



# **Victoria Government Gazette**

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## **ACCIDENT COMPENSATION (WORKCOVER INSURANCE) ACT 1993**

### **PREMIUMS ORDER (No. 22) 2014/2015**

**No. P1 Wednesday 18 June 2014**

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**PERIODICAL**

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***Accident Compensation (WorkCover Insurance) Act 1993****WorkCover Insurance Premiums Order (No. 22) 2014/2015**

The Governor in Council, on the recommendation of the Victorian WorkCover Authority, under section 15 of the **Accident Compensation (WorkCover Insurance) Act 1993**, makes the following Order:

Dated 17 June 2014

Responsible Minister:

THE HONOURABLE GORDON RICH-PHILLIPS MLC

Assistant Treasurer

YVETTE CARISBROOKE  
Clerk of the Executive Council

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**PART 1 - PRELIMINARY****1 Citation**

This Order may be cited as the WorkCover Insurance Premiums Order (No. 22) 2014/2015.

**2 Application**

This Order comes into operation on 1 July 2014.

**3 Calculation of Premium**

- (1) This Order specifies the premiums payable by employers under Part 10 of the Act in respect of the premium period beginning on 1 July 2014 and ending on 30 June 2015.
- (2) In this Order, premium payable includes premium payable as may be adjusted.
- (3) For the avoidance of doubt, numbers used in a calculation or comparison under this Order may be expressed as or converted to a percentage or a decimal number.

**4 Defined Terms**

- (1) In this Order, unless the contrary intention appears, terms have the same meaning as they have in the Act.

- (2) In this Order:

**2011/2012 Premiums Order** means the WorkCover Insurance Premiums Order (No. 19) 2011/2012;

**2012/2013 Premiums Order** means the WorkCover Insurance Premiums Order (No. 20) 2012/2013;

**2013/2014 Premiums Order** means the WorkCover Insurance Premiums Order (No. 21) 2013/2014;

**Accident Compensation Act** means the Accident Compensation Act 1985 as in force on 30 June 2014, unless otherwise provided;

**actual workplace**, in relation to an employer, has the meaning given by item 2(1)(a) of schedule 1;

**authorised agent** means a person appointed as an authorised agent:

- (a) under section 32 of the Accident Compensation Act as in force before 1 December 1992; or
- (b) under section 23 of the Accident Compensation Act as in force on and after 1 December 1992 and before 1 July 2014; or
- (c) under section 501 of the Act as in force on and after 1 July 2014;

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015*PART 1 - *continued*

*Authority* means either the Victorian WorkCover Authority or its authorised agent;

*Authority itself* means only the Victorian WorkCover Authority;

*buy-out premium* is the amount calculated in accordance with clause 12;

*claims reporting period* means the period commencing 1 January 2011 and ending on 30 June 2013;

*clause 19 predecessor employer*, in relation to an employer, means another employer who is a predecessor employer of the first-mentioned employer as a result of a determination under clause 19;

*comparative rate*, in relation to an employer, is the rate calculated in accordance with clause 11;

*constituent workplace* has the meaning given by item 2(5) of schedule 1;

*current premium period* means the period commencing at 4.00 p.m. on 30 June 2014 and ending at 11.59 p.m. on 30 June 2015;

*current risk period of coverage* has the meaning given in item 9 of schedule 1;

*current risk workplace* means a workplace in respect of which the first period of coverage during the current premium period is a current risk period of coverage;

*current workplace* means a workplace which is or was a workplace during the current premium period;

*deductible benefit* is the amount calculated in accordance with clause 7;

*default industry rate* is the rate for the current premium period determined by the Authority itself to be the default industry rate, and notified in the Government Gazette from time to time;

*default industry claims cost rate* is the rate for the current premium period determined by the Authority itself to be the default industry claims cost rate, and notified in the Government Gazette from time to time;

*employer* has the same meaning as in the Act except where otherwise provided;

*employer performance rating* is the rate calculated in accordance with clause 9;

*establishment* has the same meaning as in section 181 of the Accident Compensation Act as in force before the commencement of section 78 of the **Accident Compensation (Amendment) Act 1994**;

*excluded claims* has the meaning given by item 5 of schedule 2;

*grouped workplace* has the meaning given by item 2(5) of schedule 1;

*imputed workplace*, in relation to an employer, has the meaning given by item 2(1)(b) of schedule 1;

*in force*, in relation to a WorkCover insurance policy, includes a policy deemed to be in force by section 7(3A) of the WorkCover Insurance Act;

*industry claims cost rate*, in relation to a workplace, is the rate determined in accordance with item 8 of schedule 1;

*industry classification*, in relation to a workplace, is the WorkCover industry classification determined in accordance with item 7 of schedule 1;

*industry rate*, in relation to a workplace, is the rate determined in accordance with item 8 of schedule 1;

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*PART 1 - *continued*

**labour hire**, in relation to an employer, means the supply, whether directly or indirectly, of the labour of one or more workers employed by the employer, not being a supply of labour determined by the Authority to be a supply of labour in connection with:

- (a) the performance by the employer of a specified task;
- (b) the discharge by the employer of a specified function; or
- (c) the achievement by the employer of a specified outcome;

**labour hire arrangement**, in relation to an employer, means an arrangement, whether oral or in writing and whether formal or informal, for labour hire;

**labour hire client**, in relation to an employer, means a person at whose workplace (or, if the person is not an employer, a place that would be a workplace of the person if the person was an employer) a worker provided by the employer under a labour hire arrangement works, whether or not the person is a party to a labour hire arrangement with the employer;

**last period of coverage**, in relation to a workplace, means the last period of coverage of that workplace during the preceding policy period;

**negligent third party TAC claim** has the meaning given by item 5 of schedule 2;

**new risk period of coverage** has the meaning given by item 9 of schedule 1;

**new risk workplace** means a workplace in respect of which the period of coverage during the current premium period is a new risk period of coverage;

**performance index**, in relation to an employer, is calculated in accordance with clause 9(3);

**period of coverage** means the period during a policy period or a premium period, as the case may be, for which a workplace remains in the same industry classification;

**policy period** means the period of 12 months ending at 4.00pm on 30 June in any year up to and including 2014;

**preceding policy period** means the period of 12 months commencing at 4.00 p.m. on 30 June 2013 and ending at 4.00 p.m. on 30 June 2014;

**predecessor employer** means:

- (a) in relation to a workplace which has a predecessor workplace in respect of a specified period, a person who was an employer in relation to that predecessor workplace during that period; or
- (b) a clause 19 predecessor employer;

**predecessor workplace** has the meaning given by item 6(1) of schedule 1;

**predominant activity** has the meaning given by item 3 of schedule 1;

**preliminary premium** is the amount calculated in accordance with clause 6(2);

**premium payable** is the amount calculated in accordance with clause 5;

**premium period** has the same meaning as in section 3 of the Act;

**rateable remuneration**:

- (a) has the same meaning as in section 3 of the Act; and
- (b) if used in relation to a policy period, has the meaning which applied under section 3(1) of the WorkCover Insurance Act in respect of that period;

**recovery** has the meaning given in item 4 of schedule 2;

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015*PART 1 - *continued*

**related employer**, in relation to the employer whose premium is being calculated, means:

- (a) any clause 19 predecessor employer of the employer; and/or
- (b) any employer who is a member of a group of which the employer is a member for the purposes of Part 10 of the Act and who has been determined to be a group employer under clause 17(2);

**relationship of control** means a relationship to which item 6(6) of schedule 1 applies;

**remuneration**, in relation to a period of coverage, has the meaning given by item 4 of schedule 1;

**size adjustment factor**, in relation to an employer, is calculated in accordance with clause 9(2);

**small employer** has the meaning given by clause 8;

**TAC** means the Transport Accident Commission, a body corporate established pursuant to the **Transport Accident Act 1986**;

**TAC claim** means a claim in respect of injury or death for which compensation is required under the Act to be paid and which arises out of a transport accident within the meaning of section 3 of the **Transport Accident Act 1986** on or after 1 July 2000;

**the Act** means the **Workplace Injury Rehabilitation and Compensation Act 2013**;

**total cost of claims** has the meaning given in item 5 of schedule 2;

**unrelated predecessor workplace** means a workplace of an employer which was the predecessor of another workplace in accordance with a previous Premiums Order and which is not in the current premium period a predecessor workplace in relation to that other workplace;

**weighted industry rate**, in relation to an employer, is the rate calculated in accordance with clause 10;

**WorkCover industry classification** means a WorkCover industry classification contained in schedule 4;

**WorkCover Insurance Act** means the Accident Compensation (WorkCover Insurance) Act 1993 as in force on 30 June 2014;

**WorkCover insurance policy** has the same meaning as in section 3(1) of the WorkCover Insurance Act and includes a policy deemed to be in force by section 7(3A) of the WorkCover Insurance Act;

**WorkCover premium** is the amount calculated in accordance with clause 6(1);

**worker**:

- (a) has the same meaning as in section 3 of the Act; and
- (b) if used in relation to a policy period, has the meaning which applied under section 5(1) of the Accident Compensation Act in respect of that period;

**workers employed by the employer** includes:

- (a) a worker deemed by the Act to be working under a contract of service with an employer; and
- (b) a person deemed by the Act to be a worker in relation to a person deemed by the Act to be an employer in relation to that person;

**workplace**, in relation to an employer, has the meaning given by item 2 of schedule 1.

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 WorkCover Insurance Premiums Order (No. 22) 2014/2015
 

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## PART 2 - CORE CALCULATIONS

### 5 *Premium Payable*

The premium payable by an employer is the sum of WorkCover premium and the buy-out premium, together with the GST payable in accordance with **A New Tax System (Goods and Services Tax) Act 1999** of the Commonwealth.

### 6 *WorkCover Premium*

#### *WorkCover Premium*

- (1) The WorkCover premium of an employer is the greater of:
- (a) the amount produced by deducting the deductible benefit from the preliminary premium; and
  - (b) \$186.

#### *Preliminary Premium*

- (2) The preliminary premium is the sum of the amounts produced by applying the following formula to each period of coverage at each workplace of that employer during the current premium period:

$$R_{\text{cov}} \times \text{applicable premium rate}$$

#### *Applicable Premium Rate*

- (3) The applicable premium rate for a period of coverage at a workplace is calculated in accordance with this subclause.

#### *Current Risk Period of Coverage*

- (a) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{WIR} \times \text{CF}$$

if the period of coverage is a current risk period of coverage.

#### *New Risk Period of Coverage*

- (b) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{IR}$$

if the period of coverage is a new risk period of coverage (other than a period of coverage at an imputed workplace).

#### *Imputed Workplace*

- (c) The applicable premium rate for a period of coverage at a workplace is:

$$\text{EPR} \times \text{IR} \times \text{CF}$$

if the period of coverage is a period of coverage at an imputed workplace.

- (4) In this clause:

***applicable premium rate***, in relation to a period of coverage at a workplace, is the rate calculated in accordance with subclause (3);

***cappable period of coverage***, in relation to an employer, means a period of coverage in the current premium period which is:

- (a) a current risk period of coverage at a current workplace of the employer; or
- (b) a period of coverage at an imputed workplace of the employer;



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*WorkCover Insurance Premiums Order (No. 22) 2014/2015**PART 2 - continued*

**CF** is the capping factor for the employer and is the lesser of:

- (a) 1; and
  - (b)  $(\text{comparative rate} \times 1.3) \div \text{potential employer rate}$ ;
- but if CF is less than 0 (zero) then CF is deemed to be 0 (zero);

**EPR** is the employer performance rating;

**IR** is the industry rate for that workplace for that period of coverage;

**potential cappable premium** is the sum of the amounts produced by applying the following formula to each cappable period of coverage at a workplace of the employer during the current premium period, where (for the purposes of this definition only) CF is 1:

$$R_{\text{COV}} \times \text{applicable premium rate};$$

**potential employer rate** is:  $\text{potential cappable premium} \div R_{\text{PCP}}$ ;

**$R_{\text{COV}}$**  is the remuneration for the period of coverage at the workplace;

**$R_{\text{PCP}}$**  is the remuneration for all periods of coverage used in the calculation of the potential cappable premium;

**WIR** is the employer's weighted industry rate.

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

**PART 3 - SUPPORTING CALCULATIONS**

**7 *Deductible Benefit***

- (1) An employer's deductible benefit shall be calculated in accordance with the following formula:

$$\frac{(\text{preliminary premium})}{\text{EMP}R_0} \times 15,500 \times \frac{N}{365}$$

- (2) In this clause:

$\text{EMP}R_0$  is the remuneration for the employer for the current premium period;

$N$  is the number of days in the current premium period on which an employer was required to be registered under Part 10 of the Act.

**8 *Small Employer***

- (1) An employer is a small employer if the employer's total annualised remuneration for the preceding policy period calculated in accordance with subclause (2) is less than or equal to \$200,000.

- (2) An employer's total annualised remuneration is:

$$(R^1 \times 365) \div N^1$$

- (3) In this clause:

$R^1$  is the sum of:

- (a) the remuneration of the employer and any related employer for the preceding policy period; and
- (b) the remuneration of a predecessor employer (other than remuneration that is otherwise included in the calculation of  $R^1$  for this policy period for the employer) during the preceding policy period in respect of operations carried out during any period of coverage at any workplace which:
  - (i) is a current workplace of the employer; or
  - (ii) was a workplace of the employer during the preceding policy period;

$N^1$  means the number of days during the preceding policy period on which a WorkCover insurance policy was in force in respect of any workplace of the employer or any related employer, or any predecessor workplace mentioned in paragraph (b) of the definition of  $R^1$ , but if  $N^1$  equals 0 (zero) it is deemed to be 1.

**9 *Employer Performance Rating***

**EXPLANATORY NOTE:**

The formulae set out in this clause are used to measure the claims history of employers. This is done by comparing the actual performance of a given employer with the average performance of the industries in which that employer has been operating during the relevant period.

This analysis is done by looking at claims received between 1 January 2011 and 30 June 2013 and remuneration for the period 1 July 2010 to 30 June 2013.

The calculation takes account of the size of an employer so that the claims history (good or bad) of a very large employer will have more of an impact than that of a small employer.

An employer performance rating of 1 would be average. Anything over 1 represents a worse than average performance and anything less than 1 represents a performance that is better than average.

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

PART 3 - *continued*

*Employer Performance Rating Calculation*

- (1) Subject to subclause (4), the employer performance rating for an employer is:

$$1 + \text{size adjustment factor} \times (\text{performance index} - 1) \times (T \div 912)$$

where T is the number of days during the period commencing on 1 January 2011 and ending on 30 June 2013 on which a WorkCover insurance policy was in force in respect of the employer, a predecessor employer or a related employer.

*Size Adjustment Factor*

- (2) An employer's size adjustment factor is:

$$X^T \div (X^T + 600,000)$$

where  $X^T$  is the sum of the amounts produced by applying the formula  $IR \times R_{COV}$  to each experience period workplace of the employer for each relevant period of coverage.

*Performance Index*

- (3) An employer's performance index is:  $ECCR \div IACCR$

where:

**ECCR** is the employer's claims cost rate, which is:  $AC \div AR$ ;

**IACCR** is the employer's industry average claims cost rate, which is:  $AP \div AR$ ;

**AC** is:  $C - V$

where:

**C** is the sum of the total cost of claims for the claims reporting period in respect of:

- (a) each workplace which is an experience period workplace in relation to the employer; and
- (b) each workplace (other than an experience period workplace or an unrelated predecessor workplace) which was a workplace of the employer or any related employer prior to 1 July 2010;

**V** in relation to the employer, is the sum of any recoveries made by the Authority between 1 July 2011 and 31 March 2014 in relation to claims against the employer and any related employer (other than claims made in relation to an unrelated predecessor workplace and excluded claims) received by the Authority or an authorised agent between 1 July 1993 and 31 December 2010;

**AP** is the sum of the amounts produced by applying the formula  $ICCR \times R_{COV}$  to each experience period workplace of the employer for each relevant period of coverage;

**AR** is the sum of  $R_{COV}$  for each experience period workplace of the employer for each relevant period of coverage.

*Deemed Employer Performance Rating*

- (4) The employer performance rating for an employer shall be deemed to be 1 where:

- (a) the employer is a small employer; or
- (b) the employer's WorkCover insurance policy commenced on or after 1 July 2013 and:

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

PART 3 - *continued*

- (i) the employer has no related employer that held a WorkCover insurance policy before 1 July 2013; and
- (ii) there is no workplace that:
  - (A) was a workplace before 1 July 2013; and
  - (B) is a predecessor workplace in relation to any of the employer's workplaces; or
- (c) it is not otherwise possible to calculate an employer performance rating.

(5) In this clause:

***experience period workplace***, in relation to an employer, means:

- (a) a current workplace of the employer or any related employer which was a workplace of that employer at any time during the period 1 July 2010 to 30 June 2013;
- (b) any workplace (other than a workplace that has been included under paragraph (a) of this definition) that was a workplace of the employer or any related employer at any time during the period 1 July 2010 to 30 June 2013; and
- (c) any workplace (other than a workplace that has been included under paragraph (a) or (b) above) which was a workplace of another employer at any time during the period 1 July 2010 to 30 June 2013 and which is a predecessor workplace in relation to:
  - (i) a workplace referred to in (a) or (b) of this definition; or
  - (ii) a current workplace of the employer;

***ICCR*** is the industry claims cost rate for that workplace for that period of coverage;

***IR*** is the industry rate for that workplace for that period of coverage;

***R<sub>cov</sub>*** is the remuneration for the period of coverage at the workplace;

***relevant period of coverage*** means:

- (a) in relation to a workplace referred to in paragraph (a) or (b) of the definition of ***experience period workplace***, each period of coverage at that workplace during the period 1 July 2010 to 30 June 2013 where during that period of coverage the workplace was a workplace of the employer or any related employer; and
- (b) in relation to a workplace referred to in paragraph (c) of the definition of ***experience period workplace***, all periods of coverage at that workplace during the period 1 July 2010 to 30 June 2013 and preceding the date on which that workplace became a predecessor to a workplace referred to in paragraph (a), (b) or (c)(ii) of the definition of ***experience period workplace***.

## 10 ***Weighted Industry Rate***

(1) Subject to subclause (2), an employer's weighted industry rate is:  $X^1 \div A$

where:

***X<sup>1</sup>*** is the sum of the amounts produced by applying the following formula to each relevant workplace in respect of the last period of coverage at that workplace:

$$IR \times (R_{cov} \times 365) \div N_{cov}$$

***A*** is the sum of the amounts produced by applying the following formula to each relevant workplace in respect of the last period of coverage at that workplace:

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

PART 3 - *continued*

$$(R_{COV} \times 365) \div N_{COV}$$

- (2) An employer's weighted industry rate is the employer's comparative rate where:
- (a) the employer is a small employer; and
  - (b) clause 10(2) of the 2013/2014 Premiums Order applied in relation to the calculation of the employer's premium in the preceding policy period; and
  - (c) C for the employer has a value of 0 (zero) or less than 0 (zero); and
  - (d) the employer's comparative rate is less than  $X^1 \div A$ .

- (3) In this clause:

**C** has the meaning given in clause 9(3);

**IR** is the industry rate for that workplace for that period of coverage;

**N<sub>COV</sub>** is the number of days in the last period of coverage at the workplace;

**R<sub>COV</sub>** is the remuneration for the last period of coverage at the workplace;

**relevant workplace** means a workplace which:

- (a) was a workplace of an employer during the preceding policy period; and
- (b) is either:
  - (i) a current risk workplace of the employer; or
  - (ii) a current risk workplace of any related employer.

## **II Comparative Rate**

### **EXPLANATORY NOTE:**

This clause prescribes how the comparative rate will be calculated. The comparative rate is used to limit increases in premium rates for employers from year to year, generally where there has not been any change to the classification at the workplace of the employer.

The calculation takes all of the current risk workplaces and imputed workplaces that an employer has in the current premium period and works out a notional premium for those workplaces in the previous year (a dollar figure). The rate is calculated by dividing the amount of calculated premium for all relevant periods of coverage at those workplaces by the amount of remuneration for those periods of coverage. The result of that calculation is the comparative rate.

The comparative rate is then used to cap the premium rate charged across all of the current risk workplaces and all imputed workplaces of the employer in the WorkCover premium calculation.

It should be noted that the premium rate charged for new risk coverages is not capped and the comparative rate has no bearing upon the calculation of premiums for new risk workplaces.

#### *Comparative Rate Calculation*

- (1) The comparative rate for an employer is:

$$CP_{SUM} \div R_{SUM}$$

#### *Calculated Premium*

- (2) Calculated premium is calculated in accordance with this subclause.

#### *Comparative Current Risk Period of Coverage*

- (a) If a period of comparative coverage was a current risk period of coverage under the 2013/2014 Premiums Order, the calculated premium for the period of comparative coverage is:

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 WorkCover Insurance Premiums Order (No. 22) 2014/2015
PART 3 - *continued*

$$R_{\text{COV}} \times \text{EPR}^1 \times \text{IR}_1 \times \text{IMCF}$$

where:

**IMCF** subject to subclause (4) is the industry mix and capping factor for the person that was the employer in relation to the workplace during the period of coverage, calculated in accordance with the following formula:

$$(\text{AP}^{\text{R1}} \times \text{CR}^{\text{R1}}) \div U$$

**U** is the sum of the amounts produced by applying the following formula to each period of coverage used in the calculation of  $\text{CR}^{\text{R1}}$ :

$$R_{\text{COV}} \times \text{EPR}^1 \times \text{IR}_1$$

*Comparative New Risk Period of Coverage*

(b) If a period of comparative coverage was a new risk period of coverage under the 2013/2014 Premiums Order and was not a period of coverage at an imputed workplace, the calculated premium for the period of comparative coverage is:

$$R_{\text{COV}} \times \text{EPR}^1 \times \text{IR}_1$$

*Comparative Coverage at an Imputed Workplace*

(c) If a period of comparative coverage was a period of coverage at an imputed workplace, the calculated premium for the period of comparative coverage is:

$$R_{\text{COV}} \times \text{EPR}^1 \times \text{IR}_1 \times \text{CF}^1$$

- (3)  $\text{EPR}^1$  shall be deemed to be 1 where:
- the WorkCover premium was \$179 under the 2013/2014 Premiums Order for the person that was the employer in relation to the workplace during the period of comparative coverage; or
  - the value of  $\text{EPR}^1$  is 0 (zero) or less than 0 (zero) or cannot be calculated.
- (3A)  $\text{CF}^1$  shall be deemed to be 1 where:
- the WorkCover premium was \$179 under the 2013/2014 Premiums Order for the person that was the employer in relation to the workplace during the period of comparative coverage; or
  - the value of  $\text{CF}^1$  is 0 (zero) or cannot be calculated.
- (4) **IMCF** shall be deemed to be 1 where:
- the WorkCover premium was \$179 under the 2013/2014 Premiums Order for the person that was the employer in relation to the workplace during the period of comparative coverage; or
  - the value of **IMCF** is 0 (zero) or less than 0 (zero) or cannot be calculated.
- (5) In this clause:

**calculated premium**, in relation to a period of comparative coverage, means the amount calculated in accordance with the formula specified in subclause (2);

**$\text{CF}^1$**  subject to subclause (3A), is the capping factor (CF) for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 6(4) of the 2013/2014 Premiums Order;

**$\text{CP}_{\text{SUM}}$**  is the sum of the calculated premium for all periods of comparative coverage;

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

PART 3 - *continued*

**$AP^{RI}$**  is the applicable premium rate in relation to the workplace for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 6(3)(a) of the 2013/2014 Premiums Order;

**${}_{ck}R_I$**  is the amount produced by aggregating the value of  $R_{COV}$  for each current risk period of coverage in the preceding policy period for the person that was the employer in relation to the workplace during that period of coverage;

**$EPR^I$**  subject to subclause (3), is the employer performance rating for the person that was the employer in relation to the workplace during that period of coverage, calculated in accordance with clause 9 of the 2013/2014 Premiums Order;

**$IR_I$**  is the industry rate for the workplace for the last period of coverage, determined in accordance with item 8 of schedule 1 of the 2013/2014 Premiums Order;

***period of comparative coverage*** means:

- (a) the last period of coverage for any workplace that is a current risk workplace of the employer or any related employer during the current premium period; and
- (b) all periods of coverage used in the calculation of the preliminary premium of the employer or a related employer in the preceding policy period (except any period of coverage included in subclause (a), above) if the employer or any related employer has an imputed workplace during the current premium period and if that employer or a related employer had an imputed workplace during the preceding policy period;

**$R_{COV}$**  is the remuneration for the period of coverage at the workplace;

**$R_{SUM}$**  is the sum of all the remuneration for all periods of comparative coverage.

**12 Buy-out Premium**

- (1) The buy-out premium for an employer is 0 (zero) unless the employer elects under section 72(6) of the Act to eliminate the excess under section 72(1).
- (2) The buy-out premium is calculated in accordance with the following formula:

$$\text{WorkCover premium} \times 0.1$$

if the employer makes an election under section 72(6) of the Act.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***PART 4 - ADMINISTRATION****13 Rounding**

- (1) All numbers are to be rounded to 6 decimal places except as otherwise provided in this clause.
- (2) The WorkCover premium under subclause 6(1) and the buy-out premium are to be rounded down to the nearest cent.
- (3) The premium payable by an employer under clause 5 is to be rounded to the nearest cent.
- (4) The deductible benefit is to be rounded to the nearest cent.
- (5) The cost of an individual claim as calculated in accordance with schedule 2 is to be rounded to the nearest dollar.
- (6) Remuneration is to be rounded to the nearest dollar.

**14 [This item has been deleted]****15 Exemption Limit**

For the purposes of paragraph (b) of the definition of **exemption limit** in section 3 of the Act, the amount prescribed in respect of the financial year ending 30 June 2015 is \$7,500.

**16 Payment of Premium and Discounts**

The premium payable by an employer is to be paid, and the amount of the premium payable by an employer is to be discounted, in accordance with schedule 3.



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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***PART 5 - OTHER POWERS****17 Application of Grouping Provisions**

- (1) The grouping provisions in Part 10 of the Act shall not apply for any of the purposes of this Order, other than items 2 and 6(6)(e) of schedule 1, unless the Authority makes a determination under subclause (2).
- (2) The Authority itself may determine that an employer, which is a member of a group for the purposes of Part 10 of the Act, is a group employer for the purposes of this Order.

**18 [This item has been deleted]****19 Predecessor Employer of a Labour Hire Employer**

- (1) The Authority itself may determine that an employer that had in force a WorkCover insurance policy but is not, and is not required to be registered under Part 10 of the Act (employer A) is a predecessor employer of another employer that provides or provided labour hire in the current premium period (employer B).
- (1A) The Authority itself may determine that an employer that had in force a WorkCover insurance policy and is, or is required to be, registered under Part 10 of the Act (employer A) is a predecessor employer of another employer that provides or provided labour hire in the current premium period (employer B).
- (2) In making a determination under subclause (1) or (1A), the Authority may consider any relevant matter, including:
  - (a) whether employer A has transferred to employer B any asset of employer A's business;
  - (b) whether the clients of employer B are or were substantially the same as the clients of employer A;
  - (c) whether the staff of employer B are or were substantially the same as the staff of employer A;
  - (d) whether the persons who, or who did, direct or control the operations of employer B are substantially the same as the persons who, or who did, direct or control the operations of employer A; and
  - (e) whether there is a relationship of control between employer A and employer B, within the meaning of item 6(6) of schedule 1.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 1  
GENERAL INTERPRETATION**

1 *[This item has been deleted]*

2 **Workplace**

- (1) **Workplace**, in relation to an employer, means:
- (a) an area, or two or more contiguous areas, of land in Victoria occupied by the employer where workers employed by the employer work, or through which such workers pass in the course of their employment, whether or not workers employed by another employer also work or pass through that area or those areas in the course of their employment (*actual workplace*); and
  - (b) subject to sub-item (1A), an area, or two or more contiguous areas, of land in Victoria occupied by a labour hire client of the employer where workers employed by the employer work, or through which such workers pass in the course of their employment, whether or not workers employed by another employer also work or pass through that area or those areas in the course of their employment (*imputed workplace*).
- (1A) Sub-item (1)(b) does not apply to an employer in respect of whom the Authority makes a determination that the provision of labour hire by the employer is:
- (a) merely ancillary to the business of the employer; and
  - (b) an insignificant part of the labour hire industry taken as a whole.
- (2) For the purposes of this Order, two or more areas of land are contiguous if they are within the same building or are separated only by a road or railway or other similar area across or around which movement is reasonably possible.
- (3) Subject to sub-item (4), if workers employed by an employer are working in a place that is not a workplace of that employer within the meaning of sub-item (1), those workers shall be deemed to be working at the workplace of the employer from which that work is managed or controlled or, if there is no such workplace, the place determined by the Authority to be the workplace of the employer in respect of that work.
- (3A) For the avoidance of doubt, the Authority may pursuant to sub-item (3) determine that an area, or two or more contiguous areas, of land outside Victoria is a workplace of an employer.
- (4) If workers employed by an employer which is a member of a group within the meaning of Part 10 of the Act are not working at a workplace of that employer but are working at a workplace, or place of business, of another member of the group, the second-mentioned workplace (or place of business, as the case may be) shall be deemed to be the workplace of the employer for the purposes of this Order.
- (5) Where two or more persons (*the relevant persons*) are:
- (a) members of a group within the meaning of Part 10 of the Act; and
  - (b) carrying out their respective operations at two or more group workplaces (*the constituent workplaces*) which:
    - (i) are contiguous with each other; or
    - (ii) occupy (in whole or in part) the same area of land,

the Authority may (subject to sub-item (6)) determine that the constituent workplaces, or two or more of them, are to be treated as a single workplace (*the grouped workplace*) for the purpose of determining the predominant activity of each constituent workplace including (for the purpose of removing any doubt) for the purpose of determining the predominant activity under item 3(1).

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued*

- (5A) For the purposes of sub-item (5), **group workplace** means any place of business (whether or not a workplace of an employer) at which any of the relevant persons (whether or not an employer) carries out its operations, and such place shall be treated as a workplace of that person.
- (6) The Authority may only make a determination under sub-item (5) if it is satisfied that any one or more of (a)-(c) applies to the operations carried on at the constituent workplaces, namely:
- (a) the operations are not carried on independently of each other;
  - (b) the operations are connected with each other; or
  - (c) the operations are carried on with an intention either directly or indirectly of minimising the amount of premium payable by one or other of the relevant persons under this Order.
- (7) Where the Authority makes a determination under sub-item (5), this Order shall apply as if the predominant activity and the applicable industry rate for each constituent workplace were the same as for the grouped workplace.
- (8) Any reference to a workplace includes:
- (a) any predecessor workplace; and
  - (b) where applicable, a reference to an establishment which corresponds to the workplace.

**3 Predominant Activity**

- (1) (a) **Predominant activity**, in relation to a period of coverage at an actual workplace of an employer, means the activity of the employer which during that period contributes, or is likely to contribute, more than any other activity of the employer to the value of goods and/or services produced or provided by operations carried on in that workplace.
- (b) **Predominant activity**, in relation to a period of coverage at an imputed workplace of an employer, means the activity of the labour hire client which during that period contributes, or is likely to contribute, more than any other activity of the client to the value of goods and/or services produced or provided by operations carried on in that workplace.
- (2) In determining the predominant activity in relation to a workplace, regard may be had to, but must not be limited by, measures of activity during the preceding period of 12 months or less consisting of data relating to sales, cost of goods produced or cost of labour, taken from:
- (a) a statement prepared and signed by a registered company auditor, accountant or tax agent; or
  - (b) where an employer did not engage a registered company auditor, accountant or tax agent during the period to which the information refers, a return by the employer.
- (3) Subject to sub-items (4) and (5), if, at a workplace of an employer that comprises two or more contiguous areas (**the contiguous areas**), the predominant activity carried on at each of those areas is different, the Authority may determine that each of those areas is a separate workplace of that employer for the purposes of this Order.
- (4) Unless sub-item (6) applies, sub-item (3) does not apply in relation to an area (**the subject area**) if:

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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SCHEDULE 1 - *continued*

- (a) the predominant activity carried on at the subject area:
    - (i) is wholly or mainly dependent on; or
    - (ii) occurs wholly or mainly as a consequence of; or
    - (iii) is wholly or mainly ancillary to,the predominant activity carried on at one or more of the other contiguous areas; or
  - (b) the goods and/or services produced or provided by the employer from operations carried on in the subject area are wholly or mainly produced or provided (as the case may be) for the use or purposes of, or to support the operations carried on in, one or more of the other contiguous areas.
- (5) Without derogating from sub-item (4), unless sub-item (6) applies sub-item (3) does not apply in relation to an area if:
- (a) the predominant activity carried on at that area comes within one or more of the following categories of services:
    - (i) clerical services;
    - (ii) management services;
    - (iii) administrative services;
    - (iv) sales and marketing services;
    - (v) buying services;
    - (vi) warehousing services associated with manufacturing, wholesaling or retailing;and
  - (b) that activity is carried on wholly or mainly in connection with the operations carried on in one or more of the other contiguous areas.
- (6) Sub-items (4) and (5) do not apply, and sub-item (3) does apply, to an area (*the relevant area*) if:
- (a) M69610 - Corporate Head Office Management Services is the WorkCover industry classification to which the predominant activity for the relevant area corresponds (but not if M69610 - Corporate Head Office Management Services is merely the WorkCover industry classification to which such predominant activity most closely corresponds); and
  - (b) at least one of the workplaces of the employer in connection with which the relevant area is engaged in corporate head office management services is not contiguous with any of the contiguous areas.
- (7) For the purposes of sub-item (6)(b), the expression *workplaces of the employer* includes an area, or two or more contiguous areas, of land outside Victoria but within Australia, not otherwise being a workplace for the purposes of this Order, which would be a workplace if sub-items 2(1) and (2) of this schedule applied.

**4 Remuneration**

- (1) The remuneration for a period of coverage at a workplace of an employer shall be determined in accordance with this item.
- (2) The remuneration for a period of coverage at a workplace of an employer during the current premium period is the sum of the rateable remuneration paid or payable to workers employed by the employer in respect of operations carried out at that workplace during that period.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued*

- (2A) The remuneration for a period of coverage at a workplace of an employer during the preceding policy period is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 20% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Accident Compensation Act; and
  - (b) 20% of the amount that is obtained by subtracting the value of TV in section 5C of the Accident Compensation Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Accident Compensation Act, as applicable.
- (2B) The remuneration for a period of coverage at a workplace of an employer during the policy period ending 30 June 2013 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 40% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Accident Compensation Act; and
  - (b) 40% of the amount that is obtained by subtracting the value of TV in section 5C of the Accident Compensation Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Accident Compensation Act, as applicable.
- (2C) The remuneration for a period of coverage at a workplace of an employer during the policy period ending 30 June 2012 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 60% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Accident Compensation Act; and
  - (b) 60% of the amount that is obtained by subtracting the value of TV in section 5C of the Accident Compensation Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Accident Compensation Act, as applicable.
- (2D) The remuneration for a period of coverage at a workplace of an employer during the policy period ending 30 June 2011 is the sum of the rateable remuneration paid or payable to workers employed by the employer or (if applicable) by a predecessor employer in respect of operations carried out at that workplace during that period less:
- (a) 80% of the amount of rateable remuneration that is remuneration within the meaning of section 5(9A) of the Accident Compensation Act; and
  - (b) 80% of the amount that is obtained by subtracting the value of TV in section 5C of the Accident Compensation Act from so much of the rateable remuneration that is remuneration by reason of section 5C of the Accident Compensation Act, as applicable.
- (3) Subject to sub-item (4), if a worker is engaged in operations at two or more workplaces of an employer and the remuneration paid or payable to the worker in respect of operations in each workplace is not identified, the proportion of the remuneration attributable to each workplace is the same proportion as the number of hours during which the worker is engaged in operations in that workplace bears to the total number of hours during which the worker is or was engaged in operations in those workplaces.

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SCHEDULE 1 - *continued*

- (4) If an employer has two or more workplaces, and the proportion of remuneration attributable to each workplace is not reasonably ascertainable, the Authority may deem the proportion of remuneration attributable to each workplace and the Authority may, subject to such terms and conditions as it determines, require the employer to pay premium on the basis of the deemed proportions.
- (5) In calculating the premium payable by an employer the Authority must use either the rateable remuneration as certified by the employer or as estimated by the Authority pursuant to section 442 of the Act, but if such certification or estimation is not available at the time of the calculation of the premium payable the Authority may use:
  - (a) an estimate of rateable remuneration provided by the employer under section 439 or 443 of the Act; or
  - (b) an estimate of rateable remuneration by the Authority under section 440 of the Act.

**5 Homogenous Workplaces**

- (1) Subject to sub-items (2), (3), (4) and (5), any two or more actual workplaces of an employer (*the homogenous workplaces*) may be determined by the Authority itself to be a single workplace.
- (2) A workplace must not be the subject of a determination under sub-item (1) if:
  - (a) the workplace has been determined by the Authority to be a separate workplace pursuant to item 3(3); or
  - (b) the workplace has been determined by the Authority to be treated, together with another workplace, as a single workplace pursuant to item 2(5).
- (3) The Authority itself may only make a determination under sub-item (1) if:
  - (a) either:
    - (i) each of the homogenous workplaces is classified as a current risk workplace; or
    - (ii) each of the homogenous workplaces is classified as a new risk workplace; and
  - (b) the industry classification of each of the homogenous workplaces is or is expected to be the same during any part of the current premium period; and
  - (c) the employer's employer performance rating in the preceding policy period was less than 1.
- (4) The Authority itself must not make a determination under sub-item (1) if:
  - (a) the determination would result in the premium payable by the employer being different from the amount which would have been calculated in accordance with this Order if the determination had not been made; or
  - (b) the employer:
    - (i) was not required by section 7(1) of the WorkCover Insurance Act to hold a WorkCover insurance policy in the preceding policy period; or
    - (ii) was deemed to have held a WorkCover insurance policy by reason of section 7(3A) of the WorkCover Insurance Act in the preceding policy period; or
    - (iii) was required to be registered but was not registered under Part 10 of the Act in the current premium period.
- (5) The Authority itself may revoke or vary a determination made under sub-item (1).

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued***5A Labour Hire Homogenous Workplaces**

- (1) Subject to sub-item (2), two or more imputed workplaces of an employer may be treated for the purposes of this Order as a single workplace if the industry classification of each of the imputed workplaces is or is expected to be the same.
- (2) The Authority may determine that one or more imputed workplaces that have been treated as a single workplace pursuant to sub-item (1) shall not be treated as a single workplace for the purposes of this Order.

**6 Predecessor Workplace**

- (1) Subject to sub-item (3), a workplace (in this item called **workplace A**) is a predecessor workplace of another workplace (in this item called **workplace B**) if:
  - (a) the activity which was the predominant activity in workplace A (in this item called the **relevant activity**) is being carried on, in substance, in workplace B; and
  - (b) the relevant activity is being carried on, in substance, in workplace B in succession to the carrying on of that activity in workplace A.
- (2) Sub-item (1) may apply notwithstanding that:
  - (a) the employer in relation to workplace B (in this item and item 10 called **employer B**) is different from the employer in relation to workplace A (in this item and item 10 called **employer A**); or
  - (b) the location of workplace B is different from the location of workplace A; or
  - (c) workplace A continues to be a workplace of employer A; or
  - (d) the relevant activity is still being carried on in workplace A; or
  - (e) the relevant activity is not the predominant activity in workplace B.
- (2A) For the purposes of sub-item (1):
  - (a) where the Authority has made a determination under item 2(5) of this Order or any earlier Premiums Order in relation to workplace A, the predominant activity of workplace A shall be read as a reference to the predominant activity of the workplace ascertained in accordance with item 3 as if the determination under item 2(5) had not been made; and
  - (b) a reference to the activity that is being carried on, in substance, at workplace B shall be read as a reference to the predominant activity in workplace B if:
    - (i) the Authority has made a determination under item 2(5) in relation to workplace B; and
    - (ii) the predominant activity of workplace B, as a result of the determination under item 2(5), is the same as the predominant activity in workplace A.
- (3) Subject to sub-item (7), sub-item (1) does not apply if:
  - (a) employer B is a different entity from employer A; and
  - (b) the Authority makes a determination under sub-item (4).
- (4) The Authority may make a determination that workplace A is not a predecessor workplace of workplace B if the Authority is satisfied that:
  - (a) no relationship of control exists between employer A and employer B or has existed since the commencement of the relevant test period or the combined test period, as the case may be; or
  - (b) no relationship of control between employer A and employer B existed at any time

SCHEDULE 1 - *continued*

during the relevant test period or the combined test period, as the case may be.

- (4A) The Authority may revoke a determination under sub-item (4) if the Authority is satisfied that a relationship of control between employer A and employer B exists or has existed at any time during a relevant test period or the combined test period, as the case may be.
- (4B) In considering whether to make a determination under sub-item (4) or revoke such a determination under sub-item (4A) the Authority may obtain and consider any relevant information and may request information from employer A or employer B and the Authority need not make or revoke a determination if:
- (a) employer A or employer B fails or refuses to provide information to the Authority; or
  - (b) the Authority considers that the information provided to it by employer A or employer B in relation to the existence of a relationship of control is incorrect; or
  - (c) the Authority considers that the information provided to it by employer A or employer B is insufficient to enable it to determine that no relationship of control exists between employer A and employer B.
- (5) For the purposes of making a determination under sub-item (4) or revoking such a determination under sub-item (4A), the Authority itself may disregard a relationship of control which would otherwise be taken to exist or to have existed (as the case may be) between employer B and employer A by reason that an entity (in this sub-item called the **relevant entity**), whether employer A or employer B or another entity, has or had a controlling interest in an employer of a kind specified in sub-item (6), if the Authority is satisfied that it would be reasonable to do so having regard to:
- (a) the nature and degree of the relevant entity's independence, if any, from employer A or employer B during the relevant test period;
  - (b) the nature and degree of the relevant entity's ownership interest (whether directly or indirectly) in employer A or employer B during the relevant test period;
  - (c) the nature and degree of any financial interest that the relevant entity has or had (whether directly or indirectly) in or in relation to employer A or employer B during the relevant test period;
  - (d) whether any other entity has or had a controlling interest in employer A or employer B during the relevant test period;
  - (e) the nature of any connection (whether of a business, family or other nature) between the relevant entity and any other entity referred to in paragraph (d); and
  - (f) any other matters that the Authority considers relevant.
- (6) For the purposes of this item, a relationship of control shall be taken to exist or to have existed (as the case may be) between employer B and employer A if:
- (a) at any time in the relevant test period employer A has or had a controlling interest in employer B; or
  - (b) any entity which at any time in the relevant test period has or had a controlling interest in employer A also has or had at any time in the relevant test period (not necessarily being the same time) a controlling interest in employer B; or
  - (c) any entities acting together which at any time in the relevant test period have or had a controlling interest in employer A also have or had at any time in the relevant test period (not necessarily being the same time) a controlling interest in employer B; or
  - (d) at any time in the relevant test period employer B has or had a controlling interest in employer A; or



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued*

- (e) at any time during the combined test period, employer A and employer B are or were a group or part of a group for the purposes of the grouping provisions within Part 6 of the WorkCover Insurance Act or Part 10 of the Act.
- (7) Sub-item (3) does not apply if both employer A and employer B are public authorities.
- (8) For the purposes of this item and items 10 and 11, if a legal person has a number of different capacities in which the person does things, in each of those capacities the person is taken to be a different entity.
- (9) In this item and items 10 and 11:

**associate** has the meaning given in item 11;

**capacity** means ability or power, whether direct or indirect, and includes an ability or power exercisable immediately or at some future time as a result of, or by means of, in breach of, by revocation of, any of, or any combination of, the following:

- (a) trust;
- (b) agreement or understanding; and
- (c) practice;

whether or not legally enforceable;

**domestic partner**, in relation to a person, means a person to whom the person is not married but with whom the person is living as a couple on a genuine domestic basis (irrespective of gender);

**employer A** means the entity that is or was the employer in relation to workplace A at any time during the relevant test period or the combined test period;

**employer B** means the entity that is or was the employer in relation to workplace B at any time during the relevant test period or the combined test period;

**entity** includes any of the following:

- (a) an individual;
- (b) a body corporate;
- (c) a body politic;
- (d) a partnership;
- (e) a trust; and
- (f) any other unincorporated association or body of persons;

**relative**, in relation to any person (**the relevant person**), means any of the following, namely:

- (a) the spouse, domestic partner, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the relevant person or of his or her spouse or domestic partner;
- (b) the step-father, step-mother, step-son, step-daughter, half-brother, or half-sister of the relevant person and any person who stands in the place of a parent in relation to the relevant person; and
- (c) the spouse or domestic partner of any person referred to in paragraph (a) or (b) (other than the relevant person);

**spouse**, in relation to a person, means a person to whom the person is married.

- (10) In this item:

**controlling interest** has the meaning given in item 10;

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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SCHEDULE 1 - *continued*

**public authority** means a body, whether incorporated or unincorporated, that is established by or under an Act for a public purpose;

**the combined test period** means the period beginning one year prior to the commencement of the relevant period and ending one year after the end of the relevant period;

**the relevant period** means the premium period or policy period in which the relevant activity commenced in workplace B;

**the relevant test period** means:

- (a) in relation to a controlling interest in employer B:  
the period beginning at the commencement of the relevant period and ending one year after the end of the relevant period; and
- (b) in relation to a controlling interest in employer A:  
the period beginning one year prior to the commencement of the relevant period and ending at the end of the relevant period.

