or parts of plants) outdoors are included in class A01120 Nursery Production (Outdoors);
- b) growing turf for transplanting are included in class A01130 Turf Growing;
- c) growing cut flowers or foliage for display or growing flowers for seed collection under cover are included in class A01140 Floriculture Production (Under Cover);
- d) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
- e) growing nursery stock for forests are included in class A05100 Forestry Support Services.

A01120 Nursery Production (Outdoors)

This class consists of workplaces predominantly engaged in propagating and/or growing plants (or parts of plants) outdoors. Included in this class are workplaces predominantly engaged in propagating and/or growing plant nursery products (such as ornamental plants, fruit trees or seedlings), bulbs, corms, or tubers outdoors.

Activities

Bulb propagating (outdoors)	Ornamental plant growing (outdoors)
Fruit tree nursery operation (outdoors)	Seedling growing (outdoors)
Nursery production n.e.c. (outdoors)	Vine stock nursery operation (outdoors)

Exclusions/References

Workplaces predominantly engaged in

- a) propagating and/or growing plants (or parts of plants) under cover are included in class A01110 Nursery Production (Under Cover);
- b) growing turf for transplanting are included in class A01130 Turf Growing; □
- c) growing cut flowers or foliage for display or growing flowers for seed collection outdoors are included in class A01150 Floriculture Production (Outdoors);
- d) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	e) growing nursery stock for forests are included in class A05100 Forestry Support Services.
A01130	Turf Growing This class consists of workplaces predominantly engaged in growing turf for transplanting.
	Activities
	Turf growing
A01140	Floriculture Production (Under Cover) This class consists of workplaces predominantly engaged in growing and/or producing floriculture products such as cut flowers or foliage, or flower seeds under cover.
	Activities
	Display foliage growing (under cover) Orchid growing (under cover) Flower growing (under cover) Rose growing (under cover) Gerbera growing (under cover) Seed, flower, growing (under cover)
	Exclusions/References Workplaces predominantly engaged in
	a) growing and/or producing floriculture products outdoors are included in class A01150 Floriculture Production (Outdoors);
	b) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
	c) growing bulbs or ornamental plants under cover are included in class A01110 Nursery Production (Under Cover).
A01150	Floriculture Production (Outdoors) This class consists of workplaces predominantly engaged in growing and/or producing floriculture products outdoors, such as cut flowers or foliage, or flower seeds.
	Activities
	Calla lily growing (outdoors) Gerbera growing (outdoors) Display foliage growing (outdoors) Orchid growing (outdoors) Flower growing (outdoors) Rose growing (outdoors) Hydrangea growing (outdoors) Seed, flower, growing (outdoors) Peony growing (outdoors)
	Exclusions/References Workplaces predominantly engaged in
	a) growing and/or producing floriculture products under cover are included in class A01140 Floriculture Production (Under Cover);
	b) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
	c) growing bulbs or ornamental plants outdoors for sale are included in class A01120 Nursery Production (Outdoors).

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Group Class	Title And Description
Group 012	MUSHROOM AND VEGETABLE GROWING
A01210 Mushroom Growing	<p>This class consists of workplaces predominantly engaged in growing cultivated mushrooms in climate-controlled environments.</p> <p style="text-align: center;">Activities</p> <p style="text-align: center;">Cultivated mushroom growing Mushroom spawn growing</p> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) growing truffles are included in class A01230 Vegetable Growing (Outdoors); and</p> <p>b) gathering forest mushrooms are included in class A03010 Forestry.</p>
A01220 Vegetable Growing (Under Cover)	<p>This class consists of workplaces predominantly engaged in growing vegetable crops under cover (including hydroponic systems).</p> <p style="text-align: center;">Activities</p> <p style="text-align: center;">Capsicum growing (under cover) Sprout growing (under cover) Cucumber growing (under cover) Tomato growing (under cover) Herb growing (under cover) Truffle growing (under cover) Lettuce growing (under cover) Vegetable growing n.e.c. (under cover)</p> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) growing cultivated mushrooms are included in class A01210 Mushroom Growing;</p> <p>b) growing vegetables outdoors in open fields are included in class A01230 Vegetable Growing (Outdoors); and</p> <p>c) processing vegetables, including freezing, dehydrating or canning, are included in class C11400 Fruit and Vegetable Processing.</p>
A01230 Vegetable Growing (Outdoors)	<p>This class consists of workplaces predominantly engaged in growing vegetable crops outdoors. Workplaces predominantly engaged in growing fresh herbs, melons, and tomatoes (outdoors) are also included in this class.</p> <p style="text-align: center;">Activities</p> <p style="text-align: center;">Asparagus growing (outdoors) Onion growing (outdoors) Bean growing (outdoors; except dry field beans or soybeans) Pea growing (outdoors; except dry field peas) Capsicum growing (outdoors) Potato growing (outdoors) Carrot growing (outdoors) Sugar beet growing (outdoors) Cucumber growing (outdoors) Sweetcorn growing (outdoors) Garlic growing (outdoors) Tomato growing (outdoors) Herb growing (outdoors) Truffle growing (outdoors) Kumara growing (outdoors) Vegetable growing n.e.c. (outdoors) Lettuce growing (outdoors) Vegetable seed growing (outdoors) Melon growing (outdoors)</p>

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SCHEDULE 4 - *continued*

Group Class	Title And Description														
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) growing cultivated mushrooms are included in class A01210 Mushroom Growing;</p> <p>b) growing vegetables under cover are included in class A01220 Vegetable Growing (Under Cover); and</p> <p>c) growing dry field peas, beans or soybeans are included in class A01490 Other Grain Growing.</p>														
Group 013	FRUIT AND TREE NUT GROWING														
A01310 Grape Growing	<p>This class consists of workplaces predominantly engaged in growing table or wine grapes or sun-drying grapes.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center;">Activities</td> </tr> <tr> <td>Grape growing</td> <td>Vineyard operation</td> </tr> <tr> <td>Grape sun-drying</td> <td>Wine grape growing</td> </tr> <tr> <td>Table grape growing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) processing, drying (except sun-drying), preserving or crushing grapes are included in class C11400 Fruit and Vegetable Processing; and</p> <p>b) manufacturing wine are included in class C12140 Wine and Other Alcoholic Beverage Manufacturing.</p>		Activities	Grape growing	Vineyard operation	Grape sun-drying	Wine grape growing	Table grape growing							
	Activities														
Grape growing	Vineyard operation														
Grape sun-drying	Wine grape growing														
Table grape growing															
A01320 Kiwifruit Growing	<p>This class consists of workplaces predominantly engaged in growing kiwifruit.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center;">Activities</td> </tr> <tr> <td>Kiwifruit growing</td> <td></td> </tr> </table>		Activities	Kiwifruit growing											
	Activities														
Kiwifruit growing															
A01330 Berry Fruit Growing	<p>This class consists of workplaces predominantly engaged in growing or sun-drying berry fruit.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center;">Activities</td> </tr> <tr> <td>Berry fruit growing</td> <td>Gooseberry growing</td> </tr> <tr> <td>Blackberry growing</td> <td>Loganberry growing</td> </tr> <tr> <td>Blackcurrant growing</td> <td>Raspberry growing</td> </tr> <tr> <td>Blueberry growing</td> <td>Redcurrant growing</td> </tr> <tr> <td>Boysenberry growing</td> <td>Strawberry growing</td> </tr> <tr> <td>Cranberry growing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.</p>		Activities	Berry fruit growing	Gooseberry growing	Blackberry growing	Loganberry growing	Blackcurrant growing	Raspberry growing	Blueberry growing	Redcurrant growing	Boysenberry growing	Strawberry growing	Cranberry growing	
	Activities														
Berry fruit growing	Gooseberry growing														
Blackberry growing	Loganberry growing														
Blackcurrant growing	Raspberry growing														
Blueberry growing	Redcurrant growing														
Boysenberry growing	Strawberry growing														
Cranberry growing															
A01340 Apple and Pear Growing	<p>This class includes workplaces predominantly engaged in growing or sun-drying apples, pears or other pome fruit such as nashi pears or quinces.</p>														

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Group Class	Title And Description
	Activities
Apple growing	Pear growing
Nashi pear growing	Quince growing
Exclusions/References	
Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.	
<hr/>	
A01350 Stone Fruit Growing	
This class consists of workplaces predominantly engaged in growing or sun-drying stone fruit such as apricots, cherries, nectarines, peaches and plums.	
	Activities
Apricot growing	Peach growing
Cherry growing	Plum or prune growing
Nectarine growing	
Exclusions/References	
Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.	
<hr/>	
A01360 Citrus Fruit Growing	
This class consists of workplaces predominantly engaged in growing or sun-drying citrus fruit.	
	Activities
Citrus fruit growing	Mandarin growing
Citrus orchard operation	Orange growing
Grapefruit growing	Tangelo growing
Lemon growing	
Exclusions/References	
Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.	
<hr/>	
A01370 Olive Growing	
This class consists of workplaces predominantly engaged in growing or sun-drying olives.	
	Activities
Olive growing	
Exclusions/References	
Workplaces predominantly engaged in	
a) drying (except sun-drying) or otherwise preserving fruit (including olives) are included in class C11400 Fruit and Vegetable Processing; and	
b) manufacturing olive oil are included in class C11500 Oil and Fat Manufacturing.	

A01390 Other Fruit and Tree Nut Growing

This class consists of workplaces predominantly engaged in growing or sun-drying tree nuts, tropical fruit, subtropical fruit, and other fruit not elsewhere classified.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Activities
	Almond growing
	Avocado growing
	Banana growing
	Brazil nut growing
	Cashew nut growing
	Chestnut growing
	Coconut growing
	Custard apple growing
	Feijoa growing
	Fig growing
	Loquat growing
	Macadamia nut growing
	Mango growing
	Passionfruit growing
	Pawpaw growing
	Pecan nut growing
	Persimmon growing
	Pineapple growing
	Tamarillo growing
	Walnut growing
	Exclusions/References
	Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.
Group 014	SHEEP, BEEF CATTLE AND GRAIN FARMING
A01410	Sheep Farming (Specialised)
	Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming sheep.
	Activities
	Prime lamb raising
	Raw sheep milk production
	Sheep agistment service
	Sheep farming
	Wool growing
A01420	Beef Cattle Farming (Specialised)
	Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming beef cattle. Also included in this class are workplaces predominantly engaged in dairy cattle replacement farming and providing dairy cattle agistment services.
	Activities
	Beef cattle farming
	Buffalo, domesticated, grazing
	Dairy cattle agistment service
	Dairy cattle replacement farming
	Exclusions/References
	Workplaces predominantly engaged in operating beef cattle feedlots are included in class A01430 Beef Cattle Feedlots (Specialised).
A01430	Beef Cattle Feedlots (Specialised)
	This class consists of workplaces predominantly engaged in operating feedlots for beef cattle. A feedlot is a confined area with watering and feeding facilities where cattle are hand or mechanically fed for the purposes of production.
	Activities
	Beef cattle feedlot operation
	Exclusions/References
	Workplaces predominantly engaged in farming beef cattle are included in class A01420 Beef Cattle Farming (Specialised) subject to the rules in the Introduction to Division A about mixed farming activities.

Sch. 4 WorkCover Insurance Premiums Order (No. 21) 2013/2014SCHEDULE 4 - *continued*

Group Class	Title And Description																		
A01440 Sheep-Beef Cattle Farming	<p>Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming both sheep and beef cattle.</p> <p style="text-align: center;">Activities</p> <p style="text-align: center;">Sheep and beef cattle farming</p>																		
A01450 Grain-Sheep and/or Grain-Beef Cattle Farming	<p>Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in growing grain in conjunction with sheep farming and/or beef cattle farming.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Beef cattle farming and grain growing</td> <td style="width: 50%;">Prime lamb raising and grain growing</td> </tr> <tr> <td>Grain growing and sheep and/or beef cattle farming</td> <td>Sheep farming and grain growing</td> </tr> </table>	Beef cattle farming and grain growing	Prime lamb raising and grain growing	Grain growing and sheep and/or beef cattle farming	Sheep farming and grain growing														
Beef cattle farming and grain growing	Prime lamb raising and grain growing																		
Grain growing and sheep and/or beef cattle farming	Sheep farming and grain growing																		
A01460 Rice Growing	<p>This class consists of workplaces predominantly engaged in growing rice.</p> <p style="text-align: center;">Activities</p> <p style="text-align: center;">Rice growing</p>																		
A01490 Other Grain Growing	<p>Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in growing cereal or coarse grains or other cereal crops (except rice). Also included are workplaces predominantly engaged in growing oilseeds, pasture seeds, lupins, field peas or beans.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Barley growing</td> <td style="width: 50%;">Oilseed growing n.e.c.</td> </tr> <tr> <td>Cereal grain growing</td> <td>Pasture seed growing</td> </tr> <tr> <td>Coarse grain growing</td> <td>Safflower growing</td> </tr> <tr> <td>Field pea or field bean growing</td> <td>Sorghum growing (except forage sorghum)</td> </tr> <tr> <td>Grain seed growing</td> <td>Soybean growing</td> </tr> <tr> <td>Lupin growing</td> <td>Sunflower growing</td> </tr> <tr> <td>Maize growing</td> <td>Wheat growing</td> </tr> <tr> <td>Millet growing</td> <td></td> </tr> <tr> <td>Oat growing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) growing forage sorghum are included in class A01590 Other Crop Growing n.e.c.; and</p> <p>b) growing rice are included in class A01460 Rice Growing.</p>	Barley growing	Oilseed growing n.e.c.	Cereal grain growing	Pasture seed growing	Coarse grain growing	Safflower growing	Field pea or field bean growing	Sorghum growing (except forage sorghum)	Grain seed growing	Soybean growing	Lupin growing	Sunflower growing	Maize growing	Wheat growing	Millet growing		Oat growing	
Barley growing	Oilseed growing n.e.c.																		
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Maize growing	Wheat growing																		
Millet growing																			
Oat growing																			

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SCHEDULE 4 - *continued*

Group Class	Title And Description																				
Group 015 OTHER CROP GROWING																					
A01510 Sugar Cane Growing	This class consists of workplaces predominantly engaged in growing sugar cane.																				
	Activities																				
	Sugar cane growing																				
A01520 Cotton Growing	This class consists of workplaces predominantly engaged in growing cotton.																				
	Activities																				
	Cotton growing																				
A01590 Other Crop Growing n.e.c.	This class consists of workplaces predominantly engaged in growing horticultural crops and plants not elsewhere classified, including animal fodder crops such as hay, sudan grass and silage.																				
	Activities																				
	<table border="0"> <tr> <td>Arrowroot growing</td> <td>Mustard growing</td> </tr> <tr> <td>Bamboo growing</td> <td>Pasture growing for hay or silage</td> </tr> <tr> <td>Flax seed growing</td> <td>Peanut growing</td> </tr> <tr> <td>Fodder growing</td> <td>Pharmaceutical/cosmetic plant growing</td> </tr> <tr> <td>Forage sorghum growing</td> <td>Seed growing n.e.c.</td> </tr> <tr> <td>Ginger growing</td> <td>Spice crop growing</td> </tr> <tr> <td>Hop growing</td> <td>Sudan grass growing</td> </tr> <tr> <td>Jute growing</td> <td>Tobacco growing</td> </tr> <tr> <td>Lavender growing</td> <td>Vegetable growing for fodder</td> </tr> <tr> <td>Lucerne growing</td> <td></td> </tr> </table>	Arrowroot growing	Mustard growing	Bamboo growing	Pasture growing for hay or silage	Flax seed growing	Peanut growing	Fodder growing	Pharmaceutical/cosmetic plant growing	Forage sorghum growing	Seed growing n.e.c.	Ginger growing	Spice crop growing	Hop growing	Sudan grass growing	Jute growing	Tobacco growing	Lavender growing	Vegetable growing for fodder	Lucerne growing	
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Hop growing	Sudan grass growing																				
Jute growing	Tobacco growing																				
Lavender growing	Vegetable growing for fodder																				
Lucerne growing																					
	Exclusions/References																				
	Workplaces predominantly engaged in growing edible herbs are included in either class A01220 Vegetable Growing (Under Cover) or A01230 Vegetable Growing (Outdoors).																				
Group 016 DAIRY CATTLE FARMING																					
A01600 Dairy Cattle Farming	This class consists of workplaces predominantly engaged in farming dairy cattle. Also included are workplaces predominantly engaged in sharemilking i.e. where the workplace is contracted to milk the herd and/or perform other farm duties for a share of the milk income.																				
	Activities																				
	<table border="0"> <tr> <td>Dairy cattle farming</td> <td>Sharemilking dairy cattle</td> </tr> <tr> <td>Raw cattle milk production</td> <td></td> </tr> </table>	Dairy cattle farming	Sharemilking dairy cattle	Raw cattle milk production																	
Dairy cattle farming	Sharemilking dairy cattle																				
Raw cattle milk production																					
	Exclusions/References																				
	Workplaces predominantly engaged in farming dairy cattle for replacement, or dairy cattle agistment service, are included in class A01420 Beef Cattle Farming (Specialised).																				

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SCHEDULE 4 - *continued*

Group Class	Title And Description								
Group 017	POULTRY FARMING								
A01710	Poultry Farming (Meat)								
	This class consists of workplaces predominantly engaged in raising poultry for production of meat or in hatching meat breed chicks. This class also includes the raising of game birds for meat or in hatching game birds for raising for meat.								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Chicken farming (for meat)</td> <td style="width: 50%;">Poultry farming (for meat)</td> </tr> <tr> <td>Duck farming</td> <td>Poultry hatchery operation (meat breeds)</td> </tr> <tr> <td>Game bird farming</td> <td>Turkey farming</td> </tr> <tr> <td>Goose farming</td> <td></td> </tr> </table>	Chicken farming (for meat)	Poultry farming (for meat)	Duck farming	Poultry hatchery operation (meat breeds)	Game bird farming	Turkey farming	Goose farming	
Chicken farming (for meat)	Poultry farming (for meat)								
Duck farming	Poultry hatchery operation (meat breeds)								
Game bird farming	Turkey farming								
Goose farming									
	Exclusions/References								
	Workplaces predominantly engaged in								
	a) farming poultry for the production of eggs or in hatching egg breed chicks are included in class A01720 Poultry Farming (Eggs);								
	b) farming ostriches or emus are included in class A01990 Other Livestock Farming n.e.c.; and								
	c) processing poultry meat are included in class C11120 Poultry Processing.								
A01720	Poultry Farming (Eggs)								
	This class consists of workplaces predominantly engaged in farming poultry for production of eggs or in hatching egg breed chicks.								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Egg farm operation</td> <td style="width: 50%;">Poultry hatchery operation (egg breeds)</td> </tr> <tr> <td>Poultry farming (for eggs)</td> <td></td> </tr> </table>	Egg farm operation	Poultry hatchery operation (egg breeds)	Poultry farming (for eggs)					
Egg farm operation	Poultry hatchery operation (egg breeds)								
Poultry farming (for eggs)									
	Exclusions/References								
	Workplaces predominantly engaged in raising poultry (including game birds) for the production of meat or in hatching meat breed chicks or game birds for raising for meat are included in class A01710 Poultry Farming (Meat).								
Group 018	DEER FARMING								
A01800	Deer Farming								
	This class consists of workplaces predominantly engaged in farming deer.								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Deer breeding</td> <td style="width: 50%;">Deer velvet production</td> </tr> <tr> <td>Deer farming for venison</td> <td></td> </tr> </table>	Deer breeding	Deer velvet production	Deer farming for venison					
Deer breeding	Deer velvet production								
Deer farming for venison									
Group 019	OTHER LIVESTOCK FARMING								
A01910	Horse Farming								
	This class consists of workplaces predominantly engaged in farming horses.								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Horse agistment service</td> <td style="width: 50%;">Stud farm operation (horses)</td> </tr> <tr> <td>Horse breeding</td> <td></td> </tr> </table>	Horse agistment service	Stud farm operation (horses)	Horse breeding					
Horse agistment service	Stud farm operation (horses)								
Horse breeding									

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SCHEDULE 4 - *continued*

Group Class	Title And Description
A01920 Pig Farming	This class consists of workplaces predominantly engaged in farming pigs.
	Activities
Pig farming	Pig raising
A01930 Beekeeping	This class consists of workplaces predominantly engaged in raising bees, including collecting honey, royal jelly, bees' wax, or other bee products.
	Activities
Apiculture	Beekeeping
	Exclusions/References
	Workplaces predominantly engaged in manufacturing honey are included in class C11990 Other Food Product Manufacturing n.e.c.
A01990 Other Livestock Farming n.e.c.	This class consists of workplaces predominantly engaged in breeding or raising farm or domestic animals not elsewhere classified.
	Activities
Alpaca farming	Goat farming
Bird breeding (except poultry or game birds)	Livestock raising n.e.c.
Cat breeding	Ostrich farming
Crocodile farming	Pet breeding
Dairy goat farming	Rabbit farming
Dog breeding	Snake farming
Emu farming	Worm farming
Fur skin animal (including possum and ferret) farming	
	Exclusions/References
	Workplaces predominantly engaged in
	a) aquaculture are included in the appropriate classes of Group 020 Aquaculture; and
	b) breeding poultry or game birds for either meat or eggs are included in the appropriate classes of Group 017 Poultry Farming.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014***SCHEDULE 4 - continued****Subdivision 02 - AQUACULTURE**

Group Class	Title And Description
Group 020	AQUACULTURE
A02010	Offshore Longline and Rack Aquaculture
	This class consists of workplaces predominantly engaged in offshore farming of molluscs and seaweed using longlines (rope) or racks.
	Activities
	Mussel farming (longline) Paua farming (longline or rack)
	Offshore longline or rack aquaculture Pearl oyster farming (rack)
	Oyster farming (rack) Seaweed farming (longline or rack)
A02020	Offshore Caged Aquaculture
	This class consists of workplaces predominantly engaged in offshore farming of finfish using cages.
	Activities
	Finfish farming (caged) Trout farming (caged)
	Salmon farming (caged) Tuna farming (caged)
A02030	Onshore Aquaculture
	This class consists of workplaces predominantly engaged in farming finfish, crustaceans or molluscs in tanks or ponds onshore.
	Activities
	Crustacean or mollusc breeding or Prawn farming (pond)
	farming (pond or tank) Salmon farming (pond or tank)
	Fish breeding or farming (pond or tank) Trout farming (pond or tank)
	Fish hatchery operation Tuna farming (pond or tank)
	Ornamental fish farming Yabby farming (pond or tank)
	Paua farming (pond)

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SCHEDULE 4 - *continued***Subdivision 03 - FORESTRY AND LOGGING**

Group Class	Title And Description
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Group 030 FORESTRY AND LOGGING**A03010 Forestry**

This class consists of workplaces predominantly engaged in growing standing timber in native or plantation forests, or timber tracts, for commercial benefit. This class also includes the gathering of forest products such as mushrooms, kauri gum or resin from forest environments.

Activities

Forest product gathering	Pine cone collecting
Forestry growing operation	Resin gathering
Kauri gum digging	Sphagnum moss gathering
Native orchid gathering	

Exclusions/References

Workplaces predominantly engaged in

- a) providing support services to forestry, including silvicultural services such as planting, pruning or thinning, or forest nursery operation are included in class A05100 Forestry Support Services;
- b) logging forests are included in class A03020 Logging;
- c) investing in any of the above activities are included in class K62400 Financial Asset Investing; and
- d) distilling eucalyptus oil are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.

A03020 Logging

This class consists of workplaces predominantly engaged in logging native or plantation forests, including felling, cutting and/or roughly hewing logs into products such as railway sleepers or posts. This class also includes workplaces predominantly engaged in cutting trees and scrubs for firewood.

Activities

Firewood cutting (forest)	Railway sleeper hewing
Logging	Rough shaping of forest timber
Mine timber hewing (forest)	Snigging
Pole hewing (forest)	Timber hewing (forest)
Post shaping (forest)	Tree cutting or felling

Exclusions/References

Workplaces predominantly engaged in

- a) gathering forest products are included in class A03010 Forestry;
- b) log sawmilling or woodchipping are included in class C14110 Log Sawmilling; and
- c) transporting logs to sawmills are included in class I46100 Road Freight Transport.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 04 - FISHING, HUNTING AND TRAPPING**

Group Class	Title And Description
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Group 041 FISHING**A04110 Rock Lobster and Crab Potting**

This class consists of workplaces predominantly engaged in catching rock lobsters or crabs from their natural habitats of ocean or coastal waters, using baited pots.

Activities

Crab fishing or potting	Saltwater crayfish fishing
Rock lobster fishing or potting	

Exclusions/References

Workplaces predominantly engaged in

- a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;
- b) wholesaling fresh or frozen rock lobsters are included in class F36040 Fish and Seafood Wholesaling; and
- c) farming crustaceans in tanks or ponds onshore are included in class A02030 Onshore Aquaculture.

A04120 Prawn Fishing

This class consists of workplaces predominantly engaged in catching prawns from ocean or coastal waters.

Activities

Prawn fishing	Scampi fishing
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Exclusions/References

Workplaces predominantly engaged in

- a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;
- b) farming prawns in onshore ponds are included in class A02030 Onshore Aquaculture; and
- c) wholesaling fresh or frozen prawns are included in class F36040 Fish and Seafood Wholesaling.

A04130 Line Fishing

This class consists of workplaces predominantly engaged in line fishing in inshore, mid-depth or surface waters. This class includes workplaces engaged in several fishing methods, including surface or bottom long lining, trolling, or hand or powered-reel fishing. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.

Activities

Bottom long line fishing	Squid jigging
Line fishing	Surface long line fishing
Ocean trolling	

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing; and</p> <p>b) trawling, seining or netting are included in class A04140 Fish Trawling, Seining and Netting.</p>										
A04140 Fish Trawling, Seining and Netting	<p>This class consists of workplaces predominantly engaged in trawling, seining or netting in mid-depth to deep ocean or coastal waters using a variety of net fishing methods. Trawling methods involve one or two boats towing a very large bag net, either on the sea bed or in mid-depth waters. Seining methods include purse, danish or beach seining. Netting methods include surface or bottom gill netting. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.</p>										
Activities	<table border="0"> <tr> <td data-bbox="430 883 642 907">Beach seining, fishing</td> <td data-bbox="882 883 1006 907">Pair trawling</td> </tr> <tr> <td data-bbox="430 913 693 937">Bottom gill netting, fishing</td> <td data-bbox="882 913 1006 937">Purse seining</td> </tr> <tr> <td data-bbox="430 943 652 967">Danish seining, fishing</td> <td data-bbox="882 943 1059 967">Set netting, fishing</td> </tr> <tr> <td data-bbox="430 973 583 997">Finfish trawling</td> <td data-bbox="882 973 1103 997">Surface netting, fishing</td> </tr> </table>	Beach seining, fishing	Pair trawling	Bottom gill netting, fishing	Purse seining	Danish seining, fishing	Set netting, fishing	Finfish trawling	Surface netting, fishing		
Beach seining, fishing	Pair trawling										
Bottom gill netting, fishing	Purse seining										
Danish seining, fishing	Set netting, fishing										
Finfish trawling	Surface netting, fishing										
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;</p> <p>b) line fishing are included in class C04130 Line Fishing;</p> <p>c) hatching or farming fish in controlled environments are included in the appropriate classes of Group 020 Aquaculture; and</p> <p>d) wholesaling fresh or frozen finfish are included in class F36040 Fish and Seafood Wholesaling.</p>										
A04190 Other Fishing	<p>This class consists of workplaces predominantly engaged in fishing not elsewhere classified or in other types of marine life gathering. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.</p>										
Activities	<table border="0"> <tr> <td data-bbox="430 1507 637 1532">Abalone/paua fishing</td> <td data-bbox="882 1507 1246 1532">Pearling (except pearl oyster farming)</td> </tr> <tr> <td data-bbox="430 1538 642 1562">Freshwater eel fishing</td> <td data-bbox="882 1538 1071 1562">Seaweed harvesting</td> </tr> <tr> <td data-bbox="430 1568 666 1592">Freshwater fishing n.e.c.</td> <td data-bbox="882 1568 1006 1592">Spat catching</td> </tr> <tr> <td data-bbox="430 1598 809 1622">Marine water fishery product gathering</td> <td data-bbox="882 1598 1013 1622">Turtle hunting</td> </tr> <tr> <td data-bbox="430 1628 812 1679">Oyster catching (except from cultivated oyster beds)</td> <td></td> </tr> </table>	Abalone/paua fishing	Pearling (except pearl oyster farming)	Freshwater eel fishing	Seaweed harvesting	Freshwater fishing n.e.c.	Spat catching	Marine water fishery product gathering	Turtle hunting	Oyster catching (except from cultivated oyster beds)	
Abalone/paua fishing	Pearling (except pearl oyster farming)										
Freshwater eel fishing	Seaweed harvesting										
Freshwater fishing n.e.c.	Spat catching										
Marine water fishery product gathering	Turtle hunting										
Oyster catching (except from cultivated oyster beds)											
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;</p>										

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> b) hatching or farming seaweed, fish, crustaceans or molluscs in controlled environments are included in the appropriate classes of Group 020 Aquaculture; and c) potting for rock lobsters or crabs are included in class A04110 Rock Lobster and Crab Potting.

Group 042 HUNTING AND TRAPPING**A04200 Hunting and Trapping**

This class consists of workplaces predominantly engaged in hunting, trapping or taking animals, birds or reptiles in the wild for commercial, population control or pest control purposes.

Activities

Bird trapping	Game preserve, commercial, operation
Buffalo hunting	Kangaroo hunting
Crocodile hunting	Mutton bird catching
Culling of wild animals	Possum hunting and trapping
Deer hunting	Rabbit hunting or trapping
Dingo hunting or trapping	Snake catching
Fur skin animal hunting or trapping	

Exclusions/References

Workplaces predominantly engaged in pest control for industrial or domestic purposes are included in class N73120 Building Pest Control Services.

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SCHEDULE 4 - *continued***Subdivision 05 - AGRICULTURE, FORESTRY AND FISHING SUPPORT SERVICES**

Group Class	Title And Description
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Group 051 FORESTRY SUPPORT SERVICES**A05100 Forestry Support Services**

This class consists of workplaces predominantly engaged in providing support services to forestry. Services include silvicultural services, such as planting, pruning and thinning trees, forest reforestation, forest plantation conservation or maintenance. This class also includes workplaces predominantly engaged in operating forestry planting stock nurseries.

Activities

Forest conservation service	Silvicultural service
Forest nursery operation or service	Timber plantation maintenance
Forest pest control service (except aerial or wild animal control)	Timber tract maintenance
Forest planting	Tree pruning (forest)
Reafforestation service	Tree thinning (forest)

Exclusions/References

Workplaces predominantly engaged in

- a) planting or propagating non-forest nursery stock are included in either class A01110 Nursery Production (Under Cover) or A01120 Nursery Production (Outdoors);
- b) wild animal pest control are included in class A04200 Hunting and Trapping;
- c) aerial pest control services are included in class A05290 Other Agriculture and Fishing Support Services;
- d) forest fire fighting services are included in class O77130 Fire Protection and Other Emergency Services;
- e) logging operations are included in class A03020 Logging; and
- f) transporting logs to sawmills are included in class I46100 Road Freight Transport.

Group 052 AGRICULTURE AND FISHING SUPPORT SERVICES**A05210 Cotton Ginning**

This class consists of workplaces predominantly engaged in ginning cotton.

Activities

Cotton ginning

A05220 Shearing Services

This class consists of workplaces predominantly engaged in providing shearing services for sheep, goats and other livestock raised predominantly for their fleece or hair.

Activities

Alpaca shearing	Sheep shearing
Goat shearing	

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Group Class	Title And Description
A05290	Other Agriculture and Fishing Support Services
	This class consists of workplaces predominantly engaged in providing agricultural and fishing support services not elsewhere classified.
	Activities
Aerial crop spraying or dusting	Fertiliser spreading (including aerial)
Aerial mustering	Fishing support service
Aerial pest control or baiting	Fruit or vegetable picking
Aerial seeding service	Hay or silage baling or pressing
Aerial topdressing	Irrigation system operation (supply of water on the farm)
Agricultural support service n.e.c.	Livestock dipping
Aquaculture support service	Livestock drafting or droving
Artificial insemination service	Seed dressing service
Crop harvesting	Seed grading or cleaning
Dairy herd testing	Wool classing (including reclassing and bulk classing)
Farm irrigation service	
Farrier service	

Exclusions/References

Workplaces predominantly engaged in

- a) providing domestic pet boarding services are included in class S95390 Other Personal Services n.e.c.;
- b) constructing fences or clearing land are included in the appropriate classes of Division E - Construction;
- c) providing veterinary, animal hospital or animal quarantine services are included in class M69700 Veterinary Services (for veterinary clinics and animal quarantine stations) and O77190 Other Public Order and Safety Services (for government quarantine services);
- d) research in agricultural sciences (including the operation of research farms) are included in class M69100 Scientific Research Services;
- e) State government agricultural advisory or extension services are included in class O75200 State Government Administration;
- f) providing wool testing services are included in class M69250 Scientific Testing and Analysis Services;
- g) packing fresh fruit are included in class N73200 Packaging Services; and
- h) blacksmithing are included in class C21210 Iron and Steel Casting.

SCHEDULE 4 - *continued***DIVISION B: MINING****INTRODUCTION**

1. The Mining Division includes workplaces that are predominantly engaged in either mining or mining support activities.

Definitions

2. In this Division:

‘**mining**’ means all operations necessary for the extraction of natural resources, including:

- a) underground or open cut mining;
- b) dredging;
- c) quarrying;
- d) well operations or evaporation pans;
- e) recovery from ore dumps or tailings;
- f) beneficiation;
- g) iron ore pelletising;
- h) briquetting; and
- i) other preparation work customarily performed at the mine site, or as a part of mining activity, including the removal of overburden;

‘**mining support activities**’ includes the provision of mining support services integral to the mining process on a contract or fee basis and exploration (except geophysical surveying);

‘**natural resources**’ includes:

- a) naturally occurring mineral solids, such as coal and ores;
- b) liquid minerals, such as crude petroleum; and
- c) gases, such as natural gas.

Classification Issue: Beneficiation of Minerals**Issue**

3. Beneficiation is the process whereby mined material is reduced to particles that can be separated into mineral and waste, the former suitable for further processing or direct use. Beneficiation operations are primarily mechanical and involve such processes as grinding, washing and magnetic separation, and centrifugal separation. These activities are generally carried out at or near mine sites as an integral part of mining operations. In contrast, manufacturing operations primarily use chemical and electro-chemical processes, such as electrolysis and distillation to transform mined materials into new products. This raises the issue of the correct classification of a workplace predominantly engaged in beneficiation of minerals.

Rule

4. Workplaces predominantly engaged in beneficiating ores or other minerals are classified to the appropriate class in this Division.

General Provisions

5. Workplaces in this Division are grouped and classified according to the natural resource mined or to be mined.

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6. The products produced by workplaces classified to the Mining Division involve the minimum amount of processing to produce a marketable product.

Exclusions

7. Workplaces excluded from this Division include workplaces predominantly engaged in refining or smelting of minerals or ores (other than preliminary smelting of gold), or in the manufacture of such products of mineral origin as coke or cement (these workplaces are included in Division C - Manufacturing).

Subdivisions

8. This Division contains the following subdivisions:
- 06 - Coal Mining
 - 07 - Oil and Gas Extraction
 - 08 - Metal Ore Mining
 - 09 - Non-Metallic Mineral Mining and Quarrying
 - 10 - Exploration and Other Mining Support Services

SCHEDULE 4 - *continued***DIVISION B - MINING****Subdivision 06 - COAL MINING**

Group Class	Title And Description
Group 060	COAL MINING
B06000	Coal Mining
	This class consists of workplaces predominantly engaged in open-cut or underground mining of black or brown coal.
	Activities
	Black coal mining
	Brown coal mining
	Lignite mining
	Peat cutting (except horticultural)
	Exclusions/References
	Workplaces predominantly engaged in
	a) extraction of horticultural peat are included in class B09900 Other Non-Metallic Mineral Mining and Quarrying; and
	b) peat briquetting, where the peat is purchased and not mined, is included in class C17090 Other Petroleum and Coal Product Manufacturing.

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Group Class	Title And Description
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Group 070 OIL AND GAS EXTRACTION**B07000 Oil and Gas Extraction**

This class consists of workplaces predominantly engaged in producing crude oil, natural gas or condensate through the extraction of oil and gas deposits.

Activities

Natural gas extraction

Petroleum gas extraction

Oil shale mining

Exclusions/References

Workplaces predominantly engaged in

- a) refining heavy and light component crude oil, manufacturing and/or blending materials into petroleum fuel, and manufacturing fuel from liquefied petroleum gases are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- b) liquefying natural gas are included in class C18110 Industrial Gas Manufacturing;
- c) operating pipelines for the transport of oil, gas or other materials are included in class I50210 Pipeline Transport; and
- d) processing natural gas or liquid hydrocarbons for the manufacture of fertilisers is included in class C18310 Fertiliser Manufacturing.

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Workplaces predominantly engaged in

- a) custom smelting or refining of gold are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing; and
- b) mining or beneficiating copper-gold are included in class B08030 Copper Ore Mining.

B08050 Mineral Sand Mining

This class consists of workplaces predominantly engaged in mining mineral sand (except iron sand).

Activities

Ilmenite sand mining	Rutile sand mining
Leucoxene sand mining	Synthetic rutile production
Mineral sand mining (except iron sand)	Zircon sand mining
Monazite sand mining	

Exclusions/References

Workplaces predominantly engaged in mining iron sand are included in class B08010 Metal Ore Mining.

B08060 Nickel Ore Mining

This class consists of workplaces predominantly engaged in mining nickel ore.

Activities

Nickel ore mining

B08070 Silver-Lead-Zinc Ore Mining

This class consists of workplaces predominantly engaged in mining ores of silver, lead or zinc.

Activities

Lead ore mining	Silver ore mining
Silver-lead-zinc ore mining	Zinc ore mining

Exclusions/References

Workplaces predominantly engaged in roasting of sulphide concentrate or in smelting or refining of silver, lead or zinc are included in class C21330 Copper, Silver, Lead and Zinc Smelting and Refining.

B08090 Other Metal Ore Mining

This class consists of workplaces predominantly engaged in mining metallic mineral ore not elsewhere classified.

Activities

Antimony ore mining	Molybdenite mining
Beryllium ore mining	Platinum group metal mining
Bismuth ore mining	Tantalite mining
Iron pyrite mining	Tin ore mining
Manganese ore mining	Tungsten ore mining
Metallic ore mining n.e.c.	Uranium ore mining

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SCHEDULE 4 - *continued***Subdivision 09 - NON-METALLIC MINERAL MINING AND QUARRYING****Group Class Title And Description****Group 091 CONSTRUCTION MATERIAL MINING****B09110 Gravel and Sand Quarrying**

This class consists of workplaces predominantly engaged in quarrying, washing or screening sand or natural gravel.

Activities

Pebble quarrying	Rock, ornamental, gathering
River gravel quarrying, washing or screening	Sand quarrying, washing or screening

Exclusions/References

Workplaces predominantly engaged in

- quarrying, crushing or screening crushed or broken stone are included in class B09190 Other Construction Material Mining;
- quarrying silica for industrial purposes are included in class B09900 Other Non-Metallic Mineral Mining and Quarrying; and
- incidental quarrying of earth soil or filling carried out as part of construction are included in the appropriate classes of Division E - Construction.

B09190 Other Construction Material Mining

This class consists of workplaces predominantly engaged in quarrying, crushing or screening crushed or broken stone or in quarrying dimension stone or construction materials not elsewhere classified. This class also includes the quarrying of clay, marble, granite, limestone, slate or dolomite for use as a manufacturing input.

Activities

Aggregate quarrying	Earth, soil or filling quarrying
Bentonite quarrying	Fullers earth quarrying
Blue metal stone quarrying	Granite quarrying
Brick shale quarrying	Limestone quarrying
Building stone quarrying	Marble quarrying
Cement clay quarrying	Road fill quarrying
Chalk quarrying	Sandstone quarrying
Clay quarrying	Slate quarrying
Construction material crushing or screening	Stone quarrying
Dimension stone quarrying	Tile clay quarrying

Exclusions/References

Workplaces predominantly engaged in

- quarrying river gravel are included in class B09110 Gravel and Sand Quarrying;
- manufacture, within the same workplace, of non-metallic mineral products (such as brick, glass, cement, slate paving, cut and polished ornamental stone) are included in the appropriate classes of Division C - Manufacturing;
- manufacture of products from crushed concrete are included in class C20340 Concrete Product Manufacturing; and
- incidental quarrying of earth soil, crushing of concrete or filling carried out as part of construction are included in the appropriate classes of Division E - Construction.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****Group 099 OTHER NON-METALLIC MINERAL MINING AND QUARRYING****B09900 Other Non-Metallic Mineral Mining and Quarrying**

This class consists of workplaces predominantly engaged in mining or quarrying non-metallic minerals, except construction materials. Workplaces predominantly engaged in producing salt by evaporation of seawater or brines, mining salt from natural salt beds or rocks, or in crushing, screening or washing of salt are also included.

Activities

Abrasives mining	Horticultural peat extraction
Alabaster mining	Jade mining
Alum mining	Kyanite mining
Alunite mining	Lithium mineral mining
Barite mining	Magnesite mining
Chrysoprase mining	Mica mining
Diamond mining	Mineral pigment mining n.e.c.
Diatomite mining	Opal mining
Felspar quarrying	Phosphate rock mining
Flint quarrying	Quartz quarrying n.e.c.
Fluorspar mining	Salt harvesting
Gemstone mining	Silica mining (for industrial purposes)
Glauconite mining	Talc quarrying
Graphite mining	Vermiculite mining
Green sand mining	Zeolite mining
Gypsum mining	

Exclusions/References

Workplaces predominantly engaged in

- cutting peat as a result of the removal of overburden from brown coal mines are included in class B06000 Coal Mining;
- refining salt are included in class C11990 Other Food Product Manufacturing n.e.c.;
- manufacturing cooking or table salt are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- gemstone cutting are included in class C25910 Jewellery and Silverware Manufacturing.

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SCHEDULE 4 - *continued***Subdivision 10 - EXPLORATION AND OTHER MINING SUPPORT SERVICES****Group Class Title And Description****Group 101 EXPLORATION****B10110 Petroleum Exploration**

This class consists of workplaces predominantly engaged in exploring for crude petroleum and natural gas.

Activities

Natural gas exploration

Petroleum exploration

Exclusions/References

Workplaces predominantly engaged in

- a) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services; and
- b) providing testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services.

B10120 Mineral Exploration

This class consists of workplaces predominantly engaged in exploring for minerals (except for crude petroleum or natural gas).

Activities

Mineral exploration

Exclusions/References

Workplaces predominantly engaged in

- a) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services; and
- b) providing ore testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services.

Group 109 OTHER MINING SUPPORT SERVICES**B10900 Other Mining Support Services**

This class consists of workplaces predominantly engaged in providing mining support services integral to the mining process.

Activities

Cementing oil and gas well castings

Mining draining and pumping service

Directional drilling and redrilling

Oil and gas field support service n.e.c.

Geological or geophysical surveying services involving drilling or blasting

Exclusions/References

Workplaces predominantly engaged in

- a) carrying out an entire mining operation are classified according to the deposit type;
- b) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services;
- c) providing ore testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none">d) providing services incidental to the mining industry, such as catering and transport, are coded to the appropriate industry for that activity;e) undertaking general exploration contracts for particular minerals or in providing related drilling services are included in class B10120 Mineral Exploration;f) undertaking site preparation and removal of overburden (except for mining) done on a contract or fee basis are included in class E32120 Site Preparation Services; andg) removal of overburden as part of mining activities are included in the relevant class (according to the material mined) in Division B - Mining.

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1. The Manufacturing Division includes:
 - a) workplaces predominantly engaged in the physical or chemical transformation of materials, substances or components that are products of agriculture, forestry, fishing and mining, or products of other manufacturing workplaces, into different products, whether by machine or by hand (except agriculture and construction); and
 - b) workplaces where the activities may not be appropriately described as involving transformation of materials, substances or components but where the activities are appropriately classified to manufacturing.

General provisions

2. Activities that may not be appropriately described as involving transformation of materials, substances or components into different products but that are classified to manufacturing include:
 - a) milk bottling and pasteurising;
 - b) processing and/or canning or bottling;
 - c) fresh fish packaging (including oyster shucking and fish filleting);
 - d) processing fish aboard vessels that also catch fish;
 - e) printing and related support activities;
 - f) ready-mixed concrete production;
 - g) leather tanning and dressing;
 - h) grinding of lenses to prescription;
 - i) wood preserving and treatment;
 - j) electroplating, plating, metal heat treating and polishing;
 - k) fabricating signs and advertising displays;
 - l) tyre retreading;
 - m) ship, boat, railway rolling stock and aircraft repair and maintenance; and
 - n) substantial alteration, renovation or reconstruction of goods such as transport equipment.
3. Assembly of the component parts of manufactured products, either self-produced or purchased from other workplaces, is manufacturing for the purposes of this schedule.

Examples

Assembly of self-manufactured prefabricated components at a construction site is considered manufacturing, as the assembly is incidental to the manufacturing activity. Conversely the on-site assembly of components manufactured by another arm's length entity is considered to be construction.

Exclusions

4. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
 - a) logging and production of crops or livestock (these workplaces are included in Division A - Agriculture, Forestry and Fishing);
 - b) hewing or rough shaping of timber in the forest (these workplaces are included in Division A - Agriculture, Forestry and Fishing);

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- c) screening, crushing, dressing or other rudimentary treatment of minerals and construction materials (these workplaces are included in Division B - Mining);
- d) beneficiation (these workplaces are included in Division B - Mining);
- e) construction of structures and fabricating operations performed at the site of construction (these workplaces are included in Division E - Construction); and
- f) publishing and the combined activity of publishing and printing (these workplaces are included in Division J - Information Media and Communications).

Cross-references

5. The General Introduction contains information on:

- a) Repair and Maintenance
- b) Installation
- c) Manufacturers' Sales

Subdivisions

6. The Manufacturing Division contains the following subdivisions:

- 11 - Food Product Manufacturing
- 12 - Beverage and Tobacco Product Manufacturing
- 13 - Textile, Leather, Clothing and Footwear Manufacturing
- 14 - Wood Product Manufacturing
- 15 - Pulp, Paper and Converted Paper Product Manufacturing
- 16 - Printing (Including The Reproduction of Recorded Media)
- 17 - Petroleum and Coal Product Manufacturing
- 18 - Basic Chemical and Chemical Product Manufacturing
- 19 - Polymer Product and Rubber Product Manufacturing
- 20 - Non-Metallic Mineral Product Manufacturing
- 21 - Primary Metal and Metal Product Manufacturing
- 22 - Fabricated Metal Product Manufacturing
- 23 - Transport Equipment Manufacturing
- 24 - Machinery and Equipment Manufacturing
- 25 - Furniture and Other Manufacturing

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SCHEDULE 4 - *continued***DIVISION C - MANUFACTURING****Subdivision 11 - FOOD PRODUCT MANUFACTURING**

Group Class	Title And Description
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Group 111 MEAT AND MEAT PRODUCT MANUFACTURING**C11110 Meat Processing**

This class consists of workplaces predominantly engaged in processing meat, including slaughtering animals (except poultry), boning, cutting, freezing, preserving, packing meat (except poultry) or canning meat (except poultry, seafood, bacon, ham and corned meat). Workplaces predominantly engaged in manufacturing meat from abattoir by-products (except from products of poultry slaughtering) and rendering lard or tallow are also included.

Activities

Abattoir operation (except poultry)	Meat packing (except poultry)
Animal meat packing and freezing	Meat, canned, manufacturing (except poultry, bacon, ham and corned meat)
Animal oil or fat, unrefined, manufacturing	Meat, dehydrated, manufacturing (except poultry)
Lard or tallow rendering	Meat, frozen, manufacturing (except poultry)
Meat extract or essence manufacturing	
Meat manufacturing (except bacon, ham and poultry)	
Meat or bone meal manufacturing (except fish or poultry meal)	

Exclusions/References

Workplaces predominantly engaged in

- a) slaughtering, dressing, processing and packing poultry are included in class C11120 Poultry Processing;
- b) manufacturing or canning cured meats are included in class C11130 Cured Meat and Smallgoods Manufacturing;
- c) manufacturing refined animal oils or fats are included in class C11500 Oil and Fat Manufacturing;
- d) manufacturing neatsfoot oil are included in class C18990 Other Basic Chemical Product Manufacturing;
- e) retailing fresh meat are included in class G41210 Fresh Meat, Fish and Poultry Retailing; and
- f) wholesaling meat are included in class F36020 Meat, Poultry and Smallgoods Wholesaling.

C11120 Poultry Processing

This class consists of workplaces predominantly engaged in slaughtering and dressing birds (including poultry and game birds) and/or preparing and processing, boning, chilling, freezing or packaging (including canning) the whole or selected parts of bird carcasses.

Activities

Game bird (e.g. pheasant, quail) slaughtering	Poultry meat or bone meal manufacturing
Frozen poultry manufacturing	Poultry meat packing
Poultry abattoir operation	Poultry meat processing (including canning)
Poultry croquette manufacturing	

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****Exclusions/References**

Workplaces predominantly engaged in manufacturing poultry-based smallgoods are included in class C11130 Cured Meat and Smallgoods Manufacturing.

C11130 Cured Meat and Smallgoods Manufacturing

This class consists of workplaces predominantly engaged in manufacturing cured and preserved meats, such as bacon or ham, and in manufacturing smallgoods or prepared meat products not elsewhere classified. Workplaces cure the meat by salting, drying, pickling or smoking.

Activities

Bacon manufacturing	Meat speciality manufacturing
Corned meat manufacturing (including canned)	Pate manufacturing (except fish)
Croquette manufacturing (except poultry)	Poultry smallgoods manufacturing
Frankfurter manufacturing	Sausage manufacturing
Ham, canned, manufacturing	Saveloy manufacturing
Hamburger patty manufacturing	Smallgoods manufacturing

Exclusions/References

Workplaces predominantly engaged in

- manufacturing fish pates are included in class C11200 Seafood Processing;
- manufacturing croquettes from poultry meat are included in class C11120 Poultry Processing;
- manufacturing refined lard are included in class C11500 Oil and Fat Manufacturing;
- manufacturing meat paste (including ham paste) are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- packing cured meat or smallgoods on a fee or contract basis are included in class N73200 Packaging Services.

Group 112 SEAFOOD PROCESSING**C11200 Seafood Processing**

This class consists of workplaces predominantly engaged in processing fish or other seafoods. Processes include skinning or shelling, grading, filleting, boning, crumbing, battering and freezing of the seafood. This class also includes workplaces predominantly engaged in operating vessels which gather and process fish or other seafoods.

Activities

Crustacean, processed, manufacturing (including cooked and/or frozen) n.e.c.	Mollusc, processed, manufacturing (including shelled)
Fish cleaning or filleting	Oyster, shelling, freezing or bottling in brine
Fish fillet manufacturing	Scallop, preserved, manufacturing
Fish loaf or cake manufacturing	Seafood, canned, manufacturing
Fish paste manufacturing	Seafood, preserved, manufacturing
Fish pate manufacturing	Whole fin fish freezing
Fish, canned, manufacturing	
Fish, dried or smoked, manufacturing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description				
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in gathering fish or other seafoods are included in the appropriate classes of Group 041 Fishing.</p>				
Group 113	DAIRY PRODUCT MANUFACTURING				
C11310	<p>Milk and Cream Processing</p> <p>This class consists of workplaces predominantly engaged in processing raw milk. Processes include pasteurisation of milk and separation to produce milk and cream with varying fat content.</p> <table border="0"> <tr> <td colspan="2" style="text-align: center;">Activities</td> </tr> <tr> <td style="vertical-align: top;"> Cream, pasteurised, manufacturing (except canned) Milk, low fat, manufacturing Milk, pasteurised, manufacturing </td> <td style="vertical-align: top;"> Skim milk manufacturing Standard milk manufacturing Ultra heat treatment milk manufacturing </td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) manufacturing or canning buttermilk, condensed or evaporated milk, flavoured milk or sour cream are included in class C11330 Cheese and Other Dairy Product Manufacturing; b) manufacturing milk or yoghurt substitutes from non-dairy substances such as soy, are included in class C11990 Other Food Product Manufacturing n.e.c.; and c) manufacturing canned cream are included in class C11330 Cheese and Other Dairy Product Manufacturing. 	Activities		Cream, pasteurised, manufacturing (except canned) Milk, low fat, manufacturing Milk, pasteurised, manufacturing	Skim milk manufacturing Standard milk manufacturing Ultra heat treatment milk manufacturing
Activities					
Cream, pasteurised, manufacturing (except canned) Milk, low fat, manufacturing Milk, pasteurised, manufacturing	Skim milk manufacturing Standard milk manufacturing Ultra heat treatment milk manufacturing				
C11320	<p>Ice Cream Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing ice cream or frozen confectionery.</p> <table border="0"> <tr> <td colspan="2" style="text-align: center;">Activities</td> </tr> <tr> <td style="vertical-align: top;"> Confections, frozen, manufacturing Fruit ice, frozen, manufacturing Gelato manufacturing </td> <td style="vertical-align: top;"> Ice cream manufacturing Sorbet manufacturing </td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) manufacturing ice cream mixes or soft serve mixes are included in class C11330 Cheese and Other Dairy Product Manufacturing; b) manufacturing frozen bakery and pastry desserts are included in class C11720 Cake and Pastry Manufacturing (Factory based); and c) manufacturing ice cream from non-dairy substances such as soy, are included in class C11990 Other Food Product Manufacturing n.e.c. 	Activities		Confections, frozen, manufacturing Fruit ice, frozen, manufacturing Gelato manufacturing	Ice cream manufacturing Sorbet manufacturing
Activities					
Confections, frozen, manufacturing Fruit ice, frozen, manufacturing Gelato manufacturing	Ice cream manufacturing Sorbet manufacturing				

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Group Class	Title And Description
C11330	Cheese and Other Dairy Product Manufacturing
	This class consists of workplaces predominantly engaged either in manufacturing rennetted or cultured dairy products such as cheese or yoghurt, or in manufacturing other dairy products such as butter, milk powder and condensed or evaporated milk.
	Activities
Anhydrous milk fat (butter oil) manufacturing	Infants' milk-based formula and food manufacturing
Butter manufacturing	Lactose manufacturing
Buttermilk manufacturing	Liquid ice cream, soft serve or milk shake mix manufacturing
Casein manufacturing	Malted milk powder manufacturing
Cheese manufacturing	Milk and coffee mixtures, condensed or concentrated, manufacturing
Condensed milk manufacturing	Milk powder manufacturing
Cream, canned, manufacturing	Sour cream manufacturing
Dairy product manufacturing n.e.c.	Whey or whey powder manufacturing
Dried ice cream, soft serve or milk shake mix manufacturing	Yoghurt manufacturing
Evaporated milk manufacturing	
Flavoured milk manufacturing	
	Exclusions/References
	Workplaces predominantly engaged in
	a) manufacturing processed milk or cream are included in class C11310 Milk and Cream Processing; and
	b) manufacturing ice cream and other frozen confections are included in class C11320 Ice Cream Manufacturing.

Group 114 FRUIT AND VEGETABLE PROCESSING**C11400 Fruit and Vegetable Processing**

This class consists of workplaces predominantly engaged in manufacturing canned, bottled, preserved, quick frozen or dried fruit (except sun-dried) and vegetable products. Also included are workplaces predominantly engaged in manufacturing dehydrated vegetable products, soups, sauces, pickles and mixed meat and vegetable products.

Activities

Baby food, canned or bottled, manufacturing (except milk based)	Grape crushing
Baked bean manufacturing	Jam manufacturing (including preserves, jellies or fruit spreads)
Bean/legume, dried or canned, manufacturing	Mixed meat and vegetable manufacturing
Chutney or relish manufacturing	Rice preparation, canned, manufacturing
Coconut, desiccated, manufacturing	Sauce manufacturing (except Worcestershire sauce)
Fruit dehydrating or drying (except sun drying) manufacturing	Spaghetti, canned, manufacturing
Fruit juice, 100 percent pure or concentrated, manufacturing	Vegetable juice manufacturing
Fruit pulp, puree or spread manufacturing	Vegetable salad manufacturing
Fruit salad manufacturing	Vegetable soup manufacturing
Fruit, frozen, manufacturing	Vegetable, frozen, manufacturing
Fruit, preserved, manufacturing (including canned or bottled)	Vegetable, preserved, manufacturing (including canned, dehydrated, dried or quick frozen)
	Vinegar manufacturing (except wine vinegar)

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing potato crisps or corn chips are included in class C11910 Potato, Corn and Other Crisp Manufacturing;
- b) manufacturing fruit drinks, less than 100 percent pure or concentrated, are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing;
- c) manufacturing wine vinegar are included in class C12140 Wine and Other Alcoholic Beverage Manufacturing;
- d) manufacturing Worcestershire sauce are included in class C11990 Other Food Product Manufacturing n.e.c.;
- e) packing fresh fruit are included in class N73200 Packaging Services;
- f) manufacturing milk-based infant formula and food are included in class C11330 Cheese and Other Dairy Product Manufacturing; and
- g) sun drying fruit are included in the appropriate classes of Group 013 Fruit and Tree Nut Growing.

Group 115 OIL AND FAT MANUFACTURING**C11500 Oil and Fat Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing crude vegetable or marine animal oil, fat, cake or meal, margarine, compound cooking oil or fat, blended table or salad oil, or refined or hydrogenated oil or fat not elsewhere classified. Workplaces predominantly engaged in manufacturing refined animal oil are also included in this class.

Activities

Animal oil, refined, manufacturing	Lard, refined, manufacturing
Cotton seed oil manufacturing	Margarine manufacturing
Deodorised vegetable oil manufacturing	Olive oil manufacturing
Edible oil or fat, blended, manufacturing	Tallow, refined, manufacturing
Fish or other marine animal oil or meal manufacturing	Vegetable oil, meal or cake manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) rendering lard or tallow are included in class C11110 Meat Processing;
- b) distilling or refining essential oils are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.; and
- c) manufacturing neatsfoot oil are included in class C18990 Other Basic Chemical Product Manufacturing.

Group 116 GRAIN MILL AND CEREAL PRODUCT MANUFACTURING**C11610 Grain Mill Product Manufacturing**

This class consists of workplaces predominantly engaged in milling flour or meal intended for human consumption from grains, vegetables or plants. Processes include blending and cleaning the grain, treating it with heat and moisture and then passing it through a succession of rollers to produce a variety of flour grades, from coarsely to finely ground products.

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Group Class	Title And Description
	Activities
Arrowroot manufacturing	Rice manufacturing (including parboiled)
Baking powder manufacturing	Rice starch manufacturing
Barley malt manufacturing	Rye flour, meal or offal manufacturing
Barley meal or flour manufacturing	Sago manufacturing
Cornflour manufacturing	Self-raising flour manufacturing
Cornmeal manufacturing	Semolina manufacturing
Dextrin manufacturing	Starch manufacturing
Dextrose manufacturing (except prepared)	Tapioca manufacturing
Glucose manufacturing	Unpopped corn manufacturing (for popcorn)
Gluten manufacturing	Wheat germ manufacturing
Malt extract manufacturing	Wheaten bran manufacturing
Malt manufacturing	Wheaten flour manufacturing
Pollard manufacturing (from wheat, barley or rye)	Wheaten malt manufacturing
Rice flour, meal or offal manufacturing	Wheatmeal manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing prepared cereal breakfast food are included in class C11620 Cereal, Pasta and Baking Mix Manufacturing;
- b) manufacturing grain offal, crushed grain or cereals for animal or bird feed and fodder are included in class C11920 Prepared Animal and Bird Feed Manufacturing;
- c) repacking and wholesaling flour or cereal foods are included in class F36090 Other Grocery Wholesaling;
- d) manufacturing malted milk-based powder and mixtures are included in class C11330 Cheese and Other Dairy Product Manufacturing; and
- e) manufacturing pharmaceutical and medicinal products for human use are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing.

C11620 Cereal, Pasta and Baking Mix Manufacturing

This class consists of workplaces predominantly engaged in manufacturing prepared cereal foods (including oatmeal), fresh and dried pasta, and prepared baking mixes.

Activities	
Baking mix, prepared, manufacturing	Noodle manufacturing
Bread mix, dry, manufacturing	Oatmeal manufacturing
Cake mix manufacturing	Oats, hulled or shelled, manufacturing
Cereal food manufacturing n.e.c.	Oats, kilned or unkilned, manufacturing
Coatings made from cereal food (except biscuit or breadcrumb) manufacturing	Pasta, fresh or dried, manufacturing
Custard powder manufacturing	Pastry mix manufacturing
Dessert, dried prepared, manufacturing	Prepared breakfast cereal manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) milling flour from grains, vegetables and plants are included in class C11610 Grain Mill Product Manufacturing;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> b) manufacturing fresh or frozen bread dough are included in class C11710 Bread Manufacturing (Factory based); c) manufacturing frozen pastry products are included in class C11720 Cake and Pastry Manufacturing (Factory based); d) repacking and wholesaling flour or cereal foods are included in class F36090 Other Grocery Wholesaling; and e) manufacturing grain offal, crushed grain or cereals for animal or bird feed and fodder are included in class C11920 Prepared Animal and Bird Feed Manufacturing.

Group 117 BAKERY PRODUCT MANUFACTURING**C11710 Bread Manufacturing (Factory based)**

This class consists of workplaces predominantly engaged in manufacturing leavened and unleavened bread from factory based premises. Workplaces predominantly engaged in manufacturing bread dough (either fresh or frozen), breadcrumbs, or baking bread from home are also included.

Activities

Bagel manufacturing (factory based)	Breadcrumb manufacturing (factory based)
Bread bakery operation (factory or home based)	English muffin manufacturing (factory based)
Bread dough, frozen, manufacturing (factory based)	Fruit loaf manufacturing (factory based)
Bread roll manufacturing (factory based)	Panini manufacturing (factory based)
Bread, leavened or unleavened, manufacturing (factory based)	Pita bread manufacturing (factory based)

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing cakes and pastries from factory based premises are included in class C11720 Cake and Pastry Manufacturing (Factory based);
- b) manufacturing bread and selling directly to consumers from the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and
- c) retailing bakery products not manufactured on the same premises are included in class G41290 Other Specialised Food Retailing.

C11720 Cake and Pastry Manufacturing (Factory based)

This class consists of workplaces predominantly engaged in manufacturing cakes, pastries, pies or similar bakery products (including frozen bakery products) from either factory based premises or home. Also included are workplaces predominantly engaged in finishing cakes (such as adding icing or jam).

Activities

Cake icing or decorating (factory or home based)	Cake or pastry, frozen, manufacturing (factory based)
Cake or pastry-based pudding and dessert manufacturing (factory or home based)	Crumpet manufacturing (factory based)
Cake or pastry-based slice manufacturing (factory or home based)	Doughnut manufacturing (factory based)
Cake or pastry manufacturing (factory or home based)	Pastry manufacturing (includes frozen dough; factory based)
	Pie manufacturing (including meat, fruit or vegetable pies; factory based)

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Group Class	Title And Description				
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) manufacturing cake mixes are included in class C11620 Cereal, Pasta and Baking Mix Manufacturing; b) manufacturing and selling directly to consumers cakes or pastries manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and c) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing. 				
C11730	<p>Biscuit Manufacturing (Factory based)</p> <p>This class consists of workplaces predominantly engaged in manufacturing biscuits from either factory based premises or home.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Biscuit dough manufacturing (factory based)</td> <td style="width: 50%;">Ice cream cone or wafer manufacturing (factory based)</td> </tr> <tr> <td>Biscuit manufacturing (except pet food biscuits; factory or home based)</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) manufacturing pet food biscuits are included in class C11920 Prepared Animal and Bird Feed Manufacturing; b) manufacturing and selling directly to consumers biscuits manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and c) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing. 	Biscuit dough manufacturing (factory based)	Ice cream cone or wafer manufacturing (factory based)	Biscuit manufacturing (except pet food biscuits; factory or home based)	
Biscuit dough manufacturing (factory based)	Ice cream cone or wafer manufacturing (factory based)				
Biscuit manufacturing (except pet food biscuits; factory or home based)					
C11740	<p>Bakery Product Manufacturing (Non-factory based)</p> <p>This class consists of workplaces predominantly engaged in manufacturing and selling directly to consumers, from the same premises, bread and other bakery products. This includes baking of bread from bread dough (including frozen) sourced from other workplaces.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Manufacturing and selling bread from the same premises (non-factory based)</td> <td style="width: 50%;">Manufacturing and selling other bakery products from the same premises (non-factory based)</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) manufacturing bread from factory based premises are included in class C11710 Bread Manufacturing (Factory based); b) manufacturing cakes and pastries from factory based premises are included in class C11720 Cake and Pastry Manufacturing (Factory based); c) manufacturing biscuits from factory based premises are included in class C11730 Biscuit Manufacturing (Factory based); and d) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing. 	Manufacturing and selling bread from the same premises (non-factory based)	Manufacturing and selling other bakery products from the same premises (non-factory based)		
Manufacturing and selling bread from the same premises (non-factory based)	Manufacturing and selling other bakery products from the same premises (non-factory based)				

SCHEDULE 4 - *continued*

Group Class	Title And Description
Group 118	SUGAR AND CONFECTIONERY MANUFACTURING
C11810	Sugar Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing raw or refined sugar or molasses from sugar cane, raw cane sugar or sugar beet.
	Activities
	Brown sugar manufacturing
	Cane syrup manufacturing
	Caster sugar manufacturing
	Icing sugar manufacturing
	Molasses manufacturing
	Sugar manufacturing
	Treacle manufacturing
C11820	Confectionery Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing confectionery, chocolate or cocoa products, with or without sugar.
	Activities
	Chewing gum manufacturing
	Chocolate manufacturing
	Cocoa product manufacturing
	Confectionery manufacturing
	Crystallised or glace fruit manufacturing
	Drinking chocolate manufacturing
	Liquorice manufacturing
	Marshmallow manufacturing
	Marzipan manufacturing
	Nut, candied, manufacturing
	Popcorn, candied, manufacturing
	Exclusions/References
	Workplaces predominantly engaged in manufacturing chocolate syrup are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing.
Group 119	OTHER FOOD PRODUCT MANUFACTURING
C11910	Potato, Corn and Other Crisp Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing potato crisps, corn chips and other crisps.
	Activities
	Corn chip manufacturing
	Crisp manufacturing
	Potato crisp manufacturing
	Taco, tortilla or tostada shell manufacturing
C11920	Prepared Animal and Bird Feed Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing prepared animal or bird feed, including cereal meal, grain offal or crushed grain for use as animal fodder (from whole grain, except from rice or rye). Workplaces included in this class may manufacture canned, chilled or dried animal or bird feed or treats, including pet milk.
	Activities
	Animal feed, prepared, manufacturing (except uncanned meat or bone meal or protein-enriched skim milk powder)
	Animal food, canned, manufacturing
	Bird feed manufacturing
	Cattle lick manufacturing
	Cereal meal manufacturing (for fodder, except from rice or rye)
	Chaff manufacturing
	Crushed grain manufacturing (including mixed; for fodder)
	Dehydrated lucerne manufacturing

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Group Class	Title And Description
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Dog and cat biscuit manufacturing	Lucerne meal manufacturing
Fodder, prepared, manufacturing	Pet food, canned, manufacturing
Grain offal manufacturing (for fodder; except from rice or rye)	Poultry feed, prepared, manufacturing
Lucerne cube manufacturing	Sheep lick manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) slaughtering animals for pet food are included in class C11110 Meat Processing; and
- b) manufacturing rice or rye, meal or offal for use as fodder are included in class C11610 Grain Mill Product Manufacturing.

C11990 Other Food Product Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing other food products not elsewhere classified. Included in this class are workplaces predominantly engaged in manufacturing coffee and tea, food flavourings, seasonings and colourings, frozen pre-prepared meals and health supplements.