## 7 Industry Classification

- (1) The industry classification of a workplace is the WorkCover industry classification in schedule 4 to which the predominant activity at that workplace corresponds or most closely corresponds.
- (2) For the purposes of determining the industry classification in accordance with sub-item (1):
  - (a) regard must be had to the introduction to, and all relevant elements of, schedule 4;
  - (b) consideration must be given to the industrial characteristics of the predominant activity without regard to the risk of injury associated with the predominant activity or with any of the occupations of or functions performed by workers engaged in operations at the workplace; and
  - (c) the predominant activity at a workplace does not correspond or most closely correspond to a WorkCover industry classification if workplaces predominantly engaged in that activity are expressly excluded from that classification in any of the elements of schedule 4.

## 8 Industry Rate / Industry Claims Cost Rate

- (1) Subject to sub-item (6), the industry rates and the industry claims cost rates for the current premium period for each industry classification are those rates determined by the Authority itself and notified in the Government Gazette from time to time.
- (2) Subject to sub-items (3), (4) and (5), the industry rate or the industry claims cost rate (as the case may be) for a workplace for a period of coverage is the rate for the current premium period that corresponds to the industry classification of that workplace for that period of coverage.
- (3) Where:
  - (a) the 2013/2014 industry classification for a workplace of an employer (the **relevant workplace**) is different from the industry classification for the relevant workplace under this Premiums Order; and
  - (b) the Authority is satisfied that the predominant activity carried on at the relevant workplace during the last period of coverage was the same as the predominant activity carried on at the relevant workplace on 1 July 2014; and
  - (c) application of this sub-item would result in a lower employer performance rating for that employer than the employer performance rating calculated in accordance with sub-item (2),

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued*

the industry rate or the industry claims cost rate (as the case may be) for the relevant workplace for a relevant period of coverage is the rate for the current premium period for the industry classification that corresponds to the 2013/2014 industry classification.

- (3A) Item 8(3) does not apply where the 2013/2014 industry classification for the relevant workplace was R91210 Horse and Dog Racing Administration and Track Operation and the industry classification of the workplace on 1 July 2014 is either R91211 Horse Racing Administration and Track Operation or R91212 Dog Racing Administration and Track Operation and the Authority is satisfied that the predominant activity has not changed.
- (3B) Item 8(3) does not apply where the 2013/2014 industry classification for the relevant workplace was R91290 Other Horse and Dog Racing Activities and the industry classification of the workplace on 1 July 2014 is either R91291 Other Horse Racing Activities or R91292 Other Dog Racing Activities and the Authority is satisfied that the predominant activity has not changed.
- (3C) Item 8(3) does not apply where:
- (a) the 2013/2014 industry classification for the relevant workplace was E32390 Other Building Installation Services because the workplace was predominantly engaged in roofing material installation; and
  - (b) on 1 July 2014 the workplace is classified to E32230 Roofing Services.
- (3D) Item 8(3) does not apply where:
- (a) the Authority is satisfied that the 2013/2014 industry classification for the relevant workplace was C18110 Industrial Gas Manufacturing because the workplace was predominantly engaged in liquefied natural gas production, purified natural gas production, natural gas purifying plant operation, or natural gas separation plant operation; and
  - (b) on 1 July 2014 the workplace is classified to B07000 Oil and Gas Extraction.
- (3E) Item 8(3) does not apply where:
- (a) the 2013/2014 industry classification for the relevant workplace was C18510 Cleaning Compound Manufacturing because the workplace was predominantly engaged in candle manufacturing; and
  - (b) on 1 July 2014 the workplace is classified to C25990 Other Manufacturing n.e.c.
- (3F) Item 8(3) does not apply where:
- (a) the 2013/2014 industry classification for the relevant workplace was not O75100 Central Government Administration; and
  - (b) on 1 July 2014 the workplace is classified to O75100 Central Government Administration; and
  - (c) the Authority is satisfied that the predominant activity at the workplace has not changed.
- (3G) Item 8(3) does not apply where:
- (a) the 2013/2014 industry classification for the relevant workplace was not O75200 State Government Administration; and
  - (b) on 1 July 2014 the workplace is classified to O75200 State Government Administration; and
  - (c) the Authority is satisfied that the predominant activity at the workplace has not changed.

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SCHEDULE 1 - *continued*

- (4) The industry rate or the industry claims cost rate (as the case may be) for a workplace for a period of coverage is:
- (a) the rate for the current premium period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2010/2011 policy period if item 8(3) of schedule 1 of the 2010/2011 Premiums Order was applied in relation to the workplace; or
  - (b) the rate for the current premium period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2011/2012 policy period if item 8(3) of schedule 1 of the 2011/2012 Premiums Order was applied in relation to the workplace; or
  - (c) the rate for the current premium period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2012/2013 policy period if item 8(3) of schedule 1 of the 2012/2013 Premiums Order was applied in relation to the workplace; or
  - (d) the rate for the current premium period for the industry classification that most closely corresponds to the industry classification that was used to calculate the employer's WorkCover premium for the 2013/2014 policy period if item 8(3) of schedule 1 of the 2013/2014 Premiums Order was applied in relation to the workplace.
- (5) If, in the opinion of the Authority, an employer has failed to provide sufficient information to enable the Authority to determine the industry classification and/or the remuneration for a period of coverage at a workplace, the industry rate shall be deemed to be the default industry rate and the industry claims cost rate shall be deemed to be the default industry claims cost rate.
- (6) If the WorkCover premium is calculated before the publication date and it is not otherwise possible to calculate the premium payable by the employer then any reference to an industry rate or an industry claims cost rate in the current premium period shall, until the publication date, be construed as a reference to rates as determined by the Authority itself.
- (7) For the avoidance of doubt, the premium payable by an employer must be recalculated after the publication date if it was calculated before that date.
- (8) In this item:

**publication date** means the earliest date at which both the industry rates and industry claims cost rates for the current premium period have been published in the Government Gazette;

**relevant period of coverage** means:

- (a) the last period of coverage; and
- (b) any period of coverage during the period 1 July 2010 to 30 June 2013 where the predominant activity for that period of coverage used in the calculation of the employer's WorkCover insurance premium under the relevant Premiums Order was the same as the predominant activity used to determine the 2013/2014 industry classification;

**relevant Premiums Order**, in relation to a period of coverage, means the WorkCover Insurance Premiums Order that applied in the period of coverage;

**2013/2014 industry classification** means the industry classification for a workplace of an employer for the last period of coverage that was used in the calculation of the employer's WorkCover insurance premium under the 2013/2014 Premiums Order.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued***9 Coverage Classification**

- (1) Each period of coverage at a workplace in the current premium period is to be classified in accordance with this item as either:
  - (a) a current risk period of coverage; or
  - (b) a new risk period of coverage.
- (2)
  - (a) Subject to sub-items (3A), (3B), (3C), (3D), (3E), (3F), (3G), (4) and (5), the relevant period for an actual workplace is to be classified as a new risk period of coverage unless sub-item (3) applies.
  - (b) The relevant period for an imputed workplace is to be classified as a new risk period of coverage notwithstanding sub-item (3).
- (3) This sub-item shall apply, and the relevant period is to be classified as a current risk period of coverage, if:
  - (a) the remuneration paid or payable to workers during the last period of coverage at the workplace was greater than 0 (zero); and
  - (b) the industry classification of the workplace is the same as it was in the last period of coverage.
- (3A) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where the industry classification for the workplace under the 2013/2014 Premiums Order was R91210 Horse and Dog Racing Administration and Track Operation and the industry classification of the workplace on 1 July 2014 is either R91211 Horse Racing Administration and Track Operation or R91212 Dog Racing Administration and Track Operation and the Authority is satisfied that the predominant activity has not changed.
- (3B) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where the industry classification for the workplace under the 2013/2014 Premiums Order was R91290 Other Horse and Dog Racing Activities and the industry classification of the workplace on 1 July 2014 is either R91291 Other Horse Racing Activities or R91292 Other Dog Racing Activities and the Authority is satisfied that the predominant activity has not changed.
- (3C) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
  - (a) the 2013/2014 industry classification for the relevant workplace was E32390 Other Building Installation Services because the workplace was predominantly engaged in roofing material installation; and
  - (b) on 1 July 2014 the workplace is classified to E32230 Roofing Services.
- (3D) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
  - (a) the Authority is satisfied that the 2013/2014 industry classification for the relevant workplace was C18110 Industrial Gas Manufacturing because the workplace was predominantly engaged in liquefied natural gas production, purified natural gas production, natural gas purifying plant operation, or natural gas separation plant operation; and
  - (b) on 1 July 2014 the workplace is classified to B07000 Oil and Gas Extraction.
- (3E) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
  - (a) the 2013/2014 industry classification for the relevant workplace was C18510 Cleaning Compound Manufacturing because the workplace was predominantly engaged in candle manufacturing; and

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SCHEDULE 1 - *continued*

- (b) on 1 July 2014 the workplace is classified to C25990 Other Manufacturing n.e.c.
- (3F) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
- (a) the 2013/2014 industry classification for the relevant workplace was not O75100 Central Government Administration; and
  - (b) on 1 July 2014 the workplace is classified to O75100 Central Government Administration; and
  - (c) the Authority is satisfied that the predominant activity at the workplace has not changed.
- (3G) Notwithstanding sub-item (2)(a), the relevant period is to be classified as a current risk period of coverage where:
- (a) the 2013/2014 industry classification for the relevant workplace was not O75200 State Government Administration; and
  - (b) on 1 July 2014 the workplace is classified to O75200 State Government Administration; and
  - (c) the Authority is satisfied that the predominant activity at the workplace has not changed.
- (4) Notwithstanding sub-item (2)(a), the Authority may determine that the relevant period is to be classified as a current risk period of coverage where:
- (a) the activities carried on or to be carried on at the workplace during the relevant period were carried on at two or more workplaces in the last period of coverage; and
  - (b) the Authority is satisfied that the activities carried on during that last period of coverage (either collectively or individually) are substantially the same as those carried on, or to be carried on, during the relevant period.
- (5) Notwithstanding sub-item (2)(a), the Authority may determine that the relevant period is to be classified as a current risk period of coverage where:
- (a) the workplace is a constituent workplace during the relevant period of coverage and was not a constituent workplace during the last period of coverage; and
  - (b) the Authority is satisfied that the activities carried on or to be carried on by the employer at the workplace during the relevant period of coverage are substantially the same as those carried on at that workplace during the last period of coverage.
- (6) In this item, ***relevant period*** means the period of coverage to be classified.

**10 Controlling Interest**

- (1) For the purpose of sub-items (5) and (6) of item 6, an entity has, or entities acting together have, a controlling interest where any one or more of the following applies:

*50% Stake Test – Company*

- (a) in the case of a company, the entity, or the entity and its associates between them, or the entities acting together:
  - (i) are able to exercise, or control the exercise of or substantially influence the exercise of, 50% or more of the voting power in the company (either directly, or indirectly through one or more interposed entities); or
  - (ii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 50% or more of any dividends that the company may pay; or

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 1 - *continued*

- (iii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 50% or more of any distribution of capital of the company; or

*40% Stake Test – Company*

- (b) in the case of a company, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the **assumed controller**):
  - (i) are able to exercise, or control the exercise of or substantially influence the exercise of, 40% or more of the voting power in the company (either directly, or indirectly through one or more interposed entities); or
  - (ii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 40% or more of any dividends that the company may pay; or
  - (iii) have the right to receive for their own benefit (either directly, or indirectly through one or more interposed entities) 40% or more of any distribution of capital of the company;

unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the assumed controller) either alone or together with its associates controls the company; or

*50% Stake Test – Partnership*

- (c) in the case of a partnership, the entity, or the entity and its associates between them, or the entities acting together:
  - (i) owns or own together (whether or not beneficially) 50% or more of the capital of the partnership (either directly, or indirectly through one or more interposed entities); or
  - (ii) is or are together entitled (whether or not beneficially) to 50% or more of any profits of the partnership (either directly, or indirectly through one or more interposed entities); or
  - (iii) are able to exercise, or control the exercise of or substantially influence the exercise of, 50% or more of the voting power in the partnership (either directly, or indirectly through one or more interposed entities); or

*40% Stake Test – Partnership*

- (d) in the case of a partnership, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the **assumed controller**):
  - (i) owns or own together (whether or not beneficially) (either directly, or indirectly through one or more interposed entities) 40% or more of the capital of the partnership; or
  - (ii) is or are together entitled (whether or not beneficially) (either directly, or indirectly through one or more interposed entities) to 40% or more of any profits of the partnership; or
  - (iii) are able to exercise, or control the exercise of or substantially influence the exercise of, 40% or more of the voting power in the partnership (either directly, or indirectly through one or more interposed entities);

unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the assumed controller) either alone or together with its associates controls the partnership; or

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SCHEDULE 1 - *continued**50% Stake Test – Trustee*

- (e) in the case of a trustee of a trust, the entity, or the entity and its associates between them, or the entities acting together have a beneficial entitlement (either directly, or indirectly through one or more interposed entities) to 50% or more of any distribution of the trust income or the trust capital; or

*40% Stake Test – Trustee*

- (f) in the case of a trustee of a trust, the entity, or the entity and its associates between them, or the entities acting together (in this paragraph called the *assumed controller*) have a beneficial entitlement (either directly, or indirectly through one or more interposed entities) to 40% or more of any distribution of the trust income or the trust capital unless employer A or employer B or the assumed controller satisfies the Authority that an entity (other than the assumed controller) either alone or together with its associates controls the trust.
- (2) For the purpose of sub-item (1)(e), an entity who, as a result of the exercise of a power of discretion by the trustee of a discretionary trust or by any other entity or by that trustee and any other entity, may benefit either directly, or indirectly through one or more interposed entities under that trust, shall be deemed to have a beneficial entitlement to 50% or more of any distribution of the trust income or the trust capital unless:
- (a) the trust has not made a distribution of corpus or income to that entity in the three years immediately preceding the time referred to in sub-item (1)(e); and
- (b) no power of appointment has been exercised in favour of the entity.

*Other Tests*

- (3) For the purpose of sub-items (5) and (6) of item 6, an entity, either alone or together with its associates or other entities, has a controlling interest where:
- (a) the entity, or the entity and its associates between them, or the entities acting together:
- (i) constitute more than 50% of the board of management (by whatever name called) of employer A or employer B, as the case may be; or
- (ii) control the composition of that board; or
- (iii) have the capacity to substantially influence decision-making, directly or indirectly, in relation to the financial and operating policies of employer A or employer B, as the case may be (whether or not it exercises that capacity); or
- (b) in the case of a company, the directors or a majority of the directors or one or more of the directors, being a director or directors who is or are entitled to exercise a majority of voting power at meetings of the directors, of the company is or are accustomed or under an obligation (whether formal or informal) to act in accordance with the directions, instructions or wishes of that entity or those entities acting together; or
- (c) in the case of a trustee of a trust, the entity, either alone or together with its associates or other entities:
- (i) has the power to obtain the beneficial enjoyment of the trust capital or income (whether or not by exercising its power of appointment or revocation, and whether with or without another entity's consent); or
- (ii) is able to control the application of the trust capital or income in any manner (whether directly or indirectly); or
- (iii) has the capacity to gain the beneficial enjoyment in sub-item (c)(i) or the control in sub-item (c)(ii); or



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SCHEDULE 1 - *continued*

- (iv) acting either alone or in concert, can remove or appoint the trustee, or one or more of the trustees, of the trust; or
  - (d) in the case of a trustee of a trust, the trustee is accustomed to act, is under an obligation (whether formally or informally) to act, or might reasonably be expected to act, in accordance with the directions, instructions or wishes of the entity or two or more entities, at least one of which is the entity or an associate of the entity.
- (4) For the purpose of determining whether an entity and its associates, or entities acting together, have a controlling interest, if an interest is both direct and indirect and (apart from this sub-item) would be counted more than once in applying sub-item (1), (2) or (3), only the direct interest is to be counted.

**II Associates***Associates of a natural person*

- (1) For the purposes of item 10, the following are associates of an entity (in this subsection called the **primary entity**) that is a natural person (otherwise than in the capacity of trustee):
- (a) a relative of the primary entity;
  - (b) a partnership in which the primary entity is a partner;
  - (c) a trustee of a trust where the primary entity, or another entity that is an associate of the primary entity because of another paragraph of this sub-item, benefits under the trust;
  - (d) a company where:
    - (i) the company is sufficiently influenced by:
      - (A) the primary entity; or
      - (B) another entity that is an associate of the primary entity because of another paragraph of this sub-item; or
      - (C) another company that is an associate of the primary entity because of another application of this paragraph; or
      - (D) two or more entities covered by the preceding sub-subparagraphs; or
    - (ii) a majority voting interest in the company is held by:
      - (A) the primary entity; or
      - (B) the entities that are associates of the primary entity because of subparagraph (i) and because of the preceding paragraphs of this sub-item; or
      - (C) the primary entity and the entities that are associates of the primary entity because of subparagraph (i) and because of the preceding paragraphs of this sub-item.

*Associates of a company*

- (2) For the purposes of item 10, the following are associates of a company (in this sub-item called the **primary entity**):
- (a) a partnership in which the primary entity is a partner;
  - (b) a trustee of a trust where the primary entity, or another entity that is an associate of the primary entity because of another paragraph of this sub-item, benefits under the trust;

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SCHEDULE 1 - *continued*

- (c) another entity (in this paragraph called the **controlling entity**) where:
- (i) the primary entity is sufficiently influenced by:
    - (A) the controlling entity; or
    - (B) the controlling entity and another entity or entities; or
  - (ii) a majority voting interest in the primary entity is held by:
    - (A) the controlling entity; or
    - (B) the controlling entity and the entities that, if the controlling entity were the primary entity, would be associates of the controlling entity because of sub-item (1), because of subparagraph (i) of this sub-item, because of another paragraph of this sub-item or because of sub-item (3);
- (d) another company (in this paragraph called the **controlled company**) where:
- (i) the controlled company is sufficiently influenced by:
    - (A) the primary entity; or
    - (B) another entity that is an associate of the primary entity because of another paragraph of this sub-item; or
    - (C) a company that is an associate of the primary entity because of another application of this paragraph; or
    - (D) two or more entities covered by the preceding sub-subparagraphs; or
  - (ii) a majority voting interest in the controlled company is held by:
    - (A) the primary entity; or
    - (B) the entities that are associates of the primary entity because of subparagraph (i) of this paragraph and the other paragraphs of this sub-item; or
    - (C) the primary entity and the entities that are associates of the primary entity because of subparagraph (i) of this paragraph and the other paragraphs of this sub-item;
- (e) any other entity that, if a third entity that is an associate of the primary entity because of paragraph (d) of this sub-item were the primary entity, would be an associate of that third entity because of sub-item (1), because of another paragraph of this sub-item or because of sub-item (3).

*Associates of a trustee*

- (3) For the purposes of item 10, the following are associates of a trustee (in this sub-item called the **primary entity**):
- (a) any entity that benefits under the trust;
  - (b) if a natural person benefits under the trust – any entity that, if the natural person were the primary entity, would be an associate of that natural person because of sub-item (1) or because of this sub-item;
  - (c) if a company is an associate of the primary entity because of paragraph (a) or (b) of this sub-item – any entity that, if the company were the primary entity, would be an associate of the company because of sub-item (2) or because of this sub-item.

*Associates of a partnership*

- (4) For the purposes of item 10, the following are associates of a partnership (in this sub-item called the **primary entity**):
- (a) a partner in the partnership;

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- (b) if a partner in the partnership is a natural person – any entity that, if that natural person were the primary entity, would be an associate of that natural person because of sub-item (1) or (3);
- (c) if a partner in the partnership is a company – any entity that, if the company were the primary entity, would be an associate of the company because of sub-item (2) or (3).

*Interpretation*

- (5) For the purposes of this item:
  - (a) a reference to an entity benefiting under a trust is a reference to the entity benefiting, or being capable (whether by the exercise of a power of appointment or otherwise) of benefiting, under the trust, either directly or through any interposed companies, partnerships or trusts; and
  - (b) a company is sufficiently influenced by an entity or entities if the company, or its directors, are accustomed or under an obligation (whether formal or informal), or might reasonably be expected, to act in accordance with the directions, instructions or wishes of the entity or entities (whether those directions, instructions or wishes are, or might reasonably be expected to be, communicated directly or through interposed companies, partnerships or trusts); and
  - (c) an entity or entities hold a majority voting interest in a company if the entity or entities are in a position to cast, or control the casting of, more than 50% of the maximum number of votes that might be cast at a general meeting of the company.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 2****COST OF CLAIMS & RECOVERIES*****1 Cost of an individual claim***

- (1) Subject to sub-item (2), the cost of an individual claim is the lesser of:
- (a) \$360,200; and
  - (b) the sum of:
    - (i) the payments of compensation, if any, made pursuant to the Act or the Accident Compensation Act by the Authority in respect of the claim;
    - (ii) the payments, if any, of damages at common law or of amounts paid in settlement of claims or proceedings for such damages in respect of the claim;
    - (iii) costs (excluding legal costs) and expenses, if any, paid by the Authority in relation to the claim;
    - (iv) the amount estimated in accordance with item 2 (excluding any estimate in relation to legal costs) to be the Authority's outstanding liability to make payments in respect of the claim;
    - (v) the lesser of:
      - (A) the sum of legal costs and estimated legal costs; and
      - (B) \$67,400;but the amount in (b):
    - (vi) shall not include any remuneration paid or payable to relevant authorised agents in accordance with their agency agreements;
    - (vii) shall be reduced by an amount equivalent to the sum of the amounts of all input tax credits and decreasing adjustments within the meaning of **A New Tax System (Goods and Services) Act 1999** of the Commonwealth which have arisen in relation to the payments, costs and expenses referred to in paragraphs (i), (ii) and (iii);
    - (viii) shall be reduced by recoveries made by the Authority in relation to the claim;
    - (ix) if the employer elected under section 125A(6) of the Accident Compensation Act to eliminate the excess under section 125A(3) of the Accident Compensation Act, does not include payments which would otherwise have been met by the employer under the excess;
    - (x) shall not include any payments, costs or expenses to which the worker was not entitled and in relation to which the worker has been found guilty of an offence under section 81, 82, 83 or 83A of the **Crimes Act 1958** or under section 248, 248A(2) or 249 of the Accident Compensation Act or under section 581, 582, 583, 584 or 585 of the Act;
    - (xi) shall not include any payments by way of interest required under sections 114D and 114E of the Accident Compensation Act in respect of a claim; and
    - (xii) shall not include any payment by the Authority to an employer for an amount that was recovered under section 138(6) of the Accident Compensation Act that represents the employer's liability to pay compensation under section 125(1)(a) or 125A(3) of the Accident Compensation Act.
- (2) The cost of an individual claim is 0 (zero) if in relation to the claim:
- (a) the Authority has, in the course of a review of an objection lodged by the employer under section 114I of the Accident Compensation Act, set aside the decision to accept the claim for compensation against the employer pursuant to section 114N(1)(b) of the Accident Compensation Act; or

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 2 - *continued*

- (b) the Supreme Court has, on an appeal by the employer pursuant to section 114O of the Accident Compensation Act or section 85 of the Act, determined pursuant to section 114Q of the Accident Compensation Act or section 87(2) of the Act that:
  - (i) the alleged worker was not a worker within the meaning of the Act or the Accident Compensation Act; or
  - (ii) the claimed employer was not the correct employer of the worker at the time of the relevant injury or death.

**2 Estimation of outstanding liability**

- (1) The estimations referred to in items 1 and 5:
  - (a) must be made by the Authority itself and in accordance with procedures determined by the Authority itself; and
  - (b) constitute an estimate of the future cost of claims for the purposes of the definition of estimated future claim cost in section 460 of the Act.
- (2) The estimations must include an amount equivalent to the sum of all amounts, of which the Authority has notice, paid in relation to the claim or in satisfaction or purported satisfaction of the employer's or the Authority's liability or potential liability in respect of the claim (other than any amount paid in satisfaction of the liability of the employer under section 125(1)(a) or 125A(3) of the Accident Compensation Act) which have not been reimbursed to the employer by the authorised agent or the Authority.

**3 Date of determination of cost of claims**

- (1) Subject to sub-items (2) and (3), the cost of an individual claim is calculated:
  - (a) at a time nominated by the Authority itself (*the relevant time*); and
  - (b) on the basis of information in the possession of the Authority at the relevant time.
- (2) The cost of an individual claim must be calculated on the basis of information about payments, costs and expenses that has come into the possession of the Authority after the relevant time if the Authority itself is satisfied that the worker to whom the payments, costs and expenses relate has been found guilty of an offence under section 81, 82, 83 or 83A of the **Crimes Act 1958** or under section 248, 248A(2) or 249 of the Accident Compensation Act or under section 581, 582, 583, 584 or 585 of the Act in relation to those payments, costs or expenses.
- (3) The cost of an individual claim must be calculated on the basis of information about payments, costs and expenses that has come into the possession of the Authority after the relevant time if item 1(2) of this schedule applies to the claim.

**4 Recoveries**

- (1) Subject to sub-item (2), a recovery is an amount of money received by or on behalf of the Authority in relation to a claim from a person other than the employer or any related employer, but a recovery does not include:
  - (a) in the case of a TAC claim (other than a negligent third party TAC claim) any monies received by or on behalf of the Authority from the TAC;
  - (b) any amount repaid as an overpayment unless the overpayment relates to a claim received in the claims reporting period;
  - (c) any amount recovered under section 138(6) of the Accident Compensation Act by the Authority from a third party that represents the employer's liability to pay compensation under section 125(1)(a) or 125A(3) of the Accident Compensation Act;

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SCHEDULE 2 - *continued*

- (d) any amount of money received by or on behalf of the Authority in relation to a claim to which item 1(2) of schedule 2 applies.
- (2) Where an amount of money is recovered by or on behalf of the Authority in respect of a claim received by an authorised agent between 1 July 1993 and 31 December 2010, and the total amount of money recovered in respect of that claim exceeds \$360,200, the excess shall not be a recovery for the purposes of this Order.
- (3) Subject to sub-item (4), a recovery is taken to have been made when the amount of the recovery is received by the Authority.
- (4) Where the Authority receives a payment which comprises or includes two or more recoveries, the amount of each such recovery shall be taken to have been received when the Authority applies that amount to the claim to which it relates.

**5 Definitions**

In this schedule:

***excluded claims*** means:

- (a) claims in respect of injuries to workers participating in a return to work program funded and operated by the Authority itself or approved by the Authority itself; and
- (b) negligent third party TAC claims where the Authority has recovered money from the TAC;

***estimated legal costs***, in relation to a claim, means the amount estimated in accordance with item 2 to be the Authority's future liability for legal costs, if any, in respect of the claim;

***law practice*** has the same meaning as in section 1.2.1 of the **Legal Profession Act 2004**;

***internal lawyer*** means an Australian legal practitioner (as defined in section 1.2.3(a) of the **Legal Profession Act 2004**) who engages in legal practice as an employee of the Authority;

***legal costs*** means:

- (a) amounts that the Authority has been charged by, or is liable to pay, a law practice for the provision of legal services in relation to a claim including disbursements but not including interest; and
- (b) amounts referable to the provision of legal services by an internal lawyer on a claim including disbursements but not including interest;

***legal services*** has the same meaning as in section 1.2.1 of the **Legal Profession Act 2004**;

***negligent third party TAC claim*** means a TAC claim made in relation to an injury or death, where the Authority has determined that the injury or death was caused under circumstances creating in a person, other than the employer or any related employer or a person for whose acts or omissions the employer is or may be vicariously liable, a legal liability to pay damages in respect of the injury or death;

***total cost of claims***, in relation to a workplace of an employer, means the total of the costs of all individual claims calculated in accordance with item 1, other than excluded claims, received by the Authority during the claims reporting period in respect of workers engaged in operations at that workplace, being workers employed by the employer.

*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 3****PAYMENT OF PREMIUM AND DISCOUNTS**

- 1** Subject to items 2 and 3, an employer may elect to pay its premium by monthly or quarterly instalments or by an annual payment.
- 2** Subject to item 3:
  - (a) If the premium payable for an employer is \$1,000 or less the employer shall pay its premium by an annual payment.
  - (b) If an employer has failed to make an election under item 1 and the premium payable for the employer is less than \$50,000 the employer shall pay its premium by quarterly instalments.
  - (c) If the employer has failed to make an election under item 1 and the premium payable is \$50,000 or more an employer shall pay its premium by monthly instalments.
  - (d) Notwithstanding anything in this item, if in the past an employer elected to pay amounts payable as premium by monthly instalments, the employer shall pay its premium by monthly instalments unless and until the employer makes a further election under item 1.
  - (e) Notwithstanding anything in this item, if in the past an employer elected to pay amounts payable as premium by quarterly instalments, the employer shall pay its premium by quarterly instalments unless and until the employer makes a further election under item 1.
- 3** The Authority may determine that an employer must pay its premium monthly, quarterly or annually or may determine some other interval for payment.
- 4**
  - (a) An annual payment of premium is due on 1 November 2014 or such later date as the Authority itself may determine.
  - (b) For the avoidance of doubt, an annual payment of premium may be made by one or more payments.
- 5** Quarterly payments of premium are payable in four equal instalments or as varied in accordance with guidelines issued by the Authority itself and are due on 1 October, 1 December, 1 March and 1 June each year, unless those dates are deferred in accordance with guidelines issued by the Authority itself.
- 6** Monthly payments of premium are payable in equal instalments or as varied in accordance with guidelines issued by the Authority itself and are due on 1 October 2014 and on the first day of each month thereafter until 1 July 2015 unless those dates are altered in accordance with guidelines issued by the Authority itself.
- 7** Payments of premium other than by monthly, or quarterly instalments or by an annual payment are payable in instalments determined by the Authority and on dates determined by the Authority.
- 8** Subject to items 9 and 12, where:
  - (a) an employer pays its 5% discounted premium (in full) by the 5% discount date; and
  - (b) all other premium liabilities of an employer have been paid in full,the amount the employer is liable to pay shall be the 5% discounted premium.
- 9** Subject to item 12, where:
  - (a) the employer is issued with an adjustment notice on or after the 5% discount date; and
  - (b) the amount an employer was liable to pay under item 8 was the 5% discounted premium,the amount the employer is liable to pay is the adjusted premium specified in the current adjustment notice less the smaller of:
  - (i) the 5% discount amount;
  - (ii) 5% of the adjusted premium specified in the current adjustment notice; and

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

Sch. 3

SCHEDULE 3 - *continued*

- (iii) if more than one adjustment notice has been issued to the employer and this item has previously been applied, the smallest of any previous 5% discount amounts calculated under this item.

**10** Subject to item 11, where:

- (a) an employer does not pay its 5% discounted premium by the 5% discount date but pays its 3% discounted premium (in full) by the 3% discount date; and  
(b) all other premium liabilities of an employer have been paid in full,

the amount the employer is liable to pay shall be the 3% discounted premium.

**11** Where:

- (a) the employer is issued with an adjustment notice on or after the 3% discount date; and  
(b) the amount an employer was liable to pay under item 10 was the 3% discounted premium,

the amount the employer is liable to pay is the adjusted premium specified in the current adjustment notice less the smaller of:

- (i) the 3% discount amount;  
(ii) 3% of the adjusted premium specified in the current adjustment notice; and  
(iii) if more than one adjustment notice has been issued to the employer and this item has previously been applied, the smallest of any previous 3% discount amounts calculated under this item.

**12** Where:

- (a) an employer makes an application under this item; and  
(b) the employer paid its 5% discounted premium on or before the 5% discount date; and  
(c) the 5% discount amount is less than the 3% discount amount,

then the amount the employer is liable to pay under this schedule is the amount calculated pursuant to items 10 and 11 as if the employer had not paid its 5% discounted premium on or before the 5% discount date.

**13** For the avoidance of doubt:

- (a) an employer can only receive either a discount pursuant to items 8 and 9 or a discount pursuant to items 10 and 11, and not both discounts; and  
(b) if item 12 applies to an employer then items 8 and 9 do not thereafter apply to the employer.

**14** Where an employer fails to pay its premium as required by this schedule, the Authority may determine the interval and the instalments payable in such interval for the payment of premium by the employer.**15** In this schedule:

**3% discount amount** means 3% of the most recent notified premium at the 3% discount date;

**3% discount date** means 1 October 2014 or such later date as the Authority itself may determine;

**3% discounted premium**, in relation to an employer, is the most recent notified premium at the 3% discount date, discounted by 3%;

**5% discount amount** means 5% of the most recent notified premium at the 5% discount date;

**5% discount date** means 1 August 2014 or such later date as the Authority itself may determine;

**5% discounted premium**, in relation to an employer, is the most recent notified premium at the 5% discount date, discounted by 5%;



## Sch. 3

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 3 - *continued*

**adjusted premium**, in relation to an employer, means the amount specified in an adjustment notice as premium payable for 2014/2015 by the employer;

**adjustment notice** means a notice issued under s 451 or s 473 of the Act;

**earlier adjustment notice** means an adjustment notice issued before the current adjustment notice;

**its premium**, in relation to an employer, means the premium payable by the employer for the current premium period;

**notified premium**, in relation to an employer, means:

- (a) the amount specified in a notice of premium as premium payable for 2014/2015 by the employer; or
- (b) the adjusted premium specified in an adjustment notice issued to the employer;

**other premium liabilities** means any one or more of the following:

- (a) an amount payable, or purportedly payable, as premium under the Act, the Accident Compensation Act or the WorkCover Insurance Act;
- (b) an amount payable as a default penalty in respect of an amount payable or purportedly payable as premium under the Act, the Accident Compensation Act or the WorkCover Insurance Act; or
- (c) an amount payable as a late payment penalty or interest in respect of an amount payable or purportedly payable as premium or penalty under the Act, the Accident Compensation Act or the WorkCover Insurance Act;

that was due and payable on or before the 5% discount date or the 3% discount date as applicable;

**previous 3% discount amount** means 3% of the adjusted premium specified in an earlier adjustment notice;

**previous 5% discount amount** means 5% of the adjusted premium specified in an earlier adjustment notice.

## SCHEDULE 4 WORKCOVER INDUSTRY CLASSIFICATION

### GENERAL INTRODUCTION

#### Explanatory Provisions

1. The General Introduction to schedule 4 provides essential information, definitions and instructions that apply across more than one division or across all divisions of schedule 4. These must be considered as part of the process under this schedule for allocating workplaces to specific WorkCover industry classifications (abbreviated to “classes” within this schedule), based on the workplace’s predominant activity.
2. In addition, each division has an introduction that provides essential information about the nature of activities included within that division. All definitions and instructions in the introductions must be considered as part of the process for allocating workplaces to specific classes within schedule 4, based on the predominant activity of the workplace.
3. In accordance with item 7 of schedule 1, the industry classification to which a workplace is classified for an employer is the WorkCover industry classification in this schedule to which the predominant activity at that workplace corresponds or most closely corresponds.
4. Classes, which are denoted by a single letter and a five digit numeric code, are organised within broad divisions (each identified by a single letter), subdivisions (each identified by a two digit code) and groups (each identified by a three digit code). The classes are based on the *Australian and New Zealand Standard Industrial Classification 2006* (ANZSIC) developed by the Australian Bureau of Statistics (ABS) in collaboration with Statistics New Zealand and accessible via the ABS website at [www.abs.gov.au](http://www.abs.gov.au).
5. The classification of a workplace to a class is a two step process. The first step is to determine the predominant activity at the workplace in accordance with item 3 of schedule 1. It is only after that step has been completed that schedule 4 is considered, in step two. Step two is to identify the class in schedule 4 to which the predominant activity corresponds or most closely corresponds as set out in item 7(1) of schedule 1 and the flow chart in paragraph 38.
6. For this purpose, regard must be had to all elements of this schedule, i.e. the General Introduction, headings, the general provisions, introductions to divisions, industry descriptions, exclusions/references and the listed activities.
7. In addition to general provisions relating to how to classify a workplace, this part of schedule 4 also contains general provisions in relation to the following matters:
  - Definitions and Abbreviations
  - Beneficiation of Minerals
  - Business Formation
  - Installation
  - Manufacturers’ Sales
  - Rental, Hiring and Leasing
  - Repair and Maintenance

#### Operative provisions

##### *Operative provisions and non-operative material*

8. This schedule contains both operative provisions and non-operative material.
  - (a) The operative provisions are all provisions other than the non-operative material.
  - (b) The only parts of this schedule that are non-operative material are:

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- (i) explanatory provisions (identified by the heading “Explanatory Provisions”);
  - (ii) provisions that identify a particular classification issue (identified by the heading “Issue”); and
  - (iii) examples (identified by the heading “Example”).
- (c) The only purpose for which the non-operative material is to be used is as guidance, to assist in understanding the way in which the operative provisions of this schedule are to be applied.

*Definitions and Abbreviations*

9. In this schedule, unless the contrary intention appears:

**arm’s length entity**, in relation to an employer whose workplace is to be classified, means a person that:

- (i) is not a member of the same group as the employer; or
- (ii) would not have a relationship of control with the employer within the meaning of item 6(6) of schedule 1;

**customer**, in relation to an employer whose workplace is to be classified, means only a customer that is an arm’s length entity in relation to that employer;

**group**, in relation to an employer means a group within the meaning of section 66 of the Accident Compensation (WorkCover Insurance) Act 1993;

**member**, in relation to an employer group means an employer who is a member of a group within the meaning of section 66 of the Accident Compensation (WorkCover Insurance) Act 1993;

**n.e.c.** means not elsewhere classified;

**operational services** means day-to-day, regional or divisional services and includes:

- (a) management services; or
- (b) organisational services; or
- (c) administrative services; or
- (d) buying services; or
- (e) marketing services;

and which are not high level strategic management services.

**predominant industry**, in relation to more than one workplace of the employer or group, means the predominant activity of the workplaces treated as a single workplace;

**WorkCover industry classification**, is abbreviated to **class** in this schedule.

10. In this schedule, where the word “include”, “includes” or “including” appears, the matters to which that word refers are intended to be non-exhaustive.

*Listed activities within a class*

11. (1) Where an activity has been listed under a class that activity cannot be treated as corresponding or most closely corresponding to a different class.
- (2) An activity can correspond or most closely correspond to a class even if it is not listed as an activity in that class (i.e. the listed activities in a class are examples only and are not exhaustive).

*Effect of exclusion references*

12. The predominant activity at a workplace cannot correspond or most closely correspond to a class if workplaces predominantly engaged in that activity are expressly excluded from that class.

SCHEDULE 4 - *continued**Determining when an activity most closely corresponds to a class*

13. Even if not expressly excluded from a class, a predominant activity that appears to most closely correspond to a particular class may most closely correspond to another class.

*Example*

Where an employer's predominant activity is growing vegetables undercover, this may appear to correspond to A01110 Nursery Production Undercover, which is defined to include growing plants undercover. However, growing vegetables undercover most closely corresponds to A01220 Growing Vegetables Undercover, which is specific to vegetable growing.

14. If a predominant activity does not appear to correspond to a class, it will be classified to the class with which it most closely corresponds.

*Example*

Where an employer's predominant activity is providing dog obedience training, there is no class to which this activity corresponds. However, providing dog obedience training most closely corresponds to S95390 Other Personal Services.

**Classification Issue: Business Formation***Issue*

15. A large number of new businesses start up in any given period. Before commencing regular operations, some employers need to undertake significant capital and/or other business formation activities ("capital and business formation activities") such as seeking out potential clients, obtaining equipment and premises and purchasing or preparing software. In many instances, these employers may decide to undertake these activities themselves. This raises the issue of whether the relevant workplaces of these employers should be given the classification corresponding to the capital and business formation activity or the classification corresponding to the business predominant activity for which the capital and business formation activity is being undertaken.

*Rule*

16. A workplace at which capital and business formation activities are undertaken is classified according to the predominant activity of the operations that are ultimately conducted at the workplace, or, if such operations have not commenced, the operations that are intended to be conducted at the workplace, rather than to the class corresponding to the capital and business formation activity.

*Example*

For example, an employer starting a new manufacturing business may undertake the construction of a factory in preparation for the conduct of the business. In those circumstances the workplace will be classified to the appropriate class in Division C - Manufacturing and not to a class in Division E - Construction.

**Classification Issue: Installation***Issue*

17. Installation, that is the placement of a product into position for use, including erection, assembly and fixing, can be undertaken in conjunction with other activities (e.g. manufacture or sales) or in isolation. This raises the issue of whether the workplace that undertakes installation activities is to be classified to installation or to some other activity.

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18. A workplace predominantly engaged in manufacturing or selling its products to other persons and that also installs the products it manufactures or sells at the customer's premises (where installation is ancillary to the predominant activity) is classified according to the predominant activity undertaken at the workplace, and not to an installation class.

*Examples*

- An employer selling hot water systems to members of the public may arrange for the installation of the hot water system in the purchaser's dwelling. If the predominant activity of the workplace is selling hot water systems then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division G - Retail Trade.
  - An employer manufacturing elevators may also arrange for the installation of the elevator. If the predominant activity of the workplace is manufacturing elevators then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
  - An employer manufacturing built-in furniture or joinery may arrange for the installation of the furniture or joinery. If the predominant activity of the workplace is manufacturing furniture or joinery then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
  - An employer manufacturing commercial or industrial boilers may also arrange for the installation of the boilers. If the predominant activity of the workplace is manufacturing boilers then installation is an ancillary activity; and the workplace is classified to the appropriate class in Division C - Manufacturing.
19. A workplace that is predominantly engaged in installation of a product will be classified to the appropriate class corresponding to the installation activity.

*Example*

Table 1 gives examples of some of the different classes for workplaces predominantly engaged in installation activities.

**Table 1 : Classification of workplaces predominantly engaged in installation activities**

<i>Installation of</i>	<i>Class</i>
<b>Division E: Construction</b>	
Electrical machinery (heavy, on-site assembly); telephone, telegraph or telex equipment - distribution lines, electricity or communication, construction	E31090 Other Heavy and Civil Engineering Construction
Structural steel components for buildings or other structures	E32240 Structural Steel Erection Services
Hot water systems, plumbing (except marine), septic tanks	E32310 Plumbing Services

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SCHEDULE 4 - *continued*

<i>Installation of</i>	<i>Class</i>
Electric wiring installation, electric light or power, computer cabling; telephone, telegraph or telex equipment - telecommunication cable or wire installation (except transmission or distribution lines)	E32320 Electrical Services
Air conditioning duct-work, air conditioning equipment, heating equipment (except industrial furnaces), refrigeration equipment	E32330 Air Conditioning and Heating Services
Fire alarm systems and sprinklers	E32340 Fire and Security Alarm Installation Services
Curtains, blinds and awnings, insulation materials, elevators, escalators	E32390 Other Building Installation Services
Floor coverings	E32430 Tiling and Carpeting Services
Glass (in windows or doors or as covered by the term glazing)	E32450 Glazing Services
<b>Division M: Professional, Scientific and Technical Services</b>	
Computer software	M70000 Computer System Design and Related Services
<b>Division S: Other Services</b>	
Car air-conditioning, car radio/CD player, car security system, car mobile phone	S94110 Automotive Electrical Services
Motor vehicle gas tank	S94190 Other Automotive Repair and Maintenance

**Classification Issue: Internal Management and Office Administration***Issue*

20. Some workplaces engage in the provision of management, organisational or administrative services to other workplaces of the same employer or group. These services may be corporate head office management services or may be lower level operational services. This raises the issue of the correct classification of such workplaces.
21. Corporate head office management services are high level strategic management services, including services directed at meeting corporate regulatory requirements, managing the company structure, providing strategic leadership, business and staff development and monitoring the performance of all of the company's workplaces or all of the other workplaces within the business group. A workplace predominantly engaged in corporate head office management services does not predominantly undertake operational control of, or activities directly integral to, the other workplace activities of the employer or group (including design of products, marketing, production control, cost accounting, managing contracts, purchases and sales of products etc). Corporate head office management services are provided to all the workplaces of a large multi-workplace employer or group of employers, not just some of those workplaces.

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22. Workplaces that are predominantly engaged in the provision of operational services to other workplaces of the employer or other workplaces within the same group as the employer, whether those other workplaces are in the same industry or different industries, are classified according to the predominant industry of the workplaces to which they provide these services.
23. Workplaces that are predominantly engaged in corporate head office management services (and that meet the other requirements set out in the class) are classified to class M69610 Corporate Head Office Management Services.

*Example*

A workplace that provides day-to-day management services (e.g. accounting, purchasing, payroll and human resource services) to the other workplaces of the employer that are predominantly engaged in footwear manufacturing will be classified to class C13520 Footwear Manufacturing and not to class M69610 Corporate Head Office Management Services.

**Classification Issue: Manufacturers' Sales***Issue*

24. Workplaces predominantly engaged in manufacturing products also often sell those products, whether to consumers or other businesses. This raises the issue of whether such workplaces are classified to Division C - Manufacturing or to either Division F - Wholesale Trade or Division G - Retail Trade.

*Rule*

25. Workplaces that are predominantly engaged in the manufacture of a product, and which also sell that product, are classified to manufacturing.

*Example*

A bakery that manufactures baked goods and sells those goods directly to the consumer from the same premises is classified to manufacturing.

26. A workplace that undertakes both the manufacture and the sale of its product and also sells products sourced from other arm's length entities (that is, a retail or wholesale activity) is classified according to its predominant activity, which may be manufacturing, retailing or wholesaling depending on the circumstances.

**Classification Issue: Rental, hiring and leasing of machinery, plant or vehicles***Issue*

27. Workplaces that are engaged in renting, hiring and leasing of machinery, plant or vehicles ("equipment") may do so with or without an operator. Other workplaces are involved in leasing equipment to arm's length entities under financial lease arrangements. This raises the issue of the correct classification of such workplaces.

*Rule*

28. Workplaces predominantly engaged in renting, hiring and leasing equipment without an operator are classified to Division L - Rental, Hiring and Real Estate Services.
29. Workplaces predominantly engaged in renting, hiring or leasing equipment with an operator are classified to the appropriate class within the Division that corresponds to the workplace where the equipment is predominantly used. This is because the output being

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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SCHEDULE 4 - *continued*

provided is a particular service, rather than just the provision of equipment for rent, hire or lease.

*Examples*

When construction machinery is hired in conjunction with the operator, the service being paid for is a construction service and not just for the use of equipment for a period.

Other examples of hire with operator include:

- hire of forestry machinery with operator (class A05100 Forestry Support Services);
- hire of agricultural machinery (excluding forestry) with operator (class A05290 Other Agriculture and Fishing Support Services);
- hire of mining machinery with operator (class B10900 Other Mining Support Services);
- hire of earthmoving machinery with operator (class E32120 Site Preparation Services);
- crane or construction machinery (except earthmoving) hire with operator (class E32920 Hire of Construction Machinery with Operator);
- hire of motor vehicles with driver (class I46230 Taxi and Other Road Transport);
- hire of boats with crew (class I48200 Water Passenger Transport); and
- hire of aircraft with crew (class I49000 Air and Space Transport).

30. Workplaces predominantly engaged in the leasing of equipment to other arm's length entities under financial lease arrangements are classified to class K62300 Non-Depository Financing, because they are predominantly engaged in providing finance for the purchase of the equipment.
31. Workplaces predominantly engaged in the hire of linen or uniforms are classified to class S95310 Laundry and Dry-Cleaning Services, as the hire is an integral part of a broader laundry service.

**Classification Issue: Repair and Maintenance***Explanatory provisions*

32. Repair and maintenance activities, including rebuilding and reconditioning, are carried out on a wide range of items of plant, equipment, household appliances, personal goods, buildings and other structures. The classification of workplaces undertaking these activities is based on the degree to which the processes used are interchangeable between the creation, repair and maintenance of a product.
33. Workplaces predominantly engaged in repair and maintenance are classified to Division C - Manufacturing or Division E - Construction if a similar process is used for the creation, repair and maintenance of a product.

*Example*

Workplaces predominantly engaged in repair of installed security systems are classified to E32340 Fire and Security Alarm Installation Services because the processes used to install security systems are highly interchangeable with the repair or maintenance of installed security systems.

34. Workplaces predominantly engaged in repair and maintenance are classified to Division S



**Sch. 4** WorkCover Insurance Premiums Order (No. 22) 2014/2015SCHEDULE 4 - *continued*

Other Services where a different process is used for the creation, repair and maintenance of a product.

*Example*

Workplaces predominantly engaged in shoe repair are classified to S94910 Clothing and Footwear Repair because the processes used to manufacture shoes are not highly interchangeable with the repair of shoes.

35. Table 2 gives examples of some of the different classes for workplaces predominantly engaged in repair and maintenance activities.

**Table 2 : Classification of workplaces predominantly engaged in repair activities**

<i>Repair and maintenance of</i>	<i>Classified to</i>
<b>Division C: Manufacturing</b>	
Books	C16120 Printing Support Services
Lead lights and stained glass	C20100 Glass and Glass Product Manufacturing
Forged iron and steel products	C22100 Iron and Steel Forging
Automotive electrical components (factory reconditioning)	C23130 Automotive Electrical Component Manufacturing
Automotive engines (factory reconditioning)	C23190 Other Motor Vehicle Parts Manufacturing
Ships, floating oil rigs, submarines, boats, railway Locomotives, other rolling stock, aircraft	Group 239 Other Transport Equipment Manufacturing
Automotive battery (factory reconditioning)	C24390 Other Electrical Equipment Manufacturing
Electric motors (factory reconditioning)	C24390 Other Electrical Equipment Manufacturing
<b>Division E: Construction</b>	
Buildings, other structures, heavy gauge containers in buildings or other structures, utilities etc.	Division E - Construction
<b>Division S: Other Services</b>	
Automotive electrical, body, paint, interior, mechanical etc.	Group 941 Automotive Repair and Maintenance
Domestic appliances	S94210 Domestic Appliance Repair and Maintenance
Electronic and precision equipment	S94220 Electronic (Except Domestic Appliance) and Precision Equipment Repair and Maintenance

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<i>Repair and maintenance of</i>	<i>Classified to</i>
Machinery and equipment not elsewhere classified	S94290 Other Machinery and Equipment Repair and Maintenance
Clothing and footwear	S94910 Clothing and Footwear Repair
Bicycles, furniture, jewellery, luggage, musical instrument (including electrical), saddlery, sports equipment, sunglasses, watches, wheelchairs etc.	S94990 Other Repair and Maintenance n.e.c.

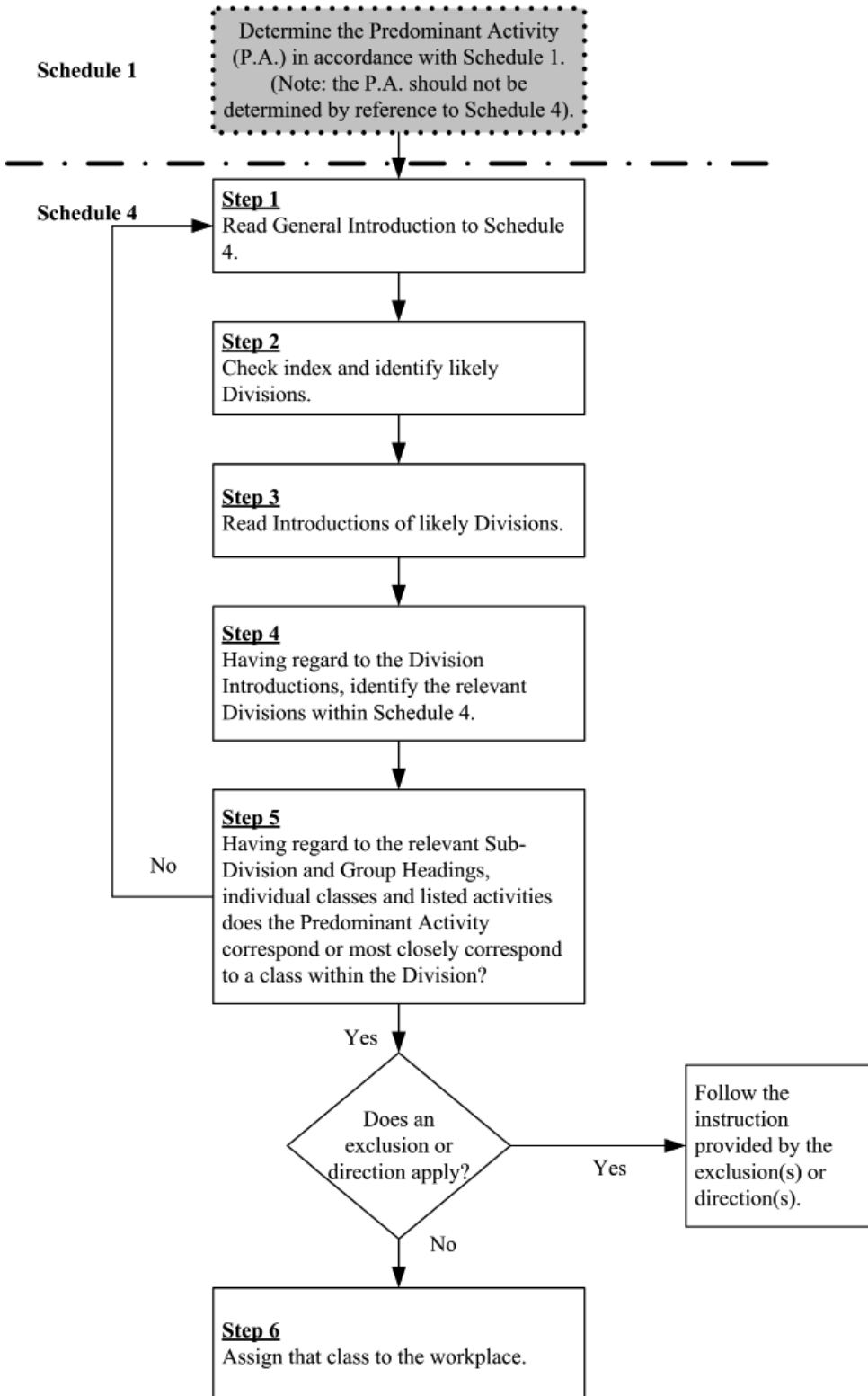
36. Workplaces predominantly engaged in providing cleaning or gardening services or undertaking forestry activities are classified to the relevant classes in Division A - Agriculture, Forestry and Fishing or Division N - Administrative and Support Services.

37. Where repair activities are carried out as an incidental activity by workplaces that are predominantly engaged in some other activity, the workplaces are classified according to their predominant activity.

38. The process for classifying a workplace to a class is set out in the flow chart below.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015*SCHEDULE 4 - *continued***DIVISION A: AGRICULTURE, FORESTRY AND FISHING****INTRODUCTION**

1. The Agriculture, Forestry and Fishing Division includes workplaces predominantly engaged in growing crops, raising animals, growing and harvesting timber, and harvesting fish and other animals from farms or their natural habitats and workplaces predominantly engaged in providing support services to workplaces engaged in production activities.
2. This Division distinguishes between two kinds of activities: production activities and support services to production activities. Production activities include horticulture, livestock production, aquaculture, forestry and logging, and fishing, hunting and trapping.

**Definitions**

3. In this Division:

**'agistment'** means the activity where a workplace takes in all or some livestock owned or leased by an arm's length entity in exchange for a fee for basic care and feed and does not include the activity where an entity owns land and leases that land to another entity (**the lessee**) to graze the lessee's livestock;

**'agriculture'** means the growing and cultivation of horticultural and other crops (excluding forestry) and the controlled breeding, raising or farming of animals (excluding aquaculture);

**'aquaculture'** includes the controlled breeding, raising or farming of fish, molluscs and crustaceans;

**'fishing, hunting and trapping'** includes gathering or catching marine life such as fish or shellfish, or other animals, from their uncontrolled natural environments in water or on land;

**'forestry and logging'** includes growing, maintaining and harvesting forests, gathering forest products and felling, hewing or rough shaping of timber in the forest;

**'other grain growing'** means growing cereal or coarse grains or other cereal crops (except rice); and

**'under cover'** includes greenhouses, cold frames, cloth houses and lath houses.

**Classification Issue: Mixed farming activities involving sheep, beef cattle and/or other grain growing****Issue**

4. Some workplaces are engaged in mixed farming which involves undertaking two or more of the following activities: sheep farming, beef cattle farming or other grain growing ("**mixed farming activities**"). Such workplaces may also be engaged in undertaking other activities in addition to mixed farming ("**non-mixed farming activities**"). This raises the issue of the correct classification of such workplaces.

**Rules**

5. Workplaces engaged in mixed farming activities must be classified according to one of the following rules, which constitute exceptions to items 3 and 7(1) of schedule 1.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued**

6. Where an individual mixed farming activity:
- a) contributes more than four times each other mixed farming activity to the value of goods produced at a workplace; and
  - b) is the predominant activity when all the activities at the workplace (including non-mixed farming activities) are considered,
- the workplace is to be classified to one of the following classifications:
- A01410 – Sheep Farming (Specialised)
  - A01420 – Beef Cattle Farming (Specialised)
  - A01490 – Other Grain Growing
7. Where there is no individual mixed farming activity that contributes more than four times each other mixed farming activity to the value of goods produced at the workplace, the workplace is to be classified to:
- a) A01440 Sheep-Beef Cattle Farming where:
    - i. the workplace:
      - (A) is not engaged in other grain growing; or
      - (B) is engaged in other grain growing but the combined activity of sheep and beef cattle farming contributes more than four times the activity of other grain growing to the value of goods produced at the workplace; and
    - ii. the combined activity of sheep and beef cattle farming is the predominant activity when all the activities at the workplace (including non-mixed farming activities) are considered;
- or
- b) A01450 Grain-Sheep and/or Grain-Beef Cattle Farming where:
    - i. the workplace is engaged in other grain growing and one or both of sheep farming and beef cattle farming; and
    - ii. where the workplace is engaged in all three of other grain growing, sheep farming and beef cattle farming, the combined activity of sheep and beef cattle farming does not contribute more than four times other grain growing to the value of goods produced at the workplace; and
    - iii. the combined activity of other grain growing and one or both of sheep farming and beef cattle farming as applicable is the predominant activity when all activities at the workplace (including non-mixed farming activities) are considered.
8. Where both mixed farming activities and non-mixed farming activities are undertaken at a workplace and where neither item 6 nor item 7 applies, the workplace will be classified according to items 3 and 7(1) of schedule 1, by reference to the predominant activity undertaken at the workplace.

**Classification Rule: Nursery and floriculture production**

9. Nursery and floriculture production and the growing of vegetables are classified according to whether or not they are grown outdoors or under cover.

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*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - *continued*****Classification Rule: Agistment**

10. Agistment services are included as activities in the appropriate classes of Subdivision 01 Agriculture, namely horse farming, sheep farming, beef cattle farming and dairy cattle farming. Workplaces that carry out such activities on a fee or contract basis are given the same classification as workplaces that undertake the same activity for their own account and risk.

***Exclusions***

11. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) operating prison farms (these workplaces are included in Division O - Public Administration and Safety);
  - b) operating research farms (these workplaces are included in Division M - Professional, Scientific and Technical Services);
  - c) operating fishing vessels that gather and process fish or other seafood (these workplaces are included in Division C - Manufacturing); and
  - d) owning and leasing land, whether for agricultural or any other non-residential purpose (these workplaces are classified to class L67120 Non-Residential Property Operators in Division L - Rental, Hiring and Real Estate Services).

***Subdivisions***

12. The Division contains the following subdivisions:
- 01 – Agriculture
  - 02 – Aquaculture
  - 03 – Forestry and Logging
  - 04 – Fishing, Hunting and Trapping
  - 05 – Agriculture, Forestry and Fishing Support Services

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SCHEDULE 4 - *continued*

**DIVISION A - AGRICULTURE, FORESTRY AND FISHING**

**Subdivision 01 - AGRICULTURE**

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<b>Group Class</b>	<b>Title And Description</b>
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**Group 011 NURSERY AND FLORICULTURE PRODUCTION**

**A01110 Nursery Production (Under Cover)**

This class consists of workplaces predominantly engaged in propagating and/or growing plants (or parts of plants) under cover. Included in this class are workplaces predominantly engaged in propagating and/or growing plant nursery products (except nursery stock for forests), bulbs, corms, or tubers under cover.

**Activities**

Bedding plant growing (under cover)	Perennial growing (under cover)
Bulb propagating (under cover)	Seedling growing (under cover)
Fruit tree nursery operation (under cover)	Vine stock nursery operation (under cover)
Nursery production n.e.c. (under cover)	
Ornamental plant growing (under cover)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) propagating and/or growing plants (or parts of plants) outdoors are included in class A01120 Nursery Production (Outdoors);
- b) growing turf for transplanting are included in class A01130 Turf Growing;
- c) growing cut flowers or foliage for display or growing flowers for seed collection under cover are included in class A01140 Floriculture Production (Under Cover);
- d) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
- e) growing nursery stock for forests are included in class A05100 Forestry Support Services.

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**A01120 Nursery Production (Outdoors)**

This class consists of workplaces predominantly engaged in propagating and/or growing plants (or parts of plants) outdoors. Included in this class are workplaces predominantly engaged in propagating and/or growing plant nursery products (such as ornamental plants, fruit trees or seedlings), bulbs, corms, or tubers outdoors.

**Activities**

Bulb propagating (outdoors)	Ornamental plant growing (outdoors)
Fruit tree nursery operation (outdoors)	Seedling growing (outdoors)
Nursery production n.e.c. (outdoors)	Vine stock nursery operation (outdoors)

**Exclusions/References**

Workplaces predominantly engaged in

- a) propagating and/or growing plants (or parts of plants) under cover are included in class A01110 Nursery Production (Under Cover);
- b) growing turf for transplanting are included in class A01130 Turf Growing;
- c) growing cut flowers or foliage for display or growing flowers for seed collection outdoors are included in class A01150 Floriculture Production (Outdoors);
- d) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	e) growing nursery stock for forests are included in class A05100 Forestry Support Services.
<b>A01130 Turf Growing</b>	This class consists of workplaces predominantly engaged in growing turf for transplanting.
	<b>Activities</b>
	Turf growing
<b>A01140 Floriculture Production (Under Cover)</b>	This class consists of workplaces predominantly engaged in growing and/or producing floriculture products such as cut flowers or foliage, or flower seeds under cover.
	<b>Activities</b>
	Display foliage growing (under cover)      Orchid growing (under cover)
	Flower growing (under cover)              Rose growing (under cover)
	Gerbera growing (under cover)          Seed, flower, growing (under cover)
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) growing and/or producing floriculture products outdoors are included in class A01150 Floriculture Production (Outdoors);
	b) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
	c) growing bulbs or ornamental plants under cover are included in class A01110 Nursery Production (Under Cover).
<b>A01150 Floriculture Production (Outdoors)</b>	This class consists of workplaces predominantly engaged in growing and/or producing floriculture products outdoors, such as cut flowers or foliage, or flower seeds.
	<b>Activities</b>
	Calla lily growing (outdoors)              Gerbera growing (outdoors)
	Display foliage growing (outdoors)      Orchid growing (outdoors)
	Flower growing (outdoors)              Rose growing (outdoors)
	Hydrangea growing (outdoors)          Seed, flower, growing (outdoors)
	Peony growing (outdoors)
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) growing and/or producing floriculture products under cover are included in class A01140 Floriculture Production (Under Cover);
	b) operating plant tissue culture laboratories are included in class M69250 Scientific Testing and Analysis Services; and
	c) growing bulbs or ornamental plants outdoors for sale are included in class A01120 Nursery Production (Outdoors).

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## SCHEDULE 4 - continued

Group Class	Title And Description
<b>Group 012</b>	<b>MUSHROOM AND VEGETABLE GROWING</b>
<b>A01210 Mushroom Growing</b>	This class consists of workplaces predominantly engaged in growing cultivated mushrooms in climate-controlled environments.
	<b>Activities</b>
	Cultivated mushroom growing                      Mushroom spawn growing
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) growing truffles are included in class A01230 Vegetable Growing (Outdoors); and b) gathering forest mushrooms are included in class A03010 Forestry.
<b>A01220 Vegetable Growing (Under Cover)</b>	This class consists of workplaces predominantly engaged in growing vegetable crops under cover (including hydroponic systems).
	<b>Activities</b>
	Capsicum growing (under cover)                      Sprout growing (under cover) Cucumber growing (under cover)                      Tomato growing (under cover) Herb growing (under cover)                              Truffle growing (under cover) Lettuce growing (under cover)                          Vegetable growing n.e.c. (under cover)
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) growing cultivated mushrooms are included in class A01210 Mushroom Growing; b) growing vegetables outdoors in open fields are included in class A01230 Vegetable Growing (Outdoors); and c) processing vegetables, including freezing, dehydrating or canning, are included in class C11400 Fruit and Vegetable Processing.
<b>A01230 Vegetable Growing (Outdoors)</b>	This class consists of workplaces predominantly engaged in growing vegetable crops outdoors. Workplaces predominantly engaged in growing fresh herbs, melons, and tomatoes (outdoors) are also included in this class.
	<b>Activities</b>
	Asparagus growing (outdoors)                      Onion growing (outdoors) Bean growing (outdoors; except dry field beans or soybeans)                                      Pea growing (outdoors; except dry field peas) Capsicum growing (outdoors)                          Potato growing (outdoors) Carrot growing (outdoors)                              Sugar beet growing (outdoors) Cucumber growing (outdoors)                          Sweetcorn growing (outdoors) Garlic growing (outdoors)                              Tomato growing (outdoors) Herb growing (outdoors)                                Truffle growing (outdoors) Kumara growing (outdoors)                            Vegetable growing n.e.c. (outdoors) Lettuce growing (outdoors)                            Vegetable seed growing (outdoors) Melon growing (outdoors)

SCHEDULE 4 - *continued*

Group Class	Title And Description														
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) growing cultivated mushrooms are included in class A01210 Mushroom Growing;</p> <p>b) growing vegetables under cover are included in class A01220 Vegetable Growing (Under Cover); and</p> <p>c) growing dry field peas, beans or soybeans are included in class A01490 Other Grain Growing.</p>														
<b>Group 013</b>	<b>FRUIT AND TREE NUT GROWING</b>														
<b>A01310 Grape Growing</b>	<p>This class consists of workplaces predominantly engaged in growing table or wine grapes or sun-drying grapes.</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><b>Activities</b></td> </tr> <tr> <td>Grape growing</td> <td>Vineyard operation</td> </tr> <tr> <td>Grape sun-drying</td> <td>Wine grape growing</td> </tr> <tr> <td>Table grape growing</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) processing, drying (except sun-drying), preserving or crushing grapes are included in class C11400 Fruit and Vegetable Processing; and</p> <p>b) manufacturing wine are included in class C12140 Wine and Other Alcoholic Beverage Manufacturing.</p>		<b>Activities</b>	Grape growing	Vineyard operation	Grape sun-drying	Wine grape growing	Table grape growing							
	<b>Activities</b>														
Grape growing	Vineyard operation														
Grape sun-drying	Wine grape growing														
Table grape growing															
<b>A01320 Kiwifruit Growing</b>	<p>This class consists of workplaces predominantly engaged in growing kiwifruit.</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><b>Activities</b></td> </tr> <tr> <td>Kiwifruit growing</td> <td></td> </tr> </table>		<b>Activities</b>	Kiwifruit growing											
	<b>Activities</b>														
Kiwifruit growing															
<b>A01330 Berry Fruit Growing</b>	<p>This class consists of workplaces predominantly engaged in growing or sun-drying berry fruit.</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><b>Activities</b></td> </tr> <tr> <td>Berry fruit growing</td> <td>Gooseberry growing</td> </tr> <tr> <td>Blackberry growing</td> <td>Loganberry growing</td> </tr> <tr> <td>Blackcurrant growing</td> <td>Raspberry growing</td> </tr> <tr> <td>Blueberry growing</td> <td>Redcurrant growing</td> </tr> <tr> <td>Boysenberry growing</td> <td>Strawberry growing</td> </tr> <tr> <td>Cranberry growing</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.</p>		<b>Activities</b>	Berry fruit growing	Gooseberry growing	Blackberry growing	Loganberry growing	Blackcurrant growing	Raspberry growing	Blueberry growing	Redcurrant growing	Boysenberry growing	Strawberry growing	Cranberry growing	
	<b>Activities</b>														
Berry fruit growing	Gooseberry growing														
Blackberry growing	Loganberry growing														
Blackcurrant growing	Raspberry growing														
Blueberry growing	Redcurrant growing														
Boysenberry growing	Strawberry growing														
Cranberry growing															
<b>A01340 Apple and Pear Growing</b>	<p>This class includes workplaces predominantly engaged in growing or sun-drying apples, pears or other pome fruit such as nashi pears or quinces.</p>														



## Sch. 4 WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
<p>Apple growing Nashi pear growing</p>	<p><b>Activities</b> Pear growing Quince growing</p>
<p><b>Exclusions/References</b> Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.</p>	
<hr/> <p><b>A01350 Stone Fruit Growing</b></p>	
<p>This class consists of workplaces predominantly engaged in growing or sun-drying stone fruit such as apricots, cherries, nectarines, peaches and plums.</p>	
<p>Apricot growing Cherry growing Nectarine growing</p>	<p><b>Activities</b> Peach growing Plum or prune growing</p>
<p><b>Exclusions/References</b> Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.</p>	
<hr/> <p><b>A01360 Citrus Fruit Growing</b></p>	
<p>This class consists of workplaces predominantly engaged in growing or sun-drying citrus fruit.</p>	
<p>Citrus fruit growing Citrus orchard operation Grapefruit growing Lemon growing</p>	<p><b>Activities</b> Mandarin growing Orange growing Tangelo growing</p>
<p><b>Exclusions/References</b> Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.</p>	
<hr/> <p><b>A01370 Olive Growing</b></p>	
<p>This class consists of workplaces predominantly engaged in growing or sun-drying olives.</p>	
<p>Olive growing</p>	<p><b>Activities</b></p>
<p><b>Exclusions/References</b> Workplaces predominantly engaged in a) drying (except sun-drying) or otherwise preserving fruit (including olives) are included in class C11400 Fruit and Vegetable Processing; and b) manufacturing olive oil are included in class C11500 Oil and Fat Manufacturing.</p>	
<hr/> <p><b>A01390 Other Fruit and Tree Nut Growing</b></p>	
<p>This class consists of workplaces predominantly engaged in growing or sun-drying tree nuts, tropical fruit, subtropical fruit, and other fruit not elsewhere classified.</p>	

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

Sch. 4

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
Almond growing	Loquat growing
Avocado growing	Macadamia nut growing
Banana growing	Mango growing
Brazil nut growing	Passionfruit growing
Cashew nut growing	Pawpaw growing
Chestnut growing	Pecan nut growing
Coconut growing	Persimmon growing
Custard apple growing	Pineapple growing
Feijoa growing	Tamarillo growing
Fig growing	Walnut growing
<b>Exclusions/References</b>	
Workplaces predominantly engaged in drying (except sun-drying) or otherwise preserving fruit are included in class C11400 Fruit and Vegetable Processing.	
<b>Group 014</b>	<b>SHEEP, BEEF CATTLE AND GRAIN FARMING</b>
<b>A01410</b>	<b>Sheep Farming (Specialised)</b>
Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming sheep.	
	<b>Activities</b>
Prime lamb raising	Sheep farming
Raw sheep milk production	Wool growing
Sheep agistment service	
<b>A01420</b>	<b>Beef Cattle Farming (Specialised)</b>
Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming beef cattle. Also included in this class are workplaces predominantly engaged in dairy cattle replacement farming and providing dairy cattle agistment services.	
	<b>Activities</b>
Beef cattle farming	Dairy cattle agistment service
Buffalo, domesticated, grazing	Dairy cattle replacement farming
<b>Exclusions/References</b>	
Workplaces predominantly engaged in operating beef cattle feedlots are included in class A01430 Beef Cattle Feedlots (Specialised).	
<b>A01430</b>	<b>Beef Cattle Feedlots (Specialised)</b>
This class consists of workplaces predominantly engaged in operating feedlots for beef cattle. A feedlot is a confined area with watering and feeding facilities where cattle are hand or mechanically fed for the purposes of production.	
	<b>Activities</b>
Beef cattle feedlot operation	
<b>Exclusions/References</b>	
Workplaces predominantly engaged in farming beef cattle are included in class A01420 Beef Cattle Farming (Specialised) subject to the rules in the Introduction to Division A about mixed farming activities.	

## Sch. 4 WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description																		
<b>A01440</b>	<p data-bbox="276 310 623 338"><b>Sheep-Beef Cattle Farming</b></p> <p data-bbox="276 350 1174 436">Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in farming both sheep and beef cattle.</p> <p data-bbox="677 447 774 472" style="text-align: center;"><b>Activities</b></p> <p data-bbox="310 481 602 506">Sheep and beef cattle farming</p>																		
<b>A01450</b>	<p data-bbox="276 535 881 563"><b>Grain-Sheep and/or Grain-Beef Cattle Farming</b></p> <p data-bbox="276 575 1174 660">Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in growing grain in conjunction with sheep farming and/or beef cattle farming.</p> <p data-bbox="677 672 774 696" style="text-align: center;"><b>Activities</b></p> <table data-bbox="310 708 1134 795"> <tr> <td data-bbox="310 708 682 733">Beef cattle farming and grain growing</td> <td data-bbox="763 708 1134 733">Prime lamb raising and grain growing</td> </tr> <tr> <td data-bbox="310 738 682 795">Grain growing and sheep and/or beef cattle farming</td> <td data-bbox="763 738 1134 763">Sheep farming and grain growing</td> </tr> </table>	Beef cattle farming and grain growing	Prime lamb raising and grain growing	Grain growing and sheep and/or beef cattle farming	Sheep farming and grain growing														
Beef cattle farming and grain growing	Prime lamb raising and grain growing																		
Grain growing and sheep and/or beef cattle farming	Sheep farming and grain growing																		
<b>A01460</b>	<p data-bbox="276 824 454 852"><b>Rice Growing</b></p> <p data-bbox="276 864 1174 889">This class consists of workplaces predominantly engaged in growing rice.</p> <p data-bbox="677 900 774 925" style="text-align: center;"><b>Activities</b></p> <p data-bbox="310 936 440 961">Rice growing</p>																		
<b>A01490</b>	<p data-bbox="276 990 556 1018"><b>Other Grain Growing</b></p> <p data-bbox="276 1030 1174 1172">Subject to the rules in the Introduction to Division A about mixed farming activities, this class consists of workplaces predominantly engaged in growing cereal or coarse grains or other cereal crops (except rice). Also included are workplaces predominantly engaged in growing oilseeds, pasture seeds, lupins, field peas or beans.</p> <p data-bbox="677 1184 774 1209" style="text-align: center;"><b>Activities</b></p> <table data-bbox="310 1220 1085 1481"> <tr> <td data-bbox="310 1220 462 1245">Barley growing</td> <td data-bbox="763 1220 982 1245">Oilseed growing n.e.c.</td> </tr> <tr> <td data-bbox="310 1250 518 1275">Cereal grain growing</td> <td data-bbox="763 1250 973 1275">Pasture seed growing</td> </tr> <tr> <td data-bbox="310 1281 522 1306">Coarse grain growing</td> <td data-bbox="763 1281 946 1306">Safflower growing</td> </tr> <tr> <td data-bbox="310 1311 615 1336">Field pea or field bean growing</td> <td data-bbox="763 1311 1085 1367">Sorghum growing (except forage sorghum)</td> </tr> <tr> <td data-bbox="310 1342 502 1367">Grain seed growing</td> <td data-bbox="763 1367 932 1391">Soybean growing</td> </tr> <tr> <td data-bbox="310 1372 458 1397">Lupin growing</td> <td data-bbox="763 1397 951 1422">Sunflower growing</td> </tr> <tr> <td data-bbox="310 1403 458 1428">Maize growing</td> <td data-bbox="763 1428 915 1452">Wheat growing</td> </tr> <tr> <td data-bbox="310 1433 458 1458">Millet growing</td> <td></td> </tr> <tr> <td data-bbox="310 1464 435 1488">Oat growing</td> <td></td> </tr> </table>	Barley growing	Oilseed growing n.e.c.	Cereal grain growing	Pasture seed growing	Coarse grain growing	Safflower growing	Field pea or field bean growing	Sorghum growing (except forage sorghum)	Grain seed growing	Soybean growing	Lupin growing	Sunflower growing	Maize growing	Wheat growing	Millet growing		Oat growing	
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Cereal grain growing	Pasture seed growing																		
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Grain seed growing	Soybean growing																		
Lupin growing	Sunflower growing																		
Maize growing	Wheat growing																		
Millet growing																			
Oat growing																			
	<p data-bbox="287 1496 542 1525"><b>Exclusions/References</b></p> <p data-bbox="287 1536 704 1561">Workplaces predominantly engaged in</p> <p data-bbox="287 1572 1139 1627">a) growing forage sorghum are included in class A01590 Other Crop Growing n.e.c.; and</p> <p data-bbox="287 1633 942 1658">b) growing rice are included in class A01460 Rice Growing.</p>																		

## SCHEDULE 4 - continued

Group Class	Title And Description																				
<b>Group 015</b>	<b>OTHER CROP GROWING</b>																				
<b>A01510</b>	<b>Sugar Cane Growing</b> This class consists of workplaces predominantly engaged in growing sugar cane.																				
	<b>Activities</b>																				
	Sugar cane growing																				
<b>A01520</b>	<b>Cotton Growing</b> This class consists of workplaces predominantly engaged in growing cotton.																				
	<b>Activities</b>																				
	Cotton growing																				
<b>A01590</b>	<b>Other Crop Growing n.e.c.</b> This class consists of workplaces predominantly engaged in growing horticultural crops and plants not elsewhere classified, including animal fodder crops such as hay, sudan grass and silage.																				
	<b>Activities</b>																				
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Arrowroot growing</td> <td style="width: 50%;">Lucerne growing</td> </tr> <tr> <td>Bamboo growing</td> <td>Mustard growing</td> </tr> <tr> <td>Broom millet growing</td> <td>Pasture growing for hay or silage</td> </tr> <tr> <td>Flax seed growing</td> <td>Peanut growing</td> </tr> <tr> <td>Fodder growing</td> <td>Pharmaceutical/cosmetic plant growing</td> </tr> <tr> <td>Forage sorghum growing</td> <td>Seed growing n.e.c.</td> </tr> <tr> <td>Ginger growing</td> <td>Spice crop growing</td> </tr> <tr> <td>Hop growing</td> <td>Sudan grass growing</td> </tr> <tr> <td>Jute growing</td> <td>Tobacco growing</td> </tr> <tr> <td>Lavender growing</td> <td>Vegetable growing for fodder</td> </tr> </table>	Arrowroot growing	Lucerne growing	Bamboo growing	Mustard growing	Broom millet growing	Pasture growing for hay or silage	Flax seed growing	Peanut growing	Fodder growing	Pharmaceutical/cosmetic plant growing	Forage sorghum growing	Seed growing n.e.c.	Ginger growing	Spice crop growing	Hop growing	Sudan grass growing	Jute growing	Tobacco growing	Lavender growing	Vegetable growing for fodder
Arrowroot growing	Lucerne growing																				
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Ginger growing	Spice crop growing																				
Hop growing	Sudan grass growing																				
Jute growing	Tobacco growing																				
Lavender growing	Vegetable growing for fodder																				
	<b>Exclusions/References</b> Workplaces predominantly engaged in growing edible herbs are included in either class A01220 Vegetable Growing (Under Cover) or A01230 Vegetable Growing (Outdoors).																				
<b>Group 016</b>	<b>DAIRY CATTLE FARMING</b>																				
<b>A01600</b>	<b>Dairy Cattle Farming</b> This class consists of workplaces predominantly engaged in farming dairy cattle. Also included are workplaces predominantly engaged in sharemilking i.e. where the workplace is contracted to milk the herd and/or perform other farm duties for a share of the milk income.																				
	<b>Activities</b>																				
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Dairy cattle farming</td> <td style="width: 50%;">Sharemilking dairy cattle</td> </tr> <tr> <td>Raw cattle milk production</td> <td></td> </tr> </table>	Dairy cattle farming	Sharemilking dairy cattle	Raw cattle milk production																	
Dairy cattle farming	Sharemilking dairy cattle																				
Raw cattle milk production																					
	<b>Exclusions/References</b> Workplaces predominantly engaged in farming dairy cattle for replacement, or dairy cattle agistment service, are included in class A01420 Beef Cattle Farming (Specialised).																				

## Sch. 4 WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
<b>Group 017 POULTRY FARMING</b>	
<b>A01710 Poultry Farming (Meat)</b>	<p>This class consists of workplaces predominantly engaged in raising poultry for production of meat or in hatching meat breed chicks. This class also includes the raising of game birds for meat or in hatching game birds for raising for meat.</p>
	<b>Activities</b>
Chicken farming (for meat)	Poultry farming (for meat)
Duck farming	Poultry hatchery operation (meat breeds)
Game bird farming	Turkey farming
Goose farming	
<b>Exclusions/References</b>	
Workplaces predominantly engaged in	
<p>a) farming poultry for the production of eggs or in hatching egg breed chicks are included in class A01720 Poultry Farming (Eggs);</p> <p>b) farming ostriches or emus are included in class A01990 Other Livestock Farming n.e.c.; and</p> <p>c) processing poultry meat are included in class C11120 Poultry Processing.</p>	
<b>A01720 Poultry Farming (Eggs)</b>	<p>This class consists of workplaces predominantly engaged in farming poultry for production of eggs or in hatching egg breed chicks.</p>
	<b>Activities</b>
Egg farm operation	Poultry hatchery operation (egg breeds)
Poultry farming (for eggs)	
<b>Exclusions/References</b>	
<p>Workplaces predominantly engaged in raising poultry (including game birds) for the production of meat or in hatching meat breed chicks or game birds for raising for meat are included in class A01710 Poultry Farming (Meat).</p>	
<b>Group 018 DEER FARMING</b>	
<b>A01800 Deer Farming</b>	<p>This class consists of workplaces predominantly engaged in farming deer.</p>
	<b>Activities</b>
Deer breeding	Deer velvet production
Deer farming for venison	
<b>Group 019 OTHER LIVESTOCK FARMING</b>	
<b>A01910 Horse Farming</b>	<p>This class consists of workplaces predominantly engaged in farming horses.</p>
	<b>Activities</b>
Horse agistment service	Stud farm operation (horses)
Horse breeding	

SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>A01920 Pig Farming</b>	This class consists of workplaces predominantly engaged in farming pigs.
	<b>Activities</b>
Pig farming	Pig raising
<b>A01930 Beekeeping</b>	This class consists of workplaces predominantly engaged in raising bees, including collecting honey, royal jelly, bees' wax, or other bee products.
	<b>Activities</b>
Apiculture	Beekeeping
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in manufacturing honey are included in class C11990 Other Food Product Manufacturing n.e.c.
<b>A01990 Other Livestock Farming n.e.c.</b>	This class consists of workplaces predominantly engaged in breeding or raising farm or domestic animals not elsewhere classified.
	<b>Activities</b>
Alpaca farming	Goat farming
Bird breeding (except poultry or game birds)	Livestock raising n.e.c.
Cat breeding	Ostrich farming
Crocodile farming	Pet breeding
Dairy goat farming	Rabbit farming
Dog breeding	Snake farming
Emu farming	Worm farming
Fur skin animal (including possum and ferret) farming	
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) aquaculture are included in the appropriate classes of Group 020 Aquaculture; and
	b) breeding poultry or game birds for either meat or eggs are included in the appropriate classes of Group 017 Poultry Farming.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 02 - AQUACULTURE**

Group Class	Title And Description
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**Group 020 AQUACULTURE****A02010 Offshore Longline and Rack Aquaculture**

This class consists of workplaces predominantly engaged in offshore farming of molluscs and seaweed using longlines (rope) or racks.

**Activities**

Mussel farming (longline)	Paua farming (longline or rack)
Offshore longline or rack aquaculture	Pearl oyster farming (rack)
Oyster farming (rack)	Seaweed farming (longline or rack)

**A02020 Offshore Caged Aquaculture**

This class consists of workplaces predominantly engaged in offshore farming of finfish using cages.

**Activities**

Finfish farming (caged)	Trout farming (caged)
Salmon farming (caged)	Tuna farming (caged)

**A02030 Onshore Aquaculture**

This class consists of workplaces predominantly engaged in farming finfish, crustaceans or molluscs in tanks or ponds onshore.

**Activities**

Crustacean or mollusc breeding or farming (pond or tank)	Prawn farming (pond)
Fish breeding or farming (pond or tank)	Salmon farming (pond or tank)
Fish hatchery operation	Trout farming (pond or tank)
Ornamental fish farming	Tuna farming (pond or tank)
Paua farming (pond)	Yabby farming (pond or tank)

SCHEDULE 4 - *continued***Subdivision 03 - FORESTRY AND LOGGING**

Group Class	Title And Description
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**Group 030 FORESTRY AND LOGGING****A03010 Forestry**

This class consists of workplaces predominantly engaged in growing standing timber in native or plantation forests, or timber tracts, for commercial benefit. This class also includes the gathering of forest products such as mushrooms, kauri gum or resin from forest environments.

**Activities**

Forest product gathering	Pine cone collecting
Forestry growing operation	Resin gathering
Kauri gum digging	Sphagnum moss gathering
Native orchid gathering	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing support services to forestry, including silvicultural services such as planting, pruning or thinning, or forest nursery operation are included in class A05100 Forestry Support Services;
- b) logging forests are included in class A03020 Logging;
- c) investing in any of the above activities are included in class K62400 Financial Asset Investing; and
- d) distilling eucalyptus oil are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.

**A03020 Logging**

This class consists of workplaces predominantly engaged in logging native or plantation forests, including felling, cutting and/or roughly hewing logs into products such as railway sleepers or posts. This class also includes workplaces predominantly engaged in cutting trees and scrubs for firewood.

**Activities**

Firewood cutting (forest)	Railway sleeper hewing
Logging	Rough shaping of forest timber
Mine timber hewing (forest)	Snigging
Pole hewing (forest)	Timber hewing (forest)
Post shaping (forest)	Tree cutting or felling

**Exclusions/References**

Workplaces predominantly engaged in

- a) gathering forest products are included in class A03010 Forestry;
- b) log sawmilling or woodchipping are included in class C14110 Log Sawmilling; and
- c) transporting logs to sawmills are included in class I46100 Road Freight Transport.



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**Sch. 4** *WorkCover Insurance Premiums Order (No. 22) 2014/2015*


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SCHEDULE 4 - *continued*

**Subdivision 04 - FISHING, HUNTING AND TRAPPING**

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<b>Group Class</b>	<b>Title And Description</b>
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**Group 041 FISHING**

**A04110 Rock Lobster and Crab Potting**

This class consists of workplaces predominantly engaged in catching rock lobsters or crabs from their natural habitats of ocean or coastal waters, using baited pots.

**Activities**

Crab fishing or potting	Saltwater crayfish fishing
Rock lobster fishing or potting	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;
- b) wholesaling fresh or frozen rock lobsters are included in class F36040 Fish and Seafood Wholesaling; and
- c) farming crustaceans in tanks or ponds onshore are included in class A02030 Onshore Aquaculture.

**A04120 Prawn Fishing**

This class consists of workplaces predominantly engaged in catching prawns from ocean or coastal waters.

**Activities**

Prawn fishing	Scampi fishing
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;
- b) farming prawns in onshore ponds are included in class A02030 Onshore Aquaculture; and
- c) wholesaling fresh or frozen prawns are included in class F36040 Fish and Seafood Wholesaling.

**A04130 Line Fishing**

This class consists of workplaces predominantly engaged in line fishing in inshore, mid-depth or surface waters. This class includes workplaces engaged in several fishing methods, including surface or bottom long lining, trolling, or hand or powered-reel fishing. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.