Activities

Coffee manufacturing	Hop extract, concentrated, manufacturing
Colouring, food, manufacturing	Jelly crystal manufacturing
Dessert mix, liquid, manufacturing	Pre-prepared meal, frozen, manufacturing
Egg pulping or drying	Rice preparation manufacturing n.e.c.
Flavoured water pack manufacturing (for freezing into flavoured ice)	Salt, cooking or table, manufacturing
Food dressing manufacturing	Savoury speciality manufacturing
Food flavouring manufacturing	Seasoning, food, manufacturing
Food manufacturing n.e.c.	Soya bean concentrate, isolate or textured protein manufacturing
Gelatine manufacturing	Spice manufacturing
Ginger product manufacturing (except confectionery)	Tea blending
Health supplement manufacturing	Tea manufacturing
Herb, processed, manufacturing	Worcestershire sauce manufacturing
Honey, blended, manufacturing	Yeast or yeast extract manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing salt for industrial purposes are included in class C18130 Basic Inorganic Chemical Manufacturing; and
- b) providing catering services are included in class H45130 Catering Services.

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SCHEDULE 4 - *continued***Subdivision 12 - BEVERAGE AND TOBACCO PRODUCT MANUFACTURING****Group Class Title And Description****Group 121 BEVERAGE MANUFACTURING****C12110 Soft Drink, Cordial and Syrup Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing aerated or carbonated soft drinks, mineral or purified waters, fruit drinks (less than 100 percent pure juice), concentrated cordials, syrups or non-alcoholic brewed beer or cider.

Activities

Carbonated water or cordial manufacturing	Mineral water manufacturing
Cider, non-alcoholic, manufacturing	Powder flavour manufacturing (for soft drinks)
Cordial manufacturing	Purified water manufacturing
Energy drink manufacturing	Soda water manufacturing
Fruit drink, less than 100 percent pure juice, manufacturing	Soft drink manufacturing
Ginger beer, non-alcoholic, manufacturing	Syrup, chocolate, caramel or vanilla, manufacturing
Ice manufacturing (except dry ice)	Syrup, fruit, manufacturing
	Tonic water manufacturing

Exclusions/References

Workplaces predominantly engaged in

- manufacturing flavoured milk are included in class C11330 Cheese and Other Dairy Product Manufacturing;
- manufacturing fruit purees, or 100 percent fruit juice drinks or concentrates, are included in class C11400 Fruit and Vegetable Processing;
- manufacturing dry ice are included in class C18110 Industrial Gas Manufacturing; and
- bottling soft drink or cordial on a fee or contract basis are included in class N73200 Packaging Services.

C12120 Beer Manufacturing

This class consists of workplaces predominantly engaged in manufacturing beer, ale, stout or porter.

Activities

Beer manufacturing (except non-alcoholic beer)
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Exclusions/References

Workplaces predominantly engaged in

- manufacturing malt or malt extract (including homebrew malt mixtures) are included in class C11610 Grain Mill Product Manufacturing;
- bottling beer on a fee or contract basis are included in class N73200 Packaging Services; and
- manufacturing, canning or bottling non-alcoholic beers are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****C12130 Spirit Manufacturing**

This class consists of workplaces predominantly engaged in the fermentation, distillation or blending of fortified spirits for human consumption.

Activities

Brandy manufacturing	Spirit-based mixed drink manufacturing
Fortified spirit manufacturing	Potable spirit manufacturing
Liqueur manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing ethyl alcohol not fit for human consumption are included in class C18120 Basic Organic Chemical Manufacturing; and
- bottling (but not blending) spirits on a fee or contract basis are included in class N73200 Packaging Services.

C12140 Wine and Other Alcoholic Beverage Manufacturing

This class consists of workplaces predominantly engaged in manufacturing or blending wine, fermented cider or wine vinegar, or alcoholic beverages not elsewhere classified.

Activities

Beverage n.e.c., alcoholic, manufacturing	Sparkling wine manufacturing
Carbonated wine manufacturing	Wine-based fruit drink 'cooler' manufacturing
Cider, alcoholic, manufacturing	Wine manufacturing
Fortified wine manufacturing	Wine vinegar manufacturing
Mead manufacturing	Unfortified wine manufacturing
Perry, alcoholic, manufacturing	
Sherry manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing non-alcoholic grape juice or drink are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing;
- growing grapes only are included in class A01310 Grape Growing; and
- bottling (but not blending) wine and other alcoholic beverages on a fee or contract basis are included in class N73200 Packaging Services.

Group 122 CIGARETTE AND TOBACCO PRODUCT MANUFACTURING**C12200 Cigarette and Tobacco Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cigarettes, cigars, smoking or chewing tobacco, snuff or in redrying tobacco leaf.

Activities

Chewing tobacco manufacturing	Snuff manufacturing
Cigar manufacturing	Tobacco leaf redrying
Cigarette manufacturing	Tobacco manufacturing
Pipe tobacco manufacturing	

Exclusions/References

Workplaces predominantly engaged in drying (except redrying) tobacco leaf are included in class A01590 Other Crop Growing n.e.c.

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SCHEDULE 4 - *continued***Subdivision 13 - TEXTILE, LEATHER, CLOTHING AND FOOTWEAR
MANUFACTURING**

Group Class	Title And Description
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Group 131 TEXTILE MANUFACTURING**C13110 Wool Scouring**

This class consists of workplaces predominantly engaged in scouring, carbonising, carding or combing of wool or in manufacturing unspun wool tops.

Activities

Lanolin manufacturing	Tops, unspun wool, manufacturing
Noil, wool, manufacturing	Wool grease manufacturing
Scoured wool manufacturing	Wool wax manufacturing
Slag wool manufacturing	Wool, carded or combed, manufacturing

Exclusions/References

Workplaces predominantly engaged in manufacturing fellmongered or slipe wool are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

C13120 Natural Textile Manufacturing

This class consists of workplaces predominantly engaged in spinning yarns or weaving fabrics wholly or predominantly made of natural fibres such as cotton or wool. Also included are workplaces predominantly engaged in manufacturing yarns or woven fabrics wholly or predominantly made from flax or silk.

Activities

Cotton sewing thread manufacturing	Woven fabric, woollen or worsted wool, manufacturing
Tow manufacturing (from flax, hemp or jute)	Yarn, cotton, flax or silk, manufacturing
Tyre cord yarn or fabric, cotton, manufacturing	Yarn, woollen, manufacturing
Woven fabric, cotton, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) ginning cotton are included in class A05210 Cotton Ginning;
- b) manufacturing textile furnishings or curtains from fabrics manufactured at the same workplace are included in class C13330 Cut and Sewn Textile Product Manufacturing; and
- c) manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing.

C13130 Synthetic Textile Manufacturing

This class consists of workplaces predominantly engaged in spinning yarns or weaving fabrics wholly or predominantly made of synthetic fibres.

Activities

Fabric, woven, manufacturing (elastic or elastomeric)	Lacing, woven, manufacturing
Fabric, woven, manufacturing (predominantly of synthetic fibre)	Tyre cord yarn or fabric, synthetic fibre, manufacturing
Fibreglass fabric manufacturing	Yarn, elastic or elastomeric, manufacturing
	Yarn, synthetic fibre, manufacturing

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued**

Group Class	Title And Description		
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing synthetic or artificial fibres (including tow and staple) are included in class C18290 Other Basic Polymer Manufacturing;</p> <p>b) manufacturing textile furnishings or curtains from fabrics manufactured at the same workplace are included in class C13330 Cut and Sewn Textile Product Manufacturing; and</p> <p>c) manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing.</p>		
Group 132	<p>LEATHER TANNING, FUR DRESSING AND LEATHER PRODUCT MANUFACTURING</p> <p>C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing</p> <p>This class consists of workplaces predominantly engaged in the production of fellmongered wool, pelt or slipe wool; and in tanning, currying, dressing, finishing, dyeing, embossing or japanning leather, animal skins or fur. Workplaces predominantly engaged in manufacturing products (except clothing and footwear) such as suitcases, handbags, wallets, saddlery or harnesses of leather or leather substitutes are also included.</p> <p style="text-align: center;">Activities</p> <table border="0"> <tr> <td style="vertical-align: top;"> Bag, leather or leather substitute, manufacturing Bleaching and currying fur Currying hides Embossing hides and skins Fellmongery operation Finishing hides and skins Fur rug manufacturing Fur skin dressing or dyeing Handbag manufacturing (including metal mesh handbags) Harness manufacturing Japanning hides and skins Leather or leather substitute goods manufacturing n.e.c. </td> <td style="vertical-align: top;"> Leather packing, industrial, manufacturing Machine belting, leather or leather substitute, manufacturing Pelt finishing and tanning Pulling sheep and lamb skin Saddle manufacturing Scraping fur and pelt Seat cover, sheepskin, manufacturing Slipe wool manufacturing Suitcase manufacturing (including canvas) Tanning hides and skins Toy, fur or leather, manufacturing Wallet manufacturing (including metal mesh wallets) </td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing textile or canvas bags (excluding suitcases) for packaging are included in class C13330 Cut and Sewn Textile Product Manufacturing;</p> <p>b) manufacturing leather belts or gloves, or fur or leather clothing are included in class C13510 Clothing Manufacturing; and</p> <p>c) manufacturing leather footwear are included in class C13520 Footwear Manufacturing.</p>	Bag, leather or leather substitute, manufacturing Bleaching and currying fur Currying hides Embossing hides and skins Fellmongery operation Finishing hides and skins Fur rug manufacturing Fur skin dressing or dyeing Handbag manufacturing (including metal mesh handbags) Harness manufacturing Japanning hides and skins Leather or leather substitute goods manufacturing n.e.c.	Leather packing, industrial, manufacturing Machine belting, leather or leather substitute, manufacturing Pelt finishing and tanning Pulling sheep and lamb skin Saddle manufacturing Scraping fur and pelt Seat cover, sheepskin, manufacturing Slipe wool manufacturing Suitcase manufacturing (including canvas) Tanning hides and skins Toy, fur or leather, manufacturing Wallet manufacturing (including metal mesh wallets)
Bag, leather or leather substitute, manufacturing Bleaching and currying fur Currying hides Embossing hides and skins Fellmongery operation Finishing hides and skins Fur rug manufacturing Fur skin dressing or dyeing Handbag manufacturing (including metal mesh handbags) Harness manufacturing Japanning hides and skins Leather or leather substitute goods manufacturing n.e.c.	Leather packing, industrial, manufacturing Machine belting, leather or leather substitute, manufacturing Pelt finishing and tanning Pulling sheep and lamb skin Saddle manufacturing Scraping fur and pelt Seat cover, sheepskin, manufacturing Slipe wool manufacturing Suitcase manufacturing (including canvas) Tanning hides and skins Toy, fur or leather, manufacturing Wallet manufacturing (including metal mesh wallets)		

SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 133 TEXTILE PRODUCT MANUFACTURING**C13310 Textile Floor Covering Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing carpets, rugs or other textile floor coverings from natural or synthetic fibres, using weaving and tufting processes. This class also includes workplaces predominantly engaged in manufacturing mats or matting of jute or twisted rags.

Activities

Carpet manufacturing	Hard fibre floor covering manufacturing
Carpet tile manufacturing	(including sisal, coir and grass mat
Floor covering, textile, manufacturing n.e.c.	manufacturing)
Floor rug, textile, manufacturing	Jute matting manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing rubber floor coverings or underlays are included in class C19200 Natural Rubber Product Manufacturing; and
- b) manufacturing felt floor coverings or underfelt are included in class C13340 Textile Finishing and Other Textile Product Manufacturing.

C13320 Rope, Cordage and Twine Manufacturing

This class consists of workplaces predominantly engaged in manufacturing rope, cordage, twine, net or related products from natural or synthetic fibres.

Activities

Cable manufacturing (from natural or synthetic fibres)	Net manufacturing n.e.c.
Cord manufacturing (except wire rope or tyre cord)	Netting, textile, manufacturing
Cordage manufacturing	Rope manufacturing (except wire rope)
Fish net manufacturing	String manufacturing
	Twine manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing tyre cord yarns or fabrics of synthetic fibres are included in class C13130 Synthetic Textile Manufacturing;
- b) manufacturing tyre cord yarns or fabrics of cotton are included in class C13120 Natural Textile Manufacturing;
- c) manufacturing elastic or elastomeric yarn or fabric are included in class C13130 Synthetic Textile Manufacturing; and
- d) manufacturing wire ropes or cables are included in class C22910 Spring and Wire Product Manufacturing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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C13330 Cut and Sewn Textile Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing textile products (except clothing and footwear) from natural or synthetic fabric, primarily by cutting and sewing. Also included are workplaces predominantly engaged in manufacturing cut and sewn textile products from fabrics woven at the same workplace.

Activities

Animal blanket/cover manufacturing	Parachute manufacturing
Awning, textile, manufacturing	Pillow manufacturing (except rubber)
Bag or sack, textile or canvas, manufacturing (for packaging)	Sail manufacturing
Bed linen manufacturing	Seat cover, textile, manufacturing (except sheepskin)
Blind, textile, manufacturing (including plastic coated)	Shade-cloth manufacturing
Canvas goods manufacturing n.e.c.	Sleeping bag manufacturing
Cotton textile furnishing manufacturing	Soft furnishing manufacturing
Curtain manufacturing	Synthetic fibre textile furnishing manufacturing
Cushion manufacturing (except rubber)	Tent manufacturing (except oxygen tents or toy tents)
Flag or banner, manufacturing	Textile furnishing manufacturing n.e.c.
Hose, canvas, manufacturing	Woollen textile furnishing manufacturing
Life jacket manufacturing	
Motor vehicle cover manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing canvas suitcases, trunks or similar containers, or sheepskin seat covers are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing;
- b) manufacturing electric blankets are included in class C24490 Other Domestic Appliance Manufacturing;
- c) manufacturing seat belts are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- d) manufacturing rubber pillows or cushions are included in class C19200 Natural Rubber Product Manufacturing;
- e) manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing;
- f) installing curtains are included in class E32390 Other Building Installation Services;
- g) manufacturing clothing (except from fabrics knitted or crocheted at the same workplace) are included in class C13510 Clothing Manufacturing; and
- h) manufacturing footwear are included in class C13520 Footwear Manufacturing.

C13340 Textile Finishing and Other Textile Product Manufacturing

This class consists of workplaces predominantly engaged in finishing textile products, using processes such as automated embroidery, bleaching, dyeing, printing (except screen printing) or pleating on a fee or commission basis. This class also includes workplaces predominantly engaged in manufacturing felt, felt products (except clothing) or other textile products (except clothing) not elsewhere classified.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Activities
	Badge, woven, manufacturing
	Binding, textile, manufacturing
	Embroidered apparel manufacturing
	Embroidered fabric manufacturing
	Felt manufacturing
	Gauze manufacturing
	Label, printed cloth, manufacturing
	Label, woven cloth, manufacturing
	Surgical adhesive tape manufacturing
	Surgical dressing manufacturing
	Surgical tape manufacturing
	Textile dyeing
	Textile fabric coating
	Textile printing (except screen printing)
	Textile product manufacturing n.e.c.
	Textile surgical suture manufacturing
	Underfelt manufacturing
	Exclusions/References
	Workplaces predominantly engaged in
	a) screen printing and heat transfer onto clothing or fabric are included in class C16110 Printing; and
	b) manufacturing clothing are included in class C13510 Clothing Manufacturing.

Group 134 KNITTED PRODUCT MANUFACTURING**C13400 Knitted Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing knitted or crocheted fabrics or manufacturing clothing from fabrics knitted or crocheted at the same workplace, including hosiery, cardigans, jackets, pullovers or similar garments.

Activities

Clothing, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)	Jersey, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)
Crocheted fabric manufacturing	Knitted fabric manufacturing
Custom knitting of pullovers or cardigans (from fabrics knitted or crocheted at the same workplace)	Panty hose manufacturing (from fabrics knitted or crocheted at the same workplace)
Hosiery manufacturing (from fabrics knitted or crocheted at the same workplace)	Sock manufacturing (from fabrics knitted or crocheted at the same workplace)
Jacket, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)	Stocking manufacturing (from fabrics knitted or crocheted at the same workplace)
	Tights manufacturing (from fabrics knitted or crocheted at the same workplace)

Exclusions/References

Workplaces predominantly engaged in manufacturing clothing from knitted or crocheted fabrics not manufactured at the same workplace or from other fabrics are included in class C13510 Clothing Manufacturing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 135 CLOTHING AND FOOTWEAR MANUFACTURING**C13510 Clothing Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing clothing (except from fabrics knitted or crocheted at the same workplace). Included are workplaces manufacturing outerwear, underwear, sleepwear, infant clothing, headwear, fur or leather clothing and clothing accessories. This class also includes workplaces predominantly engaged in providing clothing trade services such as hem stitching, basque knitting or buttonholing.

Activities

Belt manufacturing (for clothing)	Laces manufacturing
Clothing accessory manufacturing n.e.c.	Men's and boys' wear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing manufacturing n.e.c.	Outerwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, fur, manufacturing	Sleepwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, knitted fabric, manufacturing (except from fabrics knitted or crocheted at the same workplace)	Swimwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, leather, manufacturing	Tie manufacturing
Clothing, plastic or rubber, manufacturing	Underwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Dressmaking - manufacturing or custom tailoring (except from fabrics knitted or crocheted at the same workplace)	Uniform manufacturing (except from fabrics knitted or crocheted at the same workplace)
Glove manufacturing (except rubber or from fabrics knitted or crocheted at the same workplace)	Waterproof clothing manufacturing
Handkerchief manufacturing	Wetsuit manufacturing
Hat and cap manufacturing (except from fabrics knitted or crocheted at the same workplace)	Women's and girls' wear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Headwear manufacturing (except from fabrics knitted or crocheted at the same workplace)	Workwear manufacturing
Helmet, fabric or leather, manufacturing	
Infants' clothing manufacturing (except from fabrics knitted or crocheted at the same workplace)	
Jeans manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing clothing from fabrics knitted or crocheted at the same workplace are included in class C13400 Knitted Product Manufacturing;
- manufacturing bicycle helmets are included in class C19130 Polymer Foam Product Manufacturing;
- manufacturing rubber gloves are included in class C19200 Natural Rubber Product Manufacturing;
- manufacturing sports gloves are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
- manufacturing leather handbags are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
C13520 Footwear Manufacturing	This class consists of workplaces predominantly engaged in manufacturing footwear or footwear components such as uppers and upper parts, and outer and inner soles and heels.
	Activities
	Boot manufacturing Footwear component manufacturing Footwear manufacturing (including safety or protective footwear) Orthopaedic shoe manufacturing (excluding orthopaedic extension footwear) Sandal manufacturing Shoe manufacturing Slipper manufacturing Thongs footwear manufacturing
	Exclusions/References
	Workplaces predominantly engaged in manufacturing orthopaedic extension footwear are included in class C24120 Medical and Surgical Equipment Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 14 - WOOD PRODUCT MANUFACTURING****Group Class** **Title And Description****Group 141 LOG SAWMILLING AND TIMBER DRESSING****C14110 Log Sawmilling**

This class consists of workplaces predominantly engaged in manufacturing rough sawn timber and boards.

Activities

Chemical preservation of logs (sawn at the same workplace)	Rough sawn timber manufacturing
Log sawmilling	Sawn firewood (from sawmilling)
	Shook manufacturing (for containers)

Exclusions/References

Workplaces predominantly engaged in

- hewing or rough shaping timber or cutting firewood in forests are included in class A03020 Logging;
- manufacturing softwood or hardwood wood chips are included in class C14120 Wood Chipping;
- kiln drying, seasoning or chemically preserving timber (except chemical preservation of logs sawn at the same workplace) are included in class C14130 Timber Resawing and Dressing; and
- both cutting and retailing firewood (direct selling) are included in class G43100 Non-Store Retailing.

C14120 Wood Chipping

This class consists of workplaces predominantly engaged in manufacturing softwood or hardwood wood chips.

Activities

Hardwood wood chip manufacturing	Softwood wood chip manufacturing
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C14130 Timber Resawing and Dressing

This class consists of workplaces predominantly engaged in resawing or dressing timber, timber boards and mouldings. Dressing timber includes seasoning (kiln or air drying) or chemical preservation.

Activities

Air-drying timber	Dressed timber or moulding
Building timber manufacturing	manufacturing
Chemically preserving timber (except chemical preservation of logs sawn at the same workplace)	Kiln drying timber
	Seasoning timber
	Wooden flooring manufacturing (solid timber only)

Exclusions/References

Workplaces predominantly engaged in

- manufacturing wooden structural fittings (including kitchen fittings) or components such as doors, windows and other wooden framing are included in class C14920 Wooden Structural Fitting and Component Manufacturing;
- manufacturing veneers or plywood are included in class C14930 Veneer and Plywood Manufacturing; and
- manufacturing reconstituted wood products are included in class C14940 Reconstituted Wood Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 149 OTHER WOOD PRODUCT MANUFACTURING**C14910 Prefabricated Wooden Building Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wooden prefabricated buildings.

Activities

Building, prefabricated wood, manufacturing	Garage, prefabricated wood, manufacturing
Bus shelter, prefabricated wood, manufacturing	Gazebo, prefabricated wood, manufacturing
Carport, prefabricated wood, manufacturing	Kit set home, prefabricated wood, manufacturing
Conservatory, prefabricated wood, manufacturing	Shed, prefabricated wood, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing wooden structural fittings (including kitchen fittings) or components such as doors, windows and other wooden framing are included in class C14920 Wooden Structural Fitting and Component Manufacturing; and
- b) on-site fabrication of built-in furniture or other joinery or in erecting prefabricated wooden buildings are included in the appropriate classes in Division E - Construction.

C14920 Wooden Structural Fitting and Component Manufacturing

This class consists of workplaces predominantly engaged in manufacturing wooden structural fittings and components such as roof trusses, doors, wood-framed doors, wall and window frames, shop fronts and joinery (including kitchen fittings) for buildings.

Activities

Finger-jointing manufacturing	Wood-framed window manufacturing
Prefabricated wooden shop front manufacturing (except on-site fabrication)	Wooden kitchen cabinet manufacturing
Roof truss, wooden, manufacturing	Wooden structural component/fitting manufacturing
Wood or wood-framed door manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing corestock are included in class C14940 Reconstituted Wood Product Manufacturing;
- b) manufacturing dressed timber, mouldings or floorboards are included in class C14130 Timber Resawing and Dressing;
- c) manufacturing wooden furniture (except custom-made built-in furniture) are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing;
- d) assembling or installing wooden structural fittings manufactured by other workplaces are included in class E32420 Carpentry Services; and
- e) on-site fabrication of built-in furniture, shop fronts or other joinery are included in class E32420 Carpentry Services.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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C14930 Veneer and Plywood Manufacturing

This class consists of workplaces predominantly engaged in manufacturing veneers and plywood.

Activities

Core, plywood or veneer, manufacturing	Plywood manufacturing
Glue laminated lumber (Glulam) manufacturing	Veneer manufacturing
Laminated veneer lumber (LVL) manufacturing	

C14940 Reconstituted Wood Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing wood boards and sheets from reconstituted wood fibres such as wood chips, sawdust, wood shavings, slabwood or off-cuts. Also included are workplaces that manufacture laminations of timber and non-timber materials (including decorative plastic laminates on boards or other substrates).

Activities

Chip board manufacturing	Medium density fibreboard (MDF) manufacturing
Corestock manufacturing	Oriented strand board (OSB) manufacturing
Fibreboard manufacturing	Particleboard manufacturing
Hardboard manufacturing	
Laminations of timber and non-timber materials manufacturing	

C14990 Other Wood Product Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing wood products not elsewhere classified, including wicker ware, cork, bamboo or cane products (excluding furniture).

Activities

Bamboo product manufacturing (except furniture)	Pallet (wooden) manufacturing
Blind (bamboo, cane or wooden) manufacturing	Picture or mirror frame, wooden, manufacturing
Cane product manufacturing (except furniture)	Tool handle, wooden, manufacturing
Container, wooden, manufacturing	Trellis, wooden, manufacturing
Ornamental woodwork manufacturing	Wood product manufacturing n.e.c.
	Wood turning

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing shooks for containers are included in class C14110 Log Sawmilling;
- b) manufacturing wooden, wicker, bamboo or cane furniture are included in the appropriate classes of Group 251 Furniture Manufacturing; and
- c) manufacturing wooden toys and sporting goods are included in class C25920 Toy, Sporting and Recreational Product Manufacturing.

SCHEDULE 4 - *continued***Subdivision 15 - PULP, PAPER AND CONVERTED PAPER PRODUCT
MANUFACTURING****Group Class Title And Description****Group 151 PULP, PAPER AND PAPERBOARD MANUFACTURING****C15100 Pulp, Paper and Paperboard Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wood pulp (chemical or mechanical), paper or paperboard. It includes the manufacture of bulk paper from any fibre (including used paper) and the production of pulp from used paper.

Activities

Newsprint manufacturing	Paperboard manufacturing
Paper manufacturing	Wood pulp manufacturing
Paper pulp manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing corrugated paperboard sheeting or containers, or paperboard containers, are included in class C15210 Corrugated Paperboard and Paperboard Container Manufacturing;
- manufacturing paper stationery are included in class C15230 Paper Stationery Manufacturing;
- manufacturing bitumen or tar treated papers, felts or foils (including laminated or impregnated) in which the treatment is the main ingredient are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing non-bituminous and non-plastic laminations of paper or paperboard with other materials, non-bitumised building paper or paperboard, or abrasive coated papers, in which the lamination or coating is the main ingredient are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- manufacturing chemically treated photocopying paper or sensitised photographic paper are included in class C18910 Photographic Chemical Product Manufacturing.

Group 152 CONVERTED PAPER PRODUCT MANUFACTURING**C15210 Corrugated Paperboard and Paperboard Container Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing corrugated paperboard, corrugated paperboard containers, or solid paperboard containers.

Activities

Corrugated paperboard container manufacturing	Corrugated paperboard manufacturing Paperboard container manufacturing
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Exclusions/References

Workplaces predominantly engaged in

- manufacturing paperboard (excluding corrugated paperboard and paperboard containers) are included in class C15100 Pulp, Paper and Paperboard Manufacturing; and
- manufacturing paper bags and sacks are included in class C15220 Paper Bag Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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C15220 Paper Bag Manufacturing

This class consists of workplaces predominantly engaged in manufacturing paper bags (including multiwall bags of paper).

Activities

Paper bag manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing textile or canvas bags are included in class C13330 Cut and Sewn Textile Product Manufacturing;
- b) manufacturing calico or hessian bags are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- c) manufacturing plastic bags are included in class C19110 Polymer Film and Sheet Packaging Material Manufacturing; and
- d) manufacturing bags or packets of composite material of paper and metal foil are included in class C20900 Other Non-Metallic Mineral Product Manufacturing.

C15230 Paper Stationery Manufacturing

This class consists of workplaces predominantly engaged in manufacturing paper stationery products, including paper products used for writing, filing and similar applications. Also included are workplaces predominantly engaged in manufacturing paperboard games or toys.

Activities

Paper label manufacturing (except adhesive)

Paper stationery manufacturing

Paperboard game manufacturing

Paperboard toy manufacturing

Playing cards manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing non-paper stationery products such as pens and pencils are included in class C25990 Other Manufacturing n.e.c.;
- b) manufacturing adhesive paper labels are included in class C15290 Other Converted Paper Product Manufacturing;
- c) printing paper stationery are included in class C16110 Printing;
- d) publishing greeting cards or calendars are included in class J54190 Other Publishing (except Software, Music and Internet);
- e) manufacturing fur, leather or leather substitute toys are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing; and
- f) manufacturing toys (except fur, leather, or leather substitutes) are included in class C25920 Toy, Sporting and Recreational Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description								
C15240	<p>Sanitary Paper Product Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing sanitary paper-based products from paper or cellulose wadding.</p>								
	Activities								
	<table> <tr> <td data-bbox="430 526 831 576">Disposable paper nappy (cellulose-based) manufacturing</td> <td data-bbox="882 526 1202 576">Sanitary napkin (cellulose-based) manufacturing</td> </tr> <tr> <td data-bbox="430 580 695 610">Facial tissue manufacturing</td> <td data-bbox="882 580 1278 610">Sanitary paper product manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 614 700 645">Paper napkin manufacturing</td> <td data-bbox="882 614 1278 645">Tampon (cellulose-based) manufacturing</td> </tr> <tr> <td data-bbox="430 649 693 679">Paper towel manufacturing</td> <td data-bbox="882 649 1144 679">Toilet tissue manufacturing</td> </tr> </table>	Disposable paper nappy (cellulose-based) manufacturing	Sanitary napkin (cellulose-based) manufacturing	Facial tissue manufacturing	Sanitary paper product manufacturing n.e.c.	Paper napkin manufacturing	Tampon (cellulose-based) manufacturing	Paper towel manufacturing	Toilet tissue manufacturing
Disposable paper nappy (cellulose-based) manufacturing	Sanitary napkin (cellulose-based) manufacturing								
Facial tissue manufacturing	Sanitary paper product manufacturing n.e.c.								
Paper napkin manufacturing	Tampon (cellulose-based) manufacturing								
Paper towel manufacturing	Toilet tissue manufacturing								
C15290	<p>Other Converted Paper Product Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing paper products not elsewhere classified.</p>								
	Activities								
	<table> <tr> <td data-bbox="430 844 780 874">Adhesive paper label manufacturing</td> <td data-bbox="882 844 1224 874">Paper drinking straw manufacturing</td> </tr> <tr> <td data-bbox="430 878 780 929">Cellulose (converted paper) fibre insulation materials manufacturing</td> <td data-bbox="882 878 1217 909">Paper product manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 933 794 983">Moulded paper pulp product (e.g. egg trays or cartons) manufacturing</td> <td data-bbox="882 933 1122 963">Wallpaper manufacturing</td> </tr> </table>	Adhesive paper label manufacturing	Paper drinking straw manufacturing	Cellulose (converted paper) fibre insulation materials manufacturing	Paper product manufacturing n.e.c.	Moulded paper pulp product (e.g. egg trays or cartons) manufacturing	Wallpaper manufacturing		
Adhesive paper label manufacturing	Paper drinking straw manufacturing								
Cellulose (converted paper) fibre insulation materials manufacturing	Paper product manufacturing n.e.c.								
Moulded paper pulp product (e.g. egg trays or cartons) manufacturing	Wallpaper manufacturing								
	Exclusions/References								
	<p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> manufacturing wood pulp, paper or paperboard are included in class C15100 Pulp, Paper and Paperboard Manufacturing; manufacturing paper stationery are included in class C15230 Paper Stationery Manufacturing; manufacturing bitumen treated papers, felts or foils (including laminated or impregnated) in which the treatment is the main ingredient are included in class C17090 Other Petroleum and Coal Product Manufacturing; manufacturing non-bituminous and non-plastic laminations of paper or paperboard with other materials, non-bitumised building paper or paperboard, or abrasive coated papers, in which the lamination or coating is the main ingredient are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and manufacturing chemically-treated photocopying paper or sensitised photographic paper are included in class C18910 Photographic Chemical Product Manufacturing. 								

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 16 - PRINTING (INCLUDING THE REPRODUCTION OF RECORDED MEDIA)**

Group Class	Title And Description
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Group 161 PRINTING AND PRINTING SUPPORT SERVICES**C16110 Printing**

This class consists of workplaces predominantly engaged in printing and/or providing reprographic services. Printing methods may include off-set lithographic, reprographic, digital, relief and screen printing. Workplaces may print onto a variety of materials, including paper, plastic and metal. Workplaces that both envelope and print are also included in this class, but workplaces that only envelope are excluded. Also included are workplaces predominantly engaged in screen printing on wearing apparel.

Activities

Credit or identification card imprinting or embossing	Photocopying service
Digital printing	Relief printing, including letterpress and flexographic printing
Newspaper printing	Screen printing on made-up clothing
Off-set lithographic printing	Seriography (screen printing)

Exclusions/References

Workplaces predominantly engaged in

- a) pre-press, preparation and finishing printing support services are included in class C16120 Printing Support Services;
- b) publishing or printing and publishing are included in the relevant class of Division J - Information Media and Telecommunications;
- c) enveloping without printing are included in class N72910 Office Administrative Services;
- d) manufacturing integrated circuit or magnetic strip credit or identification cards are included in class C24290 Other Electronic Equipment Manufacturing; and
- e) printing on textiles (except screen printing) are included in Class C13340 Textile Finishing and Other Textile Product Manufacturing.

C16120 Printing Support Services

This class consists of workplaces predominantly engaged in providing printing support services such as pre-press (e.g. typesetting, colour separation or platemaking), post-press or finishing (e.g. laminating, embossing or book binding) services.

Activities

Artwork preparation service	Platemaking service, printing
Book repair service	Pre-press printing service
Bookbinding service	Printing support service n.e.c.
Colour separation service, printing	Typesetting service
Image setting service, printing	

Exclusions/References

Workplaces predominantly engaged in

- a) printing or photocopying are included in class C16110 Printing; and
- b) commercial art services (except printing support services) are included in class M69240 Other Specialised Design Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description						
Group 162	REPRODUCTION OF RECORDED MEDIA						
C16200	Reproduction of Recorded Media						
	This class consists of workplaces predominantly engaged in the reproduction of pre-recorded audio, video, software and other data on electronic, optical and magnetic media.						
	Activities						
	<table> <tbody> <tr> <td data-bbox="430 590 806 620">Audio tape, pre-recorded, reproduction</td> <td data-bbox="882 590 1282 620">Compact disc, pre-recorded, reproduction</td> </tr> <tr> <td data-bbox="430 620 806 677">Cassette tape, pre-recorded audio, reproduction</td> <td data-bbox="882 620 1282 677">Computer tape or disc, pre-recorded, reproduction</td> </tr> <tr> <td data-bbox="430 677 806 762">Compact disc – read only memory (CD-ROM) software, pre-recorded, reproduction</td> <td data-bbox="882 677 1282 762">Digital versatile disc (DVD), pre-recorded, reproduction Video tape, pre-recorded, reproduction</td> </tr> </tbody> </table>	Audio tape, pre-recorded, reproduction	Compact disc, pre-recorded, reproduction	Cassette tape, pre-recorded audio, reproduction	Computer tape or disc, pre-recorded, reproduction	Compact disc – read only memory (CD-ROM) software, pre-recorded, reproduction	Digital versatile disc (DVD), pre-recorded, reproduction Video tape, pre-recorded, reproduction
Audio tape, pre-recorded, reproduction	Compact disc, pre-recorded, reproduction						
Cassette tape, pre-recorded audio, reproduction	Computer tape or disc, pre-recorded, reproduction						
Compact disc – read only memory (CD-ROM) software, pre-recorded, reproduction	Digital versatile disc (DVD), pre-recorded, reproduction Video tape, pre-recorded, reproduction						
	Exclusions/References						
	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) publishing optical or magnetic media, including software, are included in the appropriate classes of Division J - Information Media and Telecommunications; and b) audio, motion picture and/or video production and/or distribution are included in the appropriate classes of Division J - Information Media and Telecommunications. 						

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 17 - PETROLEUM AND COAL PRODUCT MANUFACTURING****Group Class** **Title And Description****Group 170** **PETROLEUM AND COAL PRODUCT MANUFACTURING****C17010 Petroleum Refining and Petroleum Fuel Manufacturing**

This class consists of workplaces predominantly engaged in refining heavy and light component crude oil, manufacturing and/or blending materials into petroleum fuels, and manufacturing fuels from the liquefaction of petroleum gases.

Activities

Automotive diesel manufacturing	Jet fuel manufacturing
Automotive petroleum refining	Kerosene manufacturing
Aviation fuel (Avgas) manufacturing	Liquefied petroleum gas (LPG)
Blending petroleum fuel with ethanol	manufacturing (in conjunction with
Fuel oil manufacturing	petroleum refining)
Gas oil manufacturing	Motor spirit manufacturing
Heating oil manufacturing	Oil or grease base stock manufacturing
Industrial diesel manufacturing	Petroleum refining or blending

Exclusions/References

Workplaces predominantly engaged in

- processing of oil and grease stocks (including recovery) are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- collection of used oil and grease stocks are included in class D29190 Other Waste Collection Services;
- manufacturing organic alcohol solvents such as methanol, ethanol, glycols and ether are included in class C18120 Basic Organic Chemical Manufacturing;
- manufacturing cyclic crude and intermediate compounds are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing pure hydrocarbon gases are included in class C18110 Industrial Gas Manufacturing;
- manufacturing paraffin and petroleum waxes and jellies are included in class C17090 Other Petroleum and Coal Product Manufacturing; and
- manufacturing ethanol and other industrial alcohols are included in class C18120 Basic Organic Chemical Manufacturing.

C17090 Other Petroleum and Coal Product Manufacturing

This class consists of workplaces predominantly engaged in further refining heavy and light oil components into petroleum and coal products not elsewhere classified, using oil and grease base stocks, as well as synthetic organic compound base stocks. This class also includes workplaces predominantly engaged in distilling coal tars and/or manufacturing cyclic organic hydrocarbon intermediate compounds from refined petroleum or natural gas.

Activities

Aromatic hydrocarbon manufacturing	Bituminous paint manufacturing
Asphalt and bituminous material manufacturing (except hot-mix bituminous paving)	Blending of tar, asphalt and/or bitumen material
Benzene manufacturing	Brake fluid manufacturing
Bituminous adhesive or mastic manufacturing	Carbon tetrachloride manufacturing
	Char manufacturing
	Chloroform manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Coal coke manufacturing	Petroleum jelly manufacturing
Coal tar distilling	Petroleum oil blending
Emulsion, bituminous, manufacturing	Petroleum solvent manufacturing
Fuel briquette manufacturing (except charcoal)	Petroleum wax manufacturing
Grinding oil manufacturing	Phenol manufacturing
Hydraulic fluid manufacturing	Recovery of lubricating oil or grease from used petroleum waste products
Lubricating oil and grease manufacturing	Rust arresting compound manufacturing
Mineral turpentine manufacturing	Styrene manufacturing
Motor oil manufacturing	Synthetic motor oil manufacturing
Naphthalene manufacturing	Tar, refined, manufacturing
Paraffin wax manufacturing	Toluene manufacturing
Petroleum coke and petroleum coke product manufacturing	Transmission fluid manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) collection of used oil and grease stocks are included in class D29190 Other Waste Collection Services;
- b) manufacturing glues and adhesives are included in class C19150 Adhesive Manufacturing;
- c) manufacturing coatings for concrete and masonry are included in class C19160 Paint and Coatings Manufacturing;
- d) charcoal briquettes manufacturing are included in class C18120 Basic Organic Chemical Manufacturing; and
- e) manufacturing hot-mix bituminous paving are included in class E31010 Road and Bridge Construction.

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SCHEDULE 4 - *continued*

Subdivision 18 - BASIC CHEMICAL AND CHEMICAL PRODUCT MANUFACTURING

Group Class	Title And Description
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Group 181 BASIC CHEMICAL MANUFACTURING

C18110 Industrial Gas Manufacturing

This class consists of workplaces predominantly engaged in manufacturing industrial organic and inorganic gas in compressed, liquid or solid forms.

Activities

Acetylene gas manufacturing	Isobutane gas manufacturing
Ammonia gas manufacturing	Krypton gas manufacturing
Argon gas manufacturing	Liquefied natural gas manufacturing
Arsine gas manufacturing	Medicinal gas manufacturing
Butane gas manufacturing	Methane manufacturing
Carbon dioxide manufacturing	Neon gas manufacturing
Carbon monoxide manufacturing	Nitrogen (gas and liquid) manufacturing
Chlorine gas manufacturing	Nitrous oxide manufacturing
Deuterium gas manufacturing	Organic gas manufacturing
Dry ice manufacturing	Oxygen manufacturing
Ethane gas manufacturing	Phosphine gas manufacturing
Ethylene gas manufacturing	Propane gas manufacturing
Helium manufacturing	Refrigeration gas manufacturing
Hydrogen chloride gas manufacturing	Sulphur dioxide gas manufacturing
Hydrogen manufacturing	Sulphur hexafluoride gas manufacturing
Hydrogen sulphide gas manufacturing	Silane gas manufacturing
Industrial gas manufacturing n.e.c.	Xenon gas manufacturing
Inorganic gas manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing fuels from the liquefaction of petroleum gases are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing; and
 - b) manufacturing mixed cylinder gases formulated for use as a pesticide (e.g. phosfume) are included in class C18320 Pesticide Manufacturing.
-

C18120 Basic Organic Chemical Manufacturing

This class consists of workplaces predominantly engaged in manufacturing basic organic chemicals, including wood or gum chemicals (e.g. organic tanning extracts and charcoal briquettes); high grade activated charcoal and/or carbon black; organic dyes and pigments. This class also includes workplaces predominantly engaged in manufacturing organic acids and industrial alcohols such as ethanol, methanol, ethylene glycol and ether.

Activities

Acetaldehyde manufacturing	Ethanol manufacturing
Acid, acetic, manufacturing	Ether manufacturing
Acid, organic, manufacturing	Ethylene glycol manufacturing
Activated carbon/charcoal manufacturing	Extraction and/or distillation of wood and gum
Carbon black manufacturing	Formaldehyde manufacturing
Charcoal briquette manufacturing	Glycol manufacturing n.e.c.
Citric acid manufacturing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Gum chemical manufacturing
	Industrial alcohol manufacturing
	Lactic acid manufacturing
	Lake colour manufacturing
	Methanol manufacturing
	Organic dye or pigment manufacturing
	Tall oil manufacturing
	Tanning extract, organic, manufacturing
	Turpentine (except mineral turpentine) manufacturing
	Vinyl chloride manufacturing
	Wood tar manufacturing
Exclusions/References	
Workplaces predominantly engaged in	
a) manufacturing briquettes from petroleum coke other than charcoal are included in class C17090 Other Petroleum and Coal Product Manufacturing;	
b) manufacturing mineral turpentine are included in class C17090 Other Petroleum and Coal Product Manufacturing;	
c) manufacturing electrostatic and photographic toners are included in class C19160 Paint and Coatings Manufacturing;	
d) manufacturing food colourings are included in class C11990 Other Food Product Manufacturing n.e.c.; and	
e) distilling liquors (alcoholic beverages) are included in class C12130 Spirit Manufacturing.	

C18130 Basic Inorganic Chemical Manufacturing

This class consists of workplaces predominantly engaged in manufacturing basic inorganic chemicals, including dyes and pigments; chromium sulphate (used in leather tanning); acids; and salts. This class also includes workplaces predominantly engaged in manufacturing chlorine, sodium hydroxide and other alkali using electrochemical processes.

Activities

Acid, inorganic, manufacturing n.e.c.	Nitric acid manufacturing
Alkaline salt manufacturing n.e.c.	Nitrite manufacturing
Aluminium hydroxide manufacturing	Phosphoric acid manufacturing
Ammonium hydroxide manufacturing	Silicate manufacturing
Calcium chloride (lime) manufacturing	Sodium bicarbonate manufacturing
Chromium sulphate manufacturing (for application in leather tanning)	Sodium carbonate manufacturing
Fluoride manufacturing	Sodium hydroxide manufacturing
Hydrochloric acid manufacturing	Sulphide manufacturing
Hydrofluoric acid manufacturing	Sulphur compound manufacturing
Hydrogen peroxide manufacturing	Sulphuric acid manufacturing (except smelter by-product)
Hypophosphite manufacturing	Zinc oxide manufacturing
Industrial salt manufacturing	Zinc peroxide manufacturing
Inorganic dye or pigment manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing bleaches and disinfectants are included in class C18510 Cleaning Compound Manufacturing;
- manufacturing synthetic organic dyes and pigments are included in class C18120 Basic Organic Chemical Manufacturing;
- manufacturing fertilisers are included in class C18310 Fertiliser Manufacturing;
- manufacturing sulphuric acid as a smelter by-product are included in class C21330 Copper, Silver, Lead and Zinc Smelting and Refining;

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
	e) manufacturing inorganic herbicides, insecticides, fungicides and pesticides are included in class C18320 Pesticide Manufacturing; and
	f) manufacturing photographic chemicals are included in class C18910 Photographic Chemical Product Manufacturing.

Group 182 BASIC POLYMER MANUFACTURING**C18210 Synthetic Resin and Synthetic Rubber Manufacturing**

This class consists of workplaces predominantly engaged in the manufacture of synthetic resins, non-vulcanisable elastomers and mixing and blending of resins and polymeric materials. This class also includes workplaces predominantly engaged in manufacturing synthetic rubbers and blends.

Activities

Cellulosic resin manufacturing	Polyethylene manufacturing
Cresol formaldehyde manufacturing	Polymethacrylate manufacturing
Dendritic polymer (dendrimer) manufacturing	Polypropylene manufacturing
Melamine formaldehyde manufacturing	Polystyrene manufacturing
Non-cellulose resin manufacturing	Polyurethane manufacturing
Non-vulcanisable elastomer manufacturing	Polyvinyl acetate manufacturing
Phenol formaldehyde manufacturing	Polyvinylchloride (PVC) manufacturing
Polyacrylate manufacturing	Synthetic resin manufacturing
Polybutadiene manufacturing	Synthetic rubber composite manufacturing
Polycarbonate manufacturing (except polycarbonate sheet)	Synthetic rubber manufacturing
	Urea formaldehyde manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing polymer products are included in the appropriate classes of Group 191 Polymer Product Manufacturing;
- b) manufacturing natural rubber products are included in class C19200 Natural Rubber Product Manufacturing;
- c) manufacturing polycarbonate sheets are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- d) custom compounding of resins made elsewhere are included in class C19190 Other Polymer Product Manufacturing;
- e) manufacturing tyres are included in class C19140 Tyre Manufacturing; and
- f) manufacturing synthetic resin adhesives or plastic adhesives are included in class C19150 Adhesive Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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C18290 Other Basic Polymer Manufacturing

This class consists of workplaces predominantly engaged in manufacturing other basic polymers (except synthetic resins and synthetic rubbers). Included in this class are workplaces predominantly engaged in manufacturing cellulose (e.g. rayon and acetate) and non-cellulose (e.g. nylon, polyolefin and polyester) fibres and filaments.

Activities

Basic polymer manufacturing n.e.c.	Methylstyrene manufacturing
Carbon fibre manufacturing (including kevlar material manufacturing)	Non-cellulose fibre or filament manufacturing n.e.c.
Cellulose acetate manufacturing	Nylon manufacturing
Cellulose fibre or filament manufacturing n.e.c.	Polyester manufacturing
Ethyl cellulose manufacturing	Polyolefin manufacturing
Methyl cellulose manufacturing	Rayon manufacturing
	Synthetic fibre or filament manufacturing

Exclusions/References

Workplaces predominantly engaged in manufacturing textiles using synthetic or artificial fibres through spinning, weaving or further processing are included in class C13130 Synthetic Textile Manufacturing.

Group 183 FERTILISER AND PESTICIDE MANUFACTURING**C18310 Fertiliser Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing and mixing fertilisers.

Activities

Ammonium phosphate manufacturing	Phosphate fertiliser material manufacturing
Ammonium sulphate manufacturing	Plant hormone manufacturing
Animal and vegetable fertiliser manufacturing	Potash fertiliser manufacturing
Bonedust manufacturing	Potassium chloride fertiliser manufacturing
Bonemeal fertiliser manufacturing	Prilled ammonium nitrate manufacturing
Calcium sulphate manufacturing	Sodium nitrate fertiliser manufacturing
Controlled release fertiliser preparation manufacturing	Sulphuric lime manufacturing
Fertiliser manufacturing n.e.c.	Super phosphate manufacturing
Fishmeal fertiliser manufacturing	Urea, fertiliser grade, manufacturing
Humic substance manufacturing	
Nitrogenous fertiliser material manufacturing	

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued**

Group Class	Title And Description																										
C18320 Pesticide Manufacturing	<p>This class consists of workplaces predominantly engaged in the formulation and preparation of pest control chemicals.</p> <p style="text-align: center;">Activities</p> <table> <tbody> <tr> <td>Animal dip manufacturing</td> <td>Insecticide manufacturing</td> </tr> <tr> <td>Animal spray manufacturing</td> <td>Pesticide manufacturing n.e.c.</td> </tr> <tr> <td>Flyspray manufacturing</td> <td>Rat poison manufacturing</td> </tr> <tr> <td>Formulated pest control product manufacturing</td> <td>Seed dressing manufacturing</td> </tr> <tr> <td>Fungicide manufacturing</td> <td>Soil fumigant manufacturing</td> </tr> <tr> <td>Insect repellent manufacturing</td> <td>Weedkiller manufacturing</td> </tr> </tbody> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> manufacturing basic organic chemicals used in preparing pesticides, such as D.D.T. (dichlorodiphenyltrichloroethane), B.H.C. (benzene hexachloride), or T.D.E. (tetrachlorodiphenylethane), are included in class C18120 Basic Organic Chemical Manufacturing; manufacturing basic inorganic chemicals used in preparing pesticides, such as lead or calcium arsenates or copper sulphate are included in class C18130 Basic Inorganic Chemical Manufacturing; and manufacturing fertilisers are included in class C18310 Fertiliser Manufacturing. 	Animal dip manufacturing	Insecticide manufacturing	Animal spray manufacturing	Pesticide manufacturing n.e.c.	Flyspray manufacturing	Rat poison manufacturing	Formulated pest control product manufacturing	Seed dressing manufacturing	Fungicide manufacturing	Soil fumigant manufacturing	Insect repellent manufacturing	Weedkiller manufacturing														
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Animal spray manufacturing	Pesticide manufacturing n.e.c.																										
Flyspray manufacturing	Rat poison manufacturing																										
Formulated pest control product manufacturing	Seed dressing manufacturing																										
Fungicide manufacturing	Soil fumigant manufacturing																										
Insect repellent manufacturing	Weedkiller manufacturing																										
Group 184	PHARMACEUTICAL AND MEDICINAL PRODUCT MANUFACTURING																										
C18410 Human Pharmaceutical and Medicinal Product Manufacturing	<p>This class consists of workplaces predominantly engaged in manufacturing pharmaceutical and medicinal products for human use from both natural (plants) and synthetic sources (chemicals). This class also consists of workplaces predominantly engaged in manufacturing diagnostic substances for antibodies, antigens and chemical/diagnostic testing agents.</p> <p style="text-align: center;">Activities</p> <table> <tbody> <tr> <td>Ampoule manufacturing</td> <td>Herbal drug manufacturing</td> </tr> <tr> <td>Analgesic manufacturing</td> <td>Hormone manufacturing (except veterinary)</td> </tr> <tr> <td>Anthelmintic manufacturing</td> <td>Medicinal capsule manufacturing</td> </tr> <tr> <td>Antibacterial manufacturing</td> <td>Medicinal chemical manufacturing</td> </tr> <tr> <td>Antibiotic manufacturing</td> <td>Medicinal ointment manufacturing</td> </tr> <tr> <td>Antibody manufacturing</td> <td>Medicine manufacturing (except veterinary)</td> </tr> <tr> <td>Antigen manufacturing</td> <td>Morphine manufacturing</td> </tr> <tr> <td>Antitoxin manufacturing</td> <td>Saccharin manufacturing</td> </tr> <tr> <td>Biotechnological manufacture of pharmaceutical and medicinal products</td> <td>Serum manufacturing</td> </tr> <tr> <td>Blood serum manufacturing</td> <td>Vaccine manufacturing (except veterinary)</td> </tr> <tr> <td>Contraceptive, medicinal, manufacturing (except rubber contraceptives)</td> <td>Vial manufacturing</td> </tr> <tr> <td>Diagnostic substance manufacturing</td> <td>Vitamin product manufacturing</td> </tr> <tr> <td>Drug manufacturing (except veterinary)</td> <td></td> </tr> </tbody> </table>	Ampoule manufacturing	Herbal drug manufacturing	Analgesic manufacturing	Hormone manufacturing (except veterinary)	Anthelmintic manufacturing	Medicinal capsule manufacturing	Antibacterial manufacturing	Medicinal chemical manufacturing	Antibiotic manufacturing	Medicinal ointment manufacturing	Antibody manufacturing	Medicine manufacturing (except veterinary)	Antigen manufacturing	Morphine manufacturing	Antitoxin manufacturing	Saccharin manufacturing	Biotechnological manufacture of pharmaceutical and medicinal products	Serum manufacturing	Blood serum manufacturing	Vaccine manufacturing (except veterinary)	Contraceptive, medicinal, manufacturing (except rubber contraceptives)	Vial manufacturing	Diagnostic substance manufacturing	Vitamin product manufacturing	Drug manufacturing (except veterinary)	
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Contraceptive, medicinal, manufacturing (except rubber contraceptives)	Vial manufacturing																										
Diagnostic substance manufacturing	Vitamin product manufacturing																										
Drug manufacturing (except veterinary)																											

SCHEDULE 4 - *continued*

Group Class	Title And Description																
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing health supplements are included in class C11990 Other Food Product Manufacturing n.e.c.;</p> <p>b) manufacturing sanitary paper-based products from paper or cellulose wadding, such as disposable paper nappies, sanitary napkins, tampons and other sanitary paper-based products n.e.c. are included in class C15240 Sanitary Paper Product Manufacturing;</p> <p>c) manufacturing ether are included in class C18120 Basic Organic Chemical Manufacturing;</p> <p>d) manufacturing medicinal gas are included in class C18110 Industrial Gas Manufacturing;</p> <p>e) manufacturing animal dips and sprays, blowfly specifics or other pesticides are included in class C18320 Pesticide Manufacturing;</p> <p>f) packaging and labelling of pharmaceutical and medical products on fee or contract are included in class N73200 Packaging Services; and</p> <p>g) manufacturing scientific or diagnostic equipment are included in class C24120 Medical and Surgical Equipment Manufacturing.</p>																
C18420	<p>Veterinary Pharmaceutical and Medicinal Product Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing drugs, medicines, medicinal chemicals, vaccines, serums and other pharmaceutical products for veterinary use.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Veterinary drug manufacturing</td> <td style="width: 50%;">Veterinary medicinal preparation manufacturing n.e.c.</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing human pharmaceutical products are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing; and</p> <p>b) manufacturing animal dips and sprays, blowfly specifics or other pesticides are included in class C18320 Pesticide Manufacturing.</p>	Veterinary drug manufacturing	Veterinary medicinal preparation manufacturing n.e.c.														
Veterinary drug manufacturing	Veterinary medicinal preparation manufacturing n.e.c.																
Group 185	<p>CLEANING COMPOUND AND TOILETRY PREPARATION MANUFACTURING</p>																
C18510	<p>Cleaning Compound Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing cleaning compounds, including toothpastes, soaps and other detergents, surface active agents, polishes and speciality cleaning preparations.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Candle manufacturing</td> <td style="width: 50%;">Laundry detergent manufacturing</td> </tr> <tr> <td>Denture cleaner manufacturing</td> <td>Penetrant manufacturing</td> </tr> <tr> <td>Detergent manufacturing</td> <td>Peroxide preparation manufacturing</td> </tr> <tr> <td>Dishwashing detergent manufacturing</td> <td>Polish manufacturing</td> </tr> <tr> <td>Disinfectant manufacturing</td> <td>Scouring compound manufacturing</td> </tr> <tr> <td>Emulsifier manufacturing</td> <td>Soap manufacturing</td> </tr> <tr> <td>Glycerine manufacturing</td> <td>Toothpaste manufacturing</td> </tr> <tr> <td>Hypochlorite-based bleach manufacturing</td> <td></td> </tr> </table>	Candle manufacturing	Laundry detergent manufacturing	Denture cleaner manufacturing	Penetrant manufacturing	Detergent manufacturing	Peroxide preparation manufacturing	Dishwashing detergent manufacturing	Polish manufacturing	Disinfectant manufacturing	Scouring compound manufacturing	Emulsifier manufacturing	Soap manufacturing	Glycerine manufacturing	Toothpaste manufacturing	Hypochlorite-based bleach manufacturing	
Candle manufacturing	Laundry detergent manufacturing																
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Emulsifier manufacturing	Soap manufacturing																
Glycerine manufacturing	Toothpaste manufacturing																
Hypochlorite-based bleach manufacturing																	

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Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing hair shampoos and shaving preparations are included in class C18520 Cosmetic and Toiletry Preparation Manufacturing;
- b) manufacturing solvent cleaners are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- c) manufacturing agents used to tan leather are included in class C18130 Basic Inorganic Chemical Manufacturing; and
- d) the contract packaging of cleaning compounds are included in class N73200 Packaging Services.

C18520 Cosmetic and Toiletry Preparation Manufacturing

This class consists of workplaces predominantly engaged in manufacturing cosmetic and toiletry preparations.

Activities

After-shave lotion manufacturing	Lipstick manufacturing
Barrier cream manufacturing	Mascara manufacturing
Cosmetic deodorant manufacturing	Nail polish preparation manufacturing
Depilatory manufacturing	Perfume manufacturing
Eye shadow manufacturing	Shaving preparation manufacturing
Face cream and lotion manufacturing	Sunscreen preparation manufacturing
Hair preparation manufacturing	Talcum powder manufacturing
Lip balm manufacturing	Toilet lanolin manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing toilet soap or toothpaste are included in class C18510 Cleaning Compound Manufacturing;
- b) the contract packaging of cosmetics and toiletry items are included in class N73200 Packaging Services; and
- c) manufacturing sanitary paper-based products from sanitary paper or cellulose wadding, such as toilet or facial tissues, disposable paper nappies, sanitary napkins, tampons and other sanitary paper-based products, are included in class C15240 Sanitary Paper Product Manufacturing.

Group 189 OTHER BASIC CHEMICAL PRODUCT MANUFACTURING**C18910 Photographic Chemical Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing photographic sensitised film, paper, cloth, plates and chemicals.

Activities

Photographic chemical manufacturing	Photographic sensitised paper manufacturing
Photographic sensitised cloth manufacturing	Photographic sensitised plate manufacturing
Photographic sensitised film manufacturing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing carbon black are included in class C18120 Basic Organic Chemical Manufacturing;
- b) manufacturing unsensitised papers and other paper products are included in class C15100 Pulp, Paper and Paperboard Manufacturing;
- c) manufacturing optical glass or blanks for lenses are included in class C20100 Glass and Glass Product Manufacturing; and
- d) processing photographic film are included in class S95320 Photographic Film Processing.

C18920 Explosive Manufacturing

This class consists of workplaces predominantly engaged in manufacturing explosives.

Activities

Ammonium nitrate, explosive, manufacturing	Gun cotton manufacturing
Blasting powder manufacturing	Match manufacturing
Cellulose nitrate manufacturing	Propellent powder manufacturing
Detonator manufacturing (cap or fuse)	Pyrotechnic goods manufacturing
Dynamite manufacturing	Pyrotechnic manufacturing
Explosive fuse manufacturing	Safety fuse manufacturing
Fireworks manufacturing	Signal flare manufacturing

Exclusions/References

Workplaces predominantly engaged in manufacturing ammunition are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

C18990 Other Basic Chemical Product Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing chemical products not elsewhere classified.

Activities

Antifreeze manufacturing	Eucalyptus oil distilling
Beeswax manufacturing	Extraction of essential oils
Concrete additive or masonry surface treatment manufacturing	Flux manufacturing (welding and soldering)
Dry cleaning compound manufacturing	Neatsfoot oil manufacturing
Embalming compound manufacturing (formaldehyde and additives)	Sandalwood oil distilling
	Tea-tree oil distilling

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued****Subdivision 19 - POLYMER PRODUCT AND RUBBER PRODUCT MANUFACTURING**

Group Class	Title And Description
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Group 191 POLYMER PRODUCT MANUFACTURING**C19110 Polymer Film and Sheet Packaging Material Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing unsupported polymer film or polymer sheet into packaging materials. This includes bubble packaging, bags, coatings or laminates in a variety of forms.

Activities

Adhesive tape, pressure sensitive, manufacturing (except surgical)	Bubble packaging manufacturing
Bag, plastic, manufacturing	Film, plastic, manufacturing
Bag, sack or packet (plastic film or sheeting), manufacturing	Food wrapping, plastic, manufacturing
	Garbage bag, plastic, manufacturing
	Plastic lamination with paper

Exclusions/References

Workplaces predominantly engaged in

- manufacturing adhesive surgical tapes are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- manufacturing paper bags are included in class C15220 Paper Bag manufacturing;
- manufacturing bitumen or tar treated paper, felts or foils (including laminated or impregnated) or bituminised building or packaging papers are included in class C17090 Other Petroleum and Coal Product Manufacturing; and
- manufacturing rigid plastic sheeting (including decorative laminated plastic sheeting) are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing.

C19120 Rigid and Semi-Rigid Polymer Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing rigid or semi-rigid polymer products.

Activities

Badge, plastic, manufacturing	Gutter and spout, plastic, manufacturing
Bathtub, plastic, manufacturing	Light switch and plug, polymer, manufacturing
Bottle, plastic, manufacturing	Pipe fittings, plastic, manufacturing
Bucket, plastic, manufacturing	Pipe, plastic, manufacturing
Clothes peg, plastic, manufacturing	Plastic drinking straw manufacturing
Credit or identification card plastic stock manufacturing	Plastic union manufacturing
Cultured marble surfacing product manufacturing	Plumbing fittings, plastic, manufacturing (including joints, elbows and flanges)
Dinnerware, plastic, manufacturing	Polycarbonate sheet manufacturing
Drinking fountain, plastic, manufacturing	Polymer container manufacturing n.e.c.
Electrical insulation box, polymer, manufacturing	Profile shapes, plastic, manufacturing n.e.c.
Food container, plastic, manufacturing (including microwave safe)	Rod or tube, plastic, manufacturing
Furniture, plastic, manufacturing	Safety goggle, plastic, manufacturing
Garbage bin, rigid or semi-rigid plastic, manufacturing	Shower stall, plastic, manufacturing
	Toilet fixture, plastic, manufacturing
	Toilet, plastic, manufacturing
	Watering can, plastic, manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description								
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) manufacturing flexible polymer film or sheet products (such as plastic bags) are included in class C19110 Polymer Film and Sheet Packaging Material Manufacturing; and</p> <p>b) manufacturing integrated circuit or magnetic strip credit or identification cards are included in class C24290 Other Electronic Equipment Manufacturing.</p>								
C19130 Polymer Foam Product Manufacturing	<p>This class consists of workplaces predominantly engaged in manufacturing polymer foam products. Also included in this class are workplaces predominantly engaged in manufacturing polymer filler products used to fill cavities in walls, as well as insulation and cushioning materials for swimming pools and spas, and for marine flotation.</p>								
Activities	<table border="0"> <tr> <td data-bbox="430 850 794 903">Bicycle safety helmet manufacturing (predominantly polymer foam)</td> <td data-bbox="882 850 1220 903">Insulation and cushioning material, polymer, manufacturing</td> </tr> <tr> <td data-bbox="430 907 794 959">Cooler and ice chest, polymeric foam, manufacturing</td> <td data-bbox="882 907 1282 959">Polymeric foam product manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 963 794 995">Cup, polymeric foam, manufacturing</td> <td data-bbox="882 935 1132 959">Sheet foam manufacturing</td> </tr> <tr> <td data-bbox="430 999 794 1052">Food container, polymeric foam, manufacturing</td> <td></td> </tr> </table>	Bicycle safety helmet manufacturing (predominantly polymer foam)	Insulation and cushioning material, polymer, manufacturing	Cooler and ice chest, polymeric foam, manufacturing	Polymeric foam product manufacturing n.e.c.	Cup, polymeric foam, manufacturing	Sheet foam manufacturing	Food container, polymeric foam, manufacturing	
Bicycle safety helmet manufacturing (predominantly polymer foam)	Insulation and cushioning material, polymer, manufacturing								
Cooler and ice chest, polymeric foam, manufacturing	Polymeric foam product manufacturing n.e.c.								
Cup, polymeric foam, manufacturing	Sheet foam manufacturing								
Food container, polymeric foam, manufacturing									
Exclusions/References	<p>Workplaces predominantly engaged in manufacturing high-density safety equipment including composite polymer helmets are included in class C19190 Other Polymer Product Manufacturing.</p>								
C19140 Tyre Manufacturing	<p>This class consists of workplaces predominantly engaged in manufacturing tyres from synthetic polymers and/or natural rubber, tyre repair materials and inner tubes. This class also includes workplaces predominantly engaged in manufacturing retread or rebuilt tyres using both natural and synthetic rubber.</p>								
Activities	<table border="0"> <tr> <td data-bbox="430 1423 695 1447">Aircraft tyre manufacturing</td> <td data-bbox="882 1423 1239 1447">Retread or rebuilt tyre manufacturing</td> </tr> <tr> <td data-bbox="430 1451 675 1475">Inner tube manufacturing</td> <td data-bbox="882 1451 1249 1475">Tyre manufacturing (pneumatic, semi-pneumatic or solid)</td> </tr> <tr> <td data-bbox="430 1479 754 1503">Motor vehicle tyre manufacturing</td> <td></td> </tr> </table>	Aircraft tyre manufacturing	Retread or rebuilt tyre manufacturing	Inner tube manufacturing	Tyre manufacturing (pneumatic, semi-pneumatic or solid)	Motor vehicle tyre manufacturing			
Aircraft tyre manufacturing	Retread or rebuilt tyre manufacturing								
Inner tube manufacturing	Tyre manufacturing (pneumatic, semi-pneumatic or solid)								
Motor vehicle tyre manufacturing									
C19150 Adhesive Manufacturing	<p>This class consists of workplaces predominantly engaged in the manufacture of glues, adhesives and other bonding materials of an organic nature.</p>								
Activities	<table border="0"> <tr> <td data-bbox="430 1677 666 1701">Adhesive manufacturing</td> <td data-bbox="882 1677 1074 1701">Glue manufacturing</td> </tr> <tr> <td data-bbox="430 1705 690 1729">Casein glue manufacturing</td> <td data-bbox="882 1705 1195 1729">Rubber adhesives manufacturing</td> </tr> </table>	Adhesive manufacturing	Glue manufacturing	Casein glue manufacturing	Rubber adhesives manufacturing				
Adhesive manufacturing	Glue manufacturing								
Casein glue manufacturing	Rubber adhesives manufacturing								
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) manufacturing synthetic resins are included in class C18210 Synthetic Resin and Synthetic Rubber Manufacturing;</p>								

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
	b) manufacturing cellulose nitrate and gun cotton are included in class C18920 Explosive Manufacturing; and
	c) manufacturing asphalt and bituminous materials are included in class C17090 Other Petroleum and Coal Product Manufacturing.

C19160 Paint and Coatings Manufacturing

This class consists of workplaces predominantly engaged in mixing pigments, solvents and binders into paints and coatings. This class also includes manufacturing allied paint products (e.g. putties, caulking compounds, paint and varnish removers) and rubbing compounds. This class also includes workplaces predominantly engaged in manufacturing inks and toners.

Activities

Carbon ink manufacturing	Rubbing compound (frits) manufacturing
Caulking compound manufacturing	Shellac manufacturing
Drawing ink manufacturing	Silk screen ink manufacturing
Enamel manufacturing	Stain manufacturing (including decking stains and oils)
Filler and putty manufacturing (including spray forms)	Toner manufacturing n.e.c.
Ink manufacturing n.e.c.	Undercoat and top coat paint manufacturing
Inkjet ink manufacturing	Varnish manufacturing
Lacquer manufacturing	Water repellent coating manufacturing (for concrete and masonry)
Paint or varnish remover manufacturing	Writing ink manufacturing
Paint tinting manufacturing	
Primer manufacturing	
Printing ink manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing bituminous paint and creosote are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- b) manufacturing chemical colours (except prepared tinting colours for paints), dyes or pigments are included in class C18120 Basic Organic Chemical Manufacturing or class C18130 Basic Inorganic Chemical Manufacturing;
- c) manufacturing chemical products used as paint thinners (e.g. turpentine (except mineral turpentine) and methylated spirit) are included in class C18120 Basic Organic Chemical Manufacturing;
- d) manufacturing facial toner/cleanser are included in class C18520 Cosmetic and Toiletry Preparation Manufacturing; and
- e) manufacturing wallpaper are included in class C15290 Other Converted Paper Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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C19190 Other Polymer Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing polymer composite products such as fibreglass products and resilient floor coverings, as well as other polymer products not elsewhere classified.

Activities

Awning, fibreglass, manufacturing	Motor vehicle and boat parts, fibreglass, manufacturing
Conveyor belt, plastic or composite, manufacturing	Polymer product manufacturing n.e.c.
Floor covering, resilient polymer, manufacturing	Radiator and heating hose, plastic or composite, manufacturing
Garbage bin, composite or other plastic, manufacturing (except rigid or semi-rigid)	Refrigeration container insulation sheet manufacturing
Garden hose, plastic or composite, manufacturing	Transmission belt, plastic or composite, manufacturing
Gloves, plastic, manufacturing	Vacuum cleaner belt, plastic or composite, manufacturing
High-density safety equipment manufacturing (e.g. military helmets)	V-belt, plastic or composite, manufacturing
Hose, plastic or composite, manufacturing	Vinyl floor tile manufacturing
Hull, boat building, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing rigid or semi-rigid polymer products are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- b) texturising fibres and filaments made elsewhere are included in class C18290 Other Basic Polymer Manufacturing;
- c) manufacturing cork floor coverings are included in class C14990 Other Wood Product Manufacturing n.e.c.;
- d) manufacturing rubber floor coverings are included in class C19200 Natural Rubber Product Manufacturing;
- e) manufacturing textile glass fibres are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- f) manufacturing fibreglass furniture are included in class C25190 Other Furniture Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 192 NATURAL RUBBER PRODUCT MANUFACTURING**C19200 Natural Rubber Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing products made solely of natural rubber.

Activities

Bath mat, natural rubber, manufacturing	Pillow or cushion, natural rubber, manufacturing
Condom, natural rubber, manufacturing	Plug, natural rubber, manufacturing
Conveyor belt, natural rubber, manufacturing	Rubber balloon, natural rubber, manufacturing
Diaphragm, natural rubber, manufacturing	Rubber band, natural rubber, manufacturing
Dummy, natural rubber, manufacturing	Rubber glove, natural rubber, manufacturing
Floor covering or underlay, resilient natural rubber, manufacturing	Sponge, natural rubber, manufacturing
Garden hose, natural rubber, manufacturing	Teething ring, natural rubber, manufacturing
Hose, natural rubber, manufacturing n.e.c.	Tubing, natural rubber, manufacturing
Hot water bottle, natural rubber, manufacturing	Washer, natural rubber, manufacturing
Mattress protector, natural rubber, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing synthetic rubber are included in class C18210 Synthetic Resin and Synthetic Rubber Manufacturing;
- b) manufacturing rubber clothing are included in class C13510 Clothing Manufacturing;
- c) manufacturing rubber footwear are included in class C13520 Footwear Manufacturing; and
- d) manufacturing rubber adhesives and glues are included in class C19150 Adhesive Manufacturing.

SCHEDULE 4 - *continued***Subdivision 20 - NON-METALLIC MINERAL PRODUCT MANUFACTURING****Group Class Title And Description****Group 201 GLASS AND GLASS PRODUCT MANUFACTURING****C20100 Glass and Glass Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing glass or glass products.

Activities

Automotive glass manufacturing	Kitchenware, glass, manufacturing
Bead, glass, manufacturing	Laboratory glassware manufacturing
Block, glass, manufacturing	Laminated sheet glass manufacturing
Bottle, glass, manufacturing	Mirror manufacturing
Container, glass, manufacturing	Optical glass or blanks for lenses manufacturing
Crystal glass manufacturing	Ornamental glassware manufacturing
Domestic glassware manufacturing	Ovenware, glass, manufacturing
Drinking glass manufacturing	Plate glass manufacturing
Flat glass manufacturing	Safety glass manufacturing
Glass or glass product manufacturing (except glass wool or glass wool products)	Scientific glassware manufacturing
Glass, sheet, manufacturing	Stained glass sheet manufacturing
Insulator, glass, manufacturing	Tubing, glass, manufacturing
Jar, glass, manufacturing	Window glass manufacturing
	Windscreen glass manufacturing

Exclusions/References

Workplaces predominantly engaged in

- manufacturing glass wool or glass wool products are included in class C20900 Other Non-Metallic Mineral Product Manufacturing;
- glazing, glass installation and repair work are included in class E32450 Glazing Services;
- manufacturing aluminium framed windows and shower screens are included in class C22230 Architectural Aluminium Product Manufacturing;
- glazing metal and metal products are included in class C22930 Metal Coating and Finishing;
- manufacturing glass optical fibre cables (uninsulated cable) are included in class C24190 Other Professional and Scientific Equipment Manufacturing; and
- manufacturing glass optical fibre cables (insulated cable) are included in class C24310 Electric Cable and Wire Manufacturing.

Group 202 CERAMIC PRODUCT MANUFACTURING**C20210 Clay Brick Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing clay bricks (except refractory bricks).

Activities

Brick, clay, manufacturing (excluding refractory bricks)	Brick, face or texture, manufacturing
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Exclusions/References

Workplaces predominantly engaged in manufacturing clay refractory bricks are included in class C20290 Other Ceramic Product Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****C20290 Other Ceramic Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing ceramic products not elsewhere classified. This includes shaping and kiln firing clay-based non-metallic minerals to produce ceramic products, including refractory (high temperature) clay, porcelain or vitreous china.

Activities

Bathroom fixture, vitreous china, manufacturing	Pipe, ceramic, manufacturing (including vitreous china or porcelain)
Brick, fireclay, manufacturing	Porcelain goods manufacturing
Brick, refractory, manufacturing	Pottery goods manufacturing
Cement, refractory, manufacturing	Refractory product manufacturing
Ceramic goods manufacturing	Roof tile, clay or terracotta, manufacturing
Clay paver manufacturing	Silica brick, refractory, manufacturing
Clay, refractory, manufacturing	Stoneware pipe or fittings manufacturing
Crockery manufacturing	Terracotta goods manufacturing
Crucible, refractory, manufacturing	Tile, ceramic, wall or floor, manufacturing
Earthenware, table or kitchen, manufacturing	Vitreous china goods manufacturing
Flower pot, ceramic, manufacturing	Zirconia, ceramic, manufacturing
Graphite crucible or foundry accessory manufacturing	
Insulator, porcelain, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing non-refractory type silica lime bricks, blocks, etc, are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- manufacturing ceramic-metal composite cutting tools are included in class C24630 Machine Tool and Parts Manufacturing.

Group 203 CEMENT, LIME, PLASTER AND CONCRETE PRODUCT MANUFACTURING**C20310 Cement and Lime Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing portland, natural and other hydraulic cement from crushed limestone and clay/shale. Also included are workplaces predominantly engaged in manufacturing lime and lime products from calcareous materials.

Activities

Agricultural lime manufacturing	Fibre cement exterior wall manufacturing
Building board, cement based, manufacturing	Hydrated lime manufacturing
Burnt lime manufacturing	Hydraulic cement manufacturing
Cement manufacturing (except adhesive or refractory)	Lime manufacturing
Exterior cement-based cladding manufacturing	Portland cement manufacturing
	Quick hydrated lime manufacturing
	Slag cement manufacturing
	Slake lime manufacturing

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Sch. 4

SCHEDULE 4 - *continued*

Group Class	Title And Description														
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing adhesive cement are included in class C19150 Adhesive Manufacturing; and</p> <p>b) manufacturing refractory cement are included in class C20290 Other Ceramic Product Manufacturing.</p>														
C20320	<p>Plaster Product Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing gypsum-based plaster, plasterboard or other plaster products.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Acoustic tile, plaster, manufacturing</td> <td style="width: 50%;">Plaster product manufacturing (except dental or medical plasters)</td> </tr> <tr> <td>Cornice, plaster, manufacturing</td> <td>Plasterboard manufacturing</td> </tr> <tr> <td>Display model, plaster, manufacturing</td> <td>Sheet, plaster, manufacturing</td> </tr> <tr> <td>Fibrous plaster product manufacturing</td> <td>Tile, plaster, manufacturing</td> </tr> <tr> <td>Insulating board, plaster, manufacturing</td> <td>Wall or ceiling board, plaster, manufacturing</td> </tr> <tr> <td>Moulding, plaster, manufacturing</td> <td></td> </tr> <tr> <td>Plaster of paris manufacturing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing dental plaster or cement are included in class C24120 Medical and Surgical Equipment Manufacturing;</p> <p>b) fixing or installing plaster are included in class E32410 Plastering and Ceiling Services;</p> <p>c) cement rendering of buildings are included in class E32410 Plastering and Ceiling Services; and</p> <p>d) manufacturing expanded non-metallic minerals are included in class C20900 Other Non-Metallic Mineral Product Manufacturing.</p>	Acoustic tile, plaster, manufacturing	Plaster product manufacturing (except dental or medical plasters)	Cornice, plaster, manufacturing	Plasterboard manufacturing	Display model, plaster, manufacturing	Sheet, plaster, manufacturing	Fibrous plaster product manufacturing	Tile, plaster, manufacturing	Insulating board, plaster, manufacturing	Wall or ceiling board, plaster, manufacturing	Moulding, plaster, manufacturing		Plaster of paris manufacturing	
Acoustic tile, plaster, manufacturing	Plaster product manufacturing (except dental or medical plasters)														
Cornice, plaster, manufacturing	Plasterboard manufacturing														
Display model, plaster, manufacturing	Sheet, plaster, manufacturing														
Fibrous plaster product manufacturing	Tile, plaster, manufacturing														
Insulating board, plaster, manufacturing	Wall or ceiling board, plaster, manufacturing														
Moulding, plaster, manufacturing															
Plaster of paris manufacturing															
C20330	<p>Ready-Mixed Concrete Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing ready-mixed concrete or mortar, dry mix concrete and concrete slurry.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Concrete slurry manufacturing</td> <td style="width: 50%;">Mortar, dry mix, manufacturing</td> </tr> <tr> <td>Dry mix concrete manufacturing</td> <td>Ready-mixed concrete manufacturing</td> </tr> </table>	Concrete slurry manufacturing	Mortar, dry mix, manufacturing	Dry mix concrete manufacturing	Ready-mixed concrete manufacturing										
Concrete slurry manufacturing	Mortar, dry mix, manufacturing														
Dry mix concrete manufacturing	Ready-mixed concrete manufacturing														

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description	
C20340	Concrete Product Manufacturing	
	This class consists of workplaces predominantly engaged in manufacturing concrete products. Included in this class are workplaces manufacturing aerated and concrete composite products.	
	Activities	
	Autoclaved aerated concrete product manufacturing	Ornamental concrete or terrazzo product manufacturing
	Block, concrete, manufacturing	Panel or section, prefabricated concrete, manufacturing
	Box culvert, concrete, manufacturing	Pipe, concrete, manufacturing
	Brick, concrete, manufacturing	Post or pole, concrete, manufacturing
	Cistern, concrete, manufacturing	Prefabricated concrete building manufacturing
	Concrete/styrofoam composite product manufacturing	Railway sleeper, concrete, manufacturing
	Crushed concrete product manufacturing	Roof component, concrete, manufacturing
	Floor or wall tile, concrete, manufacturing	Roof tile, concrete, manufacturing
	Flower pot, concrete, manufacturing	Sink or tub, concrete, manufacturing
	Manhole cover, concrete, manufacturing	Tank, concrete, manufacturing
	Meter box, concrete, manufacturing	Terrazzo product manufacturing
	Monument or grave marker, concrete, manufacturing	Tile, concrete, manufacturing
	Moulding, concrete, manufacturing	Wall fitting, terrazzo, manufacturing

Group 209 **OTHER NON-METALLIC MINERAL PRODUCT MANUFACTURING****C20900** **Other Non-Metallic Mineral Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing abrasives, lightweight aggregates and other expanded non-metallic mineral, or non-metallic mineral products not elsewhere classified. This class also includes the manufacture of synthetic abrasives.

Activities	
Abrasives manufacturing	Glass wool manufacturing
Acoustic tile, panel or board manufacturing (glass or mineral wool)	Glass wool product manufacturing
Bags or packets of composite material of paper and metal foil manufacturing	Granulated slag manufacturing
Brick, silica lime, manufacturing	Graphite product manufacturing n.e.c.
Building board, imitation brick or stone, manufacturing	Headstone manufacturing (except concrete)
Carbon product manufacturing (except brushes, electrodes or bearings)	Insulation, glass fibre or mineral wool, manufacturing
Chalk product manufacturing n.e.c.	Mica product manufacturing
Diamond powder manufacturing	Mineral earths, ground, manufacturing
Expanded non-metallic mineral manufacturing	Mineral wool manufacturing
Feldspar, ground, manufacturing	Mineral wool product manufacturing
Flooring material magnesite, manufacturing	Monument making (except concrete)
Foundry core, sand, manufacturing	Perlite, expanded, manufacturing
Fullers earth, ground, manufacturing	Processed lightweight aggregate manufacturing
	Resin coated sand manufacturing
	Rockwool manufacturing
	Silicon carbide abrasives manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Slag crushing Stone cutting, dressing, polishing or shaping (including bench tops made of granite, marble and the like) Stone product manufacturing	Synthetic gemstone manufacturing Synthetic stone manufacturing Talc, ground, manufacturing Vermiculite, expanded, manufacturing
Exclusions/References	
Workplaces predominantly engaged in	
<ul style="list-style-type: none"> a) mining clay, marble, dolomite, slate, limestone and ornamental stone as inputs for manufacturing are included in class B09190 Other Construction Material Mining; b) manufacturing refractory products of non-metallic minerals are included in class C20290 Other Ceramic Product Manufacturing; c) coating machine tools with boron nitride are included in class C22930 Metal Coating and Finishing; d) manufacturing brushes, electrodes or bearings of carbon or graphite are included in class C24390 Other Electrical Equipment Manufacturing; e) manufacturing headstones and monuments from concrete are included in class C20340 Concrete Product Manufacturing; f) manufacturing glass fibre fabrics are included in class C13130 Synthetic Textile Manufacturing; g) manufacturing fibreglass reinforced rigid sheeting are included in class C19190 Other Polymer Product Manufacturing; h) installing glass or mineral wool insulation materials are included in class E32390 Other Building Installation Services; i) manufacturing dental plaster or cement are included in class C24120 Medical and Surgical Equipment Manufacturing; and j) manufacturing paper backed aluminium foil are included in class C21420 Aluminium Rolling, Drawing, Extruding. 	

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 21 - PRIMARY METAL AND METAL PRODUCT MANUFACTURING****Group Class Title And Description****Group 211 BASIC FERROUS METAL MANUFACTURING****C21100 Iron Smelting and Steel Manufacturing**

This class consists of workplaces predominantly engaged in smelting and/or refining iron ore or iron sands into basic iron products such as ingots, billets and slabs. Also included are workplaces predominantly engaged in manufacturing steel from iron alloyed with other elements (e.g. with carbon to produce carbon steel; with chromium to produce stainless steel); the conversion of basic iron and steel products (generally by hot or cold rolling) into primary shapes such as sheets, bars and rods; and recycling scrap ferrous metals.

Activities

Band, steel, manufacturing	Rail fastening or other rail accessory manufacturing
Bar, iron or steel, manufacturing	Rail, steel, manufacturing
Blank, steel, manufacturing	Roof decking, steel, manufacturing
Direct reduction iron (DRI) manufacturing	Section, steel, manufacturing
Ferro-alloy manufacturing (including, manganese, silicon or chrome)	Semi-finished product, iron or steel, manufacturing
Flat-rolled product, iron or steel, manufacturing	Skelp, steel, manufacturing
High carbon tool steel manufacturing	Spring, steel, manufacturing
High speed steel manufacturing	Stainless steel manufacturing
Pig iron manufacturing	Steel alloy manufacturing
Powder, iron or steel, manufacturing	Structural steel shape manufacturing (not fabricated)
	Tinplate sheet or strip manufacturing

Exclusions/References

Workplaces predominantly engaged in

- iron ore pelletising or agglomerating in association with iron ore mining are included in class B08010 Iron Ore Mining;
- producing coke for non-ferrous metallurgy or fuel use are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- iron and steel casting are included in class C21210 Iron and Steel Casting;
- iron or steel forging are included in class C22100 Iron and Steel Forging;
- non-ferrous metal casting are included in class C21410 Non-Ferrous Metal Casting;
- manufacturing ferrous pipes or tubes (except cast or forged) are included in class C21220 Steel Pipe and Tube Manufacturing; and
- drawing steel wire and making steel fence posts are included in class C22910 Spring and Wire Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 212 BASIC FERROUS METAL PRODUCT MANUFACTURING**C21210 Iron and Steel Casting**

This class consists of workplaces predominantly engaged in manufacturing finished iron and steel products by casting (also known as 'founding') molten ferrous metals in moulds.

Activities

Blacksmithing	Moulded cast iron pipe or tube manufacturing
Castings, iron, manufacturing	Pipe fitting, cast, ferrous, manufacturing
Castings, steel, manufacturing	Stainless steel cast, seamless pipe or tube manufacturing
Chain, cast steel, manufacturing	Tube, spun-cast iron, manufacturing
Die-casting, steel, manufacturing	Valve or valve parts, steam, gas or water, cast, manufacturing (ferrous metal)
Direct casting, iron, manufacturing	
Direct casting, steel, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing finished or semi-finished products from iron castings by machining or other processing (except pipes, tubes, pipe or tube fittings, or steam, gas or water fittings) are included in the classes covering the manufacture of these articles; and
- b) manufacturing finished or semi-finished products from iron or steel forging are included in class C22100 Iron and Steel Forging.

C21220 Steel Pipe and Tube Manufacturing

This class consists of workplaces predominantly engaged in manufacturing seamless or welded steel pipes or tubes, or ferrous metal pipe or tube fittings (except cast or forged).

Activities

Cold drawn steel pipe or tube manufacturing	Galvanised seamless or welded steel pipe or tube manufacturing
Fittings, steam, gas or water, manufacturing (ferrous metal; except cast or forged)	Hot rolling pipe and tube manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing cast metal pipe or tube fittings are included in class C21210 Iron and Steel Casting;
- b) manufacturing forged metal pipe or tube fittings are included in class C22100 Iron and Steel Forging;
- c) manufacturing sheet metal conduit tubing or pipes are included in class C22400 Sheet Metal Product Manufacturing; and
- d) manufacturing pipe coils or flexible metal tubing are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 213 BASIC NON-FERROUS METAL MANUFACTURING**C21310 Alumina Production**

This class consists of workplaces predominantly engaged in refining bauxite to form alumina (aluminium oxide).

Activities

Alumina manufacturing	Calcined alumina manufacturing
Bauxite refining	

C21320 Aluminium Smelting

This class consists of workplaces predominantly engaged in smelting alumina to produce aluminium, or recovering aluminium from scrap. The aluminium is cast into basic shapes or may be cast according to customer specifications. Also included in this class are workplaces manufacturing aluminium alloys from primary aluminium smelted at the same workplace.

Activities

Aluminium alloys manufacturing from primary aluminium smelted at the same workplace	Aluminium from scrap recovery Aluminium smelting (from alumina) Electrolytic aluminium manufacturing
Aluminium casting	

Exclusions/References

Workplaces predominantly engaged in aluminium alloy manufacturing (except manufacturing from primary aluminium smelted at the same workplace) are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing.

C21330 Copper, Silver, Lead and Zinc Smelting and Refining

This class consists of workplaces predominantly engaged in primary smelting or refining of copper, silver, lead or zinc (including the by-production of sulphuric acid in conjunction with the smelting of these metals) or in the recovery of these metals from waste or scrap. The metal is cast into ingots or other basic shapes.

Activities

Blister copper manufacturing	Lead smelting or refining
Copper smelting, refining	Silver-lead bullion manufacturing
Copper, silver, lead or zinc from scrap or waste material recovering	Silver smelting, refining Spelter manufacturing
Electrolytic copper manufacturing	Wirebar, copper, manufacturing
Electrolytic zinc manufacturing	Zinc smelting or refining

Exclusions/References

Workplaces predominantly engaged in mining but not smelting ores of copper, silver, lead or zinc are included in the appropriate classes of Group 080 Metal Ore Mining.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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C21390 Other Basic Non-Ferrous Metal Manufacturing

This class consists of workplaces predominantly engaged in primary smelting, secondary smelting and refining of other non-ferrous metals, or in the recovery of such metals from drosses, ashes, scrap or other waste material. The metal is cast into ingots or other basic shapes. This class also includes workplaces predominantly engaged in manufacturing non-ferrous metal powders or flakes of molybdenum, tantalum or tungsten.

Activities

Aluminium alloys manufacturing (except from primary aluminium smelted at the same workplace)	Nickel smelting or refining
Antimony, refined, manufacturing	Non-ferrous alloy manufacturing n.e.c.
Bismuth smelting or refining	Non-ferrous metal n.e.c. from waste material recovering
Bronze manufacturing	Non-ferrous metal n.e.c. refining
Can de-tinning	Rare earth metal smelting
Gold refining	Silicon smelting
Molybdenum metal powder or flake manufacturing	Solder manufacturing
Nickel oxide production in association with nickel smelting	Tantalum metal powder manufacturing
	Tin smelting
	Titanium smelting
	Welding rod manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) production of unrefined gold bullion as part of an integrated mining workplace are included in class B08040 Gold Ore Mining;
- b) preliminary smelting of gold ores are included in class B08040 Gold Ore Mining;
- c) alloying aluminium from primary aluminium smelted at the same workplace are included in class C21320 Aluminium Smelting;
- d) manufacturing flux (liquid, powder, paste or crystal), including welding and foundry fluxes, are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.; and
- e) manufacturing of metallic compounds n.e.c. not in association with smelting are included in class C18130 Basic Inorganic Chemical Manufacturing.

Group 214 BASIC NON-FERROUS METAL PRODUCT MANUFACTURING**C21410 Non-Ferrous Metal Casting**

This class consists of workplaces predominantly engaged in manufacturing finished non-ferrous metal products by casting molten non-ferrous metals in moulds. Also included in this class are workplaces predominantly engaged in cleaning and finishing cast non-ferrous products.

Activities

Castings, non-ferrous metal, manufacturing n.e.c.	Die casting, non-ferrous metal, manufacturing n.e.c.
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Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****Exclusions/References**

Workplaces predominantly engaged in

- a) smelting or casting aluminium are included in C21320 Aluminium Smelting;
- b) manufacturing non-ferrous metal steam, gas or water fittings, valves or parts are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- c) manufacturing other finished or semi-finished articles from castings, by machining or other processing, are included in the classes covering the manufacture of these articles.

C21420 Aluminium Rolling, Drawing, Extruding

This class consists of workplaces predominantly engaged in hot or cold rolling, drawing or extruding aluminium. Also included are workplaces predominantly engaged in manufacturing aluminium powders or flakes.

Activities

Aluminium foil, household, manufacturing	Plate, aluminium, manufacturing
Aluminium rolling, drawing or extruding	Powder or flake, aluminium, manufacturing
Bar, aluminium, manufacturing	Rod, aluminium, manufacturing
Foil, aluminium, manufacturing	Section, aluminium, rolling, drawing or extruding
Paper-backed aluminium foil manufacturing	Sheet, aluminium, manufacturing
Pipe, aluminium, manufacturing	Strip, aluminium, manufacturing
Plastic-coated aluminium foil manufacturing	Tube, aluminium, manufacturing
	Wire, aluminium, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) casting aluminium shapes are included in class C21320 Aluminium Smelting; and
- b) manufacturing stranded, braided or insulated aluminium wire, cable or strip are included in class C24310 Electric Cable and Wire Manufacturing.

C21490 Other Basic Non-Ferrous Metal Product Manufacturing

This class consists of workplaces predominantly engaged in hot or cold rolling, drawing or extruding non-ferrous metal. Also included are workplaces predominantly engaged in manufacturing non-ferrous metal powders or flakes not elsewhere classified.

Activities

Bar, non-ferrous metal, manufacturing (except aluminium)	Rod, non-ferrous metal, manufacturing (except aluminium)
Foil, non-ferrous metal, manufacturing (except aluminium)	Section, non-ferrous metal, rolling, drawing or extruding (except aluminium)
Non-ferrous metal rolling, drawing or extruding (except aluminium)	Sheet, non-ferrous metal, manufacturing (except aluminium)
Pipe, non-ferrous metal, manufacturing (except aluminium)	Strip, non-ferrous metal, manufacturing (except insulated or from aluminium)
Plate, non-ferrous metal, manufacturing (except aluminium)	Tube, non-ferrous metal, manufacturing (except aluminium)
Powder or flake, non-ferrous metal, manufacturing (except aluminium) n.e.c.	Wire, non-ferrous metal, manufacturing (except stranded, braided or insulated or from aluminium)

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Group Class	Title And Description
	Exclusions/References
	Workplaces predominantly engaged in
	a) manufacturing metal powders or flakes of molybdenum, tantalum or tungsten are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing;
	b) rolling, drawing or extruding aluminium or in manufacturing aluminium powders or flakes are included in class C21420 Aluminium Rolling, Drawing, Extruding; and
	c) manufacturing non-ferrous stranded, braided or insulated wire, cable or strip are included in class C24310 Electric Cable and Wire Manufacturing.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 22 - FABRICATED METAL PRODUCT MANUFACTURING**

Group Class	Title And Description
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Group 221 IRON AND STEEL FORGING**C22100 Iron and Steel Forging**

This class consists of workplaces predominantly engaged in manufacturing finished or semi-finished iron or steel products by forging (compressive force exerted through a die).

Activities

Chain, forged steel, manufacturing	Pipe fittings, forged iron or steel, manufacturing
Fittings, steam, gas or water, forged iron or steel, manufacturing	Tube fittings, forged iron or steel, manufacturing
Forgings, iron or steel, manufacturing	Valves or valve parts, steam, gas or water, forged iron or steel, manufacturing
Horse shoe mass production	

Exclusions/References

Workplaces predominantly engaged in

- a) blacksmithing are included in class C21210 Iron and Steel Casting; and
- b) manufacturing finished or semi-finished products from metal forging by machining or other processing are included in the classes covering the manufacture of these products.

Group 222 STRUCTURAL METAL PRODUCT MANUFACTURING**C22210 Structural Steel Fabricating**

This class consists of workplaces predominantly engaged in fabricating structural steel components of buildings or other structures.

Activities

Fabricated structural steel manufacturing (ready-made parts for structures)	Reinforcing steel rod, processed, manufacturing (from wire bar or merchant bar)
Girder, prefabricated steel, manufacturing	Roof truss, prefabricated steel, manufacturing
Joist, prefabricated steel, manufacturing	Scaffolding, prefabricated steel, manufacturing
Prefabricated structural steel parts manufacturing	Steel plate, perforated, manufacturing
Rafter, prefabricated steel, manufacturing	
Reinforcing mesh, welded steel, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) the manufacture of complete steel-framed and clad structures such as prefabricated sheds and garages are included in class C22220 Prefabricated Metal Building Manufacturing;
- b) the erection or installation of completely prefabricated buildings (including buildings prefabricated off-site to a substantially complete state) are included in Division E - Construction;
- c) the construction (including on-site assembly) of complete pipelines or steel towers are included in class E31090 Other Heavy and Civil Engineering Construction; and
- d) the erection or installation (including on-site fabrication) of structural steel components for buildings or other structures are included in class E32240 Structural Steel Erection Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
C22220	Prefabricated Metal Building Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing prefabricated metal buildings.
	Activities
	Building, prefabricated metal, manufacturing Garage, prefabricated metal, manufacturing
	Bus shelter, prefabricated metal, manufacturing Kit set home, prefabricated metal, manufacturing
	Carport, prefabricated metal, manufacturing Shed, prefabricated metal, manufacturing
	Exclusions/References
	Workplaces predominantly engaged in
	a) the erection or installation of completely prefabricated buildings (including buildings prefabricated off-site to a substantially complete state) are included in the appropriate classes of Division E - Construction;
	b) the erection or installation (including on-site fabrication) of structural steel components for buildings or other structures are included in class E32240 Structural Steel Erection Services;
	c) the construction (including on-site assembly) of complete pipelines or steel towers are included in class E31090 Other Heavy and Civil Engineering Construction;
	d) manufacturing structural steel components of buildings or other structures, other than in structurally complete sets, are included in class C22210 Structural Steel Fabricating; and
	e) hiring out prefabricated metal buildings are included in Division L - Rental, Hiring and Real Estate Services.
C22230	Architectural Aluminium Product Manufacturing
	This class consists of workplaces predominantly engaged in manufacturing architectural aluminium products such as doors, railings, roofing and guttering, or aluminium framed windows, doors or shower screens (complete with glass).
	Activities
	Aluminium framed door, glazed, manufacturing Ornamental architectural aluminium work manufacturing
	Aluminium roofing manufacturing Partition, prefabricated aluminium, manufacturing
	Architectural aluminium product manufacturing Prefabricated aluminium shop front manufacturing (except on-site fabrication)
	Ceiling section, fabricated aluminium, manufacturing Railing, aluminium, manufacturing
	Curtain wall, aluminium, manufacturing Roller shutter, aluminium, manufacturing
	Door or door frame, aluminium, manufacturing Shower screen, aluminium framed, manufacturing
	Downpipe, aluminium, manufacturing Skylight, aluminium, manufacturing
	Fascia, aluminium, manufacturing Window frame or sash, aluminium, manufacturing
	Fly screen door, aluminium, manufacturing Window screen, aluminium, manufacturing
	Garage door, aluminium, manufacturing Window, aluminium framed, manufacturing (complete with glass)
	Gate, aluminium, manufacturing
	Guttering, aluminium, manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing sheet metal products for building purposes such as downpipes, guttering or ducts are included in class C22240 Metal Roof and Guttering Manufacturing (except Aluminium);
- b) rolling, drawing or extruding aluminium into basic aluminium products (e.g. pipes, rods, bars and tubes) are included in class C21420 Aluminium Rolling, Drawing, Extruding;
- c) manufacturing aluminium blinds or awnings are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- d) installing windows or window frames are included in class E32450 Glazing Services;
- e) manufacturing metal shop fronts, except aluminium, are included in class C22290 Other Structural Metal Product Manufacturing;
- f) assembly or installation of aluminium shop fronts manufactured by other workplaces are included in class E32390 Other Building Installation Services; and
- g) on-site fabrication of aluminium shop fronts are included in class E32390 Other Building Installation Services.

C22240 Metal Roof and Guttering Manufacturing (except Aluminium)

This class consists of workplaces predominantly engaged in manufacturing metal roofing components, including guttering, from sheet metal other than aluminium.

Activities

Guttering, metal, manufacturing (except aluminium)	Roofing, metal, manufacturing (except aluminium)
Roofing component, metal, manufacturing (except aluminium)	

Exclusions/References

Workplaces predominantly engaged in the manufacturing of aluminium roofing and guttering are included in class C22230 Architectural Aluminium Product Manufacturing.

C22290 Other Structural Metal Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing architectural steel, wrought iron or other metal (except aluminium) products such as window frames, doors, stairs or staircases, railings, gates, balustrades or ornamental partitions.

Activities

Architectural metal product manufacturing (except aluminium)	Fascia, metal, manufacturing (except aluminium)
Balcony, metal, manufacturing (except aluminium)	Fire escape, prefabricated metal, manufacturing (except aluminium)
Balustrade, metal, manufacturing (except aluminium)	Fly screen door, metal, manufacturing (except aluminium)
Curtain wall, metal, manufacturing (except aluminium)	Garage door, metal, manufacturing (except aluminium)
Door or door frame, metal, manufacturing (except aluminium)	Gate, metal, manufacturing (except aluminium or wire)
Door, fire resistant, manufacturing	Ornamental architectural metalwork manufacturing (except aluminium)

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Partition, prefabricated metal, manufacturing (except aluminium)	Shutter, metal, manufacturing (except aluminium)
Prefabricated metal, except aluminium, shop front manufacturing (except on-site fabrication)	Skylight, metal, manufacturing (except aluminium)
Railing, metal, manufacturing (except aluminium)	Stair or staircase, prefabricated metal, manufacturing (except aluminium)
Roller shutter, metal, manufacturing (except aluminium)	Window frame or sash, metal, manufacturing (except aluminium)
Shop front, metal, manufacturing (except aluminium)	Window screen, metal, manufacturing (except aluminium)

Exclusions/References

Workplaces predominantly engaged in

- a) fabricating structural steel are included in class C22210 Structural Steel Fabricating;
- b) manufacturing sheet metal (except aluminium) products such as downpipes, guttering or ducts are included in class C22240 Metal Roof and Guttering Manufacturing (except Aluminium);
- c) manufacturing metal blinds or awnings are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- d) installing windows or window frames are included in class E32450 Glazing Services;
- e) manufacturing prefabricated aluminium shop fronts are included in class C22230 Architectural Aluminium Product Manufacturing;
- f) assembly or installation of metal shop fronts manufactured by other workplaces are included in class E32390 Other Building Installation Services;
- g) on-site fabrication of metal shop fronts are included in class E32390 Other Building Installation Services; and
- h) manufacturing wire gates are included in class C22910 Spring and Wire Product Manufacturing.

Group 223 METAL CONTAINER MANUFACTURING**C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing boilers, tanks and other metal containers from heavy gauge metals.

Activities

Boiler, metal, manufacturing	Silo, metal, manufacturing
Farm storage tank, metal, manufacturing	Steam generating boiler manufacturing
Gas cylinder manufacturing	Steam superheater manufacturing
Metal vat or tank manufacturing	Storage tank, metal, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) erection, installation (including on-site fabrication) or repair of heavy gauge containers in buildings or other structures are included in Division E - Construction;
- b) manufacturing metal containers (except boilers, tanks and other heavy gauge metal containers) are included in class C22390 Other Metal Container Manufacturing;

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Group Class	Title And Description
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| <ul style="list-style-type: none"> c) manufacturing hot water systems are included in class C24490 Other Domestic Appliance Manufacturing or class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing; and d) the installation of hot water systems are included in class E32310 Plumbing Services. | |
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C22390 Other Metal Container Manufacturing

This class consists of workplaces predominantly engaged in manufacturing metal containers not elsewhere classified.

Activities

Bin, metal, manufacturing	Garbage can, metal, manufacturing
Can, metal, manufacturing	Letter box, metal, manufacturing
Container, metal, manufacturing n.e.c.	Tool box, metal, manufacturing
Drum, metal, manufacturing	Vacuum bottle and jug manufacturing
Food and drink can manufacturing	

Exclusions/References

Workplaces predominantly engaged in manufacturing boilers, tanks and other heavy gauge metal containers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing.

Group 224 SHEET METAL PRODUCT MANUFACTURING (EXCEPT METAL STRUCTURAL AND CONTAINER PRODUCTS)**C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products)**

This class consists of workplaces predominantly engaged in manufacturing sheet metal products not elsewhere classified, such as pressed or spun metal holloware, air ducts and bottle closures.

Activities

Bottle closure, metal, manufacturing	Hopper, sheet metal, manufacturing
Chute, sheet metal, manufacturing	Machine guard, sheet metal, manufacturing
Coppersmithing (except boiler making)	Motor vehicle number plate manufacturing
Cornice, sheet metal, manufacturing	Sheet metal conduit tubing manufacturing
Crown seal, metal, manufacturing	Stainless steel pressed holloware manufacturing
Duct work, air conditioning, manufacturing	Stove pipe, sheet metal, manufacturing
Duct, sheet metal, manufacturing	Tag, sheet metal, manufacturing
Eyelet, metal, manufacturing	Ventilator, sheet metal, manufacturing
Funnel, sheet metal, manufacturing	
Holloware, pressed or spun metal, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) minting and pressing coins, medals or badges are included in class C25910 Jewellery and Silverware Manufacturing;
- b) installing air conditioning duct work are included in class E32330 Air Conditioning and Heating Services; and
- c) manufacturing metal containers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing or class C22390 Other Metal Container Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 229 OTHER FABRICATED METAL PRODUCT MANUFACTURING**C22910 Spring and Wire Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wire or wire products, cable, wire netting, nails or rolled steel fence posts.

Activities

Barbed wire manufacturing	Round wire manufacturing
Braided ferrous wire, cable or strip, manufacturing	Safety pin manufacturing
Chain manufacturing (except forged, cast or sprocket chain)	Screening, wire, manufacturing
Fence dropper, wire, manufacturing	Shopping trolley manufacturing
Fence post or dropper, rolled steel, manufacturing	Skewer, metal, manufacturing
Gate, wire, manufacturing	Sling, wire, manufacturing
Guard, wire, manufacturing	Spike, wire, manufacturing
Hook, wire, manufacturing	Spring manufacturing
Household articles, wire, manufacturing	Steel wool manufacturing
Mattress support, woven wire, link mesh or wire spring, manufacturing (except upholstered)	Stranded ferrous wire, cable or strip, manufacturing
Nail manufacturing	Welded link chain manufacturing
Pin manufacturing (except metallic dowel pins)	Wire mesh manufacturing (except reinforcing mesh)
	Wire netting manufacturing
	Wire product manufacturing n.e.c.
	Woven wire product manufacturing (except mattress supports)

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing coiled steel rod for drawing into wire are included in class C21100 Iron Smelting and Steel Manufacturing;
- b) manufacturing upholstered mattress supports are included in class C25130 Mattress Manufacturing;
- c) manufacturing electric or telephone cable or wire are included in class C24310 Electric Cable and Wire Manufacturing; and
- d) manufacturing sprocket chain are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

C22920 Nut, Bolt, Screw and Rivet Manufacturing

This class consists of workplaces predominantly engaged in manufacturing metal nuts, bolts, screws, rivets, fasteners, metal washers or other precision turned metal items.

Activities

Dowel pin, metal, manufacturing	Rivet, metal, manufacturing
Expansion bolt, metal, manufacturing	Screw, metal, manufacturing
Machine screw, metal, manufacturing	Set screw, metal, manufacturing
Masonry anchor, metal, manufacturing	Turnbuckle, metal, manufacturing
Nut or bolt, metal, manufacturing	Washer, metal, manufacturing

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This class consists of workplaces predominantly engaged in engraving, polishing, heat treating, plating, galvanising, anodising, colouring, plastic dipping, ceramic or other coating or finishing of client supplied metals or metal products. This class also includes workplaces predominantly engaged in metal coating of non-metal products not elsewhere classified.

Activities

Abrasive blasting of metal for metal coating or finishing	Galvanising of client supplied materials
Anodising	Gold plating
Boron nitride coating of machine tool parts	Heat treating metal or metal products
Brass finishing or plating	Metal coating n.e.c.
Cadmium plating	Metal polishing or finishing
Chromium plating	Nickel plating
Copper plating	Painting of manufactured metal products
Enamelling of metal	Plastic coating of metal
Engraving on metal (except process or photographic)	Powder coating of metal and metal products
	Silver plating
	Vitreous enamelling

Exclusions/References

Workplaces predominantly engaged in abrasive blasting as part of repair or maintenance for construction are included in class E32990 Other Construction Services n.e.c.

C22990 Other Fabricated Metal Product Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing hand tools (except of wood, pneumatic or power operated), general hardware and other fabricated metal products not elsewhere classified.

Activities

Ammunition manufacturing	Garden tool manufacturing (except power operated)
Awning or blind, metal, manufacturing (including aluminium)	Grease gun manufacturing (except pneumatic or power operated)
Bathroom or toilet fittings, metal, manufacturing	Hand tool manufacturing (except pneumatic or power operated)
Blow torch manufacturing	Handbag frame, metal, manufacturing
Bottle or can opener manufacturing (except power operated)	Key manufacturing
Button, metal, manufacturing	Knife blank manufacturing
Clothes hoist manufacturing	Knife, hand held, manufacturing (except power operated)
Coupling, metal, manufacturing	Livestock yarding equipment, metal, manufacturing
Cutlery manufacturing (except of solid silver or gold)	Lock manufacturing
Door handle, metal, manufacturing	Machine knife or blades manufacturing
Drilling bit manufacturing (except twist drills)	Mast, aluminium, manufacturing
Fabricated metal product manufacturing n.e.c.	Pipe coil manufacturing
Fire sprinkler manufacturing	Pipe fittings, non-ferrous metal, manufacturing
Firearm manufacturing	Platwork n.e.c.
Fittings, steam, gas or water, manufacturing (non-ferrous metal)	Razor or razor blade manufacturing (except power operated)

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Scissor manufacturing (except electric)	Tube fittings, non-ferrous metal, manufacturing
Screwdriver manufacturing (including bits or blades; except pneumatic or power operated)	Tubing, flexible metal, manufacturing
Soldering iron manufacturing (except power operated)	Turnstile, metal, manufacturing
Sprocket chain manufacturing	Valve or valve parts, steam, gas or water, manufacturing (non-ferrous metal)
Tackle block, metal, manufacturing	Vice, bench, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing propellant powder and percussion caps for ammunition are included in class C18920 Explosive Manufacturing;
- b) manufacturing wooden tools handles are included in class C14990 Other Wood Product Manufacturing n.e.c.;
- c) manufacturing electrical welding or soldering equipment are included in class C24390 Other Electrical Equipment Manufacturing;
- d) manufacturing pneumatic or power operated hand tools are included in class C24630 Machine Tool and Parts Manufacturing;
- e) manufacturing twist drills, dies, die sets or machine tool attachments or parts are included in class C24630 Machine Tools and Parts Manufacturing;
- f) manufacturing lawn mowers are included in class C24610 Agricultural Machinery and Equipment Manufacturing;
- g) manufacturing power operated household appliances (including power operated razors) are included in class C24490 Other Domestic Appliance Manufacturing;
- h) manufacturing jack hammers or pneumatic drills (for construction work) are included in class C24620 Mining and Construction Machinery Manufacturing;
- i) manufacturing gas or water meters are included in class C24190 Other Professional and Scientific Equipment Manufacturing;
- j) manufacturing cast ferrous pipe or tube fittings are included in class C21210 Iron and Steel Casting;
- k) manufacturing forged ferrous pipe or tube fittings are included in class C22100 Iron and Steel Forging;
- l) manufacturing ferrous pipe or tube fittings (except cast or forged) are included in class C21220 Steel Pipe and Tube Manufacturing;
- m) manufacturing metal cabinets and other metal furniture are included in class C25120 Metal Furniture Manufacturing;
- n) manufacturing staplers or other office tools are included in class C25990 Other Manufacturing n.e.c.;
- o) installing or repairing blinds or awnings are included in class E32390 Other Building Installation Services; and
- p) manufacturing barbecues are included in class C24410 Whiteware Appliance Manufacturing.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 23 - TRANSPORT EQUIPMENT MANUFACTURING****Group Class** **Title And Description****Group 231** **MOTOR VEHICLE AND MOTOR VEHICLE PART MANUFACTURING****C23110** **Motor Vehicle Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing motor vehicles or motor vehicle engines.

Activities

Armoured vehicle manufacturing	Motor vehicle assembling
Bus manufacturing	Motor vehicle engine manufacturing
Hydrogen, fuelcell, hybrid or electric vehicle manufacturing	Truck manufacturing (except off-highway)
Motor car manufacturing	Van manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) converting motor vehicle bodies (car, bus or truck) using an existing engine and chassis are included in class C23120 Motor Vehicle Body and Trailer Manufacturing;
- b) manufacturing motor vehicle parts are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- c) manufacturing motor vehicle instruments, heaters, air conditioners or electrical parts or equipment are included in class C23130 Automotive Electrical Component Manufacturing;
- d) factory reconditioning motor vehicle engines on a changeover basis are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- e) manufacturing motor cycles and transport equipment n.e.c. (including unusual terrain vehicles such as hovercrafts) are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;
- f) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing;
- g) manufacturing forklift trucks are included in class C24910 Lifting and Material Handling Equipment Manufacturing; and
- h) repairing or maintaining motor vehicles are included in the appropriate classes of Group 941 Automotive Repair and Maintenance.

C23120 **Motor Vehicle Body and Trailer Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing motor vehicle bodies (including buses and trucks), caravans and trailers, and in vehicle modifications involving permanent changes to bodywork using an existing engine and chassis.

Activities

Ambulance converting	Horse float manufacturing
Boat trailer manufacturing	Motor vehicle converting
Bus vehicle body assembly on supplied motor and chassis	Stock crate manufacturing
Campervan manufacturing	Trailer manufacturing
Caravan manufacturing	Truck body manufacturing
Fire truck converting	Truck tipper tray manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description																
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) panel beating or smash repairing of motor vehicles are included in class S94120 Automotive Body, Paint and Interior Repair;</p> <p>b) manufacturing motor vehicle body panels (not for buses and trucks) are included in class C23190 Other Motor Vehicle Parts Manufacturing; and</p> <p>c) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing.</p>																
C23130	<p>Automotive Electrical Component Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing automotive electrical components, automotive air conditioners or instruments.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Air conditioner, automotive, manufacturing</td> <td style="width: 50%;">Heater and demister, automotive, manufacturing</td> </tr> <tr> <td>Alternator manufacturing</td> <td>Ignition coil manufacturing</td> </tr> <tr> <td>Automotive electrical component manufacturing (except batteries)</td> <td>Light fittings, automotive, manufacturing</td> </tr> <tr> <td>Automotive electrical component, factory reconditioning</td> <td>Spark plug manufacturing</td> </tr> <tr> <td>Automotive wire manufacturing</td> <td>Spotlight, automotive, manufacturing</td> </tr> <tr> <td>Car horn, electric, manufacturing</td> <td>Starter motor manufacturing</td> </tr> <tr> <td>Factory reconditioning of automotive electrical components</td> <td>Windscreen wiper manufacturing</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing motor vehicle batteries are included in class C24390 Other Electrical Equipment Manufacturing; and</p> <p>b) reconditioning alternators and starter motors other than on a factory exchange basis are included in class S94190 Other Automotive Repair and Maintenance.</p>	Air conditioner, automotive, manufacturing	Heater and demister, automotive, manufacturing	Alternator manufacturing	Ignition coil manufacturing	Automotive electrical component manufacturing (except batteries)	Light fittings, automotive, manufacturing	Automotive electrical component, factory reconditioning	Spark plug manufacturing	Automotive wire manufacturing	Spotlight, automotive, manufacturing	Car horn, electric, manufacturing	Starter motor manufacturing	Factory reconditioning of automotive electrical components	Windscreen wiper manufacturing		
Air conditioner, automotive, manufacturing	Heater and demister, automotive, manufacturing																
Alternator manufacturing	Ignition coil manufacturing																
Automotive electrical component manufacturing (except batteries)	Light fittings, automotive, manufacturing																
Automotive electrical component, factory reconditioning	Spark plug manufacturing																
Automotive wire manufacturing	Spotlight, automotive, manufacturing																
Car horn, electric, manufacturing	Starter motor manufacturing																
Factory reconditioning of automotive electrical components	Windscreen wiper manufacturing																
C23190	<p>Other Motor Vehicle Parts Manufacturing</p> <p>This class consists of workplaces predominantly engaged in manufacturing motor vehicle parts not elsewhere classified. This class also includes factory engine reconditioning on a changeover basis.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Automotive parts manufacturing n.e.c.</td> <td style="width: 50%;">Muffler manufacturing</td> </tr> <tr> <td>Car accessory manufacturing</td> <td>Radiator manufacturing</td> </tr> <tr> <td>Child car restraint manufacturing</td> <td>Roof rack manufacturing</td> </tr> <tr> <td>Clutch assembly manufacturing</td> <td>Seat belt manufacturing</td> </tr> <tr> <td>Factory reconditioning of changeover motors</td> <td>Shock absorber manufacturing</td> </tr> <tr> <td>Gearbox manufacturing</td> <td>Suspension component manufacturing</td> </tr> <tr> <td>Marine conversion of automotive engines</td> <td>Transmission manufacturing</td> </tr> <tr> <td></td> <td>Wheel manufacturing</td> </tr> </table>	Automotive parts manufacturing n.e.c.	Muffler manufacturing	Car accessory manufacturing	Radiator manufacturing	Child car restraint manufacturing	Roof rack manufacturing	Clutch assembly manufacturing	Seat belt manufacturing	Factory reconditioning of changeover motors	Shock absorber manufacturing	Gearbox manufacturing	Suspension component manufacturing	Marine conversion of automotive engines	Transmission manufacturing		Wheel manufacturing
Automotive parts manufacturing n.e.c.	Muffler manufacturing																
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Marine conversion of automotive engines	Transmission manufacturing																
	Wheel manufacturing																

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued**

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing complete motor vehicle parts completely out of fibreglass or plastic are included in class C19190 Other Polymer Product Manufacturing;
- b) manufacturing or assembling motor vehicles or in manufacturing motor vehicle engines are included in class C23110 Motor Vehicle Manufacturing;
- c) manufacturing motor vehicle springs are included in class C22910 Spring and Wire Product Manufacturing;
- d) manufacturing motor vehicle instruments, heaters, air conditioners or electrical parts or equipment are included in class C23130 Automotive Electrical Component Manufacturing;
- e) manufacturing motor vehicle batteries are included in class C24390 Other Electrical Equipment Manufacturing;
- f) manufacturing motor vehicle tyres are included in class C19140 Tyre Manufacturing;
- g) manufacturing windscreen glasses are included in class C20100 Glass and Glass Product Manufacturing;
- h) manufacturing car seats (except child restraints) are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing; and
- i) automotive engine reconditioning (excluding factory reconditioning) are included in class S94190 Other Automotive Repair and Maintenance.

Group 239 OTHER TRANSPORT EQUIPMENT MANUFACTURING**C23910 Shipbuilding and Repair Services**

This class consists of workplaces predominantly engaged in manufacturing or repairing vessels of 50 tonnes and over displacement, submarines or major components for ships and submarines not elsewhere classified.

Activities

Abrasive blasting of ships	Marine inboard engine repair (for vessels of 50 tonnes and over displacement)
Drydock operation	Ship repairing
Floating dock operation	Ship wrecking
Floating oil rig manufacturing	Shipbuilding
Hull cleaning	Submarine constructing
Marine inboard engine manufacturing (for vessels of 50 tonnes and over displacement)	

Exclusions/References

Workplaces predominantly engaged in building boats (vessels of under 50 tonnes displacement) are included in class C23920 Boatbuilding and Repair Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
C23920	Boatbuilding and Repair Services
	This class consists of workplaces predominantly engaged in manufacturing or repairing boats (i.e. vessels of under 50 tonnes displacement).
	Activities
	Abrasive blasting of boats Marine inboard engine repair (for boats)
	Boat repair Motorboat, inboard and outboard,
	Boatbuilding building
	Canoe manufacturing Powerboat building
	Dinghy manufacturing Sailboat manufacturing
	Inflatable boat manufacturing Yacht construction
	Jet boat building
	Exclusions/References
	Workplaces predominantly engaged in
	a) manufacturing boat components from fibreglass are included in class C19190 Other Polymer Product Manufacturing;
	b) manufacturing outboard motors are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;
	c) repairing or reconditioning outboard motors are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
	d) manufacturing surfboards and sailboards are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
	e) manufacturing marine inboard engines of boats are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.
C23930	Railway Rolling Stock Manufacturing and Repair Services
	This class consists of workplaces predominantly engaged in manufacturing or repairing railway locomotives or other rolling stock.
	Activities
	Cable car manufacturing Railway rolling stock manufacturing
	Locomotive manufacturing Repair of locomotives and rolling stock
	Rail carriage manufacturing Tram manufacturing
	Exclusions/References
	Workplaces predominantly engaged in constructing railroads are included in class E31090 Other Heavy and Civil Engineering Construction.
C23940	Aircraft Manufacturing and Repair Services
	This class consists of workplaces predominantly engaged in manufacturing or repairing aircraft, aircraft engines and frames, as well as specialist aircraft repair services not elsewhere classified.
	Activities
	Aircraft engine building or repairing Glider manufacturing and repair (except hang glider)
	Aircraft manufacturing
	Airframe building and repair Guided missile manufacturing
	Avionics equipment repairing n.e.c. Helicopter manufacturing or repairing

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing hang gliders are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
- b) manufacturing hovercraft are included in class C23990 Other Transport Equipment Manufacturing n.e.c.

C23990 Other Transport Equipment Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing bicycles, motor cycles, hovercrafts and other transport equipment not elsewhere classified.

Activities

Baby stroller manufacturing	Scooter, electronic, manufacturing
Bicycle manufacturing	Trotting gig manufacturing
Golf buggy manufacturing	Wheelbarrow manufacturing
Horse drawn vehicle manufacturing	Wheelchair manufacturing
Hovercraft manufacturing	Wheelchair, electronic, manufacturing
Motor cycle manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing;
- b) manufacturing forklift trucks are included in class C24910 Lifting and Material Handling Equipment Manufacturing;
- c) manufacturing wheeled toys (such as skateboards) or sporting goods n.e.c. are included in class C25920 Toy, Sporting and Recreational Product Manufacturing;
- d) manufacturing shopping trolleys are included in class C22910 Spring and Wire Product Manufacturing;
- e) manufacturing laundry trolleys or basket carriers are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- f) repairing motor cycles are included in class S94190 Other Automotive Repair and Maintenance.

SCHEDULE 4 - *continued***Subdivision 24 - MACHINERY AND EQUIPMENT MANUFACTURING****Group Class Title And Description****Group 241 PROFESSIONAL AND SCIENTIFIC EQUIPMENT MANUFACTURING****C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing photographic equipment (except sensitised photographic film, paper, plates or chemicals), optical instruments or equipment, or ophthalmic equipment. Also included are workplaces predominantly engaged in grinding optical lenses.

Activities

Binocular manufacturing	Optical lens grinding
Camera manufacturing	Spectacle frame manufacturing
Contact lens manufacturing	Spectacle lens grinding
Microscope manufacturing	Sunglasses manufacturing
Ophthalmic article manufacturing	Telescope manufacturing
Optical instrument or equipment manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- manufacturing optical glasses or blanks for lenses are included in class C20100 Glass and Glass Product Manufacturing;
- manufacturing plastic protective eyewear are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- manufacturing sensitised photographic films, plates, papers or chemicals are included in class C18910 Photographic Chemical Product Manufacturing;
- manufacturing photocopying machines are included in class C24210 Computer and Electronic Office Equipment Manufacturing;
- testing sight, diagnosing sight defects or dispensing spectacles or contact lenses are included in class Q85320 Optometry and Optical Dispensing; and
- processing photographic films are included in class S95320 Photographic Film Processing.

C24120 Medical and Surgical Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing medical, surgical or dental equipment, including dentures.

Activities

Artificial eye manufacturing	Electromedical equipment manufacturing
Artificial joint manufacturing	First aid equipment manufacturing
Artificial limb manufacturing	Hearing aid manufacturing
Dental amalgam manufacturing	Hypodermic needle or syringe manufacturing
Dental cement or plaster manufacturing	Magnetic resonance imaging (medical) equipment manufacturing
Dental chair manufacturing (fitted with mechanical device)	Medical diagnostic apparatus manufacturing
Dental instrument or equipment manufacturing	Medical equipment manufacturing
Dental plaster or cement manufacturing	Medical plaster manufacturing
Denture manufacturing	

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Medical ultrasound equipment manufacturing	Respirator manufacturing
Orthotics (arch support) manufacturing	Surgical equipment manufacturing
Oxygen tent manufacturing	Thermometer, medical, manufacturing
Pacemaker manufacturing	Veterinary instrument manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing ophthalmic and optical instruments or equipment are included in class C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing; and
- b) manufacturing electronic controlling, measuring or testing instruments or equipment are included in class C24190 Other Professional and Scientific Equipment Manufacturing.

C24190 Other Professional and Scientific Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing navigational, measuring or other professional and scientific equipment not elsewhere classified such as control or meteorological or surveying equipment or instruments, or specialised parts for such equipment.

Activities

Clock manufacturing	Parking meter manufacturing
Control equipment, electrical, manufacturing	Professional and scientific equipment manufacturing n.e.c.
Electricity and electric signal testing equipment manufacturing	Radar systems and equipment manufacturing
Electricity meter manufacturing	Radio remote control equipment manufacturing n.e.c.
Gas meter manufacturing	Signalling equipment, electrical, manufacturing n.e.c.
Global positioning system (GPS) equipment manufacturing	Sonar systems and equipment manufacturing
Laboratory analytic instrument manufacturing	Surveying instrument manufacturing
Magnetic resonance imaging (except medical) equipment manufacturing	Taxi meter manufacturing
Measuring instrument manufacturing	Traffic signal, electrical, manufacturing
Meteorological instrument manufacturing n.e.c.	Watch manufacturing
Nautical instrument manufacturing	Water meter manufacturing
Navigational systems and equipment manufacturing	Weighing machinery manufacturing (electronic)
Optical fibre cable, uninsulated, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing photographic, optical or ophthalmic equipment are included in class C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing;
- b) manufacturing equipment for measuring and testing communications signals are included in class C24220 Communication Equipment Manufacturing;
- c) manufacturing motor control switches and relays are included in class C24390 Other Electrical Equipment Manufacturing;

SCHEDULE 4 - *continued*

Group Class	Title And Description																
	<p>d) manufacturing insulated optical fibre cable are included in class C24310 Electric Cable and Wire Manufacturing; and</p> <p>e) manufacturing weighing machinery (except electronic) are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.</p>																
Group 242	COMPUTER AND ELECTRONIC EQUIPMENT MANUFACTURING																
C24210	Computer and Electronic Office Equipment Manufacturing																
	This class consists of workplaces predominantly engaged in manufacturing computers, computer peripheral equipment or other electronic office equipment.																
	Activities																
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Calculator manufacturing</td> <td style="width: 50%;">Joystick manufacturing</td> </tr> <tr> <td>Cash register manufacturing</td> <td>Keyboard manufacturing</td> </tr> <tr> <td>Computer manufacturing</td> <td>Laptop manufacturing</td> </tr> <tr> <td>Computer monitor manufacturing</td> <td>Office machine (electronic) manufacturing</td> </tr> <tr> <td>Computer peripheral manufacturing</td> <td>Photocopying machine manufacturing</td> </tr> <tr> <td>Computer printer manufacturing</td> <td>Typewriter (electronic) manufacturing</td> </tr> </table>	Calculator manufacturing	Joystick manufacturing	Cash register manufacturing	Keyboard manufacturing	Computer manufacturing	Laptop manufacturing	Computer monitor manufacturing	Office machine (electronic) manufacturing	Computer peripheral manufacturing	Photocopying machine manufacturing	Computer printer manufacturing	Typewriter (electronic) manufacturing				
Calculator manufacturing	Joystick manufacturing																
Cash register manufacturing	Keyboard manufacturing																
Computer manufacturing	Laptop manufacturing																
Computer monitor manufacturing	Office machine (electronic) manufacturing																
Computer peripheral manufacturing	Photocopying machine manufacturing																
Computer printer manufacturing	Typewriter (electronic) manufacturing																
	Exclusions/References																
	Workplaces predominantly engaged in																
	<p>a) maintaining or repairing computers or business machines are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;</p> <p>b) manufacturing digital telecommunications switches, local area network and wide area network communications equipment, such as bridges, routers and gateways; or internal or external computer modems; are included in class C24220 Communication Equipment Manufacturing;</p> <p>c) manufacturing electronic components for computers, such as sound, video, controller and network interface cards, and semiconductor equipment are included in class C24290 Other Electronic Equipment Manufacturing; and</p> <p>d) providing computer consultancy services are included in class M70000 Computer System Design and Related Services.</p>																
C24220	Communication Equipment Manufacturing																
	This class consists of workplaces predominantly engaged in manufacturing electronic and/or studio equipment for television or radio broadcasting; data transmission equipment, such as routers or modems; or telecommunication (including telephone) data communication, receiver or transceiver equipment.																
	Activities																
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cable television equipment manufacturing</td> <td style="width: 50%;">Remote monitoring alarm system equipment manufacturing</td> </tr> <tr> <td>Data transmission equipment (bridges, gateways, routers etc.) manufacturing</td> <td>Telecommunication equipment manufacturing</td> </tr> <tr> <td>Intercom equipment manufacturing</td> <td>Telephone equipment manufacturing</td> </tr> <tr> <td>Modem manufacturing</td> <td>Telephone switching equipment manufacturing</td> </tr> <tr> <td>Pager manufacturing</td> <td>Telephone, cellular, manufacturing</td> </tr> <tr> <td>Radio broadcast studio equipment manufacturing</td> <td>Television antenna or parts manufacturing</td> </tr> <tr> <td>Radio transceiver manufacturing</td> <td>Television studio equipment manufacturing</td> </tr> <tr> <td>Radio transmitter manufacturing</td> <td></td> </tr> </table>	Cable television equipment manufacturing	Remote monitoring alarm system equipment manufacturing	Data transmission equipment (bridges, gateways, routers etc.) manufacturing	Telecommunication equipment manufacturing	Intercom equipment manufacturing	Telephone equipment manufacturing	Modem manufacturing	Telephone switching equipment manufacturing	Pager manufacturing	Telephone, cellular, manufacturing	Radio broadcast studio equipment manufacturing	Television antenna or parts manufacturing	Radio transceiver manufacturing	Television studio equipment manufacturing	Radio transmitter manufacturing	
Cable television equipment manufacturing	Remote monitoring alarm system equipment manufacturing																
Data transmission equipment (bridges, gateways, routers etc.) manufacturing	Telecommunication equipment manufacturing																
Intercom equipment manufacturing	Telephone equipment manufacturing																
Modem manufacturing	Telephone switching equipment manufacturing																
Pager manufacturing	Telephone, cellular, manufacturing																
Radio broadcast studio equipment manufacturing	Television antenna or parts manufacturing																
Radio transceiver manufacturing	Television studio equipment manufacturing																
Radio transmitter manufacturing																	

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) installing radio or television broadcasting equipment or telephone, telegraph or telex equipment are included in class C31090 Other Heavy and Civil Engineering Construction;
- b) installing television antennae, television cable, telecommunications cable and other electrical work in buildings or other construction projects, except transmission or distribution infrastructure, are included in class E32320 Electrical Services;
- c) repairing telephone, fax machine, communication equipment, computers and office machines are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;
- d) repairing radio or television equipment are included in class S94210 Domestic Appliance Repair and Maintenance;
- e) manufacturing audio or visual receivers such as televisions or radios, or sound reproducing and/or recording equipment, are included in class C24290 Other Electronic Equipment Manufacturing; and
- f) manufacturing alarm system equipment (except remote monitoring alarm systems) are included in class C24290 Other Electronic Equipment Manufacturing.

C24290 Other Electronic Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing audio or visual receiving sets, sound reproducing and/or recording equipment, radio receiving sets (except radio transceivers or radio telegraphic or telephone receivers), television receiving sets, headphones, electronic equipment or components not elsewhere classified.

Activities

Amplifier, audio-frequency, manufacturing	Loudspeaker manufacturing
Blank computer disc manufacturing	Microphone manufacturing
Blank video cassette manufacturing	Radio receiving set manufacturing
Circuit board, printed (bare or loaded), manufacturing	Record player manufacturing
Compact disc player manufacturing	Semi-conductor manufacturing
Earphone manufacturing	Sound recording equipment manufacturing
Electronic circuit component manufacturing	Sound reproducing equipment manufacturing
Fire alarm apparatus manufacturing	Tape recorder manufacturing
Headphone manufacturing	Television receiving set manufacturing
Integrated circuit manufacturing	Transistor manufacturing
Integrated circuit or magnetic strip credit or identification card manufacturing	

SCHEDULE 4 - *continued*

Group Class	Title And Description								
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing electronic scooters or wheelchairs are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;</p> <p>b) manufacturing television antennae or parts are included in class C24220 Communication Equipment Manufacturing;</p> <p>c) manufacturing radio transceivers, radio telegraphic or telephonic receivers, radio or television broadcasting equipment (including studio apparatus n.e.c.), closed circuit television equipment or parts for radio, television or audio equipment are included in class C24220 Communication Equipment Manufacturing;</p> <p>d) manufacturing remote monitoring alarm system equipment or intercom equipment are included in class C24220 Communication Equipment Manufacturing;</p> <p>e) repairing record players, tape recorders, radio or television receivers are included in class S94210 Domestic Appliance Repair and Maintenance;</p> <p>f) installing or repairing car radios or cassette players are included in class S94110 Automotive Electrical Services; and</p> <p>g) manufacturing credit or identification card plastic stock are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing.</p>								
Group 243	ELECTRICAL EQUIPMENT MANUFACTURING								
C24310	Electric Cable and Wire Manufacturing								
	<p>This class consists of workplaces predominantly engaged in manufacturing cables, wires or strips capable of conducting electricity, including braided or insulated non-ferrous cables, wires or strips. Workplaces predominantly engaged in manufacturing optical fibre cables for data transmission, including telecommunications cables are also included.</p>								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Co-axial cable manufacturing</td> <td style="width: 50%;">Optical fibre cable, insulated,</td> </tr> <tr> <td>Computer peripheral cable manufacturing</td> <td>manufacturing</td> </tr> <tr> <td>Fuse wire manufacturing</td> <td>Telecommunications cable manufacturing</td> </tr> <tr> <td>Non-ferrous cable, wire or strip manufacturing</td> <td>Wire or cable, electric, manufacturing</td> </tr> </table>	Co-axial cable manufacturing	Optical fibre cable, insulated,	Computer peripheral cable manufacturing	manufacturing	Fuse wire manufacturing	Telecommunications cable manufacturing	Non-ferrous cable, wire or strip manufacturing	Wire or cable, electric, manufacturing
Co-axial cable manufacturing	Optical fibre cable, insulated,								
Computer peripheral cable manufacturing	manufacturing								
Fuse wire manufacturing	Telecommunications cable manufacturing								
Non-ferrous cable, wire or strip manufacturing	Wire or cable, electric, manufacturing								
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) manufacturing uninsulated optical fibre cable are included in class C24190 Other Professional and Scientific Equipment Manufacturing;</p> <p>b) manufacturing automotive wire are included in class C23130 Automotive Electrical Component Manufacturing; and</p> <p>c) installing electric, optical fibre or telephone cable or wire in buildings or other construction projects are included in class E32320 Electrical Services.</p>								

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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C24320 Electric Lighting Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing light bulbs, tubes or fittings (except automotive) or electric signs.

Activities

Bulb or tube, electric light, manufacturing	Lamp, infra-red or ultra-violet,
Element, electrical, manufacturing	manufacturing
Fittings, electric light, manufacturing (except automotive)	Neon sign manufacturing
Flashlight bulb manufacturing	Sign, electric, manufacturing
	Spotlight manufacturing (except automotive)

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing automotive light fittings or automotive spotlights or electrical components are included in class C23130 Automotive Electrical Component Manufacturing;
- b) the installation (on-site assembly) of heavy electrical machinery are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) manufacturing lamp or light shades are included in the appropriate classes of Division C - Manufacturing, according to the materials used (e.g. glass lampshades are included in class C20100 Glass and Glass Product Manufacturing).

C24390 Other Electrical Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing batteries, electric motors, generators, electricity transmission or distribution equipment, switchgear, switchboards, transformers or other electrical machinery, equipment, supplies or components not elsewhere classified.

Activities

Battery manufacturing (including motor vehicles)	Furnace, electric, manufacturing (except space heaters)
Battery rebuilding or reconditioning	Fuse or cut-out manufacturing
Brush, carbon, manufacturing	Generator manufacturing
Distribution box or board, electricity, manufacturing	Magnet manufacturing
Dry cell battery manufacturing	Solar panel manufacturing
Dynamo manufacturing n.e.c.	Soldering iron, electrical, manufacturing
Electric hair drier manufacturing (except household)	Transformer manufacturing
Electric motor manufacturing n.e.c.	Transmission equipment, electrical, manufacturing
Electric motor rewinding	Welding equipment, electrical, manufacturing
Electrical equipment or machinery manufacturing n.e.c.	Wet cell battery manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing windmills are included in class C24610 Agricultural Machinery and Equipment Manufacturing;
- b) manufacturing power station turbines are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> c) manufacturing soldering or welding flux are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.; d) manufacturing automotive electrical parts (except batteries) are included in class C23130 Automotive Electrical Component Manufacturing; e) manufacturing household electric hair driers are included in class C24490 Other Domestic Appliance Manufacturing; and f) installing (on-site assembly) of heavy electrical machinery are included in class E31090 Other Heavy and Civil Engineering Construction.

Group 244 DOMESTIC APPLIANCE MANUFACTURING**C24410 Whiteware Appliance Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing domestic electric, electronic or gas whiteware appliances. Whiteware includes domestic cooking, refrigeration, freezing or washing appliances. Also included are workplaces predominantly engaged in manufacturing food waste disposal units or barbecues.