**Activities**

Bottom long line fishing	Squid jigging
Line fishing	Surface long line fishing
Ocean trolling	

SCHEDULE 4 - *continued*

Group Class	Title And Description										
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing; and</p> <p>b) trawling, seining or netting are included in class A04140 Fish Trawling, Seining and Netting.</p>										
<b>A04140 Fish Trawling, Seining and Netting</b>	<p>This class consists of workplaces predominantly engaged in trawling, seining or netting in mid-depth to deep ocean or coastal waters using a variety of net fishing methods. Trawling methods involve one or two boats towing a very large bag net, either on the sea bed or in mid-depth waters. Seining methods include purse, danish or beach seining. Netting methods include surface or bottom gill netting. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.</p>										
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 824 588 849">Beach seining, fishing</td> <td data-bbox="823 824 951 849">Pair trawling</td> </tr> <tr> <td data-bbox="370 852 637 877">Bottom gill netting, fishing</td> <td data-bbox="823 852 955 877">Purse seining</td> </tr> <tr> <td data-bbox="370 881 596 906">Danish seining, fishing</td> <td data-bbox="823 881 1009 906">Set netting, fishing</td> </tr> <tr> <td data-bbox="370 910 529 934">Finfish trawling</td> <td data-bbox="823 910 1053 934">Surface netting, fishing</td> </tr> </table>	Beach seining, fishing	Pair trawling	Bottom gill netting, fishing	Purse seining	Danish seining, fishing	Set netting, fishing	Finfish trawling	Surface netting, fishing		
Beach seining, fishing	Pair trawling										
Bottom gill netting, fishing	Purse seining										
Danish seining, fishing	Set netting, fishing										
Finfish trawling	Surface netting, fishing										
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;</p> <p>b) line fishing are included in class C04130 Line Fishing;</p> <p>c) hatching or farming fish in controlled environments are included in the appropriate classes of Group 020 Aquaculture; and</p> <p>d) wholesaling fresh or frozen finfish are included in class F36040 Fish and Seafood Wholesaling.</p>										
<b>A04190 Other Fishing</b>	<p>This class consists of workplaces predominantly engaged in fishing not elsewhere classified or in other types of marine life gathering. This includes gutting and de-heading of fish except where these activities are conducted as part of the onboard processing of fish.</p>										
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 1452 581 1477">Abalone/paua fishing</td> <td data-bbox="823 1452 1197 1477">Pearling (except pearl oyster farming)</td> </tr> <tr> <td data-bbox="370 1481 588 1506">Freshwater eel fishing</td> <td data-bbox="823 1481 1018 1506">Seaweed harvesting</td> </tr> <tr> <td data-bbox="370 1509 612 1534">Freshwater fishing n.e.c.</td> <td data-bbox="823 1509 955 1534">Spat catching</td> </tr> <tr> <td data-bbox="370 1538 753 1563">Marine water fishery product gathering</td> <td data-bbox="823 1538 964 1563">Turtle hunting</td> </tr> <tr> <td data-bbox="370 1566 758 1626">Oyster catching (except from cultivated oyster beds)</td> <td></td> </tr> </table>	Abalone/paua fishing	Pearling (except pearl oyster farming)	Freshwater eel fishing	Seaweed harvesting	Freshwater fishing n.e.c.	Spat catching	Marine water fishery product gathering	Turtle hunting	Oyster catching (except from cultivated oyster beds)	
Abalone/paua fishing	Pearling (except pearl oyster farming)										
Freshwater eel fishing	Seaweed harvesting										
Freshwater fishing n.e.c.	Spat catching										
Marine water fishery product gathering	Turtle hunting										
Oyster catching (except from cultivated oyster beds)											
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which gather and process fish and other seafoods are included in class C11200 Seafood Processing;</p>										

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<b>Group Class</b>	<b>Title And Description</b>
	b) hatching or farming seaweed, fish, crustaceans or molluscs in controlled environments are included in the appropriate classes of Group 020 Aquaculture; and c) potting for rock lobsters or crabs are included in class A04110 Rock Lobster and Crab Potting.

**Group 042 HUNTING AND TRAPPING****A04200 Hunting and Trapping**

This class consists of workplaces predominantly engaged in hunting, trapping or taking animals, birds or reptiles in the wild for commercial, population control or pest control purposes.

**Activities**

Bird trapping	Game preserve, commercial, operation
Buffalo hunting	Kangaroo hunting
Crocodile hunting	Mutton bird catching
Culling of wild animals	Possum hunting and trapping
Deer hunting	Rabbit hunting or trapping
Dingo hunting or trapping	Snake catching
Fur skin animal hunting or trapping	

**Exclusions/References**

Workplaces predominantly engaged in pest control for industrial or domestic purposes are included in class N73120 Building Pest Control Services.

SCHEDULE 4 - *continued***Subdivision 05 - AGRICULTURE, FORESTRY AND FISHING SUPPORT SERVICES**

Group Class	Title And Description
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**Group 051 FORESTRY SUPPORT SERVICES****A05100 Forestry Support Services**

This class consists of workplaces predominantly engaged in providing support services to forestry. Services include silvicultural services, such as planting, pruning and thinning trees, forest reforestation, forest plantation conservation or maintenance. This class also includes workplaces predominantly engaged in operating forestry planting stock nurseries.

**Activities**

Forest conservation service	Silvicultural service
Forest nursery operation or service	Timber plantation maintenance
Forest pest control service (except aerial or wild animal control)	Timber tract maintenance
Forest planting	Tree pruning (forest)
Reforestation service	Tree thinning (forest)

**Exclusions/References**

Workplaces predominantly engaged in

- a) planting or propagating non-forest nursery stock are included in either class A01110 Nursery Production (Under Cover) or A01120 Nursery Production (Outdoors);
- b) wild animal pest control are included in class A04200 Hunting and Trapping;
- c) aerial pest control services are included in class A05290 Other Agriculture and Fishing Support Services;
- d) forest fire fighting services are included in class O77130 Fire Protection and Other Emergency Services;
- e) logging operations are included in class A03020 Logging; and
- f) transporting logs to sawmills are included in class I46100 Road Freight Transport.

**Group 052 AGRICULTURE AND FISHING SUPPORT SERVICES****A05210 Cotton Ginning**

This class consists of workplaces predominantly engaged in ginning cotton.

**Activities**

Cotton ginning

**A05220 Shearing Services**

This class consists of workplaces predominantly engaged in providing shearing services for sheep, goats and other livestock raised predominantly for their fleece or hair.

**Activities**

Alpaca shearing	Sheep shearing
Goat shearing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>A05290 Other Agriculture and Fishing Support Services</b>	This class consists of workplaces predominantly engaged in providing agricultural and fishing support services not elsewhere classified.
	<b>Activities</b>
Aerial crop spraying or dusting	Fertiliser spreading (including aerial)
Aerial mustering	Fishing support service
Aerial pest control or baiting	Fruit or vegetable picking
Aerial seeding service	Hay or silage baling or pressing
Aerial topdressing	Irrigation system operation (supply of water on the farm)
Agricultural support service n.e.c.	Livestock dipping
Aquaculture support service	Livestock drafting or droving
Artificial insemination service	Seed dressing service
Crop harvesting	Seed grading or cleaning
Dairy herd testing	Wool classing (including reclassing and bulk classing)
Farm irrigation service	
Farrier service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing domestic pet boarding services are included in class S95390 Other Personal Services n.e.c.;
- b) constructing fences or clearing land are included in the appropriate classes of Division E - Construction;
- c) providing veterinary, animal hospital or animal quarantine services are included in class M69700 Veterinary Services (for veterinary clinics and animal quarantine stations) and O77190 Other Public Order and Safety Services (for government quarantine services);
- d) research in agricultural sciences (including the operation of research farms) are included in class M69100 Scientific Research Services;
- e) state government agricultural advisory or extension services are included in class O75200 State Government Administration;
- f) providing wool testing services are included in class M69250 Scientific Testing and Analysis Services;
- g) packing fresh fruit are included in class N73200 Packaging Services; and
- h) blacksmithing are included in class C21210 Iron and Steel Casting.

SCHEDULE 4 - *continued***DIVISION B: MINING****INTRODUCTION**

1. The Mining Division includes workplaces that are predominantly engaged in either mining or mining support activities.

**Definitions**

2. In this Division:

**‘mining’** means all operations necessary for the extraction of natural resources, including:

- a) underground or open cut mining;
- b) dredging;
- c) quarrying;
- d) well operations or evaporation pans;
- e) recovery from ore dumps or tailings;
- f) beneficiation;
- g) iron ore pelletising;
- h) briquetting; and
- i) other preparation work customarily performed at the mine site, or as a part of mining activity, including the removal of overburden;

**‘mining support activities’** includes the provision of mining support services integral to the mining process on a contract or fee basis and exploration (except geophysical surveying);

**‘natural resources’** includes:

- a) naturally occurring mineral solids, such as coal and ores;
- b) liquid minerals, such as crude petroleum; and
- c) gases, such as natural gas.

**Classification Issue: Beneficiation of Minerals****Issue**

3. Beneficiation is the process whereby mined material is reduced to particles that can be separated into mineral and waste, the former suitable for further processing or direct use. Beneficiation operations are primarily mechanical and involve such processes as grinding, washing and magnetic separation, and centrifugal separation. These activities are generally carried out at or near mine sites as an integral part of mining operations. In contrast, manufacturing operations primarily use chemical and electro-chemical processes, such as electrolysis and distillation to transform mined materials into new products. This raises the issue of the correct classification of a workplace predominantly engaged in beneficiation of minerals.

**Rule**

4. Workplaces predominantly engaged in beneficiating ores or other minerals are classified to the appropriate class in this Division.

**General Provisions**

5. Workplaces in this Division are grouped and classified according to the natural resource mined or to be mined.

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6. The products produced by workplaces classified to the Mining Division involve the minimum amount of processing to produce a marketable product.

***Exclusions***

7. Workplaces excluded from this Division include workplaces predominantly engaged in refining or smelting of minerals or ores (other than preliminary smelting of gold), or in the manufacture of such products of mineral origin as coke or cement (these workplaces are included in Division C - Manufacturing).

***Subdivisions***

8. This Division contains the following subdivisions:
- 06 - Coal Mining
  - 07 - Oil and Gas Extraction
  - 08 - Metal Ore Mining
  - 09 - Non-Metallic Mineral Mining and Quarrying
  - 10 - Exploration and Other Mining Support Services

SCHEDULE 4 - *continued***DIVISION B - MINING****Subdivision 06 - COAL MINING**

Group Class	Title And Description
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**Group 060 COAL MINING****B06000 Coal Mining**

This class consists of workplaces predominantly engaged in open-cut or underground mining of black or brown coal.

**Activities**

Black coal mining

Lignite mining

Brown coal mining

Peat cutting (except horticultural)

**Exclusions/References**

Workplaces predominantly engaged in

- a) extraction of horticultural peat are included in class B09900 Other Non-Metallic Mineral Mining and Quarrying; and
- b) peat briquetting, where the peat is purchased and not mined, is included in class C17090 Other Petroleum and Coal Product Manufacturing.



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Group Class	Title And Description
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**Group 070 OIL AND GAS EXTRACTION****B07000 Oil and Gas Extraction**

This class consists of workplaces predominantly engaged in producing crude oil, natural gas or condensate through the extraction of oil and gas deposits.

**Activities**

Liquefied natural gas production	Oil shale mining
Natural gas extraction	Petroleum gas extraction

**Exclusions/References**

Workplaces predominantly engaged in

- a) refining heavy and light component crude oil, manufacturing and/or blending materials into petroleum fuel, and manufacturing fuel from liquefied petroleum gases are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- b) operating pipelines for the transport of oil, gas or other materials are included in class I50210 Pipeline Transport; and
- c) processing natural gas or liquid hydrocarbons for the manufacture of fertilisers is included in class C18310 Fertiliser Manufacturing.

SCHEDULE 4 - *continued***Subdivision 08 - METAL ORE MINING**

Group Class	Title And Description										
<b>Group 080</b>	<b>METAL ORE MINING</b>										
<b>B08010</b>	<p><b>Iron Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining iron ore or iron sands. Workplaces primarily engaged in the production of sinter and other agglomerates, except those associated with blast furnace operations, are classified in this class.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Iron ore dressing or beneficiating</td> <td style="width: 50%;">Iron sand mining</td> </tr> <tr> <td>Iron ore mining</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) operating blast furnaces to produce pig iron from iron ore are included in class C21100 Iron Smelting and Steel Manufacturing; and</li> <li>b) production of direct reduced iron/hot briquetted iron are included in class C21100 Iron Smelting and Steel Manufacturing.</li> </ol>	Iron ore dressing or beneficiating	Iron sand mining	Iron ore mining							
Iron ore dressing or beneficiating	Iron sand mining										
Iron ore mining											
<b>B08020</b>	<p><b>Bauxite Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining bauxite or other aluminium ores.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Aluminium ore mining</td> <td style="width: 50%;">Bauxite mining</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in production of alumina are included in class C21310 Alumina Production.</p>	Aluminium ore mining	Bauxite mining								
Aluminium ore mining	Bauxite mining										
<b>B08030</b>	<p><b>Copper Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining copper or copper-gold ore.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Copper ore leaching</td> <td style="width: 50%;">Electro won copper production</td> </tr> <tr> <td>Copper ore mining</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in custom smelting or refining of copper are included in class C21330 Copper, Silver, Lead and Zinc Smelting and Refining.</p>	Copper ore leaching	Electro won copper production	Copper ore mining							
Copper ore leaching	Electro won copper production										
Copper ore mining											
<b>B08040</b>	<p><b>Gold Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining gold ore and in beneficiating gold ore, or in the preliminary extraction of gold from ore mined by the same workplace by smelting or by extraction of gold from a liquor.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Alluvial gold mining</td> <td style="width: 50%;">Gold ore roasting and flotation extraction, including metallurgical hydro-extraction</td> </tr> <tr> <td>Eluvial gold mining</td> <td>Gold washing or sluicing</td> </tr> <tr> <td>Gold bullion production</td> <td>Reworking of mullock heaps or tailings for gold</td> </tr> <tr> <td>Gold dredging</td> <td></td> </tr> <tr> <td>Gold mining</td> <td></td> </tr> </table>	Alluvial gold mining	Gold ore roasting and flotation extraction, including metallurgical hydro-extraction	Eluvial gold mining	Gold washing or sluicing	Gold bullion production	Reworking of mullock heaps or tailings for gold	Gold dredging		Gold mining	
Alluvial gold mining	Gold ore roasting and flotation extraction, including metallurgical hydro-extraction										
Eluvial gold mining	Gold washing or sluicing										
Gold bullion production	Reworking of mullock heaps or tailings for gold										
Gold dredging											
Gold mining											

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## SCHEDULE 4 - continued

Group Class	Title And Description												
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) custom smelting or refining of gold are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing; and</p> <p>b) mining or beneficiating copper-gold are included in class B08030 Copper Ore Mining.</p>												
<b>B08050</b>	<p><b>Mineral Sand Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining mineral sand (except iron sand).</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Ilmenite sand mining</td> <td style="width: 50%;">Rutile sand mining</td> </tr> <tr> <td>Leucoxene sand mining</td> <td>Synthetic rutile production</td> </tr> <tr> <td>Mineral sand mining (except iron sand)</td> <td>Zircon sand mining</td> </tr> <tr> <td>Monazite sand mining</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in mining iron sand are included in class B08010 Metal Ore Mining.</p>	Ilmenite sand mining	Rutile sand mining	Leucoxene sand mining	Synthetic rutile production	Mineral sand mining (except iron sand)	Zircon sand mining	Monazite sand mining					
Ilmenite sand mining	Rutile sand mining												
Leucoxene sand mining	Synthetic rutile production												
Mineral sand mining (except iron sand)	Zircon sand mining												
Monazite sand mining													
<b>B08060</b>	<p><b>Nickel Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining nickel ore.</p> <p style="text-align: center;"><b>Activities</b></p> <p>Nickel ore mining</p>												
<b>B08070</b>	<p><b>Silver-Lead-Zinc Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining ores of silver, lead or zinc.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Lead ore mining</td> <td style="width: 50%;">Silver ore mining</td> </tr> <tr> <td>Silver-lead-zinc ore mining</td> <td>Zinc ore mining</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in roasting of sulphide concentrate or in smelting or refining of silver, lead or zinc are included in class C21330 Copper, Silver, Lead and Zinc Smelting and Refining.</p>	Lead ore mining	Silver ore mining	Silver-lead-zinc ore mining	Zinc ore mining								
Lead ore mining	Silver ore mining												
Silver-lead-zinc ore mining	Zinc ore mining												
<b>B08090</b>	<p><b>Other Metal Ore Mining</b></p> <p>This class consists of workplaces predominantly engaged in mining metallic mineral ore not elsewhere classified.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Antimony ore mining</td> <td style="width: 50%;">Molybdenite mining</td> </tr> <tr> <td>Beryllium ore mining</td> <td>Platinum group metal mining</td> </tr> <tr> <td>Bismuth ore mining</td> <td>Tantalite mining</td> </tr> <tr> <td>Iron pyrite mining</td> <td>Tin ore mining</td> </tr> <tr> <td>Manganese ore mining</td> <td>Tungsten ore mining</td> </tr> <tr> <td>Metallic ore mining n.e.c.</td> <td>Uranium ore mining</td> </tr> </table>	Antimony ore mining	Molybdenite mining	Beryllium ore mining	Platinum group metal mining	Bismuth ore mining	Tantalite mining	Iron pyrite mining	Tin ore mining	Manganese ore mining	Tungsten ore mining	Metallic ore mining n.e.c.	Uranium ore mining
Antimony ore mining	Molybdenite mining												
Beryllium ore mining	Platinum group metal mining												
Bismuth ore mining	Tantalite mining												
Iron pyrite mining	Tin ore mining												
Manganese ore mining	Tungsten ore mining												
Metallic ore mining n.e.c.	Uranium ore mining												

SCHEDULE 4 - *continued***Subdivision 09 - NON-METALLIC MINERAL MINING AND QUARRYING****Group Class****Title And Description****Group 091 CONSTRUCTION MATERIAL MINING****B09110 Gravel and Sand Quarrying**

This class consists of workplaces predominantly engaged in quarrying, washing or screening sand or natural gravel.

**Activities**

Pebble quarrying	Rock, ornamental, gathering
River gravel quarrying, washing or screening	Sand quarrying, washing or screening

**Exclusions/References**

Workplaces predominantly engaged in

- quarrying, crushing or screening crushed or broken stone are included in class B09190 Other Construction Material Mining;
- quarrying silica for industrial purposes are included in class B09900 Other Non-Metallic Mineral Mining and Quarrying; and
- incidental quarrying of earth soil or filling carried out as part of construction are included in the appropriate classes of Division E - Construction.

**B09190 Other Construction Material Mining**

This class consists of workplaces predominantly engaged in quarrying, crushing or screening crushed or broken stone or in quarrying dimension stone or construction materials not elsewhere classified. This class also includes the quarrying of clay, marble, granite, limestone, slate or dolomite for use as a manufacturing input.

**Activities**

Aggregate quarrying	Earth, soil or filling quarrying
Bentonite quarrying	Fullers earth quarrying
Blue metal stone quarrying	Granite quarrying
Brick shale quarrying	Limestone quarrying
Building stone quarrying	Marble quarrying
Cement clay quarrying	Road fill quarrying
Chalk quarrying	Sandstone quarrying
Clay quarrying	Slate quarrying
Construction material crushing or screening	Stone quarrying
Dimension stone quarrying	Tile clay quarrying

**Exclusions/References**

Workplaces predominantly engaged in

- quarrying river gravel are included in class B09110 Gravel and Sand Quarrying;
- manufacture, within the same workplace, of non-metallic mineral products (such as brick, glass, cement, slate paving, cut and polished ornamental stone) are included in the appropriate classes of Division C - Manufacturing;
- manufacture of products from crushed concrete are included in class C20340 Concrete Product Manufacturing; and
- incidental quarrying of earth soil, crushing of concrete or filling carried out as part of construction are included in the appropriate classes of Division E - Construction.

## Sch. 4

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 099</b>	<b>OTHER NON-METALLIC MINERAL MINING AND QUARRYING</b>
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<b>B09900</b>	<b>Other Non-Metallic Mineral Mining and Quarrying</b>
---------------	--

This class consists of workplaces predominantly engaged in mining or quarrying non-metallic minerals, except construction materials. Workplaces predominantly engaged in producing salt by evaporation of seawater or brines, mining salt from natural salt beds or rocks, or in crushing, screening or washing of salt are also included.

**Activities**

Abrasives mining	Horticultural peat extraction
Alabaster mining	Jade mining
Alum mining	Kyanite mining
Alunite mining	Lithium mineral mining
Barite mining	Magnesite mining
Chrysoprase mining	Mica mining
Diamond mining	Mineral pigment mining n.e.c.
Diatomite mining	Opal mining
Felspar quarrying	Phosphate rock mining
Flint quarrying	Quartz quarrying n.e.c.
Fluorspar mining	Salt harvesting
Gemstone mining	Silica mining (for industrial purposes)
Glauconite mining	Talc quarrying
Graphite mining	Vermiculite mining
Green sand mining	Zeolite mining
Gypsum mining	

**Exclusions/References**

Workplaces predominantly engaged in

- a) cutting peat as a result of the removal of overburden from brown coal mines are included in class B06000 Coal Mining;
- b) refining salt are included in class C11990 Other Food Product Manufacturing n.e.c.;
- c) manufacturing cooking or table salt are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- d) gemstone cutting are included in class C25910 Jewellery and Silverware Manufacturing.

SCHEDULE 4 - *continued***Subdivision 10 - EXPLORATION AND OTHER MINING SUPPORT SERVICES**

Group Class	Title And Description
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**Group 101 EXPLORATION****B10110 Petroleum Exploration**

This class consists of workplaces predominantly engaged in exploring for crude petroleum and natural gas.

**Activities**

Natural gas exploration

Petroleum exploration

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services; and
- b) providing testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services.

**B10120 Mineral Exploration**

This class consists of workplaces predominantly engaged in exploring for minerals (except for crude petroleum or natural gas).

**Activities**

Mineral exploration

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services; and
- b) providing ore testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services.

**Group 109 OTHER MINING SUPPORT SERVICES****B10900 Other Mining Support Services**

This class consists of workplaces predominantly engaged in providing mining support services integral to the mining process.

**Activities**

Cementing oil and gas well castings

Mining draining and pumping service

Directional drilling and re-drilling

Oil and gas field support service n.e.c.

Geological or geophysical surveying services involving drilling or blasting

**Exclusions/References**

Workplaces predominantly engaged in

- a) carrying out an entire mining operation are classified according to the deposit type;
- b) providing geological or geophysical surveying services, not involving drilling or blasting, on a contract or fee basis are included in class M69220 Surveying and Mapping Services;
- c) providing ore testing, assaying or similar laboratory type services on a contract or fee basis are included in class M69250 Scientific Testing and Analysis Services;

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<b>Group Class</b>	<b>Title And Description</b>
	<ul style="list-style-type: none"><li>d) providing services incidental to the mining industry, such as catering and transport, are coded to the appropriate industry for that activity;</li><li>e) undertaking general exploration contracts for particular minerals or in providing related drilling services are included in class B10120 Mineral Exploration;</li><li>f) undertaking site preparation and removal of overburden (except for mining) done on a contract or fee basis are included in class E32120 Site Preparation Services; and</li><li>g) removal of overburden as part of mining activities are included in the relevant class (according to the material mined) in Division B - Mining.</li></ul>

SCHEDULE 4 - *continued***DIVISION C: MANUFACTURING****INTRODUCTION**

1. The Manufacturing Division includes:
  - a) workplaces predominantly engaged in the physical or chemical transformation of materials, substances or components that are products of agriculture, forestry, fishing, mining, other manufacturing workplaces, or are recovered from scrap or waste into different products, whether by machine or by hand (except agriculture and construction); and
  - b) workplaces where the activities may not be appropriately described as involving transformation of materials, substances or components but where the activities are appropriately classified to manufacturing.

**General provisions**

2. Activities that may not be appropriately described as involving transformation of materials, substances or components into different products but that are classified to manufacturing include:
  - a) milk bottling and pasteurising;
  - b) processing and/or canning or bottling;
  - c) fresh fish packaging (including oyster shucking and fish filleting);
  - d) processing fish aboard vessels that also catch fish;
  - e) printing and related support activities;
  - f) ready-mixed concrete production;
  - g) leather tanning and dressing;
  - h) grinding of lenses to prescription;
  - i) wood preserving and treatment;
  - j) electroplating, plating, metal heat treating and polishing;
  - k) fabricating signs and advertising displays;
  - l) tyre retreading;
  - m) ship, boat, railway rolling stock and aircraft repair and maintenance; and
  - n) substantial alteration, renovation or reconstruction of goods such as transport equipment.
3. Assembly of the component parts of manufactured products, either self-produced or purchased from other workplaces, is manufacturing for the purposes of this schedule.

*Examples*

Assembly of self-manufactured prefabricated components at a construction site is considered manufacturing, as the assembly is incidental to the manufacturing activity. Conversely the on-site assembly of components manufactured by another arm's length entity is considered to be construction.

**Exclusions**

4. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
  - a) logging and production of crops or livestock (these workplaces are included in Division A - Agriculture, Forestry and Fishing);
  - b) hewing or rough shaping of timber in the forest (these workplaces are included in



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Division A - Agriculture, Forestry and Fishing);

- c) screening, crushing, dressing or other rudimentary treatment of minerals and construction materials (these workplaces are included in Division B - Mining);
- d) beneficiation (these workplaces are included in Division B - Mining);
- e) sorting and separating waste and scrap without significant transformation (these workplaces are included in Division D – Electricity, Gas, Water and Waste Services);
- f) construction of structures and fabricating operations performed at the site of construction (these workplaces are included in Division E - Construction); and
- g) publishing and the combined activity of publishing and printing (these workplaces are included in Division J - Information Media and Communications).

**Cross-references**

- 5. The General Introduction contains information on:
  - a) Repair and Maintenance
  - b) Installation
  - c) Manufacturers' Sales

**Subdivisions**

- 6. The Manufacturing Division contains the following subdivisions:
  - 11 - Food Product Manufacturing
  - 12 - Beverage and Tobacco Product Manufacturing
  - 13 - Textile, Leather, Clothing and Footwear Manufacturing
  - 14 - Wood Product Manufacturing
  - 15 - Pulp, Paper and Converted Paper Product Manufacturing
  - 16 - Printing (Including The Reproduction of Recorded Media)
  - 17 - Petroleum and Coal Product Manufacturing
  - 18 - Basic Chemical and Chemical Product Manufacturing
  - 19 - Polymer Product and Rubber Product Manufacturing
  - 20 - Non-Metallic Mineral Product Manufacturing
  - 21 - Primary Metal and Metal Product Manufacturing
  - 22 - Fabricated Metal Product Manufacturing
  - 23 - Transport Equipment Manufacturing
  - 24 - Machinery and Equipment Manufacturing
  - 25 - Furniture and Other Manufacturing

SCHEDULE 4 - *continued***DIVISION C - MANUFACTURING****Subdivision 11 - FOOD PRODUCT MANUFACTURING**

Group Class	Title And Description
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**Group 111 MEAT AND MEAT PRODUCT MANUFACTURING****C11110 Meat Processing**

This class consists of workplaces predominantly engaged in processing meat, including slaughtering animals (except poultry), boning, cutting, freezing, preserving, packing meat (except poultry) or canning meat (except poultry, seafood, bacon, ham and corned meat). Workplaces predominantly engaged in manufacturing meat from abattoir by-products (except from products of poultry slaughtering) and rendering lard or tallow are also included.

**Activities**

Abattoir operation (except poultry)	Meat packing (except poultry)
Animal meat packing and freezing	Meat, canned, manufacturing (except poultry, bacon, ham and corned meat)
Animal oil or fat, unrefined, manufacturing	Meat, dehydrated, manufacturing (except poultry)
Lard or tallow rendering	Meat, frozen, manufacturing (except poultry)
Meat extract or essence manufacturing	
Meat manufacturing (except bacon, ham and poultry)	
Meat or bone meal manufacturing (except fish or poultry meal)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) slaughtering, dressing, processing and packing poultry are included in class C11120 Poultry Processing;
- b) manufacturing or canning cured meats are included in class C11130 Cured Meat and Smallgoods Manufacturing;
- c) manufacturing refined animal oils or fats are included in class C11500 Oil and Fat Manufacturing;
- d) manufacturing neatsfoot oil are included in class C18990 Other Basic Chemical Product Manufacturing;
- e) retailing fresh meat are included in class G41210 Fresh Meat, Fish and Poultry Retailing; and
- f) wholesaling meat are included in class F36020 Meat, Poultry and Smallgoods Wholesaling.

**C11120 Poultry Processing**

This class consists of workplaces predominantly engaged in slaughtering and dressing birds (including poultry and game birds) and/or preparing and processing, boning, chilling, freezing or packaging (including canning) the whole or selected parts of bird carcasses.

**Activities**

Game bird (e.g. pheasant, quail) slaughtering	Poultry meat or bone meal manufacturing
Frozen poultry manufacturing	Poultry meat packing
Poultry abattoir operation	Poultry meat processing (including canning)
Poultry croquette manufacturing	

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in manufacturing poultry-based smallgoods are included in class C11130 Cured Meat and Smallgoods Manufacturing.

**C11130 Cured Meat and Smallgoods Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cured and preserved meats, such as bacon or ham, and in manufacturing smallgoods or prepared meat products not elsewhere classified. Workplaces cure the meat by salting, drying, pickling or smoking.

**Activities**

Bacon manufacturing	Meat speciality manufacturing
Corned meat manufacturing (including canned)	Pate manufacturing (except fish)
Croquette manufacturing (except poultry)	Poultry smallgoods manufacturing
Frankfurter manufacturing	Sausage manufacturing
Ham, canned, manufacturing	Saveloy manufacturing
Hamburger patty manufacturing	Smallgoods manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing fish pates are included in class C11200 Seafood Processing;
- b) manufacturing croquettes from poultry meat are included in class C11120 Poultry Processing;
- c) manufacturing refined lard are included in class C11500 Oil and Fat Manufacturing;
- d) manufacturing meat paste (including ham paste) are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- e) packing cured meat or smallgoods on a fee or contract basis are included in class N73200 Packaging Services.

**Group 112 SEAFOOD PROCESSING****C11200 Seafood Processing**

This class consists of workplaces predominantly engaged in processing fish or other seafoods. Processes include skinning or shelling, grading, filleting, boning, crumbing, battering and freezing of the seafood. This class also includes workplaces predominantly engaged in operating vessels which gather and process fish or other seafoods.

**Activities**

Crustacean, processed, manufacturing (including cooked and/or frozen) n.e.c.	Mollusc, processed, manufacturing (including shelled)
Fish cleaning or filleting	Oyster, shelling, freezing or bottling in brine
Fish fillet manufacturing	Scallop, preserved, manufacturing
Fish loaf or cake manufacturing	Seafood, canned, manufacturing
Fish paste manufacturing	Seafood, preserved, manufacturing
Fish pate manufacturing	Whole fin fish freezing
Fish, canned, manufacturing	
Fish, dried or smoked, manufacturing	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in gathering fish or other seafoods are included in the appropriate classes of Group 041 Fishing.

**Group 113 DAIRY PRODUCT MANUFACTURING****C11310 Milk and Cream Processing**

This class consists of workplaces predominantly engaged in processing raw milk. Processes include pasteurisation of milk and separation to produce milk and cream with varying fat content.

**Activities**

Cream, pasteurised, manufacturing (except canned)	Skim milk manufacturing Standard milk manufacturing
Milk, low fat, manufacturing	Ultra heat treatment milk manufacturing
Milk, pasteurised, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing or canning buttermilk, condensed or evaporated milk, flavoured milk or sour cream are included in class C11330 Cheese and Other Dairy Product Manufacturing;
- b) manufacturing milk or yoghurt substitutes from non-dairy substances such as soy, are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- c) manufacturing canned cream are included in class C11330 Cheese and Other Dairy Product Manufacturing.

**C11320 Ice Cream Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing ice cream or frozen confectionery.

**Activities**

Confections, frozen, manufacturing	Ice cream manufacturing
Fruit ice, frozen, manufacturing	Sorbet manufacturing
Gelato manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing ice cream mixes or soft serve mixes are included in class C11330 Cheese and Other Dairy Product Manufacturing;
- b) manufacturing frozen bakery and pastry desserts are included in class C11720 Cake and Pastry Manufacturing (Factory based); and
- c) manufacturing ice cream from non-dairy substances such as soy, are included in class C11990 Other Food Product Manufacturing n.e.c.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C11330 Cheese and Other Dairy Product Manufacturing**

This class consists of workplaces predominantly engaged either in manufacturing rennetted or cultured dairy products such as cheese or yoghurt, or in manufacturing other dairy products such as butter, milk powder and condensed or evaporated milk.

**Activities**

Anhydrous milk fat (butter oil) manufacturing	Infants' milk-based formula and food manufacturing
Butter manufacturing	Lactose manufacturing
Buttermilk manufacturing	Liquid ice cream, soft serve or milk shake mix manufacturing
Casein manufacturing	Malted milk powder manufacturing
Cheese manufacturing	Milk and coffee mixtures, condensed or concentrated, manufacturing
Condensed milk manufacturing	Milk powder manufacturing
Cream, canned, manufacturing	Sour cream manufacturing
Dairy product manufacturing n.e.c.	Whey or whey powder manufacturing
Dried ice cream, soft serve or milk shake mix manufacturing	Yoghurt manufacturing
Evaporated milk manufacturing	
Flavoured milk manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing processed milk or cream are included in class C11310 Milk and Cream Processing; and
- b) manufacturing ice cream and other frozen confections are included in class C11320 Ice Cream Manufacturing.

**Group 114 FRUIT AND VEGETABLE PROCESSING****C11400 Fruit and Vegetable Processing**

This class consists of workplaces predominantly engaged in manufacturing canned, bottled, preserved, quick frozen or dried fruit (except sun-dried) and vegetable products. Also included are workplaces predominantly engaged in manufacturing dehydrated vegetable products, soups, sauces, pickles and mixed meat and vegetable products.

**Activities**

Baby food, canned or bottled, manufacturing (except milk based)	Grape crushing
Baked bean manufacturing	Jam manufacturing (including preserves, jellies or fruit spreads)
Bean/legume, dried or canned, manufacturing	Mixed meat and vegetable manufacturing
Chutney or relish manufacturing	Rice preparation, canned, manufacturing
Coconut, desiccated, manufacturing	Sauce manufacturing (except Worcestershire sauce)
Fruit dehydrating or drying (except sun drying) manufacturing	Spaghetti, canned, manufacturing
Fruit juice, 100 percent pure or concentrated, manufacturing	Vegetable juice manufacturing
Fruit pulp, puree or spread manufacturing	Vegetable salad manufacturing
Fruit salad manufacturing	Vegetable soup manufacturing
Fruit, frozen, manufacturing	Vegetable, frozen, manufacturing
Fruit, preserved, manufacturing (including canned or bottled)	Vegetable, preserved, manufacturing (including canned, dehydrated, dried or quick frozen)
	Vinegar manufacturing (except wine vinegar)

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing potato crisps or corn chips are included in class C11910 Potato, Corn and Other Crisp Manufacturing;
- b) manufacturing fruit drinks, less than 100 percent pure or concentrated, are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing;
- c) manufacturing wine vinegar are included in class C12140 Wine and Other Alcoholic Beverage Manufacturing;
- d) manufacturing Worcestershire sauce are included in class C11990 Other Food Product Manufacturing n.e.c.;
- e) packing fresh fruit are included in class N73200 Packaging Services;
- f) manufacturing milk-based infant formula and food are included in class C11330 Cheese and Other Dairy Product Manufacturing; and
- g) sun drying fruit are included in the appropriate classes of Group 013 Fruit and Tree Nut Growing.

**Group 115 OIL AND FAT MANUFACTURING****C11500 Oil and Fat Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing crude vegetable or marine animal oil, fat, cake or meal, margarine, compound cooking oil or fat, blended table or salad oil, or refined or hydrogenated oil or fat not elsewhere classified. Workplaces predominantly engaged in manufacturing refined animal oil are also included in this class.

**Activities**

Animal oil, refined, manufacturing	Lard, refined, manufacturing
Cotton seed oil manufacturing	Margarine manufacturing
Deodorised vegetable oil manufacturing	Olive oil manufacturing
Edible oil or fat, blended, manufacturing	Tallow, refined, manufacturing
Fish or other marine animal oil or meal manufacturing	Vegetable oil, meal or cake manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) rendering lard or tallow are included in class C11110 Meat Processing;
- b) distilling or refining essential oils are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.; and
- c) manufacturing neatsfoot oil are included in class C18990 Other Basic Chemical Product Manufacturing.

**Group 116 GRAIN MILL AND CEREAL PRODUCT MANUFACTURING****C11610 Grain Mill Product Manufacturing**

This class consists of workplaces predominantly engaged in milling flour or meal intended for human consumption from grains, vegetables or plants. Processes include blending and cleaning the grain, treating it with heat and moisture and then passing it through a succession of rollers to produce a variety of flour grades, from coarsely to finely ground products.

## Sch. 4

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
Arrowroot manufacturing	Rice manufacturing (including parboiled)
Baking powder manufacturing	Rice starch manufacturing
Barley malt manufacturing	Rye flour, meal or offal manufacturing
Barley meal or flour manufacturing	Sago manufacturing
Cornflour manufacturing	Self-raising flour manufacturing
Cornmeal manufacturing	Semolina manufacturing
Dextrin manufacturing	Starch manufacturing
Dextrose manufacturing (except prepared)	Tapioca manufacturing
Glucose manufacturing	Unpopped corn manufacturing (for popcorn)
Gluten manufacturing	Wheat germ manufacturing
Malt extract manufacturing	Wheaten bran manufacturing
Malt manufacturing	Wheaten flour manufacturing
Pollard manufacturing (from wheat, barley or rye)	Wheaten malt manufacturing
Rice flour, meal or offal manufacturing	Wheatmeal manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing prepared cereal breakfast food are included in class C11620 Cereal, Pasta and Baking Mix Manufacturing;
- b) manufacturing grain offal, crushed grain or cereals for animal or bird feed and fodder are included in class C11920 Prepared Animal and Bird Feed Manufacturing;
- c) repacking and wholesaling flour or cereal foods are included in class F36090 Other Grocery Wholesaling;
- d) manufacturing malted milk-based powder and mixtures are included in class C11330 Cheese and Other Dairy Product Manufacturing; and
- e) manufacturing pharmaceutical and medicinal products for human use are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing.

**C11620 Cereal, Pasta and Baking Mix Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing prepared cereal foods (including oatmeal), fresh and dried pasta, and prepared baking mixes.

<b>Activities</b>	
Baking mix, prepared, manufacturing	Noodle manufacturing
Bread mix, dry, manufacturing	Oatmeal manufacturing
Cake mix manufacturing	Oats, hulled or shelled, manufacturing
Cereal food manufacturing n.e.c.	Oats, kilned or unkilned, manufacturing
Coatings made from cereal food (except biscuit or breadcrumb) manufacturing	Pasta, fresh or dried, manufacturing
Custard powder manufacturing	Pastry mix manufacturing
Dessert, dried prepared, manufacturing	Prepared breakfast cereal manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) milling flour from grains, vegetables and plants are included in class C11610 Grain Mill Product Manufacturing;

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>b) manufacturing fresh or frozen bread dough are included in class C11710 Bread Manufacturing (Factory based);</li> <li>c) manufacturing frozen pastry products are included in class C11720 Cake and Pastry Manufacturing (Factory based);</li> <li>d) repacking and wholesaling flour or cereal foods are included in class F36090 Other Grocery Wholesaling; and</li> <li>e) manufacturing grain offal, crushed grain or cereals for animal or bird feed and fodder are included in class C11920 Prepared Animal and Bird Feed Manufacturing.</li> </ul>

**Group 117 BAKERY PRODUCT MANUFACTURING****C11710 Bread Manufacturing (Factory based)**

This class consists of workplaces predominantly engaged in manufacturing leavened and unleavened bread from factory based premises. Workplaces predominantly engaged in manufacturing bread dough (either fresh or frozen), breadcrumbs, or baking bread from home are also included.

**Activities**

Bagel manufacturing (factory based)	Breadcrumb manufacturing (factory based)
Bread bakery operation (factory or home based)	English muffin manufacturing (factory based)
Bread dough, frozen, manufacturing (factory based)	Fruit loaf manufacturing (factory based)
Bread roll manufacturing (factory based)	Panini manufacturing (factory based)
Bread, leavened or unleavened, manufacturing (factory based)	Pita bread manufacturing (factory based)

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing cakes and pastries from factory based premises are included in class C11720 Cake and Pastry Manufacturing (Factory based);
- b) manufacturing bread and selling directly to consumers from the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and
- c) retailing bakery products not manufactured on the same premises are included in class G41290 Other Specialised Food Retailing.

**C11720 Cake and Pastry Manufacturing (Factory based)**

This class consists of workplaces predominantly engaged in manufacturing cakes, pastries, pies or similar bakery products (including frozen bakery products) from either factory based premises or home. Also included are workplaces predominantly engaged in finishing cakes (such as adding icing or jam).

**Activities**

Cake icing or decorating (factory or home based)	Cake or pastry, frozen, manufacturing (factory based)
Cake or pastry-based pudding and dessert manufacturing (factory or home based)	Crumpet manufacturing (factory based)
Cake or pastry-based slice manufacturing (factory or home based)	Doughnut manufacturing (factory based)
Cake or pastry manufacturing (factory or home based)	Pastry manufacturing (includes frozen dough; factory based)
	Pie manufacturing (including meat, fruit or vegetable pies; factory based)



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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing cake mixes are included in class C11620 Cereal, Pasta and Baking Mix Manufacturing;
- b) manufacturing and selling directly to consumers cakes or pastries manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and
- c) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing.

**C11730 Biscuit Manufacturing (Factory based)**

This class consists of workplaces predominantly engaged in manufacturing biscuits from either factory based premises or home.

**Activities**

Biscuit dough manufacturing (factory based)	Ice cream cone or wafer manufacturing (factory based)
Biscuit manufacturing (except pet food biscuits; factory or home based)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing pet food biscuits are included in class C11920 Prepared Animal and Bird Feed Manufacturing;
- b) manufacturing and selling directly to consumers biscuits manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based); and
- c) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing.

**C11740 Bakery Product Manufacturing (Non-factory based)**

This class consists of workplaces predominantly engaged in manufacturing and selling directly to consumers, from the same premises, bread and other bakery products. This includes baking of bread from bread dough (including frozen) sourced from other workplaces.

**Activities**

Manufacturing and selling bread from the same premises (non-factory based)	Manufacturing and selling other bakery products from the same premises (non-factory based)
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing bread from factory based premises are included in class C11710 Bread Manufacturing (Factory based);
- b) manufacturing cakes and pastries from factory based premises are included in class C11720 Cake and Pastry Manufacturing (Factory based);
- c) manufacturing biscuits from factory based premises are included in class C11730 Biscuit Manufacturing (Factory based); and
- d) retailing bakery products (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing.