Activities

Barbecue, solid fuel or gas, manufacturing	Ovens, domestic, manufacturing
Clothes drier, domestic, manufacturing	Rangehood, domestic, manufacturing
Dishwasher, domestic, manufacturing	Refrigerator compressor, domestic, manufacturing
Food waste disposal unit, domestic, manufacturing	Refrigerator, domestic, manufacturing
Freezer, domestic, manufacturing	Stove, domestic, manufacturing
Microwave oven, domestic, manufacturing	Washing machine, domestic, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing commercial or industrial fixed space heating, cooling or air conditioning equipment, or refrigeration equipment, are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;
- b) manufacturing domestic hot water systems are included in class C24490 Other Domestic Appliance Manufacturing;
- c) manufacturing commercial or industrial food processing machinery or other specialised machinery are included in class C24690 Other Specialised Machinery and Equipment Manufacturing;
- d) undertaking plumbing or electrical work arising from the installation of hot water systems or appliances; or installing household, industrial or commercial heating, refrigeration or air conditioning equipment are included in Division E - Construction; and
- e) repairing electrical appliances are included in class S94210 Domestic Appliance Repair and Maintenance.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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C24490 Other Domestic Appliance Manufacturing

This class consists of workplaces predominantly engaged in manufacturing electric, electronic or gas domestic appliances not elsewhere classified.

Activities

Air conditioner compressor, domestic, manufacturing	Hot water urn, domestic, manufacturing
Air conditioner, domestic, manufacturing	Kerosene heater, domestic, manufacturing
Blanket, electric, manufacturing	Kettle or jug, electric, manufacturing
Domestic appliance manufacturing n.e.c.	Oil heater, domestic, manufacturing
Domestic garden sprinkler manufacturing	Sewing machine, domestic, manufacturing
Electric tooth brush manufacturing	Solar water heating system, domestic, manufacturing
Fan, domestic electric, manufacturing	Space heater, domestic, manufacturing
Gas heating appliance, domestic, manufacturing	Toaster, domestic electric, manufacturing
Hair drier, domestic electric, manufacturing	Vacuum cleaner, domestic, manufacturing
Heater, domestic, manufacturing	Water treatment equipment, domestic, manufacturing
Hot water system, domestic, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing cooking, cleaning, refrigeration, freezing or washing appliances intended for domestic use are included in class C24410 Whiteware Appliance Manufacturing;
- b) manufacturing fixed space heating, cooling or ventilation equipment or commercial or industrial refrigeration equipment are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;
- c) manufacturing industrial fans are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;
- d) manufacturing commercial food processing machinery, or other specialised machinery n.e.c., are included in class C24690 Other Specialised Machinery and Equipment Manufacturing; and
- e) undertaking plumbing or electrical work arising from the installation of hot water systems or appliances; or installing household, industrial or commercial heating, refrigeration or air conditioning equipment are included in Division E - Construction.

Group 245 PUMP, COMPRESSOR, HEATING AND VENTILATION EQUIPMENT MANUFACTURING**C24510 Pump and Compressor Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing air or gas compressors, pumps or pumping machinery (except refrigeration or air conditioning compressors or parts).

Activities

Air compressor manufacturing	Hydraulic pump, fluid power, manufacturing
Automotive liquefied petroleum gas (LPG) pump manufacturing	Petrol pump manufacturing
Diesel pump manufacturing	Pump manufacturing
Gas compressor manufacturing (except refrigeration or air conditioning compressors)	Pumping equipment manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) manufacturing domestic refrigeration or air conditioning compressors are included in the appropriate classes of Group 244 Domestic Appliance Manufacturing; b) repairing pumps and compressors are included in class S94290 Other Machinery and Equipment Repair and Maintenance; and c) installing petrol pumps are included in class E32990 Other Construction Services n.e.c. 										
C24520	<p>Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing</p>										
	<p>This class consists of workplaces predominantly engaged in manufacturing commercial or industrial fixed space heating, cooling and air conditioning equipment (except motor vehicle air conditioners) or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing commercial or industrial gas heating equipment, refrigerated display counter units or vending machines.</p>										
	Activities										
	<table border="0"> <tr> <td style="vertical-align: top;">Air conditioning compressor or parts, commercial or industrial, manufacturing</td> <td style="vertical-align: top;">Solar water heating system, commercial or industrial, manufacturing</td> </tr> <tr> <td style="vertical-align: top;">Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)</td> <td style="vertical-align: top;">Space heating system, commercial or industrial, manufacturing</td> </tr> <tr> <td style="vertical-align: top;">Beverage dispensing equipment (cooling) manufacturing</td> <td style="vertical-align: top;">Vending machine, refrigerated, manufacturing</td> </tr> <tr> <td style="vertical-align: top;">Coolroom refrigeration plant manufacturing</td> <td style="vertical-align: top;">Water cooler, commercial or industrial, manufacturing</td> </tr> <tr> <td style="vertical-align: top;">Refrigeration equipment, commercial or industrial, manufacturing</td> <td style="vertical-align: top;">Water heater, commercial or industrial, manufacturing</td> </tr> </table>	Air conditioning compressor or parts, commercial or industrial, manufacturing	Solar water heating system, commercial or industrial, manufacturing	Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)	Space heating system, commercial or industrial, manufacturing	Beverage dispensing equipment (cooling) manufacturing	Vending machine, refrigerated, manufacturing	Coolroom refrigeration plant manufacturing	Water cooler, commercial or industrial, manufacturing	Refrigeration equipment, commercial or industrial, manufacturing	Water heater, commercial or industrial, manufacturing
Air conditioning compressor or parts, commercial or industrial, manufacturing	Solar water heating system, commercial or industrial, manufacturing										
Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)	Space heating system, commercial or industrial, manufacturing										
Beverage dispensing equipment (cooling) manufacturing	Vending machine, refrigerated, manufacturing										
Coolroom refrigeration plant manufacturing	Water cooler, commercial or industrial, manufacturing										
Refrigeration equipment, commercial or industrial, manufacturing	Water heater, commercial or industrial, manufacturing										
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) manufacturing cooking, cleaning, refrigeration, freezing or washing appliances intended for domestic use are included in class C24410 Whiteware Appliance Manufacturing; b) manufacturing domestic heating, including space heating, or air conditioning equipment are included in class C24490 Other Domestic Appliance Manufacturing; c) manufacturing motor vehicle air conditioners are included in class C23130 Automotive Electrical Component Manufacturing; d) manufacturing duct work for air conditioning or space heating equipment are included in class C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products); e) manufacturing domestic solar water heating systems are included in class C24490 Other Domestic Appliance Manufacturing; and f) installing commercial, domestic, or industrial space heating equipment or air conditioning equipment (including duct work) are included in class E32330 Air Conditioning and Heating Services. 										

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 246	SPECIALISED MACHINERY AND EQUIPMENT MANUFACTURING
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C24610 Agricultural Machinery and Equipment Manufacturing

This class consists of workplaces predominantly engaged in manufacturing agricultural machinery or equipment, tractors for agricultural purposes (except crawler tractors), lawn mowers or specialised parts for such equipment.

Activities

Agricultural harvesting equipment manufacturing	Lawn mower manufacturing
Agricultural implement manufacturing (except garden tools)	Mowing equipment manufacturing
Agricultural machinery or equipment manufacturing n.e.c.	Tractor attachment, agricultural, manufacturing
Agricultural planting equipment manufacturing	Tractor, agricultural, manufacturing (except crawler tractors)
Irrigation equipment manufacturing (except domestic type sprinklers)	Windmill, agricultural, manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) repairing agricultural machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- b) manufacturing crawler tractors are included in class C24620 Mining and Construction Machinery Manufacturing;
- c) manufacturing agricultural type trailers are included in class C23120 Motor Vehicle Body and Trailer Manufacturing;
- d) manufacturing garden tools are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- e) manufacturing domestic garden sprinklers are included in class C24490 Other Domestic Appliance Manufacturing; and
- f) manufacturing pneumatic or power operated hand tools are included in class C24630 Machine Tool and Parts Manufacturing.

C24620 Mining and Construction Machinery Manufacturing

This class consists of workplaces predominantly engaged in manufacturing construction, earthmoving or mining machinery and equipment, or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing crawler tractors and tractors for construction or earthmoving purposes.

Activities

Back hoe manufacturing	Grader, road, manufacturing
Concrete mixer manufacturing	Jack hammer manufacturing
Crawler tractor manufacturing	Mining machinery manufacturing
Crushing machinery manufacturing n.e.c.	Off-highway truck manufacturing
Dozer, angle dozer, bulldozer manufacturing	Pneumatic drill manufacturing (for construction work)
Drilling machinery manufacturing n.e.c.	Roller, road, manufacturing
Earthmoving machinery manufacturing	Tractor, construction or earthmoving, manufacturing
Front-end loader manufacturing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description																				
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) repairing mining and construction machinery are included in class S94290 Other Machinery and Equipment Repair and Maintenance;</p> <p>b) manufacturing agricultural tractors are included in class C24610 Agricultural Machinery and Equipment Manufacturing; and</p> <p>c) manufacturing cranes, winches, hoists or hoisting equipment, or materials handling equipment n.e.c. are included in class C24910 Lifting and Material Handling Equipment Manufacturing.</p>																				
C24630 Machine Tool and Parts Manufacturing	<p>This class consists of workplaces predominantly engaged in manufacturing woodworking or metalworking machinery or equipment, or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing pneumatic or power operated hand tools, dies or die sets.</p>																				
Activities	<table border="0"> <tr> <td data-bbox="430 885 827 939">Die, metalworking, manufacturing (hand or machine tool)</td> <td data-bbox="879 885 1272 939">Metalworking machinery manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 945 787 999">Drilling machinery, woodworking or metalworking, manufacturing</td> <td data-bbox="879 945 1191 999">Milling machine, metalworking, manufacturing</td> </tr> <tr> <td data-bbox="430 1005 797 1032">Drill, portable electric, manufacturing</td> <td data-bbox="879 1005 1278 1032">Mould making machinery manufacturing</td> </tr> <tr> <td data-bbox="430 1038 806 1092">Explosive powered tool manufacturing (except for construction work)</td> <td data-bbox="879 1038 1228 1064">Pneumatic tool manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 1098 762 1124">Forging machinery manufacturing</td> <td data-bbox="879 1098 1287 1153">Power tool, pneumatic or power operated, manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="430 1130 768 1185">Foundry machinery manufacturing (except furnaces)</td> <td data-bbox="879 1130 1249 1185">Press, woodworking or metalworking, manufacturing</td> </tr> <tr> <td data-bbox="430 1191 827 1245">Hand tool, pneumatic or power operated, manufacturing</td> <td data-bbox="879 1191 1234 1245">Saw, power operated, manufacturing</td> </tr> <tr> <td data-bbox="430 1251 802 1306">Lathe, woodworking or metalworking, manufacturing</td> <td data-bbox="879 1251 1141 1306">Tyre matrix manufacturing</td> </tr> <tr> <td data-bbox="430 1312 751 1366">Machine tool attachment or parts manufacturing n.e.c.</td> <td data-bbox="879 1312 1272 1366">Welding or cutting equipment, gas, manufacturing</td> </tr> <tr> <td data-bbox="430 1372 838 1399">Metal moulding machinery manufacturing</td> <td data-bbox="879 1372 1272 1427">Woodworking machinery manufacturing n.e.c.</td> </tr> </table>	Die, metalworking, manufacturing (hand or machine tool)	Metalworking machinery manufacturing n.e.c.	Drilling machinery, woodworking or metalworking, manufacturing	Milling machine, metalworking, manufacturing	Drill, portable electric, manufacturing	Mould making machinery manufacturing	Explosive powered tool manufacturing (except for construction work)	Pneumatic tool manufacturing n.e.c.	Forging machinery manufacturing	Power tool, pneumatic or power operated, manufacturing n.e.c.	Foundry machinery manufacturing (except furnaces)	Press, woodworking or metalworking, manufacturing	Hand tool, pneumatic or power operated, manufacturing	Saw, power operated, manufacturing	Lathe, woodworking or metalworking, manufacturing	Tyre matrix manufacturing	Machine tool attachment or parts manufacturing n.e.c.	Welding or cutting equipment, gas, manufacturing	Metal moulding machinery manufacturing	Woodworking machinery manufacturing n.e.c.
Die, metalworking, manufacturing (hand or machine tool)	Metalworking machinery manufacturing n.e.c.																				
Drilling machinery, woodworking or metalworking, manufacturing	Milling machine, metalworking, manufacturing																				
Drill, portable electric, manufacturing	Mould making machinery manufacturing																				
Explosive powered tool manufacturing (except for construction work)	Pneumatic tool manufacturing n.e.c.																				
Forging machinery manufacturing	Power tool, pneumatic or power operated, manufacturing n.e.c.																				
Foundry machinery manufacturing (except furnaces)	Press, woodworking or metalworking, manufacturing																				
Hand tool, pneumatic or power operated, manufacturing	Saw, power operated, manufacturing																				
Lathe, woodworking or metalworking, manufacturing	Tyre matrix manufacturing																				
Machine tool attachment or parts manufacturing n.e.c.	Welding or cutting equipment, gas, manufacturing																				
Metal moulding machinery manufacturing	Woodworking machinery manufacturing n.e.c.																				
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) repairing machine tools are included in class S94290 Other Machinery and Equipment Repair and Maintenance;</p> <p>b) manufacturing woodworking or metalworking hand tools (except pneumatic or power operated) are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and</p> <p>c) manufacturing electrical welding equipment are included in class C24390 Other Electrical Equipment Manufacturing.</p>																				

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This class consists of workplaces predominantly engaged in manufacturing specialised machinery and equipment or parts for such equipment not elsewhere classified.

Activities

Amusement machine manufacturing	Ironing or pressing machinery, industrial, manufacturing
Bakery machinery manufacturing	Juice extractor, fruit or vegetable, commercial, manufacturing
Bottling machine, food or drink, manufacturing	Knitting machine, industrial, manufacturing
Can making or sealing machinery manufacturing (food or drink processing)	Laundry machinery, industrial, manufacturing
Canning machinery, food or drink, manufacturing	Moulding machine manufacturing n.e.c.
Carnival or fairground equipment, mechanical, manufacturing	Paper making machinery or equipment manufacturing
Cement making machinery manufacturing	Printing machinery or equipment manufacturing
Chemical processing machinery manufacturing	Sewing machine, industrial, manufacturing
Crushing machinery manufacturing (food processing)	Slicing machinery, food, manufacturing
Distilling equipment, beverage, manufacturing	Specialised machinery and equipment manufacturing n.e.c.
Dry-cleaning machinery manufacturing	Textile working machinery manufacturing
Filter manufacturing (food processing machinery)	Toaster, commercial electric, manufacturing
Flour milling machinery manufacturing	Tyre retreading or repairing machinery manufacturing
Food packing machinery manufacturing	Vacuum cleaner, commercial, manufacturing
Food processing machinery, commercial, manufacturing	

Exclusions/References

Workplaces predominantly engaged in

- repairing specialised machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- manufacturing domestic appliances are included in the appropriate classes in Group 244 Domestic Appliance Manufacturing;
- manufacturing woodworking or metal working machinery or equipment are included in class C24630 Machine Tool and Parts Manufacturing; and
- manufacturing industrial machinery and equipment not elsewhere classified are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.

Group 249 OTHER MACHINERY AND EQUIPMENT MANUFACTURING**C24910 Lifting and Material Handling Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing forklift trucks, cranes, winches, hoists or hoisting equipment, conveyors or conveying systems, materials handling equipment not elsewhere classified, or specialised parts for such equipment. This class also includes workplaces predominantly engaged in manufacturing elevators, escalators or lifts, or in manufacturing tractors not elsewhere classified.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Activities
Capstan manufacturing (except for lathes)	Hydraulic lifting equipment and parts manufacturing
Conveyor or conveying system manufacturing	Jacking equipment manufacturing
Crane manufacturing	Pneumatic conveyor system manufacturing
Derrick manufacturing	Robotic material handling equipment manufacturing
Elevator manufacturing	Staking machinery manufacturing
Escalator or escalator parts manufacturing	Tractor manufacturing n.e.c.
Forklift truck manufacturing	Winch manufacturing
Hoist or hoisting equipment manufacturing (except clothes hoists)	
Exclusions/References	
Workplaces predominantly engaged in	
a) repairing lifting and material handling equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;	
b) manufacturing clothes hoists are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;	
c) manufacturing agricultural tractors are included in class C24610 Agricultural Machinery and Equipment Manufacturing;	
d) manufacturing crawler tractors are included in class C24620 Mining and Construction Machinery Manufacturing;	
e) the erection or installation (including on-site fabrication) of structural steel components for overhead cranes, conveyor systems or similar structures are included in Division E - Construction; and	
f) installing elevators, escalators or lifts are included in Division E - Construction.	
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C24990	Other Machinery and Equipment Manufacturing n.e.c.
This class consists of workplaces predominantly engaged in manufacturing machinery and equipment or parts for such equipment not elsewhere classified.	
	Activities
Bearing manufacturing	Oil burner, industrial, manufacturing
Diesel engine manufacturing n.e.c.	Outboard motor manufacturing
Engine, internal combustion, manufacturing n.e.c.	Oven, industrial, manufacturing (except electric)
Fan, industrial, manufacturing	Power station turbine manufacturing
Filter, internal combustion engine, manufacturing	Pressure gauge manufacturing
Furnace, industrial, manufacturing (except electric furnaces or space heaters)	Press, mechanical, manual or hydraulic, manufacturing n.e.c.
Gas burner, industrial, manufacturing	Sporting machinery manufacturing n.e.c.
Hydraulic cylinder manufacturing	Vending machine manufacturing (except refrigerated)
Machinery or equipment manufacturing n.e.c.	Water treatment equipment, commercial, manufacturing
Marine inboard engine manufacturing (for vessels under 50 tonnes displacement)	Weighing machinery manufacturing (except electronic)
Marine jet unit manufacturing	Wire working machinery manufacturing

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Group Class	Title And Description
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none">a) repairing industrial machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;b) manufacturing, repairing or reconditioning marine inboard engines of vessels of 50 tonnes and over displacement are included in class C23910 Shipbuilding and Repair Services;c) repairing or reconditioning marine outboard motors are included in class S94290 Other Machinery and Equipment Repair and Maintenance;d) manufacturing motor vehicle engines (including diesel engines) are included in class C23110 Motor Vehicle Manufacturing;e) manufacturing air conditioning, space heating or refrigeration equipment (including refrigerated vending machines) are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;f) manufacturing electronic computers or electronic office or business machines are included in class C24210 Computer and Electronic Office Equipment Manufacturing;g) manufacturing domestic appliances are included in the appropriate classes of Group 244 Domestic Appliance Manufacturing;h) manufacturing electronic weighing machinery are included in class C24190 Other Professional and Scientific Equipment Manufacturing; andi) repairing marine inboard engines of vessels of under 50 tonnes displacement are included in class C23920 Boatbuilding and Repair Services.

SCHEDULE 4 - *continued***Subdivision 25 - FURNITURE AND OTHER MANUFACTURING**

Group Class	Title And Description
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Group 251 FURNITURE MANUFACTURING**C25110 Wooden Furniture and Upholstered Seat Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing furniture of wood or predominantly of wood (except custom-made built-in furniture), complete upholstered seating with wooden or metal frames (including seats convertible into beds) or in upholstering wooden furniture. This class also includes workplaces predominantly engaged in manufacturing upholstered seats with frames of any material for transport equipment.

Activities

Bedroom suite, wooden, manufacturing	Furniture part, wooden, manufacturing
Chair manufacturing (except dental chairs fitted with mechanical devices)	Furniture reupholstering
Dining room furniture, wooden, manufacturing	Lounge suite manufacturing
Disassembled furniture, wooden, manufacturing	Office furniture, wooden, manufacturing
Disassembled kitchen furniture, wooden, manufacturing	Outdoor furniture, wooden, manufacturing
Finishing or French polishing, wooden furniture (except restoration)	Seat, upholstered, manufacturing
	Table, wooden, manufacturing
	Upholstered furniture manufacturing
	Wooden stage or film set scenery, props or furniture manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing custom made built-in furniture or shop fronts made of wood or joinery n.e.c. are included in class C14920 Wooden Structural Fitting and Component Manufacturing;
- b) manufacturing furniture predominantly of metal, including sheet metal and tubular metal, are included in class C25120 Metal Furniture Manufacturing;
- c) manufacturing dental chairs fitted with mechanical devices are included in class C24120 Medical and Surgical Equipment Manufacturing;
- d) restorative finishing or French polishing of furniture are included in class S94990 Other Repair and Maintenance n.e.c.; and
- e) on-site fabrication of built-in furniture or other joinery are included in class E32420 Carpentry Services.

C25120 Metal Furniture Manufacturing

This class consists of workplaces predominantly engaged in manufacturing furniture, storage structures, shelving, or parts of furniture predominantly of metal, including sheet metal, tubular metal or other forms of metal.

Activities

Cabinet, metal, manufacturing	Furniture part, metal, manufacturing
Cabinet, radio, radiogram or television, manufacturing (metal framed)	Furniture, metal, manufacturing
Disassembled furniture, metal, manufacturing	Metal furniture manufacturing n.e.c.
Filing cabinet, metal, manufacturing	Metal stage or film set scenery, props or furniture manufacturing
Furniture fittings, metal, manufacturing	Screen partition, metal, manufacturing
	Shelving, metal, manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Exclusions/References	
Workplaces predominantly engaged in repairing or restoring metal furniture are included in class S94990 Other Repair and Maintenance n.e.c.	
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C25130 Mattress Manufacturing	
This class consists of workplaces predominantly engaged in manufacturing mattresses, including rubber or latex.	
Activities	
Bed base, upholstered, manufacturing	Mattress, plastic, rubber, latex or sponge,
Inner spring mattress manufacturing	manufacturing
Mattress support manufacturing	Mattress, upholstered, manufacturing
	Water mattress manufacturing
Exclusions/References	
Workplaces predominantly engaged in	
a) manufacturing wire mattress supports (not upholstered), link mesh or wire spring are included in class C22910 Spring and Wire Product Manufacturing;	
b) manufacturing rubber mattress protectors, pillows or cushions are included in class C19200 Natural Rubber Product Manufacturing; and	
c) manufacturing textile (natural or synthetic) mattress protectors, pillows or cushions are included in class C13330 Cut and Sewn Textile Product Manufacturing.	
<hr/>	
C25190 Other Furniture Manufacturing	
This class consists of workplaces predominantly engaged in manufacturing furniture or parts of furniture from materials not elsewhere classified such as cane, bamboo or rattan.	
Activities	
Bamboo furniture manufacturing	Rattan furniture manufacturing
Cane furniture manufacturing	Stage or film set scenery, props or
Fibreglass furniture manufacturing	furniture manufacturing (except wooden
Furniture manufacturing n.e.c.	or metal)
Furniture part manufacturing n.e.c.	
Exclusions/References	
Workplaces predominantly engaged in	
a) manufacturing blinds, shades or other window coverings of textile materials are included in class C13330 Cut and Sewn Textile Product Manufacturing;	
b) manufacturing plastic furniture are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;	
c) manufacturing concrete furniture are included in class C20340 Concrete Product Manufacturing;	
d) manufacturing custom made built-in furniture or shop fronts made of wood or joinery n.e.c. are included in class C14920 Wooden Structural Fitting and Component Manufacturing;	
e) repairing or restoring furniture are included in class S94990 Other Repair and Maintenance n.e.c.; and	
f) manufacturing wooden or metal stage or film set scenery, props or furniture are included in classes C25110 Wooden Furniture and Upholstered Seat Manufacturing and C25120 Metal Furniture Manufacturing respectively.	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 259 OTHER MANUFACTURING**C25910 Jewellery and Silverware Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing jewellery or silverware using precious or semi-precious metal and stones, and the cutting of such stones. This class also includes workplaces predominantly engaged in manufacturing custom-made or costume jewellery, trophies, badges or medals, or minting coins.

Activities

Badge manufacturing n.e.c.	Goldsmithing
Coin minting	Lapidary work
Costume jewellery manufacturing	Medal manufacturing
Custom-made jewellery manufacturing	Silverware manufacturing
Diamond cutting	Trophy manufacturing
Gem cutting	

Exclusions/References

Workplaces predominantly engaged in

- a) the production of pearls are included in class A02010 Offshore Longline and Rack Aquaculture;
- b) cutting and polishing headstones and monumental stone are included in class C20900 Other Non-Metallic Mineral Product Manufacturing;
- c) engraving, polishing, treating or plating are included in class C22930 Metal Coating and Finishing;
- d) manufacturing silver or gold plated cutlery are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- e) manufacturing watches, clocks or other timing instruments are included in class C24190 Other Professional and Scientific Equipment Manufacturing.

C25920 Toy, Sporting and Recreational Product Manufacturing

This class consists of workplaces predominantly engaged in manufacturing toys made from all materials except fur or leather and sporting or recreational products (except vehicles, clothing and footwear).

Activities

Archery equipment manufacturing	Playground equipment manufacturing
Billiard, snooker or pool table and equipment manufacturing	Sailboard manufacturing
Cricket set manufacturing	Skateboard manufacturing
Fishing tackle manufacturing	Sports equipment manufacturing n.e.c.
Hang glider manufacturing	Surfboard manufacturing
Kickboards, swimming, manufacturing	Toy manufacturing (except fur or leather)
Lawn bowls equipment manufacturing	Tricycle manufacturing
	Weight training equipment manufacturing

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing wet suits, life jackets, rucksacks, sports clothing or sports footwear are included in the appropriate classes of subdivision 13 Textile, Leather, Clothing and Footwear Manufacturing;
- b) manufacturing golf buggies or bicycles are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;

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Group Class	Title And Description
	<ul style="list-style-type: none"> c) manufacturing sails, tents or sleeping bags are included in class C13330 Cut and Sewn Textile Product Manufacturing; d) manufacturing dinghies, canoes and small boats other than sailboards are included in class C23920 Boatbuilding and Repair Services; and e) manufacturing toys made of fur or leather are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

C25990 Other Manufacturing n.e.c.

This class consists of workplaces predominantly engaged in manufacturing products not elsewhere classified, including musical instruments, umbrellas, brooms, brushes and writing and marking equipment.

Activities

Ball point pen manufacturing	Stamp pad manufacturing
Broom manufacturing	Stapler manufacturing
Brush manufacturing	Surgical suture manufacturing (except textile)
Floor mop manufacturing	Tooth brush manufacturing (except electrical)
Hair brush manufacturing	Umbrella manufacturing
Manufacturing n.e.c.	Vacuum flask manufacturing
Musical instrument manufacturing	Wig manufacturing
Paint brush manufacturing	Zipper manufacturing
Pen manufacturing	
Pencil manufacturing	
Rubber stamp manufacturing	
Sign manufacturing (except electrical or metal)	

Exclusions/References

Workplaces predominantly engaged in:

- a) manufacturing amplifiers, loudspeakers and other electronic musical equipment are included in class C24290 Other Electronic Equipment Manufacturing;
- b) manufacturing electric tooth brushes are included in class C24490 Other Domestic Appliance Manufacturing;
- c) manufacturing textile surgical sutures are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- d) manufacturing electrical signs are included in class C24320 Electric Lighting Equipment Manufacturing;
- e) manufacturing metal signs are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- f) signwriting are included in class M69240 Other Specialised Design Services.

SCHEDULE 4 - *continued***DIVISION D: ELECTRICITY, GAS, WATER AND WASTE SERVICES****INTRODUCTION**

1. The Electricity, Gas, Water and Waste Services Division includes workplaces predominantly engaged in the supply of electricity, gas through mains systems, water, drainage, and sewage services. This Division also includes workplaces predominantly engaged in the collection, treatment and disposal of waste materials, remediation of contaminated materials (including land), and materials recovery activities.
2. Electricity supply activities include:
 - a) generation, transmission and distribution of electricity; and
 - b) on-selling of electricity via power distribution systems operated by other entities.
3. Gas supply includes the distribution of gas, such as natural gas or liquefied petroleum gas (LPG), through mains systems.
4. Water supply activities include:
 - a) storage, treatment and distribution of water;
 - b) drainage services which include the operation of drainage systems; and
 - c) sewage services which include the collection, treatment and disposal of waste through sewer systems and sewage treatment facilities.

Exclusions

5. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
 - a) construction, repair and maintenance of water, gas, sewerage or stormwater drains or mains, electricity or other transmission lines or towers, pipelines, or any other civil engineering projects (these workplaces are included in Division E - Construction);
 - b) trade services such as the installation of electrical wiring or fittings in buildings or other construction projects, or plumbing services (these workplaces are included in Division E - Construction, Group 323 Building Installation Services);
 - c) manufacturing new materials or products from refined waste and scrap (these workplaces are included in Division C - Manufacturing); and
 - d) providing waste management consultancy services (these workplaces are included in M69620 Management Advice and Related Consulting Services).

Subdivisions

6. This division contains the following subdivisions:
 - 26 – Electricity Supply
 - 27 – Gas Supply
 - 28 – Water Supply, Sewerage and Drainage Services
 - 29 – Waste Collection, Treatment and Disposal Services

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SCHEDULE 4 - *continued***DIVISION D - ELECTRICITY, GAS, WATER AND WASTE SERVICES****Subdivision 26 - ELECTRICITY SUPPLY**

Group Class	Title And Description
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Group 261 ELECTRICITY GENERATION**D26110 Fossil Fuel Electricity Generation**

This class consists of workplaces predominantly engaged in the generation of electricity using mineral or fossil fuels (e.g. coal or coal derived products, mineral gases, mineral oil or mineral oil derived products) in internal combustion or combustion-turbine conventional steam processes.

Activities

Electricity generation using coal or coal derived products	Electricity generation using mineral oil or mineral oil derived products
Electricity generation using mineral gas including coal gas	Electricity generation using other mineral fuels

Exclusions/References

Workplaces predominantly engaged in

- a) electricity generation using biomass gaseous products such as methane generated from waste products/vegetation are included in class D26190 Other Electricity Generation; and
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.

D26120 Hydro-Electricity Generation

This class consists of workplaces predominantly engaged in the generation of electricity using hydro-electric generation processes. Workplaces that use pumped hydro storage generation processes are included.

Activities

Hydro-electricity generation

Exclusions/References

Workplaces predominantly engaged in

- a) electricity generation using tidal generation processes are included in class D26190 Other Electricity Generation; and
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.

D26190 Other Electricity Generation

This class consists of workplaces predominantly engaged in the generation of electricity using wind, solar, tidal, biomass not elsewhere classified and other methods of electricity generation not elsewhere classified.

Activities

Biomass electricity generation n.e.c.	Solar electricity generation
Electricity generation n.e.c.	Tidal electricity generation
Geothermal electricity generation	Wind electricity generation

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) electricity generation using biomass products such as mineral or fossil fuels (e.g. coal or coal derived products, mineral gases, mineral oil or mineral oil derived products) are included in class D26110 Fossil Fuel Electricity Generation; and b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.
Group 262	ELECTRICITY TRANSMISSION
D26200	Electricity Transmission
	<p>This class consists of workplaces predominantly engaged in operating high voltage electricity transmission systems (greater than 1000 Volts Alternating Current) including lines and transformer stations. These workplaces transmit or facilitate the transmission of electricity from the generating source to the low voltage electricity distribution system (1000 Volts Alternating Current or less).</p>
	Activities
	<p style="text-align: center;">Electricity sub-station operation Electricity transmission</p>
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.</p>
Group 263	ELECTRICITY DISTRIBUTION
D26300	Electricity Distribution
	<p>This class consists of workplaces predominantly engaged in operating low voltage electricity distribution systems (1000 Volts Alternating Current or less), including lines, poles, meters and wiring, that deliver electricity to final consumers.</p>
	Activities
	<p style="text-align: center;">Electricity distribution</p>
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) arranging, as electric power brokers, or agents, the sale of electricity via power distribution systems operated by other entities, are included in class D26400 On Selling Electricity and Electricity Market Operation; b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction; and c) installation of electrical wiring or fittings in buildings or other construction projects, except transmission or distribution infrastructure, are included in class E32320 Electrical Services.

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Group Class	Title And Description
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Group 264	ON SELLING ELECTRICITY AND ELECTRICITY MARKET OPERATION
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D26400 On Selling Electricity and Electricity Market Operation

This class consists of workplaces predominantly engaged in on selling electricity via power distribution systems operated by other entities. It also includes workplaces predominantly engaged in providing services to the electricity market which facilitate the matching of supply and demand for electricity.

Activities

Electricity broking service	Electricity retailing
Electricity market operation	Electricity wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) trading in electricity contracts are included in Division K - Financial and Insurance Services;
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) the installation of electrical wiring or fittings in buildings or other construction projects are included in class E32320 Electrical Services.

SCHEDULE 4 - *continued***Subdivision 27 - GAS SUPPLY****Group Class****Title And Description****Group 270 GAS SUPPLY****D27000 Gas Supply**

This class consists of workplaces predominantly engaged in the distribution of gas such as natural gas or liquefied petroleum gas through mains systems.

Activities

Coal gas distribution through mains system	Liquefied petroleum gas reforming for
Fuel gas distribution through mains system	distribution through mains system
Gas broking service	Natural gas distribution through mains
Liquefied petroleum gas distribution	system
through mains system	Town gas distribution through mains system

Exclusions/References

Workplaces predominantly engaged in

- a) treating natural gas to produce purified natural gas or liquefied hydrocarbon gases, or operating natural gas absorption or separation plants, are included in class B07000 Oil and Gas Extraction;
- b) manufacturing liquefied petroleum gas (LPG) in conjunction with petroleum refining are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- c) construction repair or maintenance of gas mains are included in class E31090 Other Heavy and Civil Engineering Construction;
- d) wholesaling liquefied petroleum gas in bottles or bulk (except through a mains system) are included in class F33210 Petroleum Product Wholesaling;
- e) retailing liquefied petroleum gas in bottles are included in class G42790 Other Store-Based Retailing n.e.c.; and
- f) operating pipelines for the transportation of gas are included in class I50210 Pipeline Transport.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***Subdivision 28 - WATER SUPPLY, SEWERAGE AND DRAINAGE SERVICES**

Group Class	Title And Description
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Group 281 WATER SUPPLY, SEWERAGE AND DRAINAGE SERVICES**D28110 Water Supply**

This class consists of workplaces predominantly engaged in the bulk storage or distribution of water. Also included are workplaces predominantly engaged in the treatment of water prior to or during distribution in the water supply system. The water supply system may include pumping stations, aqueducts and/or distribution mains.

Activities

Dam operation (water supply)	Water filtration plant operation
Desalination plant operation	Water reservoir operation
Irrigation system operation (supply of water to a farm)	Water supply for irrigation
Mineral water supply from the ground	Water supply pumping station operation
Water distribution by pipeline	Water supply system operation

Exclusions/References

Workplaces predominantly engaged in

- a) the construction or repair of water storage dams, mains or pumping stations are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- c) the purification and bottling of water for retail sale are included in Division C - Manufacturing; and
- d) operating irrigation systems for the supply of water on a farm are included in class A05290 Other Agriculture and Fishing Support Service.

D28120 Sewerage and Drainage Services

This class consists of workplaces predominantly engaged in operating sewerage or drainage systems or sewage treatment plants.

Activities

Sewage pumping station operation	Stormwater drainage system operation
Sewage treatment plant operation	Town drainage system operation
Sewerage system operation	

Exclusions/References

Workplaces predominantly engaged in the construction or repair of sewerage or stormwater drainage systems are included in class E31090 Other Heavy and Civil Engineering Construction.

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SCHEDULE 4 - *continued***Subdivision 29 - WASTE COLLECTION, TREATMENT AND DISPOSAL SERVICES**

Group Class	Title And Description
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Group 291 WASTE COLLECTION SERVICES**D29110 Solid Waste Collection Services**

This class consists of workplaces predominantly engaged in the collection and haulage (except over routes of 100kms or greater radial distance from the starting point) of domestic, commercial or industrial solid waste (except through sewerage systems). This class also includes workplaces that provide portable toilets, bins and other receptacles for hire to clients as part of a waste collection service.

Activities

Bin hiring and waste collection service	Rubbish collection service
Garbage collection service	Sanitary waste collection service
Hazardous waste, solid, collection service	Solid waste collection service
Industrial waste, solid, collection service	Solid waste haulage service (over routes of less than 100kms radial distance from the starting point)
Metal barrel/skip hiring and waste collection service	Waste, solid, collection service
Night soil collection service	
Portable toilet hiring and waste collection service	

Exclusions/References

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) liquid and other waste collection and haulage services are included in class D29190 Other Waste Collection Services;
- c) haulage of waste over routes of 100kms or greater radial distance from the starting point are included in the appropriate class of Division I - Transport, Postal and Warehousing;
- d) road sweeping or street cleaning are included in class N73110 Building and Other Industrial Cleaning Services;
- e) hiring bins, portable toilets and other receptacles (except as part of a waste collection service) are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- f) on-site removal of hazardous or non-hazardous waste materials are included in class D29220 Waste Remediation and Materials Recovery Services.

D29190 Other Waste Collection Services

This class consists of workplaces predominantly engaged in the collection and haulage (except over routes of 100kms or greater radial distance from the starting point) of domestic, commercial or industrial liquid waste and other waste types (except solid).

Activities

Hazardous waste (except solid) collection service	of less than 100 kms radial distance from the starting point)
Industrial waste (except solid) collection service	Used oil collection service
Liquid waste collection service	Septic tank waste collection service (except repairs and maintenance)
Liquid waste haulage service (over routes	Waste collection service n.e.c.

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Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- solid waste collection and haulage services are included in class D29110 Solid Waste Collection Services;
- haulage of waste over routes of 100kms or greater radial distance from the starting point are included in the appropriate class of Division I - Transport, Postal and Warehousing;
- repair and maintenance of septic tanks are included in class E32310 Plumbing Services;
- operating pipelines for the transport of oil, gas, water or other materials are included in class I50210 Pipeline and Other Transport; and
- cleaning or treatment of septic tanks are included in class D29210 Waste Treatment and Disposal Services.

Group 292 WASTE TREATMENT, DISPOSAL AND REMEDIATION SERVICES**D29210 Waste Treatment and Disposal Services**

This class consists of workplaces predominantly engaged in the treatment or disposal of solid, liquid and other waste types (including hazardous). Workplaces engaged in waste treatment activities may conduct these activities either on-site or at a treatment facility. Workplaces that both collect and dispose of waste are included in this class, but workplaces that only collect waste are excluded. Also included are workplaces predominantly engaged in operating landfills, combustors, incinerators, compost dumps and treatment facilities (except sewage treatment facilities) including waste transfer stations.

Activities

Garbage disposal service	Operating other waste treatment facilities
Hazardous waste treatment or disposal service	Rubbish dump or tip operation
Materials separating and sorting operation (for treatment and disposal)	Sanitary disposal service
On-site waste treatment or disposal service	Septic tank cleaning or treatment service (except repairs and maintenance)
Operating landfills	Waste transfer station operation (for treatment and disposal)

Exclusions/References

Workplaces predominantly engaged in

- operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- repair and maintenance of septic tanks are included in class E32310 Plumbing Services;
- providing storage services (except waste) are included in the appropriate class of Group 530 Warehousing and Storage Services;
- operating waste transfer stations for material recovery are included in class D29220 Waste Remediation and Materials Recovery Services;
- only collecting waste are included in class D29110 Solid Waste Collection Services or D29190 Other Waste Collection Services, as the case may be; and
- recycling involving physical or chemical transformation of materials are included in the appropriate class of Division C - Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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D29220 Waste Remediation and Materials Recovery Services

This class consists of workplaces predominantly engaged in the remediation and clean up of contaminated buildings and sites (including mine sites). This includes the removal or abatement of hazardous or non-hazardous materials. This class also includes workplaces predominantly engaged in providing materials recovery and sorting services (except recycling).

Activities

Asbestos removal service	Remediation service, environmental
Hazardous material removal	Toxic material abatement
Lead paint abatement service	Waste remediation
Materials recovery station operation	Waste transfer station operation (for recovery)
Materials separating and sorting operation (for recovery)	

Exclusions/References

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) portable toilet renting are included in class D29110 Solid Waste Collection Services;
- c) providing cleaning services are included in class N73110 Building and Other Industrial Cleaning Services;
- d) cutting peat as a result of overburden from brown coal are included in class B06000 Coal Mining;
- e) undertaking mine site preparation and removal of overburden done on a fee or contract basis are included in class E32120 Site Preparation Services;
- f) operating waste transfer stations for treatment and disposal are included in class D29210 Waste Treatment and Disposal Services;
- g) recovery involving physical or chemical transformation of materials are included in the appropriate class of Division C - Manufacturing;
- h) recycling involving physical or chemical transformation of materials are included in the appropriate class of Division C - Manufacturing; and
- i) land reclamation are included in class E31090 Other Heavy and Civil Engineering Construction.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***DIVISION E: CONSTRUCTION****INTRODUCTION**

1. The Construction Division includes workplaces predominantly engaged in the construction of buildings and other structures and in additions, alterations, reconstruction, installation, and maintenance and repairs of buildings and other structures.
2. Workplaces engaged in demolition or wrecking of buildings and other structures and clearing of building sites are included in this Division. This Division also includes workplaces engaged in blasting, test drilling, levelling, earthmoving, excavating, land drainage and other land preparation.
3. This Division also includes workplaces predominantly engaged in specialised trade services, that is, activities undertaken to produce a specific component of a construction project that require specialised skills or equipment including (but not limited to) carpentry, bricklaying, concreting, plumbing, plastering, roofing and glazing.
4. Workplaces predominantly engaged in organising or managing construction activities and/or construction projects or parts of such projects (i.e. workplaces predominantly engaged in construction project management) are included in the appropriate classes in this Division. Construction project management may be provided at the site of construction or from elsewhere.

Definitions

5. In this Division:

land subdivision means the division of airspace, buildings and/or land into two or more parts which can be sold separately.

Exclusions

6. Workplaces excluded from this Division include workplaces predominantly engaged in providing architectural services, engineering design or engineering consulting services even though they may provide technical services during construction or installation activities (these workplaces are included in Division M - Professional, Scientific and Technical Services).

Cross-references

7. Refer to the General Introduction for rules about:
 - a) Installation
 - b) Repair and Maintenance

Subdivisions

8. This Division contains the following subdivisions:
 - 30 – Building Construction
 - 31 – Heavy and Civil Engineering
 - 32 – Construction Services

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SCHEDULE 4 - *continued***DIVISION E - CONSTRUCTION****Subdivision 30 - BUILDING CONSTRUCTION**

Group Class	Title And Description
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Group 301 RESIDENTIAL BUILDING CONSTRUCTION**E30110 House Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction of houses (except semi-detached houses) or in carrying out alterations, additions, maintenance, renovations or repairs to houses; or
- (b) project management of these activities.

Activities

Construction project management for house construction	House construction, alteration or renovation
Garage construction	House, prefabricated, assembly, erection or installation (on-site)

Exclusions/References

Workplaces predominantly engaged in

- a) off-site production of prefabricated buildings or building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- b) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- c) providing architectural services are included in class M69210 Architectural Services; and
- d) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

E30190 Other Residential Building Construction

This class consists of workplaces predominantly engaged in:

- (a) the construction of residential buildings (except free-standing houses) or in carrying out alterations, additions, maintenance, renovations or repairs to such buildings; or
- (b) project management of these activities.

Activities

Apartment construction	High-rise flat construction
Construction project management for residential building construction	Renovation or alteration of residential building (except free-standing houses)
Duplex house construction	n.e.c.
Flat construction	Semi-detached house construction

Exclusions/References

Workplaces predominantly engaged in

- a) off-site production of prefabricated buildings or building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- b) the construction of hotels, hostels, hospitals and other public buildings are included in class E30200 Non-Residential Building Construction;
- c) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- d) the construction of houses (except duplex or semi-detached houses) are included in class E30110 House Construction;
- e) providing architectural services are included in class M69210 Architectural Services; and
- f) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

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This class consists of workplaces predominantly engaged in:

- (a) the construction of non-residential buildings such as hotels, motels, hostels, hospitals, prisons or other buildings, or in carrying out alterations, additions, maintenance, renovations or repairs to such buildings; or
- (b) project management of these activities.

Activities

Commercial building construction	Prefabricated non-residential building assembly, erection or installation on-site (except sheds, garages or carports)
Construction project management for non-residential building construction	Prefabricated temperature controlled structures installation
Greenhouse construction (except on-site assembly and/or erection of prefabricated greenhouses)	Renovation or alteration of non-residential buildings
Industrial building construction	
Office building construction	

Exclusions/References

Workplaces predominantly engaged in

- a) the construction of garages are included in class E30110 House Construction;
- b) on-site assembly and/or erection of metal or wooden prefabricated carports or sheds are included in class E32990 Other Construction Services n.e.c.;
- c) off-site production of prefabricated metal buildings or metal building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- d) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- e) on-site assembly and/or erection of prefabricated greenhouses are included in class E32990 Other Construction Services n.e.c.;
- f) providing architectural services are included in class M69210 Architectural Services; and
- g) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

SCHEDULE 4 - *continued***Subdivision 31 - HEAVY AND CIVIL ENGINEERING CONSTRUCTION**

Group Class	Title And Description
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Group 310 HEAVY AND CIVIL ENGINEERING CONSTRUCTION**E31010 Road and Bridge Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction or general repair of roads, bridges, aerodrome runways or parking lots; or
- (b) project management of these activities.

The quarrying of earth, soil or filling or other construction materials carried out in conjunction with road or bridge construction by the same workplace is included in this class.

Activities

Aerodrome runway construction	Hot-mix bituminous paving
Asphalt surfacing	manufacturing and/or laying
Bridge construction (including construction from prefabricated components)	Overpass construction
Construction project management for heavy and civil engineering construction	Parking lot construction (except buildings)
Elevated highway construction	Repair or maintenance of roads or bridges
	Road construction or sealing
	Viaduct construction

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing bituminous surfacing materials (except hot-mix bituminous paving) are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- b) the construction of tunnels for any purpose are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) undertaking special trade construction of component parts of roads or bridges e.g. in construction of kerbs or gutters only or in installing electrical wiring for traffic lights are included in the appropriate classes of Subdivision 32 Construction Services;
- d) providing architectural services are included in class M69210 Architectural Services; and
- e) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

E31090 Other Heavy and Civil Engineering Construction

This class consists of workplaces predominantly engaged in:

- (a) the construction of railway permanent way, dams, irrigation systems, harbour or river works, water or gas supply systems, oil refineries (except buildings), pipelines or construction projects not elsewhere classified, in the on-site assembly of furnaces or heavy electrical machinery from prefabricated components, or in the general repair of such structures, machinery or equipment; or
- (b) project management of these activities.

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Group Class	Title And Description
	Activities
Bowling green construction	Lake construction
Breakwater construction	Land reclamation
Cable laying (including overhead and subterranean)	Mine site construction n.e.c.
Canal construction	Oil refinery construction (except buildings)
Construction project management for other heavy and civil engineering construction	On-site assembly of boilers from prefabricated components
Dam construction	Pile driving
Distribution line, electricity or communication, construction (including overhead and subterranean)	Pipeline construction
Dredging (harbours or rivers)	Railway permanent way construction
Electrical machinery, heavy, installation (on-site assembly)	Repair, maintenance or service of structures constructed or installed in this class
Electricity power plant construction (except buildings)	River work construction
Electricity transmission tower construction	Sewage or stormwater drainage system construction
Flood control system construction	Sewage treatment plant construction
Furnace construction (for industrial plants from prefabricated components)	Sports field construction
Golf course construction	Swimming pool, below ground concrete or fibreglass, construction
Harbour work construction (except buildings)	Telecommunications infrastructure, installation and maintenance
Irrigation system construction	Television or radio transmitting tower construction
Jetty construction	Tunnel construction
	Water tank construction (except of structural steel)

Exclusions/References

Workplaces predominantly engaged in

- a) the erection or installation (including on-site fabrication) of metal silos or storage tanks are included in class E32240 Structural Steel Erection Services;
- b) the installation of hot water systems are included in class E32310 Plumbing Services;
- c) the installation of factory assembled commercial or industrial boilers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing;
- d) installing artificial turf (not in heavy or civil engineering projects) are included in class E32910 Landscape Construction Services;
- e) undertaking special trade construction of component parts for canals, dams, etc (e.g. in constructing stone retaining walls only or in constructing or repairing fences only) are included in the appropriate classes of Subdivision 32 Construction Services;
- f) providing architectural services are included in class M69210 Architectural Services; and
- g) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

SCHEDULE 4 - *continued***Subdivision 32 - CONSTRUCTION SERVICES**

Group Class	Title And Description
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Group 321 LAND DEVELOPMENT AND SITE PREPARATION SERVICES**E32110 Land Development and Subdivision**

This class consists of workplaces predominantly engaged in the subdivision of land for subsequent sale that is undertaken in conjunction with one or more of:

- (a) site preparation;
- (b) road construction; or
- (c) utility construction/installation.

Activities

Subdivision for subsequent sale in conjunction with site preparation, road construction and/or utility construction/installation

Exclusions/References

Workplaces predominantly engaged in

- a) the subdivision of land without site preparation, road construction and/or utility construction/installation and without the project management of such activities, are included in the appropriate class according to the predominant activity being undertaken;
- b) building construction are included in the appropriate classes of Subdivision 30 Building Construction;
- c) road construction that is not undertaken in conjunction with land subdivision, is included in class E31010 Road and Bridge Construction;
- d) utility construction/installation that is not undertaken in conjunction with land subdivision, is included in class E31090 Other Heavy and Civil Engineering Construction;
- e) site preparation that is not undertaken in conjunction with land subdivision, is included in class E32120 Site Preparation Services;
- f) renting or leasing properties are included in either class L67110 Residential Property Operators or L67120 Non-Residential Property Operators;
- g) planning and designing the development of land are included in class M69210 Architectural Services; and
- h) providing surveying services are included in class M69220 Surveying and Mapping Services.

E32120 Site Preparation Services

This class consists of workplaces predominantly engaged in earthmoving work such as levelling of construction sites, excavation of foundations, trench digging or removal of overburden. The removal of contaminated soil is excluded.

Activities

Demolition of buildings or other structures	Explosives laying
Earthmoving	Ground de-watering
Earthmoving plant and equipment hiring with operator	Land clearing
Excavation	Levelling (construction sites)
	Removal of overburden (not mining)
	Trench digging

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Workplaces predominantly engaged in

- a) quarrying sand or gravel are included in class B09110 Gravel and Sand Quarrying;
- b) quarrying earth soil or filling are included in class B09190 Other Construction Material Mining;
- c) removal of overburden as part of mining activities are included in the relevant class (according to the material mined) in Division B - Mining;
- d) removal of contaminated soil is included in class D29220 Waste Remediation and Materials Recovery Services; and
- e) selling sand, gravel or other quarried construction materials are included in class F33390 Other Hardware Goods Wholesaling.

Group 322 BUILDING STRUCTURE SERVICES**E32210 Concreting Services**

This class consists of workplaces predominantly engaged in concreting work, concrete pouring or other concrete work on construction projects.

Activities

Concrete footpath construction	Concrete work on construction projects
Concrete foundation construction	Repair of kerbs, gutters or other concrete structural products
Concrete kerb and guttering construction	
Concrete pumping	

Exclusions/References

Workplaces predominantly engaged in

- a) terrazzo laying are included in class E32430 Tiling and Carpeting Services; and
- b) brick paving are included in class E32910 Landscape Construction Services.

E32220 Bricklaying Services

This class consists of workplaces predominantly engaged in bricklaying or concrete block laying.

Activities

Bricklaying	Repair of brickwork
Concrete block laying	Stonework on construction projects

Exclusions/References

Workplaces predominantly engaged in brick paving are included in class E32910 Landscape Construction Services.

E32230 Roofing Services

This class consists of workplaces predominantly engaged in roof tiling, metal roof fixing and the application of roof coatings.

Activities

Metal roof fixing	Roof painting, spraying or coating
Roofing materials installation n.e.c.	Roof tiling

Exclusions/References

Workplaces predominantly engaged in

- a) the installation of insulation materials are included in class E32390 Other Building Installation Services;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> b) the installation of roof guttering are included in class E32310 Plumbing Services; and c) the installation of wooden roof trusses are included in class E32420 Carpentry Services.

E32240 Structural Steel Erection Services

This class consists of workplaces predominantly engaged in the erection (including on-site fabrication) of metal silos, storage tanks or structural steel components for buildings, overhead cranes and conveyor systems. Erection of structural steel components for the partial completion of structures such as bridges or electricity transmission towers is also included.

Activities

Metal silo erection	Structural steel erection
Metal storage tank erection	Truss or joist, steel, erection
Reinforcing steel erection	Welding work on construction projects

Exclusions/References

Workplaces predominantly engaged in

- a) the construction of buildings (which incorporate structural steel components) are included in the appropriate classes of Subdivision 30 Building Construction; and
- b) the construction of complete structures such as bridges, towers or oil refinery plants (which incorporate structural steel components) are included in the appropriate classes of Subdivision 31 Heavy and Civil Engineering Construction.

Group 323 BUILDING INSTALLATION SERVICES**E32310 Plumbing Services**

This class consists of workplaces predominantly engaged in plumbing or drainage (except sewerage or stormwater drainage systems construction). Also included are workplaces predominantly engaged in septic tank and other plumbing installation and repair. Plumbing work arising from the installation of appliances is included in this class.

Activities

Drain construction or repairing (except sewerage or stormwater drainage systems)	Household gas appliance installation
Gas plumbing	Plumbing (except marine)
Guttering, roof, installation or repair	Repair of installed plumbing
Hot water system installation	Septic tank installation (including repair)
	Solar hot water system installation

Exclusions/References

Workplaces predominantly engaged in

- a) the construction of sewerage or stormwater drainage systems are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) installation of fire sprinkler systems are included in class E32340 Fire and Security Alarm Installation Services;
- c) repairing gas appliances are included in class S94210 Domestic Appliance Repair and Maintenance;

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- d) pumping or cleaning septic tanks are included in class D29210 Waste Treatment and Disposal Services; and
- e) marine plumbing services are included in the appropriate classes in Group 239 Other Transport Equipment Manufacturing.

E32320 Electrical Services

This class consists of workplaces predominantly engaged in the installation of electrical wiring or fittings in buildings or other construction projects (except transmission or distribution infrastructure). Electrical work arising from the installation of appliances is included in this class.

Activities

Electric light installation	Installation of television satellite dish
Electric wiring installation (except of electricity transmission or distribution lines)	Repair or maintenance of electrical wiring (except of electricity transmission or distribution lines)
Electrical installation work (e.g. switchboards, circuit breakers, etc.)	Telecommunication cable or wire installation (except transmission or distribution lines)
Household electrical appliance installation	Traffic signal installation
Installation of television antennae or cable	

Exclusions/References

Workplaces predominantly engaged in

- a) repairing or installing electricity transmission or distribution lines are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) installing fire and/or security systems are included in class E32340 Fire and Security Alarm Installation Services; and
- c) repairing electrical appliances are included in class S94210 Domestic Appliance Repair and Maintenance.

E32330 Air Conditioning and Heating Services

This class consists of workplaces predominantly engaged in the installation of heating equipment, refrigeration equipment, air conditioning equipment, or in the installation of air conditioning duct work.

Activities

Air conditioning duct work installation	Heating equipment installation (except industrial furnaces)
Air conditioning equipment installation (except motor vehicle air conditioning equipment)	Oil heater installation
Coolroom refrigerator installation	Refrigeration equipment installation
Freezer room construction	Ventilation equipment installation n.e.c.

Exclusions/References

Workplaces predominantly engaged in

- a) manufacturing air conditioning duct work are included in class C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products);
- b) the on-site assembly of industrial furnaces from prefabricated components are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) installing motor vehicle air conditioning equipment are included in class S94110 Automotive Electrical Services; and

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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- d) installing insulation material are included in class E32390 Other Building Installation Services.

E32340 Fire and Security Alarm Installation Services

This class consists of workplaces predominantly engaged in the installation of fire protection, detection and control systems, and in installing security systems.

Activities

Closed circuit video surveillance system installation	Repair of installed fire or burglar security alarm systems
Fire alarm system installation	Security system installation
Fire sprinkler installation	Smoke detector installation

Exclusions/References

Workplaces predominantly engaged in both the installation and monitoring of security systems are included in class O77120 Investigation and Security Services.

E32390 Other Building Installation Services

This class consists of workplaces predominantly engaged in building installation services not elsewhere classified.

Activities

Aluminium security door or security window installation	Flywire screen installation
Awning, blind or shutter installation	Insulation material installation
Curtain installation	Office installation or fit-out service
Door installation	On-site fabrication, assembly or installation of metal, including aluminium, shop fronts
Elevator, escalator or lift installation	Roller door, shutter or grille installation
Fireplace installation	

Exclusions/References

Workplaces predominantly engaged in

- a) the installation of pest control barriers are included in class N73120 Building Pest Control Services;
- b) manufacturing prefabricated architectural aluminium products such as doors, shop fronts, and window frames are included in class C22230 Architectural Aluminium Product Manufacturing;
- c) manufacturing prefabricated architectural steel, wrought iron or other metal (except aluminium) products such as doors, shop fronts and window frames are included in class C22290 Other Structural Metal Product Manufacturing; and
- d) other construction installation services, except building installation services, are included in class E32990 Other Construction Services n.e.c.

Group 324 BUILDING COMPLETION SERVICES**E32410 Plastering and Ceiling Services**

This class consists of workplaces predominantly engaged in plastering, plaster fixing or finishing.

Activities

Cement rendering of buildings	Plaster work on construction projects
Decorative plaster fixing	Plasterboard fixing or finishing
Fibrous plaster fixing or finishing	

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This class consists of workplaces predominantly engaged in carpentry work or the fixing of wooden formwork on construction projects.

Activities

Carpentry work on construction projects	Wooden flooring installation
Joinery work on construction projects (on-site fabrication only)	Wooden formwork or falsework construction
Roof truss, wooden, fixing	Wooden kitchen cabinet installation
On-site fabrication, assembly or installation of wooden shop fronts	Wooden roof truss installation

Exclusions/References

Workplaces predominantly engaged in manufacturing prefabricated, wooden built-in cabinets, cupboards or shop fronts and their installation (except on-site fabrication) are included in class C14920 Wooden Structural Fitting and Component Manufacturing.

E32430 Tiling and Carpeting Services

This class consists of workplaces predominantly engaged in laying carpet, or setting wall or floor tiles.

Activities

Carpet or carpet tile laying	Mosaic work on construction projects
Floor covering laying n.e.c.	Slate flooring installation
Floor sanding	Terrazzo laying
Floor tiling (using ceramic, concrete or cut stone tiles)	Wall tiling (using ceramic, concrete or cut stone tiles)
Linoleum or linotile fixing	

Exclusions/References

Workplaces predominantly engaged in

- installing roofing tiles are included in class E32230 Roofing Services; and
- installing wooden flooring are included in class E32420 Carpentry Services.

E32440 Painting and Decorating Services

This class consists of workplaces predominantly engaged in painting, decorating or wallpapering houses or other structures.

Activities

House painting	Wallpapering
Painting of buildings or other structures	
Spray painting of buildings or other structures	

Exclusions/References

Workplaces predominantly engaged in roof painting, spraying or coating are included in class E32230 Roofing Services.

E32450 Glazing Services

This class consists of workplaces predominantly engaged in glazing, including glass installation and repair work.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Activities
	Glazing Window installation
	Skylight installation Window insulation fixing
	Window frame installation
	Exclusions/References
	Workplaces predominantly engaged in
	a) the fabrication of aluminium and timber framed glass products are included in the appropriate classes of Division C - Manufacturing;
	b) greenhouse construction are included in class E30200 Non-Residential Building Construction; and
	c) on-site assembly and/or erection of prefabricated greenhouses are included in class E32990 Other Construction Services n.e.c.
Group 329	OTHER CONSTRUCTION SERVICES
E32910	Landscape Construction Services
	This class consists of workplaces predominantly engaged in constructing landscapes, including landforming and the provision of retaining walls and paths, decks, fences, ponds and similar structures. Workplaces also engaged in garden planting or installation of sprinkler/drainage systems in conjunction with constructing landscapes are included.
	Activities
	Brick paving Lawn construction
	Fence construction Retaining wall construction
	Pond construction Rockery work
	Landscape construction Streetscape planting
	Exclusions/References
	Workplaces predominantly engaged in
	a) landscape consultancy and design services are included in class M69210 Architectural Services;
	b) garden maintenance activities and maintenance of lawns are included in class N73130 Gardening Services.
E32920	Hire of Construction Machinery with Operator
	This class consists of workplaces predominantly engaged in hiring construction machinery, plant or equipment with operator(s).
	Activities
	Construction machinery hiring with operator (except earthmoving equipment) Crane hiring with operator
	Exclusions/References
	Workplaces predominantly engaged in
	a) hiring earthmoving plant and equipment with operator are included in class E32120 Site Preparation Services; and
	b) hiring earthmoving plant and equipment or construction machinery, plant or equipment without operator are included in class L66310 Heavy Machinery and Scaffolding Rental and Hiring.

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This class consists of workplaces predominantly engaged in construction services not elsewhere classified.

Activities

Above ground swimming pool construction or installation	On-site assembly and/or erection of metal or wooden prefabricated sheds
Formwork or falsework construction (except wooden)	On-site assembly and/or erection of portable fencing
Metal wall cladding fixing to buildings	Petrol bowser installation
On-site assembly and/or erection of prefabricated greenhouse	Sand blasting or steam cleaning of building exteriors
On-site assembly and/or erection of metal or wooden prefabricated carports	Scaffolding construction Waterproofing of buildings

Exclusions/References

Workplaces predominantly engaged in

- a) the construction of greenhouses are included in class E30200 Non-Residential Building Construction; and
- b) building installation services are included in class E32390 Other Building Installation Services.

*WorkCover Insurance Premiums Order (No. 21) 2013/14***Sch. 4**SCHEDULE 4 - *continued***DIVISION F: WHOLESALE TRADE****INTRODUCTION**

1. The Wholesale Trade Division includes workplaces predominantly engaged in the purchasing and onselling, commission based buying, and/or commission based selling of finished goods, without significant transformation, to or on behalf of businesses.

Nature of workplaces engaged in wholesale trade

2. Workplaces included in the Wholesale Trade Division generally have the following features:
 - a) premises are usually a warehouse or office;
 - b) little or no display of goods;
 - c) large storage facilities;
 - d) not generally located or designed to attract a high proportion of walk-in customers;
 - e) high value and/or bulk volume transactions; and
 - f) customers are generally reached through trade-specific contacts.
3. The Wholesale Trade Division distinguishes between two types of wholesalers:
 - a) wholesalers who have, hold or take title to and physically handle the goods they sell, including import/export merchants; and
 - b) wholesalers who do not have, hold or take title to the goods they sell and do not physically handle the goods and whose predominant activity is:
 - i. the commission based buying and/or the commission based selling of goods;
 - ii. acting as wholesale agents or brokers;
 - iii. operating a business to business electronic market;
 - iv. arranging the sale of goods on behalf of one or more principals for a commission or fee;
or
 - v. the provision of auction services (except real estate auctioning) to business and the general public.

Classification Rule: Non-store wholesalers

4. Workplaces predominantly engaged in purchasing and onselling goods that use non-store wholesaling to business (including the internet) are included in this Division.

Exclusions

5. Workplaces excluded from this Division include workplaces predominantly engaged in providing warehousing and storage services (these workplaces are included in the appropriate classes of Group 53 Warehousing and Storage Services in Division I - Transport, Postal and Warehousing).
6. Workplaces excluded from this Division include workplaces predominantly engaged in buying or marketing goods for use by other workplaces of the employer or one or more members of the same group as the employer, whether those other workplaces are in the same industry or different industries (these workplaces are classified according to the predominant industry of the workplaces to which they provide these services).

Cross-references

7. Refer to the General Introduction for rules about the distinction between workplaces that produce or manufacture products and workplaces engaged in wholesale trade.
8. Refer to the General Introduction for rules about the provision of internal management and office administration (including the provision of buying or marketing services).

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued****Subdivisions***

9. This Division contains the following subdivisions:

33 – Basic Material Wholesaling

34 – Machinery and Equipment Wholesaling

35 – Motor Vehicle and Motor Vehicle Parts Wholesaling

36 – Grocery, Liquor and Tobacco Product Wholesaling

37 – Other Goods Wholesaling

38 – Commission-Based Wholesaling

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SCHEDULE 4 - *continued***DIVISION F - WHOLESALE TRADE****Subdivision 33 - BASIC MATERIAL WHOLESALING****Group Class****Title And Description****Group 331 AGRICULTURAL PRODUCT WHOLESALING****F33110 Wool Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling wool.

Activities

Wool wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) providing wool broking services are included in class F38000 Commission-Based Wholesaling;
- b) providing wool classing (including reclassing or bulk classing) services are included in class A05290 Other Agricultural and Fishing Support Services;
- c) providing wool dumping services are included in class I52990 Other Transport Support Services n.e.c.; and
- d) providing wool testing services are included in class M69250 Scientific Testing and Analysis Services.

F33120 Cereal Grain Wholesaling

This class consists of workplaces predominantly engaged in wholesaling wheat or other cereal grains including wholesaling workplaces of employers operated by marketing authorities.

Activities

Cereal grain wholesaling

Wheat wholesaling

Rice wholesaling (except milled or polished rice)

Exclusions/References

Workplaces predominantly engaged in wholesaling milled or polished rice are included in class F36090 Other Grocery Wholesaling.

F33190 Other Agricultural Product Wholesaling

This class consists of workplaces predominantly engaged in wholesaling skins, hides or tallow, stock feed and other agricultural products not elsewhere classified.

Activities

Farm produce wholesaling n.e.c.

Seed, farm or garden, wholesaling

Feed wholesaling

Sugar, raw, wholesaling

Flower, cut, wholesaling

Sunflower seed wholesaling

Hide wholesaling

Tallow wholesaling

Leather wholesaling

Tobacco leaf wholesaling

Livestock wholesaling

Tree or shrub, potted, wholesaling

Meat meal wholesaling

Vegetable oil meal wholesaling

Nursery stock, horticultural, wholesaling

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) wholesaling wool are included in class F33110 Wool Wholesaling; b) wholesaling cereal grains are included in class F33120 Cereal Grain Wholesaling; c) wholesaling agricultural chemicals, fertiliser, pesticides and weedkiller are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling; d) wholesaling agricultural machinery and equipment are included in class F34110 Agricultural and Construction Machinery Wholesaling; e) wholesaling meat, poultry, eggs, dairy products, fruit, vegetables, honey, etc are included in the appropriate classes of Group 360 Grocery, Liquor and Tobacco Product Wholesaling; f) providing livestock broking services are included in class F38000 Commission-Based Wholesaling; g) wholesaling fence posts (except timber) and fencing wire are included in class F33390 Other Hardware Goods Wholesaling; and h) wholesaling timber fence posts are included in class F33310 Timber Wholesaling.

Group 332 MINERAL, METAL AND CHEMICAL WHOLESALING**F33210 Petroleum Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling petroleum or petroleum products, liquefied petroleum gas (LPG), heating oil or other fuel oils.

Activities

Bitumen wholesaling	Liquefied petroleum gas (LPG)
Crude oil wholesaling	wholesaling (in bulk or in containers)
Crude petroleum wholesaling	Oil or grease, industrial or lubricating,
Diesel oil wholesaling	wholesaling
Distillate wholesaling	Paraffin wholesaling
Fuel oil wholesaling	Petrol wholesaling
Heating oil dealing (wholesaling)	Petroleum product wholesaling
Kerosene wholesaling	

Exclusions/References

Workplaces predominantly engaged in distributing liquefied petroleum gas through a mains system are included in class D27000 Gas Supply.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
F33220	Metal and Mineral Wholesaling
	This class consists of workplaces predominantly engaged in wholesaling pig iron, ingot steel or semi-fabricated products of iron or steel such as sheet, strip, bars, rods, sections, structural steel or tubes; wholesaling minerals (including coal or coke) not elsewhere classified; or wholesaling metal waste or scrap.
	Activities
Aluminium or aluminium alloy wholesaling	Metal scrap wholesaling
Bearing metal wholesaling	Metallic ore wholesaling
Briquette wholesaling	Mineral earths wholesaling
Charcoal wholesaling	Mineral wholesaling n.e.c.
Coal wholesaling	Precious metal scrap dealing (wholesaling)
Coke wholesaling	Steel bar, plate, rod, sheet or strip wholesaling
Copper or copper alloy wholesaling	

F33230 Industrial and Agricultural Chemical Product Wholesaling

This class consists of workplaces predominantly engaged in wholesaling industrial or agricultural chemicals or chemical products, including waste or scrap.

Activities

Acid wholesaling	Liquefied gas wholesaling (except liquefied petroleum gas (LPG))
Adhesive wholesaling	Marine oil wholesaling
Agricultural chemical wholesaling	Match wholesaling
Alcohol, industrial, wholesaling	Methylated spirit wholesaling
Bleaching compound wholesaling	Oil treating compound wholesaling
Chemical colour wholesaling	Pesticide wholesaling
Chemical wholesaling n.e.c.	Photographic chemical wholesaling
Cleanser, abrasive, wholesaling	Pigment wholesaling
Detergent, industrial, wholesaling	Plastic block, rod, plate or other unfinished form wholesaling
Dry-cleaning preparation wholesaling	Plastic film sheeting wholesaling
Dyestuff wholesaling	Plasticiser wholesaling
Explosive wholesaling (except ammunition)	Polish wholesaling
Fertiliser wholesaling	Sheep dip wholesaling
Gas, industrial, wholesaling (except liquefied petroleum gas (LPG))	Sheep lick wholesaling
Gelatine wholesaling	Soap, industrial, wholesaling
Herbicide wholesaling	Synthetic rubber wholesaling
Industrial oil or fat wholesaling	Tanning requisite wholesaling
Insecticide wholesaling	Water proofing compound wholesaling
Laboratory chemicals wholesaling	Weedkiller wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling pharmaceutical and toiletry goods are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling;
- b) wholesaling laundry detergents or soaps are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling;
- c) wholesaling ammunition are included in class F37340 Toy and Sporting Goods Wholesaling;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	d) wholesaling lard, cooking oil or fat are included in class F36090 Other Grocery Wholesaling;
	e) wholesaling tallow are included in class F33190 Other Agricultural Product Wholesaling;
	f) wholesaling used cooking oil are included in class F37390 Other Goods Wholesaling n.e.c.; and
	g) wholesaling liquefied petroleum gas (LPG) are included in class F33210 Petroleum Product Wholesaling.

Group 333 TIMBER AND HARDWARE GOODS WHOLESALING**F33310 Timber Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling timber (except firewood).

Activities

Plywood wholesaling	Timber fence post wholesaling
Timber dealing, wholesaling, (except firewood)	Veneer, wood, wholesaling

Exclusions/References

Workplaces predominantly engaged in firewood wholesaling are included in class F37390 Other Goods Wholesaling n.e.c.

F33320 Plumbing Goods Wholesaling

This class consists of workplaces predominantly engaged in wholesaling plumbing goods.

Activities

Bath wholesaling	Plumber's fitting wholesaling
Bathroom or toilet fitting wholesaling	Plumbing tool wholesaling
Downpipe or guttering wholesaling	Sink and basin wholesaling
Gas fitting wholesaling	Tap wholesaling
Hot water system wholesaling	Toilet wholesaling
Pipes and pipe fitting wholesaling	Wash basin wholesaling

Exclusions/References

Workplaces predominantly engaged in installing plumbing goods are included in class E32310 Plumbing Services.

F33390 Other Hardware Goods Wholesaling

This class consists of workplaces predominantly engaged in wholesaling other hardware goods (except timber or plumbing goods), including construction or building materials.

Activities

Abrasive wholesaling (except abrasive cleansers)	Building material dealing (wholesaling) n.e.c.
Awning wholesaling (except textile)	Building paper and paper board wholesaling
Brick wholesaling	Cement wholesaling
Builders' hardware dealing (wholesaling) n.e.c.	Clothes hoist wholesaling

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Door or window wholesaling	Reinforcing wire wholesaling
Earthenware construction good wholesaling	Roller shutter wholesaling
Fence post wholesaling (except timber)	Roofing material wholesaling
Fencing wire wholesaling	Sand wholesaling
Galvanised iron product wholesaling	Screening wire wholesaling
Garden tool wholesaling	Screens, window, wholesaling
Hand tool wholesaling (including power operated)	Stain wholesaling
Insulating material wholesaling	Stonecutter's tool wholesaling
Lock wholesaling	Swimming pool, below ground fibreglass, wholesaling
Mineral turpentine wholesaling	Tile, ceramic, wholesaling
Paint wholesaling	Wall or ceiling board wholesaling
Plaster wholesaling	Wallpaper wholesaling
Plastic decorative laminated sheet wholesaling	Wire netting wholesaling
Plastic wood wholesaling	Wire or cable wholesaling (except electric cable)
Prefabricated sheds wholesaling (not intended for human occupation)	Woodworking tool wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) installing insulation, tiles or most other building components are included in the appropriate classes of Division E - Construction;
- b) wholesaling abrasive cleansers are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling;
- c) wholesaling textile awnings are included in class F37110 Textile Product Wholesaling;
- d) wholesaling non-ceramic floor tiles are included in class F37310 Furniture and Floor Covering Wholesaling;
- e) wholesaling electric cable are included in class F34940 Other Electrical and Electronic Goods Wholesaling;
- f) wholesaling plumbing goods are included in class F33320 Plumbing Goods Wholesaling; and
- g) wholesaling timber fence posts are included in class F33310 Timber Wholesaling.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued****Subdivision 34 - MACHINERY AND EQUIPMENT WHOLESALING**

Group Class	Title And Description
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Group 341	SPECIALISED INDUSTRIAL MACHINERY AND EQUIPMENT WHOLESALING
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F34110 Agricultural and Construction Machinery Wholesaling

This class consists of workplaces predominantly engaged in wholesaling agricultural machinery, agricultural implements, earth-moving or other construction machinery or equipment or parts for such equipment.

Activities

Agricultural implement wholesaling	Harvester wholesaling
Agricultural machinery wholesaling	Lawn mower wholesaling
Construction machinery or equipment wholesaling	Parts, agricultural or construction machinery, wholesaling
Earthmoving machinery wholesaling	Tractor wholesaling
Excavation machinery wholesaling	Windmill wholesaling
Grader wholesaling	

F34190 Other Specialised Industrial Machinery and Equipment Wholesaling

This class consists of workplaces predominantly engaged in wholesaling specialised industrial machinery, parts or equipment not elsewhere classified.

Activities

Distilling equipment wholesaling	Mining machinery or equipment wholesaling
Dry-cleaning machinery or equipment wholesaling	Paper making machinery or equipment wholesaling
Food processing machinery or equipment wholesaling	Printing machinery or equipment wholesaling
Forging machinery or equipment wholesaling	Rubber making or working machinery or equipment wholesaling
Foundry machinery or equipment wholesaling	Tanning machinery or equipment wholesaling
Leather working machinery or equipment wholesaling	Textile working machinery or equipment wholesaling
Machine attachment, part or accessory wholesaling	Welding machinery or equipment, non-electric, wholesaling
Machine tool wholesaling	Woodworking machinery or equipment wholesaling
Metalworking machinery wholesaling	
Milk processing machinery or equipment wholesaling	

Exclusions/References

Workplaces predominantly engaged in

- wholesaling electrical or electronic equipment are included in the appropriate classes of Group 349 Other Machinery and Equipment Wholesaling; and
- wholesaling industrial machinery and equipment used in a wide range of industries are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c.

SCHEDULE 4 - *continued*

Group Class	Title And Description														
Group 349	OTHER MACHINERY AND EQUIPMENT WHOLESALING														
F34910	Professional and Scientific Goods Wholesaling														
	This class consists of workplaces predominantly engaged in wholesaling scientific, medical or other professional equipment (except photographic equipment).														
	Activities														
	<table> <tbody> <tr> <td data-bbox="430 556 787 580">Aeronautical equipment wholesaling</td> <td data-bbox="882 556 1180 580">Optical instrument wholesaling</td> </tr> <tr> <td data-bbox="430 586 736 643">Dental instrument or equipment wholesaling</td> <td data-bbox="882 586 1282 610">Professional equipment wholesaling n.e.c.</td> </tr> <tr> <td data-bbox="430 647 773 671">Draughting instrument wholesaling</td> <td data-bbox="882 616 1202 641">Scientific equipment wholesaling</td> </tr> <tr> <td data-bbox="430 677 794 701">Mathematical instrument wholesaling</td> <td data-bbox="882 647 1195 671">Scientific glassware wholesaling</td> </tr> <tr> <td data-bbox="430 707 736 731">Medical equipment wholesaling</td> <td data-bbox="882 677 1158 701">Spectacle frame wholesaling</td> </tr> <tr> <td data-bbox="430 737 765 762">Navigation equipment wholesaling</td> <td data-bbox="882 707 1188 731">Surgical equipment wholesaling</td> </tr> <tr> <td></td> <td data-bbox="882 737 1239 762">X-ray equipment or film wholesaling</td> </tr> </tbody> </table>	Aeronautical equipment wholesaling	Optical instrument wholesaling	Dental instrument or equipment wholesaling	Professional equipment wholesaling n.e.c.	Draughting instrument wholesaling	Scientific equipment wholesaling	Mathematical instrument wholesaling	Scientific glassware wholesaling	Medical equipment wholesaling	Spectacle frame wholesaling	Navigation equipment wholesaling	Surgical equipment wholesaling		X-ray equipment or film wholesaling
Aeronautical equipment wholesaling	Optical instrument wholesaling														
Dental instrument or equipment wholesaling	Professional equipment wholesaling n.e.c.														
Draughting instrument wholesaling	Scientific equipment wholesaling														
Mathematical instrument wholesaling	Scientific glassware wholesaling														
Medical equipment wholesaling	Spectacle frame wholesaling														
Navigation equipment wholesaling	Surgical equipment wholesaling														
	X-ray equipment or film wholesaling														
	Exclusions/References														
	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) wholesaling cameras are included in class F34940 Other Electrical and Electronic Goods Wholesaling; and b) wholesaling binoculars or photographic film are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c. 														
F34920	Computer and Computer Peripheral Wholesaling														
	This class consists of workplaces predominantly engaged in wholesaling computers or computer peripheral equipment.														
	Activities														
	<table> <tbody> <tr> <td data-bbox="430 1114 794 1139">Blank compact disc (CD) wholesaling</td> <td data-bbox="882 1114 1188 1139">Computer software wholesaling</td> </tr> <tr> <td data-bbox="430 1145 751 1169">Blank computer disc wholesaling</td> <td data-bbox="882 1145 1100 1169">Computer wholesaling</td> </tr> <tr> <td data-bbox="430 1175 765 1231">Blank digital versatile disc (DVD) wholesaling</td> <td data-bbox="882 1175 1129 1199">Inkjet printer wholesaling</td> </tr> <tr> <td data-bbox="430 1237 707 1262">Computer game wholesaling</td> <td data-bbox="882 1205 1100 1229">Keyboard wholesaling</td> </tr> <tr> <td data-bbox="430 1268 809 1292">Computer peripheral wholesaling n.e.c.</td> <td data-bbox="882 1235 1129 1260">Laser printer wholesaling</td> </tr> </tbody> </table>	Blank compact disc (CD) wholesaling	Computer software wholesaling	Blank computer disc wholesaling	Computer wholesaling	Blank digital versatile disc (DVD) wholesaling	Inkjet printer wholesaling	Computer game wholesaling	Keyboard wholesaling	Computer peripheral wholesaling n.e.c.	Laser printer wholesaling				
Blank compact disc (CD) wholesaling	Computer software wholesaling														
Blank computer disc wholesaling	Computer wholesaling														
Blank digital versatile disc (DVD) wholesaling	Inkjet printer wholesaling														
Computer game wholesaling	Keyboard wholesaling														
Computer peripheral wholesaling n.e.c.	Laser printer wholesaling														
	Exclusions/References														
	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) wholesaling telecommunication goods are included in class F34930 Telecommunication Goods Wholesaling; and b) wholesaling pre-recorded audio or visual entertainment media such as compact discs (CDs) or digital versatile discs (DVDs) are included in class F37390 Other Goods Wholesaling n.e.c. 														

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SCHEDULE 4 - *continued*

Group Class	Title And Description
F34930	Telecommunication Goods Wholesaling
	This class consists of workplaces predominantly engaged in wholesaling telecommunication goods.
	Activities
	Cellular telephone wholesaling Telecommunication equipment parts Communication equipment wholesaling wholesaling Facsimile (fax) machine wholesaling Telephone and electric cable ducting Mobile phone accessory wholesaling system wholesaling Mobile phone battery wholesaling Telephone or telegraph equipment Mobile phone wholesaling wholesaling Modem wholesaling Two-way radio equipment wholesaling
F34940	Other Electrical and Electronic Goods Wholesaling
	This class consists of workplaces predominantly engaged in wholesaling electrical or electronic goods not elsewhere classified.
	Activities
	Air conditioning equipment, electric, Kitchen appliance, electric, wholesaling wholesaling Light fitting, electric, wholesaling Alarm system, electric or electronic, Motor, electric, wholesaling wholesaling Photocopier wholesaling Battery, dry cell, wholesaling Photographic equipment, electrical or Bulb or tube, electric light, wholesaling electronic, wholesaling Cable or wire, electric, wholesaling Radio or television part wholesaling Calculator wholesaling Radio receiving set wholesaling Camera wholesaling Refrigerator wholesaling Cash register wholesaling Refrigeration equipment, wholesaling Digital versatile disc (DVD) players Scale, electrical or electronic, wholesaling wholesaling Sewing machine wholesaling Domestic laundry machinery and Shaver, electric, wholesaling equipment wholesaling Shop or office scale wholesaling Electric fitting dealing (wholesaling) n.e.c. Sound recording or reproducing Electric furnace wholesaling equipment, wholesaling Electrical distribution equipment Stove or heater wholesaling wholesaling Switchgear, electrical, wholesaling Electrical goods wholesaling n.e.c. Television set wholesaling Electrical measuring or testing instrument Vacuum cleaner wholesaling wholesaling Video cassette recorder (VCR) Electronic goods wholesaling n.e.c. wholesaling Fan, electric, wholesaling Washing machine wholesaling Floor polisher wholesaling Welding equipment, electrical, Generator, electricity, wholesaling wholesaling

Exclusions/References

Workplaces predominantly engaged in wholesaling binoculars or photographic film are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
F34990	Other Machinery and Equipment Wholesaling n.e.c.
	This class consists of workplaces predominantly engaged in wholesaling machinery and equipment not elsewhere classified.
	Activities
Air conditioning equipment, non-electric, wholesaling Aircraft wholesaling Bearing wholesaling Binocular wholesaling Blank cassette wholesaling Boat wholesaling Compressor, air or gas, wholesaling Display or notice board wholesaling Fire protection equipment wholesaling Furnace or furnace equipment, industrial, wholesaling (except electrical) Gas generator or equipment wholesaling Gas heater wholesaling Hairdressing equipment wholesaling Industrial brush wholesaling Internal combustion engine wholesaling (except motor vehicle engines) Jetski part wholesaling	Jetski wholesaling Kerosene heater wholesaling Lubricating machinery or equipment wholesaling Machinery and equipment wholesaling n.e.c. Marine engine wholesaling Marine equipment wholesaling n.e.c. Material handling equipment wholesaling Oil heater wholesaling Photographic film wholesaling Photographic supply wholesaling n.e.c. Portable fire extinguisher wholesaling Pumping machinery or equipment wholesaling Scale, non-electrical or non-electronic, wholesaling Weighing machinery wholesaling n.e.c. Wire working machinery or equipment wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling electrical or electronic equipment, including cameras, are included in class F34940 Other Electrical and Electronic Goods Wholesaling;
- b) wholesaling motor vehicle engines are included in class F35040 Motor Vehicle New Parts Wholesaling; and
- c) wholesaling electric furnaces are included in class F34940 Other Electrical and Electronic Goods Wholesaling.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***Subdivision 35 - MOTOR VEHICLE AND MOTOR VEHICLE PARTS
WHOLESALING****Group Class Title And Description****Group 350 MOTOR VEHICLE AND MOTOR VEHICLE PARTS
WHOLESALING****F35010 Car Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling new and used motor cars.

Activities

New car wholesaling

Used car wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling buses, trucks or other commercial vehicles are included in class F35020 Commercial Vehicle Sales;
- b) wholesaling new motor vehicle, caravan, trailer and motor cycle parts or accessories (including tyres, tubes or batteries) are included in class F35040 Motor Vehicle New Parts Wholesaling;
- c) wholesaling new or used motor cycles or scooters are included in class F35030 Trailer and Other Motor Vehicle Wholesaling; and
- d) selling new or used cars, motor cycles and motor vehicle parts to the general public are included in relevant classes of Division G - Retail Trade.

F35020 Commercial Vehicle Sales

This class consists of workplaces predominantly engaged in selling new or used commercial motor vehicles to business or the general public.

Activities

Bus, wholesaling

Truck wholesaling

Commercial vehicle wholesaling n.e.c.

F35030 Trailer and Other Motor Vehicle Wholesaling

This class consists of workplaces predominantly engaged in wholesaling other types of new or used motor vehicles, including motor cycles, and trailers.

Activities

Box trailer wholesaling

Mobile homes wholesaling

Caravan wholesaling

Motor cycle wholesaling

Four-wheeled motor cycle wholesaling

Motorhome wholesaling

Horse float wholesaling

Scooter wholesaling

Mobile cabins wholesaling

Trailer wholesaling n.e.c.

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
F35040	<p data-bbox="397 374 875 405">Motor Vehicle New Parts Wholesaling</p> <p data-bbox="397 415 1287 469">This class consists of workplaces predominantly engaged in wholesaling new parts or accessories for motor vehicles, caravans, trailers and motor cycles.</p> <p data-bbox="794 479 889 506" style="text-align: center;">Activities</p> <table data-bbox="430 516 1239 691"> <tr> <td data-bbox="430 516 827 546">Automotive air conditioning wholesaling</td> <td data-bbox="882 516 1173 570">Motor vehicle accessory, new, wholesaling</td> </tr> <tr> <td data-bbox="430 546 744 576">Automotive battery wholesaling</td> <td data-bbox="882 570 1239 604">Motor vehicle part, new, wholesaling</td> </tr> <tr> <td data-bbox="430 576 802 631">Car radio or compact disc (CD) player wholesaling</td> <td data-bbox="882 604 1045 635">Tyre wholesaling</td> </tr> <tr> <td data-bbox="430 631 827 661">Motor cycle accessory, new, wholesaling</td> <td></td> </tr> <tr> <td data-bbox="430 661 773 691">Motor cycle part, new, wholesaling</td> <td></td> </tr> </table> <p data-bbox="397 701 652 731">Exclusions/References</p> <p data-bbox="397 741 809 772">Workplaces predominantly engaged in</p> <p data-bbox="397 782 1287 889">a) retreading or reconditioning motor vehicle tyres are included in class C19140 Tyre Manufacturing; and b) wholesaling dry cell batteries are included in class F34940 Other Electrical and Electronic Goods Wholesaling.</p>	Automotive air conditioning wholesaling	Motor vehicle accessory, new, wholesaling	Automotive battery wholesaling	Motor vehicle part, new, wholesaling	Car radio or compact disc (CD) player wholesaling	Tyre wholesaling	Motor cycle accessory, new, wholesaling		Motor cycle part, new, wholesaling	
Automotive air conditioning wholesaling	Motor vehicle accessory, new, wholesaling										
Automotive battery wholesaling	Motor vehicle part, new, wholesaling										
Car radio or compact disc (CD) player wholesaling	Tyre wholesaling										
Motor cycle accessory, new, wholesaling											
Motor cycle part, new, wholesaling											
F35050	<p data-bbox="397 919 1093 949">Motor Vehicle Dismantling and Used Parts Wholesaling</p> <p data-bbox="397 959 1287 1040">This class consists of workplaces predominantly engaged in dismantling motor vehicles or motor cycles, or wholesaling used parts for motor vehicles and motor cycles.</p> <p data-bbox="794 1050 889 1076" style="text-align: center;">Activities</p> <table data-bbox="430 1086 1195 1201"> <tr> <td data-bbox="430 1086 666 1116">Motor cycle dismantling</td> <td data-bbox="882 1086 1195 1141">Second hand motor vehicle parts wholesaling</td> </tr> <tr> <td data-bbox="430 1116 685 1147">Motor vehicle dismantling</td> <td></td> </tr> <tr> <td data-bbox="430 1147 729 1201">Second hand motor cycle parts wholesaling</td> <td></td> </tr> </table> <p data-bbox="397 1211 652 1241">Exclusions/References</p> <p data-bbox="397 1251 809 1282">Workplaces predominantly engaged in</p> <p data-bbox="397 1292 1287 1437">a) second hand car parts retailing are included in class G39210 Motor Vehicle Parts Retailing; and b) selling new or reconditioned tyres or batteries to the general public are included, respectively, in class G39220 Tyre Retailing or class G39210 Motor Vehicle Parts Retailing.</p>	Motor cycle dismantling	Second hand motor vehicle parts wholesaling	Motor vehicle dismantling		Second hand motor cycle parts wholesaling					
Motor cycle dismantling	Second hand motor vehicle parts wholesaling										
Motor vehicle dismantling											
Second hand motor cycle parts wholesaling											

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***Subdivision 36 - GROCERY, LIQUOR AND TOBACCO PRODUCT
WHOLESALING**

Group Class	Title And Description
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Group 360 GROCERY, LIQUOR AND TOBACCO PRODUCT WHOLESALING**F36010 General Line Grocery Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling a wide range or general line of groceries. That is, the workplaces do not specialise in only one or two of the grocery types listed elsewhere in this group, but wholesale products from at least three of the following six grocery categories:

- a) meat, poultry and smallgoods;
- b) dairy produce;
- c) fish and seafood;
- d) fruit and vegetables;
- e) liquor and tobacco; and
- f) other grocery wholesaling

Where workplaces wholesale only one or two of the above grocery categories they are included in the relevant class within this group (Group 360 Grocery, Liquor and Tobacco Product Wholesaling), based on the predominant activity of the workplace.

Activities

General line grocery wholesaling

Exclusions/References

Workplaces predominantly engaged in wholesaling a specific grocery type are included in the appropriate classes of Group 360 Grocery, Liquor and Tobacco Product Wholesaling.

F36020 Meat, Poultry and Smallgoods Wholesaling

This class consists of workplaces predominantly engaged in wholesaling fresh or frozen meat, bacon, ham, smallgoods, poultry or rabbit meat.

Activities

Bacon wholesaling	Poultry wholesaling (except canned)
Frankfurter wholesaling	Rabbit meat wholesaling
Frozen meat wholesaling	Sausage wholesaling
Ham wholesaling	Saveloy wholesaling
Hamburger pattie wholesaling	Smallgoods wholesaling
Meat wholesaling (except canned)	

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling canned meat, poultry and smallgoods are included in class F36090 Other Grocery Wholesaling; and
- b) wholesaling meat, poultry and smallgoods in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.

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SCHEDULE 4 - *continued*

Group Class	Title And Description								
F36030	<p data-bbox="397 374 744 403">Dairy Produce Wholesaling</p> <p data-bbox="397 411 1239 469">This class consists of workplaces predominantly engaged in wholesaling dairy produce, ice cream and other frozen desserts.</p> <p data-bbox="794 481 889 506">Activities</p> <table data-bbox="430 516 1209 626"> <tr> <td data-bbox="430 516 612 542">Butter wholesaling</td> <td data-bbox="882 516 1144 542">Frozen dessert wholesaling</td> </tr> <tr> <td data-bbox="430 546 623 572">Cheese wholesaling</td> <td data-bbox="882 546 1097 572">Ice cream wholesaling</td> </tr> <tr> <td data-bbox="430 576 617 602">Cream wholesaling</td> <td data-bbox="882 576 1209 602">Milk wholesaling (except canned)</td> </tr> <tr> <td data-bbox="430 606 685 633">Dairy product wholesaling</td> <td></td> </tr> </table> <p data-bbox="397 641 652 667">Exclusions/References</p> <p data-bbox="397 675 809 701">Workplaces predominantly engaged in</p> <ol data-bbox="397 709 1275 828" style="list-style-type: none"> a) wholesaling canned milk are included in class F36090 Other Grocery Wholesaling; and b) wholesaling dairy products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling. 	Butter wholesaling	Frozen dessert wholesaling	Cheese wholesaling	Ice cream wholesaling	Cream wholesaling	Milk wholesaling (except canned)	Dairy product wholesaling	
Butter wholesaling	Frozen dessert wholesaling								
Cheese wholesaling	Ice cream wholesaling								
Cream wholesaling	Milk wholesaling (except canned)								
Dairy product wholesaling									
F36040	<p data-bbox="397 852 1268 949">This class consists of workplaces predominantly engaged in wholesaling fresh or frozen fish or other seafood (except canned).</p> <p data-bbox="794 961 889 985">Activities</p> <table data-bbox="430 995 1243 1080"> <tr> <td data-bbox="430 995 765 1054">Crustacean wholesaling (including processed, except canned)</td> <td data-bbox="882 995 1188 1054">Mollusc wholesaling (including processed, except canned)</td> </tr> <tr> <td data-bbox="430 1058 594 1084">Fish wholesaling</td> <td data-bbox="882 1058 1243 1084">Seafood, fresh or frozen, wholesaling</td> </tr> </table> <p data-bbox="397 1092 652 1118">Exclusions/References</p> <p data-bbox="397 1126 809 1153">Workplaces predominantly engaged in</p> <ol data-bbox="397 1161 1282 1427" style="list-style-type: none"> a) operating vessels which both catch and process fish or other seafood are included in class C11200 Seafood Processing; b) cleaning, cooking or freezing crustaceans or molluscs (including shelling and bottling oysters), or in cleaning, gutting, filleting or freezing filleted fish (including whole fin fish) are included in class C11200 Seafood Processing; c) wholesaling canned fish or seafood are included in class F36090 Other Grocery Wholesaling; and d) wholesaling fish or seafood in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling. 	Crustacean wholesaling (including processed, except canned)	Mollusc wholesaling (including processed, except canned)	Fish wholesaling	Seafood, fresh or frozen, wholesaling				
Crustacean wholesaling (including processed, except canned)	Mollusc wholesaling (including processed, except canned)								
Fish wholesaling	Seafood, fresh or frozen, wholesaling								
F36050	<p data-bbox="397 1451 1275 1548">This class consists of workplaces (including wholesaling workplaces of marketing authorities) predominantly engaged in wholesaling fresh fruit or vegetables.</p> <p data-bbox="794 1560 889 1584">Activities</p> <table data-bbox="430 1594 1166 1620"> <tr> <td data-bbox="430 1594 666 1620">Fruit, fresh, wholesaling</td> <td data-bbox="882 1594 1166 1620">Vegetable, fresh, wholesaling</td> </tr> </table> <p data-bbox="397 1628 652 1655">Exclusions/References</p> <p data-bbox="397 1663 809 1689">Workplaces predominantly engaged in</p> <ol data-bbox="397 1697 1282 1876" style="list-style-type: none"> a) washing and packing fruit or vegetables are included in class N73200 Packaging Services; b) wholesaling fruit and vegetables in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling; and c) fruit drying (except sun drying) are included in class C11400 Fruit and Vegetable Processing. 	Fruit, fresh, wholesaling	Vegetable, fresh, wholesaling						
Fruit, fresh, wholesaling	Vegetable, fresh, wholesaling								

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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F36060 Liquor and Tobacco Product Wholesaling

This class consists of workplaces predominantly engaged in wholesaling beer, wine or spirits; or in wholesaling cigarettes, cigars or other tobacco products (except leaf tobacco).

Activities

Alcoholic beverage wholesaling

Tobacco product wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) blending wine or spirits are included in the appropriate classes of group 121 Beverage Manufacturing;
- b) breaking down bulk quantities and bottling without wholesaling are included in class N73200 Packaging Services;
- c) wholesaling tobacco leaf are included in class F33190 Other Agricultural Product Wholesaling; and
- d) wholesaling liquor or tobacco products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.

F36090 Other Grocery Wholesaling

This class consists of workplaces predominantly engaged in wholesaling specific grocery or food items not elsewhere classified. This class also includes workplaces that repack groceries such as flour, cereal foods or dried fruits and wholesale them.

Activities

Aerated water wholesaling

Honey wholesaling

Biscuit wholesaling

Lard wholesaling

Bottled water wholesaling

Margarine wholesaling

Canned food wholesaling

Milk, dried, condensed or concentrated, wholesaling

Cereal food wholesaling

Nuts wholesaling (roasted, salted or sugar coated)

Coffee wholesaling

Potato crisp wholesaling

Condiment wholesaling

Preserved fruit or vegetable wholesaling

Confectionery wholesaling

Rice, milled or polished, wholesaling

Cooking oil or fat wholesaling

Salt, household, wholesaling

Cordial, aerated or carbonated, wholesaling

Seafood, canned, wholesaling

Dietary supplement wholesaling (except pharmaceutical preparations, vitamins or minerals)

Soft drink wholesaling

Egg and egg product wholesaling

Specialised food wholesaling n.e.c.

Fruit juice wholesaling

Specific cultural grocery wholesaling

Health foods wholesaling (except

Tea wholesaling

pharmaceutical preparations, vitamins or minerals)

Vinegar wholesaling

Yeast wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling the above products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling;
- b) canning or bottling soft drinks, aerated waters or cordials as part of the manufacturing process are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing; and
- c) wholesaling pharmaceutical preparations, vitamins or minerals are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling.

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SCHEDULE 4 - *continued***Subdivision 37 - OTHER GOODS WHOLESALING**

Group Class	Title And Description
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Group 371 TEXTILE, CLOTHING AND FOOTWEAR WHOLESALING**F37110 Textile Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling textiles or textile products not elsewhere classified.

Activities

Awning, textile, wholesaling	Piece-goods wholesaling
Bag or sack, textile, wholesaling	Rope wholesaling (except wire rope)
Blanket wholesaling	Sail cloth wholesaling
Blind, textile, wholesaling	Sewing thread wholesaling
Canvas goods wholesaling n.e.c.	Soft furnishing wholesaling
Cordage wholesaling	String wholesaling
Elasticised fabric wholesaling	Tarpaulin wholesaling
Fabric, textile, wholesaling	Tent wholesaling
Felt wholesaling (except floor coverings)	Textile wholesaling n.e.c.
Glass fibre fabric wholesaling	Thread wholesaling
Lace wholesaling	Towel wholesaling
Linen wholesaling	Trimming, textile, wholesaling
Narrow fabric wholesaling	Yarn wholesaling
Netting, textile wholesaling	

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling floor coverings are included in class F37310 Furniture and Floor Covering Wholesaling; and
- b) wholesaling wire rope are included in class F33390 Other Hardware Goods Wholesaling.

F37120 Clothing and Footwear Wholesaling

This class consists of workplaces predominantly engaged in wholesaling clothing or footwear.

Activities

Belts wholesaling (clothing)	Leather clothing wholesaling
Clothing wholesaling	Millinery wholesaling
Footwear wholesaling	Sports clothing wholesaling
Hosiery wholesaling	Sports footwear wholesaling

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 372	PHARMACEUTICAL AND TOILETRY GOODS WHOLESALING
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F37200	Pharmaceutical and Toiletry Goods Wholesaling
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This class consists of workplaces predominantly engaged in wholesaling human pharmaceuticals, medicines, cosmetics, perfumes and toiletries. Also included are workplaces predominantly engaged in wholesaling veterinary drugs or medicines.

Activities

Cosmetic wholesaling	Soap wholesaling
Detergent wholesaling	Toiletry wholesaling
Drug wholesaling	Veterinary drug wholesaling
Laundry detergent or soap wholesaling	Veterinary medicine wholesaling
Medicine wholesaling	Vitamin or mineral wholesaling
Perfume wholesaling	Washing powder wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling industrial chemical products are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling; and
- b) wholesaling dietary and health food supplements, except pharmaceutical preparations, vitamins or minerals, are included in class F36090 Other Grocery Wholesaling.

Group 373	FURNITURE, FLOOR COVERING AND OTHER GOODS WHOLESALING
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F37310	Furniture and Floor Covering Wholesaling
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This class consists of workplaces predominantly engaged in wholesaling furniture or floor coverings (except ceramic floor tiles).

Activities

Blind wholesaling (except textile)	Furniture wholesaling
Floor covering wholesaling (except ceramic floor tiles)	Mattress wholesaling
	Office furniture wholesaling

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling ceramic tiles are included in class F33390 Other Hardware Goods Wholesaling; and
- b) wholesaling canvas blinds are included in class F37110 Textile Product Wholesaling.

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
F37320 Jewellery and Watch Wholesaling	<p>This class consists of workplaces predominantly engaged in wholesaling watches or clocks (including parts), jewellery, precious stones or precious metals.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Clock wholesaling</td> <td style="width: 50%;">Precious metal wholesaling</td> </tr> <tr> <td>Costume jewellery wholesaling</td> <td>Trophy wholesaling</td> </tr> <tr> <td>Gemstone wholesaling</td> <td>Watch or clock part wholesaling</td> </tr> <tr> <td>Jewellery wholesaling</td> <td>Watch wholesaling</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in wholesaling scrap precious metals are included in class F33220 Metal and Mineral Wholesaling.</p>	Clock wholesaling	Precious metal wholesaling	Costume jewellery wholesaling	Trophy wholesaling	Gemstone wholesaling	Watch or clock part wholesaling	Jewellery wholesaling	Watch wholesaling		
Clock wholesaling	Precious metal wholesaling										
Costume jewellery wholesaling	Trophy wholesaling										
Gemstone wholesaling	Watch or clock part wholesaling										
Jewellery wholesaling	Watch wholesaling										
F37330 Kitchen and Diningware Wholesaling	<p>This class consists of workplaces predominantly engaged in wholesaling china, glassware, crockery and other kitchen and diningware.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brushware wholesaling</td> <td style="width: 50%;">Cutlery wholesaling</td> </tr> <tr> <td>Chinaware wholesaling</td> <td>Enamelware wholesaling</td> </tr> <tr> <td>Cooking utensil wholesaling (except electric appliances)</td> <td>Household glassware wholesaling</td> </tr> <tr> <td>Crockery wholesaling</td> <td>Kitchenware wholesaling</td> </tr> <tr> <td></td> <td>Tableware wholesaling</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in wholesaling electrical appliances are included in class F34940 Other Electrical and Electronic Goods Wholesaling.</p>	Brushware wholesaling	Cutlery wholesaling	Chinaware wholesaling	Enamelware wholesaling	Cooking utensil wholesaling (except electric appliances)	Household glassware wholesaling	Crockery wholesaling	Kitchenware wholesaling		Tableware wholesaling
Brushware wholesaling	Cutlery wholesaling										
Chinaware wholesaling	Enamelware wholesaling										
Cooking utensil wholesaling (except electric appliances)	Household glassware wholesaling										
Crockery wholesaling	Kitchenware wholesaling										
	Tableware wholesaling										
F37340 Toy and Sporting Goods Wholesaling	<p>This class consists of workplaces predominantly engaged in wholesaling toys, bicycles or bicycle parts, firearms, ammunition, fireworks or sporting equipment (except tents, sports clothing or footwear).</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Ammunition wholesaling</td> <td style="width: 50%;">Playground equipment wholesaling</td> </tr> <tr> <td>Bicycle parts wholesaling</td> <td>Sporting goods wholesaling (except clothing or footwear)</td> </tr> <tr> <td>Bicycle wholesaling</td> <td>Toy wholesaling</td> </tr> <tr> <td>Hobby equipment wholesaling (except tools)</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) wholesaling sports clothing or sports footwear are included in class F37120 Clothing and Footwear Wholesaling; b) wholesaling tents are included in class F37110 Textile Product Wholesaling; c) wholesaling tools, except plumbers tools or machine tools, are included in class F33390 Other Hardware Goods Wholesaling; d) wholesaling plumbers' hand tools are included in class F33320 Plumbing Goods Wholesaling; and e) wholesaling machine tools, including attachments, parts or accessories, are included in class F34190 Other Specialised Industrial Machinery and Equipment Wholesaling. 	Ammunition wholesaling	Playground equipment wholesaling	Bicycle parts wholesaling	Sporting goods wholesaling (except clothing or footwear)	Bicycle wholesaling	Toy wholesaling	Hobby equipment wholesaling (except tools)			
Ammunition wholesaling	Playground equipment wholesaling										
Bicycle parts wholesaling	Sporting goods wholesaling (except clothing or footwear)										
Bicycle wholesaling	Toy wholesaling										
Hobby equipment wholesaling (except tools)											

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SCHEDULE 4 - *continued***Subdivision 38 - COMMISSION-BASED WHOLESALING**

Group Class	Title And Description
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Group 380 COMMISSION-BASED WHOLESALING**F38000 Commission-Based Wholesaling**

This class consists of workplaces predominantly engaged in the following activities:

- a) the commission-based buying and/or the commission-based selling of goods;
- b) acting as wholesale agents or brokers;
- c) operating a business to business electronic market;
- d) arranging the sale of goods on behalf of one or more principals for a commission or fee; or
- e) the provision of auction services (except real estate auctioning) to business or the general public.

Commission-based wholesalers do not have, hold or take title to the goods they sell and do not physically handle the goods.

Activities

Auction service (except real estate)	Livestock agent
Auctioning livestock	Manufacturer's sales agent
Electronic auction (including to the general public)	Stock and station agent
Export agent, wholesaler	Stockyard operation
Goods wholesale broking n.e.c.	Wholesaler's sales agent
Import agent, wholesaler	Wool broking

Exclusions/References

Workplaces predominantly engaged in

- a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- b) the arrangement of the purchase of travel and related services are included in class N72200 Travel Agency and Tour Arrangement Services;
- c) providing a customs agency service are included in class I52910 Customs Agency Services;
- d) the activities of real estate agents are included in class L67200 Real Estate Services; and
- e) the broking of financial or insurance services are included in the appropriate classes of Subdivision 64 Auxiliary Finance and Insurance Services.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***DIVISION G: RETAIL TRADE****INTRODUCTION**

1. The Retail Trade Division includes workplaces predominantly engaged in the purchasing and onselling, commission-based buying, and/or commission-based selling of finished goods, without significant transformation, to or on behalf of the general public.

Nature of workplaces engaged in retail trade

2. Workplaces included in the Retail Trade Division generally:
 - a) operate from premises located and designed to attract a high volume of walk-in customers;
 - b) have an extensive display of goods; and/or
 - c) use advertising designed to attract customers from the general public.
3. The display and advertising of goods by a workplace included in the Retail Trade Division may be physical or electronic. Physical display and advertising includes shops, printed catalogues, billboards and print advertisements. Electronic display and advertising includes catalogues, internet websites, television and radio advertisements and infomercials.

Classification Rule: Non-store retailers

4. Workplaces predominantly engaged in purchasing and onselling goods to the general public that use non-store retailing, including the internet, are included in the Retail Trade Division. Workplaces predominantly engaged in internet retailing (other than internet auctions) are classified to class G43100 Non-Store Retailing.

Classification Issue: Retailing meat, fish or poultry**Issue**

5. Notwithstanding that workplaces predominantly engaged in selling meat, fish or poultry to the general public may sell products that involve significant transformation, they have the characteristics of a retailer. This raises the issue of the correct classification of such workplaces.

Rule

6. Workplaces predominantly engaged in selling fresh meat, fish or poultry to the general public are deemed to be predominantly engaged in buying finished goods and onselling them without significant transformation and are classified to this Division.

Example

A workplace that is a retail butcher, predominantly engaged in selling meat to the general public may cut meat carcasses into smaller cuts for sale and make hamburgers and sausages at the workplace. Notwithstanding that significant transformation of the goods occurs, the butcher is deemed to be engaged in buying and onselling goods without significant transformation and is classified to this Division, and not to manufacturing.

Classification Issue: Commission-based retailing

7. Some workplaces are predominantly engaged in commission-based retailing - that is, they sell goods to the general public on a commission basis. These workplaces have different activities from non-commission-based retail workplaces. This raises the issue of the correct classification of such workplaces.

*WorkCover Insurance Premiums Order (No. 21) 2013/14***Sch. 4**SCHEDULE 4 - *continued***Rule**

8. Workplaces predominantly engaged in commission-based retailing of goods to the general public are classified to class G43200 Retail Commission-Based Buying and/or Selling in this Division.

Exclusions

9. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) providing an auction service to business or the general public (including electronic auctions, excluding real estate auctions) (these workplaces are included in class F38000 Commission-Based Wholesaling);
 - b) providing a real estate auction service (these workplaces are included in class L67200 Real Estate Services);
 - c) repairing a range of machinery, electronic equipment, clothing and footwear (these workplaces are included in the relevant class of Division S - Other Services);
 - d) rental or hiring of cars, machinery, video media, furniture etc. (these workplaces are included in the relevant class of Division L - Rental, Hiring and Real Estate Services);
 - e) operating cafes, restaurants and takeaway food services (these workplaces are included in the relevant classes of Division H - Accommodation and Food Services); and
 - f) motor cycle or motor vehicle dismantling (these workplaces are included in class F35050 Motor Vehicle Dismantling and Used Parts Wholesaling).
10. Some products are typically consumed by business rather than the general public and can be sold either to the general public or to other businesses. However, because of their nature, workplaces predominantly engaged in selling these products are excluded from this Division and are always included in the relevant class of Division F - Wholesale Trade.

Examples

Examples of such workplaces are workplaces predominantly engaged in the sale of the following products:

- a) agricultural, construction, earthmoving, excavation, industrial, forestry, mining, professional, or scientific equipment or machinery;
- b) agricultural or industrial chemicals;
- c) commercial vehicles;
- d) metal scrap or non-metal waste or scrap;
- e) office furniture;
- f) used chemicals or used cooking oil;
- g) used glass, metal or plastic containers; and
- h) wool or cereal grains.

Cross-references

11. Refer to the General Introduction for rules about the distinction between workplaces that produce or manufacture products and workplaces engaged in retail sale.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued****Subdivisions***

12. This Division contains the following subdivisions:

39 - Motor Vehicle and Motor Vehicle Parts Retailing

40 - Fuel Retailing

41 - Food Retailing

42 - Other Store-Based Retailing

43 - Non-Store Retailing and Retail Commission-Based Buying and/or Selling

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SCHEDULE 4 - *continued***DIVISION G - RETAIL TRADE****Subdivision 39 - MOTOR VEHICLE AND MOTOR VEHICLE PARTS RETAILING****Group Class Title And Description****Group 391 MOTOR VEHICLE RETAILING****G39110 Car Retailing**

This class consists of workplaces predominantly engaged in retailing new or used cars.

Activities

New car retailing

Used car retailing

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling cars are included in class F35010 Car Wholesaling;
- b) selling agricultural, construction and commercial vehicles are included in class F34110 Agricultural and Construction Machinery Wholesaling and class F35020 Commercial Vehicle Sales;
- c) retailing new motor vehicle or motor cycle parts or accessories, including batteries, are included in class G39210 Motor Vehicle Parts Retailing;
- d) retailing motor vehicle tyres or tubes are included in class G39220 Tyre Retailing;
- e) retailing new or used motor cycles or scooters are included in class G39120 Motor Cycle Retailing; and
- f) automotive repair and maintenance of motor cars are included in Group 941 of Division S - Other Services.

G39120 Motor Cycle Retailing

This class consists of workplaces predominantly engaged in retailing new or used motor cycles or scooters.

Activities

All terrain vehicle retailing

Motor cycle or scooter retailing

Go-kart, motorised, retailing

Motorised minibike retailing

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling new or used motor cycles or scooters are included in class F35030 Trailer and Other Motor Vehicle Wholesaling;
- b) repairing motor cycles or scooters are included in class S94190 Other Automotive Repair and Maintenance; and
- c) retailing motor cycles or scooter parts or accessories are included in class G39210 Motor Vehicle Parts Retailing.

G39130 Trailer and Other Motor Vehicle Retailing

This class consists of workplaces predominantly engaged in retailing caravans, trailers and other motor vehicles, including mobile homes or cabins.

Activities

Box trailer retailing

Mobile homes retailing

Caravan retailing

Motor home retailing

Horse float retailing

Other motor vehicle retailing n.e.c.

Mobile cabins retailing

Trailer retailing (except boat trailers)

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued**

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) retailing boat trailers are included in class G42450 Marine Equipment Retailing;
- b) hiring of trailers or caravans are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and
- c) retailing prefabricated sheds not intended for human occupation are included in class G42310 Hardware and Building Supplies Retailing.

Group 392 MOTOR VEHICLE PARTS AND TYRE RETAILING**G39210 Motor Vehicle Parts Retailing**

This class consists of workplaces predominantly engaged in retailing new or used parts or accessories for motor vehicles.

Activities

Automotive air conditioning retailing	Motor cycle or scooter parts or accessory retailing
Automotive battery retailing	Motor vehicle accessory retailing
Caravan parts or accessories retailing	Motor vehicle parts retailing
Car radio or compact disc (CD) player retailing	Trailer parts retailing

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling motor vehicle parts are included in either class F35040 Motor Vehicle New Parts Wholesaling or F35050 Motor Vehicle Dismantling and Used Parts Wholesaling;
- b) retailing motor vehicle tyres or tubes are included in class G39220 Tyre Retailing; and
- c) installing automotive air conditioners, car radios or compact disc (CD) players are included in class S94110 Automotive Electrical Services.

G39220 Tyre Retailing

This class consists of workplaces predominantly engaged in retailing motor vehicle or motor cycle tyres (new or reconditioned) or tubes.

Activities

Motor cycle or scooter tyre and tube retailing	Tyre or tube, motor vehicle, retailing
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Exclusions/References

Workplaces predominantly engaged in retreading, recapping or rerubbing motor vehicle tyres are included in class C19140 Tyre Manufacturing.

SCHEDULE 4 - *continued***Subdivision 40 - FUEL RETAILING**

Group Class	Title And Description
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Group 400 FUEL RETAILING**G40000 Fuel Retailing**

This class consists of workplaces predominantly engaged in retailing fuels, including petrol, liquefied petroleum gas (LPG) or lubricating oils.

Activities

Automotive, compressed natural gas (CNG), retailing	Engine oil retailing
Automotive, liquefied petroleum gas (LPG), retailing	Kerosene retailing
Diesel oil retailing	Lubricating oil or grease retailing
Distillate retailing	Petrol retailing
	Service station operation (predominantly petrol retailing)

Exclusions/References

Workplaces predominantly engaged in

- a) wholesaling of petroleum products are included in class F33210 Petroleum Product Wholesaling;
- b) convenience store operation are included in class G41100 Supermarket and Grocery Stores; and
- c) automotive repairs and services are included in the appropriate classes of Group 941 Automotive Repair and Maintenance.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***Subdivision 41 - FOOD RETAILING****Group Class** **Title And Description****Group 411 SUPERMARKET AND GROCERY STORES****G41100 Supermarket and Grocery Stores**

This class consists of workplaces predominantly engaged in retailing groceries or non-specialised food lines (including convenience stores), whether or not the selling is organised on a self-service basis.

Activities

Convenience store operation	Grocery supermarket operation
Grocery retailing	

Exclusions/References

Workplaces predominantly engaged in

- a) retailing specialised food lines are included in the appropriate classes of Group 412 Specialised Food Retailing;
- b) selling food and beverages for immediate consumption are included in class H45120 Takeaway Food Services; and
- c) retailing petrol are included in class G40000 Fuel Retailing.

Group 412 SPECIALISED FOOD RETAILING**G41210 Fresh Meat, Fish and Poultry Retailing**

This class consists of workplaces predominantly engaged in retailing fresh meat, fish or poultry.

Activities

Butcher's shop operation (retail)	Poultry, fresh, retailing
Fish, fresh, retailing	Seafood, fresh, retailing
Meat, fresh, retailing	

G41220 Fruit and Vegetable Retailing

This class consists of workplaces predominantly engaged in retailing fresh fruit or vegetables.

Activities

Fruit, fresh, retailing	Vegetable, fresh, retailing
Greengrocery operation (retail)	

G41230 Liquor Retailing

This class consists of workplaces predominantly engaged in retailing beer, wine or spirits for consumption off the premises only.

Activities

Alcoholic beverage retailing (for consumption off the premises only)

Exclusions/References

Workplaces predominantly engaged in

- a) selling alcoholic beverages for consumption on the premises are included in class H45200 Pubs, Taverns and Bars; and
- b) operating hospitality clubs are included in class H45300 Clubs (Hospitality).

SCHEDULE 4 - *continued*

Group Class	Title And Description
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G41290 Other Specialised Food Retailing

This class consists of workplaces predominantly engaged in retailing specialised food lines, such as confectionery or smallgoods or bread and cakes (not manufactured on the same premises).

Activities

Biscuit retailing (not manufactured on the same premises)	Health foods retailing (except pharmaceutical preparations, vitamins or minerals)
Bread retailing (not manufactured on the same premises)	Non-alcoholic drinks retailing
Bread vendor (not manufactured on the same premises)	Pastry retailing (not manufactured on the same premises)
Cake retailing (not manufactured on the same premises)	Smallgoods retailing
Confectionery retailing	Specialised food retailing n.e.c.
Dietary supplement retailing (except pharmaceutical preparations, vitamins or minerals)	

Exclusions/References

Workplaces predominantly engaged in

- a) retailing a wide range of food lines are included in class G41100 Supermarket and Grocery Stores;
- b) providing food services for immediate consumption for taking away or consumption in limited seating areas are included in class H45120 Takeaway Food Services;
- c) manufacturing bakery products and selling those products from the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based);
- d) retailing food through vending machines or other non-store means (except mobile vans) are included in class G43100 Non-Store Retailing;
- e) mobile food van operation are included in class H45120 Takeaway Food Services; and
- f) retailing pharmaceutical preparations, vitamins or minerals are included in class G42710 Pharmaceutical, Cosmetic and Toiletry Goods Retailing.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***Subdivision 42 - OTHER STORE-BASED RETAILING**

Group Class	Title And Description
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Group 421	FURNITURE, FLOOR COVERINGS, HOUSEWARE AND TEXTILE GOODS RETAILING
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G42110 Furniture Retailing

This class consists of workplaces predominantly engaged in retailing new furniture, blinds or awnings.

Activities

Antique reproduction furniture retailing (new)	Furniture retailing (new, except office furniture)
Awning retailing	Mattress retailing
Blind retailing	

Exclusions/References

Workplaces predominantly engaged in

- a) the installation of household blinds or awnings are included in class E32390 Other Building Installation Services;
- b) manufacturing blinds or awnings are included in the appropriate classes of Division C - Manufacturing, according to the materials used in the manufacturing process;
- c) selling office furniture are included in class F37310 Furniture and Floor Covering Wholesaling;
- d) retailing second-hand or antique furniture are included in class G42730 Antique and Used Goods Retailing; and
- e) retailing curtains are included in class G42140 Manchester and Other Textile Goods Retailing.

G42120 Floor Coverings Retailing

This class consists of workplaces predominantly engaged in retailing new floor coverings (except antique floor coverings and ceramic floor tiles).

Activities

Carpet retailing	Floor tile retailing (lino, vinyl, cork, carpet or rubber)
Floor coverings retailing (except ceramic floor tiles)	Parquetry retailing
Floor rug retailing	

Exclusions/References

Workplaces predominantly engaged in

- a) laying floor coverings are included in the appropriate classes of Division E - Construction;
- b) retailing second-hand or antique rugs or floor coverings are included in class G42730 Antique and Used Goods Retailing; and
- c) retailing ceramic floor tiles are included in class G42310 Hardware and Building Supplies Retailing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
G42130	Houseware Retailing
	This class consists of workplaces predominantly engaged in retailing new kitchenware, china, glassware, silverware or other houseware goods.
	Activities
	Brushware retailing
	Chinaware retailing
	Cooking utensil retailing (except electric)
	Crockery retailing
	Cutlery retailing
	Enamelware retailing
	Glassware retailing
	Kitchenware retailing
	Picnicware retailing
	Plastic container retailing
	Silverware retailing
	Exclusions/References
	Workplaces predominantly engaged in
	a) retailing electric cooking utensils are included in class G42210 Electrical, Electronic and Gas Appliance Retailing; and
	b) retailing second-hand kitchenware, china, glassware, silverware or other houseware goods are included in class G42730 Antique and Used Goods Retailing.
G42140	Manchester and Other Textile Goods Retailing
	This class consists of workplaces predominantly engaged in retailing fabrics, curtains or household textiles.
	Activities
	Blanket retailing
	Curtain retailing
	Dressmaking requisites retailing
	Fabric, textile, retailing
	Household textile retailing
	Linen retailing
	Piece-goods retailing
	Soft furnishing retailing
	Yarn retailing
	Exclusions/References
	Workplaces predominantly engaged in
	a) installing awnings, blinds, shutters or curtains are included in class E32390 Other Building Installation Services; and
	b) manufacturing curtains or cushions are included in class C13330 Cut and Sewn Textile Product Manufacturing.
Group 422	ELECTRICAL AND ELECTRONIC GOODS RETAILING
G42210	Electrical, Electronic and Gas Appliance Retailing
	This class consists of workplaces predominantly engaged in retailing new electrical, electronic or gas appliances (except computers and computer peripherals).
	Activities
	Air conditioner retailing
	Appliance, electric, retailing
	Barbecue retailing
	Blu-ray disc (BD) player retailing
	Camera retailing
	Compact disc (CD) player retailing
	Cooking utensil, electric, retailing
	Digital versatile disc (DVD) player retailing
	Electronic beeper retailing
	Fan, electric, retailing
	Floor polisher, electric, retailing
	Gas appliance retailing
	Heating equipment, electric or gas, retailing
	Household kerosene heater retailing
	Mobile phone retailing
	Modem retailing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Pager retailing
	Pocket calculator, electronic, retailing
	Projector retailing
	Radio receiving set retailing (except car radios)
	Refrigerator, retailing
	Shaver, electric, retailing
	Sound reproducing equipment retailing
	Stereo retailing
	Stove, retailing
	Television antennae retailing
	Television set retailing
	Two-way radio equipment retailing
	Vacuum cleaner retailing
	Video cassette recorder (VCR) retailing
	Washing machine retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing computer or computer peripheral equipment (including computer game consoles) are included in class G42220 Computer and Computer Peripheral Retailing;
- b) retailing compact discs (CDs), digital versatile discs (DVDs), Blu-ray discs (BDs) or other entertainment media are included in class G42420 Entertainment Media Retailing;
- c) retailing car radios are included in class G39210 Motor Vehicle Parts Retailing;
- d) retailing bottled liquefied petroleum gas (LPG) are included in class G42790 Other Store-Based Retailing, n.e.c.;
- e) installing household appliances requiring plumbing, electrical and air conditioning services are included in the relevant classes of Group 323 Building Installation Services of Division E - Construction;
- f) hiring household appliances are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- g) repairing and maintaining electrical, electronic and gas domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance; and
- h) retailing second-hand electrical, electronic or gas appliances are included in class G42730 Antique and Used Goods Retailing.

G42220 Computer and Computer Peripheral Retailing

This class consists of workplaces predominantly engaged in retailing new computers or computer peripheral equipment.

Activities

Compact disc burner retailing	Computer software retailing (except computer games)
Computer equipment retailing	Printer retailing
Computer game console retailing	Visual display unit (VDU) retailing
Computer hardware retailing	

Exclusions/References

Workplaces predominantly engaged in

- a) retailing computer games are included in class G42420 Entertainment Media Retailing; and
- b) retailing second-hand computers or computer peripheral equipment are included in class G42730 Antique and Used Goods Retailing.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued**

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) retailing cut flowers are included in class G42740 Flower Retailing;
- b) growing nursery stock are included in class A01110 or class A01120 Nursery Production (either undercover, or outdoors);
- c) wholesaling nursery stock are included in class F33190 Other Agricultural Product Wholesaling; and
- d) providing landscape gardening services are included in class E32910 Landscape Construction Services.

Group 424 RECREATIONAL GOODS RETAILING**G42410 Sport and Camping Equipment Retailing**

This class consists of workplaces predominantly engaged in retailing new sporting goods (except clothing and footwear), camping equipment or bicycles.

Activities

Ammunition retailing	Gun or rifle retailing
Bicycle retailing	Gymnasium equipment retailing
Bicycle accessory retailing	Sailboard retailing
Camping equipment retailing	Snow ski retailing
Canoe retailing	Sporting equipment retailing (except clothing or footwear)
Equestrian equipment retailing	Surfboard retailing
Fishing tackle retailing	Wetsuit retailing
Fitness equipment retailing	
Golfing equipment retailing	

Exclusions/References

Workplaces predominantly engaged in

- a) retailing sports apparel (clothing and footwear) are included in classes G42510 Clothing Retailing and G42520 Footwear Retailing;
- b) retailing new or used boats are included in class G42450 Marine Equipment Retailing; and
- c) retailing second-hand sporting goods, camping equipment or bicycles are included in class G42730 Antique and Used Goods Retailing.

G42420 Entertainment Media Retailing

This class consists of workplaces predominantly engaged in retailing new audio tapes, compact discs (CDs), computer games, digital versatile discs (DVDs), Blu-ray discs (BDs) or video cassettes.

Activities

Audio cassette retailing	Computer game retailing
Blu-ray disc (BD) retailing	Digital versatile disc (DVD) retailing
Compact disc (CD) retailing	Video cassette retailing

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SCHEDULE 4 - *continued*

Group Class	Title And Description						
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) retailing second-hand records, tapes, compact discs (CDs), digital versatile discs (DVDs), Blu-ray discs (BDs) or videos are included in class G42730 Antique and Used Goods Retailing; b) rental of pre-recorded video tapes and discs and computer games are included in class L66320 Video and Other Electronic Media Rental and Hiring; c) retailing compact disc (CD) players, digital versatile disc (DVD) players, video cassette recorders (VCRs) or other appliances are included in class G42210 Electrical, Electronic and Gas Appliance Retailing; and d) retailing computers (including computer game consoles) and computer peripherals are included in class G42220 Computer and Computer Peripheral Retailing. 						
G42430	<p>Toy and Game Retailing</p> <p>This class consists of workplaces predominantly engaged in retailing new toys or games (except computer games).</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Doll retailing</td> <td style="width: 50%;">Toy retailing</td> </tr> <tr> <td>Game retailing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) retailing computer games are included in class G42420 Entertainment Media Retailing; and b) retailing second-hand toys or games are included in class G42730 Antique and Used Goods Retailing. 	Doll retailing	Toy retailing	Game retailing			
Doll retailing	Toy retailing						
Game retailing							
G42440	<p>Newspaper and Book Retailing</p> <p>This class consists of workplaces predominantly engaged in retailing new books, periodicals and newspapers.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Book retailing</td> <td style="width: 50%;">Periodical retailing</td> </tr> <tr> <td>Magazine retailing</td> <td>Religious book retailing</td> </tr> <tr> <td>Newspaper retailing</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) retailing stationery and writing goods are included in class G42720 Stationery Goods Retailing; and b) retailing second-hand books are included in class G42730 Antique and Used Goods Retailing. 	Book retailing	Periodical retailing	Magazine retailing	Religious book retailing	Newspaper retailing	
Book retailing	Periodical retailing						
Magazine retailing	Religious book retailing						
Newspaper retailing							

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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G42450 Marine Equipment Retailing

This class consists of workplaces predominantly engaged in retailing new or used boats or boat accessories.

Activities

Boat retailing (including used)	Outboard motor retailing
Boat trailer retailing	Sailing or nautical accessory retailing
Marine parts and accessory retailing n.e.c.	Yacht retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing sailboards, canoes or wetsuits are included in class G42410 Sport and Camping Equipment Retailing;
- b) repairing boats are included in class C23920 Boatbuilding and Repair Services;
- c) retailing trailers (except boat trailers) are included in class G39130 Trailer and Other Motor Vehicle Retailing;
- d) hiring of pleasure craft (without crew) are included in Division L - Rental, Hiring and Real Estate Services; and
- e) yacht broking are included in class G43200 Retail Commission-Based Buying and/or Selling.

Group 425 CLOTHING, FOOTWEAR AND PERSONAL ACCESSORY RETAILING**G42510 Clothing Retailing**

This class consists of workplaces predominantly engaged in retailing new clothing or clothing accessories.

Activities

Clothing accessory retailing	Hosiery retailing
Clothing retailing	Leather clothing retailing
Foundation garment retailing	Millinery retailing
Fur clothing retailing	Sports clothing retailing
Glove retailing	Work clothing retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing second-hand clothing are included in class G42730 Antique and Used Goods Retailing;
- b) retailing personal accessories (except clothing and footwear) are included in class G42590 Other Personal Accessory Retailing;
- c) custom tailoring or dressmaking are included in class C13510 Clothing Manufacturing; and
- d) clothing repair or alteration are included in class S94910 Clothing and Footwear Repair.

G42520 Footwear Retailing

This class consists of workplaces predominantly engaged in retailing boots, shoes or other footwear.

Activities

Boot retailing	Shoe retailing
Footwear retailing	Sports footwear retailing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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G42530 Watch and Jewellery Retailing

This class consists of workplaces predominantly engaged in retailing new watches and jewellery (except clocks and silverware).

Activities

Jewellery retailing

Watch retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing second-hand jewellery are included in class G42730 Antique and Used Goods Retailing;
- b) retailing clocks are included in class G42790 Other Store-Based Retailing n.e.c.; and
- c) retailing silverware are included in class G42130 Houseware Retailing.

G42590 Other Personal Accessory Retailing

This class consists of workplaces predominantly engaged in retailing other new personal accessories, including handbags, sunglasses, leather goods, luggage and other personal accessories not elsewhere classified.

Activities

Briefcase retailing

Personal accessory retailing n.e.c.

Handbag retailing

Sunglasses retailing

Leather goods retailing (except clothing and footwear)

Umbrella retailing

Luggage retailing

Wig retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing leather clothing are included in class G42510 Clothing Retailing;
- b) retailing leather footwear are included in class G42520 Footwear Retailing; and
- c) retailing second-hand personal accessories are included in class G42730 Antique and Used Goods Retailing.

Group 426 DEPARTMENT STORES**G42600 Department Stores**

This class consists of workplaces engaged in retailing a wide variety of goods, where the variety is such that the predominant activity does not correspond to one particular category of goods. This class does not include workplaces predominantly engaged in retailing food or groceries.

These workplaces have predominant retail sales in at least four of the following six product categories:

- Clothing
- Furniture
- Kitchenware, china, glassware and other housewares
- Textile goods
- Electrical, electronic and gas appliances
- Perfumes, cosmetics and toiletries

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WorkCover Insurance Premiums Order (No. 21) 2013/14

SCHEDULE 4 - *continued*

Group Class	Title And Description
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The products primary to these product categories, as well as other products, are sold by or displayed in separate departments or sections within the store, and, generally, merchandising, advertising, customer service, accounting and budgetary control functions are undertaken on a departmentalised basis.

Where workplaces retail less than four of the above product categories they are included in the relevant class within this Division, based on the predominant activity of the workplace.

Activities

Department store operation

Exclusions/References

Workplaces predominantly engaged in

- a) retailing food and groceries on a departmentalised basis are included in class G41100 Supermarket and Grocery Stores;
- b) retailing clothing; furniture; kitchenware, china, glassware and other housewares; textile goods; electrical, electronic and gas appliances; or perfumes, cosmetics and toiletries on a specialised basis are included in the appropriate classes of Subdivision 42 Other Store-Based Retailing; and
- c) retailing a wide variety of products that are not sold, displayed, managed or administered on a departmentalised basis (i.e. gift shops or souvenir shops) are included in class G42790 Other Store-Based Retailing n.e.c.

Group 427 PHARMACEUTICAL AND OTHER STORE-BASED RETAILING**G42710 Pharmaceutical, Cosmetic and Toiletry Goods Retailing**

This class consists of workplaces predominantly engaged in retailing prescription drugs or patent medicines, cosmetics or toiletries.

Activities

Cosmetic retailing	Pharmacy, retail, operation
Drug retailing	Prescription, medicine, dispensing
Patent medicine retailing	Toiletry retailing
Perfume retailing	Vitamin or mineral retailing

Exclusions/References

Workplaces predominantly engaged in retailing dietary and health food supplements, except pharmaceutical preparations, vitamins or minerals, are included in class G41290 Other Specialised Food Retailing.

G42720 Stationery Goods Retailing

This class consists of workplaces predominantly engaged in retailing stationery goods and writing materials.

Activities

Artists' supplies retailing	Pen or pencil retailing
Ink retailing	Stationery retailing
Note book retailing	Writing material retailing

Exclusions/References

Workplaces predominantly engaged in retailing books or magazines are included in class G42440 Newspaper and Book Retailing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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G42730 Antique and Used Goods Retailing

This class consists of workplaces predominantly engaged in retailing antiques or second-hand goods (except motor vehicles or motor cycles and parts, and boats, marine equipment and accessories).

Activities

Antique retailing	Second-hand jewellery retailing
Coin dealing (retailing)	Second-hand kitchenware, china, glassware, silverware or other houseware goods retailing
Disposals retailing	Second-hand personal accessories retailing
Pawnbroking	Second-hand record, tape, compact disc (CD), digital versatile disc (DVD) or videos retailing
Second-hand or antique rugs or floor coverings retailing	Second-hand sporting goods, camping equipment or bicycles retailing
Second-hand book retailing	Second-hand sports card retailing
Second-hand clothes retailing	Second-hand toys or games retailing
Second-hand electrical, electronic or computer equipment retailing	Stamp, collectible, dealing (retailing)
Second-hand furniture retailing	
Second-hand goods retailing n.e.c.	
Second-hand hardware or building supplies retailing (including ceramic floor tiles)	

Exclusions/References

Workplaces predominantly engaged in

- a) retailing used motor vehicles are included in class G39110 Car Retailing;
- b) retailing used motor cycles are included in class G39120 Motor Cycle Retailing;
- c) retailing used motor vehicle or motor cycle parts are included in class G39210 Motor Vehicle Parts Retailing;
- d) providing auctioning services are included in class F38000 Commission-Based Wholesaling; and
- e) retailing new or used, marine equipment or accessories are included in class G42450 Marine Equipment Retailing.

G42740 Flower Retailing

This class consists of workplaces predominantly engaged in retailing cut flowers or display foliage.

Activities

Cut flower retailing	Dried flower retailing
Display foliage retailing	Florist, retail, operation

Exclusions/References

Workplaces predominantly engaged in

- a) growing flowers and display foliage are included in class A01140 or A01150 Floriculture Production (under cover or outdoors);
- b) retailing garden plants and nursery stock are included in class G42320 Garden Supplies Retailing; and
- c) hiring plants are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued*

Group Class	Title And Description
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G42790 Other Store-Based Retailing n.e.c.

This class consists of workplaces predominantly engaged in retailing new goods not elsewhere classified from store-based premises.

Activities

Art gallery operation (retail)	Map retailing
Binocular retailing	Musical instrument retailing
Bottled liquefied petroleum gas (LPG) retailing	Pet and pet accessory retailing
Briquette retailing	Photographic chemical retailing
Clock retailing	Photographic film or paper retailing
Coal retailing	Postcard retailing
Coke retailing	Pram retailing
Computer consumables (toners, inks) retailing	Religious goods (except books) retailing
Craft goods retailing	Specialty stores n.e.c.
Duty free store operation	Store-based retailing n.e.c.
Firewood retailing	Swimming pool retailing
Firework retailing	Tobacco product retailing
Greeting card retailing	Travel goods retailing
Ice retailing	Variety store operation
	Wheelchair retailing

Exclusions/References

Workplaces predominantly engaged in

- a) retailing second-hand sports cards are included in class G42730 Antique and Used Goods Retailing;
- b) retailing religious books are included in class G42440 Newspaper and Book Retailing;
- c) retailing goods without the use of a shopfront or physical store presence are included in class G43100 Non-Store Retailing;
- d) retailing goods on a commission basis are included in class G43200 Retail Commission-Based Buying and/or Selling; and
- e) retailing second-hand musical instruments are included in class G42730 Antique and Used Goods Retailing.

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SCHEDULE 4 - *continued***Subdivision 43 - NON-STORE RETAILING AND RETAIL COMMISSION-BASED BUYING AND/OR SELLING**

Group Class	Title And Description
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Group 431 NON-STORE RETAILING**G43100 Non-Store Retailing**

This class consists of workplaces predominantly engaged in retailing goods without the use of a shopfront or physical store presence, including milk vendors, sole e-commerce retailers and direct shopping workplaces.