SCHEDULE 4 - *continued*

Group Class	Title And Description												
<b>Group 118</b>	<b>SUGAR AND CONFECTIONERY MANUFACTURING</b>												
<b>C11810</b>	<b>Sugar Manufacturing</b>												
	This class consists of workplaces predominantly engaged in manufacturing raw or refined sugar or molasses from sugar cane, raw cane sugar or sugar beet.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brown sugar manufacturing</td> <td style="width: 50%;">Molasses manufacturing</td> </tr> <tr> <td>Cane syrup manufacturing</td> <td>Sugar manufacturing</td> </tr> <tr> <td>Caster sugar manufacturing</td> <td>Treacle manufacturing</td> </tr> <tr> <td>Icing sugar manufacturing</td> <td></td> </tr> </table>	Brown sugar manufacturing	Molasses manufacturing	Cane syrup manufacturing	Sugar manufacturing	Caster sugar manufacturing	Treacle manufacturing	Icing sugar manufacturing					
Brown sugar manufacturing	Molasses manufacturing												
Cane syrup manufacturing	Sugar manufacturing												
Caster sugar manufacturing	Treacle manufacturing												
Icing sugar manufacturing													
<b>C11820</b>	<b>Confectionery Manufacturing</b>												
	This class consists of workplaces predominantly engaged in manufacturing confectionery, chocolate or cocoa products, with or without sugar.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Chewing gum manufacturing</td> <td style="width: 50%;">Liquorice manufacturing</td> </tr> <tr> <td>Chocolate manufacturing</td> <td>Marshmallow manufacturing</td> </tr> <tr> <td>Cocoa product manufacturing</td> <td>Marzipan manufacturing</td> </tr> <tr> <td>Confectionery manufacturing</td> <td>Nut, candied, manufacturing</td> </tr> <tr> <td>Crystallised or glace fruit manufacturing</td> <td>Popcorn, candied, manufacturing</td> </tr> <tr> <td>Drinking chocolate manufacturing</td> <td></td> </tr> </table>	Chewing gum manufacturing	Liquorice manufacturing	Chocolate manufacturing	Marshmallow manufacturing	Cocoa product manufacturing	Marzipan manufacturing	Confectionery manufacturing	Nut, candied, manufacturing	Crystallised or glace fruit manufacturing	Popcorn, candied, manufacturing	Drinking chocolate manufacturing	
Chewing gum manufacturing	Liquorice manufacturing												
Chocolate manufacturing	Marshmallow manufacturing												
Cocoa product manufacturing	Marzipan manufacturing												
Confectionery manufacturing	Nut, candied, manufacturing												
Crystallised or glace fruit manufacturing	Popcorn, candied, manufacturing												
Drinking chocolate manufacturing													
	<b>Exclusions/References</b>												
	Workplaces predominantly engaged in manufacturing chocolate syrup are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing.												
<b>Group 119</b>	<b>OTHER FOOD PRODUCT MANUFACTURING</b>												
<b>C11910</b>	<b>Potato, Corn and Other Crisp Manufacturing</b>												
	This class consists of workplaces predominantly engaged in manufacturing potato crisps, corn chips and other crisps.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Corn chip manufacturing</td> <td style="width: 50%;">Taco, tortilla or tostada shell manufacturing</td> </tr> <tr> <td>Crisp manufacturing</td> <td></td> </tr> <tr> <td>Potato crisp manufacturing</td> <td></td> </tr> </table>	Corn chip manufacturing	Taco, tortilla or tostada shell manufacturing	Crisp manufacturing		Potato crisp manufacturing							
Corn chip manufacturing	Taco, tortilla or tostada shell manufacturing												
Crisp manufacturing													
Potato crisp manufacturing													
<b>C11920</b>	<b>Prepared Animal and Bird Feed Manufacturing</b>												
	This class consists of workplaces predominantly engaged in manufacturing prepared animal or bird feed, including cereal meal, grain offal or crushed grain for use as animal fodder (from whole grain, except from rice or rye). Workplaces included in this class may manufacture canned, chilled or dried animal or bird feed or treats, including pet milk.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Animal feed, prepared, manufacturing (except uncanned meat or bone meal or protein-enriched skim milk powder)</td> <td style="width: 50%;">Cereal meal manufacturing (for fodder, except from rice or rye)</td> </tr> <tr> <td>Animal food, canned, manufacturing</td> <td>Chaff manufacturing</td> </tr> <tr> <td>Bird feed manufacturing</td> <td>Crushed grain manufacturing (including mixed; for fodder)</td> </tr> <tr> <td>Cattle lick manufacturing</td> <td>Dehydrated lucerne manufacturing</td> </tr> </table>	Animal feed, prepared, manufacturing (except uncanned meat or bone meal or protein-enriched skim milk powder)	Cereal meal manufacturing (for fodder, except from rice or rye)	Animal food, canned, manufacturing	Chaff manufacturing	Bird feed manufacturing	Crushed grain manufacturing (including mixed; for fodder)	Cattle lick manufacturing	Dehydrated lucerne manufacturing				
Animal feed, prepared, manufacturing (except uncanned meat or bone meal or protein-enriched skim milk powder)	Cereal meal manufacturing (for fodder, except from rice or rye)												
Animal food, canned, manufacturing	Chaff manufacturing												
Bird feed manufacturing	Crushed grain manufacturing (including mixed; for fodder)												
Cattle lick manufacturing	Dehydrated lucerne manufacturing												

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Dog and cat biscuit manufacturing
	Fodder, prepared, manufacturing
	Grain offal manufacturing (for fodder; except from rice or rye)
	Lucerne cube manufacturing
	Lucerne meal manufacturing
	Pet food, canned, manufacturing
	Poultry feed, prepared, manufacturing
	Sheep lick manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) slaughtering animals for pet food are included in class C11110 Meat Processing; and
- b) manufacturing rice or rye, meal or offal for use as fodder are included in class C11610 Grain Mill Product Manufacturing.

**C11990 Other Food Product Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing other food products not elsewhere classified. Included in this class are workplaces predominantly engaged in manufacturing coffee and tea, food flavourings, seasonings and colourings, frozen pre-prepared meals and health supplements.

**Activities**

Coffee manufacturing	Hop extract, concentrated, manufacturing
Colouring, food, manufacturing	Jelly crystal manufacturing
Dessert mix, liquid, manufacturing	Pre-prepared meal, frozen, manufacturing
Egg pulping or drying	Rice preparation manufacturing n.e.c.
Flavoured water pack manufacturing (for freezing into flavoured ice)	Salt, cooking or table, manufacturing
Food dressing manufacturing	Savoury speciality manufacturing
Food flavouring manufacturing	Seasoning, food, manufacturing
Food manufacturing n.e.c.	Soya bean concentrate, isolate or textured protein manufacturing
Gelatine manufacturing	Spice manufacturing
Ginger product manufacturing (except confectionery)	Tea blending
Health supplement manufacturing	Tea manufacturing
Herb, processed, manufacturing	Worcestershire sauce manufacturing
Honey, blended, manufacturing	Yeast or yeast extract manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing salt for industrial purposes are included in class C18130 Basic Inorganic Chemical Manufacturing; and
- b) providing catering services are included in class H45130 Catering Services.

SCHEDULE 4 - *continued***Subdivision 12 - BEVERAGE AND TOBACCO PRODUCT MANUFACTURING****Group Class Title And Description****Group 121 BEVERAGE MANUFACTURING****C12110 Soft Drink, Cordial and Syrup Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing aerated or carbonated soft drinks, mineral or purified waters, fruit drinks (less than 100 percent pure juice), concentrated cordials, syrups or non-alcoholic brewed beer or cider.

**Activities**

Carbonated water or cordial manufacturing	Mineral water manufacturing
Cider, non-alcoholic, manufacturing	Powder flavour manufacturing (for soft drinks)
Cordial manufacturing	Purified water manufacturing
Energy drink manufacturing	Soda water manufacturing
Fruit drink, less than 100 percent pure juice, manufacturing	Soft drink manufacturing
Ginger beer, non-alcoholic, manufacturing	Syrup, chocolate, caramel or vanilla, manufacturing
Ice manufacturing (except dry ice)	Syrup, fruit, manufacturing
	Tonic water manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing flavoured milk are included in class C11330 Cheese and Other Dairy Product Manufacturing;
- manufacturing fruit purees, or 100 percent fruit juice drinks or concentrates, are included in class C11400 Fruit and Vegetable Processing;
- manufacturing dry ice are included in class C18110 Industrial Gas Manufacturing; and
- bottling soft drink or cordial on a fee or contract basis are included in class N73200 Packaging Services.

**C12120 Beer Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing beer, ale, stout or porter.

**Activities**

Beer manufacturing (except non-alcoholic beer)

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing malt or malt extract (including homebrew malt mixtures) are included in class C11610 Grain Mill Product Manufacturing;
- bottling beer on a fee or contract basis are included in class N73200 Packaging Services; and
- manufacturing, canning or bottling non-alcoholic beers are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
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**C12130 Spirit Manufacturing**

This class consists of workplaces predominantly engaged in the fermentation, distillation or blending of fortified spirits for human consumption.

**Activities**

Brandy manufacturing	Spirit-based mixed drink manufacturing
Fortified spirit manufacturing	Potable spirit manufacturing
Liqueur manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing ethyl alcohol not fit for human consumption are included in class C18120 Basic Organic Chemical Manufacturing; and
- b) bottling (but not blending) spirits on a fee or contract basis are included in class N73200 Packaging Services.

**C12140 Wine and Other Alcoholic Beverage Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing or blending wine, fermented cider or wine vinegar, or alcoholic beverages not elsewhere classified.

**Activities**

Beverage n.e.c., alcoholic, manufacturing	Sparkling wine manufacturing
Carbonated wine manufacturing	Wine-based fruit drink 'cooler' manufacturing
Cider, alcoholic, manufacturing	Wine manufacturing
Fortified wine manufacturing	Wine vinegar manufacturing
Mead manufacturing	Unfortified wine manufacturing
Perry, alcoholic, manufacturing	
Sherry manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing non-alcoholic grape juice or drink are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing;
- b) growing grapes only are included in class A01310 Grape Growing; and
- c) bottling (but not blending) wine and other alcoholic beverages on a fee or contract basis are included in class N73200 Packaging Services.

**Group 122 CIGARETTE AND TOBACCO PRODUCT MANUFACTURING****C12200 Cigarette and Tobacco Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cigarettes, cigars, smoking or chewing tobacco, snuff or in redrying tobacco leaf.

**Activities**

Chewing tobacco manufacturing	Snuff manufacturing
Cigar manufacturing	Tobacco leaf redrying
Cigarette manufacturing	Tobacco manufacturing
Pipe tobacco manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in drying (except redrying) tobacco leaf are included in class A01590 Other Crop Growing n.e.c.

SCHEDULE 4 - *continued***Subdivision 13 - TEXTILE, LEATHER, CLOTHING AND FOOTWEAR  
MANUFACTURING****Group Class Title And Description****Group 131 TEXTILE MANUFACTURING****C13110 Wool Scouring**

This class consists of workplaces predominantly engaged in scouring, carbonising, carding or combing of wool or in manufacturing unspun wool tops.

**Activities**

Lanolin manufacturing	Tops, unspun wool, manufacturing
Noil, wool, manufacturing	Wool grease manufacturing
Scoured wool manufacturing	Wool wax manufacturing
Slag wool manufacturing	Wool, carded or combed, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in manufacturing fellmongered or slipe wool are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

**C13120 Natural Textile Manufacturing**

This class consists of workplaces predominantly engaged in spinning yarns or weaving fabrics wholly or predominantly made of natural fibres such as cotton or wool. Also included are workplaces predominantly engaged in manufacturing yarns or woven fabrics wholly or predominantly made from flax or silk.

**Activities**

Cotton sewing thread manufacturing	Woven fabric, woollen or worsted wool, manufacturing
Tow manufacturing (from flax, hemp or jute)	Yarn, cotton, flax or silk, manufacturing
Tyre cord yarn or fabric, cotton, manufacturing	Yarn, woollen, manufacturing
Woven fabric, cotton, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- ginning cotton are included in class A05210 Cotton Ginning;
- manufacturing textile furnishings or curtains from fabrics manufactured at the same workplace are included in class C13330 Cut and Sewn Textile Product Manufacturing; and
- manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing.

**C13130 Synthetic Textile Manufacturing**

This class consists of workplaces predominantly engaged in spinning yarns or weaving fabrics wholly or predominantly made of synthetic fibres.

**Activities**

Fabric, woven, manufacturing (elastic or elastomeric)	Lacing, woven, manufacturing
Fabric, woven, manufacturing (predominantly of synthetic fibre)	Tyre cord yarn or fabric, synthetic fibre, manufacturing
Fibreglass fabric manufacturing	Yarn, elastic or elastomeric, manufacturing
	Yarn, synthetic fibre, manufacturing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing synthetic or artificial fibres (including tow and staple) are included in class C18290 Other Basic Polymer Manufacturing;
- b) manufacturing textile furnishings or curtains from fabrics manufactured at the same workplace are included in class C13330 Cut and Sewn Textile Product Manufacturing; and
- c) manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing.

<b>Group 132</b>	<b>LEATHER TANNING, FUR DRESSING AND LEATHER PRODUCT MANUFACTURING</b>
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**C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing**

This class consists of workplaces predominantly engaged in the production of fellmongered wool, pelt or slipe wool; and in tanning, currying, dressing, finishing, dyeing, embossing or japanning leather, animal skins or fur. Workplaces predominantly engaged in manufacturing products (except clothing and footwear) such as suitcases, handbags, wallets, saddlery or harnesses of leather or leather substitutes are also included.

**Activities**

Bag, leather or leather substitute, manufacturing	Leather packing, industrial, manufacturing
Bleaching and currying fur	Machine belting, leather or leather substitute, manufacturing
Currying hides	Pelt finishing and tanning
Embossing hides and skins	Pulling sheep and lamb skin
Fellmongery operation	Saddle manufacturing
Finishing hides and skins	Scraping fur and pelt
Fur rug manufacturing	Seat cover, sheepskin, manufacturing
Fur skin dressing or dyeing	Slipe wool manufacturing
Handbag manufacturing (including metal mesh handbags)	Suitcase manufacturing (including canvas)
Harness manufacturing	Tanning hides and skins
Japanning hides and skins	Toy, fur or leather, manufacturing
Leather or leather substitute goods manufacturing n.e.c.	Wallet manufacturing (including metal mesh wallets)

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing textile or canvas bags (excluding suitcases) for packaging are included in class C13330 Cut and Sewn Textile Product Manufacturing;
- b) manufacturing leather belts or gloves, or fur or leather clothing are included in class C13510 Clothing Manufacturing; and
- c) manufacturing leather footwear are included in class C13520 Footwear Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 133 TEXTILE PRODUCT MANUFACTURING****C13310 Textile Floor Covering Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing carpets, rugs or other textile floor coverings from natural or synthetic fibres, using weaving and tufting processes. This class also includes workplaces predominantly engaged in manufacturing mats or matting of jute or twisted rags.

**Activities**

Carpet manufacturing	Hard fibre floor covering manufacturing
Carpet tile manufacturing	(including sisal, coir and grass mat manufacturing)
Floor covering, textile, manufacturing n.e.c.	manufacturing)
Floor rug, textile, manufacturing	Jute matting manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing rubber floor coverings or underlays are included in class C19200 Natural Rubber Product Manufacturing; and
- b) manufacturing felt floor coverings or underfelt are included in class C13340 Textile Finishing and Other Textile Product Manufacturing.

**C13320 Rope, Cordage and Twine Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing rope, cordage, twine, net or related products from natural or synthetic fibres.

**Activities**

Cable manufacturing (from natural or synthetic fibres)	Net manufacturing n.e.c.
Cord manufacturing (except wire rope or tyre cord)	Netting, textile, manufacturing
Cordage manufacturing	Rope manufacturing (except wire rope)
Fish net manufacturing	String manufacturing
	Twine manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing tyre cord yarns or fabrics of synthetic fibres are included in class C13130 Synthetic Textile Manufacturing;
- b) manufacturing tyre cord yarns or fabrics of cotton are included in class C13120 Natural Textile Manufacturing;
- c) manufacturing elastic or elastomeric yarn or fabric are included in class C13130 Synthetic Textile Manufacturing; and
- d) manufacturing wire ropes or cables are included in class C22910 Spring and Wire Product Manufacturing.



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C13330 Cut and Sewn Textile Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing textile products (except clothing and footwear) from natural or synthetic fabric, primarily by cutting and sewing. Also included are workplaces predominantly engaged in manufacturing cut and sewn textile products from fabrics woven at the same workplace.

**Activities**

Animal blanket/cover manufacturing	Parachute manufacturing
Awning, textile, manufacturing	Pillow manufacturing (except rubber)
Bag or sack, textile or canvas, manufacturing (for packaging)	Sail manufacturing
Bed linen manufacturing	Seat cover, textile, manufacturing (except sheepskin)
Blind, textile, manufacturing (including plastic coated)	Shade-cloth manufacturing
Canvas goods manufacturing n.e.c.	Sleeping bag manufacturing
Cotton textile furnishing manufacturing	Soft furnishing manufacturing
Curtain manufacturing	Synthetic fibre textile furnishing manufacturing
Cushion manufacturing (except rubber)	Tent manufacturing (except oxygen tents or toy tents)
Flag or banner, manufacturing	Textile furnishing manufacturing n.e.c.
Hose, canvas, manufacturing	Woollen textile furnishing manufacturing
Life jacket manufacturing	
Motor vehicle cover manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing canvas suitcases, trunks or similar containers, or sheepskin seat covers are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing;
- b) manufacturing electric blankets are included in class C24490 Other Domestic Appliance Manufacturing;
- c) manufacturing seat belts are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- d) manufacturing rubber pillows or cushions are included in class C19200 Natural Rubber Product Manufacturing;
- e) manufacturing textile floor coverings are included in class C13310 Textile Floor Covering Manufacturing;
- f) installing curtains are included in class E32390 Other Building Installation Services;
- g) manufacturing clothing (except from fabrics knitted or crocheted at the same workplace) are included in class C13510 Clothing Manufacturing; and
- h) manufacturing footwear are included in class C13520 Footwear Manufacturing.

**C13340 Textile Finishing and Other Textile Product Manufacturing**

This class consists of workplaces predominantly engaged in finishing textile products, using processes such as automated embroidery, bleaching, dyeing, printing (except screen printing) or pleating on a fee or commission basis. This class also includes workplaces predominantly engaged in manufacturing felt, felt products (except clothing) or other textile products (except clothing) not elsewhere classified.

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
	Badge, woven, manufacturing
	Binding, textile, manufacturing
	Embroidered apparel manufacturing
	Embroidered fabric manufacturing
	Felt manufacturing
	Gauze manufacturing
	Label, printed cloth, manufacturing
	Label, woven cloth, manufacturing
	Surgical adhesive tape manufacturing
	Surgical dressing manufacturing
	Surgical tape manufacturing
	Textile dyeing
	Textile fabric coating
	Textile printing (except screen printing)
	Textile product manufacturing n.e.c.
	Textile surgical suture manufacturing
	Underfelt manufacturing
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) screen printing and heat transfer onto clothing or fabric are included in class C16110 Printing; and
	b) manufacturing clothing are included in class C13510 Clothing Manufacturing.

**Group 134 KNITTED PRODUCT MANUFACTURING****C13400 Knitted Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing knitted or crocheted fabrics or manufacturing clothing from fabrics knitted or crocheted at the same workplace, including hosiery, cardigans, jackets, pullovers or similar garments.

**Activities**

Clothing, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)	Jersey, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)
Crocheted fabric manufacturing	Knitted fabric manufacturing
Custom knitting of pullovers or cardigans (from fabrics knitted or crocheted at the same workplace)	Panty hose manufacturing (from fabrics knitted or crocheted at the same workplace)
Hosiery manufacturing (from fabrics knitted or crocheted at the same workplace)	Sock manufacturing (from fabrics knitted or crocheted at the same workplace)
Jacket, knitted, manufacturing (from fabrics knitted or crocheted at the same workplace)	Stocking manufacturing (from fabrics knitted or crocheted at the same workplace)
	Tights manufacturing (from fabrics knitted or crocheted at the same workplace)

**Exclusions/References**

Workplaces predominantly engaged in manufacturing clothing from knitted or crocheted fabrics not manufactured at the same workplace or from other fabrics are included in class C13510 Clothing Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 135 CLOTHING AND FOOTWEAR MANUFACTURING****C13510 Clothing Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing clothing (except from fabrics knitted or crocheted at the same workplace). Included are workplaces manufacturing outerwear, underwear, sleepwear, infant clothing, headwear, fur or leather clothing and clothing accessories. This class also includes workplaces predominantly engaged in providing clothing trade services such as hem stitching, basque knitting or buttonholing.

**Activities**

Belt manufacturing (for clothing)	Laces manufacturing
Clothing accessory manufacturing n.e.c.	Men's and boys' wear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing manufacturing n.e.c.	Outerwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, fur, manufacturing	Sleepwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, knitted fabric, manufacturing (except from fabrics knitted or crocheted at the same workplace)	Swimwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Clothing, leather, manufacturing	Tie manufacturing
Clothing, plastic or rubber, manufacturing	Underwear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Dressmaking - manufacturing or custom tailoring (except from fabrics knitted or crocheted at the same workplace)	Uniform manufacturing (except from fabrics knitted or crocheted at the same workplace)
Glove manufacturing (except rubber or from fabrics knitted or crocheted at the same workplace)	Waterproof clothing manufacturing
Handkerchief manufacturing	Wetsuit manufacturing
Hat and cap manufacturing (except from fabrics knitted or crocheted at the same workplace)	Women's and girls' wear manufacturing (except from fabrics knitted or crocheted at the same workplace)
Headwear manufacturing (except from fabrics knitted or crocheted at the same workplace)	Workwear manufacturing
Helmet, fabric or leather, manufacturing	
Infants' clothing manufacturing (except from fabrics knitted or crocheted at the same workplace)	
Jeans manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing clothing from fabrics knitted or crocheted at the same workplace are included in class C13400 Knitted Product Manufacturing;
- b) manufacturing bicycle helmets are included in class C19130 Polymer Foam Product Manufacturing;
- c) manufacturing rubber gloves are included in class C19200 Natural Rubber Product Manufacturing;
- d) manufacturing sports gloves are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
- e) manufacturing leather handbags are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

SCHEDULE 4 - *continued*

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Group Class	Title And Description
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**C13520 Footwear Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing footwear or footwear components such as uppers and upper parts, and outer and inner soles and heels.

**Activities**

Boot manufacturing	Sandal manufacturing
Footwear component manufacturing	Shoe manufacturing
Footwear manufacturing (including safety or protective footwear)	Slipper manufacturing
Orthopaedic shoe manufacturing (excluding orthopaedic extension footwear)	Thongs footwear manufacturing

**Exclusions/References**

Workplaces predominantly engaged in manufacturing orthopaedic extension footwear are included in class C24120 Medical and Surgical Equipment Manufacturing.

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SCHEDULE 4 - *continued***Subdivision 14 - WOOD PRODUCT MANUFACTURING****Group Class Title And Description****Group 141 LOG SAWMILLING AND TIMBER DRESSING****C14110 Log Sawmilling**

This class consists of workplaces predominantly engaged in manufacturing rough sawn timber and boards.

**Activities**

Chemical preservation of logs (sawn at the same workplace)	Rough sawn timber manufacturing
Log sawmilling	Sawn firewood (from sawmilling)
	Shook manufacturing (for containers)

**Exclusions/References**

Workplaces predominantly engaged in

- hewing or rough shaping timber or cutting firewood in forests are included in class A03020 Logging;
- manufacturing softwood or hardwood wood chips are included in class C14120 Wood Chipping;
- kiln drying, seasoning or chemically preserving timber (except chemical preservation of logs sawn at the same workplace) are included in class C14130 Timber Resawing and Dressing; and
- both cutting and retailing firewood (direct selling) are included in class G43100 Non-Store Retailing.

**C14120 Wood Chipping**

This class consists of workplaces predominantly engaged in manufacturing softwood or hardwood wood chips.

**Activities**

Hardwood wood chip manufacturing	Softwood wood chip manufacturing
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**C14130 Timber Resawing and Dressing**

This class consists of workplaces predominantly engaged in resawing or dressing timber, timber boards and mouldings. Dressing timber includes seasoning (kiln or air drying) or chemical preservation.

**Activities**

Air-drying timber	Dressed timber or moulding manufacturing
Building timber manufacturing	Kiln drying timber
Chemically preserving timber (except chemical preservation of logs sawn at the same workplace)	Seasoning timber
	Wooden flooring manufacturing (solid timber only)

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing wooden structural fittings (including kitchen fittings) or components such as doors, windows and other wooden framing are included in class C14920 Wooden Structural Fitting and Component Manufacturing;
- manufacturing veneers or plywood are included in class C14930 Veneer and Plywood Manufacturing; and
- manufacturing reconstituted wood products are included in class C14940 Reconstituted Wood Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 149 OTHER WOOD PRODUCT MANUFACTURING****C14910 Prefabricated Wooden Building Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wooden prefabricated buildings.

**Activities**

Building, prefabricated wood, manufacturing	Garage, prefabricated wood, manufacturing
Bus shelter, prefabricated wood, manufacturing	Gazebo, prefabricated wood, manufacturing
Carport, prefabricated wood, manufacturing	Kit set home, prefabricated wood, manufacturing
Conservatory, prefabricated wood, manufacturing	Shed, prefabricated wood, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing wooden structural fittings (including kitchen fittings) or components such as doors, windows and other wooden framing are included in class C14920 Wooden Structural Fitting and Component Manufacturing; and
- b) on-site fabrication of built-in furniture or other joinery or in erecting prefabricated wooden buildings are included in the appropriate classes in Division E - Construction.

**C14920 Wooden Structural Fitting and Component Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wooden structural fittings and components such as roof trusses, doors, wood-framed doors, wall and window frames, shop fronts and joinery (including kitchen fittings) for buildings.

**Activities**

Finger-jointing manufacturing	Wood-framed window manufacturing
Prefabricated wooden shop front manufacturing (except on-site fabrication)	Wooden kitchen cabinet manufacturing
Roof truss, wooden, manufacturing	Wooden structural component/fitting manufacturing
Wood or wood-framed door manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing corestock are included in class C14940 Reconstituted Wood Product Manufacturing;
- b) manufacturing dressed timber, mouldings or floorboards are included in class C14130 Timber Resawing and Dressing;
- c) manufacturing wooden furniture (except custom-made built-in furniture) are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing;
- d) assembling or installing wooden structural fittings manufactured by other workplaces are included in class E32420 Carpentry Services; and
- e) on-site fabrication of built-in furniture, shop fronts or other joinery are included in class E32420 Carpentry Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
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**C14930 Veneer and Plywood Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing veneers and plywood.

**Activities**

Core, plywood or veneer, manufacturing	Plywood manufacturing
Glue laminated lumber (Glulam) manufacturing	Veneer manufacturing
Laminated veneer lumber (LVL) manufacturing	

**C14940 Reconstituted Wood Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wood boards and sheets from reconstituted wood fibres such as wood chips, sawdust, wood shavings, slabwood or off-cuts. Also included are workplaces that manufacture laminations of timber and non-timber materials (including decorative plastic laminates on boards or other substrates).

**Activities**

Chip board manufacturing	Medium density fibreboard (MDF) manufacturing
Corestock manufacturing	Oriented strand board (OSB) manufacturing
Fibreboard manufacturing	Particleboard manufacturing
Hardboard manufacturing	
Laminations of timber and non-timber materials manufacturing	

**C14990 Other Wood Product Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing wood products not elsewhere classified, including wicker ware, cork, bamboo or cane products (excluding furniture).

**Activities**

Bamboo product manufacturing (except furniture)	Pallet (wooden) manufacturing
Blind (bamboo, cane or wooden) manufacturing	Picture or mirror frame, wooden, manufacturing
Cane product manufacturing (except furniture)	Tool handle, wooden, manufacturing
Container, wooden, manufacturing	Trellis, wooden, manufacturing
Ornamental woodwork manufacturing	Wood product manufacturing n.e.c.
	Wood turning

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing shooks for containers are included in class C14110 Log Sawmilling;
- manufacturing wooden, wicker, bamboo or cane furniture are included in the appropriate classes of Group 251 Furniture Manufacturing; and
- manufacturing wooden toys and sporting goods are included in class C25920 Toy, Sporting and Recreational Product Manufacturing.

SCHEDULE 4 - *continued***Subdivision 15 - PULP, PAPER AND CONVERTED PAPER PRODUCT MANUFACTURING****Group Class Title And Description****Group 151 PULP, PAPER AND PAPERBOARD MANUFACTURING****C15100 Pulp, Paper and Paperboard Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing wood pulp (chemical or mechanical), paper or paperboard. It includes the manufacture of bulk paper from any fibre (including used paper) and the production of pulp from used paper.

**Activities**

Newsprint manufacturing	Paperboard manufacturing
Paper manufacturing	Wood pulp manufacturing
Paper pulp manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing corrugated paperboard sheeting or containers, or paperboard containers, are included in class C15210 Corrugated Paperboard and Paperboard Container Manufacturing;
- manufacturing paper stationery are included in class C15230 Paper Stationery Manufacturing;
- manufacturing bitumen or tar treated papers, felts or foils (including laminated or impregnated) in which the treatment is the main ingredient are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing non-bituminous and non-plastic laminations of paper or paperboard with other materials, non-bituminised building paper or paperboard, or abrasive coated papers, in which the lamination or coating is the main ingredient are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- manufacturing chemically treated photocopying paper or sensitised photographic paper are included in class C18910 Photographic Chemical Product Manufacturing.

**Group 152 CONVERTED PAPER PRODUCT MANUFACTURING****C15210 Corrugated Paperboard and Paperboard Container Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing corrugated paperboard, corrugated paperboard containers, or solid paperboard containers.

**Activities**

Corrugated paperboard container manufacturing	Corrugated paperboard manufacturing Paperboard container manufacturing
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**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing paperboard (excluding corrugated paperboard and paperboard containers) are included in class C15100 Pulp, Paper and Paperboard Manufacturing; and
- manufacturing paper bags and sacks are included in class C15220 Paper Bag Manufacturing.



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C15220 Paper Bag Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing paper bags (including multiwall bags of paper).

**Activities**

Paper bag manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing textile or canvas bags are included in class C13330 Cut and Sewn Textile Product Manufacturing;
- b) manufacturing calico or hessian bags are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- c) manufacturing plastic bags are included in class C19110 Polymer Film and Sheet Packaging Material Manufacturing; and
- d) manufacturing bags or packets of composite material of paper and metal foil are included in class C20900 Other Non-Metallic Mineral Product Manufacturing.

**C15230 Paper Stationery Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing paper stationery products, including paper products used for writing, filing and similar applications. Also included are workplaces predominantly engaged in manufacturing paperboard games or toys.

**Activities**

Paper label manufacturing (except adhesive)

Paper stationery manufacturing

Paperboard game manufacturing

Paperboard toy manufacturing

Playing cards manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing non-paper stationery products such as pens and pencils are included in class C25990 Other Manufacturing n.e.c.;
- b) manufacturing adhesive paper labels are included in class C15290 Other Converted Paper Product Manufacturing;
- c) printing paper stationery are included in class C16110 Printing;
- d) publishing greeting cards or calendars are included in class J54190 Other Publishing (except Software, Music and Internet);
- e) manufacturing fur, leather or leather substitute toys are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing; and
- f) manufacturing toys (except fur, leather, or leather substitutes) are included in class C25920 Toy, Sporting and Recreational Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C15240 Sanitary Paper Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing sanitary paper-based products from paper or cellulose wadding.

**Activities**

Disposable paper nappy (cellulose-based) manufacturing	Sanitary napkin (cellulose-based) manufacturing
Facial tissue manufacturing	Sanitary paper product manufacturing n.e.c.
Paper napkin manufacturing	Tampon (cellulose-based) manufacturing
Paper towel manufacturing	Toilet tissue manufacturing

**C15290 Other Converted Paper Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing paper products not elsewhere classified.

**Activities**

Adhesive paper label manufacturing	Paper drinking straw manufacturing
Cellulose (converted paper) fibre insulation materials manufacturing	Paper product manufacturing n.e.c.
Moulded paper pulp product (e.g. egg trays or cartons) manufacturing	Wallpaper manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing wood pulp, paper or paperboard are included in class C15100 Pulp, Paper and Paperboard Manufacturing;
- b) manufacturing paper stationery are included in class C15230 Paper Stationery Manufacturing;
- c) manufacturing bitumen treated papers, felts or foils (including laminated or impregnated) in which the treatment is the main ingredient are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- d) manufacturing non-bituminous and non-plastic laminations of paper or paperboard with other materials, non-bituminised building paper or paperboard, or abrasive coated papers, in which the lamination or coating is the main ingredient are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- e) manufacturing chemically-treated photocopying paper or sensitised photographic paper are included in class C18910 Photographic Chemical Product Manufacturing.

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SCHEDULE 4 - *continued***Subdivision 16 - PRINTING (INCLUDING THE REPRODUCTION OF RECORDED MEDIA)**

Group Class	Title And Description
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**Group 161 PRINTING AND PRINTING SUPPORT SERVICES****C16110 Printing**

This class consists of workplaces predominantly engaged in printing and/ or providing reprographic services. Printing methods may include off-set lithographic, reprographic, digital, relief and screen printing. Workplaces may print onto a variety of materials, including paper, plastic and metal. Also included are workplaces predominantly engaged in screen printing on wearing apparel.

**Activities**

Credit or identification card imprinting or embossing	Photocopying service
Digital printing	Relief printing, including letterpress and flexographic printing
Newspaper printing	Screen printing on made-up clothing
Off-set lithographic printing	Seriography (screen printing)

**Exclusions/References**

Workplaces predominantly engaged in

- a) pre-press, preparation and finishing printing support services are included in class C16120 Printing Support Services;
- b) publishing or printing and publishing are included in the relevant class of Division J - Information Media and Telecommunications;
- c) enveloping are included in class N72910 Office Administrative Services;
- d) manufacturing integrated circuit or magnetic strip credit or identification cards are included in class C24290 Other Electronic Equipment Manufacturing; and
- e) printing on textiles (except screen printing) are included in Class C13340 Textile Finishing and Other Textile Product Manufacturing.

**C16120 Printing Support Services**

This class consists of workplaces predominantly engaged in providing printing support services such as pre-press (e.g. typesetting, colour separation or platemaking), post-press or finishing (e.g. laminating, embossing or book binding) services.

**Activities**

Artwork preparation service	Platemaking service, printing
Book repair service	Pre-press printing service
Bookbinding service	Printing support service n.e.c.
Colour separation service, printing	Typesetting service
Image setting service, printing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) printing or photocopying are included in class C16110 Printing; and
- b) commercial art services (except printing support services) are included in class M69240 Other Specialised Design Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 162 REPRODUCTION OF RECORDED MEDIA****C16200 Reproduction of Recorded Media**

This class consists of workplaces predominantly engaged in the reproduction of pre-recorded audio, video, software and other data on electronic, optical and magnetic media.

**Activities**

Audio tape, pre-recorded, reproduction	Compact disc, pre-recorded, reproduction
Cassette tape, pre-recorded audio, reproduction	Computer tape or disc, pre-recorded, reproduction
Compact disc – read only memory (CD-ROM) software, pre-recorded, reproduction	Digital versatile disc (DVD), pre-recorded, reproduction
	Video tape, pre-recorded, reproduction

**Exclusions/References**

Workplaces predominantly engaged in

- a) publishing optical or magnetic media, including software, are included in the appropriate classes of Division J - Information Media and Telecommunications; and
- b) audio, motion picture and/or video production and/or distribution are included in the appropriate classes of Division J - Information Media and Telecommunications.

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SCHEDULE 4 - *continued***Subdivision 17 - PETROLEUM AND COAL PRODUCT MANUFACTURING****Group Class Title And Description****Group 170 PETROLEUM AND COAL PRODUCT MANUFACTURING****C17010 Petroleum Refining and Petroleum Fuel Manufacturing**

This class consists of workplaces predominantly engaged in refining heavy and light component crude oil, manufacturing and/or blending materials into petroleum fuels, and manufacturing fuels from the liquefaction of petroleum gases.

**Activities**

Automotive diesel manufacturing	Jet fuel manufacturing
Automotive petroleum refining	Kerosene manufacturing
Aviation fuel (Avgas) manufacturing	Liquefied petroleum gas (LPG)
Blending petroleum fuel with ethanol	manufacturing (in conjunction with
Fuel oil manufacturing	petroleum refining)
Gas oil manufacturing	Oil or grease base stock manufacturing
Heating oil manufacturing	Petroleum refining or blending
Industrial diesel manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- processing of oil and grease stocks (including recovery) are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- collection of used oil and grease stocks are included in class D29190 Other Waste Collection Services;
- manufacturing organic alcohol solvents such as methanol, ethanol, glycols and ether are included in class C18120 Basic Organic Chemical Manufacturing;
- manufacturing cyclic crude and intermediate compounds are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing pure hydrocarbon gases are included in class C18110 Industrial Gas Manufacturing;
- manufacturing paraffin and petroleum waxes and jellies are included in class C17090 Other Petroleum and Coal Product Manufacturing; and
- manufacturing ethanol and other industrial alcohols are included in class C18120 Basic Organic Chemical Manufacturing.

**C17090 Other Petroleum and Coal Product Manufacturing**

This class consists of workplaces predominantly engaged in further refining heavy and light oil components into petroleum and coal products not elsewhere classified, using oil and grease base stocks, as well as synthetic organic compound base stocks. This class also includes workplaces predominantly engaged in distilling coal tars and/or manufacturing cyclic organic hydrocarbon intermediate compounds from refined petroleum or natural gas.

**Activities**

Aromatic hydrocarbon manufacturing	Bituminous paint manufacturing
Asphalt and bituminous material manufacturing (except hot-mix bituminous paving)	Blending of tar, asphalt and/or bitumen material
Benzene manufacturing	Brake fluid manufacturing
Bituminous adhesive or mastic manufacturing	Carbon tetrachloride manufacturing
	Char manufacturing
	Chloroform manufacturing

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Coal coke manufacturing	Petroleum jelly manufacturing
Coal tar distilling	Petroleum oil blending
Emulsion, bituminous, manufacturing	Petroleum solvent manufacturing
Fuel briquette manufacturing (except charcoal)	Petroleum wax manufacturing
Grinding oil manufacturing	Phenol manufacturing
Hydraulic fluid manufacturing	Recovery of lubricating oil or grease from used petroleum waste products
Lubricating oil and grease manufacturing	Rust arresting compound manufacturing
Mineral turpentine manufacturing	Styrene manufacturing
Motor oil manufacturing	Synthetic motor oil manufacturing
Naphthalene manufacturing	Tar, refined, manufacturing
Paraffin wax manufacturing	Toluene manufacturing
Petroleum coke and petroleum coke product manufacturing	Transmission fluid manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) collection of used oil and grease stocks are included in class D29190 Other Waste Collection Services;
- b) manufacturing glues and adhesives are included in class C19150 Adhesive Manufacturing;
- c) manufacturing coatings for concrete and masonry are included in class C19160 Paint and Coatings Manufacturing;
- d) charcoal briquettes manufacturing are included in class C18120 Basic Organic Chemical Manufacturing; and
- e) manufacturing hot-mix bituminous paving are included in class E31010 Road and Bridge Construction.

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SCHEDULE 4 - *continued***Subdivision 18 - BASIC CHEMICAL AND CHEMICAL PRODUCT  
MANUFACTURING****Group Class Title And Description****Group 181 BASIC CHEMICAL MANUFACTURING****C18110 Industrial Gas Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing industrial organic and inorganic gas in compressed, liquid or solid forms.

**Activities**

Acetylene gas manufacturing	Inorganic gas manufacturing
Ammonia gas manufacturing	Isobutane gas manufacturing
Argon gas manufacturing	Krypton gas manufacturing
Arsine gas manufacturing	Medicinal gas manufacturing
Butane gas manufacturing	Methane manufacturing
Carbon dioxide manufacturing	Neon gas manufacturing
Carbon monoxide manufacturing	Nitrogen (gas and liquid) manufacturing
Chlorine gas manufacturing	Nitrous oxide manufacturing
Deuterium gas manufacturing	Organic gas manufacturing
Dry ice manufacturing	Oxygen manufacturing
Ethane gas manufacturing	Phosphine gas manufacturing
Ethylene gas manufacturing	Propane gas manufacturing
Helium manufacturing	Refrigeration gas manufacturing
Hydrogen chloride gas manufacturing	Sulphur dioxide gas manufacturing
Hydrogen manufacturing	Sulphur hexafluoride gas manufacturing
Hydrogen sulphide gas manufacturing	Silane gas manufacturing
Industrial gas manufacturing n.e.c.	Xenon gas manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- liquefying natural gas are included in class B07000 Oil and Gas Extraction;
- manufacturing fuels from the liquefaction of petroleum gases are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing; and
- manufacturing mixed cylinder gases formulated for use as a pesticide (e.g. phosphine) are included in class C18320 Pesticide Manufacturing.

**C18120 Basic Organic Chemical Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing basic organic chemicals, including wood or gum chemicals (e.g. organic tanning extracts and charcoal briquettes); high grade activated charcoal and/or carbon black; organic dyes and pigments. This class also includes workplaces predominantly engaged in manufacturing organic acids and industrial alcohols such as ethanol, methanol, ethylene glycol and ether.

**Activities**

Acetaldehyde manufacturing	Ethanol manufacturing
Acid, acetic, manufacturing	Ether manufacturing
Acid, organic, manufacturing	Ethylene glycol manufacturing
Activated carbon/charcoal manufacturing	Extraction and/or distillation of wood and gum
Carbon black manufacturing	Formaldehyde manufacturing
Charcoal briquette manufacturing	Glycol manufacturing n.e.c.
Citric acid manufacturing	

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Gum chemical manufacturing	Tall oil manufacturing
Industrial alcohol manufacturing	Tanning extract, organic, manufacturing
Lactic acid manufacturing	Turpentine (except mineral turpentine)
Lake colour manufacturing	manufacturing
Methanol manufacturing	Vinyl chloride manufacturing
Organic dye or pigment manufacturing	Wood tar manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing briquettes from petroleum coke other than charcoal are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing mineral turpentine are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing electrostatic and photographic toners are included in class C19160 Paint and Coatings Manufacturing;
- manufacturing food colourings are included in class C11990 Other Food Product Manufacturing n.e.c.; and
- distilling liquors (alcoholic beverages) are included in class C12130 Spirit Manufacturing.

**C18130 Basic Inorganic Chemical Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing basic inorganic chemicals, including dyes and pigments; chromium sulphate (used in leather tanning); acids; and salts. This class also includes workplaces predominantly engaged in manufacturing chlorine, sodium hydroxide and other alkali using electrochemical processes.

**Activities**

Acid, inorganic, manufacturing n.e.c.	Nitric acid manufacturing
Alkaline salt manufacturing n.e.c.	Nitrite manufacturing
Aluminium hydroxide manufacturing	Phosphoric acid manufacturing
Ammonium hydroxide manufacturing	Silicate manufacturing
Calcium chloride (lime) manufacturing	Sodium bicarbonate manufacturing
Chromium sulphate manufacturing (for application in leather tanning)	Sodium carbonate manufacturing
Fluoride manufacturing	Sodium hydroxide manufacturing
Hydrochloric acid manufacturing	Sulphide manufacturing
Hydrofluoric acid manufacturing	Sulphur compound manufacturing
Hydrogen peroxide manufacturing	Sulphuric acid manufacturing (except smelter by-product)
Hypophosphite manufacturing	Zinc oxide manufacturing
Industrial salt manufacturing	Zinc peroxide manufacturing
Inorganic dye or pigment manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing bleaches and disinfectants are included in class C18510 Cleaning Compound Manufacturing;
- manufacturing synthetic organic dyes and pigments are included in class C18120 Basic Organic Chemical Manufacturing;
- manufacturing fertilisers are included in class C18310 Fertiliser Manufacturing;
- manufacturing sulphuric acid as a smelter by-product are included in class C21330 Copper, Silver, Lead and Zinc Smelting and Refining;



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	e) manufacturing inorganic herbicides, insecticides, fungicides and pesticides are included in class C18320 Pesticide Manufacturing; and
	f) manufacturing photographic chemicals are included in class C18910 Photographic Chemical Product Manufacturing.

**Group 182 BASIC POLYMER MANUFACTURING****C18210 Synthetic Resin and Synthetic Rubber Manufacturing**

This class consists of workplaces predominantly engaged in the manufacture of synthetic resins, non-vulcanisable elastomers and mixing and blending of resins and polymeric materials. This class also includes workplaces predominantly engaged in manufacturing synthetic rubbers and blends.

**Activities**

Cellulosic resin manufacturing	Polyethylene manufacturing
Cresol formaldehyde manufacturing	Polymethacrylate manufacturing
Dendritic polymer (dendrimer) manufacturing	Polypropylene manufacturing
Melamine formaldehyde manufacturing	Polystyrene manufacturing
Non-cellulose resin manufacturing	Polyurethane manufacturing
Non-vulcanisable elastomer manufacturing	Polyvinyl acetate manufacturing
Phenol formaldehyde manufacturing	Polyvinylchloride (PVC) manufacturing
Polyacrylate manufacturing	Synthetic resin manufacturing
Polybutadiene manufacturing	Synthetic rubber composite manufacturing
Polycarbonate manufacturing (except polycarbonate sheet)	Synthetic rubber manufacturing
	Urea formaldehyde manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing polymer products are included in the appropriate classes of Group 191 Polymer Product Manufacturing;
- b) manufacturing natural rubber products are included in class C19200 Natural Rubber Product Manufacturing;
- c) manufacturing polycarbonate sheets are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- d) custom compounding of resins made elsewhere are included in class C19190 Other Polymer Product Manufacturing;
- e) manufacturing tyres are included in class C19140 Tyre Manufacturing; and
- f) manufacturing synthetic resin adhesives or plastic adhesives are included in class C19150 Adhesive Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C18290 Other Basic Polymer Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing other basic polymers (except synthetic resins and synthetic rubbers). Included in this class are workplaces predominantly engaged in manufacturing cellulose (e.g. rayon and acetate) and non-cellulose (e.g. nylon, polyolefin and polyester) fibres and filaments.

**Activities**

Basic polymer manufacturing n.e.c.	Methylstyrene manufacturing
Carbon fibre manufacturing (including kevlar material manufacturing)	Non-cellulose fibre or filament manufacturing n.e.c.
Cellulose acetate manufacturing	Nylon manufacturing
Cellulose fibre or filament manufacturing n.e.c.	Polyester manufacturing
Ethyl cellulose manufacturing	Polyolefin manufacturing
Methyl cellulose manufacturing	Rayon manufacturing
	Synthetic fibre or filament manufacturing

**Exclusions/References**

Workplaces predominantly engaged in manufacturing textiles using synthetic or artificial fibres through spinning, weaving or further processing are included in class C13130 Synthetic Textile Manufacturing.