Activities

Direct mail retailing	Internet retailing (other than internet auctions)
Direct selling of books	Milk vending
Direct selling of cosmetics	Mobile food retailing (except takeaway food)
Direct selling of goods n.e.c.	Vending machine operation (except leasing)
Firewood cutting and retailing (direct selling)	

Exclusions/References

Workplaces predominantly engaged in

- a) the retailing of goods through means of a shopfront or physical store presence are included in the appropriate class in Division G - Retail Trade;
- b) providing mobile food services such as ice cream vending from a van are included in class H45120 Takeaway Food Services;
- c) providing electronic auction services for the sale of goods to business or the general public are included in class F38000 Commission-Based Wholesaling; and
- d) leasing, hiring or renting of vending machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

Group 432 RETAIL COMMISSION-BASED BUYING AND/OR SELLING**G43200 Retail Commission-Based Buying and/or Selling**

This class consists of workplaces predominantly engaged in arranging the sale of goods to the general public on a fee or commission basis on behalf of a principal. Commission-based retailers do not take title to the goods they sell and do not physically handle the goods.

Activities

Boat or yacht broking	Commission retailing of cosmetics
Commission-based milk vending	Commission retailing of health foods
Commission buying service	Commission selling service
Commission retailing of books	

Exclusions/References

Workplaces predominantly engaged in

- a) the commission-based buying and selling of real estate are included in class L67200 Real Estate Services;
- b) the broking of financial or insurance services are included in the appropriate classes of Subdivision 64 Auxiliary Finance and Insurance Services; and
- c) providing auction services for the sale of goods to businesses or the general public are included in class F38000 Commission-Based Wholesaling.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***DIVISION H: ACCOMMODATION AND FOOD SERVICES****INTRODUCTION**

1. The Accommodation and Food Services Division includes workplaces predominantly engaged in providing short-term accommodation for visitors and/or meals, snacks, and beverages for consumption by customers both on and off-site, and in providing accommodation, food/beverage, and hospitality services.

Exclusions

2. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
 - a) gambling activities such as casino, lottery, totalisator and bookmaker operations (these workplaces are included in the relevant classes in Group 920 of Division R - Art and Recreation Services);
 - b) long-term (residential) caravan parks or mobile home parks (these workplaces are included in class L67110 Residential Property Operators);
 - c) amusement parks (these workplaces are included in class R91310 Amusement Parks and Centres Operation);
 - d) theatre restaurants (these workplaces are included in class R90010 Performing Arts Operation); and
 - e) sporting club operations (these workplaces are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals).

Subdivisions

3. This Division contains the following subdivisions:
 - 44 – Accommodation
 - 45 – Food and Beverage Services

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SCHEDULE 4 - *continued***DIVISION H - ACCOMMODATION AND FOOD SERVICES****Subdivision 44 - ACCOMMODATION**

Group Class	Title And Description
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Group 440 ACCOMMODATION**H44000 Accommodation**

This class consists of workplaces predominantly engaged in providing accommodation for visitors, such as hotels, motels and similar workplaces.

Activities

Alpine accommodation operation	Mobile home park operation (visitor)
Bed and breakfast operation	Motel operation
Camping ground operation	Resort operation
Caravan park operation (visitor)	Serviced apartments
Event centre operation (predominantly accommodation)	Ski-lodge operation
Guest house operation	Student residence operation (except boarding schools)
Health farm operation (predominantly accommodation)	Time share accommodation operation
Holiday house and holiday flat operation	University halls of residence operation
Hotel operation	Youth hostel operation

Exclusions/References

Workplaces predominantly engaged in

- a) renting or leasing (including sub-leasing) residential properties or dwellings are included in class L67110 Residential Property Operators;
- b) providing long-term (residential) caravan accommodation are included in class L67110 Residential Property Operators;
- c) providing housekeeping, room cleaning or general cleaning services to hotels or the accommodation industry are included in class N73110 Building and Other Industrial Cleaning Services;
- d) operating alpine skiing facilities, excluding the provision of accommodation, are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation;
- e) operating health farms predominantly providing medical services are included in class Q85990 Other Health Care Services n.e.c.;
- f) operating event centres predominantly providing catering services are included in class H45130 Catering Services;
- g) providing aged care residential services are included in class Q86010 Aged Care Residential Services; and
- h) operating boarding schools are included in the appropriate classes in Division P - Education and Training.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued****Subdivision 45 - FOOD AND BEVERAGE SERVICES**

Group Class	Title And Description
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Group 451 CAFES, RESTAURANTS AND TAKEAWAY FOOD SERVICES**H45110 Cafes and Restaurants**

This class consists of workplaces predominantly engaged in providing food and beverage serving services for consumption on the premises. Customers generally order and are served while seated (i.e. waiter/waitress service) and pay after eating.

Activities

Cafe operation	Restaurant operation
Internet cafe, predominantly food or beverage service, operation	

Exclusions/References

Workplaces predominantly engaged in

- providing food ready to be taken away for immediate consumption are included in class H45120 Takeaway Food Services;
- providing catering services (including airline food catering services) at specified locations or events are included in class H45130 Catering Services;
- selling alcoholic beverages both for consumption on and off the premises are included in class H45200 Pubs, Taverns and Bars;
- operating theatre restaurants predominantly engaged in providing live theatrical productions with food and beverages are included in class R90010 Performing Arts Operation; and
- operating internet cafes predominantly providing internet services are included in class J59100 Internet Service Providers and Web Search Portals.

H45120 Takeaway Food Services

This class consists of workplaces predominantly engaged in providing food and beverage (non-alcoholic) services ready to be taken away for immediate consumption. Customers order or select items and pay before consuming. Items are usually provided in takeaway containers or packaging. Food is either consumed on the premises in limited seating facilities, taken away by the customer or delivered. This class also includes workplaces predominantly engaged in supplying food services in food halls and food courts.

Activities

Juice bar operation	Takeaway beverage operation
Mobile food van operation	Takeaway food operation

Exclusions/References

Workplaces predominantly engaged in

- providing food services for consumption on the premises are included in class H45110 Cafes and Restaurants;
- providing catering services (including airline food catering services) at specified locations or events are included in class H45130 Catering Services;
- retailing baked goods manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based);
- retailing baked goods (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing; and
- retailing beer, wine or spirits for consumption off the premises only are included in class G41230 Liquor Retailing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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H45130 Catering Services

This class consists of workplaces predominantly engaged in providing catering services at specified locations or events such as airline catering. Meals and snacks may be transported and/or prepared and served on or off the premises, as required by the customer.

Activities

Airline food catering service	Prepared meal service (except as part of
Catering service operation	operating a diet, weight reduction or
Event centre operation (predominantly catering)	welfare service)

Exclusions/References

Workplaces predominantly engaged in

- a) providing food services for consumption on the premises only are included in class H45110 Cafes and Restaurants;
- b) providing food ready to be taken away for immediate consumption are included in class H45120 Takeaway Food Services;
- c) manufacturing food products (including snack foods and prepared meals) are included in class C11990 Other Food Product Manufacturing n.e.c.;
- d) operating event centres predominantly providing accommodation are included in class H44000 Accommodation;
- e) operating a diet or weight reduction service are included in class S95120 Diet and Weight Reduction Services; and
- f) operating a welfare service are included in class Q87900 Other Social Assistance Services.

Group 452 PUBS, TAVERNS AND BARS**H45200 Pubs, Taverns and Bars**

This class consists of hotels, bars or similar workplaces (except hospitality clubs) predominantly engaged in serving and/or selling alcoholic beverages for consumption on the premises. Workplaces included in this class may also provide food services and/or present live entertainment.

Activities

Bar operation	Pub operation
Hotel bar operation	Tavern operation
Night club operation	Wine bar operation

Exclusions/References

Workplaces predominantly engaged in

- a) retailing alcoholic beverages for consumption off the premises only are included in class G41230 Liquor Retailing; and
- b) operating clubs which predominantly provide hospitality services to members are included in class H45300 Clubs (Hospitality).

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Group Class	Title And Description
Group 453	CLUBS (HOSPITALITY)
H45300	Clubs (Hospitality)
	This class consists of workplaces predominantly engaged in providing hospitality services to members. These hospitality services include providing food, selling alcoholic beverages, or providing gambling, sporting or other social or entertainment facilities.
	Activities
	Hospitality club operation
	Exclusions/References
	Workplaces predominantly engaged in
	a) selling alcoholic beverages both for consumption on and off the premises are included in class H45200 Pubs, Taverns and Bars;
	b) operating bowling greens or golf courses are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and
	c) operating sporting clubs are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals.

*WorkCover Insurance Premiums Order (No. 21) 2013/14***Sch. 4**SCHEDULE 4 - *continued***DIVISION I: TRANSPORT, POSTAL AND WAREHOUSING****INTRODUCTION**

1. The Transport, Postal and Warehousing Division includes workplaces predominantly engaged in providing:
 - a) transportation of passengers and freight by road, rail, water or air;
 - b) other transportation activities such as postal services, pipeline transport and scenic and sightseeing transport;
 - c) goods warehousing and storage activities; and
 - d) support services for the transportation of passengers and freight (including stevedoring services, harbour services, navigation services, airport operations and customs agency services).
2. Workplaces that provide scenic and sightseeing transport activities are differentiated from the transport services referred to in paragraph 1(a) in that they:
 - a) operate during specified 'opening hours';
 - b) do not emphasise efficient transportation;
 - c) may use obsolete vehicles (like steam trains);
 - d) are usually local in nature and involve a same-day return; and
 - e) often involve the provision of other services, such as tour commentary.

Nature of workplaces engaged in road freight transport

3. Workplaces providing road freight transport generally:
 - a) operate vehicles with a gross vehicle mass of greater than or equal to 4.5 tonnes;
 - b) transport large items or bulk volumes of items (e.g. on pallets, in shipping containers, tanks, crates or drums);
 - c) require specialised unloading equipment (such as forklifts, pallet jacks, pumping equipment);
 - d) quote for services on a per load basis; and
 - e) do not pick up from residential addresses.

Nature of workplaces engaged in courier pick-up and delivery services

4. Workplaces providing courier pick-up and delivery services generally:
 - a) operate vehicles with a gross vehicle mass of less than 4.5 tonnes, motorcycles or bicycles;
 - b) transport small or small volumes of items (e.g. documents, envelopes, parcels, groceries, meals);
 - c) do not require specialised unloading equipment;
 - d) quote for services on a per item basis;
 - e) pick-up from and/or deliver to residential premises as well as businesses; and
 - f) cater for urgent or same day delivery.

Subdivisions

5. The Transport, Postal and Warehousing Division contains the following subdivisions:
 - 46 - Road Transport
 - 47 - Rail Transport

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SCHEDULE 4 - *continued*

48 - Water Transport

49 - Air and Space Transport

50 - Other Transport

51 - Postal and Courier Pick-Up and Delivery Services

52 - Transport Support Services

53 - Warehousing and Storage Services

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SCHEDULE 4 - *continued***DIVISION I - TRANSPORT, POSTAL AND WAREHOUSING****Subdivision 46 - ROAD TRANSPORT**

Group Class	Title And Description
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Group 461 ROAD FREIGHT TRANSPORT**I46100 Road Freight Transport**

This class consists of workplaces predominantly engaged in the transportation of freight by road. It also includes workplaces predominantly engaged in renting trucks with drivers for road freight transport and road vehicle towing service.

Activities

Furniture removal service	Road vehicle towing
Log haulage service (road)	Taxi truck service (with driver)
Road freight transport service	Truck hire service (with driver)

Exclusions/References

Workplaces predominantly engaged in

- a) operating road freight terminals are included in class I52990 Other Transport Support Services n.e.c.;
- b) providing road freight forwarding services are included in class I52920 Freight Forwarding Services;
- c) providing crating or packing for road freight transport are included in class N73200 Packaging Services;
- d) providing armoured car services are included in class O77120 Investigation and Security Services;
- e) garbage collection are included in class D29110 Solid Waste Collection Services;
- f) leasing or hiring trucks without drivers are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- g) providing postal services are included in class I51010 Postal Services; and
- h) providing courier or messenger services are included in class I51020 Courier Pick-up and Delivery Services.

Group 462 ROAD PASSENGER TRANSPORT**I46210 Long Distance Bus Transport**

This class consists of workplaces predominantly engaged in operating buses for the transportation of passengers over regular routes and on regular schedules, over routes of 100kms or greater radial distance from the starting point.

Activities

Bus transport service, long distance, 100kms or greater radial distance from the starting point	Charter bus service, long distance, 100kms or greater radial distance from the starting point
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Exclusions/References

Workplaces predominantly engaged in

- a) operating buses for the transportation of passengers over routes of less than 100kms radial distance from the starting point are included in class I46220 Short Distance Bus Transport (Including Tramway);
- b) operating bus passenger terminals are included in class I52990 Other Transport Support Services n.e.c.; and
- c) operating sightseeing/tour bus, coaches or tramways are included in class I50100 Scenic and Sightseeing Transport.

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SCHEDULE 4 - *continued*

Group Class	Title And Description		
I46220	<p>Short Distance Bus Transport (Including Tramway)</p> <p>This class consists of workplaces predominantly engaged in operating buses and tramways for the transportation of passengers, over regular routes and on regular schedules, over routes of less than 100kms radial distance from the starting point.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Airport bus service, short distance, less than 100kms radial distance from the starting point Bus transport service, short distance, less than 100kms radial distance from the starting point Charter bus service, short distance, less than 100kms radial distance from the starting point </td> <td style="width: 50%; vertical-align: top;"> School bus service, short distance, less than 100kms radial distance from the starting point Tramway passenger transport service, short distance, less than 100kms radial distance from the starting point </td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) operating buses for the transportation of passengers over routes of 100kms or greater radial distance from the starting point are included in class I46210 Long Distance Bus Transport; b) operating bus passenger terminals are included in class I52990 Other Transport Support Services n.e.c.; c) tramway rolling stock repair are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services; and d) operating sightseeing/tour bus, coaches or tramways are included in class I50100 Scenic and Sightseeing Transport. 	Airport bus service, short distance, less than 100kms radial distance from the starting point Bus transport service, short distance, less than 100kms radial distance from the starting point Charter bus service, short distance, less than 100kms radial distance from the starting point	School bus service, short distance, less than 100kms radial distance from the starting point Tramway passenger transport service, short distance, less than 100kms radial distance from the starting point
Airport bus service, short distance, less than 100kms radial distance from the starting point Bus transport service, short distance, less than 100kms radial distance from the starting point Charter bus service, short distance, less than 100kms radial distance from the starting point	School bus service, short distance, less than 100kms radial distance from the starting point Tramway passenger transport service, short distance, less than 100kms radial distance from the starting point		
I46230	<p>Taxi and Other Road Transport</p> <p>This class consists of workplaces predominantly engaged in operating taxi cabs or hire cars with drivers, or other forms of road vehicles not elsewhere classified, for the transportation of passengers.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Hire car service (with driver) Road passenger transport n.e.c. Taxi cab management service (i.e. operation on behalf of owner) </td> <td style="width: 50%; vertical-align: top;"> Taxi service </td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) providing driving services for taxis or hire cars are included in class I52990 Other Transport Support Services n.e.c.; b) operating taxi trucks with drivers are included in class I46100 Road Freight Transport; c) leasing taxi cab plates (not vehicles) are included in class L66400 Non-Financial Intangible Assets (Except Copyrights) Leasing; d) leasing, hiring or renting motor vehicles without drivers are included in class L66110 Passenger Car Rental and Hiring; e) operating a taxi radio base are included in class I52990 Other Transport Support Services n.e.c.; and f) operating sightseeing transport equipment are included in class I50100 Scenic and Sightseeing Transport. 	Hire car service (with driver) Road passenger transport n.e.c. Taxi cab management service (i.e. operation on behalf of owner)	Taxi service
Hire car service (with driver) Road passenger transport n.e.c. Taxi cab management service (i.e. operation on behalf of owner)	Taxi service		

SCHEDULE 4 - *continued***Subdivision 47 - RAIL TRANSPORT**

Group Class	Title And Description
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Group 471 RAIL FREIGHT TRANSPORT**I47100 Rail Freight Transport**

This class consists of workplaces predominantly engaged in operating railways for the transportation of freight by rail.

Activities

Rail freight transport service	Suburban rail freight service
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Exclusions/References

Workplaces predominantly engaged in

- a) repairing railway stock or locomotives are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services;
- b) constructing or general repair of railway permanent way, harbour or other transport infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) providing rail freight forwarding services are included in class I52920 Freight Forwarding Services; and
- d) operating rail freight terminals are included in class I52990 Other Transport Support Services n.e.c.

Group 472 RAIL PASSENGER TRANSPORT**I47200 Rail Passenger Transport**

This class consists of workplaces predominantly engaged in operating railways (except tramways) for the transportation of passengers over short and long distances.

Activities

Commuter rail passenger service	Monorail operation
Metropolitan rail passenger service	Rail passenger transport service

Exclusions/References

Workplaces predominantly engaged in

- a) operating tramways for the transportation of passengers are included in class I46220 Urban Bus Transport (Including Tramway);
- b) operating passenger railway terminals or stations are included in class I52990 Other Transport Support Services n.e.c.;
- c) operating railways as a tourist attraction (scenic railways) are included in class I50100 Scenic and Sightseeing Transport; and
- d) providing catering services are included in class H45130 Catering Services.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued****Subdivision 48 - WATER TRANSPORT**

Group Class	Title And Description
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Group 481 WATER FREIGHT TRANSPORT**I48100 Water Freight Transport**

This class consists of workplaces predominantly engaged in the operation of vessels for the transportation of freight or cargo by water.

Activities

Coastal sea freight transport service between domestic ports	River freight transport service
Freight ferry service	Ship freight management service (i.e. operation of ships on behalf of owners)
Harbour freight transport service	Water (river, sea and lake) freight transport service
International sea freight transport service between domestic and international ports	

Exclusions/References

Workplaces predominantly engaged in

- a) repairing, refitting or converting ships are included in class C23910 Shipbuilding and Repair Services;
- b) operating water freight terminals are included in class I52120 Port and Water Transport Terminal Operations;
- c) providing ship or shipping agency services are included in class I52190 Other Water Transport Support Services;
- d) providing water freight forwarding services are included in class I52920 Freight Forwarding Services;
- e) providing stevedoring services for the loading and unloading of vessels are included in class I52110 Stevedoring Services;
- f) leasing, hiring or chartering ships without crew are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and
- g) operating tugboats or towing vessels are included in class I52190 Other Water Transport Support Services.

Group 482 WATER PASSENGER TRANSPORT**I48200 Water Passenger Transport**

This class consists of workplaces predominantly engaged in the operation of vessels for the transportation of passengers by water.

Activities

Boat charter, lease or rental, with crew for passenger transport	Passenger ship management service (i.e. operation of ships on behalf of owners)
Ferry operation, including vehicular	Ship charter, lease or rental, with crew, for passenger transport
Ocean cruise service between domestic and foreign ports	Water passenger transport service
Passenger ferry service	Water taxi service

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Group Class	Title And Description
	Exclusions/References
	Workplaces predominantly engaged in
	a) repairing, refitting or converting ships are included in class C23910 Shipbuilding and Repair Services;
	b) operating water passenger terminals are included in class I52120 Port and Water Transport Terminal Operations;
	c) operating tugboats or towing vessels are included in class I52190 Other Water Transport Support Services;
	d) leasing, hiring or chartering ships without crew are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and
	e) operating charter fishing boats and whale watching cruises are included in class I50100 Scenic and Sightseeing Transport.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***Subdivision 49 - AIR AND SPACE TRANSPORT**

Group Class	Title And Description
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Group 490 AIR AND SPACE TRANSPORT**I49000 Air and Space Transport**

This class consists of workplaces predominantly engaged in operating aircraft for the transportation of freight and passengers.

Activities

Air freight transport service	Aircraft charter, lease or rental, with crew,
Air passenger transport service	for freight and/or passengers

Exclusions/References

Workplaces predominantly engaged in

- a) providing aerial surveying services are included in class M69220 Surveying and Mapping Services;
- b) aerial crop dusting, helicopter cattle mustering or in the provision of other aerial agricultural services are included in class A05290 Other Agriculture and Fishing Support Services;
- c) leasing or hiring aircraft without pilot are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- d) repairing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services;
- e) operating ticket sales or booking offices of non-resident airlines are included in class N72200 Travel Agency and Tour Arrangement Services;
- f) airport or airport terminal operation are included in class I52200 Airport Operations and Other Air Transport Support Services;
- g) domestic and international air freight forwarding are included in class I52920 Freight Forwarding Services; and
- h) transport of passengers by aircraft solely for sightseeing purposes are included in class I50100 Scenic and Sightseeing Transport.

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SCHEDULE 4 - *continued***Subdivision 50 - OTHER TRANSPORT**

Group Class	Title And Description
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Group 501 SCENIC AND SIGHTSEEING TRANSPORT**I50100 Scenic and Sightseeing Transport**

This class consists of workplaces predominantly engaged in operating transportation equipment for scenic and sightseeing activities. This form of transport is distinguished from transit passenger services, as the emphasis is not on the efficiency or speed of the transport service but rather on providing recreation and entertainment. The service provided is usually local in nature and generally includes tour commentary, highlighting features of the scenery and/or the vehicle.

Activities

Aerial cable car operation	Hot air balloon ride operation
Airboat operation	Hovercraft operation
Chair lift operation (except ski lift operation)	Scenic railway operation
Charter fishing boat operation	Sightseeing bus, coach or tramway operation
Glider operation	Steam train operation
Harbour sightseeing tour operation	Whale watching cruise operation
Helicopter ride operation (for sightseeing)	

Exclusions/References

Workplaces predominantly engaged in

- a) providing recreational activities involving direct participation by the customer such as bungee jumping, cave diving and white water rafting are included in class R91390 Amusement and Other Recreation Activities n.e.c.; and
- b) operating ski chair lifts are included in class I50290 Other Transport n.e.c.

Group 502 PIPELINE AND OTHER TRANSPORT**I50210 Pipeline Transport**

This class consists of workplaces predominantly engaged in the transportation of natural gas, oil or other materials via pipelines.

Activities

Pipeline operation for the transport of gas, oil and other material.

Exclusions/References

Workplaces predominantly engaged in

- a) piping sewage through sewer systems are included in class D28120 Sewerage and Drainage Services;
- b) constructing, repairing or maintaining gas mains are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) water reticulation by mains are included in class D28110 Water Supply.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued*

Group Class	Title And Description				
I50290	<p>Other Transport n.e.c.</p> <p>This class consists of workplaces predominantly engaged in passenger and freight transportation not elsewhere classified.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Over snow transport operation</td> <td style="width: 50%;">Ski tow operation</td> </tr> <tr> <td>Ski lift operation</td> <td>Transport operation n.e.c.</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) operating alpine accommodation are included in class H44000 Accommodation; and</p> <p>b) operating alpine skiing facilities, excluding the provision of accommodation, are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation.</p>	Over snow transport operation	Ski tow operation	Ski lift operation	Transport operation n.e.c.
Over snow transport operation	Ski tow operation				
Ski lift operation	Transport operation n.e.c.				

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SCHEDULE 4 - *continued***Subdivision 51 - POSTAL AND COURIER PICK-UP AND DELIVERY SERVICES****Group Class Title And Description****Group 510 POSTAL AND COURIER PICK-UP AND DELIVERY SERVICES****I51010 Postal Services**

This class consists of workplaces predominantly engaged in the pick-up, transport and delivery of stamped letters, documents, parcels and other items weighing less than 30kgs. Rather than being from the sender's location, the pick-up activity is from pre-determined collection points (e.g. post offices and postal agencies). Also included are workplaces predominantly engaged in the operation/provision of pre-determined collection points (such as post offices or postal agents).

Activities

Mail service	Post office operation
Mailbox rental service	Postal agency operation

Exclusions/References

Workplaces predominantly engaged in

- a) providing courier or messenger services are included in class I51020 Courier Pick-up and Delivery Services; and
- b) the transportation of freight by road are included in class I46100 Road Freight Transport.

I51020 Courier Pick-up and Delivery Services

This class consists of workplaces predominantly engaged in the door to door pick-up (i.e. from the customer's residence or place of business), transport and delivery of unstamped letters, documents, parcels and other small items.

Activities

Customised express pick-up and delivery service	Messenger service
Grocery delivery service (except as part of a welfare service)	Newspaper delivery
Meal delivery service (except as part of a welfare, diet or weight reduction service)	Pamphlet delivery
	Pick-up and delivery service n.e.c.

Exclusions/References

Workplaces predominantly engaged in

- a) providing postal services are included in class I51010 Postal Services;
- b) the transportation of freight by road are included in class I46100 Road Freight Transport;
- c) operating a diet or weight reduction service are included in class S95120 Diet and Weight Reduction Services; and
- d) operating a welfare service are included in class Q87900 Other Social Assistance Services.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***Subdivision 52 - TRANSPORT SUPPORT SERVICES****Group Class** **Title And Description****Group 521 WATER TRANSPORT SUPPORT SERVICES****I52110 Stevedoring Services**

This class consists of workplaces predominantly engaged in providing stevedoring services for the loading or unloading of vessels.

Activities

Ship loading or unloading service (provision of labour)	Stevedoring service
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I52120 Port and Water Transport Terminal Operations

This class consists of workplaces predominantly engaged in the maintenance and leasing of port facilities to facilitate the land-sea transition of goods and passengers. Also included are workplaces predominantly engaged in the operation of ship mooring facilities or water transport terminals for passenger or freight (including sea cargo container terminals and coal or grain loaders).

Activities

Coal loader operation (water transport)	Ship mooring service
Container terminal operation (water transport)	Water freight terminal operation
Grain loader operation (water transport)	Water passenger terminal operation
Port operation	Wharf operation

Exclusions/References

Workplaces predominantly engaged in

- constructing port facilities are included in the appropriate classes of Division E - Construction;
- planning port facilities are included in the appropriate classes of Division M - Professional, Scientific and Technical Services;
- repairing ships and boats (including factory overhauls or factory conversions) are included in classes C23910 Shipbuilding and Repair Services and C23920 Boatbuilding and Repair Services respectively; and
- providing stevedoring services are included in class I52110 Stevedoring Services.

I52190 Other Water Transport Support Services

This class consists of workplaces predominantly engaged in providing water transport support services not elsewhere classified. Also included are shipping agents that engage in arranging port services for shipping.

Activities

Lighterage service	Shipping agent
Navigation service (water transport)	Ship registration and agency service
Pilotage service	Towboat and tugboat operation
Salvage service, marine	Water vessel towing service

Exclusions/References

Workplaces predominantly engaged in

- repairing ships and boats (including factory overhauls or factory conversions) are included in classes C23910 Shipbuilding and Repair Services and C23920 Boatbuilding and Repair Services respectively;

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SCHEDULE 4 - *continued*

Group Class	Title And Description						
	<ul style="list-style-type: none"> b) ship chartering are included in classes I48100 or I48200 Water Freight Transport or Water Passenger Transport, respectively; c) ship broking are included in class I52990 Other Transport Support Services n.e.c.; d) providing sea freight forwarding services are included in class I52920 Freight Forwarding Services; e) providing customs agency services are included in class I52910 Customs Agency Services; f) operating water freight terminals are included in class I52120 Port and Water Transport Terminal Operations; g) operating marina facilities (for pleasure craft) are included in class S91390 Amusement and Other Recreational Facilities n.e.c.; and h) providing stevedoring services are included in class I52110 Stevedoring Services. 						
Group 522	AIRPORT OPERATIONS AND OTHER AIR TRANSPORT SUPPORT SERVICES						
I52200	Airport Operations and Other Air Transport Support Services						
	This class consists of workplaces predominantly engaged in operating international, national or civil airports. Also included are workplaces predominantly engaged in providing other services to air transport such as airport terminals, runways, air traffic control services, aerospace navigation or baggage handling services.						
	Activities						
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Air traffic control service</td> <td style="width: 50%;">Airport baggage handling service</td> </tr> <tr> <td>Air transport navigation service</td> <td>Airport operation</td> </tr> <tr> <td>Aircraft support service n.e.c.</td> <td>Airport terminal operation</td> </tr> </table>	Air traffic control service	Airport baggage handling service	Air transport navigation service	Airport operation	Aircraft support service n.e.c.	Airport terminal operation
Air traffic control service	Airport baggage handling service						
Air transport navigation service	Airport operation						
Aircraft support service n.e.c.	Airport terminal operation						
	Exclusions/References						
	Workplaces predominantly engaged in						
	<ul style="list-style-type: none"> a) repairing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services; b) leasing or chartering aircraft without crew from own stocks are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; c) leasing or chartering aircraft with crew are included in class I49000 Air and Space Transport; d) operating ticket sales offices of non-resident airlines are included in class N72200 Travel Agency and Tour Arrangement Services; e) providing airline food catering services are included in class H45130 Catering Services; and f) wholesaling fuel at airports are included in class F33210 Petroleum Product Wholesaling. 						
Group 529	OTHER TRANSPORT SUPPORT SERVICES						
I52910	Customs Agency Services						
	This class consists of workplaces predominantly engaged in providing advice on import and export procedures and documentation, and other related services.						
	Activities						
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Custom agency service</td> <td style="width: 50%;">Export documentation preparation service</td> </tr> <tr> <td>Custom clearance service</td> <td>Import documentation preparation service</td> </tr> </table>	Custom agency service	Export documentation preparation service	Custom clearance service	Import documentation preparation service		
Custom agency service	Export documentation preparation service						
Custom clearance service	Import documentation preparation service						

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SCHEDULE 4 - *continued*

Group Class	Title And Description														
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) freight forwarding services are included in class I52920 Freight Forwarding Services; and</p> <p>b) providing surveillance and control of the borders of the country are included in class O77190 Other Public Order and Safety Services.</p>														
I52920	<p>Freight Forwarding Services</p> <p>This class consists of workplaces predominantly engaged in contracting the transportation of goods for other arm's length entities, using one or more different arm's length entities to perform the contracted services by road, rail, air, sea freight transport or any combination of the modes of transport. (In these cases the 'forwarding' workplace takes prime responsibility for the entire transport operation, specified in each contract, for a charge or fee that covers the total operation and, in turn, pays the actual carriers for transport services rendered to it.) Workplaces included in this class do not themselves undertake the physical transportation of goods.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Air freight forwarding service</td> <td style="width: 50%;">Road freight forwarding service</td> </tr> <tr> <td>Rail freight forwarding service</td> <td>Water freight forwarding service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) freight brokerage are included in class I52990 Other Transport Support Services n.e.c.; and</p> <p>b) transportation of freight are included in the appropriate class of Division I - Transport, Postal and Warehousing.</p>	Air freight forwarding service	Road freight forwarding service	Rail freight forwarding service	Water freight forwarding service										
Air freight forwarding service	Road freight forwarding service														
Rail freight forwarding service	Water freight forwarding service														
I52990	<p>Other Transport Support Services n.e.c.</p> <p>This class consists of workplaces predominantly engaged in providing transport support services not elsewhere classified.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Container terminal operation (road and rail)</td> <td style="width: 50%;">Taxi radio base operation</td> </tr> <tr> <td>Freight brokerage service</td> <td>Toll bridge operation</td> </tr> <tr> <td>Motor vehicle escort or pilot services</td> <td>Toll road operation</td> </tr> <tr> <td>Road freight terminal operation</td> <td>Truck driving services (except owner/operator)</td> </tr> <tr> <td>Road passenger terminal operation</td> <td>Vehicle relocation service</td> </tr> <tr> <td>Road vehicle driving service (except owner/operator)</td> <td>Weighbridge operation</td> </tr> <tr> <td>Railway station or terminal operation</td> <td>Wool dumping service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) hiring or leasing pallets (from own stocks) are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring n.e.c.;</p> <p>b) owning/operating taxis or hire cars are included in class I46230 Taxi and Other Road Transport; and</p> <p>c) operating vehicular ferries are included in class I48200 Water Passenger Transport.</p>	Container terminal operation (road and rail)	Taxi radio base operation	Freight brokerage service	Toll bridge operation	Motor vehicle escort or pilot services	Toll road operation	Road freight terminal operation	Truck driving services (except owner/operator)	Road passenger terminal operation	Vehicle relocation service	Road vehicle driving service (except owner/operator)	Weighbridge operation	Railway station or terminal operation	Wool dumping service
Container terminal operation (road and rail)	Taxi radio base operation														
Freight brokerage service	Toll bridge operation														
Motor vehicle escort or pilot services	Toll road operation														
Road freight terminal operation	Truck driving services (except owner/operator)														
Road passenger terminal operation	Vehicle relocation service														
Road vehicle driving service (except owner/operator)	Weighbridge operation														
Railway station or terminal operation	Wool dumping service														

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SCHEDULE 4 - *continued***Subdivision 53 - WAREHOUSING AND STORAGE SERVICES****Group Class Title And Description****Group 530 WAREHOUSING AND STORAGE SERVICES****I53010 Grain Storage Services**

This class consists of workplaces predominantly engaged in the storage of cereal grains.

Activities

Grain elevator operation	Grain storage service
Grain silo operation	

Exclusions/References

Workplaces predominantly engaged in operating grain loading facilities at water transport terminals are included in class I52120 Port and Water Transport Terminal Operations.

I53090 Other Warehousing and Storage Services

This class consists of workplaces predominantly engaged in operating warehousing and storage facilities (except cereal grain storage).

Activities

Bond store operation	Furniture storage service
Bulk petroleum storage service	Refrigerated storage service
Cool room storage service	Storage n.e.c.
Controlled atmosphere store operation	Warehousing n.e.c.
Free store operation (storage of goods not under bond)	Wool storage service

Exclusions/References

Workplaces predominantly engaged in

- operating grain loading facilities at water transport terminals are included in class I52120 Port and Water Transport Terminal Operations;
- grain elevator, silo and storage operation are included in class I53010 Grain Storage Services; and
- self-storage renting or leasing are included in class L67120 Non-Residential Property Operators.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***DIVISION J: INFORMATION MEDIA AND TELECOMMUNICATIONS****INTRODUCTION**

1. The Information Media and Telecommunications Division includes workplaces predominantly engaged in:
 - a) creating, enhancing and storing information products in media that allows for their dissemination;
 - b) transmitting information products using analogue and digital signals (via electronic, wireless, optical and other means); and
 - c) providing transmission services and/or operating the infrastructure to enable the transmission and storage of information and information products.

Definitions

2. 'Publishing' means:
 - a) the creation and dissemination of information; and/or
 - b) owning or having a claim on a copyright and permitting other arm's length entities to use it in exchange for consideration is regarded as a publishing activity.

Classification Issue: Information products**Issue**

3. Information products are products that are not tangible, and, unlike traditional goods, are not associated with a particular form. The value of information products is in their content rather than in the format in which they are distributed. Such products do not usually involve direct contact between the supplier/producer and the consumer, which distinguishes them from distribution activities included in the Wholesale Trade and Retail Trade Divisions. This raises the issue of the correct classification of such workplaces engaged in creating, enhancing and disseminating information products.

Rule

4. Workplaces predominantly engaged in producing, enhancing and disseminating information products are included in this Division, rather than in Division C - Manufacturing, Division - F Wholesale Trade or Division G - Retail Trade.

Example

A movie is an information product. It can be screened at a cinema, telecast on television or copied to video for sale or rental. Its value is in its content, not in the format in which it is distributed. Workplaces predominantly engaged in producing, enhancing or disseminating movies are included in this Division.

Classification Issue: Workplaces that own copyright and distribution rights**Issue**

5. Some workplaces own copyright and distribution rights but do not distribute the works to which they own the rights. This raises the issue of the correct classification of such workplaces.

Rule

6. Workplaces that own copyright and distribution rights are included in this Division, whether or not they distribute the works.

*WorkCover Insurance Premiums Order (No. 21) 2013/14***Sch. 4**SCHEDULE 4 - *continued****Exclusions***

7. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) the duplication or reproduction of information products such as printing newspapers, compact discs (CDs), digital versatile discs (DVDs), etc. (these workplaces are included in Division C - Manufacturing);
 - b) purchasing and on-selling information products in their tangible form (these workplaces are included in Division F - Wholesale Trade or Division G - Retail Trade);
 - c) providing specialised computer services such as programming and systems design services, graphic design services and advertising services, as well as gathering, tabulating and presenting marketing and opinion data (these workplaces are included in Division M - Professional, Scientific and Technical Services);
 - d) providing a range of creative artistic activities such as the creation of an artistic original (e.g. a painting), or the provision of a live musical performance by a group or artist (these workplaces are included in Division R - Arts and Recreation Services); and
 - e) undertaking a range of activities such as directing, acting, writing and performing (these workplaces are included in Division R - Arts and Recreation Services).

Subdivisions

8. This Division contains the following subdivisions:
- 54 – Publishing (except Internet and Music Publishing)
 - 55 – Motion Picture and Sound Recording Activities
 - 56 – Broadcasting (except Internet)
 - 57 – Internet Publishing and Broadcasting
 - 58 – Telecommunications Services
 - 59 – Internet Service Providers, Web Search Portals and Data Processing Services
 - 60 – Library and Other Information Services

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SCHEDULE 4 - *continued***DIVISION J - INFORMATION MEDIA AND TELECOMMUNICATIONS****Subdivision 54 - PUBLISHING (EXCEPT INTERNET AND MUSIC PUBLISHING)****Group Class Title And Description****Group 541 NEWSPAPER, PERIODICAL, BOOK AND DIRECTORY PUBLISHING****J54110 Newspaper Publishing**

This class consists of workplaces predominantly engaged in publishing (creating and disseminating) newspapers. Workplaces that both publish and print newspapers are also included in this class, but workplaces that only print are excluded. Included in this class are workplaces whose main source of income is the sale of advertising space in their own newspapers.

Activities

Newspaper publishing (except internet)

Exclusions/References

Workplaces predominantly engaged in

- a) printing newspapers without publishing are included in class C16110 Printing;
- b) publishing newspapers on the internet are included in class J57000 Internet Publishing and Broadcasting;
- c) selling advertising space other than in their own newspapers are included in class M69400 Advertising Services;
- d) supplying the news media with information such as news, reports and pictures are included in class J60200 Other Information Services;
- e) writing articles without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers; and
- f) selling and preparing advertisements without publishing are included in class M69400 Advertising Services.

J54120 Magazine and Other Periodical Publishing

This class consists of workplaces predominantly engaged in publishing (creating and disseminating) magazines, journals and other periodicals. Included in this class are workplaces whose main source of income is the sale of advertising space in their own periodicals. Workplaces that both publish and print magazines and other periodicals are also included in this class, but workplaces that only print are excluded.

Activities

Comic book publishing (except internet)	Periodical publishing (except internet)
Journal (including trade journal) publishing (except internet)	Racing form publishing (except internet)
Magazine publishing (except internet)	Radio and television guide publishing (except internet)
Newsletter publishing (except internet)	

Exclusions/References

Workplaces predominantly engaged in

- a) publishing magazines and other periodicals on the internet are included in class J57000 Internet Publishing and Broadcasting;
- b) selling advertising space other than in their own periodicals are included in class M69400 Advertising Services; and
- c) printing magazines and other periodicals without publishing are included in class C16110 Printing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description								
J54130 Book Publishing	<p data-bbox="393 403 1287 524">This class consists of workplaces predominantly engaged in publishing (creating and disseminating) books including atlases, textbooks and travel guides (except on the internet). Workplaces that both publish and print books are also included in this class, but workplaces that only print are excluded.</p> <p data-bbox="786 534 895 564" style="text-align: center;">Activities</p> <table data-bbox="422 564 1244 715"> <tr> <td data-bbox="422 564 844 594">Atlas publishing (except internet)</td> <td data-bbox="873 564 1244 594">Textbook publishing (except internet)</td> </tr> <tr> <td data-bbox="422 594 844 624">Book publishing (except internet)</td> <td data-bbox="873 594 1244 624">Travel guide book publishing (except internet)</td> </tr> <tr> <td data-bbox="422 624 844 655">Encyclopaedia publishing (except internet)</td> <td data-bbox="873 624 1244 655"></td> </tr> <tr> <td data-bbox="422 655 844 715">Technical manual publishing (except internet)</td> <td data-bbox="873 655 1244 715"></td> </tr> </table> <p data-bbox="393 715 655 745">Exclusions/References</p> <p data-bbox="393 756 815 786">Workplaces predominantly engaged in</p> <ol data-bbox="393 796 1287 997" style="list-style-type: none"> a) publishing books on the internet are included in class J57000 Internet Publishing and Broadcasting; b) publishing music books and sheet music are included in class J55210 Music Publishing; c) printing books without publishing are included in class C16110 Printing; and d) writing books without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers. 	Atlas publishing (except internet)	Textbook publishing (except internet)	Book publishing (except internet)	Travel guide book publishing (except internet)	Encyclopaedia publishing (except internet)		Technical manual publishing (except internet)	
Atlas publishing (except internet)	Textbook publishing (except internet)								
Book publishing (except internet)	Travel guide book publishing (except internet)								
Encyclopaedia publishing (except internet)									
Technical manual publishing (except internet)									
J54140 Directory and Mailing List Publishing	<p data-bbox="393 1058 1287 1209">This class consists of workplaces predominantly engaged in publishing (creating and disseminating) directories, mailing lists and collections or compilations of fact such as mailing addresses and telephone directories (except on the internet). Workplaces that both publish and print directories and mailing lists are also included in this class, but workplaces that only print are excluded.</p> <p data-bbox="786 1219 895 1249" style="text-align: center;">Activities</p> <table data-bbox="422 1249 1266 1370"> <tr> <td data-bbox="422 1249 844 1280">Address list publishing (except internet)</td> <td data-bbox="873 1249 1266 1280">Mailing list publishing (except internet)</td> </tr> <tr> <td data-bbox="422 1280 844 1340">Business directory publishing (except internet)</td> <td data-bbox="873 1280 1266 1340">Telephone directory publishing (except internet)</td> </tr> <tr> <td data-bbox="422 1340 844 1370">Directory publishing (except internet)</td> <td data-bbox="873 1340 1266 1370"></td> </tr> </table> <p data-bbox="393 1370 655 1401">Exclusions/References</p> <p data-bbox="393 1411 815 1441">Workplaces predominantly engaged in</p> <ol data-bbox="393 1451 1287 1651" style="list-style-type: none"> a) publishing directories and mailing lists on the internet are included in class J57000 Internet Publishing and Broadcasting; b) printing directories and mailing lists without publishing are included in class C16110 Printing; c) operating web search portals (search engines) are included in class J59100 Internet Service Providers and Web Search Portals; and d) publishing computer software are included in class J54200 Software Publishing. 	Address list publishing (except internet)	Mailing list publishing (except internet)	Business directory publishing (except internet)	Telephone directory publishing (except internet)	Directory publishing (except internet)			
Address list publishing (except internet)	Mailing list publishing (except internet)								
Business directory publishing (except internet)	Telephone directory publishing (except internet)								
Directory publishing (except internet)									

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Group Class	Title And Description
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J54190 Other Publishing (except Software, Music and Internet)

This class consists of workplaces predominantly engaged in other publishing (creating and disseminating) activities (except software, music and internet publishing) such as greeting card, postcard and art print publishing. Workplaces that both publish and print such products are also included in this class, but workplaces that only print are excluded.

Activities

Art print publishing (except internet)	Greeting card publishing (except internet)
Calendar publishing (except internet)	Postcard publishing (except internet)
Diary publishing (except internet)	

Exclusions/References

Workplaces predominantly engaged in

- a) publishing greeting cards, postcards and art print, etc. on the internet are included in class J57000 Internet Publishing and Broadcasting;
- b) publishing sheet music are included in class J55210 Music Publishing;
- c) printing greeting cards, postcards and art prints, etc. without publishing are included in class C16110 Printing; and
- d) publishing computer software are included in class J54200 Software Publishing.

Group 542 SOFTWARE PUBLISHING**J54200 Software Publishing**

This class consists of workplaces predominantly engaged in creating and disseminating ready-made (non-customised) computer software.

Activities

Development of computer software for mass production/duplication	Software publishing (non-customised)
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Exclusions/References

Workplaces predominantly engaged in

- a) providing customised software design consulting services are included in class M70000 Computer System Design and Related Services;
- b) the mass duplication of software are included in class C16200 Reproduction of Recorded Media;
- c) wholesaling computer software are included in class F34920 Computer and Computer Peripheral Wholesaling;
- d) publishing software exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting; and
- e) retailing computer software (except games) are included in class G42220 Computer and Computer Peripheral Retailing.

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SCHEDULE 4 - *continued***Subdivision 55 - MOTION PICTURE AND SOUND RECORDING ACTIVITIES**

Group Class	Title And Description
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Group 551 MOTION PICTURE AND VIDEO ACTIVITIES**J55110 Motion Picture and Video Production**

This class consists of workplaces predominantly engaged in producing motion pictures, videos and television programs or commercials. These productions are recorded and stored on a variety of analogue or digital visual media such as film, video tape, digital versatile disc (DVD) or Blu-ray disc (BD).

Activities

Motion picture production	Television program production
Television commercial production	Video production

Exclusions/References

Workplaces predominantly engaged in

- a) acquiring distribution rights and distributing motion pictures and videos are included in class J55120 Motion Picture and Video Distribution;
- b) producing pre-recorded radio programming are included in class J55220 Music and Other Sound Recording Activities;
- c) providing motion picture and video post-production services are included in class J55140 Post-production Services and Other Motion Picture and Video Activities;
- d) the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;
- e) operating motion picture laboratories are included in class J55140 Post-production Services and Other Motion Picture and Video Activities; and
- f) undertaking activities such as directing, acting and writing are included in the appropriate classes of Subdivision 90 Creative and Performing Arts Activities.

J55120 Motion Picture and Video Distribution

This class consists of workplaces predominantly engaged in acquiring distribution rights and distributing motion pictures and videos. These products are distributed (through leasing and wholesale channels) to a range of exhibitors such as motion picture theatres and television stations using a variety of visual media.

Activities

Film distribution	Motion picture library operation (stock footage)
Motion picture and video distribution	
Motion picture leasing	Television program distribution

Exclusions/References

Workplaces predominantly engaged in

- a) the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;
- b) wholesaling pre-recorded video tapes and/or discs are included in class F37390 Other Goods Wholesaling n.e.c.;
- c) retailing video cassettes and discs are included in class G42420 Entertainment Media Retailing; and
- d) hiring pre-recorded video cassettes, digital versatile discs (DVDs) and other pre-recorded media are included in class L66320 Video and Other Electronic Media Rental and Hiring.

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This class consists of workplaces predominantly engaged in screening motion pictures using a variety of visual media. Included in this class are workplaces screening productions at festivals and other similar events.

Activities

Cinema operation	Motion picture screening
Drive-in theatre operation	Motion picture theatre operation
Festival operation (exhibition of motion pictures)	

J55140 Post-production Services and Other Motion Picture and Video Activities

This class consists of workplaces predominantly engaged in providing post-production services and other motion picture and video activities, including specialised motion picture or video post-production services such as editing, film/tape transfers, titling, subtitling, credits, closed captioning and computer-produced graphics, animation and special effects, as well as developing and processing motion picture film.

Activities

Computer graphic, animation and special effect post-production service	Post-production facility, motion picture or video
Developing and printing motion picture film	Post synchronisation sound dubbing
Film or tape closed captioning	Sound dubbing service, motion picture
Film or video transfer service	Subtitling of motion picture, film or video
Motion picture film reproducing	Teleproduction service
Motion picture or video editing service	Titling of motion picture film or video
Motion picture production, special effects	Video conversion service

Exclusions/References

Workplaces predominantly engaged in providing post-production services for sound recordings are included in class J55220 Music and Other Sound Recording Activities.

Group 552 SOUND RECORDING AND MUSIC PUBLISHING**J55210 Music Publishing**

This class consists of workplaces predominantly engaged in acquiring and registering copyrights for musical compositions and promoting and authorising the use of these compositions in recordings, radio, television, motion pictures, live performances, print, or other media. Included in this class are workplaces that represent the interests of the copyright owners to produce revenues from the use of such works, usually through licensing agreements. Also included in this class are workplaces that publish, or both print and publish, sheet music (including in bound book form), but workplaces that print only are excluded.

Activities

Authorising use of copyrighted musical composition	Music copyright buying and selling Music publishing
Music book publishing	Sheet music publishing
Music book (bound sheet music) publishing	Song publishing

*WorkCover Insurance Premiums Order (No. 21) 2013/14***Sch. 4**SCHEDULE 4 - *continued*

Group Class	Title And Description						
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) composing music are included in class R90020 Creative Artists, Musicians, Writers and Performers; and</p> <p>b) printing sheet music without publishing are included in class C16110 Printing.</p>						
J55220	<p>Music and Other Sound Recording Activities</p> <p>This class consists of workplaces predominantly engaged in producing original (sound) master recordings such as tapes and compact discs (CDs) and releasing and distributing these sound recordings to wholesalers, retailers or directly to the public. Also included in this class are workplaces engaged in operating sound recording studios and in the production of pre-recorded radio programs.</p>						
Activities	<table border="0"> <tr> <td data-bbox="430 788 835 842">Audio service (including for meetings and conferences)</td> <td data-bbox="882 788 1272 842">Record production (except duplication)</td> </tr> <tr> <td data-bbox="430 848 835 874">Producing pre-recorded radio programming</td> <td data-bbox="882 814 1272 842">Sound recording post-production service</td> </tr> <tr> <td data-bbox="430 880 617 895">Record distribution</td> <td data-bbox="882 842 1199 868">Sound recording studio operation</td> </tr> </table>	Audio service (including for meetings and conferences)	Record production (except duplication)	Producing pre-recorded radio programming	Sound recording post-production service	Record distribution	Sound recording studio operation
Audio service (including for meetings and conferences)	Record production (except duplication)						
Producing pre-recorded radio programming	Sound recording post-production service						
Record distribution	Sound recording studio operation						
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;</p> <p>b) acquiring and registering copyrights for musical compositions are included in class J55210 Music Publishing;</p> <p>c) providing musical performances are included in class R90010 Performing Arts Operation; and</p> <p>d) wholesaling pre-recorded audio media are included in class F37390 Other Goods Wholesaling n.e.c.</p>						

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***Subdivision 56 - BROADCASTING (EXCEPT INTERNET)****Group Class****Title And Description****Group 561 RADIO BROADCASTING****J56100 Radio Broadcasting**

This class consists of workplaces predominantly engaged in broadcasting audio signals, using radio broadcasting studios and facilities, to transmit aerial programming.

Activities

Radio broadcasting service	Radio (including satellite radio) network
Radio station operation	operation

Exclusions/References

Workplaces predominantly engaged in

- broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting; and
- producing pre-recorded radio programming are included in class J55220 Music and Other Sound Recording Activities.

Group 562 TELEVISION BROADCASTING**J56210 Free-to-Air Television Broadcasting**

This class consists of workplaces predominantly engaged in free-to-air television broadcasting of visual content, in the form of electronic images together with sound, through broadcasting studios and facilities. These workplaces may also produce or transmit visual programming to affiliated broadcast television stations, which in turn broadcast the programs on a pre-determined schedule. Transmissions are made available without cost to the viewer.

Activities

Free-to-air television service	Free-to-air television broadcasting station
Free-to-air television broadcasting network operation	operation

Exclusions/References

Workplaces predominantly engaged in

- broadcasting television programs for pay or subscription television networks or stations are included in class J56220 Cable and Other Subscription Broadcasting;
- broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting;
- producing motion pictures, videos and television programs or commercials are included in class J55110 Motion Picture and Video Production; and
- acquiring distribution rights and distributing motion pictures and videos are included in class J55120 Motion Picture and Video Distribution.

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
J56220	Cable and Other Subscription Broadcasting										
	This class consists of workplaces predominantly engaged in broadcasting television programs on a subscription or fee basis (such as subscription cable or satellite television broadcasting) to viewers.										
	Activities										
	<table> <tr> <td>Cable broadcasting network operation</td> <td>Satellite broadcasting network operation</td> </tr> <tr> <td>Cable broadcasting station operation</td> <td>Satellite broadcasting station operation</td> </tr> <tr> <td>Pay television, broadcasting network operation</td> <td>Subscription television broadcasting service</td> </tr> <tr> <td>Pay television, broadcasting service</td> <td></td> </tr> <tr> <td>Pay television, broadcasting station operation</td> <td></td> </tr> </table>	Cable broadcasting network operation	Satellite broadcasting network operation	Cable broadcasting station operation	Satellite broadcasting station operation	Pay television, broadcasting network operation	Subscription television broadcasting service	Pay television, broadcasting service		Pay television, broadcasting station operation	
Cable broadcasting network operation	Satellite broadcasting network operation										
Cable broadcasting station operation	Satellite broadcasting station operation										
Pay television, broadcasting network operation	Subscription television broadcasting service										
Pay television, broadcasting service											
Pay television, broadcasting station operation											
	Exclusions/References										
	Workplaces predominantly engaged in										
	<ul style="list-style-type: none"> a) free-to-air television broadcasting are included in class J56210 Free-to-Air Television Broadcasting; b) producing motion pictures, videos and television programs or commercials are included in class J55110 Motion Picture and Video Production; and c) broadcasting audio and video content on the internet are included in class J57000 Internet Publishing and Broadcasting. 										

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This class consists of workplaces predominantly engaged in publishing and/or broadcasting content on the internet. Workplaces in this class provide textual, audio and/or video content of general or specific interest on the internet. These workplaces do not provide traditional (non-internet) versions of the content they publish or broadcast.

Activities

Internet art print publishing	Internet greeting card publishing
Internet atlas publishing	Internet journal publishing
Internet audio broadcasting	Internet magazine publishing
Internet book publishing	Internet news publishing
Internet directory publishing	Internet periodical publishing
Internet encyclopaedia and dictionary publishing	Internet software publishing
	Internet video broadcasting

Exclusions/References

Workplaces predominantly engaged in

- providing internet access and operating web search portals (search engines) are included in class J59100 Internet Service Providers and Web Search Portals;
- providing internet streaming services are included in class J59210 Data Processing and Web Hosting Services;
- publishing newspapers, periodicals, books and other information products using traditional methods (e.g. print) as well as the internet are included in the appropriate classes of Subdivision 54 Publishing (except Internet and Music Publishing) according to the type of product published; and
- operating workplaces of stock brokerages, travel reservation systems, purchasing services, and similar activities using the internet rather than traditional methods are included in classes according to their primary activity.

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SCHEDULE 4 - *continued***Subdivision 58 - TELECOMMUNICATIONS SERVICES****Group Class****Title And Description****Group 580 TELECOMMUNICATIONS SERVICES****J58010 Wired Telecommunications Network Operation**

This class consists of workplaces predominantly engaged in operating, maintaining or providing access to facilities for the transmission of voice, data, text, sound and video using wired telecommunications networks. Workplaces operate fixed (wired) telecommunications infrastructure, but may also utilise other types of technologies in order to deliver services.

Activities

International telephone network operation (wired)	Telecommunications network operation (wired)
Local telephone network operation (wired)	Voice Over Internet Protocol (VoIP)
Long distance telephone network operation (wired)	Provision (Wired telecommunication-based)

Exclusions/References

Workplaces predominantly engaged in

- a) operating and maintaining switching and transmission facilities that provide omni-directional or point-to-point communications via wireless telecommunication networks are included in class J58020 Other Telecommunications Network Operation;
- b) reselling telecommunications without operating a network are included in class J58090 Other Telecommunications Services;
- c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation;
- d) producing and broadcasting television programs for television networks or stations are included in the appropriate class of Group 562 Television Broadcasting;
- e) publishing telephone directories are included in class J54140 Directory and Mailing List Publishing; and
- f) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction.

J58020 Other Telecommunications Network Operation

This class consists of workplaces predominantly engaged in operating and maintaining switching and transmission facilities that provide omni-directional or point-to-point communications via wireless telecommunication networks. Transmission facilities may be based on a single technology or a combination of technologies, including communications via airwaves and through satellite systems.

Activities

Mobile telecommunications network operation	Wireless telecommunications network operation
Satellite telecommunications network operation	
Voice Over Internet Protocol (VoIP) Provision (Wireless telecommunications-based)	

Sch. 4 WorkCover Insurance Premiums Order (No. 21) 2013/14SCHEDULE 4 - *continued*

Group Class	Title And Description						
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) operating, maintaining or providing access to facilities for the transmission of voice, data, text, sound and video using wired telecommunications networks are included in class J58010 Wired Telecommunications Network Operation; b) reselling telecommunications without operating a network are included in class J58090 Other Telecommunications Services; c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation; d) producing and broadcasting television programs for television networks or stations are included in the appropriate class of Group 562 Television Broadcasting; and e) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction. 						
J58090	<p>Other Telecommunications Services</p> <p>This class consists of workplaces predominantly engaged in providing a range of other telecommunication services such as paging services and other specialised telecommunications applications. Also included in this class are workplaces of telecommunications resellers purchasing access and network capacity from telecommunication carriers.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Paging service</td> <td style="width: 50%;">Telecommunications reselling (including satellite systems)</td> </tr> <tr> <td>Satellite earth station operation</td> <td></td> </tr> <tr> <td>Telecommunications broking service</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) operating and maintaining transmission networks to provide point-to-point communications are included in class J58010 Wired Telecommunications Network Operation; b) broadcasting television programs for cable systems are included in class J56220 Cable and Other Subscription Broadcasting; c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation; and d) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction. 	Paging service	Telecommunications reselling (including satellite systems)	Satellite earth station operation		Telecommunications broking service	
Paging service	Telecommunications reselling (including satellite systems)						
Satellite earth station operation							
Telecommunications broking service							

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SCHEDULE 4 - *continued***Subdivision 59 - INTERNET SERVICE PROVIDERS, WEB SEARCH PORTALS AND DATA PROCESSING SERVICES****Group Class Title And Description****Group 591 INTERNET SERVICE PROVIDERS AND WEB SEARCH PORTALS****J59100 Internet Service Providers and Web Search Portals**

This class consists of workplaces predominantly engaged in providing internet access services. Also included are workplaces which provide web search portals used to search the internet.

Activities

Internet access provision	Internet service provision (ISP)
Internet access service, on-line	Portal web search operation
Internet cafe, predominantly internet service, operation	Voice Over Internet Protocol (VoIP) Provision (Software-based)
Internet search portal operation	Web search portal operation
Internet search web site operation	

Exclusions/References

Workplaces predominantly engaged in

- publishing or broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting;
- providing web hosting services are included in class J59210 Data Processing and Web Hosting Services;
- internet and web design consulting services are included in class M70000 Computer System Design and Related Services;
- operating workplaces of stock brokerages, travel reservation systems, purchasing services, and similar activities using the internet rather than traditional methods are included in classes according to their primary activity; and
- operating internet cafes predominantly providing food or beverage services are included in class H45110 Cafes and Restaurants.

Group 592 DATA PROCESSING, WEB HOSTING AND ELECTRONIC INFORMATION STORAGE SERVICES**J59210 Data Processing and Web Hosting Services**

This class consists of workplaces predominantly engaged in providing electronic data processing or hosting services. These workplaces provide specialised hosting activities such as web hosting, streaming services or application hosting, provide application service provisioning, or provide general timesharing mainframe facilities to customers. These workplaces provide complete processing and specialised reports from data supplied by customers or provide automated data processing and data entry services.

Activities

Application hosting	Data processing computer service
Application service provision	Disk and diskette conversion and recertification service
Audio and visual media streaming service	Electronic data processing service
Automated data processing service	Microfiche or microfilm recording and imaging service
Computer input preparation service	Optical scanning service
Computer time leasing or renting	Web hosting
Computer time sharing service	
Data capture imaging service	
Data entry service (electronic)	

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued*

Group Class	Title And Description		
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) providing word processing and related document preparation activities are included in class N72920 Document Preparation Services; b) providing on-site management and operation of a customer's data-processing facilities are included in class M70000 Computer System Design and Related Services; c) gathering, tabulating and presenting marketing and opinion data are included in class M69500 Market Research and Statistical Services; d) processing financial transactions such as credit card transactions are included in the appropriate classes of Division K - Financial and Insurance Services; and e) providing payroll processing services are included in class N72910 Office Administrative Services. 		
J59220	<p>Electronic Information Storage Services</p> <p>This class consists of workplaces predominantly engaged in providing electronic information storage and retrieval services (except library services).</p> <p style="text-align: center;">Activities</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Computer data storage and retrieval service (except library service)</td> <td style="width: 50%;">Electronic information storage and retrieval service (except library service)</td> </tr> </table>	Computer data storage and retrieval service (except library service)	Electronic information storage and retrieval service (except library service)
Computer data storage and retrieval service (except library service)	Electronic information storage and retrieval service (except library service)		
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) providing library or archive services are included in class J60100 Libraries and Archives; and b) providing data processing or hosting services are included in class J59210 Data Processing and Web Hosting Services. 		

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SCHEDULE 4 - *continued***Subdivision 60 - LIBRARY AND OTHER INFORMATION SERVICES**

Group Class	Title And Description
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Group 601 LIBRARIES AND ARCHIVES**J60100 Libraries and Archives**

This class consists of workplaces predominantly engaged in providing library or archive services. The workplaces maintain collections of documents (e.g. books, journals, newspaper and music) and facilitate the use of such documents (recorded information regardless of its physical form and characteristics). All or parts of these collections may be accessible electronically.

Activities

Archive operation	Mobile library operation
Film archive operation	Motion picture film archive operation
Lending library operation	Music archive operation
Library operation (except motion picture stock footage and distribution)	Reference library operation

Exclusions/References

Workplaces predominantly engaged in

- a) providing stock footage (via motion picture and video tape libraries) for use in the media and in advertising are included in class J55120 Motion Picture and Video Distribution; and
- b) providing electronic data storage and retrieval services are included in class J59220 Electronic Information Storage Services.

Group 602 OTHER INFORMATION SERVICES**J60200 Other Information Services**

This class consists of workplaces predominantly engaged in providing other information services.

Activities

News collection service	Telephone-based recorded information service
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Exclusions/References

Workplaces predominantly engaged in writing articles without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/14*SCHEDULE 4 - *continued***DIVISION K: FINANCIAL AND INSURANCE SERVICES****INTRODUCTION**

1. The Financial and Insurance Services Division includes workplaces predominantly engaged in central banking, monetary control and the regulation of financial activities, in financial transactions involving the creation, liquidation or change in ownership of financial assets and/or in facilitating financial transactions, including the following activities:
 - a) raising funds by taking deposits and/or issuing securities and, in the process, incurring liabilities;
 - b) investing the employer's own funds in a range of financial assets;
 - c) pooling risk by underwriting insurance and annuities;
 - d) providing retirement incomes; and
 - e) facilitating or supporting financial intermediation, insurance and employee benefit programs.

Classification Rule

2. Workplaces predominantly engaged in holding securities (or other equity interests) in other entities for the purpose of owning an interest in, or influencing the management decisions of, these entities and which do not administer or manage those entities whose securities they hold are classified to class K62400 Financial Asset Investing.

Subdivisions

3. This Division includes the following subdivisions:
 - 62 – Finance
 - 63 – Insurance and Superannuation Funds
 - 64 – Auxiliary Finance and Insurance Services

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SCHEDULE 4 - *continued***DIVISION K - FINANCIAL AND INSURANCE SERVICES****Subdivision 62 - FINANCE**

Group Class	Title And Description				
Group 621 CENTRAL BANKING					
K62100 Central Banking	<p>This class consists of workplaces predominantly engaged in formulating monetary policy and performing central banking functions, such as issuing currency, managing the nation's money supply and foreign reserves, holding deposits that represent the reserves of other banks, and acting as fiscal agent for governments. This class also includes workplaces predominantly engaged in the prudential regulation, licensing and inspection of the financial sector.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Central banking</td> <td style="width: 50%;">Financial regulatory service</td> </tr> </table>	Central banking	Financial regulatory service		
Central banking	Financial regulatory service				
Group 622 DEPOSITORY FINANCIAL INTERMEDIATION					
K62210 Banking	<p>This class consists of workplaces predominantly engaged in operating banks (except merchant banks). Banks incur liabilities by accepting demand and other deposits and make commercial, industrial and consumer loans.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Development bank operation</td> <td style="width: 50%;">Trading bank operation</td> </tr> <tr> <td>Savings bank operation</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) performing central banking functions are included in class K62100 Central Banking; b) operating building societies are included in class K62220 Building Society Operation; c) operating credit unions are included in class K62230 Credit Union Operation; and d) operating merchant banks are included in class K62290 Other Depository Financial Intermediation. 	Development bank operation	Trading bank operation	Savings bank operation	
Development bank operation	Trading bank operation				
Savings bank operation					
K62220 Building Society Operation	<p>This class consists of workplaces predominantly engaged in operating building societies which accept deposits and provide specialised financing for home building or purchasing purposes.</p> <p style="text-align: center;">Activities</p> <p>Building society operation</p> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) operating development, savings and trading banks are included in class K62210 Banking; and b) operating credit unions are included in class K62230 Credit Union Operation. 				
K62230 Credit Union Operation	<p>This class consists of workplaces predominantly engaged in operating credit unions which accept members' share deposits and provide loans to their members for various purposes.</p>				

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Group Class	Title And Description
	Activities
	Credit union operation
	Exclusions/References
	Workplaces predominantly engaged in
	a) operating development, savings and trading banks are included in class K62210 Banking; and
	b) operating building societies are included in class K62220 Building Society Operation.
K62290	Other Depository Financial Intermediation
	This class consists of workplaces predominantly engaged in accepting deposits and providing finance (except workplaces predominantly engaged in operating banks, building societies and credit unions). Also included are deposit-taking workplaces engaged in money market dealing and operating deposit-taking merchant banks or finance companies.
	Activities
	Bill of exchange discounting or financing (except by banks)
	Commercial finance company operation
	Depository financial intermediation n.e.c.
	Merchant banking operation
	Money market dealing
	Exclusions/References
	Workplaces predominantly engaged in
	a) operating development, savings and trading banks are included in class K62210 Banking;
	b) operating building societies are included in class K62220 Building Society Operation;
	c) operating credit unions are included in class K62230 Credit Union Operation;
	d) providing non-depository credit intermediation are included in class K62300 Non-Depository Financing;
	e) providing financial market transaction broking services (e.g. stock broking) and related activities on behalf of other arm's length entities are included in class K64110 Financial Asset Broking Services; and
	f) providing financial investment management or advisory services or other services in the field of finance or investment (except insurance or superannuation), are included in class K64190 Other Auxiliary Finance and Investment Services.
Group 623	NON-DEPOSITORY FINANCING
K62300	Non-Depository Financing
	This class consists of workplaces predominantly engaged in non-depository finance. Non-deposit financiers do not incur deposit liabilities and are predominantly engaged in providing credit or lending money, or in leasing machinery, plant or equipment purely on a financial service basis (i.e. without physically handling the goods). Workplaces of co-operative housing societies (except co-operative housing society management services on a commission or fee basis) are included.
	Activities
	Co-operative housing society operation (except co-operative housing society management services on a commission or fee basis)
	Credit card issuing operation
	Non-depository financing
	Non-depository home lending operation
	Non-depository money lending operation

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SCHEDULE 4 - continued

Group Class	Title And Description
Exclusions/References	<p>Workplaces predominantly engaged in</p> <p>a) deposit-taking financial operations are included in Group 622 Depository Financial Intermediation; and</p> <p>b) providing financial asset investment consultancy services, or in managing the operations of co-operative housing societies on a commission or fee basis, are included in class K64190 Other Auxiliary Finance and Investment Services.</p>
Group 624 FINANCIAL ASSET INVESTING	
K62400 Financial Asset Investing	<p>This class consists of workplaces predominantly engaged in investing money on their own account in predominantly financial assets such as shares, bonds, bills and financial derivatives (including mortgages), excluding workplaces of separately constituted superannuation funds. Also included are investment type unit trusts predominantly engaged in holding financial assets, as well as financial holding companies holding shares in subsidiary companies.</p>
	Activities
<p>Charitable/educational trust or foundation operation (investment type; in predominantly financial assets, except trust management services on a commission or fee basis)</p> <p>Friendly society operation (investment type; in predominantly financial assets)</p> <p>Holding company operation (viz. holding shares in subsidiary companies)</p>	<p>Investment operation (own account; in predominantly financial assets; except superannuation funds)</p> <p>Mutual fund operation (except fund management on a commission or fee basis)</p> <p>Unit trust operation (investment type; in predominantly financial assets; except trust management on a commission or fee basis)</p>
Exclusions/References	<p>Workplaces of holding companies predominantly engaged in activities other than holding shares, or of trusts or funds predominantly engaged in producing goods or services (rather than merely investing money) are classified to the appropriate industry classes in accordance with their predominant activity.</p> <p>Workplaces predominantly engaged in</p> <p>a) providing benefits through separately constituted funds are included in class K63300 Superannuation Funds;</p> <p>b) underwriting new security issues or in buying or selling stocks, shares or other financial securities for other arm's length entities are included in class K64110 Financial Asset Broking Services;</p> <p>c) managing (e.g. on a commission or fee basis) financial asset investments for other arm's length entities (except for separately constituted superannuation funds), or workplaces predominantly engaged in providing trustee or financial asset investment advisory services, are included in class K64190 Other Auxiliary Finance and Investment Services;</p> <p>d) renting and leasing non-financial intangible assets such as patents and trademarks are included in class L66400 Non-Financial Intangible Assets (Except Copyrights) Leasing;</p> <p>e) operating residential property trusts are included in class L67110 Residential Property Operators; and</p> <p>f) operating non-residential property trusts are included in class L67120 Non-Residential Property Operators.</p>

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14****SCHEDULE 4 - continued****Subdivision 63 - INSURANCE AND SUPERANNUATION FUNDS****Group Class Title And Description****Group 631 LIFE INSURANCE****K63100 Life Insurance**

This class consists of workplaces predominantly engaged in providing life insurance and life reinsurance covers.