**Group 183 FERTILISER AND PESTICIDE MANUFACTURING****C18310 Fertiliser Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing and mixing fertilisers.

**Activities**

Ammonium phosphate manufacturing	Phosphate fertiliser material manufacturing
Ammonium sulphate manufacturing	Plant hormone manufacturing
Animal and vegetable fertiliser manufacturing	Potash fertiliser manufacturing
Bonedust manufacturing	Potassium chloride fertiliser manufacturing
Bonemeal fertiliser manufacturing	Prilled ammonium nitrate manufacturing
Calcium sulphate manufacturing	Sodium nitrate fertiliser manufacturing
Controlled release fertiliser preparation manufacturing	Sulphuric lime manufacturing
Fertiliser manufacturing n.e.c.	Super phosphate manufacturing
Fishmeal fertiliser manufacturing	Urea, fertiliser grade, manufacturing
Humic substance manufacturing	
Nitrogenous fertiliser material manufacturing	

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C18320 Pesticide Manufacturing**

This class consists of workplaces predominantly engaged in the formulation and preparation of pest control chemicals.

**Activities**

Animal dip manufacturing	Insecticide manufacturing
Animal spray manufacturing	Pesticide manufacturing n.e.c.
Flyspray manufacturing	Rat poison manufacturing
Formulated pest control product manufacturing	Seed dressing manufacturing
Fungicide manufacturing	Soil fumigant manufacturing
Insect repellent manufacturing	Weedkiller manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing basic organic chemicals used in preparing pesticides, such as D.D.T. (dichlorodiphenyltrichloroethane), B.H.C. (benzene hexachloride), or T.D.E. (tetrachlorodiphenylethane), are included in class C18120 Basic Organic Chemical Manufacturing;
- b) manufacturing basic inorganic chemicals used in preparing pesticides, such as lead or calcium arsenates or copper sulphate are included in class C18130 Basic Inorganic Chemical Manufacturing; and
- c) manufacturing fertilisers are included in class C18310 Fertiliser Manufacturing.

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**Group 184 PHARMACEUTICAL AND MEDICINAL PRODUCT MANUFACTURING**
**C18410 Human Pharmaceutical and Medicinal Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing pharmaceutical and medicinal products for human use from both natural (plants) and synthetic sources (chemicals). This class also consists of workplaces predominantly engaged in manufacturing diagnostic substances for antibodies, antigens and chemical/diagnostic testing agents.

**Activities**

Ampoule manufacturing	Herbal drug manufacturing
Analgesic manufacturing	Hormone manufacturing (except veterinary)
Anthelmintic manufacturing	Medicinal capsule manufacturing
Antibacterial manufacturing	Medicinal chemical manufacturing
Antibiotic manufacturing	Medicinal ointment manufacturing
Antibody manufacturing	Medicine manufacturing (except veterinary)
Antigen manufacturing	Morphine manufacturing
Antitoxin manufacturing	Saccharin manufacturing
Biotechnological manufacture of pharmaceutical and medicinal products	Serum manufacturing
Blood serum manufacturing	Vaccine manufacturing (except veterinary)
Contraceptive, medicinal, manufacturing (except rubber contraceptives)	Vial manufacturing
Diagnostic substance manufacturing	Vitamin product manufacturing
Drug manufacturing (except veterinary)	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing health supplements are included in class C11990 Other Food Product Manufacturing n.e.c.;
- b) manufacturing sanitary paper-based products from paper or cellulose wadding, such as disposable paper nappies, sanitary napkins, tampons and other sanitary paper-based products n.e.c. are included in class C15240 Sanitary Paper Product Manufacturing;
- c) manufacturing ether are included in class C18120 Basic Organic Chemical Manufacturing;
- d) manufacturing medicinal gas are included in class C18110 Industrial Gas Manufacturing;
- e) manufacturing animal dips and sprays, blowfly specifics or other pesticides are included in class C18320 Pesticide Manufacturing;
- f) packaging and labelling of pharmaceutical and medical products on fee or contract are included in class N73200 Packaging Services; and
- g) manufacturing scientific or diagnostic equipment are included in class C24120 Medical and Surgical Equipment Manufacturing.

**C18420 Veterinary Pharmaceutical and Medicinal Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing drugs, medicines, medicinal chemicals, vaccines, serums and other pharmaceutical products for veterinary use.

**Activities**

Veterinary drug manufacturing

Veterinary medicinal preparation manufacturing n.e.c.

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing human pharmaceutical products are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing; and
- b) manufacturing animal dips and sprays, blowfly specifics or other pesticides are included in class C18320 Pesticide Manufacturing.

**Group 185 CLEANING COMPOUND AND TOILETRY PREPARATION MANUFACTURING****C18510 Cleaning Compound Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cleaning compounds, including toothpastes, soaps and other detergents, surface active agents, polishes and speciality cleaning preparations.

**Activities**

Denture cleaner manufacturing

Laundry detergent manufacturing

Detergent manufacturing

Penetrant manufacturing

Dishwashing detergent manufacturing

Peroxide preparation manufacturing

Disinfectant manufacturing

Polish manufacturing

Emulsifier manufacturing

Scouring compound manufacturing

Glycerine manufacturing

Soap manufacturing

Hypochlorite-based bleach manufacturing

Toothpaste manufacturing

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing hair shampoos and shaving preparations are included in class C18520 Cosmetic and Toiletry Preparation Manufacturing;
- b) manufacturing solvent cleaners are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- c) manufacturing agents used to tan leather are included in class C18130 Basic Inorganic Chemical Manufacturing; and
- d) the contract packaging of cleaning compounds are included in class N73200 Packaging Services.

**C18520 Cosmetic and Toiletry Preparation Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cosmetic and toiletry preparations.

**Activities**

After-shave lotion manufacturing	Lipstick manufacturing
Barrier cream manufacturing	Mascara manufacturing
Cosmetic deodorant manufacturing	Nail polish preparation manufacturing
Depilatory manufacturing	Perfume manufacturing
Eye shadow manufacturing	Shaving preparation manufacturing
Face cream and lotion manufacturing	Sunscreen preparation manufacturing
Hair preparation manufacturing	Talcum powder manufacturing
Lip balm manufacturing	Toilet lanolin manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing toilet soap or toothpaste are included in class C18510 Cleaning Compound Manufacturing;
- b) the contract packaging of cosmetics and toiletry items are included in class N73200 Packaging Services; and
- c) manufacturing sanitary paper-based products from sanitary paper or cellulose wadding, such as toilet or facial tissues, disposable paper nappies, sanitary napkins, tampons and other sanitary paper-based products, are included in class C15240 Sanitary Paper Product Manufacturing.

**Group 189 OTHER BASIC CHEMICAL PRODUCT MANUFACTURING****C18910 Photographic Chemical Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing photographic sensitised film, paper, cloth, plates and chemicals.

**Activities**

Photographic chemical manufacturing	Photographic sensitised paper manufacturing
Photographic sensitised cloth manufacturing	Photographic sensitised plate manufacturing
Photographic sensitised film manufacturing	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing carbon black are included in class C18120 Basic Organic Chemical Manufacturing;
- b) manufacturing unsensitised papers and other paper products are included in class C15100 Pulp, Paper and Paperboard Manufacturing;
- c) manufacturing optical glass or blanks for lenses are included in class C20100 Glass and Glass Product Manufacturing; and
- d) processing photographic film are included in class S95320 Photographic Film Processing.

**C18920 Explosive Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing explosives.

**Activities**

Ammonium nitrate, explosive, manufacturing	Gun cotton manufacturing
Blasting powder manufacturing	Match manufacturing
Cellulose nitrate manufacturing	Propellant powder manufacturing
Detonator manufacturing (cap or fuse)	Pyrotechnic goods manufacturing
Dynamite manufacturing	Pyrotechnic manufacturing
Explosive fuse manufacturing	Safety fuse manufacturing
Fireworks manufacturing	Signal flare manufacturing

**Exclusions/References**

Workplaces predominantly engaged in manufacturing ammunition are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

**C18990 Other Basic Chemical Product Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing chemical products not elsewhere classified.

**Activities**

Antifreeze manufacturing	Eucalyptus oil distilling
Beeswax manufacturing	Extraction of essential oils
Concrete additive or masonry surface treatment manufacturing	Flux manufacturing (welding and soldering)
Dry cleaning compound manufacturing	Neatsfoot oil manufacturing
Embalming compound manufacturing (formaldehyde and additives)	Sandalwood oil distilling
	Tea-tree oil distilling

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SCHEDULE 4 - *continued***Subdivision 19 - POLYMER PRODUCT AND RUBBER PRODUCT  
MANUFACTURING****Group Class Title And Description****Group 191 POLYMER PRODUCT MANUFACTURING****C19110 Polymer Film and Sheet Packaging Material Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing unsupported polymer film or polymer sheet into packaging materials. This includes bubble packaging, bags, coatings or laminates in a variety of forms.

**Activities**

Adhesive tape, pressure sensitive, manufacturing (except surgical)	Bubble packaging manufacturing
Bag, plastic, manufacturing	Film, plastic, manufacturing
Bag, sack or packet (plastic film or sheeting), manufacturing	Food wrapping, plastic, manufacturing
	Garbage bag, plastic, manufacturing
	Plastic lamination with paper

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing adhesive surgical tapes are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- manufacturing paper bags are included in class C15220 Paper Bag manufacturing;
- manufacturing bitumen or tar treated paper, felts or foils (including laminated or impregnated) or bituminised building or packaging papers are included in class C17090 Other Petroleum and Coal Product Manufacturing; and
- manufacturing rigid plastic sheeting (including decorative laminated plastic sheeting) are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing.

**C19120 Rigid and Semi-Rigid Polymer Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing rigid or semi-rigid polymer products.

**Activities**

Badge, plastic, manufacturing	Gutter and spout, plastic, manufacturing
Bathub, plastic, manufacturing	Light switch and plug, polymer, manufacturing
Bottle, plastic, manufacturing	Pipe fittings, plastic, manufacturing
Bucket, plastic, manufacturing	Pipe, plastic, manufacturing
Clothes peg, plastic, manufacturing	Plastic drinking straw manufacturing
Credit or identification card plastic stock manufacturing	Plastic union manufacturing
Cultured marble surfacing product manufacturing	Plumbing fittings, plastic, manufacturing (including joints, elbows and flanges)
Dinnerware, plastic, manufacturing	Polycarbonate sheet manufacturing
Drinking fountain, plastic, manufacturing	Polymer container manufacturing n.e.c.
Electrical insulation box, polymer, manufacturing	Profile shapes, plastic, manufacturing n.e.c.
Food container, plastic, manufacturing (including microwave safe)	Rod or tube, plastic, manufacturing
Furniture, plastic, manufacturing	Safety goggle, plastic, manufacturing
Garbage bin, rigid or semi-rigid plastic, manufacturing	Shower stall, plastic, manufacturing
	Toilet fixture, plastic, manufacturing
	Toilet, plastic, manufacturing
	Watering can, plastic, manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description								
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <p>a) manufacturing flexible polymer film or sheet products (such as plastic bags) are included in class C19110 Polymer Film and Sheet Packaging Material Manufacturing; and</p> <p>b) manufacturing integrated circuit or magnetic strip credit or identification cards are included in class C24290 Other Electronic Equipment Manufacturing.</p>								
<b>C19130 Polymer Foam Product Manufacturing</b>	<p>This class consists of workplaces predominantly engaged in manufacturing polymer foam products. Also included in this class are workplaces predominantly engaged in manufacturing polymer filler products used to fill cavities in walls, as well as insulation and cushioning materials for swimming pools and spas, and for marine flotation.</p>								
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 795 736 852">Bicycle safety helmet manufacturing (predominantly polymer foam)</td> <td data-bbox="823 795 1166 852">Insulation and cushioning material, polymer, manufacturing</td> </tr> <tr> <td data-bbox="370 854 736 912">Cooler and ice chest, polymeric foam, manufacturing</td> <td data-bbox="823 854 1235 912">Polymeric foam product manufacturing n.e.c.</td> </tr> <tr> <td data-bbox="370 913 736 942">Cup, polymeric foam, manufacturing</td> <td data-bbox="823 883 1080 912">Sheet foam manufacturing</td> </tr> <tr> <td data-bbox="370 944 736 995">Food container, polymeric foam, manufacturing</td> <td></td> </tr> </table>	Bicycle safety helmet manufacturing (predominantly polymer foam)	Insulation and cushioning material, polymer, manufacturing	Cooler and ice chest, polymeric foam, manufacturing	Polymeric foam product manufacturing n.e.c.	Cup, polymeric foam, manufacturing	Sheet foam manufacturing	Food container, polymeric foam, manufacturing	
Bicycle safety helmet manufacturing (predominantly polymer foam)	Insulation and cushioning material, polymer, manufacturing								
Cooler and ice chest, polymeric foam, manufacturing	Polymeric foam product manufacturing n.e.c.								
Cup, polymeric foam, manufacturing	Sheet foam manufacturing								
Food container, polymeric foam, manufacturing									
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in manufacturing high-density safety equipment including composite polymer helmets are included in class C19190 Other Polymer Product Manufacturing.</p>								
<b>C19140 Tyre Manufacturing</b>	<p>This class consists of workplaces predominantly engaged in manufacturing tyres from synthetic polymers and/or natural rubber, tyre repair materials and inner tubes. This class also includes workplaces predominantly engaged in manufacturing retread or rebuilt tyres using both natural and synthetic rubber.</p>								
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 1372 639 1401">Aircraft tyre manufacturing</td> <td data-bbox="823 1372 1184 1401">Retread or rebuilt tyre manufacturing</td> </tr> <tr> <td data-bbox="370 1403 619 1431">Inner tube manufacturing</td> <td data-bbox="823 1403 1197 1458">Tyre manufacturing (pneumatic, semi-pneumatic or solid)</td> </tr> <tr> <td data-bbox="370 1433 700 1462">Motor vehicle tyre manufacturing</td> <td></td> </tr> </table>	Aircraft tyre manufacturing	Retread or rebuilt tyre manufacturing	Inner tube manufacturing	Tyre manufacturing (pneumatic, semi-pneumatic or solid)	Motor vehicle tyre manufacturing			
Aircraft tyre manufacturing	Retread or rebuilt tyre manufacturing								
Inner tube manufacturing	Tyre manufacturing (pneumatic, semi-pneumatic or solid)								
Motor vehicle tyre manufacturing									
<b>C19150 Adhesive Manufacturing</b>	<p>This class consists of workplaces predominantly engaged in the manufacture of glues, adhesives and other bonding materials of an organic nature.</p>								
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 1629 612 1658">Adhesive manufacturing</td> <td data-bbox="823 1629 1016 1658">Glue manufacturing</td> </tr> <tr> <td data-bbox="370 1660 633 1688">Casein glue manufacturing</td> <td data-bbox="823 1660 1143 1688">Rubber adhesives manufacturing</td> </tr> </table>	Adhesive manufacturing	Glue manufacturing	Casein glue manufacturing	Rubber adhesives manufacturing				
Adhesive manufacturing	Glue manufacturing								
Casein glue manufacturing	Rubber adhesives manufacturing								
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <p>a) manufacturing synthetic resins are included in class C18210 Synthetic Resin and Synthetic Rubber Manufacturing;</p>								



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	b) manufacturing cellulose nitrate and gun cotton are included in class C18920 Explosive Manufacturing; and
	c) manufacturing asphalt and bituminous materials are included in class C17090 Other Petroleum and Coal Product Manufacturing.

**C19160 Paint and Coatings Manufacturing**

This class consists of workplaces predominantly engaged in mixing pigments, solvents and binders into paints and coatings. This class also includes manufacturing allied paint products (e.g. putties, caulking compounds, paint and varnish removers) and rubbing compounds. This class also includes workplaces predominantly engaged in manufacturing inks and toners.

**Activities**

Carbon ink manufacturing	Rubbing compound (frits) manufacturing
Caulking compound manufacturing	Shellac manufacturing
Drawing ink manufacturing	Silk screen ink manufacturing
Enamel manufacturing	Stain manufacturing (including decking stains and oils)
Filler and putty manufacturing (including spray forms)	Toner manufacturing n.e.c.
Ink manufacturing n.e.c.	Undercoat and top coat paint manufacturing
Inkjet ink manufacturing	Varnish manufacturing
Lacquer manufacturing	Water repellent coating manufacturing (for concrete and masonry)
Paint or varnish remover manufacturing	Writing ink manufacturing
Paint tinting manufacturing	
Primer manufacturing	
Printing ink manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing bituminous paint and creosote are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- manufacturing chemical colours (except prepared tinting colours for paints), dyes or pigments are included in class C18120 Basic Organic Chemical Manufacturing or class C18130 Basic Inorganic Chemical Manufacturing;
- manufacturing chemical products used as paint thinners (e.g. turpentine (except mineral turpentine) and methylated spirit) are included in class C18120 Basic Organic Chemical Manufacturing;
- manufacturing facial toner/cleanser are included in class C18520 Cosmetic and Toiletry Preparation Manufacturing; and
- manufacturing wallpaper are included in class C15290 Other Converted Paper Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C19190 Other Polymer Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing polymer composite products such as fibreglass products and resilient floor coverings, as well as other polymer products not elsewhere classified.

**Activities**

Awning, fibreglass, manufacturing	Motor vehicle and boat parts, fibreglass, manufacturing
Conveyor belt, plastic or composite, manufacturing	Polymer product manufacturing n.e.c.
Floor covering, resilient polymer, manufacturing	Radiator and heating hose, plastic or composite, manufacturing
Garbage bin, composite or other plastic, manufacturing (except rigid or semi-rigid)	Refrigeration container insulation sheet manufacturing
Garden hose, plastic or composite, manufacturing	Transmission belt, plastic or composite, manufacturing
Gloves, plastic, manufacturing	Vacuum cleaner belt, plastic or composite, manufacturing
High-density safety equipment manufacturing (e.g. military helmets)	V-belt, plastic or composite, manufacturing
Hose, plastic or composite, manufacturing	Vinyl floor tile manufacturing
Hull, boat building, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing rigid or semi-rigid polymer products are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- b) texturising fibres and filaments made elsewhere are included in class C18290 Other Basic Polymer Manufacturing;
- c) manufacturing cork floor coverings are included in class C14990 Other Wood Product Manufacturing n.e.c.;
- d) manufacturing rubber floor coverings are included in class C19200 Natural Rubber Product Manufacturing;
- e) manufacturing textile glass fibres are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- f) manufacturing fibreglass furniture are included in class C25190 Other Furniture Manufacturing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 192</b>	<b>NATURAL RUBBER PRODUCT MANUFACTURING</b>
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<b>C19200</b>	<b>Natural Rubber Product Manufacturing</b>
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This class consists of workplaces predominantly engaged in manufacturing products made solely of natural rubber.

**Activities**

Bath mat, natural rubber, manufacturing	Pillow or cushion, natural rubber, manufacturing
Condom, natural rubber, manufacturing	Plug, natural rubber, manufacturing
Conveyor belt, natural rubber, manufacturing	Rubber balloon, natural rubber, manufacturing
Diaphragm, natural rubber, manufacturing	Rubber band, natural rubber, manufacturing
Dummy, natural rubber, manufacturing	Rubber glove, natural rubber, manufacturing
Floor covering or underlay, resilient natural rubber, manufacturing	Sponge, natural rubber, manufacturing
Garden hose, natural rubber, manufacturing	Teething ring, natural rubber, manufacturing
Hose, natural rubber, manufacturing n.e.c.	Tubing, natural rubber, manufacturing
Hot water bottle, natural rubber, manufacturing	Washer, natural rubber, manufacturing
Mattress protector, natural rubber, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing synthetic rubber are included in class C18210 Synthetic Resin and Synthetic Rubber Manufacturing;
- b) manufacturing rubber clothing are included in class C13510 Clothing Manufacturing;
- c) manufacturing rubber footwear are included in class C13520 Footwear Manufacturing; and
- d) manufacturing rubber adhesives and glues are included in class C19150 Adhesive Manufacturing.

SCHEDULE 4 - *continued***Subdivision 20 - NON-METALLIC MINERAL PRODUCT MANUFACTURING****Group Class****Title And Description****Group 201 GLASS AND GLASS PRODUCT MANUFACTURING****C20100 Glass and Glass Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing glass or glass products.

**Activities**

Automotive glass manufacturing	Kitchenware, glass, manufacturing
Bead, glass, manufacturing	Laboratory glassware manufacturing
Block, glass, manufacturing	Laminated sheet glass manufacturing
Bottle, glass, manufacturing	Mirror manufacturing
Container, glass, manufacturing	Optical glass or blanks for lenses manufacturing
Crystal glass manufacturing	Ornamental glassware manufacturing
Domestic glassware manufacturing	Ovenware, glass, manufacturing
Drinking glass manufacturing	Plate glass manufacturing
Flat glass manufacturing	Safety glass manufacturing
Glass or glass product manufacturing (except glass wool or glass wool products)	Scientific glassware manufacturing
Glass, sheet, manufacturing	Stained glass sheet manufacturing
Insulator, glass, manufacturing	Tubing, glass, manufacturing
Jar, glass, manufacturing	Window glass manufacturing
	Windscreen glass manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing glass wool or glass wool products are included in class C20900 Other Non-Metallic Mineral Product Manufacturing;
- glazing, glass installation and repair work are included in class E32450 Glazing Services;
- manufacturing aluminium framed windows and shower screens are included in class C22230 Architectural Aluminium Product Manufacturing;
- glazing metal and metal products are included in class C22930 Metal Coating and Finishing;
- manufacturing glass optical fibre cables (uninsulated cable) are included in class C24190 Other Professional and Scientific Equipment Manufacturing; and
- manufacturing glass optical fibre cables (insulated cable) are included in class C24310 Electric Cable and Wire Manufacturing.

**Group 202 CERAMIC PRODUCT MANUFACTURING****C20210 Clay Brick Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing clay bricks (except refractory bricks).

**Activities**

Brick, clay, manufacturing (excluding refractory bricks)	Brick, face or texture, manufacturing
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**Exclusions/References**

Workplaces predominantly engaged in manufacturing clay refractory bricks are included in class C20290 Other Ceramic Product Manufacturing.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C20290 Other Ceramic Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing ceramic products not elsewhere classified. This includes shaping and kiln firing clay-based non-metallic minerals to produce ceramic products, including refractory (high temperature) clay, porcelain or vitreous china.

**Activities**

Bathroom fixture, vitreous china, manufacturing	Pipe, ceramic, manufacturing (including vitreous china or porcelain)
Brick, fireclay, manufacturing	Porcelain goods manufacturing
Brick, refractory, manufacturing	Pottery goods manufacturing
Cement, refractory, manufacturing	Refractory product manufacturing
Ceramic goods manufacturing	Roof tile, clay or terracotta, manufacturing
Clay paver manufacturing	Silica brick, refractory, manufacturing
Clay, refractory, manufacturing	Stoneware pipe or fittings manufacturing
Crockery manufacturing	Terracotta goods manufacturing
Crucible, refractory, manufacturing	Tile, ceramic, wall or floor, manufacturing
Earthenware, table or kitchen, manufacturing	Vitreous china goods manufacturing
Flower pot, ceramic, manufacturing	Zirconia, ceramic, manufacturing
Graphite crucible or foundry accessory manufacturing	
Insulator, porcelain, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing non-refractory type silica lime bricks, blocks, etc, are included in class C20900 Other Non-Metallic Mineral Product Manufacturing; and
- b) manufacturing ceramic-metal composite cutting tools are included in class C24630 Machine Tool and Parts Manufacturing.

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**Group 203 CEMENT, LIME, PLASTER AND CONCRETE PRODUCT MANUFACTURING**
**C20310 Cement and Lime Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing portland, natural and other hydraulic cement from crushed limestone and clay/shale. Also included are workplaces predominantly engaged in manufacturing lime and lime products from calcareous materials.

**Activities**

Agricultural lime manufacturing	Fibre cement exterior wall manufacturing
Building board, cement based, manufacturing	Hydrated lime manufacturing
Burnt lime manufacturing	Hydraulic cement manufacturing
Cement manufacturing (except adhesive or refractory)	Lime manufacturing
Exterior cement-based cladding manufacturing	Portland cement manufacturing
	Quick hydrated lime manufacturing
	Slag cement manufacturing
	Slake lime manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing adhesive cement are included in class C19150 Adhesive Manufacturing; and
- b) manufacturing refractory cement are included in class C20290 Other Ceramic Product Manufacturing.

**C20320 Plaster Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing gypsum-based plaster, plasterboard or other plaster products.

**Activities**

Acoustic tile, plaster, manufacturing	Plaster product manufacturing (except dental or medical plasters)
Cornice, plaster, manufacturing	Plasterboard manufacturing
Display model, plaster, manufacturing	Sheet, plaster, manufacturing
Fibrous plaster product manufacturing	Tile, plaster, manufacturing
Insulating board, plaster, manufacturing	Wall or ceiling board, plaster, manufacturing
Moulding, plaster, manufacturing	
Plaster of paris manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing dental plaster or cement are included in class C24120 Medical and Surgical Equipment Manufacturing;
- b) fixing or installing plaster are included in class E32410 Plastering and Ceiling Services;
- c) cement rendering of buildings are included in class E32410 Plastering and Ceiling Services; and
- d) manufacturing expanded non-metallic minerals are included in class C20900 Other Non-Metallic Mineral Product Manufacturing.

**C20330 Ready-Mixed Concrete Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing ready-mixed concrete or mortar, dry mix concrete and concrete slurry.

**Activities**

Concrete slurry manufacturing	Mortar, dry mix, manufacturing
Dry mix concrete manufacturing	Ready-mixed concrete manufacturing

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
<b>C20340</b>	<b>Concrete Product Manufacturing</b>
	This class consists of workplaces predominantly engaged in manufacturing concrete products. Included in this class are workplaces manufacturing aerated and concrete composite products.
	<b>Activities</b>
	Autoclaved aerated concrete product manufacturing
	Block, concrete, manufacturing
	Box culvert, concrete, manufacturing
	Brick, concrete, manufacturing
	Cistern, concrete, manufacturing
	Concrete/styrofoam composite product manufacturing
	Crushed concrete product manufacturing
	Floor or wall tile, concrete, manufacturing
	Flower pot, concrete, manufacturing
	Manhole cover, concrete, manufacturing
	Meter box, concrete, manufacturing
	Monument or grave marker, concrete, manufacturing
	Moulding, concrete, manufacturing
	Ornamental concrete or terrazzo product manufacturing
	Panel or section, prefabricated concrete, manufacturing
	Pipe, concrete, manufacturing
	Post or pole, concrete, manufacturing
	Prefabricated concrete building manufacturing
	Railway sleeper, concrete, manufacturing
	Roof component, concrete, manufacturing
	Roof tile, concrete, manufacturing
	Sink or tub, concrete, manufacturing
	Tank, concrete, manufacturing
	Terrazzo product manufacturing
	Tile, concrete, manufacturing
	Wall fitting, terrazzo, manufacturing

**Group 209 OTHER NON-METALLIC MINERAL PRODUCT MANUFACTURING**

**C20900 Other Non-Metallic Mineral Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing abrasives, lightweight aggregates and other expanded non-metallic mineral, or non-metallic mineral products not elsewhere classified. This class also includes the manufacture of synthetic abrasives.

<b>Activities</b>	
Abrasives manufacturing	Glass wool manufacturing
Acoustic tile, panel or board manufacturing (glass or mineral wool)	Glass wool product manufacturing
Bags or packets of composite material of paper and metal foil manufacturing	Granulated slag manufacturing
Brick, silica lime, manufacturing	Graphite product manufacturing n.e.c.
Building board, imitation brick or stone, manufacturing	Headstone manufacturing (except concrete)
Carbon product manufacturing (except brushes, electrodes or bearings)	Insulation, glass fibre or mineral wool, manufacturing
Chalk product manufacturing n.e.c.	Mica product manufacturing
Diamond powder manufacturing	Mineral earths, ground, manufacturing
Expanded non-metallic mineral manufacturing	Mineral wool manufacturing
Feldspar, ground, manufacturing	Mineral wool product manufacturing
Flooring material magnesite, manufacturing	Monument making (except concrete)
Foundry core, sand, manufacturing	Perlite, expanded, manufacturing
Fullers earth, ground, manufacturing	Processed lightweight aggregate manufacturing
	Resin coated sand manufacturing
	Rockwool manufacturing
	Silicon carbide abrasives manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description
Slag crushing	Synthetic gemstone manufacturing
Stone cutting, dressing, polishing or shaping (including bench tops made of granite, marble and the like)	Synthetic stone manufacturing Talc, ground, manufacturing
Stone product manufacturing	Vermiculite, expanded, manufacturing
<b>Exclusions/References</b>	
Workplaces predominantly engaged in	
a) mining clay, marble, dolomite, slate, limestone and ornamental stone as inputs for manufacturing are included in class B09190 Other Construction Material Mining;	
b) manufacturing refractory products of non-metallic minerals are included in class C20290 Other Ceramic Product Manufacturing;	
c) coating machine tools with boron nitride are included in class C22930 Metal Coating and Finishing;	
d) manufacturing brushes, electrodes or bearings of carbon or graphite are included in class C24390 Other Electrical Equipment Manufacturing;	
e) manufacturing headstones and monuments from concrete are included in class C20340 Concrete Product Manufacturing;	
f) manufacturing glass fibre fabrics are included in class C13130 Synthetic Textile Manufacturing;	
g) manufacturing fibreglass reinforced rigid sheeting are included in class C19190 Other Polymer Product Manufacturing;	
h) installing glass or mineral wool insulation materials are included in class E32390 Other Building Installation Services;	
i) manufacturing dental plaster or cement are included in class C24120 Medical and Surgical Equipment Manufacturing; and	
j) manufacturing paper backed aluminium foil are included in class C21420 Aluminium Rolling, Drawing, Extruding.	



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 21 - PRIMARY METAL AND METAL PRODUCT MANUFACTURING****Group Class Title And Description****Group 211 BASIC FERROUS METAL MANUFACTURING****C21100 Iron Smelting and Steel Manufacturing**

This class consists of workplaces predominantly engaged in smelting and/or refining iron ore or iron sands into basic iron products such as ingots, billets and slabs. Also included are workplaces predominantly engaged in manufacturing steel from iron alloyed with other elements (e.g. with carbon to produce carbon steel; with chromium to produce stainless steel); the conversion of basic iron and steel products (generally by hot or cold rolling) into primary shapes such as sheets, bars and rods; and recycling scrap ferrous metals.

**Activities**

Band, steel, manufacturing	Rail fastening or other rail accessory manufacturing
Bar, iron or steel, manufacturing	Rail, steel, manufacturing
Blank, steel, manufacturing	Roof decking, steel, manufacturing
Direct reduction iron (DRI) manufacturing	Section, steel, manufacturing
Ferro-alloy manufacturing (including, manganese, silicon or chrome)	Semi-finished product, iron or steel, manufacturing
Flat-rolled product, iron or steel, manufacturing	Skelp, steel, manufacturing
High carbon tool steel manufacturing	Spring, steel, manufacturing
High speed steel manufacturing	Stainless steel manufacturing
Pig iron manufacturing	Steel alloy manufacturing
Powder, iron or steel, manufacturing	Structural steel shape manufacturing (not fabricated)
	Tinplate sheet or strip manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) iron ore pelletising or agglomerating in association with iron ore mining are included in class B08010 Iron Ore Mining;
- b) producing coke for non-ferrous metallurgy or fuel use are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- c) iron and steel casting are included in class C21210 Iron and Steel Casting;
- d) iron or steel forging are included in class C22100 Iron and Steel Forging;
- e) non-ferrous metal casting are included in class C21410 Non-Ferrous Metal Casting;
- f) manufacturing ferrous pipes or tubes (except cast or forged) are included in class C21220 Steel Pipe and Tube Manufacturing; and
- g) drawing steel wire and making steel fence posts are included in class C22910 Spring and Wire Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 212 BASIC FERROUS METAL PRODUCT MANUFACTURING****C21210 Iron and Steel Casting**

This class consists of workplaces predominantly engaged in manufacturing finished iron and steel products by casting (also known as 'founding') molten ferrous metals in moulds.

**Activities**

Blacksmithing	Moulded cast iron pipe or tube manufacturing
Castings, iron, manufacturing	Pipe fitting, cast, ferrous, manufacturing
Castings, steel, manufacturing	Stainless steel cast, seamless pipe or tube manufacturing
Chain, cast steel, manufacturing	Tube, spun-cast iron, manufacturing
Die-casting, steel, manufacturing	Valve or valve parts, steam, gas or water, cast, manufacturing (ferrous metal)
Direct casting, iron, manufacturing	
Direct casting, steel, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing finished or semi-finished products from iron castings by machining or other processing (except pipes, tubes, pipe or tube fittings, or steam, gas or water fittings) are included in the classes covering the manufacture of these articles; and
- b) manufacturing finished or semi-finished products from iron or steel forging are included in class C22100 Iron and Steel Forging.

**C21220 Steel Pipe and Tube Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing seamless or welded steel pipes or tubes, or ferrous metal pipe or tube fittings (except cast or forged).

**Activities**

Cold drawn steel pipe or tube manufacturing	Galvanised seamless or welded steel pipe or tube manufacturing
Fittings, steam, gas or water, manufacturing (ferrous metal; except cast or forged)	Hot rolling pipe and tube manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing cast metal pipe or tube fittings are included in class C21210 Iron and Steel Casting;
- b) manufacturing forged metal pipe or tube fittings are included in class C22100 Iron and Steel Forging;
- c) manufacturing sheet metal conduit tubing or pipes are included in class C22400 Sheet Metal Product Manufacturing; and
- d) manufacturing pipe coils or flexible metal tubing are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 213</b>	<b>BASIC NON-FERROUS METAL MANUFACTURING</b>
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**C21310 Alumina Production**

This class consists of workplaces predominantly engaged in refining bauxite to form alumina (aluminium oxide).

**Activities**

Alumina manufacturing	Calcined alumina manufacturing
Bauxite refining	

**C21320 Aluminium Smelting**

This class consists of workplaces predominantly engaged in smelting alumina to produce aluminium, or recovering aluminium from scrap. The aluminium is cast into basic shapes or may be cast according to customer specifications. Also included in this class are workplaces manufacturing aluminium alloys from primary aluminium smelted at the same workplace.

**Activities**

Aluminium alloys manufacturing from primary aluminium smelted at the same workplace	Aluminium from scrap recovery
Aluminium casting	Aluminium smelting (from alumina)
	Electrolytic aluminium manufacturing

**Exclusions/References**

Workplaces predominantly engaged in aluminium alloy manufacturing (except manufacturing from primary aluminium smelted at the same workplace) are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing.

**C21330 Copper, Silver, Lead and Zinc Smelting and Refining**

This class consists of workplaces predominantly engaged in primary smelting or refining of copper, silver, lead or zinc (including the by-production of sulphuric acid in conjunction with the smelting of these metals) or in the recovery of these metals from waste or scrap. The metal is cast into ingots or other basic shapes.

**Activities**

Blister copper manufacturing	Lead smelting or refining
Copper smelting, refining	Silver-lead bullion manufacturing
Copper, silver, lead or zinc from scrap or waste material recovering	Silver smelting, refining
Electrolytic copper manufacturing	Spelter manufacturing
Electrolytic zinc manufacturing	Wirebar, copper, manufacturing
	Zinc smelting or refining

**Exclusions/References**

Workplaces predominantly engaged in mining but not smelting ores of copper, silver, lead or zinc are included in the appropriate classes of Group 080 Metal Ore Mining.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C21390 Other Basic Non-Ferrous Metal Manufacturing**

This class consists of workplaces predominantly engaged in primary smelting, secondary smelting and refining of other non-ferrous metals, or in the recovery of such metals from drosses, ashes, scrap or other waste material. The metal is cast into ingots or other basic shapes. This class also includes workplaces predominantly engaged in manufacturing non-ferrous metal powders or flakes of molybdenum, tantalum or tungsten.

**Activities**

Aluminium alloys manufacturing (except from primary aluminium smelted at the same workplace)	Nickel smelting or refining
Antimony, refined, manufacturing	Non-ferrous alloy manufacturing n.e.c.
Bismuth smelting or refining	Non-ferrous metal n.e.c. from waste material recovering
Bronze manufacturing	Non-ferrous metal n.e.c. refining
Can de-tinning	Rare earth metal smelting
Gold refining	Silicon smelting
Molybdenum metal powder or flake manufacturing	Solder manufacturing
Nickel oxide production in association with nickel smelting	Tantalum metal powder manufacturing
	Tin smelting
	Titanium smelting
	Welding rod manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) production of unrefined gold bullion as part of an integrated mining workplace are included in class B08040 Gold Ore Mining;
- b) preliminary smelting of gold ores are included in class B08040 Gold Ore Mining;
- c) alloying aluminium from primary aluminium smelted at the same workplace are included in class C21320 Aluminium Smelting;
- d) manufacturing flux (liquid, powder, paste or crystal), including welding and foundry fluxes, are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.; and
- e) manufacturing of metallic compounds n.e.c. not in association with smelting are included in class C18130 Basic Inorganic Chemical Manufacturing.

**Group 214 BASIC NON-FERROUS METAL PRODUCT MANUFACTURING****C21410 Non-Ferrous Metal Casting**

This class consists of workplaces predominantly engaged in manufacturing finished non-ferrous metal products by casting molten non-ferrous metals in moulds. Also included in this class are workplaces predominantly engaged in cleaning and finishing cast non-ferrous products.

**Activities**

Castings, non-ferrous metal, manufacturing n.e.c.	Die casting, non-ferrous metal, manufacturing n.e.c.
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## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) smelting or casting aluminium are included in C21320 Aluminium Smelting;
- b) manufacturing non-ferrous metal steam, gas or water fittings, valves or parts are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- c) manufacturing other finished or semi-finished articles from castings, by machining or other processing, are included in the classes covering the manufacture of these articles.

**C21420 Aluminium Rolling, Drawing, Extruding**

This class consists of workplaces predominantly engaged in hot or cold rolling, drawing or extruding aluminium. Also included are workplaces predominantly engaged in manufacturing aluminium powders or flakes.

**Activities**

Aluminium foil, household, manufacturing	Plate, aluminium, manufacturing
Aluminium rolling, drawing or extruding	Powder or flake, aluminium, manufacturing
Bar, aluminium, manufacturing	Rod, aluminium, manufacturing
Foil, aluminium, manufacturing	Section, aluminium, rolling, drawing or extruding
Paper-backed aluminium foil manufacturing	Sheet, aluminium, manufacturing
Pipe, aluminium, manufacturing	Strip, aluminium, manufacturing
Plastic-coated aluminium foil manufacturing	Tube, aluminium, manufacturing
	Wire, aluminium, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) casting aluminium shapes are included in class C21320 Aluminium Smelting; and
- b) manufacturing stranded, braided or insulated aluminium wire, cable or strip are included in class C24310 Electric Cable and Wire Manufacturing.

**C21490 Other Basic Non-Ferrous Metal Product Manufacturing**

This class consists of workplaces predominantly engaged in hot or cold rolling, drawing or extruding non-ferrous metal. Also included are workplaces predominantly engaged in manufacturing non-ferrous metal powders or flakes not elsewhere classified.

**Activities**

Bar, non-ferrous metal, manufacturing (except aluminium)	Rod, non-ferrous metal, manufacturing (except aluminium)
Foil, non-ferrous metal, manufacturing (except aluminium)	Section, non-ferrous metal, rolling, drawing or extruding (except aluminium)
Non-ferrous metal rolling, drawing or extruding (except aluminium)	Sheet, non-ferrous metal, manufacturing (except aluminium)
Pipe, non-ferrous metal, manufacturing (except aluminium)	Strip, non-ferrous metal, manufacturing (except insulated or from aluminium)
Plate, non-ferrous metal, manufacturing (except aluminium)	Tube, non-ferrous metal, manufacturing (except aluminium)
Powder or flake, non-ferrous metal, manufacturing (except aluminium) n.e.c.	Wire, non-ferrous metal, manufacturing (except stranded, braided or insulated or from aluminium)

SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>Exclusions/References</b>	Workplaces predominantly engaged in a) manufacturing metal powders or flakes of molybdenum, tantalum or tungsten are included in class C21390 Other Basic Non-Ferrous Metal Manufacturing; b) rolling, drawing or extruding aluminium or in manufacturing aluminium powders or flakes are included in class C21420 Aluminium Rolling, Drawing, Extruding; and c) manufacturing non-ferrous stranded, braided or insulated wire, cable or strip are included in class C24310 Electric Cable and Wire Manufacturing.

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SCHEDULE 4 - *continued***Subdivision 22 - FABRICATED METAL PRODUCT MANUFACTURING****Group Class Title And Description****Group 221 IRON AND STEEL FORGING****C22100 Iron and Steel Forging**

This class consists of workplaces predominantly engaged in manufacturing finished or semi-finished iron or steel products by forging (compressive force exerted through a die).

**Activities**

Chain, forged steel, manufacturing	Pipe fittings, forged iron or steel, manufacturing
Fittings, steam, gas or water, forged iron or steel, manufacturing	Tube fittings, forged iron or steel, manufacturing
Forgings, iron or steel, manufacturing	Valves or valve parts, steam, gas or water, forged iron or steel, manufacturing
Horse shoe mass production	

**Exclusions/References**

Workplaces predominantly engaged in

- blacksmithing are included in class C21210 Iron and Steel Casting; and
- manufacturing finished or semi-finished products from metal forging by machining or other processing are included in the classes covering the manufacture of these products.

**Group 222 STRUCTURAL METAL PRODUCT MANUFACTURING****C22210 Structural Steel Fabricating**

This class consists of workplaces predominantly engaged in fabricating structural steel components of buildings or other structures.