Activities

Life insurance provision

Life reinsurance provision

Exclusions/References

Superannuation funds managed by life insurance companies are included in class K63300 Superannuation Funds. This exclusion does not relate to statutory funds of life insurance companies for the purpose of conducting superannuation business - such funds are part of the assets of the life insurance companies.

Workplaces predominantly engaged in

- a) providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs are included in class K63210 Health Insurance; and
- b) providing general insurance cover (except health or life) are included in class K63220 General Insurance.

Group 632 HEALTH AND GENERAL INSURANCE**K63210 Health Insurance**

This class consists of workplaces predominantly engaged in providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs.

Activities

Dental insurance provision

Health insurance provision

Funeral benefit provision

Exclusions/References

Workplaces predominantly engaged in

- a) providing life insurance and life reinsurance cover are included in class K63100 Life Insurance; and
- b) providing general insurance cover (except health or life) are included in class K63220 General Insurance.

K63220 General Insurance

This class consists of workplaces predominantly engaged in providing general insurance cover (except life and health insurance).

Activities

Accident insurance provision

Motor vehicle insurance provision

All risks insurance provision

Owner's liability insurance provision

Fire insurance provision

Reinsurance (except life) provision

General insurance provision

Third party insurance provision

Household insurance provision

Travel insurance provision

Insurance provision n.e.c.

Worker's compensation insurance

Mortgage insurance provision

provision

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SCHEDULE 4 - *continued*

Group Class	Title And Description				
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) providing insurance broking services are included in class K64200 Auxiliary Insurance Services;</p> <p>b) providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs are included in class K63210 Health Insurance; and</p> <p>c) providing life insurance and life reinsurance cover are included in class K63100 Life Insurance.</p>				
Group 633	SUPERANNUATION FUNDS				
K63300	Superannuation Funds				
	This class consists of workplaces of separately constituted funds predominantly engaged in providing retirement benefits.				
	Activities				
	<table> <tr> <td style="padding-right: 20px;">Approved deposit fund (superannuation) operation</td> <td>Superannuation fund, separately constituted, operation</td> </tr> <tr> <td>Pension fund, separately constituted, operation</td> <td></td> </tr> </table>	Approved deposit fund (superannuation) operation	Superannuation fund, separately constituted, operation	Pension fund, separately constituted, operation	
Approved deposit fund (superannuation) operation	Superannuation fund, separately constituted, operation				
Pension fund, separately constituted, operation					
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) investing money on their own account in predominantly financial assets (e.g. shares, bonds, bills etc, including mortgages) are included in class K62400 Financial Asset Investing; and</p> <p>b) managing or in carrying out the operations of separately constituted superannuation funds on a commission or fee basis are included in class K64190 Other Auxiliary Finance and Investment Services.</p>				

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/14**SCHEDULE 4 - *continued***Subdivision 64 - AUXILIARY FINANCE AND INSURANCE SERVICES****Group Class Title And Description****Group 641 AUXILIARY FINANCE AND INVESTMENT SERVICES****K64110 Financial Asset Broking Services**

This class consists of workplaces predominantly engaged in trading in stocks, shares or other financial assets on behalf of other arm's length entities, or in underwriting financial asset issues. Also included in this class are workplaces predominantly engaged in buying, selling and trading in mortgage documents for other arm's length entities.

Activities

Commodity futures broking or dealing (on a commission or transaction fee basis)	Stock broking or trading (on a commission or transaction fee basis)
Financial asset broking service (on a commission or transaction fee basis)	Trading of mortgages operation (on a commission or transaction fee basis)

Exclusions/References

Workplaces predominantly engaged in

- investing money in financial assets such as shares, bonds, bills, etc, on own account are included in class K62400 Financial Asset Investing; and
- providing investment management or advisory services, or arranging home loans for other arm's length entities on a commission or fee basis, are included in class K64190 Other Auxiliary Finance and Investment Services.

K64190 Other Auxiliary Finance and Investment Services

This class consists of workplaces predominantly engaged in providing nominee, trustee, investment management or advisory services, arranging home loans for other arm's length entities, or other auxiliary finance or investment services not elsewhere classified. Also included in this class are workplaces of incorporated stock exchanges.

Activities

Arranging home loans for other arm's length entities (on a commission or fee basis)	Insurance fund management service (on a commission or fee basis)
Auxiliary finance service n.e.c.	Money changing service (non-bank)
Clearing house operation	Mortgage broking
Co-operative housing society management service (on a commission or fee basis)	Nominee service
Credit card administration service	Portfolio, investment, management service (on a commission or fee basis)
Executor service	Security valuation service
Finance broking service	Share registry operation
Finance consultant service	Stock exchange operation
Financial asset investment consultant service	Superannuation fund management service (on a commission or fee basis)
	Trustee service

Exclusions/References

Workplaces predominantly engaged in

- dealing in financial markets on behalf of other arm's length entities (e.g. stock broking) and related activities are included in class K64110 Financial Asset Broking Services; and
- operating charitable/educational trusts or foundations predominantly engaged in investing in financial assets are included in class K62400 Financial Asset Investing.

SCHEDULE 4 - *continued*

Group Class	Title And Description								
Group 642	AUXILIARY INSURANCE SERVICES								
K64200	Auxiliary Insurance Services								
	This class consists of workplaces predominantly engaged in providing insurance broking or agency services, or other services to insurance such as consultant, investigation, claim assessment or adjustment services.								
	Activities								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Actuarial service</td> <td style="width: 50%;">Insurance broking service</td> </tr> <tr> <td>Claim adjustment service</td> <td>Insurance consultant service</td> </tr> <tr> <td>Claim assessment service</td> <td>Insurance investigation service</td> </tr> <tr> <td>Insurance agency service</td> <td></td> </tr> </table>	Actuarial service	Insurance broking service	Claim adjustment service	Insurance consultant service	Claim assessment service	Insurance investigation service	Insurance agency service	
Actuarial service	Insurance broking service								
Claim adjustment service	Insurance consultant service								
Claim assessment service	Insurance investigation service								
Insurance agency service									
	Exclusions/References								
	Workplaces predominantly engaged in								
	<ul style="list-style-type: none"> a) trading in financial assets on behalf of other arm's length entities (e.g. stock broking) and related activities are included in class K64110 Financial Asset Broking Services; b) providing nominee or trustee services are included in class K64190 Other Auxiliary Finance and Investment Services; c) providing credit investigation services are included in class N72930 Credit Reporting and Debt Collection Services; and d) providing investigation services, except credit or insurance investigation services, are included in class O77120 Investigation and Security Services. 								

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION L: RENTAL, HIRING AND REAL ESTATE SERVICES****INTRODUCTION**

1. The Rental, Hiring and Real Estate Services Division includes workplaces predominantly engaged in:
 - a) renting, hiring, or otherwise allowing the use of their own assets by other arm's length entities. The assets may be tangible (such as a motor vehicle or pre-recorded movies) or intangible assets (such as patents and trademarks, but excluding copyrights); and
 - b) providing real estate services such as selling, renting and/or buying real estate for other arm's length entities, managing real estate for other arm's length entities and appraising real estate.

Exclusions

2. Workplaces excluded from this Division include workplaces predominantly engaged in deriving income from payments for the use or preproduction of copyrighted assets (these workplaces are included in the appropriate classes of Division J – Information Media and Telecommunications).

Cross-references

3. Refer to the General Introduction for rules about rental, hiring and leasing.

Subdivisions

4. The Division includes the following subdivisions:
 - 66 – Rental and Hiring Services (except Real Estate)
 - 67 – Property Operators and Real Estate Services

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SCHEDULE 4 - *continued***DIVISION L - RENTAL, HIRING AND REAL ESTATE SERVICES****Subdivision 66 - RENTAL AND HIRING SERVICES (EXCEPT REAL ESTATE)**

Group Class	Title And Description
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Group 661	MOTOR VEHICLE AND TRANSPORT EQUIPMENT RENTAL AND HIRING
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L66110 Passenger Car Rental and Hiring

This class consists of workplaces predominantly engaged in hiring, leasing or renting passenger cars without drivers. Passenger cars include station wagons, utility vehicles and minibuses.

Activities

Car rental (without driver)

Exclusions/References

Workplaces predominantly engaged in

- a) hiring, leasing or renting motorcycles are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- b) financial leasing of passenger cars, i.e. providing finance for purchase of vehicles to be leased (for their expected life or until they are fully depreciated) to a workplace of an arm's length entity, are included in class K62300 Non-Depository Financing; and
- c) hiring, leasing or renting taxi cabs or hire cars with drivers are included in class I46230 Taxi and Other Road Transport.

L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring

This class consists of workplaces predominantly engaged in hiring, leasing or renting transport equipment (except passenger cars), including trucks, buses, ships, boats and aircraft. Rental is of the vehicle or equipment only; it does not include hire of a driver, pilot or other operator. Also included are workplaces predominantly engaged in the rental of shipping containers, including refrigerated containers.

Activities

Aeroplane rental (without pilot)	Motor cycle rental
Boat hiring (without crew)	Motor home rental
Bus (except minibus) rental (without driver)	Railway stock leasing
Campervan rental	Ship rental (without crew)
Caravan rental	Shipping container rental
Helicopter rental (without pilot)	Trailer rental
Houseboat rental	Truck rental (without driver)

Exclusions/References

Workplaces predominantly engaged in

- a) hiring, leasing or renting passenger cars (including station wagons and minibuses) are included in class L66110 Passenger Car Rental and Hiring;
- b) renting or leasing transport equipment with drivers, pilots or other operators are included in the appropriate classes of Division I - Transport, Postal and Warehousing;
- c) hiring or renting bicycles are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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- | | |
|--|--|
| | d) financial leasing of transport equipment, i.e. providing finance for purchase of equipment to be leased (for its expected life or until fully depreciated) to a workplace of an arm's length entity, are included in class K62300 Non-Depository Financing. |
|--|--|

Group 662 FARM ANIMAL AND BLOODSTOCK LEASING**L66200 Farm Animal and Bloodstock Leasing**

This class consists of workplaces predominantly engaged in leasing farm animals or bloodstock but not engaged in handling the animals. The animals are leased to workplaces of other arm's length entities that take direct control and responsibility for their management.

Activities

Bloodstock leasing	Farm animal leasing
Dairy cattle leasing (for sharemilking purposes)	Racehorse leasing

Exclusions/References

Workplaces predominantly engaged in

- a) farming animals are included in the appropriate classes of Subdivision 01 Agriculture;
- b) operating a stud farm for horses are included in class A01910 Horse Farming; and
- c) training racehorses are included in class R91290 Other Horse and Dog Racing Activities.

Group 663 OTHER GOODS AND EQUIPMENT RENTAL AND HIRING**L66310 Heavy Machinery and Scaffolding Rental and Hiring**

This class consists of workplaces predominantly engaged in hiring, leasing or renting, without operators, heavy machinery and scaffolding (including mobile platforms) from stock physically held for the purpose.

Activities

Agricultural machinery rental (without operator)	Mining machinery rental (without operator)
Formwork or falsework hiring (without operator)	Mobile platform rental
Crane rental (without operator)	Scaffolding rental (except erection of scaffolding)
Construction machinery rental (without operator)	

Exclusions/References

Workplaces predominantly engaged in

- a) financial leasing of heavy machinery or scaffolding, i.e. providing finance for purchase of equipment to be leased (for its expected life or until fully depreciated) to a workplace of another arm's length entity, are included in class K62300 Non-Depository Financing;
- b) renting or leasing forestry machinery with operators are included in class A05100 Forestry Support Services;
- c) renting or leasing agricultural machinery (except forestry) with operators are included in class A05290 Other Agriculture and Fishing Support Services;
- d) renting or leasing mining machinery with operators are included in class B10900 Other Mining Support Services;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> e) renting or leasing earthmoving machinery with operators are included in class E32120 Site Preparation Services; f) renting or leasing construction machinery or cranes (except earthmoving) with operators are included in class E32920 Hire of Construction Machinery with Operator; g) hiring, leasing or renting passenger cars (without driver) are included in class L66110 Passenger Car Rental and Hiring; h) hiring, leasing or renting transport equipment (without driver or operator) are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and i) erection of scaffolding (including hiring) are included in class E32990 Other Construction Services n.e.c.

L66320 Video and Other Electronic Media Rental and Hiring

This class consists of workplaces predominantly engaged in renting or hiring pre-recorded video tapes, discs and other electronic media.

Activities

Computer game rental	Pre-recorded video disc rental
Pre-recorded electronic media rental	Video game rental
Pre-recorded video cassette rental	

Exclusions/References

Workplaces predominantly engaged in renting video players are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

L66390 Other Goods and Equipment Rental and Hiring n.e.c.

This class consists of workplaces predominantly engaged in hiring, leasing or renting goods and equipment not elsewhere classified.

Activities

Amusement machine, coin operated, rental and hiring	Portable buildings rental (excluding assembly)
Art work rental	Portable fencing rental (excluding assembly)
Bicycle rental	Office machinery rental
Camping equipment rental	Pot plant hire
Costume hire	Sound reproducing equipment rental
Crowd or traffic barrier rental	Sports and recreation equipment rental
Do-it-yourself (DIY) equipment rental	Suit hire
Electric and electronic appliance rental	Vending machine, including photographic, rental and hiring
Event equipment rental	Video recorder or player rental
Furniture rental	
Hand tool rental	

Exclusions/References

Workplaces predominantly engaged in

- a) renting and hiring pre-recorded video tapes, discs or other electronic media are included in class L66320 Video and Other Electronic Media Rental and Hiring;
- b) on-site assembly, erection or installation of prefabricated non-residential buildings (except sheds, garages or carports) are included in class E30200 Non-Residential Building Construction;
- c) the construction of garages are included in class E30110 House Construction;
- d) on-site assembly or erection of metal or wooden prefabricated carports or sheds are included in class E32990 Other Construction Services n.e.c.; and
- e) on-site assembly or erection of portable fencing are included in class E32990 Other Construction Services n.e.c.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Group 664	NON-FINANCIAL INTANGIBLE ASSETS (EXCEPT COPYRIGHTS) LEASING
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L66400	Non-Financial Intangible Assets (Except Copyrights) Leasing
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This class consists of workplaces predominantly engaged in holding intellectual property (including trademarks) or other non-financial intangible assets (except copyrights). The workplaces derive income from fees paid to them for the use of the assets, including the right to reproduce the assets.

Activities

Brand-name leasing	Patent leasing
Franchise agreement leasing	Radio spectrum right leasing
Horticultural plant variety right leasing	Taxi cab plate leasing
Mineral exploration right on-leasing	Trademark leasing

Exclusions/References

Workplaces predominantly engaged in deriving income from payments for the use or reproduction of copyrighted assets are included in the appropriate classes of Division J - Information Media and Telecommunications.

SCHEDULE 4 - *continued***Subdivision 67 - PROPERTY OPERATORS AND REAL ESTATE SERVICES****Group Class Title And Description****Group 671 PROPERTY OPERATORS****L67110 Residential Property Operators**

This class consists of workplaces predominantly engaged in renting or leasing residential properties (other than holiday houses or holiday flats), including space in such properties. The workplaces may be owner lessors or they may sublease properties of which they are themselves lessees.

Activities

Apartment (except holiday apartment) renting or leasing	Mobile home park, residential (other than holiday), operation
Caravan park, residential (other than holiday), operation	Residential property body corporate operation
Flats (except holiday flats) renting or leasing	Residential property strata corporation operation
House (except holiday house) renting or leasing	

Exclusions/References

Workplaces predominantly engaged in

- a) operating hotels or motels, resorts, boarding or rooming houses, student residences, caravan or mobile home holiday parks, holiday houses or flats, or time-share accommodation are included in class H44000 Accommodation;
- b) land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision;
- c) land subdivision without site preparation, road construction and/or utility construction/installation and without the project management of such activities are included in the appropriate class according to the predominant activity being undertaken;
- d) construction and/or construction project management activities are included in the appropriate classes of Division E - Construction;
- e) operating as a residents' organisation to promote the interest of the local community are included in class S95590 Other Interest Group Services n.e.c.; and
- f) providing aged care residential services are included in class Q86010 Aged Care Residential Services.

L67120 Non-Residential Property Operators

This class consists of workplaces predominantly engaged in renting or leasing non-residential properties.

Activities

Agricultural land renting or leasing	Factory renting or leasing
Commercial or industrial property renting or leasing	Office space renting or leasing
Commercial property body corporation operation	Self-storage renting or leasing
Commercial property strata corporation operation	Shopping centre renting or leasing
Event centre operation (except predominantly providing accommodation or catering)	Warehouse renting or leasing

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision; b) land subdivision without site preparation, road construction and/or utility construction/installation and without the project management of such activities are included in the appropriate class according to the predominant activity being undertaken; c) construction and/or construction project management activities are included in the appropriate classes of Division E - Construction; d) event centre operation, predominantly providing accommodation, are included in class H44000 Accommodation; e) event centre operation, predominantly providing catering, are included in class H45130 Catering Services; and f) providing aged care residential services are included in class Q86010 Aged Care Residential Services.

Group 672 REAL ESTATE SERVICES**L67200 Real Estate Services**

This class consists of workplaces predominantly engaged in valuing, purchasing, selling (by auction or private treaty), managing or renting real estate for other arm's length entities.

Activities

Broking service (real estate)	Time share apartment management
Real estate agency service	service (except accommodation
Real estate auctioning service	operation)
Real estate management service	Valuing service (real estate)
Real estate rental agency service	

Exclusions/References

Workplaces predominantly engaged in

- a) providing title transfer or conveyancing service are included in class M69310 Legal Services;
- b) providing engineering or structural property and house inspections are included in class M69230 Engineering Design and Engineering Consulting Services;
- c) operating hotels or motels, resorts, boarding or rooming houses, student residences, caravan or mobile home holiday parks, holiday houses or flats, or time-share accommodation are included in class H44000 Accommodation; and
- d) providing aged care residential services are included in class Q86010 Aged Care Residential Services.

SCHEDULE 4 - *continued***DIVISION M: PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES****INTRODUCTION**

1. The Professional, Scientific and Technical Services Division includes workplaces predominantly engaged in the supply of services where labour inputs are integral to the production or service delivery. Generally equipment and materials are not major inputs for these services and the activities undertaken require a high level of expertise and training and formal (usually tertiary level) qualifications. These services include:
 - a) scientific research;
 - b) architecture;
 - c) engineering;
 - d) computer systems design;
 - e) law;
 - f) accountancy;
 - g) advertising;
 - h) market research;
 - i) management and other consultancy;
 - j) veterinary science; and
 - k) professional photography.
2. Workplaces of this kind specialise and sell their expertise to arm's length entities on a contract or fee basis.

Exclusion

3. Workplaces excluded from this Division include workplaces predominantly engaged in providing a range of day-to-day administrative services (such as clerical, billing and record-keeping, and payroll services) to arm's length entities on a contract or fee basis (these workplaces are classified to class N72910 Office Administrative Services).

Cross-references

4. Refer to the General Introduction for rules about workplaces providing Corporate Head Office Management Services and workplaces providing operational services.
5. Refer to the Introduction to Division E - Construction for rules about construction project management.

Subdivisions

6. This division includes the following subdivisions:
 - 69 – Professional, Scientific and Technical Services (Except Computer System Design and Related Services)
 - 70 – Computer System Design and Related Services

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION M - PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES****Subdivision 69 - PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES
(EXCEPT COMPUTER SYSTEM DESIGN AND RELATED SERVICES)****Group Class** **Title And Description****Group 691 SCIENTIFIC RESEARCH SERVICES****M69100 Scientific Research Services**

This class consists of workplaces predominantly engaged in undertaking research in the agricultural, biological, physical or social sciences. Workplaces may undertake the research for themselves or other arm's length entities.

Activities

Aeronautical research service	Medical research service
Agricultural research service	Observatory research service
Biological research service	Research farm operation
Biotechnology research service	Scientific research service
Economic research service	Social science research service
Food research service	Space tracking research station operation
Industrial research service	

Exclusions/References

Workplaces predominantly engaged in

- providing technical or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services;
- providing market research or statistical services are included in class M69500 Market Research and Statistical Services;
- operating university research schools are included in class P81020 Higher Education; and
- providing pathological services for the medical profession are included in class Q85200 Pathology and Diagnostic Imaging Services.

Group 692 ARCHITECTURAL, ENGINEERING AND TECHNICAL SERVICES**M69210 Architectural Services**

This class consists of workplaces predominantly engaged in providing architectural services such as planning and designing buildings and structures; or planning and designing the development of land. Workplaces apply knowledge of design, construction procedures, zoning regulations, location and land use, building codes and building materials.

Activities

Architectural service	Landscape architectural service
Drafting service, architectural	Town planning service

Exclusions/References

Workplaces predominantly engaged in

- managing or organising construction projects are included in the appropriate classes of Division E - Construction;
- land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision;
- land subdivision without site preparation, road construction and/or utility construction/installation and without the project management of such activities

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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are included in the appropriate class according to the predominant activity being undertaken;

M69220 Surveying and Mapping Services

This class consists of workplaces predominantly engaged in providing surveying and mapping services (including exploration surveying services on contract). Workplaces in this class use a variety of surveying techniques depending on the purpose of the survey, including magnetic surveys, gravity surveys, seismic surveys or electrical and electromagnetic surveys. These services may also include surveying and mapping of areas above or below the surface of the earth.

Activities

Aerial surveying service	Hydrographic surveying service
Cadastral surveying service	Land surveying service
Engineering surveying service	Map preparation service
Geodetic surveying service	Mining surveying service
Geological or geophysical surveying services (excluding drilling or blasting)	Oceanographic surveying service
Gravimetric surveying service	Photogrammetry
	Seismic surveying service

Exclusions/References

Workplaces predominantly engaged in

- a) exploring for petroleum or minerals are included in the appropriate classes of Group 101 Exploration; and
- b) providing geological or geophysical surveying services (involving drilling or blasting) on a contract or fee basis are included in class B10900 Other Mining Support Services.

M69230 Engineering Design and Engineering Consulting Services

This class consists of workplaces predominantly engaged in providing engineering consulting services. These workplaces are predominantly involved in applying physical laws and principles of engineering in the design, development and utilisation of machines, materials, instruments, structures, processes and systems. Workplaces in this class provide advice, prepare feasibility studies, prepare preliminary and final plans and designs, provide technical services during the construction or installation phase, inspect and evaluate engineering projects, and provide related services.

Activities

Boat designing service	Marine engineering consulting service
Building consulting service	Materials handling engineering consulting service
Building inspection service	Mechanical engineering consulting service
Chemical engineering consulting service	Mining engineering consulting service
Civil engineering consulting service	Naval architecture service
Construction consulting service	Pipeline engineering consulting service
Drafting service, engineering	Process engineering consulting service
Electrical engineering consulting service	Quantity surveying service
Electronic engineering consulting service	Sanitary engineering consulting service
Engineering consulting service n.e.c.	Traffic engineering consulting service
Geotechnical engineering consulting service	
Hydraulic engineering consulting service	
Industrial design service	

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) the physical or chemical transformation of materials into new products are included in the appropriate classes of Division C - Manufacturing;
- b) managing or organising construction projects are included in the appropriate classes of Division E - Construction;
- c) undertaking scientific research are included in class M69100 Scientific Research Services; and
- d) providing scientific or technical laboratory or testing services are included in class M69250 Scientific Testing and Analysis Services.

M69240 Other Specialised Design Services

This class consists of workplaces predominantly engaged in providing specialised design services not elsewhere classified.

Activities

Commercial art service	Jewellery design service
Fashion design service	Signwriting
Graphic design service	Textile design service
Interior design service	Ticket writing

Exclusions/References

Workplaces predominantly engaged in

- a) providing architectural services (including landscape design services and architectural draughting services) are included in class M69210 Architectural Services;
- b) providing engineering design services are included in class M69230 Engineering Design and Engineering Consulting Services;
- c) providing computer system design services are included in class M70000 Computer System Design and Related Services; and
- d) providing set designing, costume designing or theatre lighting design services are included in class R90020 Creative Artists, Musicians, Writers and Performers.

M69250 Scientific Testing and Analysis Services

This class consists of workplaces predominantly engaged in providing scientific testing and analysis services such as physical or chemical testing, calibration testing, mechanical testing, thermal testing and biological testing (except medical or veterinary). The testing may occur in a laboratory or on site.

Activities

Chemical analysis service n.e.c.	Non-destructive testing service
Forensic science service (except pathology service)	Plant tissue culture laboratory operation
Geology and geophysical testing service	Pollution monitoring service
Laboratory operation (providing chemical, food, electrical engineering or other technical services)	Seismic survey data analysis service
Materials strength testing service	Testing or assay service on fee or contract
	Wine testing
	Wool testing service

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SCHEDULE 4 - *continued*

Group Class	Title And Description										
Exclusions/References	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) providing engineering consulting services, including building inspection services, are included in class M69230 Engineering Design and Engineering Consulting Services; b) providing medical pathology or diagnostic services are included in class Q85200 Pathology and Diagnostic Imaging Services; c) providing veterinary pathology services are included in class M69700 Veterinary Services; d) operating scientific research institutions are included in class M69100 Scientific Research Services; e) providing motor vehicle roadworthy inspection services are included in class O77200 Regulatory Services; and f) providing geotechnical engineering services are included in class M69230 Engineering Design and Engineering Consulting Services. 										
Group 693	LEGAL AND ACCOUNTING SERVICES										
M69310 Legal Services	<p>This class consists of workplaces predominantly engaged in providing legal representation and advice and the preparation of legal documents. Also included are workplaces predominantly engaged in establishing the legal ownership of a property such as title-searching services.</p> <p style="text-align: center;">Activities</p> <table data-bbox="430 1124 1100 1266"> <tbody> <tr> <td>Advocate service</td> <td>Notary service</td> </tr> <tr> <td>Barrister service</td> <td>Patent attorney service</td> </tr> <tr> <td>Conveyancing service</td> <td>Solicitor service</td> </tr> <tr> <td>Legal aid service</td> <td>Title-searching service</td> </tr> <tr> <td>Legal service</td> <td></td> </tr> </tbody> </table>	Advocate service	Notary service	Barrister service	Patent attorney service	Conveyancing service	Solicitor service	Legal aid service	Title-searching service	Legal service	
Advocate service	Notary service										
Barrister service	Patent attorney service										
Conveyancing service	Solicitor service										
Legal aid service	Title-searching service										
Legal service											
M69320 Accounting Services	<p>This class consists of workplaces predominantly engaged in providing accounting services such as auditing of accounting records, preparing financial statements, preparing tax returns and bookkeeping.</p> <p style="text-align: center;">Activities</p> <table data-bbox="430 1467 1086 1518"> <tbody> <tr> <td>Accounting service</td> <td>Bookkeeping service</td> </tr> <tr> <td>Auditing service</td> <td>Tax agent service</td> </tr> </tbody> </table>	Accounting service	Bookkeeping service	Auditing service	Tax agent service						
Accounting service	Bookkeeping service										
Auditing service	Tax agent service										
Exclusions/References	<p>Workplaces predominantly engaged in providing payroll processing, billing or record-keeping services on a contract or fee basis are included in class N72910 Office Administrative Services.</p>										

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued**

Group Class	Title And Description
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Group 694 ADVERTISING SERVICES**M69400 Advertising Services**

This class consists of workplaces predominantly engaged in providing advertising services such as the creation of advertising campaigns and materials; and media planning and buying (i.e. placing advertisements).

Activities

Advertising agency service	Advertising space selling (on a commission or fee basis)
Advertising material preparation service	Aerial advertising service (including skywriting)
Advertising placement service	Direct mail advertising service
Advertising service (except the sale of advertising space in own publication or broadcast)	Sample distribution service

Exclusions/References

Workplaces predominantly engaged in

- selling advertising space in printed material published by the same workplace are included in the appropriate classes of Division J - Information Media and Telecommunications; and
- selling advertising time in radio or television broadcasts by the same workplace are included in the appropriate classes of Division J - Information Media and Telecommunications.

Group 695 MARKET RESEARCH AND STATISTICAL SERVICES**M69500 Market Research and Statistical Services**

This class consists of workplaces predominantly engaged in providing market research or statistical services such as the systematic gathering, recording, tabulating and presenting of marketing and public opinion data.

Activities

Market research service	Statistical bureau operation
Public opinion research service	Statistical consulting service

Exclusions/References

Workplaces predominantly engaged in telephone call centre operation or providing telemarketing services are included in class N72940 Call Centre Operation.

Group 696 MANAGEMENT AND RELATED CONSULTING SERVICES**M69610 Corporate Head Office Management Services**

This class consists of workplaces predominantly engaged in providing corporate head office management services to other workplaces of the employer or, where relevant, to other workplaces of the group of which the employer is a member.

Workplaces that come within this class are predominantly engaged in:

- providing high level strategic management services for a company or group (excluding day-to-day management or supervision);
- monitoring and providing directional guidance for a company or group;
- undertaking the strategic planning for the operations of workplaces for a company or group; and/or
- meeting regulatory requirements for a company or group.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>The workplace must also satisfy the following requirements:</p> <p>(a) it must be located in a physically separate building from all other workplaces of the employer or group — that is, it cannot be located in the same building as, but on a different level from, another workplace of the employer or a member of the same group and it cannot have a common wall with another workplace of the employer or a member of the same group;</p> <p>(b) the corporate head office management services must be provided in respect of the whole of the employer's or group's operations in Australia; and</p> <p>(c) the workplaces to which the workplace provides corporate head office management services must be classified to two or more industry classifications.</p>
	Activities
Corporate promotional work (except sales & marketing of products or services)	Property management for the employer or group
Investment of employer or group funds	Share registry operation (own account)
Managing/sourcing externally sourced finance for the employer or group operations	Strategic management, planning & decision making for the employer or group
Meeting corporate regulatory requirements including annual accounts & reports	Superannuation fund administration (own account)
Personnel/human resource management for the employer or group	
Exclusions/References	
Workplaces predominantly engaged in	
<p>a) providing high level strategic management services at a divisional or regional level to other workplaces of the employer or the employer's group are classified according to the predominant industry of those other workplaces;</p> <p>b) providing high level strategic management of other workplaces of the employer or the employer's group where those other workplaces are all in the same industry classification are classified to the industry classification of those other workplaces;</p> <p>c) providing operational services to other workplaces of the employer or the employer's group are classified according to the predominant industry of those other workplaces;</p> <p>d) providing advice and assistance to other arm's length entities on a fee or contract basis on general management issues are included in class M69620 Management Advice and Related Consulting Services;</p> <p>e) providing a range of day-to-day office administrative services to other arm's length entities on a fee or contract basis, such as clerical, billing, record keeping, personnel and other support services including sales that relate to goods or services produced or provided at workplaces of other arm's length entities, are included in the appropriate classes of Division N - Administrative and Support Services;</p> <p>f) holding the securities of (or other equity interests in) companies and enterprises, but which do not undertake any of the management services outlined above are included in the appropriate classes of Division K - Financial and Insurance Services;</p>	

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Group Class	Title And Description
	g) setting state government policy and oversight of state government programs (except military defence) are included in class O75200 State Government Administration; and
	h) setting local government policy and oversight of local government programs are included in class O75300 Local Government and Local Government Administration.

M69620 Management Advice and Related Consulting Services

This class consists of workplaces predominantly engaged in providing management advice and related consulting services not elsewhere classified to other arm's length entities on a fee or contract basis. This includes providing advice on business or personnel management policies or practices. Also included are workplaces predominantly engaged in managing public figures such as entertainers.

Activities

Agricultural management consulting service	Management consulting service
Artist, entertainer or other public figures management service	Merchandising consulting service
Business management consulting service	Operations research service (commercial)
Efficiency advisory service	Personnel management consulting service
Environmental consulting service	Sales advisory service
Forestry management consulting service	Tariff consulting service
	Tourism development consulting service
	Waste management consulting service

Exclusions/References

Workplaces predominantly engaged in

- a) providing data processing services are included in class J59210 Data Processing and Web Hosting Services;
- b) providing government statistical services are included in M69500 Market Research and Statistical Services;
- c) holding the securities of (or other equity interests in) companies and enterprises are included in the appropriate classes of Division K - Financial and Insurance Services;
- d) listing employment vacancies or referring or placing applicants for employment, or executive placement services (except consulting), are included in class N72110 Employment Placement and Recruitment Services; and
- e) providing computer hardware or software consulting services are included in class M70000 Computer System Design and Related Services.

Group 697 VETERINARY SERVICES**M69700 Veterinary Services**

This class consists of workplaces predominantly engaged in the practice of veterinary medicine or surgical services for domestic animals or livestock. Also included are workplaces predominantly engaged in operating animal hospitals.

Activities

Animal clinic operation	Spaying service
Animal hospital operation	Veterinary clinic operation
Animal pathology service	Veterinary service
Animal quarantine station operation	

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SCHEDULE 4 - *continued*

Group Class	Title And Description								
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in providing agricultural support services such as livestock improvement services, artificial insemination service or herd testing, etc. are included in class A05290 Other Agriculture and Fishing Support Services.</p>								
Group 699	OTHER PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES								
M69910	Professional Photographic Services								
	<p>This class consists of workplaces predominantly engaged in providing still, video or computer photography services, including the video taping of special events such as weddings.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Portrait photography service</td> <td style="width: 50%;">Video filming of special events (e.g. birthdays, weddings)</td> </tr> <tr> <td>Professional photography service</td> <td>Wedding photography service</td> </tr> <tr> <td>Street photography service</td> <td></td> </tr> <tr> <td>Studio photography service</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) retailing photographic equipment or supplies are included in the appropriate classes of Division G - Retail Trade; b) providing aerial surveying services are included in class M69220 Surveying and Mapping Services; c) motion picture and video production are included in class J55110 Motion Picture and Video Production; d) developing, printing or other processing of photographic film are included in class S95320 Photographic Film Processing; and e) renting or hiring photographic vending machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c. 	Portrait photography service	Video filming of special events (e.g. birthdays, weddings)	Professional photography service	Wedding photography service	Street photography service		Studio photography service	
Portrait photography service	Video filming of special events (e.g. birthdays, weddings)								
Professional photography service	Wedding photography service								
Street photography service									
Studio photography service									
M69990	Other Professional, Scientific and Technical Services n.e.c.								
	<p>This class consists of workplaces predominantly engaged in providing professional, scientific and technical services not elsewhere classified.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Interpretation service</td> <td style="width: 50%;">Translation service</td> </tr> <tr> <td>Meteorological service</td> <td>Valuation service (except for real estate)</td> </tr> <tr> <td>Non-financial asset broking service n.e.c.</td> <td>Weather station operation</td> </tr> <tr> <td>Professional, scientific and technical services n.e.c.</td> <td></td> </tr> </table>	Interpretation service	Translation service	Meteorological service	Valuation service (except for real estate)	Non-financial asset broking service n.e.c.	Weather station operation	Professional, scientific and technical services n.e.c.	
Interpretation service	Translation service								
Meteorological service	Valuation service (except for real estate)								
Non-financial asset broking service n.e.c.	Weather station operation								
Professional, scientific and technical services n.e.c.									

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 70 - COMPUTER SYSTEM DESIGN AND RELATED SERVICES****Group Class** **Title And Description****Group 700 COMPUTER SYSTEM DESIGN AND RELATED SERVICES****M70000 Computer System Design and Related Services**

This class consists of workplaces predominantly engaged in providing expertise in the field of information technologies such as writing, modifying, testing or supporting software to meet the needs of a particular consumer; or planning and designing computer systems that integrate computer hardware, software and communication technologies.

Activities

Computer facilities management service	IT help desk providing technical assistance
Computer hardware consulting service	
Computer network systems design and integration service	Software development (customised) service (except publishing)
Computer programming service	Software installation service
Computer software consulting service	Software simulation and testing service
Internet and web design consulting service	Systems analysis service

Exclusions/References

Workplaces predominantly engaged in

- computer software publishing are included in class J54200 Software Publishing;
- installing computer cables are included in class E32320 Electrical Services;
- leasing or hiring electronic computers or other data processing equipment are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- mass producing computer software are included in class C16200 Reproduction of Recorded Media; and
- providing data processing services or computer data storage and retrieval services are included in the appropriate classes of Group 592 Data Processing, Web Hosting and Electronic Information Storage Services.

*WorkCover Insurance Premiums Order (No. 21) 2013/2014***Sch. 4**SCHEDULE 4 - *continued***DIVISION N: ADMINISTRATIVE AND SUPPORT SERVICES****INTRODUCTION**

1. The Administrative and Support Services Division includes workplaces predominantly engaged in performing routine support activities for the day-to-day operations of arm's length entities and for domestic (or personal) use on a contract or fee basis.
2. Workplaces providing administrative services are predominantly engaged in activities such as:
 - a) office administration;
 - b) hiring and placing personnel;
 - c) preparing documents;
 - d) taking orders for clients by telephone;
 - e) providing credit reporting or collecting services; and
 - f) arranging travel and travel tours.
3. Workplaces providing support services are predominantly engaged in activities such as:
 - a) building and other cleaning services;
 - b) pest control services;
 - c) gardening services; and
 - d) packaging products.

Classification Issue: Labour hire services**Issue**

4. Some employers are predominantly engaged in labour hire, that is supplying workers to labour hire clients. A labour hire client (and labour hire) in relation to an employer are defined in Part 1, clause 4 of the Premiums Order. Employers predominantly engaged in supplying labour hire will generally have an actual workplace (pursuant to item 2(1)(a) of schedule 1) from which the labour hire business is administered and imputed workplaces (pursuant to item 2(1)(b) of schedule 1) that are classified according to the predominant activity of the place where workers of the employer work. This raises the question of the correct classification of these workplaces.

Rule

The employer's actual workplace, that is predominantly engaged in administering the labour hire business, will be classified in this Division.

The employer's imputed workplaces, where the workers of the employer work, will be classified according to the predominant activity at the imputed workplace.

Classification Rule: Packaging

5. All contract packaging is classified to class N73200 Packaging Services, regardless of the commodity being packed. The packaging of the goods can be in a variety of containers and include labelling and/or imprinting on the package. This includes packing fresh fruit and vegetables, groceries and crating goods for transport.

Cross-references

6. Refer to the General Introduction for rules about internal management and office administration (including the provision of buying and marketing services).

Subdivisions

7. This Division contains the following subdivisions:

72 – Administrative Services

73 – Building Cleaning, Pest Control and Other Support Services

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION N - ADMINISTRATIVE AND SUPPORT SERVICES****Subdivision 72 - ADMINISTRATIVE SERVICES****Group Class** **Title And Description****Group 721 EMPLOYMENT SERVICES****N72110 Employment Placement and Recruitment Services**

This class consists of workplaces predominantly engaged in listing employment vacancies and in referring or placing applicants for employment in any field. The services are provided to either arm's length employers or potential employees, and include the formulation of job descriptions, the screening and testing of applicants and the investigation of references. Also included in this class are workplaces that provide executive search services.

Activities

Casting agency operation	Employment registry operation
Employment agency operation	Executive placement service
Employment recruitment service	

Exclusions/References

Workplaces predominantly engaged in

- supplying their own employees to client's businesses on a fee or contract basis are included in class N72120 Labour Hire Services;
- supplying employees as part of an apprentice or trainee placement scheme are included in class N72120 Labour Hire Services; and
- providing human resource management services to clients or managing public figures are included in class M69620 Management Advice and Related Consulting Services.

N72120 Labour Hire Services

This class consists of workplaces predominantly engaged in administering the supply of workers to labour hire clients on a fee or contract basis.

This class includes workplaces of group training employers predominantly engaged in employing apprentices and/or trainees and placing them with arm's length host employers.

Activities

Contract labour service, administration	Labour supply service, administration
Group training operation, administration	Temporary labour hire service, administration
Labour on-hiring service, administration	
Labour staffing service, administration	

Exclusions/References

Workplaces predominantly engaged in

- listing employment vacancies and referring or placing applicants for permanent employment are included in class N72110 Employment Placement and Recruitment Services; and
- providing human resource management services to clients or managing public figures are included in class M69620 Management Advice and Related Consulting Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description										
Group 722	TRAVEL AGENCY AND TOUR ARRANGEMENT SERVICES										
N72200	Travel Agency and Tour Arrangement Services										
	This class consists of workplaces predominantly engaged in acting as agents in selling travel, tour and accommodation services as well as workplaces providing travel arrangement and reservation services for airlines, cars, hotels and restaurants. Also included are workplaces predominantly engaged in arranging, assembling, wholesaling and retailing tours.										
	Activities										
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Arranging and assembling tours</td> <td style="width: 50%;">Travel agency operation</td> </tr> <tr> <td>Booking service (accommodation)</td> <td>Travel ticket agency operation</td> </tr> <tr> <td>Booking service (travel)</td> <td>Tour arrangement service</td> </tr> <tr> <td>Inbound tour operator service (arranging and assembling tours)</td> <td>Tour retailing service</td> </tr> <tr> <td></td> <td>Tour wholesaling service</td> </tr> </table>	Arranging and assembling tours	Travel agency operation	Booking service (accommodation)	Travel ticket agency operation	Booking service (travel)	Tour arrangement service	Inbound tour operator service (arranging and assembling tours)	Tour retailing service		Tour wholesaling service
Arranging and assembling tours	Travel agency operation										
Booking service (accommodation)	Travel ticket agency operation										
Booking service (travel)	Tour arrangement service										
Inbound tour operator service (arranging and assembling tours)	Tour retailing service										
	Tour wholesaling service										
	Exclusions/References										
	Workplaces predominantly engaged in										
	a) operating transport equipment for scenic and sightseeing activities are included in class I50100 Scenic and Sightseeing Transport;										
	b) operating tourist information centres are included in class N72990 Other Administrative Services n.e.c.;										
	c) providing tour operator services which include the provision of transport services are included in the appropriate classes of Division I - Transport, Postal and Warehousing; and										
	d) providing tour operator services which exclude the provision of transport services are included in class R91390 Amusement and Other Recreational Activities n.e.c.										
Group 729	OTHER ADMINISTRATIVE SERVICES										
N72910	Office Administrative Services										
	This class consists of workplaces predominantly engaged in providing a range of day-to-day office administrative services such as clerical, billing and record-keeping, and payroll services on a contract or fee basis. These workplaces support the operation of arm's length entities but do not provide operating staff to carry out the complete operations of an organisation.										
	Activities										
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Billing and record-keeping service</td> <td style="width: 50%;">Office administrative service n.e.c.</td> </tr> <tr> <td>Business administrative service</td> <td>Payroll processing</td> </tr> <tr> <td>Clerical service</td> <td>Reception service</td> </tr> <tr> <td>Enveloping service</td> <td></td> </tr> </table>	Billing and record-keeping service	Office administrative service n.e.c.	Business administrative service	Payroll processing	Clerical service	Reception service	Enveloping service			
Billing and record-keeping service	Office administrative service n.e.c.										
Business administrative service	Payroll processing										
Clerical service	Reception service										
Enveloping service											
	Exclusions/References										
	Workplaces predominantly engaged in										
	a) undertaking the high level strategic management for a company or group (excluding day-to-day management or supervision), monitoring and providing directional guidance for a company or group, undertaking the strategic planning for the operations of workplaces for a company or group, or meeting regulatory requirements for a company or group are included in class M69610 Corporate Head Office Management Services;										

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Group Class	Title And Description
	<ul style="list-style-type: none"> b) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces; c) providing specialised document preparation services are included in class N72920 Document Preparation Services; d) providing human resource management services to clients are included in class M69620 Management Advice and Related Consulting Services; e) printing and enveloping are included in C16110 Printing; and f) providing labour on-hiring, staffing or supply services are included in class N72120 Labour Hire Services.

N72920 Document Preparation Services

This class consists of workplaces predominantly engaged in providing document preparation services that include typing and word processing; letter or resume writing, document editing or proofreading; and stenographic, transcription and other document preparation services to other arm's length entities. Also included in this class are workplaces predominantly engaged in providing desktop publishing services to other arm's length entities.

Activities

Desktop publishing (document preparation service)	Stenographic service
Document editing or proofreading service	Transcription service
Letter writing service	Typing service
Resume writing service	Word processing service

Exclusions/References

Workplaces predominantly engaged in

- a) providing copying, photocopying or similar mass production of documents are included in the appropriate classes of Division C - Manufacturing; and
- b) providing data processing services are included in the appropriate classes of Division J - Information Media and Telecommunications.

N72930 Credit Reporting and Debt Collection Services

This class consists of workplaces predominantly engaged in compiling information such as a vehicle's legal status and credit or employment histories on individuals or businesses. Also included in this class are workplaces predominantly engaged in collecting payments for claims, remitting payments collected to their clients and providing repossession services.

Activities

Account collection service	Credit investigation service
Bill collection service	Credit rating service
Collection agency operation	Debt collection service
Consumer credit reporting service	Mercantile credit reporting service
Credit bureau or agency operation	Repossession service

Exclusions/References

Workplaces predominantly engaged in providing financing to other arm's length entities by factoring accounts receivables (i.e. assuming the risk of collection and credit losses) are included in the appropriate classes of Division K - Financial and Insurance Services.

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SCHEDULE 4 - *continued*

Group Class	Title And Description												
N72940 Call Centre Operation	<p>This class consists of workplaces predominantly engaged in answering telephone calls and relaying messages to clients and/or in providing telemarketing services on a contract or fee basis for other arm's length entities. Workplaces engaged in providing telemarketing services promote clients' products or services; take orders; solicit contributions or donations; and provide information. Workplaces engaged in providing telemarketing services do not own the product or provide the service they represent.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Telemarketing service</td> <td style="width: 50%;">Telephone call centre operation</td> </tr> <tr> <td>Telephone answering service</td> <td>Voice mailbox service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) gathering, recording, tabulating and presenting marketing and public opinion data that may include telephone canvassing services are included in class M69500 Market Research and Statistical Services; b) operating security alarm monitoring services are included in class O77120 Investigation and Security Services; c) providing debt collection services are included in class N72930 Credit Reporting and Debt Collection Services; d) banking operations are included in class K62210 Banking; e) operating information technology (IT) helpdesks are included in class M70000 Computer System Design and Related Services; f) providing welfare counselling services (except psychological) are included in class Q87900 Other Social Assistance Services; and g) providing psychological counselling services are included in class Q85390 Other Allied Health Services. 	Telemarketing service	Telephone call centre operation	Telephone answering service	Voice mailbox service								
Telemarketing service	Telephone call centre operation												
Telephone answering service	Voice mailbox service												
N72990 Other Administrative Services n.e.c.	<p>This class consists of workplaces predominantly engaged in providing administrative services not elsewhere classified to arm's length entities on a contract or fee basis.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Event management service</td> <td style="width: 50%;">Student advisory service (including international students)</td> </tr> <tr> <td>Fundraising on a commission or fee basis</td> <td>Theatre and concert booking service</td> </tr> <tr> <td>Immigration advisory service</td> <td>Tourist information centre operation</td> </tr> <tr> <td>Shopping trolley collection service</td> <td>Wedding planner service</td> </tr> <tr> <td>Sports ticketing service</td> <td></td> </tr> <tr> <td>Sport, art and similar event promotion service (without facilities)</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces; b) providing sports, arts and similar event promotion services (with facilities) are included in the appropriate classes of Division R - Arts and Recreation Services; 	Event management service	Student advisory service (including international students)	Fundraising on a commission or fee basis	Theatre and concert booking service	Immigration advisory service	Tourist information centre operation	Shopping trolley collection service	Wedding planner service	Sports ticketing service		Sport, art and similar event promotion service (without facilities)	
Event management service	Student advisory service (including international students)												
Fundraising on a commission or fee basis	Theatre and concert booking service												
Immigration advisory service	Tourist information centre operation												
Shopping trolley collection service	Wedding planner service												
Sports ticketing service													
Sport, art and similar event promotion service (without facilities)													

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Group Class	Title And Description
	<p>c) event centre operation, predominantly providing accommodation, are included in class H44000 Accommodation;</p> <p>d) event centre operation, predominantly providing catering, are included in class H45130 Catering Services;</p> <p>e) event centre operation, except predominantly accommodation or catering, are included in class L67120 Non-Residential Property Operators;</p> <p>f) renting, leasing or hiring event equipment are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;</p> <p>g) providing staff, security guards, ushers and marshals to various events on a contract or fee basis are included in class N72120 Labour Hire Services; and</p> <p>h) providing legal representation and advice are included in class M69310 Legal Services.</p>

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SCHEDULE 4 - *continued***Subdivision 73 - BUILDING CLEANING, PEST CONTROL AND OTHER SUPPORT SERVICES**

Group Class	Title And Description
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Group 731 BUILDING CLEANING, PEST CONTROL AND GARDENING**N73110 Building and Other Industrial Cleaning Services**

This class consists of workplaces predominantly engaged in the interior cleaning of buildings (except carpets, drapes and soft furnishings) or transportation equipment, and the exterior cleaning of buildings (except steam, sand and other abrasive blasting). Also included are workplaces predominantly engaged in providing other industrial cleaning services such as street cleaning or road sweeping.

Activities

Bathroom/toilet cleaning	Janitorial service (including transport equipment)
Building exterior cleaning (except sand blasting or steam cleaning)	Residential building cleaning
Building interior cleaning	Road sweeping
Chimney cleaning	Room cleaning service
Duct cleaning	Street cleaning
Gutter cleaning	Swimming pool cleaning
Housekeeping service (except emergency)	Transport equipment cleaning
	Window cleaning

Exclusions/References

Workplaces predominantly engaged in

- a) sand blasting or steam cleaning of building exteriors are included in class E32990 Other Construction Services n.e.c.;
- b) cleaning carpets, curtains and soft furnishings are included in class S95310 Laundry and Dry-Cleaning Services; and
- c) providing emergency housekeeping services are included in class Q87900 Other Social Assistance Services.

N73120 Building Pest Control Services

This class consists of workplaces predominantly engaged in providing commercial and domestic pest control services. Such services include exterminating and controlling mosquitoes, birds, rodents, termites and other insects and pests (except agricultural or forestry pest control services). Also included in this class are workplaces providing fumigation and weed control services (except agricultural and forestry).

Activities

Exterminating service (except agricultural and forestry)	Pest control service (except agricultural and forestry)
Fumigating service (except crop fumigating)	Termite control service (except agricultural and forestry)
Insect control service (except agricultural and forestry)	Weed control service (except agricultural and forestry)
Pest control barrier installation	

Exclusions/References

Workplaces predominantly engaged in providing agricultural or forestry pest control services (including weed control) are included in the appropriate classes of Subdivision 05 Agriculture, Forestry and Fishing Support Services.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Group Class** **Title And Description****N73130 Gardening Services**

This class consists of workplaces predominantly engaged in providing gardening services only.

Activities

Garden maintenance service	Maintenance of plants and shrubs in buildings
Gardening service	
Lawn care service (e.g. fertilising, seeding, spraying)	Tree care service (e.g. planting, pruning, removal, trimming)
Mowing service (e.g. lawn, nature strip, roadside, sporting ground)	

Exclusions/References

Workplaces predominantly engaged in

- installing artificial turf (not in heavy or civil engineering projects) or in constructing (i.e. installing) walkways, retaining walls, decks, fences, ponds or similar structures are included in class E32910 Landscape Construction Services;
- weed eradication services are included in either class N73120 Building Pest Control Services or in the appropriate classes of Subdivision 05 Agriculture, Forestry and Fishing Support Services;
- owning and leasing pot plants are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- forestry, logging or forestry support services are included in the appropriate classes in Division A Agriculture, Forestry and Fishing.

Group 732 PACKAGING SERVICES**N73200 Packaging Services**

This class consists of workplaces predominantly engaged in packing goods in bottles, cans, cartons, collapsible tubes, plastic sachets, plastic film or bags or other containers or materials on a contract or fee basis.

Activities

Apparel and textile folding and packaging service	Packing of agricultural produce (except meat or poultry)
Bottling drinking liquid	Packing of cured meat and smallgoods
Bottling or rebottling wine or spirits	Packing fresh fruit and vegetables
Bottling other liquid	Packing of groceries
Contract packing or filling	Packing pharmaceutical and medical products
Crating service	
Kit assembling and packaging service	Shrink wrapping service

Exclusions/References

Workplaces predominantly engaged in

- blending wine or spirits are included in the appropriate classes of Group 121 Beverage Manufacturing;
- manufacturing drinking liquids are included in the appropriate classes of Division C - Manufacturing;
- manufacturing pharmaceutical and medical products are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing;
- poultry meat packing are included in class C11120 Poultry Processing; and
- meat packing (except poultry) are included in class C11110 Meat Processing.

SCHEDULE 4 - *continued***DIVISION O: PUBLIC ADMINISTRATION AND SAFETY****INTRODUCTION**

1. The Public Administration and Safety Division includes workplaces predominantly engaged in central, state or local government legislative, executive and judicial activities; in providing physical, social, economic and general public safety and security services; in enforcing regulations; in military and defence activities; and in government representation (including foreign government representation).
2. Central, state or local government legislative, executive and judicial activities include:
 - a) the setting of policy;
 - b) the strategic oversight of government programs;
 - c) collecting revenue to fund government programs;
 - d) creating statute laws and by-laws;
 - e) the administration and operation of courts and other judicial or quasi-judicial authorities such as tribunals and Royal Commissions; and
 - f) distributing public funds.
3. Physical, social, economic and general public safety and security services, and enforcement activities, include:
 - a) police services;
 - b) investigation and security services;
 - c) fire protection and other emergency services;
 - d) correctional and detention services;
 - e) regulatory services;
 - f) border control; and
 - g) other public order and safety services.
4. Workplaces classified to this division can be in the government or non-government sector; government ownership is not a criterion for classification to this industry division.

Classification Issue: Workplaces engaged in both public administration and service delivery activities***Issue***

5. Some government workplaces are engaged in producing 'private sector like' goods and services and some private sector workplaces are engaged in public administration or military defence. This raises the issue of the correct classification of such workplaces.

Rules

6. Government workplaces predominantly engaged in producing 'private sector like' goods and services are given the same industry classification as private sector workplaces engaged in similar activities.
7. Private sector workplaces predominantly engaged in public administration or military defence are classified to the appropriate class in this Division.
8. Workplaces engaged in a combination of public administration and service delivery activities are classified according to the predominant activity of the workplace. However, workplaces engaged in a combination of public administration and service delivery activities where a predominant activity cannot be determined are classified to the appropriate class in this Division.

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SCHEDULE 4 - *continued*

Subdivisions

9. This division contains the following subdivisions:
 - 75 – Public Administration
 - 76 – Defence
 - 77 – Public Order, Safety and Regulatory Services

SCHEDULE 4 - *continued***DIVISION O - PUBLIC ADMINISTRATION AND SAFETY****Subdivision 75 - PUBLIC ADMINISTRATION**

Group Class	Title And Description
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Group 751 CENTRAL GOVERNMENT ADMINISTRATION**O75100 Central Government**

This class consists of workplaces predominantly engaged in the setting of central government policy; the strategic oversight of central government programs (excluding military defence); collecting revenue to fund central government programs; creating statute laws and by-laws (excluding creating case law through the judicial processes); and distributing central government funds.

Activities

Administration, except administration of defence and of courts and other judicial and quasi-judicial authorities	Legislation enactment (central government)
Financial and economic management except banking (central government)	Parliament operation (central government)
Governor-General's workplace operation	Policy formulation (central government)

Exclusions/References

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than government administration are included in the classes appropriate to these activities;
- b) the practical implementation of government policy and the management and supervision of central government programs are included in classes appropriate to these activities;
- c) the operation or administration of courts and other judicial and quasi-judicial authorities, including tribunals, Royal Commissions and similarly constituted inquiries, are included in class O75400 Justice; and
- d) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

Group 752 STATE GOVERNMENT**O75200 State Government**

This class consists of workplaces predominantly engaged in the setting of state government policy; the strategic oversight of state government programs; collecting revenue to fund state government programs; creating statute law and by-laws (excluding creating case law through the judicial processes); and distributing state government funds.

Activities

Financial and economic management except banking (state government)	Parliament operation (state government)
Legislation enactment and enforcement (state government)	Policy formulation (state government)
	State Governor's workplace operation

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than state government administration are included in the classes appropriate to these activities;
- b) the practical implementation of government policy and the management and supervision of state government programs are included in classes appropriate to these activities;
- c) the operation or administration of courts and other judicial and quasi-judicial authorities are included in class O75400 Justice; and
- d) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

Group 753 LOCAL GOVERNMENT ADMINISTRATION**O75300 Local Government and Local Government Administration**

This class consists of workplaces predominantly engaged in the setting of local government policy; the oversight of local government programs; collecting revenue to fund local government programs; creating by-laws (excluding creating case law through the judicial processes); and distributing local government funds.

Activities

Financial and economic management except banking (local government)	Regulation enactment and enforcement (local government)
Local government administration	
Policy formulation and administration (local government)	

Exclusions/References

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than local government administration are included in classes appropriate to these activities; and
- b) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

Group 754 JUSTICE**O75400 Justice**

This class consists of workplaces predominantly engaged in the operation or administration of courts and other judicial or quasi-judicial authorities, including tribunals, Royal Commissions and similarly constituted inquiries.

Activities

Children's court operation	Law court operation
Industrial relations court operation	Royal Commission operation
Judicial authority operation (federal or state)	Tribunal operation

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Exclusions/References

Workplaces predominantly engaged in

- a) state government administration other than justice are included in class O75200 State Government Administration; and
- b) central government administration other than justice are included in class O75100 Central Government Administration.

Group 755 GOVERNMENT REPRESENTATION**O75510 Domestic Government Representation**

This class includes workplaces of central and state government (domestic government) predominantly engaged in the operation of diplomatic and consular missions abroad.

Activities

Consulate operation (domestic government)	Legation operation (domestic government)
Embassy operation (domestic government)	Trade Commission operation (domestic government)
High Commission operation (domestic government)	

O75520 Foreign Government Representation

This class consists of workplaces of foreign governments predominantly engaged in governmental service activities such as the provision of consular or diplomatic services. This class also includes representatives of joint international governmental organisations such as the United Nations.

Activities

Consulate operation (foreign government)	Legation operation (foreign government)
Embassy operation (foreign government)	Trade commission operation (foreign government)
High Commission operation (foreign government)	
International governmental organisation (United Nations, World Trade Organisation etc.) operation	

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014***SCHEDULE 4 - *continued*****Subdivision 76 - DEFENCE**

Group Class	Title And Description
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Group 760 DEFENCE**O76000 Defence**

This class consists of workplaces of military defence (including those staffed by civilian personnel) stationed in Australia or abroad. Included are workplaces predominantly engaged in defence administration; the administration of defence research and development policies and associated funds; contingency planning; and carrying out military exercises in which civilian institutions and populations are involved.

Activities

Armed forces unit operation (except manufacturing or educational)	Civil defence operation (military) Government administration (defence)
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Exclusions/References

Workplaces predominantly engaged in

- a) operating military academies or research schools are included in the appropriate classes of Division P - Education and Training; and
- b) manufacturing goods are included in the appropriate classes of Division C - Manufacturing.

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SCHEDULE 4 - *continued***Subdivision 77 - PUBLIC ORDER, SAFETY AND REGULATORY SERVICES****Group Class Title And Description****Group 771 PUBLIC ORDER AND SAFETY SERVICES****O77110 Police Services**

This class consists of workplaces predominantly engaged in criminal and civil law enforcement and other activities related to the enforcement of law and the preservation of order.

Activities

Intelligence service operation	Police station operation
Police service operation	Traffic policing activity

Exclusions/References

Workplaces predominantly engaged in

- emergency service (other than defence and police) are included in class O77130 Fire Protection and Other Emergency Services;
- security protection are included in class O77120 Investigation and Security Services; and
- providing traffic and parking control services (except police) are included in class O77190 Other Public Order and Safety Services.

O77120 Investigation and Security Services

This class consists of workplaces predominantly engaged in investigation (except police, credit or insurance investigation) and security services (except police).

Activities

Alarm monitoring service	Locksmith service
Armoured car service	Night watchman service
Body guard service	Protection service
Burglary protection service	Security alarm monitoring or response service
Detective agency service	Security guard service
Enquiry agency service	
Investigation service (except police, credit or insurance investigation)	

Exclusions/References

Workplaces predominantly engaged in

- providing police services are included in class O77110 Police Services;
- selling security systems such as locking devices, safes and vaults, without installation or maintenance services, are included in the appropriate classes of Division G - Retail Trade;
- providing key cutting/duplication services are included in class S94990 Other Repair and Maintenance n.e.c.;
- installing alarms are included in class E32340 Fire and Security Alarm Installation Services;
- providing insurance investigation services are included in class K64200 Auxiliary Insurance Services; and
- providing credit investigation services are included in class N72930 Credit Reporting and Debt Collection Services.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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O77130 Fire Protection and Other Emergency Services

This class consists of workplaces predominantly engaged in providing fire fighting or related civil emergency services (except police and ambulance services).

Activities

Airport fire service	Fire fighting service
Emergency service (other than defence and police)	Fire prevention service
Fire brigade service	Forest fire fighting service
	Rescue service

Exclusions/References

Workplaces predominantly engaged in

- a) providing ambulance services are included in class Q85910 Ambulance Services; and
- b) installing fire alarms and fire sprinklers are included in class E32340 Fire and Security Alarm Installation Services.

O77140 Correctional and Detention Services

This class consists of workplaces predominantly engaged in managing and operating correctional institutions (including prisons and remand centres) and detention centres. The facility is generally designed for detention of individuals.

Activities

Correctional centre operation	Prison farm operation
Detention centre operation	Prison operation
Gaol operation	Remand centre operation
Juvenile detention centre operation	
Operating correctional facility on a contract or fee basis	

O77190 Other Public Order and Safety Services

This class consists of workplaces predominantly engaged in providing public order and safety services not elsewhere classified such as border surveillance.

Activities

Coastwatch service	Surveillance of country borders (by land, sea and air)
Local Government animal control	
Local Government parking and traffic control	Traffic control services (except traffic policing activity)
Public order and safety service n.e.c.	

Exclusions/References

Workplaces predominantly engaged in

- a) defence are included in class O76000 Defence;
- b) police services are included in class O77110 Police Services;
- c) planning and administrative activities of border control and surveillance are included in the appropriate classes of Subdivision 75 Public Administration;
- d) providing advice on import and export procedures and documentation are included in class I52910 Customs Agency Services; and
- e) traffic policing activity are included in class O77110 Police Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
Group 772	REGULATORY SERVICES
O77200	Regulatory Services
	This class consists of workplaces predominantly engaged in enforcing statutes or regulations or undertaking licensing or inspection activities.
	Activities
	Beach inspection (Local Government) Regulating casino and other gambling
	Building inspection (Local Government) Regulating food and agricultural standards
	Consumer protection service
	Health inspection (Local Government) Regulating qualification standards
	Licensing and permit issuance Regulating weights and measures
	Motor vehicle testing Ship surveying
	Exclusions/References
	Workplaces predominantly engaged in
	a) operating tolls and weighbridges are included in class I52990 Other Transport Support Services n.e.c.;
	b) regulating, licensing and inspection of the financial sector are included in class K62210 Central Banking;
	c) regulating the electricity market are included in class D26400 On Selling Electricity and Electricity Market Operation;
	d) regulatory activities with an equal division between regulation and public administration are included in the appropriate classes of Subdivision 75 Public Administration;
	e) regulating and undertaking the activity at the same time are included in the appropriate classes of the division in which the activity is undertaken;
	f) building inspection services are included in class M69230 Engineering Design and Engineering Consulting Services;
	g) regulating their own rules or codes of conduct (i.e. interest groups) are included in the appropriate classes of Group 955 Civic, Professional and Other Interest Group Services; and
	h) providing quality assessment services without enforcement of regulations are included in the appropriate classes of other divisions.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION P: EDUCATION AND TRAINING****INTRODUCTION**

1. The Education and Training Division includes workplaces predominantly engaged in the provision of and support for education and training. Education and training services are delivered by teachers or instructors who explain, tell or demonstrate a wide variety of subjects. The labour inputs of teachers and instructors, and their subject matter, knowledge and teaching expertise, uniquely distinguishes this industry from other industries.
2. Education and training may be provided in a range of settings, such as educational institutions, the workplace, or the home. Instruction may be delivered through face-to-face interaction between teachers/instructors and students, and/or by other means and mediums of delivery, for example by correspondence, radio, television or the internet.
3. A workplace predominantly engaged in the provision of and/or support for education and training will be classified to this Division regardless of whether:
 - a) it is privately owned and operated (private sector education) or publicly owned and operated (non-private sector education); and/or
 - b) the provision of or support for education and training is for profit or not for profit.
4. Education support services include a range of support services which assist in the provision of education, such as curriculum setting and examination marking.

Exclusions

5. Workplaces excluded from this Division include workplaces predominantly engaged in the training of animals (e.g. dog obedience training, horse training). Workplaces predominantly engaged in dog or horse racing training are included in Division R - Arts and Recreation Services. Workplaces predominantly engaged in other forms of animal training are included in Division S - Other Services.

Subdivisions

6. This Division contains the following subdivisions:
 - 80 – Preschool and School Education
 - 81 – Tertiary Education
 - 82 – Adult, Community and Other Education

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SCHEDULE 4 - *continued***DIVISION P - EDUCATION AND TRAINING****Subdivision 80 - PRESCHOOL AND SCHOOL EDUCATION**

Group Class	Title And Description
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Group 801 PRESCHOOL EDUCATION**P80100 Preschool Education**

This class consists of workplaces predominantly engaged in providing accredited pre-primary school education. Preschool programs are educational in nature and are designed to introduce children to ideas, attitudes and behaviour required in a school environment. They are usually directed at children aged three to five years, are generally sessional in nature and are provided by staff that have training in an educational field.

Activities

Kindergarten, preschool, operation (except child minding centre)	Preschool operation
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Exclusions/References

Workplaces predominantly engaged in

- a) providing pre-primary school education in conjunction with normal primary school education are included in class P80211 Primary Education, Private Sector or class P80212 Primary Education, Non-Private Sector; and
- b) providing child minding or day nursery services are included in class Q87100 Child Care Services.

Group 802 SCHOOL EDUCATION**P80211 Primary Education, Private Sector**

This class consists of workplaces of private sector employers predominantly engaged in providing primary school education (except combined primary/secondary school education).

Activities

Boarding school operation (primary school; except combined primary/secondary), private sector	Primary school operation (except combined primary/secondary school), private sector
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Exclusions/References

Workplaces predominantly engaged in

- a) providing primary school education by non-private sector employers are included in class P80212 Primary Education, Non-Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

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Group Class	Title And Description						
P80212	<p>Primary Education, Non-Private Sector</p> <p>This class consists of workplaces of non-private sector employers predominantly engaged in providing primary school education (except combined primary/secondary school education).</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">Boarding school operation (primary school; except combined primary/secondary), non-private sector</td> <td style="width: 50%; vertical-align: top;">Primary school operation (except combined primary/secondary school), non-private sector</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) providing primary school education by private sector employers are included in class P80211 Primary Education, Private Sector; b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education. 	Boarding school operation (primary school; except combined primary/secondary), non-private sector	Primary school operation (except combined primary/secondary school), non-private sector				
Boarding school operation (primary school; except combined primary/secondary), non-private sector	Primary school operation (except combined primary/secondary school), non-private sector						
P80221	<p>Secondary Education, Private Sector</p> <p>This class consists of workplaces of private sector employers predominantly engaged in providing secondary school education (except combined primary/secondary school education).</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">Agricultural high school operation (except combined primary/secondary school), private sector</td> <td style="width: 50%; vertical-align: top;">Secondary college operation (except combined primary/secondary school), private sector</td> </tr> <tr> <td style="width: 50%; vertical-align: top;">Boarding school operation (secondary school education; except combined primary/secondary school), private sector</td> <td style="width: 50%; vertical-align: top;">Secondary school operation (except combined primary/secondary school), private sector</td> </tr> <tr> <td style="width: 50%; vertical-align: top;">Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), private sector</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) providing secondary school education by non-private sector employers are included in class P80222 Secondary Education, Non-Private Sector; b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education. 	Agricultural high school operation (except combined primary/secondary school), private sector	Secondary college operation (except combined primary/secondary school), private sector	Boarding school operation (secondary school education; except combined primary/secondary school), private sector	Secondary school operation (except combined primary/secondary school), private sector	Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), private sector	
Agricultural high school operation (except combined primary/secondary school), private sector	Secondary college operation (except combined primary/secondary school), private sector						
Boarding school operation (secondary school education; except combined primary/secondary school), private sector	Secondary school operation (except combined primary/secondary school), private sector						
Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), private sector							

SCHEDULE 4 - *continued*

Group Class	Title And Description
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P80222 Secondary Education, Non-Private Sector

This class consists of workplaces of non-private sector employers predominantly engaged in providing secondary school education (except combined primary/secondary school education).

Activities

Agricultural high school operation (except combined primary/secondary school), non-private sector	Secondary college operation (except combined primary/secondary school), non-private sector
Boarding school operation (secondary school education; except combined primary/secondary school), non-private sector	Secondary school operation (except combined primary/secondary school), non-private sector
Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), non-private sector	

Exclusions/References

Workplaces predominantly engaged in

- a) providing secondary school education by private sector employers are included in class P80221 Secondary Education, Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

P80230 Combined Primary and Secondary Education

This class consists of workplaces predominantly engaged in providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education.

Activities

Agricultural high school operation (combined primary/secondary school)	District school operation (combined primary/secondary school)
Area school operation (combined primary/secondary school)	Secondary college operation (combined primary/secondary school)
Boarding school operation (combined primary/secondary school)	Secondary school operation (combined primary/secondary school)
Central school operation (combined primary/secondary school)	

Exclusions/References

Workplaces predominantly engaged in providing student accommodation (except boarding schools) are included in class H44000 Accommodation.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
P80241	<p data-bbox="336 379 845 407">Special School Education, Private Sector</p> <p data-bbox="336 419 1202 532">This class consists of workplaces of private sector employers predominantly engaged in providing special education and training for children with disabilities and special needs (except those provided in mainstream primary, secondary or combined primary and secondary schools).</p> <p data-bbox="733 546 831 570" style="text-align: center;">Activities</p> <p data-bbox="369 582 776 695">Special school operation (for children with disabilities and special needs; not providing mainstream primary or secondary school education), private sector</p> <p data-bbox="336 709 591 733">Exclusions/References</p> <p data-bbox="336 745 748 770">Workplaces predominantly engaged in</p> <p data-bbox="336 782 1202 1040">a) providing special education and training (except mainstream primary, secondary or combined), by non-private sector employers for children with disabilities and special needs are included in class P80242 Special School Education, Non-Private Sector; and b) providing mainstream primary or secondary school education for children with disabilities and special needs are included in classes P80211 Primary Education, Private Sector; P80212 Primary Education, Non-Private Sector; P80221 Secondary Education, Private Sector; P80222 Secondary Education, Non-Private Sector; or P80230 Combined Primary and Secondary Education.</p>
P80242	<p data-bbox="336 1064 908 1092">Special School Education, Non-Private Sector</p> <p data-bbox="336 1104 1202 1217">This class consists of workplaces of non-private sector employers predominantly engaged in providing special education and training for children with disabilities and special needs (except those provided in mainstream primary, secondary or combined primary and secondary schools).</p> <p data-bbox="733 1231 831 1255" style="text-align: center;">Activities</p> <p data-bbox="369 1268 748 1413">Special school operation (for children with disabilities and special needs; not providing mainstream primary or secondary school education), non-private sector</p> <p data-bbox="336 1435 591 1459">Exclusions/References</p> <p data-bbox="336 1471 748 1495">Workplaces predominantly engaged in</p> <p data-bbox="336 1507 1202 1774">a) providing special education and training (except mainstream primary, secondary or combined), by non-private sector employers for children with disabilities and special needs is included in class P80241 Special School Education, Private Sector; and b) providing mainstream primary or secondary school education for children with disabilities and special needs are included in classes P80211 Primary Education, Private Sector; P80212 Primary Education, Non-Private Sector; P80221 Secondary Education, Private Sector; P80222 Secondary Education, Non-Private Sector; or P80230 Combined Primary and Secondary Education.</p>

SCHEDULE 4 - *continued***Subdivision 81 - TERTIARY EDUCATION**

Group Class	Title And Description
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Group 810 TERTIARY EDUCATION**P81010 Technical and Vocational Education and Training**

This class consists of workplaces predominantly engaged in providing technical and vocational education and training. These workplaces offer a large variety of courses covering a range of subjects or specialise in a particular field of education such as computer and business management training.

Activities

Apprenticeship training program operation	Secretarial training
Business college and school operation	Technical and further education college operation
Information technology training centre operation	Technical college operation
Institute of technology operation	Vocational computer training
Professional and management development training	

Exclusions/References

Workplaces predominantly engaged in

- a) providing undergraduate or postgraduate teaching are included in class P81020 Higher Education;
- b) providing sports and physical recreation coaching not predominantly leading to tertiary qualifications are included in class P82110 Sports and Physical Recreation Instruction; and
- c) providing education in the arts not predominantly leading to tertiary qualifications are included in class P82120 Arts Education.

P81020 Higher Education

This class consists of workplaces predominantly engaged in providing undergraduate or postgraduate teaching. Also included in this class are workplaces predominantly engaged in operating university research schools.

Activities

Postgraduate school, university operation	Undergraduate school, university operation
Research school, university operation	University operation
Specialist institute or college	
Teachers' college operation	

Exclusions/References

Workplaces predominantly engaged in

- a) operating student halls of residence are included in class H44000 Accommodation; and
- b) undertaking research in the agricultural, biological, physical or social sciences (other than in a university research school) are included in class M69100 Scientific Research Services.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 82 - ADULT, COMMUNITY AND OTHER EDUCATION****Group Class Title And Description****Group 821 ADULT, COMMUNITY AND OTHER EDUCATION****P82110 Sports and Physical Recreation Instruction**

This class consists of workplaces predominantly engaged in providing non-vocational instruction in sporting and physical recreation activities.

Activities

Aerobics instruction	Sailing school operation
Cricket coaching	Ski instruction
Diving instruction	Scuba diving school operation
Football instruction	Sports coaching
Golf instruction	Swimming instruction
Horse riding school operation	Tennis coaching
Martial arts school operation	

Exclusions/References

Workplaces predominantly engaged in

- a) providing sports and physical recreation instruction leading to a tertiary qualification are included in the appropriate classes of Subdivision 81 Tertiary Education;
- b) the operation of gymnasia, health clubs, fitness centres, swimming pools and similar facilities are included in class R91110 Health and Fitness Centres and Gymnasia Operation; and
- c) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.

P82120 Arts Education

This class consists of workplaces predominantly engaged in providing non-vocational instruction in the arts, including art, dance, drama and music.

Activities

Acting and drama school operation	Performing arts school operation
Dance and ballet school operation	Photography school operation
Music school operation	Sculpture instruction
Painting instruction	

Exclusions/References

Workplaces predominantly engaged in providing arts education leading to a tertiary qualification are included in the appropriate classes of Subdivision 81 Tertiary Education.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
P82190	Adult, Community and Other Education n.e.c.
	This class consists of workplaces predominantly engaged in providing adult, community and other education not elsewhere classified.
	Activities
	Driving school operation
	Flying school operation
	Home computing and keyboard skill instruction
	Home economics and personal management instruction
	Instruction in diet, exercise and lifestyle factors
	Instruction through Universities of the Third Age and Schools for Seniors
	Language school operation
	Parental education program operation
	Public speaking training
	Social and interpersonal skill training
	Study skill, career development and job search training
	Survival skill training
	Tutoring service
	Exclusions/References
	Workplaces predominantly engaged in
	a) providing non-vocational instruction in sporting and physical recreation activities are included in class P82110 Sports and Physical Recreation Instruction
	b) providing personal fitness training are included in class S95390 Other Personal Services n.e.c.;
	c) providing non-vocational instruction in the arts are included in class P82120 Arts Education; and
	d) providing vocational training are included in class P81010 Technical and Vocational Education and Training.
Group 822	EDUCATIONAL SUPPORT SERVICES
P82200	Educational Support Services
	This class consists of workplaces predominantly engaged in providing non-instructional services that support educational processes or systems.
	Activities
	Curriculum development, educational
	Educational support services n.e.c.
	Test and exam development and evaluation, educational
	Test and exam service, educational
	Exclusions/References
	Workplaces predominantly engaged in providing student advisory services on a commission or fee basis are included in N72990 Other Administrative Services n.e.c.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION Q: HEALTH CARE AND SOCIAL ASSISTANCE****INTRODUCTION**

1. The Health Care and Social Assistance Division includes workplaces predominantly engaged in providing human health care and social assistance. Generally the labour inputs of practitioners with the requisite expertise and qualifications are integral to production or service delivery by workplaces classified to this Division.

Subdivisions

2. This Division contains the following subdivisions:
 - 84 – Hospitals
 - 85 – Medical and Other Health Care Services
 - 86 – Residential Care Services
 - 87 – Social Assistance Services

SCHEDULE 4 - *continued***DIVISION Q - HEALTH CARE AND SOCIAL ASSISTANCE****Subdivision 84 - HOSPITALS**

Group Class	Title And Description
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Group 840 HOSPITALS**Q84010 Hospitals (Except Psychiatric Hospitals)**

This class consists of workplaces of hospitals (except psychiatric hospitals) predominantly engaged in providing facilities and services such as diagnostic, medical or surgical services as well as continuous in-patient medical care in specialised accommodation. Also included are workplaces providing both hospital facilities and training of medical and nursing staff.

Activities

Children's hospital operation	Hospital operation (except psychiatric or veterinary hospitals)
Day hospital operation	
Dental hospital operation (except out-patient)	Infectious diseases hospital operation (including human quarantine stations)
Ear, nose and throat hospital operation	Maternity hospital operation
Eye hospital operation	Obstetric hospital operation
General hospital operation	Women's hospital operation

Exclusions/References

Workplaces predominantly engaged in

- a) operating psychiatric hospitals are included in class P84020 Psychiatric Hospitals;
- b) providing aged care residential facilities are included in class Q86010 Aged Care Residential Services;
- c) providing out-patient dental hospital facilities are included in class Q85310 Dental Services; and
- d) operating veterinary hospitals are included in class M69700 Veterinary Services.

Q84020 Psychiatric Hospitals

This class consists of workplaces of psychiatric hospitals predominantly engaged in providing services for patients with psychiatric, mental or behavioural disorders. Also included are workplaces providing both psychiatric hospital facilities and training of medical and nursing staff.

Activities

Psychiatric hospital operation

Exclusions/References

Workplaces predominantly engaged in the independent practice of psychiatry are included in class Q85120 Specialist Medical Services.

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 85 - MEDICAL AND OTHER HEALTH CARE SERVICES****Group Class** **Title And Description****Group 851** **MEDICAL SERVICES****Q85110** **General Practice Medical Services**

This class consists of workplaces predominantly engaged in the independent practice of general medicine. These workplaces consist of registered medical practitioners who generally operate private or group practices in medical clinics or centres.

Activities

Flying doctor service	General practice medical clinic service
General medical practitioner service	Rural general medical practice service

Exclusions/References

Workplaces predominantly engaged in

- operating hospitals are included in class Q84010 Hospitals (Except Psychiatric Hospitals); and
- providing services of specialist medical practitioners are included in class Q85120 Specialist Medical Services.

Q85120 **Specialist Medical Services**

This class consists of workplaces predominantly engaged in the independent practice of specialised medicine, other than pathology and diagnostic imaging services. These workplaces consist of specialist medical practitioners who generally operate private or group practices in medical clinics or centres.

Activities

Allergy specialist service	Orthopaedic specialist service
Anaesthetist service	Paediatric service
Dermatology service	Psychiatry service
Ear, nose and throat specialist service	Rheumatology service
Gynaecology service	Specialist medical clinic service
Hair restoration or transplant service (by registered medical practitioner)	Specialist medical practitioner service n.e.c.
Neurology service	Specialist surgical service
Obstetrics service	Thoracic specialist service
Ophthalmology service	Urology service

Exclusions/References

Workplaces predominantly engaged in

- providing pathology or diagnostic imaging services are included in class Q85200 Pathology and Diagnostic Imaging Services;
- operating hospitals are included in class Q84010 Hospitals (Except Psychiatric Hospitals);
- providing services of registered general practice medical practitioners are included in class Q85110 General Practice Medical Services; and
- providing non-medical hair restoration services are included in class S95110 Hairdressing and Beauty Services.

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SCHEDULE 4 - *continued*

Group Class	Title And Description												
Group 852	PATHOLOGY AND DIAGNOSTIC IMAGING												
Q85200	Pathology and Diagnostic Imaging Services												
	This class consists of workplaces predominantly engaged in the provision of pathology laboratory or diagnostic imaging services such as analytical services including body fluid analysis, ultrasound or x-ray services.												
	Activities												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Diagnostic imaging service</td> <td style="width: 50%;">Pathology laboratory service</td> </tr> <tr> <td>Medical laboratory service</td> <td>X-ray clinic service</td> </tr> </table>	Diagnostic imaging service	Pathology laboratory service	Medical laboratory service	X-ray clinic service								
Diagnostic imaging service	Pathology laboratory service												
Medical laboratory service	X-ray clinic service												
	Exclusions/References												
	Workplaces predominantly engaged in providing chemical testing and analysis services (other than pathology services) are included in class M69250 Scientific Testing and Analysis Services.												
Group 853	ALLIED HEALTH SERVICES												
Q85310	Dental Services												
	This class consists of workplaces predominantly engaged in the practice of general or specialised dentistry. These workplaces consist of registered dentists who generally operate private or group practices. Also included are dental hospitals providing out-patient services only.												
	Activities												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Conservative dental service</td> <td style="width: 50%;">Oral pathology service</td> </tr> <tr> <td>Dental hospital (out-patient only)</td> <td>Oral surgery service</td> </tr> <tr> <td>Dental practice service</td> <td>Orthodontic service</td> </tr> <tr> <td>Dental practitioner service</td> <td>Paedodontic service</td> </tr> <tr> <td>Dental surgery service</td> <td>Periodontic service</td> </tr> <tr> <td>Endodontic service</td> <td>Prosthodontic service</td> </tr> </table>	Conservative dental service	Oral pathology service	Dental hospital (out-patient only)	Oral surgery service	Dental practice service	Orthodontic service	Dental practitioner service	Paedodontic service	Dental surgery service	Periodontic service	Endodontic service	Prosthodontic service
Conservative dental service	Oral pathology service												
Dental hospital (out-patient only)	Oral surgery service												
Dental practice service	Orthodontic service												
Dental practitioner service	Paedodontic service												
Dental surgery service	Periodontic service												
Endodontic service	Prosthodontic service												
	Exclusions/References												
	Workplaces predominantly engaged in												
	<ul style="list-style-type: none"> a) providing dental hygiene services are included in class Q85390 Other Allied Health Services; b) providing other than out-patient dental hospital facilities are included in class Q84010 Hospitals (Except Psychiatric Hospitals); and c) the manufacture and repair of dentures are included in class C24120 Medical and Surgical Equipment Manufacturing. 												
Q85320	Optometry and Optical Dispensing												
	This class consists of workplaces of registered optometrists predominantly engaged in testing sight, diagnosing sight defects or in prescribing or dispensing spectacles or contact lenses on prescription.												
	Activities												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Contact lens dispensing</td> <td style="width: 50%;">Optician service</td> </tr> <tr> <td>Eye testing (optometrist)</td> <td>Orthoptic service</td> </tr> <tr> <td>Optical dispensing</td> <td>Spectacles dispensing</td> </tr> </table>	Contact lens dispensing	Optician service	Eye testing (optometrist)	Orthoptic service	Optical dispensing	Spectacles dispensing						
Contact lens dispensing	Optician service												
Eye testing (optometrist)	Orthoptic service												
Optical dispensing	Spectacles dispensing												

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***Subdivision 86 - RESIDENTIAL CARE SERVICES****Group Class** **Title And Description****Group 860 RESIDENTIAL CARE SERVICES****Q86010 Aged Care Residential Services**

This class consists of workplaces predominantly engaged in providing residential aged care combined with either nursing, supervisory or other types of care as required (including medical).

Activities

Accommodation for the aged operation	Residential care for the aged operation
Aged care hostel operation	Retirement village operation
Nursing home operation	

Exclusions/References

Workplaces predominantly engaged in

- providing other residential care (except aged care) are included in class Q86090 Other Residential Care Services; and
- renting or leasing residential properties not involving aged care are included in class L67110 Residential Property Operators.

Q86090 Other Residential Care Services

This class consists of workplaces predominantly engaged in providing residential care (except aged care) combined with either nursing, supervisory or other types of care as required (including medical).

Activities

Children's home operation	Home for the disadvantaged operation n.e.c.
Community mental health hostel (excluding psychiatric hospitals)	Hospice operation
Crisis care accommodation operation	Residential refuge operation
Disabled accommodation operation	Respite residential care operation

Exclusions/References

Workplaces predominantly engaged in

- providing aged care residential services are included in class Q86010 Aged Care Residential Services;
- operating psychiatric hospitals are included in class Q84020 Psychiatric Hospitals;
- renting or leasing residential properties not involving residential care are included in class L67110 Residential Property Operators; and
- providing juvenile corrective services are included in class O77140 Correctional and Detention Services.

SCHEDULE 4 - *continued***Subdivision 87 - SOCIAL ASSISTANCE SERVICES**

Group Class	Title And Description
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Group 871 CHILD CARE SERVICES**Q87100 Child Care Services**

This class consists of workplaces predominantly engaged in providing day care of infants or children.

Activities

Before and/or after school, including vacation, care service	Children's nursery operation (except preschool education)
Child care service	Family day care service
Childminding service	Vacation care service

Exclusions/References

Workplaces predominantly engaged in

- a) providing accredited preschool education are included in class P80100 Preschool Education;
- b) providing baby sitting services (except in child care centres or preschools) are included in class S95390 Other Personal Services n.e.c.; and
- c) operating a children's home are included in class Q86090 Other Residential Care Services.

Group 879 OTHER SOCIAL ASSISTANCE SERVICES**Q87900 Other Social Assistance Services**

This class consists of workplaces predominantly engaged in providing a wide variety of social support services directly to their clients. These services do not include accommodation services, except on a short stay basis.

Activities

Adoption service	Marriage guidance service
Adult day care centre operation	Operation of soup kitchen (including mobile)
Aged care assistance service	Respite home care services
Alcoholics anonymous operation	Welfare counselling service
Counselling service (except provided by registered psychologist)	Welfare services for the elderly (except accommodation)
Disabilities assistance service	Youth welfare service
Emergency housekeeping service	

Exclusions/References

Workplaces predominantly engaged in

- a) raising funds for welfare purposes are included in class S95590 Other Interest Group Services n.e.c.;
- b) providing housekeeping (except as an emergency service) are included in class N73110 Building and Other Industrial Cleaning Services;
- c) providing psychological counselling services (by registered psychologists) are included in class Q85390 Other Allied Health Services;
- d) providing vocational and career counselling services are included in class N72110 Employment Placement and Recruitment Services; and
- e) providing residential care services are included in the appropriate class of Subdivision 86 – Residential Care Services.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued***DIVISION R: ARTS AND RECREATION SERVICES****INTRODUCTION**

1. The Arts and Recreation Services Division includes workplaces predominantly engaged in:
 - a) the preservation and exhibition of objects and sites of historical, cultural or educational interest;
 - b) the production of original artistic works and/or participation in live performances, events, or exhibits intended for public viewing; and
 - c) the operation of facilities or the provision of services that enable patrons to participate in sporting or recreational activities, or to pursue amusement interests.

Exclusions

2. Workplaces excluded from this Division include workplaces predominantly engaged in the production and distribution of motion pictures, videos, television programs or television and video commercials (these workplaces are included in Division J - Information Media and Telecommunications).

Subdivisions

3. This Division includes the following subdivisions:
 - 89 – Heritage Activities
 - 90 – Creative and Performing Arts Activities
 - 91 – Sports and Recreation Activities
 - 92 – Gambling Activities

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SCHEDULE 4 - *continued***DIVISION R - ARTS AND RECREATION SERVICES****Subdivision 89 - HERITAGE ACTIVITIES**

Group Class	Title And Description
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Group 891 MUSEUM OPERATION**R89100 Museum Operation**

This class consists of workplaces predominantly engaged in the preservation and exhibition of heritage objects and artefacts or visual arts and crafts with aesthetic, historical, cultural, or educational value. This class also includes workplaces operating historical places, sites or houses.

Activities

Art gallery operation (except retail)	Natural history and science museum operation
Art museum operation (except retail)	operation
Historic or heritage place, site or house operation	Social history museum operation
Historic theme park operation	Transport and maritime museum operation
Museum operation n.e.c.	War memorial museum operation

Exclusions/References

Workplaces predominantly engaged in

- a) providing library services are included in class J60100 Libraries and Archives;
- b) operating retail art galleries are included in class G42790 Other Store-Based Retailing n.e.c.; and
- c) operating theme parks, except with a heritage or historical theme and which consist of heritage objects and artefacts (including buildings), are included in class R91310 Amusement Parks and Centres Operation.

Group 892 PARKS AND GARDENS OPERATIONS**R89210 Zoological and Botanical Gardens Operation**

This class consists of workplaces predominantly engaged in the active management, breeding, preservation, study and exhibition of live plants and animals in a controlled environment such as zoological or botanical gardens.

Activities

Aquarium operation	Reptile park operation
Arboretum operation	Wildlife park or reserve operation (wildlife actively managed)
Aviary operation	Zoological park or garden operation
Botanical garden operation	
Herbarium operation	

Exclusions/References

Workplaces predominantly engaged in operating fauna reserves or parks where fauna is protected but remains in its natural environment are included in class R89220 Nature Reserves and Conservation Parks Operation.

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
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R89220 Nature Reserves and Conservation Parks Operation

This class consists of workplaces predominantly engaged in the preservation of flora and fauna in their natural environment such as nature reserves and conservation parks.

Activities

Bird reserve operation	National or state/territory park or reserve operation
Conservation park operation	operation
Fauna reserve operation (fauna not actively managed)	Tourist caves operation
Flora reserve operation	Wildlife park or reserve operation (wildlife not actively managed)

Exclusions/References

Workplaces predominantly engaged in

- a) operating zoological parks and gardens, botanical gardens and other related activities where flora and fauna is actively managed in a controlled environment are included in class R89210 Zoological and Botanical Gardens Operation; and
- b) undertaking public administration activities in relation to national, state or territory parks and reserves are included in the appropriate classes of Division O - Public Administration and Safety.

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SCHEDULE 4 - *continued***Subdivision 90 - CREATIVE AND PERFORMING ARTS ACTIVITIES****Group Class Title And Description****Group 900 CREATIVE AND PERFORMING ARTS ACTIVITIES****R90010 Performing Arts Operation**

This class consists of workplaces predominantly engaged in providing or producing live theatrical or musical presentations or performances. These workplaces are not usually involved in the creation of original artistic or cultural works.

Activities

Choir/Choral group operation	Performing arts operation n.e.c.
Circus operation	Small ensemble/Quartet/Chamber group operation
Dance and ballet company operation	Theatre production, performance and/or production of
Music group operation	Theatre restaurant operation (predominantly entertainment facility)
Musical comedy company operation	Theatrical company operation
Musical production, performance and/or production of	Tribute show, performance and/or production of
Musician predominantly performing existing artistic works produced by others	
Opera company operation	
Orchestra operation	

Exclusions/References

Workplaces predominantly engaged in

- creating original artistic or cultural works are included in class R90020 Creative Artists, Musicians, Writers and Performers;
- operating acting, drama, dance and ballet schools are included in class P82120 Arts Education; and
- operating venues for the presentation and rehearsal of performing arts are included in class R90030 Performing Arts Venue Operation.

R90020 Creative Artists, Musicians, Writers and Performers

This class consists of workplaces of independent (freelance) individuals or groups predominantly engaged in the regular creation of original artistic or cultural works who may or may not also produce and perform their works. This class also includes workplaces providing independent technical expertise necessary for these productions, and celebrities predominantly engaged in endorsing products or making speeches or public appearances for which they receive a fee.

Activities

Artistic work, creation of	Freelance journalist, writing by
Cartooning	Musician predominantly producing or performing original artistic works
Celebrity/Media Presenter, presentation and/or performance by	Playwriting or screenwriting
Choreography service	Producing or directing original artistic or cultural work
Comedian, presentation and/or performance by	Sculpting
Composing (including musical composition)	Set designing service (except manufacturing or construction)
Costume designing	Speaking service (including radio and television announcing)
Creative arts service	Theatre lighting design service
Dancer (not dance groups), presentation and/or performance by	Writing (including poetry and comedy)

Sch. 4*WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> a) operating casting agencies are included in class N72110 Employment Placement and Recruitment Services; b) performing or playing music composed by others are included in class R90010 Performing Arts Operation; c) producing live theatrical or musical presentations or performances based on existing artistic and cultural works are included in class R90010 Performing Arts Operation; d) manufacturing wooden stage or film set scenery, props or furniture are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing; e) manufacturing metal stage or film set scenery, props or furniture are included in class C25120 Metal Furniture Manufacturing; f) manufacturing stage or film set scenery, props or furniture (except wooden or metal) are included in class C25190 Other Furniture Manufacturing; and g) constructing stage or film sets are included in the appropriate class of Division E - Construction.

R90030 Performing Arts Venue Operation

This class consists of workplaces predominantly engaged in operating venues for the presentation and rehearsal of performing arts.

Activities

Concert hall operation	Performing arts venue operation n.e.c.
Entertainment centre operation	Playhouse operation
Music bowl operation	Theatre operation (except motion picture theatre)
Opera house operation	

Exclusions/References

Workplaces predominantly engaged in

- a) operating motion picture theatres are included in class J55130 Motion Picture Exhibition;
- b) operating theatre restaurants predominantly engaged in providing live theatrical productions with food and beverages are included in class R90010 Performing Arts Operation; and
- c) providing arts or sports event promotional services (without facilities) are included in class N72990 Other Administrative Services n.e.c.

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SCHEDULE 4 - *continued***Subdivision 91 - SPORTS AND RECREATION ACTIVITIES****Group Class Title And Description****Group 911 SPORTS AND PHYSICAL RECREATION ACTIVITIES****R91110 Health and Fitness Centres and Gymnasia Operation**

This class consists of workplaces predominantly engaged in operating health clubs, fitness centres and gymnasia. Workplaces in this class provide a range of fitness and exercise services.

Activities

Fitness centre operation
Gymnasia operation

Health club operation

Exclusions/References

Workplaces predominantly engaged in

- a) providing sports and recreation education, coaching or instructional services are included in class P82110 Sports and Physical Recreation Instruction;
- b) operating diet and weight reducing centres are included in class S95120 Diet and Weight Reduction Centre Operation;
- c) providing therapeutic massage services are included in class Q85390 Other Allied Health Services;
- d) operating health farms predominantly providing accommodation are included in class H44000 Accommodation;
- e) operating health farms predominantly providing medical services are included in class Q85990 Other Health Care Services n.e.c.; and
- f) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.

R91120 Sports and Physical Recreation Clubs and Sports Professionals

This class consists of workplaces predominantly engaged in operating individual sports or physical recreation clubs or teams which provide sporting or physical recreation opportunities to participants, or entertainment for spectators. This class also includes sports professionals.

Activities

Basketball club operation
Cricket club operation
Dart club operation
Football club operation
Golf club operation
Gun club operation
Hockey club operation
Hunting club operation
Lawn bowls club operation
Life-saving club operation
Martial arts club operation

Netball club operation
Orienteering club operation
Racing car club operation
Soccer club operation
Sports or recreation club operation n.e.c.
Sports professional, engagement in sporting activity by
Swimming club operation
Tennis club operation
Triathlon club operation
Yacht club operation

Exclusions/References

Workplaces predominantly engaged in

- a) operating indoor or outdoor sporting or physical recreation facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> b) operating horse and dog racing tracks are included in class R91210 Horse and Dog Racing Administration and Track Operation; c) providing sports and recreation education, coaching or instructional services, except personal fitness training services, are included in class P82110 Sports and Physical Recreation Instruction; d) operating clubs which predominantly provide hospitality services to members are included in class H45300 Clubs (Hospitality); e) endorsing products and/or making public speeches and appearances are included in class R90020 Creative Artists, Musicians, Writers and Performers; and f) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.

R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation

This class consists of workplaces predominantly engaged in operating indoor or outdoor sports and physical recreation venues, grounds and facilities (except health and fitness centres and gymnasia).

Activities

Alpine skiing facility operation (except accommodation or transport operation)	Golf course or practice range operation
Athletics field or stadium operation	Ice or roller skating rink operation
Basketball court or stadium operation	Motor racing track or speedway operation (excluding go-karts)
Billiard, snooker or pool hall operation	Netball court or stadium operation
Bowling alley, tenpin, operation	Sports ground, stadium or venue operation n.e.c.
Bowling green operation	Squash court operation
Boxing stadium operation	Swimming pool operation
Cricket ground operation	Tennis court operation
Football field or stadium operation	

Exclusions/References

Workplaces predominantly engaged in

- a) operating health and fitness centres and gymnasia are included in class R91110 Health and Fitness Centres and Gymnasia Operation;
- b) operating horse and dog race tracks are included in class R91210 Horse and Dog Racing Administration and Track Operation;
- c) operating go-kart venues are included in class R91310 Amusement Parks and Centres Operation;
- d) operating individual sports or physical recreation clubs or teams which provide opportunities to participants or entertainment for spectators are included in class R91120 Sports and Physical Recreation Club and Sports Professionals;
- e) operating clubs which predominantly provide hospitality services to members are included in class H45300 Clubs (Hospitality);
- f) providing arts or sports event promotional services (without facilities) are included in class N72990 Other Administrative Services n.e.c.;
- g) operating alpine accommodation are included in class H44000 Accommodation; and
- h) operating alpine transportation services are included in class I50290 Other Transport n.e.c.

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SCHEDULE 4 - *continued*

Group Class	Title And Description				
R91140	<p>Sports and Physical Recreation Administrative Service</p> <p>This class consists of workplaces predominantly engaged in the administration and/or control of sports or physical recreation organisations. These workplaces are responsible for the policies, rules and regulations governing the conduct of an individual sporting or physical recreation discipline.</p> <p style="text-align: center;">Activities</p> <table> <tr> <td>National sporting association or league</td> <td>Sports administration service</td> </tr> <tr> <td>Regional/district sporting association or league</td> <td>State/territory sporting association or league</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) operating indoor or outdoor sports and physical recreation venues, grounds and facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and</p> <p>b) operating sporting or physical recreation clubs are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals.</p>	National sporting association or league	Sports administration service	Regional/district sporting association or league	State/territory sporting association or league
National sporting association or league	Sports administration service				
Regional/district sporting association or league	State/territory sporting association or league				
Group 912	<p>HORSE AND DOG RACING ACTIVITIES</p>				
R91210	<p>Horse and Dog Racing Administration and Track Operation</p> <p>This class consists of workplaces predominantly engaged in administering horse and dog racing activities, or operating venues for horse and dog racing.</p> <p style="text-align: center;">Activities</p> <table> <tr> <td>Dog race course or track operation</td> <td>Racing authority or board</td> </tr> <tr> <td>Horse race course or track operation</td> <td></td> </tr> </table>	Dog race course or track operation	Racing authority or board	Horse race course or track operation	
Dog race course or track operation	Racing authority or board				
Horse race course or track operation					
R91290	<p>Other Horse and Dog Racing Activities</p> <p>This class consists of workplaces predominantly engaged in the operation of horse racing stables or dog racing kennels. This class also includes horse and dog racing training services.</p> <p style="text-align: center;">Activities</p> <table> <tr> <td>Race dog training operation</td> <td>Racing kennels operation</td> </tr> <tr> <td>Racehorse training operation</td> <td>Racing stables operation</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in operating horse riding schools are included in class P82110 Sports and Physical Recreation Instruction.</p>	Race dog training operation	Racing kennels operation	Racehorse training operation	Racing stables operation
Race dog training operation	Racing kennels operation				
Racehorse training operation	Racing stables operation				

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Group Class	Title And Description
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Group 913 AMUSEMENT AND OTHER RECREATION ACTIVITIES**R91310 Amusement Parks and Centres Operation**

This class consists of workplaces predominantly engaged in providing amusement and recreation services in the form of amusement parks, arcades or centres.

This class includes workplaces operating from fixed or permanent sites and also includes selected mobile amusement operators.

Activities

Amusement arcade or centre operation	Indoor climbing operation
Amusement machine or ride operation (including concession operators)	Merry-go-round operation
Amusement park operation	Mini-golf centre operation
Go-kart venue operation	Theme park operation
	Water park operation

Exclusions/References

Workplaces predominantly engaged in

- a) renting or hiring coin-operated amusement machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- b) operating golf course or practice range facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and
- c) operating theme parks with a heritage or historical theme and which consist of heritage objects and artefacts (including buildings) are included in class R89100 Museum Operation.

R91390 Amusement and Other Recreational Activities n.e.c.

This class consists of workplaces predominantly engaged in providing amusement and other recreational services not elsewhere classified. Included in this class are workplaces that provide outdoor recreational services such as bungee jumping and white water rafting.

Activities

Amusement activity n.e.c.	Outdoor adventure operation n.e.c.
Bungee jumping operation	Recreational activity n.e.c.
Bush walking operation	White water rafting operation
Cave diving operation	

Exclusions/References

Workplaces predominantly engaged in

- a) renting or hiring coin-operated amusement machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- b) using transport equipment to provide scenic and sightseeing services such as charter boat fishing operations and scenic railway operations, and which impose an impact on part of the transportation system, are included in class I50100 Scenic and Sightseeing Transport.

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SCHEDULE 4 - *continued***Subdivision 92 - GAMBLING ACTIVITIES**

Group Class	Title And Description								
Group 920	GAMBLING ACTIVITIES								
R92010	<p>Casino Operation</p> <p>This class consists of workplaces predominantly engaged in providing a range of gambling services such as table wagering games and poker/gaming machines.</p> <p style="text-align: center;">Activities</p> <p>Casino operation</p> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) operating clubs which predominantly provide hospitality services to members are included in class H45300 Clubs (Hospitality); b) operating poker machine venues without food and liquor are included in class R92090 Other Gambling Activities; c) providing food or liquor and also providing poker/gaming machine services only are included in either class H45200 Pubs, Taverns and Bars, or class H45300 Clubs (Hospitality); and d) providing betting on sporting events and totalisator services only are included in class R92090 Other Gambling Activities. 								
R92020	<p>Lottery Operation</p> <p>This class consists of workplaces predominantly engaged in operating lotteries or selling lottery products. Also included are workplaces operating lotto-style games and football pools.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Art union operation</td> <td style="width: 50%;">Lottery agency operation</td> </tr> <tr> <td>Football pool operation</td> <td>Lottery operation</td> </tr> <tr> <td>Keno operation</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) operating newsagents are included in class G42440 Newspaper and Book Retailing; and b) providing food or liquor and also providing poker/gaming machine services only are included in either class H45200 Pubs, Taverns and Bars, or class H45300 Clubs (Hospitality). 	Art union operation	Lottery agency operation	Football pool operation	Lottery operation	Keno operation			
Art union operation	Lottery agency operation								
Football pool operation	Lottery operation								
Keno operation									
R92090	<p>Other Gambling Activities</p> <p>This class consists of workplaces predominantly engaged in operating other gambling services such as totalisator or betting services. Also included in this class are workplaces offering gambling services through the internet.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Betting shop operation</td> <td style="width: 50%;">Internet gambling operation</td> </tr> <tr> <td>Bookmaker operation</td> <td>Totalisator Agency Board (TAB)</td> </tr> <tr> <td>Poker machine venue</td> <td>operation</td> </tr> <tr> <td>Gambling activity n.e.c.</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in providing food or liquor and also providing poker/gaming machine services are included in either class H45200 Pubs, Taverns and Bars, or class H45300 Clubs (Hospitality).</p>	Betting shop operation	Internet gambling operation	Bookmaker operation	Totalisator Agency Board (TAB)	Poker machine venue	operation	Gambling activity n.e.c.	
Betting shop operation	Internet gambling operation								
Bookmaker operation	Totalisator Agency Board (TAB)								
Poker machine venue	operation								
Gambling activity n.e.c.									

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1. The Other Services Division includes workplaces predominantly engaged in a range of personal services as follows:
 - a) selected repair and maintenance activities, including repairing and/or maintaining equipment and machinery or other items;
 - b) religious, civic, professional and other interest group services, including promoting or administering religious events or activities; or promoting and defending the interests of their members;
 - c) the provision of a range of personal care services, including hair, beauty, diet and weight management services and the provision of death care services; and
 - d) private households predominantly engaged in employing workers on or about the premises in activities primarily concerned with the operation of those households.

Exclusions

2. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
 - a) repairing and/or maintaining ships, boats, aircraft, or railway rolling stock (these workplaces are included in Division C - Manufacturing);
 - b) repairing and/or maintaining buildings (these workplaces are included in Division E - Construction); and
 - c) repairing and/or maintaining highways, roads, streets, bridges or airport runways (these workplaces are included in Division E - Construction).

Cross-references

3. Refer to the General Introduction for rules about repair and maintenance.

Subdivisions

4. This Division contains the following subdivisions:
 - 94 – Repair and Maintenance
 - 95 – Personal and Other Services
 - 96 – Private Households Employing Staff

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SCHEDULE 4 - *continued***DIVISION S - OTHER SERVICES****Subdivision 94 - REPAIR AND MAINTENANCE**

Group Class	Title And Description
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Group 941 AUTOMOTIVE REPAIR AND MAINTENANCE**S94110 Automotive Electrical Services**

This class consists of workplaces predominantly engaged in installing and repairing automotive electrical products in a range of automotive vehicles.

Activities

Air conditioner repair (automotive)	Automotive electrical product installation and/or repair
Auto-electrical garage operation	Automotive alarm, navigation or parking assistance system installation or repair
Automotive audio or audio/visual entertainment equipment installation or repair	Electrical repair (automotive)

Exclusions/References

Workplaces predominantly engaged in

- a) providing general automotive repair and maintenance services such as the regular servicing of motor vehicles are included in class S94190 Other Automotive Repair and Maintenance;
- b) providing smash repairing and panel beating are included in class S94120 Automotive Body, Paint and Interior Repair; and
- c) factory reconditioning of automotive electrical components are included in class C23130 Automotive Electrical Component Manufacturing.

S94120 Automotive Body, Paint and Interior Repair

This class consists of workplaces predominantly engaged in repairing, panel beating and/or spray painting smashed or damaged automotive vehicles. Also included are workplaces predominantly engaged in replacing, repairing and/or tinting automotive vehicle glass, workplaces repairing the interior/exterior of automotive vehicles as well as workplaces providing car wash or cleaning services.

Activities

Automotive body repair	Car detailing
Automotive interior repair	Car wash or cleaning operation
Automotive reupholstery	Motorhome repair (interior and exterior)
Automotive rust proofing and undercoating	Panel beating (motor body repairing)
Automotive spray painting	Smash repair
Automotive trimming	Windscreen replacement and/or repair (including window tinting)
Caravan repair and fit out	

Exclusions/References

Workplaces predominantly engaged in

- a) providing general automotive repair and maintenance services or undertaking automotive (mechanical) conversions (such as converting foreign cars from left to right hand drive) or restoration activities are included in class S94190 Other Automotive Repair and Maintenance;
- b) providing towing services for smashed or damaged automotive vehicles are included in class I46100 Road Freight Transport; and

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Group Class	Title And Description
	c) customising automotive vehicles and trailers on an assembly-line basis (including ambulances and firetrucks) are included in the appropriate classes of Subdivisions 23 Transport Equipment Manufacturing and 24 Machinery and Equipment Manufacturing.

S94190 Other Automotive Repair and Maintenance

This class consists of workplaces predominantly engaged in providing a wide range of mechanical and repair and maintenance services for automotive vehicles. Included are workplaces which specialise in the repair and maintenance of particular automotive components such as brakes, clutches, mufflers, transmissions, gearboxes and other parts. Also included are workplaces providing automotive engine repair and replacement services (except factory replacement), and motorcycle repair and maintenance services.

Activities

Automotive conversion (including non-factory based engine reconditioning services and converting foreign cars from left to right hand drive)	Exhaust system or muffler repair (automotive)
Automotive repair garage operation	Gearbox repair (automotive)
Brake repair	General automotive repair
Clutch repair	Motor cycle or scooter repair
Cooling system and/or radiator repair (automotive)	Muffler repair (automotive)
Engine repair or reconditioning (automotive, except factory reconditioning)	Trailer repair (boat or box)
	Transmission repair (automotive)
	Truck repair (automotive)

Exclusions/References

Workplaces predominantly engaged in

- a) repairing automotive radios, compact disc (CD) players and other audio equipment are included in class S94110 Automotive Electrical Services;
- b) manufacturing automotive vehicles and trailers or customising those vehicles on an assembly-line basis (including ambulances and firetrucks) are included in the appropriate classes of Subdivisions 23 Transport Equipment Manufacturing and 24 Machinery and Equipment Manufacturing; and
- c) providing factory reconditioning services for motors (i.e. changeover motors) are included in class C23190 Other Motor Vehicle Parts Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description																
Group 942	MACHINERY AND EQUIPMENT REPAIR AND MAINTENANCE																
S94210	Domestic Appliance Repair and Maintenance																
	This class consists of workplaces predominantly engaged in repairing and maintaining electrical, electronic and gas domestic appliances.																
	Activities																
	<table border="0"> <tr> <td data-bbox="430 570 824 620">Air conditioner, domestic, repair and maintenance</td> <td data-bbox="882 570 1211 596">Sewing machine, domestic, repair</td> </tr> <tr> <td data-bbox="430 626 700 653">Appliance, domestic, repair</td> <td data-bbox="882 602 1224 628">Stove and/or oven, domestic, repair</td> </tr> <tr> <td data-bbox="430 659 663 685">Heater, domestic, repair</td> <td data-bbox="882 635 1211 661">Television repair and maintenance</td> </tr> <tr> <td data-bbox="430 691 762 717">Microwave oven, domestic, repair</td> <td data-bbox="882 667 1287 741">Video cassette recorder (VCR) and digital versatile disc (DVD) player repair and maintenance</td> </tr> <tr> <td data-bbox="430 723 824 774">Radio and stereo repair and maintenance (except automotive)</td> <td data-bbox="882 747 1253 798">Washing machine and/or clothes dryer, domestic, repair</td> </tr> <tr> <td data-bbox="430 780 714 806">Refrigerator, domestic, repair</td> <td></td> </tr> </table>	Air conditioner, domestic, repair and maintenance	Sewing machine, domestic, repair	Appliance, domestic, repair	Stove and/or oven, domestic, repair	Heater, domestic, repair	Television repair and maintenance	Microwave oven, domestic, repair	Video cassette recorder (VCR) and digital versatile disc (DVD) player repair and maintenance	Radio and stereo repair and maintenance (except automotive)	Washing machine and/or clothes dryer, domestic, repair	Refrigerator, domestic, repair					
Air conditioner, domestic, repair and maintenance	Sewing machine, domestic, repair																
Appliance, domestic, repair	Stove and/or oven, domestic, repair																
Heater, domestic, repair	Television repair and maintenance																
Microwave oven, domestic, repair	Video cassette recorder (VCR) and digital versatile disc (DVD) player repair and maintenance																
Radio and stereo repair and maintenance (except automotive)	Washing machine and/or clothes dryer, domestic, repair																
Refrigerator, domestic, repair																	
	Exclusions/References																
	<p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> repairing and maintaining electronic and precision equipment such as radars, sonars and telescopes are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance; undertaking electrical work arising from the installation of household appliances are included in class E32320 Electrical Services; installing central heating and air conditioning equipment are included in class E32330 Air Conditioning and Heating Services; installing and repairing automotive (car) radio or compact disc (CD) players are included in class S94110 Automotive Electrical Services; and undertaking plumbing work arising from the installation of household appliances are included in class E32310 Plumbing Services. 																
S94220	Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance																
	This class consists of workplaces predominantly engaged in repairing and maintaining electronic equipment (except domestic appliances) such as computers and communications equipment, and/or highly specialised precision instruments.																
	Activities																
	<table border="0"> <tr> <td data-bbox="430 1443 824 1493">Communication equipment, repair and maintenance</td> <td data-bbox="882 1443 1253 1493">Medical and surgical equipment repair and maintenance</td> </tr> <tr> <td data-bbox="430 1499 780 1550">Computer and computer peripheral equipment repair and maintenance</td> <td data-bbox="882 1499 1239 1550">Meteorological instrument repair and maintenance</td> </tr> <tr> <td data-bbox="430 1556 831 1582">Dental equipment repair and maintenance</td> <td data-bbox="882 1556 1260 1606">Navigation instrument (including radar and sonar) repair and maintenance</td> </tr> <tr> <td data-bbox="430 1588 831 1639">Diagnostic imaging equipment repair and maintenance</td> <td data-bbox="882 1612 1260 1639">Office machine repair and maintenance</td> </tr> <tr> <td data-bbox="430 1645 802 1695">Electrical measuring instrument repair and maintenance</td> <td data-bbox="882 1645 1275 1719">Optical instrument (including microscopes and telescopes) repair and maintenance</td> </tr> <tr> <td data-bbox="430 1701 765 1751">Facsimile (fax) machine repair and maintenance</td> <td data-bbox="882 1725 1202 1776">Photocopying machine repair and maintenance</td> </tr> <tr> <td data-bbox="430 1757 751 1808">Laboratory instrument repair and maintenance</td> <td data-bbox="882 1782 1195 1808">Photographic (including camera) equipment repair</td> </tr> <tr> <td data-bbox="430 1814 744 1864">Measuring equipment repair and maintenance</td> <td data-bbox="882 1814 1188 1840">Precision equipment calibration</td> </tr> </table>	Communication equipment, repair and maintenance	Medical and surgical equipment repair and maintenance	Computer and computer peripheral equipment repair and maintenance	Meteorological instrument repair and maintenance	Dental equipment repair and maintenance	Navigation instrument (including radar and sonar) repair and maintenance	Diagnostic imaging equipment repair and maintenance	Office machine repair and maintenance	Electrical measuring instrument repair and maintenance	Optical instrument (including microscopes and telescopes) repair and maintenance	Facsimile (fax) machine repair and maintenance	Photocopying machine repair and maintenance	Laboratory instrument repair and maintenance	Photographic (including camera) equipment repair	Measuring equipment repair and maintenance	Precision equipment calibration
Communication equipment, repair and maintenance	Medical and surgical equipment repair and maintenance																
Computer and computer peripheral equipment repair and maintenance	Meteorological instrument repair and maintenance																
Dental equipment repair and maintenance	Navigation instrument (including radar and sonar) repair and maintenance																
Diagnostic imaging equipment repair and maintenance	Office machine repair and maintenance																
Electrical measuring instrument repair and maintenance	Optical instrument (including microscopes and telescopes) repair and maintenance																
Facsimile (fax) machine repair and maintenance	Photocopying machine repair and maintenance																
Laboratory instrument repair and maintenance	Photographic (including camera) equipment repair																
Measuring equipment repair and maintenance	Precision equipment calibration																

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Group Class	Title And Description	
	Radar and sonar equipment repair and maintenance	Surveying equipment repair and maintenance
	Scales, professional or scientific, repair and maintenance	Telephone equipment repair and maintenance
	Surgical equipment repair and maintenance	
Exclusions/References		
Workplaces predominantly engaged in		
a) repairing and maintaining electrical, electronic and gas domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance; and		
b) monitoring security systems are included in class O77120 Investigation and Security Services.		

S94290 Other Machinery and Equipment Repair and Maintenance

This class consists of workplaces predominantly engaged in the repair and maintenance of machinery and equipment not elsewhere classified. Also included in this class are workplaces which either sharpen/install blades and saws or provide welding repair services.

Activities

Agricultural or farm machinery and equipment repair and maintenance	Hydraulic equipment repair and maintenance
Blade sharpening	Lawn mower repair and maintenance
Brushcutter repair and maintenance	Machine tool repair and maintenance
Construction machinery and equipment repair and maintenance	Material handling equipment repair and maintenance
Electric motor repair and maintenance, including armature rewinding (except factory based)	Mining machinery and equipment repair and maintenance
Electrical generating and transmission equipment repair and maintenance	Outboard motor repair
Elevator maintenance	Paper making and printing trade machinery repair and maintenance
Engine repair (except automotive or marine inboard)	Pump and compressor repair
Food machinery and equipment (industrial) repair and maintenance	Refrigeration equipment (industrial) repair and maintenance
Forestry machinery and equipment repair and maintenance	Shipping barrel and drum reconditioning and repairing
Foundry machinery and equipment repair and maintenance	Stove and/or oven (industrial) repair and maintenance
Heavy machinery and equipment repair and maintenance	Textile machinery repair and maintenance
	Washing machine and/or clothes dryer (industrial) repair and maintenance
	Welding repair service (including automotive)

Exclusions/References

Workplaces predominantly engaged in

- a) repairing and maintaining electronic and precision equipment are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;
- b) repairing and servicing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> c) repairing and servicing railway rolling stock are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services; d) repairing and overhauling ships of 50 tonnes and over displacement or marine inboard engines for such vessels are included in class C23910 Shipbuilding and Repair Services; e) repairing boats of under 50 tonnes displacement or marine inboard engines for such vessels are included in class C23920 Boatbuilding and Repair Services; f) factory rebuilding of electric motors are included in class C24390 Other Electrical Equipment Manufacturing; g) repairing and maintaining domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance; h) automotive engine repair or reconditioning, except factory reconditioning, are included in class S94190 Other Automotive Repair and Maintenance; and i) factory reconditioning of automotive changeover motors are included in class C23190 Other Motor Vehicle Parts Manufacturing.

Group 949 OTHER REPAIR AND MAINTENANCE**S94910 Clothing and Footwear Repair**

This class consists of workplaces predominantly engaged in repairing or altering clothing and footwear.

Activities

Clothing repair and alteration

Footwear (including boot and shoe) repair

Exclusions/References

Workplaces predominantly engaged in

- a) dyeing textiles are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- b) custom tailoring and dressmaking are included in class C13510 Clothing Manufacturing; and
- c) shining shoes are included in class S95390 Other Personal Services n.e.c.

S94990 Other Repair and Maintenance n.e.c.

This class consists of workplaces predominantly engaged in other repair and maintenance not elsewhere classified such as furniture, sporting equipment, musical instruments, jewellery, watches and clocks.

Activities

Bicycle repair or maintenance

Luggage repair

Finishing or French polishing wooden furniture (predominantly restoration)

Musical instrument tuning or repair

Sports equipment repair

Furniture repair or restoration

Watch or clock repair

Jewellery repair

Wheelchair repair and maintenance

Key duplicating

Exclusions/References

Workplaces predominantly engaged in finishing or French polishing wooden furniture, except restoration, are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing.

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SCHEDULE 4 - *continued*

Subdivision 95 - PERSONAL AND OTHER SERVICES

Group Class	Title And Description
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Group 951	PERSONAL CARE SERVICES
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S95110	Hairdressing and Beauty Services
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This class consists of workplaces predominantly engaged in providing hairdressing services or in providing beauty services such as nail care services, facials or applying make-up.

Activities

Barber shop operation	Hairdressing service
Beauty service	Make-up service
Electrolysis service	Nail care service (including artificial nails)
Epilation service (including laser hair removal)	Skin care service
Hair restoration service (except hair transplant service)	Tanning (solarium) service

Exclusions/References

Workplaces predominantly engaged in

- a) providing medical skin care services such as cosmetic surgery and dermatology services, or in providing medical or surgical hair replacement or transplant services, are included in class Q85120 Specialist Medical Services; and
 - b) providing podiatry services are included in class Q85390 Other Allied Health Services.
-

S95120	Diet and Weight Reduction Services
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This class consists of workplaces predominantly engaged in operating diet and weight reduction services.

Activities

Dietary planning service (non-medical)	Weight loss service (non-medical)
Slimming service (non-medical)	
Weight loss centre operation (non-medical)	

Exclusions/References

Workplaces predominantly engaged in

- a) operating physical fitness facilities are included in class R91110 Health and Fitness Centres and Gymnasia Operation;
- b) operating health resorts and spas that provide lodgings for visitors are included in class H44000 Accommodation;
- c) providing catering or prepared meal services, except as part of operating diet or weight reducing services, are included in class H45130 Catering Services; and
- d) providing dietician services are included in class Q85390 Other Allied Health Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description														
Group 952	FUNERAL, CREMATORIUM AND CEMETERY SERVICES														
S95201	<p>Funeral Services</p> <p>This class consists of workplaces predominantly engaged in preparing deceased for burial, internment or cremation or in organising funerals.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Embalming service</td> <td style="width: 50%;">Mortician service</td> </tr> <tr> <td>Funeral directing</td> <td>Undertaking service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in operating cemeteries or crematoriums are included in Class S95202 Crematorium and Cemetery Services.</p>	Embalming service	Mortician service	Funeral directing	Undertaking service										
Embalming service	Mortician service														
Funeral directing	Undertaking service														
S95202	<p>Crematorium and Cemetery Services</p> <p>This class consists of workplaces predominantly engaged in operating cemeteries or crematoriums.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cemetery operation</td> <td style="width: 50%;">Memorial garden (i.e. burial place) operation</td> </tr> <tr> <td>Columbarium operation</td> <td>Pet cemetery operation</td> </tr> <tr> <td>Crematorium operation</td> <td></td> </tr> <tr> <td>Mausoleum operation</td> <td></td> </tr> </table>	Cemetery operation	Memorial garden (i.e. burial place) operation	Columbarium operation	Pet cemetery operation	Crematorium operation		Mausoleum operation							
Cemetery operation	Memorial garden (i.e. burial place) operation														
Columbarium operation	Pet cemetery operation														
Crematorium operation															
Mausoleum operation															
Group 953	OTHER PERSONAL SERVICES														
S95310	<p>Laundry and Dry-Cleaning Services</p> <p>This class consists of workplaces predominantly engaged in providing a range of laundry and/or dry-cleaning services. The services provided may be operated by customers (i.e. coin-operated or similar self-service facilities) or may be operated by the workplaces themselves. Also included are workplaces predominantly engaged in baby napkin, linen and/or uniform hire.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Automatic laundry operation (coin-operated)</td> <td style="width: 50%;">Dry-cleaning service</td> </tr> <tr> <td>Baby napkin hire service</td> <td>Laundry agency operation</td> </tr> <tr> <td>Carpet, upholstery and rug cleaning</td> <td>Laundry and dry-cleaning service</td> </tr> <tr> <td>Clothing, hat or garment (including leather), cleaning service</td> <td>Laundry operation</td> </tr> <tr> <td>Curtain and drapery cleaning service</td> <td>Linen hire service</td> </tr> <tr> <td>Dry-cleaning agency operation</td> <td>Self-service laundry operation</td> </tr> <tr> <td></td> <td>Uniform hire service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> a) hiring suits or costumes are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; b) custom tailoring and dressmaking are included in class C13510 Clothing Manufacturing; and c) dyeing clothing are included in class C13340 Textile Finishing and Other Textile Product Manufacturing. 	Automatic laundry operation (coin-operated)	Dry-cleaning service	Baby napkin hire service	Laundry agency operation	Carpet, upholstery and rug cleaning	Laundry and dry-cleaning service	Clothing, hat or garment (including leather), cleaning service	Laundry operation	Curtain and drapery cleaning service	Linen hire service	Dry-cleaning agency operation	Self-service laundry operation		Uniform hire service
Automatic laundry operation (coin-operated)	Dry-cleaning service														
Baby napkin hire service	Laundry agency operation														
Carpet, upholstery and rug cleaning	Laundry and dry-cleaning service														
Clothing, hat or garment (including leather), cleaning service	Laundry operation														
Curtain and drapery cleaning service	Linen hire service														
Dry-cleaning agency operation	Self-service laundry operation														
	Uniform hire service														

Sch. 4 *WorkCover Insurance Premiums Order (No. 21) 2013/2014*SCHEDULE 4 - *continued*

Group Class	Title And Description								
S95320	<p>Photographic Film Processing</p> <p>This class consists of workplaces predominantly engaged in developing film and/or making photographic slides, prints and enlargements, including from digital photographs.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Digital photograph processing</td> <td style="width: 50%;">Photofinishing laboratory operation</td> </tr> <tr> <td>Film developing and printing (except motion picture)</td> <td>Photofinishing service</td> </tr> <tr> <td></td> <td>Photographic film processing</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) processing motion picture film for the motion picture and television industries are included in class J55140 Post-production Services and Other Motion Picture and Video Activities; and</p> <p>b) providing photographic studio or wedding photography service are included in class M69910 Professional Photographic Services.</p>	Digital photograph processing	Photofinishing laboratory operation	Film developing and printing (except motion picture)	Photofinishing service		Photographic film processing		
Digital photograph processing	Photofinishing laboratory operation								
Film developing and printing (except motion picture)	Photofinishing service								
	Photographic film processing								
S95330	<p>Parking Services</p> <p>This class consists of workplaces predominantly engaged in providing parking space for motor vehicles, usually on an hourly, daily or monthly basis. Also included are workplaces providing valet parking services.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Automobile parking garage or lot operation</td> <td style="width: 50%;">Parking service</td> </tr> <tr> <td>Car park operation</td> <td>Parking station operation</td> </tr> <tr> <td></td> <td>Valet parking service</td> </tr> </table>	Automobile parking garage or lot operation	Parking service	Car park operation	Parking station operation		Valet parking service		
Automobile parking garage or lot operation	Parking service								
Car park operation	Parking station operation								
	Valet parking service								
S95340	<p>Brothel Keeping and Prostitution Services</p> <p>This class consists of workplaces predominantly engaged in operating brothels and providing escort and prostitution services.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brothel operation</td> <td style="width: 50%;">Massage parlour operation</td> </tr> <tr> <td>Escort service (prostitution)</td> <td>Prostitution service</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in</p> <p>a) providing therapeutic massage services are included in class Q85390 Other Allied Health Services; and</p> <p>b) providing physiotherapy massage services are included in class Q85330 Physiotherapy Services.</p>	Brothel operation	Massage parlour operation	Escort service (prostitution)	Prostitution service				
Brothel operation	Massage parlour operation								
Escort service (prostitution)	Prostitution service								
S95390	<p>Other Personal Services n.e.c.</p> <p>This class consists of workplaces predominantly engaged in providing personal services not elsewhere classified.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Astrology service</td> <td style="width: 50%;">Fortune telling service</td> </tr> <tr> <td>Baby sitting service (except in child care centres or preschools)</td> <td>Genealogy service</td> </tr> <tr> <td>Cloak room service</td> <td>Heraldry service</td> </tr> <tr> <td></td> <td>Introductory agency operation</td> </tr> </table>	Astrology service	Fortune telling service	Baby sitting service (except in child care centres or preschools)	Genealogy service	Cloak room service	Heraldry service		Introductory agency operation
Astrology service	Fortune telling service								
Baby sitting service (except in child care centres or preschools)	Genealogy service								
Cloak room service	Heraldry service								
	Introductory agency operation								

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Marriage celebrant service
	Personal fitness training service
	Pet boarding service
	Pet grooming service
	Psychic service
	Sauna bath operation
	Shoe shining
	Tattooing and piercing service
	Turkish bath operation
	Wedding chapel operation (except church, mosque, religious temple and monastery)

Exclusions/References

Workplaces predominantly engaged in

- a) providing veterinary services, or in the operation of animal hospitals are included in class M69700 Veterinary Services;
- b) providing accredited preschool education are included in class P80100 Preschool Education;
- c) providing child care services are included in class Q87100 Child Care Services;
- d) providing religious services, or in the operating of facilities such as churches, mosques, religious temples and monasteries are included in class S95400 Religious Services;
- e) operating a function or wedding reception centre, predominantly providing accommodation, are included in class H44000 Accommodation;
- f) operating a function or wedding reception centre, predominantly providing catering, are included in class H45130 Catering Services;
- g) operating a function or wedding reception centre, except providing accommodation or catering, are included in class L67120 Non-Residential Property Operators; and
- h) providing a wedding planner service are included in class N72990 Other Administrative Services n.e.c.

Group 954 RELIGIOUS SERVICES**S95400 Religious Services**

This class consists of workplaces predominantly engaged in providing religious services and/or operating facilities such as churches, mosques, religious temples and monasteries. Also included are workplaces which administer an organised religion or promote religious activities.

Activities

Bible society operation	Mosque operation
Church operation	Religious organisation operation
Convent operation (except schools)	Religious shrine operation
Diocesan registry operation	Religious temple operation
Missionary society operation	Synagogue operation
Monastery operation (except schools)	

Exclusions/References

Workplaces predominantly engaged in

- a) operating wedding chapels are included in class S95390 Other Personal Services n.e.c.;
- b) operating schools, colleges or universities (including religious programs/curricula) are included in the appropriate classes of Division P - Education and Training; and
- c) providing health and social assistance services are included in the appropriate classes of Division Q - Health Care and Social Assistance.

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SCHEDULE 4 - *continued*

Group Class	Title And Description																				
Group 955	CIVIC, PROFESSIONAL AND OTHER INTEREST GROUP SERVICES																				
S95510	<p>Business and Professional Association Services</p> <p>This class consists of workplaces predominantly engaged in promoting the business interests of their members (except of organised labour associations and union members).</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Accountants' association operation</td> <td style="width: 50%;">Farmers' association operation</td> </tr> <tr> <td>Architects' association operation</td> <td>Lawyers' association operation</td> </tr> <tr> <td>Bankers' association operation</td> <td>Manufacturers' association operation</td> </tr> <tr> <td>Builders' association operation</td> <td>Medical association operation</td> </tr> <tr> <td>Chamber of Commerce operation</td> <td>Mining association operation</td> </tr> <tr> <td>Chamber of Manufacturers operation</td> <td>Retail traders' association operation</td> </tr> <tr> <td>Chemists' association operation</td> <td>Surveyors' association operation</td> </tr> <tr> <td>Dentists' association operation</td> <td>Trade association operation (except trade union)</td> </tr> <tr> <td>Employers' association operation</td> <td></td> </tr> <tr> <td>Engineers' association operation (except trade union)</td> <td></td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in promoting the professional interests of labour and union employees such as trade unions are included in class S95520 Labour Association Services.</p>	Accountants' association operation	Farmers' association operation	Architects' association operation	Lawyers' association operation	Bankers' association operation	Manufacturers' association operation	Builders' association operation	Medical association operation	Chamber of Commerce operation	Mining association operation	Chamber of Manufacturers operation	Retail traders' association operation	Chemists' association operation	Surveyors' association operation	Dentists' association operation	Trade association operation (except trade union)	Employers' association operation		Engineers' association operation (except trade union)	
Accountants' association operation	Farmers' association operation																				
Architects' association operation	Lawyers' association operation																				
Bankers' association operation	Manufacturers' association operation																				
Builders' association operation	Medical association operation																				
Chamber of Commerce operation	Mining association operation																				
Chamber of Manufacturers operation	Retail traders' association operation																				
Chemists' association operation	Surveyors' association operation																				
Dentists' association operation	Trade association operation (except trade union)																				
Employers' association operation																					
Engineers' association operation (except trade union)																					
S95520	<p>Labour Association Services</p> <p>This class consists of workplaces predominantly engaged in promoting the interests of organised labour and union employees. Also included are workplaces of associations and councils promoting such interests.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Employees' association operation</td> <td style="width: 50%;">Trade union operation</td> </tr> <tr> <td>Industrial union operation</td> <td>Union association operation</td> </tr> </table> <p>Exclusions/References</p> <p>Workplaces predominantly engaged in promoting the business interests of their members (except religious services) are included in class S95510 Business and Professional Association Services.</p>	Employees' association operation	Trade union operation	Industrial union operation	Union association operation																
Employees' association operation	Trade union operation																				
Industrial union operation	Union association operation																				
S95590	<p>Other Interest Group Services n.e.c.</p> <p>This class consists of workplaces predominantly engaged in activities which promote the interests of their members (except religious, business and professional, and labour association services). Included in this class are workplaces providing a range of community or sectional interests or in providing civic and social advocacy services not elsewhere classified.</p> <p style="text-align: center;">Activities</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Accident prevention association operation</td> <td style="width: 50%;">Civil liberty service</td> </tr> <tr> <td>Animal (including wildlife) welfare association or league operation</td> <td>Club operation (for the promotion of community or sectional interests)</td> </tr> <tr> <td>Association operation (for promotion of community or sectional interests)</td> <td>Community association operation</td> </tr> <tr> <td>Automobile association operation</td> <td>Conservation (including wildlife) association operation</td> </tr> </table>	Accident prevention association operation	Civil liberty service	Animal (including wildlife) welfare association or league operation	Club operation (for the promotion of community or sectional interests)	Association operation (for promotion of community or sectional interests)	Community association operation	Automobile association operation	Conservation (including wildlife) association operation												
Accident prevention association operation	Civil liberty service																				
Animal (including wildlife) welfare association or league operation	Club operation (for the promotion of community or sectional interests)																				
Association operation (for promotion of community or sectional interests)	Community association operation																				
Automobile association operation	Conservation (including wildlife) association operation																				

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Group Class	Title And Description
Consumers' association operation	Veterans' association operation
Disease research (including cancer and heart disease) fundraising	Welfare fundraising (except the provision of welfare services)
Human rights association operation	Women's interest group association operation
Interest group service n.e.c.	Youth club/association (including girl guides and scouts) operation
Parent-teachers' association operation	
Pensioners' association operation	
Political party operation	
Social club operation	

Exclusions/References

Workplaces predominantly engaged in

- a) promoting the business interests of a range of professional associations are included in class S95510 Business and Professional Association Services;
- b) promoting the professional interests of labour and union employees such as trade unions are included in class S95520 Labour Association Services;
- c) organising and conducting fundraising campaigns on a contract or fee basis are included in class N72990 Other Administrative Services n.e.c.;
- d) conducting social or sporting associations or clubs are included in class H45300 Clubs (Hospitality);
- e) conducting sports and recreational clubs are included in class R91120 Sports and Recreation Clubs and Sports Professionals;
- f) conducting medical research are included in class M69100 Scientific Research Services;
- g) providing legal services for social advocacy, environment, wildlife and other similar associations are included in class M69310 Legal Services; and
- h) providing social support services directly to their clients are included in class Q87900 Other Social Assistance Services.

Sch. 4**WorkCover Insurance Premiums Order (No. 21) 2013/2014****SCHEDULE 4 - continued****Subdivision 96 - PRIVATE HOUSEHOLDS EMPLOYING STAFF**

Group Class	Title And Description
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Group 960 PRIVATE HOUSEHOLDS EMPLOYING STAFF**S96010 Private Households Employing Staff**

This class consists of workplaces predominantly engaged in employing workers on or about household premises in activities primarily concerned with the operation of the household. These workplaces may employ individuals such as cooks, maids, nannies, butlers and chauffeurs, as well as outside workers such as gardeners, caretakers and other maintenance workers. This class is only to be used where the householder is a natural person, not a corporate entity.

Activities

Household, private, employing	Private household employing staff
Private household employing domestic personnel	

Exclusions/References

Workplaces predominantly engaged in

- a) cleaning building interiors, cleaning transportation equipment interiors and/or windows are included in class N73110 Building and Other Industrial Cleaning Services;
- b) cleaning carpets, upholstery and drapes are included in class S95310 Laundry and Dry-Cleaning Services;
- c) providing gardening services only (without also providing landscaping services) are included in class N73130 Gardening Services; and
- d) providing accommodation are included in class H44000 Accommodation.

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