**Activities**

Fabricated structural steel manufacturing (ready-made parts for structures)	Reinforcing steel rod, processed, manufacturing (from wire bar or merchant bar)
Girder, prefabricated steel, manufacturing	Roof truss, prefabricated steel, manufacturing
Joist, prefabricated steel, manufacturing	Scaffolding, prefabricated steel, manufacturing
Prefabricated structural steel parts manufacturing	Steel plate, perforated, manufacturing
Rafter, prefabricated steel, manufacturing	
Reinforcing mesh, welded steel, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- the manufacture of complete steel-framed and clad structures such as prefabricated sheds and garages are included in class C22220 Prefabricated Metal Building Manufacturing;
- the erection or installation of completely prefabricated buildings (including buildings prefabricated off-site to a substantially complete state) are included in Division E - Construction;
- the construction (including on-site assembly) of complete pipelines or steel towers are included in class E31090 Other Heavy and Civil Engineering Construction; and
- the erection or installation (including on-site fabrication) of structural steel components for buildings or other structures are included in class E32240 Structural Steel Erection Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description		
<b>C22220</b>	<b>Prefabricated Metal Building Manufacturing</b>		
	This class consists of workplaces predominantly engaged in manufacturing prefabricated metal buildings.		
	<b>Activities</b>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">           Building, prefabricated metal, manufacturing            Bus shelter, prefabricated metal, manufacturing            Carport, prefabricated metal, manufacturing         </td> <td style="width: 50%; vertical-align: top;">           Garage, prefabricated metal, manufacturing            Kit set home, prefabricated metal, manufacturing            Shed, prefabricated metal, manufacturing         </td> </tr> </table>	Building, prefabricated metal, manufacturing Bus shelter, prefabricated metal, manufacturing Carport, prefabricated metal, manufacturing	Garage, prefabricated metal, manufacturing Kit set home, prefabricated metal, manufacturing Shed, prefabricated metal, manufacturing
Building, prefabricated metal, manufacturing Bus shelter, prefabricated metal, manufacturing Carport, prefabricated metal, manufacturing	Garage, prefabricated metal, manufacturing Kit set home, prefabricated metal, manufacturing Shed, prefabricated metal, manufacturing		
	<b>Exclusions/References</b>		
	Workplaces predominantly engaged in		
	<ul style="list-style-type: none"> <li>a) the erection or installation of completely prefabricated buildings (including buildings prefabricated off-site to a substantially complete state) are included in the appropriate classes of Division E - Construction;</li> <li>b) the erection or installation (including on-site fabrication) of structural steel components for buildings or other structures are included in class E32240 Structural Steel Erection Services;</li> <li>c) the construction (including on-site assembly) of complete pipelines or steel towers are included in class E31090 Other Heavy and Civil Engineering Construction;</li> <li>d) manufacturing structural steel components of buildings or other structures, other than in structurally complete sets, are included in class C22210 Structural Steel Fabricating; and</li> <li>e) hiring out prefabricated metal buildings are included in Division L - Rental, Hiring and Real Estate Services.</li> </ul>		
<b>C22230</b>	<b>Architectural Aluminium Product Manufacturing</b>		
	This class consists of workplaces predominantly engaged in manufacturing architectural aluminium products such as doors, railings, roofing and guttering, or aluminium framed windows, doors or shower screens (complete with glass).		
	<b>Activities</b>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">           Aluminium framed door, glazed, manufacturing            Aluminium roofing manufacturing            Architectural aluminium product manufacturing            Ceiling section, fabricated aluminium, manufacturing            Curtain wall, aluminium, manufacturing            Door or door frame, aluminium, manufacturing            Downpipe, aluminium, manufacturing            Fascia, aluminium, manufacturing            Fly screen door, aluminium, manufacturing            Garage door, aluminium, manufacturing            Gate, aluminium, manufacturing            Guttering, aluminium, manufacturing         </td> <td style="width: 50%; vertical-align: top;">           Ornamental architectural aluminium work manufacturing            Partition, prefabricated aluminium, manufacturing            Prefabricated aluminium shop front manufacturing (except on-site fabrication)            Railing, aluminium, manufacturing            Roller shutter, aluminium, manufacturing            Shower screen, aluminium framed, manufacturing            Skylight, aluminium, manufacturing            Window frame or sash, aluminium, manufacturing            Window screen, aluminium, manufacturing            Window, aluminium framed, manufacturing (complete with glass)         </td> </tr> </table>	Aluminium framed door, glazed, manufacturing Aluminium roofing manufacturing Architectural aluminium product manufacturing Ceiling section, fabricated aluminium, manufacturing Curtain wall, aluminium, manufacturing Door or door frame, aluminium, manufacturing Downpipe, aluminium, manufacturing Fascia, aluminium, manufacturing Fly screen door, aluminium, manufacturing Garage door, aluminium, manufacturing Gate, aluminium, manufacturing Guttering, aluminium, manufacturing	Ornamental architectural aluminium work manufacturing Partition, prefabricated aluminium, manufacturing Prefabricated aluminium shop front manufacturing (except on-site fabrication) Railing, aluminium, manufacturing Roller shutter, aluminium, manufacturing Shower screen, aluminium framed, manufacturing Skylight, aluminium, manufacturing Window frame or sash, aluminium, manufacturing Window screen, aluminium, manufacturing Window, aluminium framed, manufacturing (complete with glass)
Aluminium framed door, glazed, manufacturing Aluminium roofing manufacturing Architectural aluminium product manufacturing Ceiling section, fabricated aluminium, manufacturing Curtain wall, aluminium, manufacturing Door or door frame, aluminium, manufacturing Downpipe, aluminium, manufacturing Fascia, aluminium, manufacturing Fly screen door, aluminium, manufacturing Garage door, aluminium, manufacturing Gate, aluminium, manufacturing Guttering, aluminium, manufacturing	Ornamental architectural aluminium work manufacturing Partition, prefabricated aluminium, manufacturing Prefabricated aluminium shop front manufacturing (except on-site fabrication) Railing, aluminium, manufacturing Roller shutter, aluminium, manufacturing Shower screen, aluminium framed, manufacturing Skylight, aluminium, manufacturing Window frame or sash, aluminium, manufacturing Window screen, aluminium, manufacturing Window, aluminium framed, manufacturing (complete with glass)		



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing sheet metal products for building purposes such as downpipes, guttering or ducts are included in class C22240 Metal Roof and Guttering Manufacturing (except Aluminium);
- b) rolling, drawing or extruding aluminium into basic aluminium products (e.g. pipes, rods, bars and tubes) are included in class C21420 Aluminium Rolling, Drawing, Extruding;
- c) manufacturing aluminium blinds or awnings are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- d) installing windows or window frames are included in class E32450 Glazing Services;
- e) manufacturing metal shop fronts, except aluminium, are included in class C22290 Other Structural Metal Product Manufacturing;
- f) assembly or installation of aluminium shop fronts manufactured by other workplaces are included in class E32390 Other Building Installation Services; and
- g) on-site fabrication of aluminium shop fronts are included in class E32390 Other Building Installation Services.

**C22240 Metal Roof and Guttering Manufacturing (except Aluminium)**

This class consists of workplaces predominantly engaged in manufacturing metal roofing components, including guttering, from sheet metal other than aluminium.

**Activities**

Guttering, metal, manufacturing (except aluminium)	Roofing, metal, manufacturing (except aluminium)
Roofing component, metal, manufacturing (except aluminium)	

**Exclusions/References**

Workplaces predominantly engaged in the manufacturing of aluminium roofing and guttering are included in class C22230 Architectural Aluminium Product Manufacturing.

**C22290 Other Structural Metal Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing architectural steel, wrought iron or other metal (except aluminium) products such as window frames, doors, stairs or staircases, railings, gates, balustrades or ornamental partitions.

**Activities**

Architectural metal product manufacturing (except aluminium)	Fascia, metal, manufacturing (except aluminium)
Balcony, metal, manufacturing (except aluminium)	Fire escape, prefabricated metal, manufacturing (except aluminium)
Balustrade, metal, manufacturing (except aluminium)	Fly screen door, metal, manufacturing (except aluminium)
Curtain wall, metal, manufacturing (except aluminium)	Garage door, metal, manufacturing (except aluminium)
Door or door frame, metal, manufacturing (except aluminium)	Gate, metal, manufacturing (except aluminium or wire)
Door, fire resistant, manufacturing	Ornamental architectural metalwork manufacturing (except aluminium)

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

Sch. 4

SCHEDULE 4 - *continued*

Group Class	Title And Description
Partition, prefabricated metal, manufacturing (except aluminium)	Shutter, metal, manufacturing (except aluminium)
Prefabricated metal, except aluminium, shop front manufacturing (except on-site fabrication)	Skylight, metal, manufacturing (except aluminium)
Railing, metal, manufacturing (except aluminium)	Stair or staircase, prefabricated metal, manufacturing (except aluminium)
Roller shutter, metal, manufacturing (except aluminium)	Window frame or sash, metal, manufacturing (except aluminium)
Shop front, metal, manufacturing (except aluminium)	Window screen, metal, manufacturing (except aluminium)

**Exclusions/References**

Workplaces predominantly engaged in

- a) fabricating structural steel are included in class C22210 Structural Steel Fabricating;
- b) manufacturing sheet metal (except aluminium) products such as downpipes, guttering or ducts are included in class C22240 Metal Roof and Guttering Manufacturing (except Aluminium);
- c) manufacturing metal blinds or awnings are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- d) installing windows or window frames are included in class E32450 Glazing Services;
- e) manufacturing prefabricated aluminium shop fronts are included in class C22230 Architectural Aluminium Product Manufacturing;
- f) assembly or installation of metal shop fronts manufactured by other workplaces are included in class E32390 Other Building Installation Services;
- g) on-site fabrication of metal shop fronts are included in class E32390 Other Building Installation Services; and
- h) manufacturing wire gates are included in class C22910 Spring and Wire Product Manufacturing.

**Group 223 METAL CONTAINER MANUFACTURING****C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing boilers, tanks and other metal containers from heavy gauge metals.

**Activities**

Boiler, metal, manufacturing	Silo, metal, manufacturing
Farm storage tank, metal, manufacturing	Steam generating boiler manufacturing
Gas cylinder manufacturing	Steam superheater manufacturing
Metal vat or tank manufacturing	Storage tank, metal, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) erection, installation (including on-site fabrication) or repair of heavy gauge containers in buildings or other structures are included in Division E - Construction;
- b) manufacturing metal containers (except boilers, tanks and other heavy gauge metal containers) are included in class C22390 Other Metal Container Manufacturing;

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>c) manufacturing hot water systems are included in class C24490 Other Domestic Appliance Manufacturing or class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing; and</li> <li>d) the installation of hot water systems are included in class E32310 Plumbing Services.</li> </ul> |  |
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**C22390 Other Metal Container Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing metal containers not elsewhere classified.

**Activities**

Bin, metal, manufacturing	Garbage can, metal, manufacturing
Can, metal, manufacturing	Letter box, metal, manufacturing
Container, metal, manufacturing n.e.c.	Tool box, metal, manufacturing
Drum, metal, manufacturing	Vacuum bottle and jug manufacturing
Food and drink can manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in manufacturing boilers, tanks and other heavy gauge metal containers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing.

Group 224	SHEET METAL PRODUCT MANUFACTURING (EXCEPT METAL STRUCTURAL AND CONTAINER PRODUCTS)
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**C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products)**

This class consists of workplaces predominantly engaged in manufacturing sheet metal products not elsewhere classified, such as pressed or spun metal holloware, air ducts and bottle closures.

**Activities**

Bottle closure, metal, manufacturing	Hopper, sheet metal, manufacturing
Chute, sheet metal, manufacturing	Machine guard, sheet metal, manufacturing
Coppersmithing (except boiler making)	Motor vehicle number plate manufacturing
Cornice, sheet metal, manufacturing	Sheet metal conduit tubing manufacturing
Crown seal, metal, manufacturing	Stainless steel pressed holloware manufacturing
Duct work, air conditioning, manufacturing	Stove pipe, sheet metal, manufacturing
Duct, sheet metal, manufacturing	Tag, sheet metal, manufacturing
Eyelet, metal, manufacturing	Ventilator, sheet metal, manufacturing
Funnel, sheet metal, manufacturing	
Holloware, pressed or spun metal, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) minting and pressing coins, medals or badges are included in class C25910 Jewellery and Silverware Manufacturing;
- b) installing air conditioning duct work are included in class E32330 Air Conditioning and Heating Services; and
- c) manufacturing metal containers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing or class C22390 Other Metal Container Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 229</b>	<b>OTHER FABRICATED METAL PRODUCT MANUFACTURING</b>
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<b>C22910</b>	<b>Spring and Wire Product Manufacturing</b>
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This class consists of workplaces predominantly engaged in manufacturing wire or wire products, cable, wire netting, nails or rolled steel fence posts.

**Activities**

Barbed wire manufacturing	Round wire manufacturing
Braided ferrous wire, cable or strip, manufacturing	Safety pin manufacturing
Chain manufacturing (except forged, cast or sprocket chain)	Screening, wire, manufacturing
Fence dropper, wire, manufacturing	Shopping trolley manufacturing
Fence post or dropper, rolled steel, manufacturing	Skewer, metal, manufacturing
Gate, wire, manufacturing	Sling, wire, manufacturing
Guard, wire, manufacturing	Spike, wire, manufacturing
Hook, wire, manufacturing	Spring manufacturing
Household articles, wire, manufacturing	Steel wool manufacturing
Mattress support, woven wire, link mesh or wire spring, manufacturing (except upholstered)	Stranded ferrous wire, cable or strip, manufacturing
Nail manufacturing	Welded link chain manufacturing
Pin manufacturing (except metallic dowel pins)	Wire mesh manufacturing (except reinforcing mesh)
	Wire netting manufacturing
	Wire product manufacturing n.e.c.
	Woven wire product manufacturing (except mattress supports)

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing coiled steel rod for drawing into wire are included in class C21100 Iron Smelting and Steel Manufacturing;
- b) manufacturing upholstered mattress supports are included in class C25130 Mattress Manufacturing;
- c) manufacturing electric or telephone cable or wire are included in class C24310 Electric Cable and Wire Manufacturing; and
- d) manufacturing sprocket chain are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.

<b>C22920</b>	<b>Nut, Bolt, Screw and Rivet Manufacturing</b>
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This class consists of workplaces predominantly engaged in manufacturing metal nuts, bolts, screws, rivets, fasteners, metal washers or other precision turned metal items.

**Activities**

Dowel pin, metal, manufacturing	Rivet, metal, manufacturing
Expansion bolt, metal, manufacturing	Screw, metal, manufacturing
Machine screw, metal, manufacturing	Set screw, metal, manufacturing
Masonry anchor, metal, manufacturing	Turnbuckle, metal, manufacturing
Nut or bolt, metal, manufacturing	Washer, metal, manufacturing

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C22930 Metal Coating and Finishing**

This class consists of workplaces predominantly engaged in engraving, polishing, heat treating, plating, galvanising, anodising, colouring, plastic dipping, ceramic or other coating or finishing of client supplied metals or metal products. This class also includes workplaces predominantly engaged in metal coating of non-metal products not elsewhere classified.

**Activities**

Abrasive blasting of metal coating or finishing	Galvanising of client supplied materials
Anodising	Gold plating
Boron nitride coating of machine tool parts	Heat treating metal or metal products
Brass finishing or plating	Metal coating n.e.c.
Cadmium plating	Metal polishing or finishing
Chromium plating	Nickel plating
Copper plating	Painting of manufactured metal products
Enamelling of metal	Plastic coating of metal
Engraving on metal (except process or photographic)	Powder coating of metal and metal products
	Silver plating
	Vitreous enamelling

**Exclusions/References**

Workplaces predominantly engaged in abrasive blasting as part of repair or maintenance for construction are included in class E32990 Other Construction Services n.e.c.

**C22990 Other Fabricated Metal Product Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing hand tools (except of wood, pneumatic or power operated), general hardware and other fabricated metal products not elsewhere classified.

**Activities**

Ammunition manufacturing	Garden tool manufacturing (except power operated)
Awning or blind, metal, manufacturing (including aluminium)	Grease gun manufacturing (except pneumatic or power operated)
Bathroom or toilet fittings, metal, manufacturing	Hand tool manufacturing (except pneumatic or power operated)
Blow torch manufacturing	Handbag frame, metal, manufacturing
Bottle or can opener manufacturing (except power operated)	Key manufacturing
Button, metal, manufacturing	Knife blank manufacturing
Clothes hoist manufacturing	Knife, hand held, manufacturing (except power operated)
Coupling, metal, manufacturing	Livestock yarding equipment, metal, manufacturing
Cutlery manufacturing (except of solid silver or gold)	Lock manufacturing
Door handle, metal, manufacturing	Machine knife or blades manufacturing
Drilling bit manufacturing (except twist drills)	Mast, aluminium, manufacturing
Fabricated metal product manufacturing n.e.c.	Pipe coil manufacturing
Fire sprinkler manufacturing	Pipe fittings, non-ferrous metal, manufacturing
Firearm manufacturing	Platework n.e.c.
Fittings, steam, gas or water, manufacturing (non-ferrous metal)	Razor or razor blade manufacturing (except power operated)

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

Sch. 4

SCHEDULE 4 - *continued*

Group Class	Title And Description
Scissor manufacturing (except electric)	Tube fittings, non-ferrous metal, manufacturing
Screwdriver manufacturing (including bits or blades; except pneumatic or power operated)	Tubing, flexible metal, manufacturing
Soldering iron manufacturing (except power operated)	Turnstile, metal, manufacturing
Sprocket chain manufacturing	Valve or valve parts, steam, gas or water, manufacturing (non-ferrous metal)
Tackle block, metal, manufacturing	Vice, bench, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing propellant powder and percussion caps for ammunition are included in class C18920 Explosive Manufacturing;
- b) manufacturing wooden tools handles are included in class C14990 Other Wood Product Manufacturing n.e.c.;
- c) manufacturing electrical welding or soldering equipment are included in class C24390 Other Electrical Equipment Manufacturing;
- d) manufacturing pneumatic or power operated hand tools are included in class C24630 Machine Tool and Parts Manufacturing;
- e) manufacturing twist drills, dies, die sets or machine tool attachments or parts are included in class C24630 Machine Tools and Parts Manufacturing;
- f) manufacturing lawn mowers are included in class C24610 Agricultural Machinery and Equipment Manufacturing;
- g) manufacturing power operated household appliances (including power operated razors) are included in class C24490 Other Domestic Appliance Manufacturing;
- h) manufacturing jack hammers or pneumatic drills (for construction work) are included in class C24620 Mining and Construction Machinery Manufacturing;
- i) manufacturing gas or water meters are included in class C24190 Other Professional and Scientific Equipment Manufacturing;
- j) manufacturing cast ferrous pipe or tube fittings are included in class C21210 Iron and Steel Casting;
- k) manufacturing forged ferrous pipe or tube fittings are included in class C22100 Iron and Steel Forging;
- l) manufacturing ferrous pipe or tube fittings (except cast or forged) are included in class C21220 Steel Pipe and Tube Manufacturing;
- m) manufacturing metal cabinets and other metal furniture are included in class C25120 Metal Furniture Manufacturing;
- n) manufacturing staplers or other office tools are included in class C25990 Other Manufacturing n.e.c.;
- o) installing or repairing blinds or awnings are included in class E32390 Other Building Installation Services; and
- p) manufacturing barbecues are included in class C24410 Whiteware Appliance Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 23 - TRANSPORT EQUIPMENT MANUFACTURING****Group Class Title And Description****Group 231 MOTOR VEHICLE AND MOTOR VEHICLE PART MANUFACTURING****C23110 Motor Vehicle Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing motor vehicles or motor vehicle engines.

**Activities**

Armoured vehicle manufacturing	Motor vehicle assembling
Bus manufacturing	Motor vehicle engine manufacturing
Hydrogen, fuelcell, hybrid or electric vehicle manufacturing	Truck manufacturing (except off-highway)
Motor car manufacturing	Van manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) converting motor vehicle bodies (car, bus or truck) using an existing engine and chassis are included in class C23120 Motor Vehicle Body and Trailer Manufacturing;
- b) manufacturing motor vehicle parts are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- c) manufacturing motor vehicle instruments, heaters, air conditioners or electrical parts or equipment are included in class C23130 Automotive Electrical Component Manufacturing;
- d) factory reconditioning motor vehicle engines on a changeover basis are included in class C23190 Other Motor Vehicle Parts Manufacturing;
- e) manufacturing motor cycles and transport equipment n.e.c. (including unusual terrain vehicles such as hovercrafts) are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;
- f) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing;
- g) manufacturing forklift trucks are included in class C24910 Lifting and Material Handling Equipment Manufacturing; and
- h) repairing or maintaining motor vehicles are included in the appropriate classes of Group 941 Automotive Repair and Maintenance.

**C23120 Motor Vehicle Body and Trailer Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing motor vehicle bodies (including buses and trucks), caravans and trailers, and in vehicle modifications involving permanent changes to bodywork using an existing engine and chassis.

**Activities**

Ambulance converting	Horse float manufacturing
Boat trailer manufacturing	Motor vehicle converting
Bus vehicle body assembly on supplied motor and chassis	Stock crate manufacturing
Campervan manufacturing	Trailer manufacturing
Caravan manufacturing	Truck body manufacturing
Fire truck converting	Truck tipper tray manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) panel beating or smash repairing of motor vehicles are included in class S94120 Automotive Body, Paint and Interior Repair;
- b) manufacturing motor vehicle body panels (not for buses and trucks) are included in class C23190 Other Motor Vehicle Parts Manufacturing; and
- c) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing.

**C23130 Automotive Electrical Component Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing automotive electrical components, automotive air conditioners or instruments.

**Activities**

Air conditioner, automotive, manufacturing	Heater and demister, automotive, manufacturing
Alternator manufacturing	Ignition coil manufacturing
Automotive electrical component manufacturing (except batteries)	Light fittings, automotive, manufacturing
Automotive wire manufacturing	Spark plug manufacturing
Car horn, electric, manufacturing	Spotlight, automotive, manufacturing
Factory reconditioning of automotive electrical components	Starter motor manufacturing
	Windscreen wiper manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing motor vehicle batteries are included in class C24390 Other Electrical Equipment Manufacturing; and
- b) reconditioning alternators and starter motors other than on a factory exchange basis are included in class S94190 Other Automotive Repair and Maintenance.

**C23190 Other Motor Vehicle Parts Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing motor vehicle parts not elsewhere classified. This class also includes factory engine reconditioning on a changeover basis.

**Activities**

Automotive parts manufacturing n.e.c.	Muffler manufacturing
Car accessory manufacturing	Radiator manufacturing
Child car restraint manufacturing	Roof rack manufacturing
Clutch assembly manufacturing	Seat belt manufacturing
Factory reconditioning of changeover motors	Shock absorber manufacturing
Gearbox manufacturing	Suspension component manufacturing
Marine conversion of automotive engines	Transmission manufacturing
	Wheel manufacturing



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing complete motor vehicle parts completely out of fibreglass or plastic are included in class C19190 Other Polymer Product Manufacturing;
- b) manufacturing or assembling motor vehicles or in manufacturing motor vehicle engines are included in class C23110 Motor Vehicle Manufacturing;
- c) manufacturing motor vehicle springs are included in class C22910 Spring and Wire Product Manufacturing;
- d) manufacturing motor vehicle instruments, heaters, air conditioners or electrical parts or equipment are included in class C23130 Automotive Electrical Component Manufacturing;
- e) manufacturing motor vehicle batteries are included in class C24390 Other Electrical Equipment Manufacturing;
- f) manufacturing motor vehicle tyres are included in class C19140 Tyre Manufacturing;
- g) manufacturing windscreen glasses are included in class C20100 Glass and Glass Product Manufacturing;
- h) manufacturing car seats (except child restraints) are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing; and
- i) automotive engine reconditioning (excluding factory reconditioning) are included in class S94190 Other Automotive Repair and Maintenance.

**Group 239 OTHER TRANSPORT EQUIPMENT MANUFACTURING****C23910 Shipbuilding and Repair Services**

This class consists of workplaces predominantly engaged in manufacturing or repairing vessels of 50 tonnes and over displacement, submarines or major components for ships and submarines not elsewhere classified.

**Activities**

Abrasive blasting of ships	Marine inboard engine repair (for vessels of 50 tonnes and over displacement)
Drydock operation	Ship repairing
Floating dock operation	Ship wrecking
Floating oil rig manufacturing	Shipbuilding
Hull cleaning	Submarine constructing
Marine inboard engine manufacturing (for vessels of 50 tonnes and over displacement)	

**Exclusions/References**

Workplaces predominantly engaged in building boats (vessels of under 50 tonnes displacement) are included in class C23920 Boatbuilding and Repair Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C23920 Boatbuilding and Repair Services**

This class consists of workplaces predominantly engaged in manufacturing or repairing boats (i.e. vessels of under 50 tonnes displacement).

**Activities**

Abrasive blasting of boats	Marine inboard engine repair (for boats)
Boat repair	Motorboat, inboard and outboard,
Boatbuilding	building
Canoe manufacturing	Powerboat building
Dinghy manufacturing	Sailboat manufacturing
Inflatable boat manufacturing	Yacht construction
Jet boat building	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing boat components from fibreglass are included in class C19190 Other Polymer Product Manufacturing;
- b) manufacturing outboard motors are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;
- c) repairing or reconditioning outboard motors are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- d) manufacturing surfboards and sailboards are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
- e) manufacturing marine inboard engines of boats are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.

**C23930 Railway Rolling Stock Manufacturing and Repair Services**

This class consists of workplaces predominantly engaged in manufacturing or repairing railway locomotives or other rolling stock.

**Activities**

Cable car manufacturing	Railway rolling stock manufacturing
Locomotive manufacturing	Repair of locomotives and rolling stock
Rail carriage manufacturing	Tram manufacturing

**Exclusions/References**

Workplaces predominantly engaged in constructing railroads are included in class E31090 Other Heavy and Civil Engineering Construction.

**C23940 Aircraft Manufacturing and Repair Services**

This class consists of workplaces predominantly engaged in manufacturing or repairing aircraft, aircraft engines and frames, as well as specialist aircraft repair services not elsewhere classified.

**Activities**

Aircraft engine building or repairing	Glider manufacturing and repair (except
Aircraft manufacturing	hang glider)
Airframe building and repair	Guided missile manufacturing
Avionics equipment repairing n.e.c.	Helicopter manufacturing or repairing

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing hang gliders are included in class C25920 Toy, Sporting and Recreational Product Manufacturing; and
- b) manufacturing hovercraft are included in class C23990 Other Transport Equipment Manufacturing n.e.c.

**C23990 Other Transport Equipment Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing bicycles, motor cycles, hovercrafts and other transport equipment not elsewhere classified.

**Activities**

Baby stroller manufacturing	Scooter, electronic, manufacturing
Bicycle manufacturing	Trotting gig manufacturing
Golf buggy manufacturing	Wheelbarrow manufacturing
Horse drawn vehicle manufacturing	Wheelchair manufacturing
Hovercraft manufacturing	Wheelchair, electronic, manufacturing
Motor cycle manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing off-highway trucks are included in class C24620 Mining and Construction Machinery Manufacturing;
- b) manufacturing forklift trucks are included in class C24910 Lifting and Material Handling Equipment Manufacturing;
- c) manufacturing wheeled toys (such as skateboards) or sporting goods n.e.c. are included in class C25920 Toy, Sporting and Recreational Product Manufacturing;
- d) manufacturing shopping trolleys are included in class C22910 Spring and Wire Product Manufacturing;
- e) manufacturing laundry trolleys or basket carriers are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- f) repairing motor cycles are included in class S94190 Other Automotive Repair and Maintenance.

SCHEDULE 4 - *continued***Subdivision 24 - MACHINERY AND EQUIPMENT MANUFACTURING****Group Class Title And Description****Group 241 PROFESSIONAL AND SCIENTIFIC EQUIPMENT MANUFACTURING****C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing photographic equipment (except sensitised photographic film, paper, plates or chemicals), optical instruments or equipment, or ophthalmic equipment. Also included are workplaces predominantly engaged in grinding optical lenses.

**Activities**

Binocular manufacturing	Optical lens grinding
Camera manufacturing	Spectacle frame manufacturing
Contact lens manufacturing	Spectacle lens grinding
Microscope manufacturing	Sunglasses manufacturing
Ophthalmic article manufacturing	Telescope manufacturing
Optical instrument or equipment manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing optical glasses or blanks for lenses are included in class C20100 Glass and Glass Product Manufacturing;
- manufacturing plastic protective eyewear are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- manufacturing sensitised photographic films, plates, papers or chemicals are included in class C18910 Photographic Chemical Product Manufacturing;
- manufacturing photocopying machines are included in class C24210 Computer and Electronic Office Equipment Manufacturing;
- testing sight, diagnosing sight defects or dispensing spectacles or contact lenses are included in class Q85320 Optometry and Optical Dispensing; and
- processing photographic films are included in class S95320 Photographic Film Processing.

**C24120 Medical and Surgical Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing medical, surgical or dental equipment, including dentures.

**Activities**

Artificial eye manufacturing	Hearing aid manufacturing
Artificial joint manufacturing	Hypodermic needle or syringe manufacturing
Artificial limb manufacturing	Magnetic resonance imaging (medical) equipment manufacturing
Dental amalgam manufacturing	Medical diagnostic apparatus manufacturing
Dental cement or plaster manufacturing	Medical equipment manufacturing
Dental chair manufacturing (fitted with mechanical device)	Medical plaster manufacturing
Dental instrument or equipment manufacturing	Medical ultrasound equipment manufacturing
Denture manufacturing	Orthotics (arch support) manufacturing
Electromedical equipment manufacturing	
First aid equipment manufacturing	

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
Oxygen tent manufacturing	Surgical equipment manufacturing
Pacemaker manufacturing	Thermometer, medical, manufacturing
Respirator manufacturing	Veterinary instrument manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing ophthalmic and optical instruments or equipment are included in class C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing; and
- b) manufacturing electronic controlling, measuring or testing instruments or equipment are included in class C24190 Other Professional and Scientific Equipment Manufacturing.

**C24190 Other Professional and Scientific Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing navigational, measuring or other professional and scientific equipment not elsewhere classified such as control or meteorological or surveying equipment or instruments, or specialised parts for such equipment.

**Activities**

Clock manufacturing	Parking meter manufacturing
Control equipment, electrical, manufacturing	Professional and scientific equipment manufacturing n.e.c.
Electricity and electric signal testing equipment manufacturing	Radar systems and equipment manufacturing
Electricity meter manufacturing	Radio remote control equipment manufacturing n.e.c.
Gas meter manufacturing	Signalling equipment, electrical, manufacturing n.e.c.
Global positioning system (GPS) equipment manufacturing	Sonar systems and equipment manufacturing
Laboratory analytic instrument manufacturing	Surveying instrument manufacturing
Magnetic resonance imaging (except medical) equipment manufacturing	Taxi meter manufacturing
Measuring instrument manufacturing	Traffic signal, electrical, manufacturing
Meteorological instrument manufacturing n.e.c.	Watch manufacturing
Nautical instrument manufacturing	Water meter manufacturing
Navigational systems and equipment manufacturing	Weighing machinery manufacturing (electronic)
Optical fibre cable, uninsulated, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing photographic, optical or ophthalmic equipment are included in class C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing;
- b) manufacturing equipment for measuring and testing communications signals are included in class C24220 Communication Equipment Manufacturing;
- c) manufacturing motor control switches and relays are included in class C24390 Other Electrical Equipment Manufacturing;

SCHEDULE 4 - *continued*

Group Class	Title And Description																
	<p>d) manufacturing insulated optical fibre cable are included in class C24310 Electric Cable and Wire Manufacturing; and</p> <p>e) manufacturing weighing machinery (except electronic) are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.</p>																
<b>Group 242</b>	<b>COMPUTER AND ELECTRONIC EQUIPMENT MANUFACTURING</b>																
<b>C24210</b>	<b>Computer and Electronic Office Equipment Manufacturing</b>																
	This class consists of workplaces predominantly engaged in manufacturing computers, computer peripheral equipment or other electronic office equipment.																
	<b>Activities</b>																
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Calculator manufacturing</td> <td style="width: 50%;">Joystick manufacturing</td> </tr> <tr> <td>Cash register manufacturing</td> <td>Keyboard manufacturing</td> </tr> <tr> <td>Computer manufacturing</td> <td>Laptop manufacturing</td> </tr> <tr> <td>Computer monitor manufacturing</td> <td>Office machine (electronic) manufacturing</td> </tr> <tr> <td>Computer peripheral manufacturing</td> <td>Photocopying machine manufacturing</td> </tr> <tr> <td>Computer printer manufacturing</td> <td>Typewriter (electronic) manufacturing</td> </tr> </table>	Calculator manufacturing	Joystick manufacturing	Cash register manufacturing	Keyboard manufacturing	Computer manufacturing	Laptop manufacturing	Computer monitor manufacturing	Office machine (electronic) manufacturing	Computer peripheral manufacturing	Photocopying machine manufacturing	Computer printer manufacturing	Typewriter (electronic) manufacturing				
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Computer printer manufacturing	Typewriter (electronic) manufacturing																
	<b>Exclusions/References</b>																
	Workplaces predominantly engaged in																
	<p>a) maintaining or repairing computers or business machines are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;</p> <p>b) manufacturing digital telecommunications switches, local area network and wide area network communications equipment, such as bridges, routers and gateways; or internal or external computer modems; are included in class C24220 Communication Equipment Manufacturing;</p> <p>c) manufacturing electronic components for computers, such as sound, video, controller and network interface cards, and semiconductor equipment are included in class C24290 Other Electronic Equipment Manufacturing; and</p> <p>d) providing computer consultancy services are included in class M70000 Computer System Design and Related Services.</p>																
<b>C24220</b>	<b>Communication Equipment Manufacturing</b>																
	This class consists of workplaces predominantly engaged in manufacturing electronic and/or studio equipment for television or radio broadcasting; data transmission equipment, such as routers or modems; or telecommunication (including telephone) data communication, receiver or transceiver equipment.																
	<b>Activities</b>																
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cable television equipment manufacturing</td> <td style="width: 50%;">Remote monitoring alarm system equipment manufacturing</td> </tr> <tr> <td>Data transmission equipment (bridges, gateways, routers etc.) manufacturing</td> <td>Telecommunication equipment manufacturing</td> </tr> <tr> <td>Intercom equipment manufacturing</td> <td>Telephone equipment manufacturing</td> </tr> <tr> <td>Modem manufacturing</td> <td>Telephone switching equipment manufacturing</td> </tr> <tr> <td>Pager manufacturing</td> <td>Telephone, cellular, manufacturing</td> </tr> <tr> <td>Radio broadcast studio equipment manufacturing</td> <td>Television antenna or parts manufacturing</td> </tr> <tr> <td>Radio transceiver manufacturing</td> <td>Television studio equipment manufacturing</td> </tr> <tr> <td>Radio transmitter manufacturing</td> <td></td> </tr> </table>	Cable television equipment manufacturing	Remote monitoring alarm system equipment manufacturing	Data transmission equipment (bridges, gateways, routers etc.) manufacturing	Telecommunication equipment manufacturing	Intercom equipment manufacturing	Telephone equipment manufacturing	Modem manufacturing	Telephone switching equipment manufacturing	Pager manufacturing	Telephone, cellular, manufacturing	Radio broadcast studio equipment manufacturing	Television antenna or parts manufacturing	Radio transceiver manufacturing	Television studio equipment manufacturing	Radio transmitter manufacturing	
Cable television equipment manufacturing	Remote monitoring alarm system equipment manufacturing																
Data transmission equipment (bridges, gateways, routers etc.) manufacturing	Telecommunication equipment manufacturing																
Intercom equipment manufacturing	Telephone equipment manufacturing																
Modem manufacturing	Telephone switching equipment manufacturing																
Pager manufacturing	Telephone, cellular, manufacturing																
Radio broadcast studio equipment manufacturing	Television antenna or parts manufacturing																
Radio transceiver manufacturing	Television studio equipment manufacturing																
Radio transmitter manufacturing																	

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) installing radio or television broadcasting equipment or telephone, telegraph or telex equipment are included in class C31090 Other Heavy and Civil Engineering Construction;
	b) installing television antennae, television cable, telecommunications cable and other electrical work in buildings or other construction projects, except transmission or distribution infrastructure, are included in class E32320 Electrical Services;
	c) repairing telephone, fax machine, communication equipment, computers and office machines are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;
	d) repairing radio or television equipment are included in class S94210 Domestic Appliance Repair and Maintenance;
	e) manufacturing audio or visual receivers such as televisions or radios, or sound reproducing and/or recording equipment, are included in class C24290 Other Electronic Equipment Manufacturing; and
	f) manufacturing alarm system equipment (except remote monitoring alarm systems) are included in class C24290 Other Electronic Equipment Manufacturing.

**C24290 Other Electronic Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing audio or visual receiving sets, sound reproducing and/or recording equipment, radio receiving sets (except radio transceivers or radio telegraphic or telephone receivers), television receiving sets, headphones, electronic equipment or components not elsewhere classified.

**Activities**

Amplifier, audio-frequency, manufacturing	Loudspeaker manufacturing
Blank computer disc manufacturing	Microphone manufacturing
Blank video cassette manufacturing	Radio receiving set manufacturing
Circuit board, printed (bare or loaded), manufacturing	Record player manufacturing
Compact disc player manufacturing	Semi-conductor manufacturing
Earphone manufacturing	Sound recording equipment manufacturing
Electronic circuit component manufacturing	Sound reproducing equipment manufacturing
Fire alarm apparatus manufacturing	Tape recorder manufacturing
Headphone manufacturing	Television receiving set manufacturing
Integrated circuit manufacturing	Transistor manufacturing
Integrated circuit or magnetic strip credit or identification card manufacturing	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing electronic scooters or wheelchairs are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;
- b) manufacturing television antennae or parts are included in class C24220 Communication Equipment Manufacturing;
- c) manufacturing radio transceivers, radio telegraphic or telephonic receivers, radio or television broadcasting equipment (including studio apparatus n.e.c.), closed circuit television equipment or parts for radio, television or audio equipment are included in class C24220 Communication Equipment Manufacturing;
- d) manufacturing remote monitoring alarm system equipment or intercom equipment are included in class C24220 Communication Equipment Manufacturing;
- e) repairing record players, tape recorders, radio or television receivers are included in class S94210 Domestic Appliance Repair and Maintenance;
- f) installing or repairing car radios or cassette players are included in class S94110 Automotive Electrical Services; and
- g) manufacturing credit or identification card plastic stock are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing.

**Group 243 ELECTRICAL EQUIPMENT MANUFACTURING****C24310 Electric Cable and Wire Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing cables, wires or strips capable of conducting electricity, including braided or insulated non-ferrous cables, wires or strips. Workplaces predominantly engaged in manufacturing optical fibre cables for data transmission, including telecommunications cables are also included.

**Activities**

Co-axial cable manufacturing	Optical fibre cable, insulated, manufacturing
Computer peripheral cable manufacturing	Telecommunications cable manufacturing
Fuse wire manufacturing	Wire or cable, electric, manufacturing
Non-ferrous cable, wire or strip manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing uninsulated optical fibre cable are included in class C24190 Other Professional and Scientific Equipment Manufacturing;
- b) manufacturing automotive wire are included in class C23130 Automotive Electrical Component Manufacturing; and
- c) installing electric, optical fibre or telephone cable or wire in buildings or other construction projects are included in class E32320 Electrical Services.



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C24320 Electric Lighting Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing light bulbs, tubes or fittings (except automotive) or electric signs.

**Activities**

Bulb or tube, electric light, manufacturing	Lamp, infra-red or ultra-violet, manufacturing
Element, electrical, manufacturing	Neon sign manufacturing
Fittings, electric light, manufacturing (except automotive)	Sign, electric, manufacturing
Flashlight bulb manufacturing	Spotlight manufacturing (except automotive)

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing automotive light fittings or automotive spotlights or electrical components are included in class C23130 Automotive Electrical Component Manufacturing;
- b) the installation (on-site assembly) of heavy electrical machinery are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) manufacturing lamp or light shades are included in the appropriate classes of Division C - Manufacturing, according to the materials used (e.g. glass lampshades are included in class C20100 Glass and Glass Product Manufacturing).

**C24390 Other Electrical Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing batteries, electric motors, generators, electricity transmission or distribution equipment, switchgear, switchboards, transformers or other electrical machinery, equipment, supplies or components not elsewhere classified.

**Activities**

Battery manufacturing (including motor vehicles)	Furnace, electric, manufacturing (except space heaters)
Battery rebuilding or reconditioning	Fuse or cut-out manufacturing
Brush, carbon, manufacturing	Generator manufacturing
Distribution box or board, electricity, manufacturing	Magnet manufacturing
Dry cell battery manufacturing	Solar panel manufacturing
Dynamo manufacturing n.e.c.	Soldering iron, electrical, manufacturing
Electric hair drier manufacturing (except household)	Transformer manufacturing
Electric motor manufacturing n.e.c.	Transmission equipment, electrical, manufacturing
Electric motor rewinding	Welding equipment, electrical, manufacturing
Electrical equipment or machinery manufacturing n.e.c.	Wet cell battery manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing windmills are included in class C24610 Agricultural Machinery and Equipment Manufacturing;
- b) manufacturing power station turbines are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>c) manufacturing soldering or welding flux are included in class C18990 Other Basic Chemical Product Manufacturing n.e.c.;</li> <li>d) manufacturing automotive electrical parts (except batteries) are included in class C23130 Automotive Electrical Component Manufacturing;</li> <li>e) manufacturing household electric hair driers are included in class C24490 Other Domestic Appliance Manufacturing; and</li> <li>f) installing (on-site assembly) of heavy electrical machinery are included in class E31090 Other Heavy and Civil Engineering Construction.</li> </ul>

**Group 244 DOMESTIC APPLIANCE MANUFACTURING****C24410 Whiteware Appliance Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing domestic electric, electronic or gas whiteware appliances. Whiteware includes domestic cooking, refrigeration, freezing or washing appliances. Also included are workplaces predominantly engaged in manufacturing food waste disposal units or barbecues.

**Activities**

Barbecue, solid fuel or gas, manufacturing	Ovens, domestic, manufacturing
Clothes drier, domestic, manufacturing	Rangehood, domestic, manufacturing
Dishwasher, domestic, manufacturing	Refrigerator compressor, domestic, manufacturing
Food waste disposal unit, domestic, manufacturing	Refrigerator, domestic, manufacturing
Freezer, domestic, manufacturing	Stove, domestic, manufacturing
Microwave oven, domestic, manufacturing	Washing machine, domestic, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing commercial or industrial fixed space heating, cooling or air conditioning equipment, or refrigeration equipment, are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;
- b) manufacturing domestic hot water systems are included in class C24490 Other Domestic Appliance Manufacturing;
- c) manufacturing commercial or industrial food processing machinery or other specialised machinery are included in class C24690 Other Specialised Machinery and Equipment Manufacturing;
- d) undertaking plumbing or electrical work arising from the installation of hot water systems or appliances; or installing household, industrial or commercial heating, refrigeration or air conditioning equipment are included in Division E - Construction; and
- e) repairing electrical appliances are included in class S94210 Domestic Appliance Repair and Maintenance.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**C24490 Other Domestic Appliance Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing electric, electronic or gas domestic appliances not elsewhere classified.

**Activities**

Air conditioner compressor, domestic, manufacturing	Hot water urn, domestic, manufacturing
Air conditioner, domestic, manufacturing	Kerosene heater, domestic, manufacturing
Blanket, electric, manufacturing	Kettle or jug, electric, manufacturing
Domestic appliance manufacturing n.e.c.	Oil heater, domestic, manufacturing
Domestic garden sprinkler manufacturing	Sewing machine, domestic, manufacturing
Electric tooth brush manufacturing	Solar water heating system, domestic, manufacturing
Fan, domestic electric, manufacturing	Space heater, domestic, manufacturing
Gas heating appliance, domestic, manufacturing	Toaster, domestic electric, manufacturing
Hair drier, domestic electric, manufacturing	Vacuum cleaner, domestic, manufacturing
Heater, domestic, manufacturing	Water treatment equipment, domestic, manufacturing
Hot water system, domestic, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing cooking, cleaning, refrigeration, freezing or washing appliances intended for domestic use are included in class C24410 Whiteware Appliance Manufacturing;
- b) manufacturing fixed space heating, cooling or ventilation equipment or commercial or industrial refrigeration equipment are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;
- c) manufacturing industrial fans are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.;
- d) manufacturing commercial food processing machinery, or other specialised machinery n.e.c., are included in class C24690 Other Specialised Machinery and Equipment Manufacturing; and
- e) undertaking plumbing or electrical work arising from the installation of hot water systems or appliances; or installing household, industrial or commercial heating, refrigeration or air conditioning equipment are included in Division E - Construction.

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**Group 245 PUMP, COMPRESSOR, HEATING AND VENTILATION EQUIPMENT MANUFACTURING**
**C24510 Pump and Compressor Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing air or gas compressors, pumps or pumping machinery (except refrigeration or air conditioning compressors or parts).

**Activities**

Air compressor manufacturing	Hydraulic pump, fluid power, manufacturing
Automotive liquefied petroleum gas (LPG) pump manufacturing	Petrol pump manufacturing
Diesel pump manufacturing	Pump manufacturing
Gas compressor manufacturing (except refrigeration or air conditioning compressors)	Pumping equipment manufacturing

SCHEDULE 4 - *continued*

Group Class	Title And Description										
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) manufacturing domestic refrigeration or air conditioning compressors are included in the appropriate classes of Group 244 Domestic Appliance Manufacturing;</li> <li>b) repairing pumps and compressors are included in class S94290 Other Machinery and Equipment Repair and Maintenance; and</li> <li>c) installing petrol pumps are included in class E32990 Other Construction Services n.e.c.</li> </ul>										
<b>C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing</b>	<p>This class consists of workplaces predominantly engaged in manufacturing commercial or industrial fixed space heating, cooling and air conditioning equipment (except motor vehicle air conditioners) or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing commercial or industrial gas heating equipment, refrigerated display counter units or vending machines.</p>										
<b>Activities</b>	<table border="0"> <tr> <td data-bbox="370 919 783 972">Air conditioning compressor or parts, commercial or industrial, manufacturing</td> <td data-bbox="823 919 1214 972">Solar water heating system, commercial or industrial, manufacturing</td> </tr> <tr> <td data-bbox="370 978 783 1062">Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)</td> <td data-bbox="823 978 1188 1031">Space heating system, commercial or industrial, manufacturing</td> </tr> <tr> <td data-bbox="370 1068 783 1121">Beverage dispensing equipment (cooling) manufacturing</td> <td data-bbox="823 1037 1126 1090">Vending machine, refrigerated, manufacturing</td> </tr> <tr> <td data-bbox="370 1127 653 1153">Coolroom refrigeration plant manufacturing</td> <td data-bbox="823 1096 1205 1150">Water cooler, commercial or industrial, manufacturing</td> </tr> <tr> <td data-bbox="370 1186 763 1239">Refrigeration equipment, commercial or industrial, manufacturing</td> <td data-bbox="823 1155 1205 1209">Water heater, commercial or industrial, manufacturing</td> </tr> </table>	Air conditioning compressor or parts, commercial or industrial, manufacturing	Solar water heating system, commercial or industrial, manufacturing	Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)	Space heating system, commercial or industrial, manufacturing	Beverage dispensing equipment (cooling) manufacturing	Vending machine, refrigerated, manufacturing	Coolroom refrigeration plant manufacturing	Water cooler, commercial or industrial, manufacturing	Refrigeration equipment, commercial or industrial, manufacturing	Water heater, commercial or industrial, manufacturing
Air conditioning compressor or parts, commercial or industrial, manufacturing	Solar water heating system, commercial or industrial, manufacturing										
Air conditioning equipment, commercial or industrial, manufacturing (except motor vehicles)	Space heating system, commercial or industrial, manufacturing										
Beverage dispensing equipment (cooling) manufacturing	Vending machine, refrigerated, manufacturing										
Coolroom refrigeration plant manufacturing	Water cooler, commercial or industrial, manufacturing										
Refrigeration equipment, commercial or industrial, manufacturing	Water heater, commercial or industrial, manufacturing										
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) manufacturing cooking, cleaning, refrigeration, freezing or washing appliances intended for domestic use are included in class C24410 Whiteware Appliance Manufacturing;</li> <li>b) manufacturing domestic heating, including space heating, or air conditioning equipment are included in class C24490 Other Domestic Appliance Manufacturing;</li> <li>c) manufacturing motor vehicle air conditioners are included in class C23130 Automotive Electrical Component Manufacturing;</li> <li>d) manufacturing duct work for air conditioning or space heating equipment are included in class C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products);</li> <li>e) manufacturing domestic solar water heating systems are included in class C24490 Other Domestic Appliance Manufacturing; and</li> <li>f) installing commercial, domestic, or industrial space heating equipment or air conditioning equipment (including duct work) are included in class E32330 Air Conditioning and Heating Services.</li> </ul>										

SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 246</b>	<b>SPECIALISED MACHINERY AND EQUIPMENT MANUFACTURING</b>
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**C24610 Agricultural Machinery and Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing agricultural machinery or equipment, tractors for agricultural purposes (except crawler tractors), lawn mowers or specialised parts for such equipment.

**Activities**

Agricultural harvesting equipment manufacturing	Lawn mower manufacturing
Agricultural implement manufacturing (except garden tools)	Mowing equipment manufacturing
Agricultural machinery or equipment manufacturing n.e.c.	Tractor attachment, agricultural, manufacturing
Agricultural planting equipment manufacturing	Tractor, agricultural, manufacturing (except crawler tractors)
Irrigation equipment manufacturing (except domestic type sprinklers)	Windmill, agricultural, manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing agricultural machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- b) manufacturing crawler tractors are included in class C24620 Mining and Construction Machinery Manufacturing;
- c) manufacturing agricultural type trailers are included in class C23120 Motor Vehicle Body and Trailer Manufacturing;
- d) manufacturing garden tools are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;
- e) manufacturing domestic garden sprinklers are included in class C24490 Other Domestic Appliance Manufacturing; and
- f) manufacturing pneumatic or power operated hand tools are included in class C24630 Machine Tool and Parts Manufacturing.

**C24620 Mining and Construction Machinery Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing construction, earthmoving or mining machinery and equipment, or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing crawler tractors and tractors for construction or earthmoving purposes.

**Activities**

Back hoe manufacturing	Grader, road, manufacturing
Concrete mixer manufacturing	Jack hammer manufacturing
Crawler tractor manufacturing	Mining machinery manufacturing
Crushing machinery manufacturing n.e.c.	Off-highway truck manufacturing
Dozer, angle dozer, bulldozer manufacturing	Pneumatic drill manufacturing (for construction work)
Drilling machinery manufacturing n.e.c.	Roller, road, manufacturing
Earthmoving machinery manufacturing	Tractor, construction or earthmoving, manufacturing
Front-end loader manufacturing	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing mining and construction machinery are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- b) manufacturing agricultural tractors are included in class C24610 Agricultural Machinery and Equipment Manufacturing; and
- c) manufacturing cranes, winches, hoists or hoisting equipment, or materials handling equipment n.e.c. are included in class C24910 Lifting and Material Handling Equipment Manufacturing.

**C24630 Machine Tool and Parts Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing woodworking or metalworking machinery or equipment, or specialised parts for such equipment. Also included are workplaces predominantly engaged in manufacturing pneumatic or power operated hand tools, dies or die sets.

**Activities**

Die, metalworking, manufacturing (hand or machine tool)	Metalworking machinery manufacturing n.e.c.
Drilling machinery, woodworking or metalworking, manufacturing	Milling machine, metalworking, manufacturing
Drill, portable electric, manufacturing	Mould making machinery manufacturing
Explosive powered tool manufacturing (except for construction work)	Pneumatic tool manufacturing n.e.c.
Forging machinery manufacturing	Power tool, pneumatic or power operated, manufacturing n.e.c.
Foundry machinery manufacturing (except furnaces)	Press, woodworking or metalworking, manufacturing
Hand tool, pneumatic or power operated, manufacturing	Saw, power operated, manufacturing
Lathe, woodworking or metalworking, manufacturing	Tyre matrix manufacturing
Machine tool attachment or parts manufacturing n.e.c.	Welding or cutting equipment, gas, manufacturing
Metal moulding machinery manufacturing	Woodworking machinery manufacturing n.e.c.

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing machine tools are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- b) manufacturing woodworking or metalworking hand tools (except pneumatic or power operated) are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- c) manufacturing electrical welding equipment are included in class C24390 Other Electrical Equipment Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
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**C24690 Other Specialised Machinery and Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing specialised machinery and equipment or parts for such equipment not elsewhere classified.

**Activities**

Amusement machine manufacturing	Ironing or pressing machinery, industrial, manufacturing
Bakery machinery manufacturing	Juice extractor, fruit or vegetable, commercial, manufacturing
Bottling machine, food or drink, manufacturing	Knitting machine, industrial, manufacturing
Can making or sealing machinery manufacturing (food or drink processing)	Laundry machinery, industrial, manufacturing
Canning machinery, food or drink, manufacturing	Moulding machine manufacturing n.e.c.
Carnival or fairground equipment, mechanical, manufacturing	Paper making machinery or equipment manufacturing
Cement making machinery manufacturing	Printing machinery or equipment manufacturing
Chemical processing machinery manufacturing	Sewing machine, industrial, manufacturing
Crushing machinery manufacturing (food processing)	Slicing machinery, food, manufacturing
Distilling equipment, beverage, manufacturing	Specialised machinery and equipment manufacturing n.e.c.
Dry-cleaning machinery manufacturing	Textile working machinery manufacturing
Filter manufacturing (food processing machinery)	Toaster, commercial electric, manufacturing
Flour milling machinery manufacturing	Tyre retreading or repairing machinery manufacturing
Food packing machinery manufacturing	Vacuum cleaner, commercial, manufacturing
Food processing machinery, commercial, manufacturing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing specialised machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;
- b) manufacturing domestic appliances are included in the appropriate classes in Group 244 Domestic Appliance Manufacturing;
- c) manufacturing woodworking or metal working machinery or equipment are included in class C24630 Machine Tool and Parts Manufacturing; and
- d) manufacturing industrial machinery and equipment not elsewhere classified are included in class C24990 Other Machinery and Equipment Manufacturing n.e.c.

**Group 249 OTHER MACHINERY AND EQUIPMENT MANUFACTURING****C24910 Lifting and Material Handling Equipment Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing forklift trucks, cranes, winches, hoists or hoisting equipment, conveyors or conveying systems, materials handling equipment not elsewhere classified, or specialised parts for such equipment. This class also includes workplaces predominantly engaged in manufacturing elevators, escalators or lifts, or in manufacturing tractors not elsewhere classified.

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
Capstan manufacturing (except for lathes)	Hydraulic lifting equipment and parts manufacturing
Conveyor or conveying system manufacturing	Jacking equipment manufacturing
Crane manufacturing	Pneumatic conveyor system manufacturing
Derrick manufacturing	Robotic material handling equipment manufacturing
Elevator manufacturing	Staking machinery manufacturing
Escalator or escalator parts manufacturing	Tractor manufacturing n.e.c.
Forklift truck manufacturing	Winch manufacturing
Hoist or hoisting equipment manufacturing (except clothes hoists)	
<b>Exclusions/References</b>	
Workplaces predominantly engaged in	
a) repairing lifting and material handling equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;	
b) manufacturing clothes hoists are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.;	
c) manufacturing agricultural tractors are included in class C24610 Agricultural Machinery and Equipment Manufacturing;	
d) manufacturing crawler tractors are included in class C24620 Mining and Construction Machinery Manufacturing;	
e) the erection or installation (including on-site fabrication) of structural steel components for overhead cranes, conveyor systems or similar structures are included in Division E - Construction; and	
f) installing elevators, escalators or lifts are included in Division E - Construction.	
<hr/>	
<b>C24990</b>	<b>Other Machinery and Equipment Manufacturing n.e.c.</b>
This class consists of workplaces predominantly engaged in manufacturing machinery and equipment or parts for such equipment not elsewhere classified.	
	<b>Activities</b>
Bearing manufacturing	Oil burner, industrial, manufacturing
Diesel engine manufacturing n.e.c.	Outboard motor manufacturing
Engine, internal combustion, manufacturing n.e.c.	Oven, industrial, manufacturing (except electric)
Fan, industrial, manufacturing	Power station turbine manufacturing
Filter, internal combustion engine, manufacturing	Pressure gauge manufacturing
Furnace, industrial, manufacturing (except electric furnaces or space heaters)	Press, mechanical, manual or hydraulic, manufacturing n.e.c.
Gas burner, industrial, manufacturing	Sporting machinery manufacturing n.e.c.
Hydraulic cylinder manufacturing	Vending machine manufacturing (except refrigerated)
Machinery or equipment manufacturing n.e.c.	Water treatment equipment, commercial, manufacturing
Marine inboard engine manufacturing (for vessels under 50 tonnes displacement)	Weighing machinery manufacturing (except electronic)
Marine jet unit manufacturing	Wire working machinery manufacturing



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) repairing industrial machinery and equipment are included in class S94290 Other Machinery and Equipment Repair and Maintenance;</li> <li>b) manufacturing, repairing or reconditioning marine inboard engines of vessels of 50 tonnes and over displacement are included in class C23910 Shipbuilding and Repair Services;</li> <li>c) repairing or reconditioning marine outboard motors are included in class S94290 Other Machinery and Equipment Repair and Maintenance;</li> <li>d) manufacturing motor vehicle engines (including diesel engines) are included in class C23110 Motor Vehicle Manufacturing;</li> <li>e) manufacturing air conditioning, space heating or refrigeration equipment (including refrigerated vending machines) are included in class C24520 Fixed Space Heating, Cooling and Ventilation Equipment Manufacturing;</li> <li>f) manufacturing electronic computers or electronic office or business machines are included in class C24210 Computer and Electronic Office Equipment Manufacturing;</li> <li>g) manufacturing domestic appliances are included in the appropriate classes of Group 244 Domestic Appliance Manufacturing;</li> <li>h) manufacturing electronic weighing machinery are included in class C24190 Other Professional and Scientific Equipment Manufacturing; and</li> <li>i) repairing marine inboard engines of vessels of under 50 tonnes displacement are included in class C23920 Boatbuilding and Repair Services.</li> </ul>

SCHEDULE 4 - *continued***Subdivision 25 - FURNITURE AND OTHER MANUFACTURING****Group Class Title And Description****Group 251 FURNITURE MANUFACTURING****C25110 Wooden Furniture and Upholstered Seat Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing furniture of wood or predominantly of wood (except custom-made built-in furniture), complete upholstered seating with wooden or metal frames (including seats convertible into beds) or in upholstering wooden furniture. This class also includes workplaces predominantly engaged in manufacturing upholstered seats with frames of any material for transport equipment.

**Activities**

Bedroom suite, wooden, manufacturing	Furniture part, wooden, manufacturing
Chair manufacturing (except dental chairs fitted with mechanical devices)	Furniture reupholstering
Dining room furniture, wooden, manufacturing	Lounge suite manufacturing
Disassembled furniture, wooden, manufacturing	Office furniture, wooden, manufacturing
Disassembled kitchen furniture, wooden, manufacturing	Outdoor furniture, wooden, manufacturing
Finishing or French polishing, wooden furniture (except restoration)	Seat, upholstered, manufacturing
	Table, wooden, manufacturing
	Upholstered furniture manufacturing
	Wooden stage or film set scenery, props or furniture manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- manufacturing custom made built-in furniture or shop fronts made of wood or joinery n.e.c. are included in class C14920 Wooden Structural Fitting and Component Manufacturing;
- manufacturing furniture predominantly of metal, including sheet metal and tubular metal, are included in class C25120 Metal Furniture Manufacturing;
- manufacturing dental chairs fitted with mechanical devices are included in class C24120 Medical and Surgical Equipment Manufacturing;
- restorative finishing or French polishing of furniture are included in class S94990 Other Repair and Maintenance n.e.c.; and
- on-site fabrication of built-in furniture or other joinery are included in class E32420 Carpentry Services.

**C25120 Metal Furniture Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing furniture, storage structures, shelving, or parts of furniture predominantly of metal, including sheet metal, tubular metal or other forms of metal.

**Activities**

Cabinet, metal, manufacturing	Furniture part, metal, manufacturing
Cabinet, radio, radiogram or television, manufacturing (metal framed)	Metal furniture manufacturing n.e.c.
Disassembled furniture, metal, manufacturing	Metal stage or film set scenery, props or furniture manufacturing
Filing cabinet, metal, manufacturing	Screen partition, metal, manufacturing
Furniture fittings, metal, manufacturing	Shelving, metal, manufacturing

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in repairing or restoring metal furniture are included in class S94990 Other Repair and Maintenance n.e.c.

**C25130 Mattress Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing mattresses, including rubber or latex.

**Activities**

Bed base, upholstered, manufacturing	Mattress, plastic, rubber, latex or sponge, manufacturing
Inner spring mattress manufacturing	Mattress, upholstered, manufacturing
Mattress support manufacturing	Water mattress manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing wire mattress supports (not upholstered), link mesh or wire spring are included in class C22910 Spring and Wire Product Manufacturing;
- b) manufacturing rubber mattress protectors, pillows or cushions are included in class C19200 Natural Rubber Product Manufacturing; and
- c) manufacturing textile (natural or synthetic) mattress protectors, pillows or cushions are included in class C13330 Cut and Sewn Textile Product Manufacturing.

**C25190 Other Furniture Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing furniture or parts of furniture from materials not elsewhere classified such as cane, bamboo or rattan.

**Activities**

Bamboo furniture manufacturing	Rattan furniture manufacturing
Cane furniture manufacturing	Stage or film set scenery, props or furniture manufacturing (except wooden or metal)
Fibreglass furniture manufacturing	
Furniture manufacturing n.e.c.	
Furniture part manufacturing n.e.c.	

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing blinds, shades or other window coverings of textile materials are included in class C13330 Cut and Sewn Textile Product Manufacturing;
- b) manufacturing plastic furniture are included in class C19120 Rigid and Semi-Rigid Polymer Product Manufacturing;
- c) manufacturing concrete furniture are included in class C20340 Concrete Product Manufacturing;
- d) manufacturing custom made built-in furniture or shop fronts made of wood or joinery n.e.c. are included in class C14920 Wooden Structural Fitting and Component Manufacturing;
- e) repairing or restoring furniture are included in class S94990 Other Repair and Maintenance n.e.c.; and
- f) manufacturing wooden or metal stage or film set scenery, props or furniture are included in classes C25110 Wooden Furniture and Upholstered Seat Manufacturing and C25120 Metal Furniture Manufacturing respectively.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 259 OTHER MANUFACTURING****C25910 Jewellery and Silverware Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing jewellery or silverware using precious or semi-precious metal and stones, and the cutting of such stones. This class also includes workplaces predominantly engaged in manufacturing custom-made or costume jewellery, trophies, badges or medals, or minting coins.

**Activities**

Badge manufacturing n.e.c.	Goldsmithing
Coin minting	Lapidary work
Costume jewellery manufacturing	Medal manufacturing
Custom-made jewellery manufacturing	Silverware manufacturing
Diamond cutting	Trophy manufacturing
Gem cutting	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the production of pearls are included in class A02010 Offshore Longline and Rack Aquaculture;
- b) cutting and polishing headstones and monumental stone are included in class C20900 Other Non-Metallic Mineral Product Manufacturing;
- c) engraving, polishing, treating or plating are included in class C22930 Metal Coating and Finishing;
- d) manufacturing silver or gold plated cutlery are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- e) manufacturing watches, clocks or other timing instruments are included in class C24190 Other Professional and Scientific Equipment Manufacturing.

**C25920 Toy, Sporting and Recreational Product Manufacturing**

This class consists of workplaces predominantly engaged in manufacturing toys made from all materials except fur or leather and sporting or recreational products (except vehicles, clothing and footwear).

**Activities**

Archery equipment manufacturing	Playground equipment manufacturing
Billiard, snooker or pool table and equipment manufacturing	Sailboard manufacturing
Cricket set manufacturing	Skateboard manufacturing
Fishing tackle manufacturing	Sports equipment manufacturing n.e.c.
Hang glider manufacturing	Surfboard manufacturing
Kickboards, swimming, manufacturing	Toy manufacturing (except fur or leather)
Lawn bowls equipment manufacturing	Tricycle manufacturing
	Weight training equipment manufacturing

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing wet suits, life jackets, rucksacks, sports clothing or sports footwear are included in the appropriate classes of subdivision 13 Textile, Leather, Clothing and Footwear Manufacturing;
- b) manufacturing golf buggies or bicycles are included in class C23990 Other Transport Equipment Manufacturing n.e.c.;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	c) manufacturing sails, tents or sleeping bags are included in class C13330 Cut and Sewn Textile Product Manufacturing;
	d) manufacturing dinghies, canoes and small boats other than sailboards are included in class C23920 Boatbuilding and Repair Services; and
	e) manufacturing toys made of fur or leather are included in class C13200 Leather Tanning, Fur Dressing and Leather Product Manufacturing.

**C25990 Other Manufacturing n.e.c.**

This class consists of workplaces predominantly engaged in manufacturing products not elsewhere classified, including musical instruments, umbrellas, brooms, brushes and writing and marking equipment.

**Activities**

Ball point pen manufacturing	metal)
Broom manufacturing	Stamp pad manufacturing
Brush manufacturing	Stapler manufacturing
Candle manufacturing	Surgical suture manufacturing (except textile)
Floor mop manufacturing	Tooth brush manufacturing (except electrical)
Hair brush manufacturing	Umbrella manufacturing
Manufacturing n.e.c.	Vacuum flask manufacturing
Musical instrument manufacturing	Wig manufacturing
Paint brush manufacturing	Zipper manufacturing
Pen manufacturing	
Pencil manufacturing	
Rubber stamp manufacturing	
Sign manufacturing (except electrical or	

**Exclusions/References**

Workplaces predominantly engaged in:

- manufacturing amplifiers, loudspeakers and other electronic musical equipment are included in class C24290 Other Electronic Equipment Manufacturing;
- manufacturing electric tooth brushes are included in class C24490 Other Domestic Appliance Manufacturing;
- manufacturing textile surgical sutures are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- manufacturing electrical signs are included in class C24320 Electric Lighting Equipment Manufacturing;
- manufacturing metal signs are included in class C22990 Other Fabricated Metal Product Manufacturing n.e.c.; and
- signwriting are included in class M69240 Other Specialised Design Services.

SCHEDULE 4 - *continued***DIVISION D: ELECTRICITY, GAS, WATER AND WASTE SERVICES****INTRODUCTION**

1. The Electricity, Gas, Water and Waste Services Division includes workplaces predominantly engaged in the supply of electricity, gas through mains systems, water, drainage, and sewage services. This Division also includes workplaces predominantly engaged in the collection, treatment and disposal of waste materials, remediation of contaminated materials (including land), and materials recovery activities.
2. Electricity supply activities include:
  - a) generation, transmission and distribution of electricity; and
  - b) on-selling of electricity via power distribution systems operated by other entities.
3. Gas supply includes the distribution of gas, such as natural gas or liquefied petroleum gas (LPG), through mains systems.
4. Water supply activities include:
  - a) storage, treatment and distribution of water;
  - b) drainage services which include the operation of drainage systems; and
  - c) sewage services which include the collection, treatment and disposal of waste through sewer systems and sewage treatment facilities.

***Exclusions***

5. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
  - a) construction, repair and maintenance of water, gas, sewerage or stormwater drains or mains, electricity or other transmission lines or towers, pipelines, or any other civil engineering projects (these workplaces are included in Division E - Construction);
  - b) trade services such as the installation of electrical wiring or fittings in buildings or other construction projects, or plumbing services (these workplaces are included in Division E - Construction, Group 323 Building Installation Services);
  - c) physical or chemical transformation of materials, substances or components recovered from waste and scrap into different products (these workplaces are included in Division C - Manufacturing); and
  - d) providing waste management consultancy services (these workplaces are included in M69620 Management Advice and Related Consulting Services).

***Subdivisions***

6. This division contains the following subdivisions:
  - 26 – Electricity Supply
  - 27 – Gas Supply
  - 28 – Water Supply, Sewerage and Drainage Services
  - 29 – Waste Collection, Treatment and Disposal Services

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SCHEDULE 4 - *continued***DIVISION D - ELECTRICITY, GAS, WATER AND WASTE SERVICES****Subdivision 26 - ELECTRICITY SUPPLY**

Group Class	Title And Description
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**Group 261 ELECTRICITY GENERATION****D26110 Fossil Fuel Electricity Generation**

This class consists of workplaces predominantly engaged in the generation of electricity using mineral or fossil fuels (e.g. coal or coal derived products, mineral gases, mineral oil or mineral oil derived products) in internal combustion or combustion-turbine conventional steam processes.

**Activities**

Electricity generation using coal or coal derived products	Electricity generation using mineral oil or mineral oil derived products
Electricity generation using mineral gas including coal gas	Electricity generation using other mineral fuels

**Exclusions/References**

Workplaces predominantly engaged in

- a) electricity generation using biomass gaseous products such as methane generated from waste products/vegetation are included in class D26190 Other Electricity Generation; and
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.

**D26120 Hydro-Electricity Generation**

This class consists of workplaces predominantly engaged in the generation of electricity using hydro-electric generation processes. Workplaces that use pumped hydro storage generation processes are included.

**Activities**

Hydro-electricity generation

**Exclusions/References**

Workplaces predominantly engaged in

- a) electricity generation using tidal generation processes are included in class D26190 Other Electricity Generation; and
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.

**D26190 Other Electricity Generation**

This class consists of workplaces predominantly engaged in the generation of electricity using wind, solar, tidal, biomass not elsewhere classified and other methods of electricity generation not elsewhere classified.

**Activities**

Biomass electricity generation n.e.c.	Solar electricity generation
Electricity generation n.e.c.	Tidal electricity generation
Geothermal electricity generation	Wind electricity generation

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) electricity generation using biomass products such as mineral or fossil fuels (e.g. coal or coal derived products, mineral gases, mineral oil or mineral oil derived products) are included in class D26110 Fossil Fuel Electricity Generation; and</p> <p>b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.</p>
<b>Group 262</b>	<b>ELECTRICITY TRANSMISSION</b>
<b>D26200</b>	<b>Electricity Transmission</b>
	<p>This class consists of workplaces predominantly engaged in operating high voltage electricity transmission systems (greater than 1000 Volts Alternating Current) including lines and transformer stations. These workplaces transmit or facilitate the transmission of electricity from the generating source to the low voltage electricity distribution system (1000 Volts Alternating Current or less).</p>
	<b>Activities</b>
	<p style="text-align: center;">Electricity sub-station operation                      Electricity transmission</p>
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction.</p>
<b>Group 263</b>	<b>ELECTRICITY DISTRIBUTION</b>
<b>D26300</b>	<b>Electricity Distribution</b>
	<p>This class consists of workplaces predominantly engaged in operating low voltage electricity distribution systems (1000 Volts Alternating Current or less), including lines, poles, meters and wiring, that deliver electricity to final consumers.</p>
	<b>Activities</b>
	<p style="text-align: center;">Electricity distribution</p>
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) arranging, as electric power brokers, or agents, the sale of electricity via power distribution systems operated by other entities, are included in class D26400 On Selling Electricity and Electricity Market Operation;</p> <p>b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction; and</p> <p>c) installation of electrical wiring or fittings in buildings or other construction projects, except transmission or distribution infrastructure, are included in class E32320 Electrical Services.</p>



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SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 264</b>	<b>ON SELLING ELECTRICITY AND ELECTRICITY MARKET OPERATION</b>
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<b>D26400</b>	<b>On Selling Electricity and Electricity Market Operation</b>
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This class consists of workplaces predominantly engaged in on selling electricity via power distribution systems operated by other entities. It also includes workplaces predominantly engaged in providing services to the electricity market which facilitate the matching of supply and demand for electricity.

**Activities**

Electricity broking service	Electricity retailing
Electricity market operation	Electricity wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) trading in electricity contracts are included in Division K - Financial and Insurance Services;
- b) the construction, repair and maintenance of electricity transmission or distribution lines or electricity transmission towers (and other transmission lines and towers) are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) the installation of electrical wiring or fittings in buildings or other construction projects are included in class E32320 Electrical Services.

SCHEDULE 4 - *continued***Subdivision 27 - GAS SUPPLY**

Group Class	Title And Description
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**Group 270 GAS SUPPLY****D27000 Gas Supply**

This class consists of workplaces predominantly engaged in the distribution of gas such as natural gas or liquefied petroleum gas through mains systems.

**Activities**

Coal gas distribution through mains system	Liquefied petroleum gas reforming for distribution through mains system
Fuel gas distribution through mains system	
Gas broking service	Natural gas distribution through mains system
Liquefied petroleum gas distribution through mains system	system
	Town gas distribution through mains system

**Exclusions/References**

Workplaces predominantly engaged in

- a) treating natural gas to produce purified natural gas or liquefied hydrocarbon gases, or operating natural gas absorption or separation plants, are included in class B07000 Oil and Gas Extraction;
- b) manufacturing liquefied petroleum gas (LPG) in conjunction with petroleum refining are included in class C17010 Petroleum Refining and Petroleum Fuel Manufacturing;
- c) construction repair or maintenance of gas mains are included in class E31090 Other Heavy and Civil Engineering Construction;
- d) wholesaling liquefied petroleum gas in bottles or bulk (except through a mains system) are included in class F33210 Petroleum Product Wholesaling;
- e) retailing liquefied petroleum gas in bottles are included in class G42790 Other Store-Based Retailing n.e.c.; and
- f) operating pipelines for the transportation of gas are included in class I50210 Pipeline Transport.

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SCHEDULE 4 - *continued***Subdivision 28 - WATER SUPPLY, SEWERAGE AND DRAINAGE SERVICES****Group Class****Title And Description****Group 281 WATER SUPPLY, SEWERAGE AND DRAINAGE SERVICES****D28110 Water Supply**

This class consists of workplaces predominantly engaged in the bulk storage or distribution of water. Also included are workplaces predominantly engaged in the treatment of water prior to or during distribution in the water supply system. The water supply system may include pumping stations, aqueducts and/or distribution mains.

**Activities**

Dam operation (water supply)	Water filtration plant operation
Desalination plant operation	Water reservoir operation
Irrigation system operation (supply of water to a farm)	Water supply for irrigation
Mineral water supply from the ground	Water supply pumping station operation
Water distribution by pipeline	Water supply system operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) the construction or repair of water storage dams, mains, pumping stations, or water filtration plants are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- c) the purification and bottling of water for retail sale are included in Division C - Manufacturing; and
- d) operating irrigation systems for the supply of water on a farm are included in class A05290 Other Agriculture and Fishing Support Service.

**D28120 Sewerage and Drainage Services**

This class consists of workplaces predominantly engaged in operating sewerage or drainage systems or sewage treatment plants.

**Activities**

Sewage pumping station operation	Stormwater drainage system operation
Sewage treatment plant operation	Town drainage system operation
Sewerage system operation	

**Exclusions/References**

Workplaces predominantly engaged in the construction or repair of sewerage or stormwater drainage systems are included in class E31090 Other Heavy and Civil Engineering Construction.

SCHEDULE 4 - *continued***Subdivision 29 - WASTE COLLECTION, TREATMENT AND DISPOSAL SERVICES**

Group Class	Title And Description
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**Group 291 WASTE COLLECTION SERVICES****D29110 Solid Waste Collection Services**

This class consists of workplaces predominantly engaged in the collection and haulage (except over routes of 100kms or greater radial distance from the starting point) of domestic, commercial or industrial solid waste (except through sewerage systems). This class also includes workplaces that provide portable toilets, bins and other receptacles for hire to clients as part of a waste collection service.

**Activities**

Bin hiring and waste collection service	Rubbish collection service
Garbage collection service	Sanitary waste collection service
Hazardous waste, solid, collection service	Solid waste collection service
Industrial waste, solid, collection service	Solid waste haulage service (over routes of less than 100kms radial distance from the starting point)
Metal barrel/skip hiring and waste collection service	
Night soil collection service	
Portable toilet hiring and waste collection service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) liquid and other waste collection and haulage services are included in class D29190 Other Waste Collection Services;
- c) haulage of waste over routes of 100kms or greater radial distance from the starting point are included in the appropriate class of Division I - Transport, Postal and Warehousing;
- d) road sweeping or street cleaning are included in class N73110 Building and Other Industrial Cleaning Services;
- e) hiring bins, portable toilets and other receptacles (except as part of a waste collection service) are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- f) on-site removal of hazardous or non-hazardous waste materials are included in class D29220 Waste Remediation and Materials Recovery Services.

**D29190 Other Waste Collection Services**

This class consists of workplaces predominantly engaged in the collection and haulage (except over routes of 100kms or greater radial distance from the starting point) of domestic, commercial or industrial liquid waste and other waste types (except solid).

**Activities**

Hazardous waste (except solid) collection service	of less than 100 kms radial distance from the starting point)
Industrial waste (except solid) collection service	Used oil collection service
Liquid waste collection service	Septic tank waste collection service (except repairs and maintenance)
Liquid waste haulage service (over routes	Waste collection service n.e.c.

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## SCHEDULE 4 - continued

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) solid waste collection and haulage services are included in class D29110 Solid Waste Collection Services;
- c) haulage of waste over routes of 100kms or greater radial distance from the starting point are included in the appropriate class of Division I - Transport, Postal and Warehousing;
- d) repair and maintenance of septic tanks are included in class E32310 Plumbing Services;
- e) operating pipelines for the transport of oil, gas, water or other materials are included in class I50210 Pipeline and Other Transport; and
- f) cleaning or treatment of septic tanks are included in class D29210 Waste Treatment and Disposal Services.

**Group 292 WASTE TREATMENT, DISPOSAL AND REMEDIATION SERVICES****D29210 Waste Treatment and Disposal Services**

This class consists of workplaces predominantly engaged in the treatment or disposal of solid, liquid and other waste types (including hazardous). Workplaces engaged in waste treatment activities may conduct these activities either on-site or at a treatment facility. Workplaces that both collect and dispose of waste are included in this class, but workplaces that only collect waste are excluded. Also included are workplaces predominantly engaged in operating landfills, combustors, incinerators, compost dumps and treatment facilities (except sewage treatment facilities) including waste transfer stations.

**Activities**

Garbage disposal service	Operating other waste treatment facilities
Hazardous waste treatment or disposal service	Rubbish dump or tip operation
Materials separating and sorting operation (for treatment and disposal)	Sanitary disposal service
On-site waste treatment or disposal service	Septic tank cleaning or treatment service (except repairs and maintenance)
Operating landfills	Waste transfer station operation (for treatment and disposal)

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) repair and maintenance of septic tanks are included in class E32310 Plumbing Services;
- c) providing storage services (except waste) are included in the appropriate class of Group 530 Warehousing and Storage Services;
- d) operating waste transfer stations for material recovery are included in class D29220 Waste Remediation and Materials Recovery Services;
- e) only collecting waste are included in class D29110 Solid Waste Collection Services or D29190 Other Waste Collection Services, as the case may be; and
- f) physical or chemical transformation of materials recovered from waste and scrap into different products are included in the appropriate class of Division C - Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**D29220 Waste Remediation and Materials Recovery Services**

This class consists of workplaces predominantly engaged in the remediation and clean up of contaminated buildings and sites (including mine sites). This includes the removal or abatement of hazardous or non-hazardous materials. This class also includes workplaces predominantly engaged in providing materials recovery and sorting services (without significant transformation).

**Activities**

Asbestos removal service	Remediation service, environmental
Hazardous material removal	Toxic material abatement
Lead paint abatement service	Waste remediation
Materials recovery station operation	Waste transfer station operation (for
Materials separating and sorting operation (for recovery)	recovery)

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating sewerage or drainage systems or sewage treatment plants are included in class D28120 Sewerage and Drainage Services;
- b) portable toilet renting are included in class D29110 Solid Waste Collection Services;
- c) providing cleaning services are included in class N73110 Building and Other Industrial Cleaning Services;
- d) cutting peat as a result of overburden from brown coal are included in class B06000 Coal Mining;
- e) undertaking mine site preparation and removal of overburden done on a fee or contract basis are included in class E32120 Site Preparation Services;
- f) operating waste transfer stations for treatment and disposal are included in class D29210 Waste Treatment and Disposal Services;
- g) physical or chemical transformation of materials recovered from waste and scrap into different products are included in the appropriate class of Division C - Manufacturing; and
- h) land reclamation are included in class E31090 Other Heavy and Civil Engineering Construction.

**Sch. 4****WorkCover Insurance Premiums Order (No. 22) 2014/15****SCHEDULE 4 - continued****DIVISION E: CONSTRUCTION****INTRODUCTION**

1. The Construction Division includes workplaces predominantly engaged in the construction of buildings and other structures and in additions, alterations, reconstruction, installation, and maintenance and repairs of buildings and other structures.
2. Workplaces engaged in demolition or wrecking of buildings and other structures and clearing of building sites are included in this Division. This Division also includes workplaces engaged in blasting, test drilling, levelling, earthmoving, excavating, land drainage and other land preparation.
3. This Division also includes workplaces predominantly engaged in specialised trade services, that is, activities undertaken to produce a specific component of a construction project that require specialised skills or equipment including (but not limited to) carpentry, bricklaying, concreting, plumbing, plastering, roofing and glazing.
4. Workplaces predominantly engaged in managing or organising construction activities and/or construction projects or parts of such projects (i.e. workplaces predominantly engaged in construction project management) are included in the appropriate classes in this Division. These activities may be provided at the site of construction or from elsewhere with some or all of the construction activities being undertaken by other workplaces of the employer, members of the same group or arm's length entities.

*Example*

A workplace that organises the financial, physical and technical resources necessary to construct apartment buildings, where the employer as principal purchases land, contracts arm's length entities to undertake all construction and project management activities, and on-sells the completed apartment buildings, is classified to class E30190 Other Residential Building Construction.

**Definitions**

5. In this Division:

*land subdivision* means the division of airspace, buildings and/or land into two or more parts which can be sold separately.

*Exclusions*

6. Workplaces excluded from this Division include workplaces predominantly engaged in providing architectural services, engineering design or engineering consulting services even though they may provide technical services during construction or installation activities (these workplaces are included in Division M - Professional, Scientific and Technical Services).

**Cross-references**

7. Refer to the General Introduction for rules about:
  - a) Installation
  - b) Repair and Maintenance

SCHEDULE 4 - *continued*

***Subdivisions***

8. This Division contains the following subdivisions:
  - 30 – Building Construction
  - 31 – Heavy and Civil Engineering
  - 32 – Construction Services



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SCHEDULE 4 - *continued***DIVISION E - CONSTRUCTION****Subdivision 30 - BUILDING CONSTRUCTION****Group Class****Title And Description****Group 301 RESIDENTIAL BUILDING CONSTRUCTION****E30110 House Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction of houses (except semi-detached houses) or in carrying out alterations, additions, maintenance, renovations or repairs to houses; or
- (b) managing or organising these activities.

**Activities**

Construction project management for house construction	House construction, alteration or renovation
Garage construction	House, prefabricated, assembly, erection or installation (on-site)

**Exclusions/References**

Workplaces predominantly engaged in

- a) off-site production of prefabricated buildings or building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- b) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- c) providing architectural services are included in class M69210 Architectural Services; and
- d) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

**E30190 Other Residential Building Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction of residential buildings (except free-standing houses) or in carrying out alterations, additions, maintenance, renovations or repairs to such buildings; or
- (b) managing or organising these activities.

**Activities**

Apartment construction	High-rise flat construction
Construction project management for residential building construction	Renovation or alteration of residential building (except free-standing houses)
Duplex house construction	n.e.c.
Flat construction	Semi-detached house construction

**Exclusions/References**

Workplaces predominantly engaged in

- a) off-site production of prefabricated buildings or building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- b) the construction of hotels, hostels, hospitals and other public buildings are included in class E30200 Non-Residential Building Construction;
- c) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- d) the construction of houses (except duplex or semi-detached houses) are included in class E30110 House Construction;
- e) providing architectural services are included in class M69210 Architectural Services; and
- f) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 302 NON-RESIDENTIAL BUILDING CONSTRUCTION****E30200 Non-Residential Building Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction of non-residential buildings such as hotels, motels, hostels, hospitals, prisons or other buildings, or in carrying out alterations, additions, maintenance, renovations or repairs to such buildings; or
- (b) managing or organising these activities.

**Activities**

Commercial building construction	Prefabricated non-residential building
Construction project management for non-residential building construction	assembly, erection or installation on-site (except sheds, garages or carports)
Greenhouse construction (except on-site assembly and/or erection of prefabricated greenhouses)	Prefabricated temperature controlled structures installation
Industrial building construction	Renovation or alteration of non-residential buildings
Office building construction	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the construction of garages are included in class E30110 House Construction;
- b) on-site assembly and/or erection of metal or wooden prefabricated carports or sheds are included in class E32990 Other Construction Services n.e.c.;
- c) off-site production of prefabricated metal buildings or metal building components are included in the appropriate classes of Group 222 Structural Metal Product Manufacturing;
- d) providing special trade repair services such as electrical or plumbing repairs are included in the appropriate classes of Group 323 Building Installation Services;
- e) on-site assembly and/or erection of prefabricated greenhouses are included in class E32990 Other Construction Services n.e.c.;
- f) providing architectural services are included in class M69210 Architectural Services; and
- g) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

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SCHEDULE 4 - *continued***Subdivision 31 - HEAVY AND CIVIL ENGINEERING CONSTRUCTION****Group Class****Title And Description****Group 310 HEAVY AND CIVIL ENGINEERING CONSTRUCTION****E31010 Road and Bridge Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction or general repair of roads, bridges, aerodrome runways or parking lots; or
- (b) managing or organising these activities.

The quarrying of earth, soil or filling or other construction materials carried out in conjunction with road or bridge construction by the same workplace is included in this class.

**Activities**

Aerodrome runway construction	Hot-mix bituminous paving
Asphalt surfacing	manufacturing and/or laying
Bridge construction (including construction from prefabricated components)	Overpass construction
Construction project management for heavy and civil engineering construction	Parking lot construction (except buildings)
Elevated highway construction	Repair or maintenance of roads or bridges
	Road construction or sealing
	Viaduct construction

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing bituminous surfacing materials (except hot-mix bituminous paving) are included in class C17090 Other Petroleum and Coal Product Manufacturing;
- b) the construction of tunnels for any purpose are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) undertaking special trade construction of component parts of roads or bridges e.g. in construction of kerbs or gutters only or in installing electrical wiring for traffic lights are included in the appropriate classes of Subdivision 32 Construction Services;
- d) providing architectural services are included in class M69210 Architectural Services; and
- e) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

**E31090 Other Heavy and Civil Engineering Construction**

This class consists of workplaces predominantly engaged in:

- (a) the construction of railway permanent way, dams, irrigation systems, harbour or river works, water or gas supply systems, oil refineries (except buildings), pipelines or construction projects not elsewhere classified, in the on-site assembly of furnaces or heavy electrical machinery from prefabricated components, or in the general repair of such structures, machinery or equipment; or
- (b) managing or organising these activities.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
Bowling green construction	Land reclamation
Breakwater construction	Mine site construction n.e.c.
Cable laying (including overhead and subterranean)	Oil refinery construction (except buildings)
Canal construction	On-site assembly of boilers from prefabricated components
Construction project management for other heavy and civil engineering construction	Pile driving
Dam construction	Pipeline construction
Distribution line, electricity or communication, construction (including overhead and subterranean)	Railway permanent way construction
Dredging (harbours or rivers)	Repair, maintenance or service of structures constructed or installed in this class
Electrical machinery, heavy, installation (on-site assembly)	River work construction
Electricity power plant construction (except buildings)	Sewage or stormwater drainage system construction
Electricity transmission tower construction	Sewage treatment plant construction
Flood control system construction	Sports field construction
Furnace construction (for industrial plants from prefabricated components)	Swimming pool, below ground concrete or fibreglass, construction
Golf course construction	Telecommunications infrastructure, installation and maintenance
Harbour work construction (except buildings)	Television or radio transmitting tower construction
Irrigation system construction	Tunnel construction
Jetty construction	Water filtration plant construction
Lake construction	Water tank construction (except of structural steel)

**Exclusions/References**

Workplaces predominantly engaged in

- a) the erection or installation (including on-site fabrication) of metal silos or storage tanks are included in class E32240 Structural Steel Erection Services;
- b) the installation of hot water systems are included in class E32310 Plumbing Services;
- c) the installation of factory assembled commercial or industrial boilers are included in class C22310 Boiler, Tank and Other Heavy Gauge Metal Container Manufacturing;
- d) installing artificial turf (not in heavy or civil engineering projects) are included in class E32910 Landscape Construction Services;
- e) undertaking special trade construction of component parts for canals, dams, water filtration plants etc (e.g. in constructing stone retaining walls only or in constructing or repairing fences only) are included in the appropriate classes of Subdivision 32 Construction Services;
- f) providing architectural services are included in class M69210 Architectural Services; and
- g) providing engineering design or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 32 - CONSTRUCTION SERVICES**

Group Class	Title And Description
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**Group 321 LAND DEVELOPMENT AND SITE PREPARATION SERVICES****E32110 Land Development and Subdivision**

This class consists of workplaces predominantly engaged in the subdivision of land for subsequent sale that is undertaken in conjunction with one or more of:

- (a) site preparation;
- (b) road construction; or
- (c) utility construction/installation.

**Activities**

Subdivision for subsequent sale in conjunction with site preparation, road construction and/or utility construction/installation

**Exclusions/References**

Workplaces predominantly engaged in

- a) the subdivision of land without site preparation, road construction and/or utility construction/installation and without managing or organising such activities, are included in the appropriate class according to the predominant activity being undertaken;
- b) building construction are included in the appropriate classes of Subdivision 30 Building Construction;
- c) road construction that is not undertaken in conjunction with land subdivision, is included in class E31010 Road and Bridge Construction;
- d) utility construction/installation that is not undertaken in conjunction with land subdivision, is included in class E31090 Other Heavy and Civil Engineering Construction;
- e) site preparation that is not undertaken in conjunction with land subdivision, is included in class E32120 Site Preparation Services;
- f) renting or leasing properties are included in either class L67110 Residential Property Operators or L67120 Non-Residential Property Operators;
- g) planning and designing the development of land are included in class M69210 Architectural Services; and
- h) providing surveying services are included in class M69220 Surveying and Mapping Services.

**E32120 Site Preparation Services**

This class consists of workplaces predominantly engaged in earthmoving work such as levelling of construction sites, excavation of foundations, trench digging or removal of overburden. The removal of contaminated soil is excluded.

**Activities**

Demolition of buildings or other structures	Explosives laying
Earthmoving	Ground de-watering
Earthmoving plant and equipment hiring with operator	Land clearing
Excavation	Levelling (construction sites)
	Removal of overburden (except mining)
	Trench digging

SCHEDULE 4 - *continued*

Group Class	Title And Description								
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) quarrying sand or gravel are included in class B09110 Gravel and Sand Quarrying;</li> <li>b) quarrying earth soil or filling are included in class B09190 Other Construction Material Mining;</li> <li>c) removal of overburden as part of mining activities are included in the relevant class (according to the material mined) in Division B - Mining;</li> <li>d) removal of contaminated soil is included in class D29220 Waste Remediation and Materials Recovery Services; and</li> <li>e) selling sand, gravel or other quarried construction materials are included in class F33390 Other Hardware Goods Wholesaling.</li> </ul>								
<b>Group 322 BUILDING STRUCTURE SERVICES</b>									
<b>E32210 Concreting Services</b>	<p>This class consists of workplaces predominantly engaged in concreting work, concrete pouring or other concrete work on construction projects.</p> <p style="text-align: center;"><b>Activities</b></p> <table border="0"> <tr> <td>Concrete footpath construction</td> <td>Concrete work on construction projects</td> </tr> <tr> <td>Concrete foundation construction</td> <td>Repair of kerbs, gutters or other concrete structural products</td> </tr> <tr> <td>Concrete kerb and guttering construction</td> <td></td> </tr> <tr> <td>Concrete pumping</td> <td></td> </tr> </table>	Concrete footpath construction	Concrete work on construction projects	Concrete foundation construction	Repair of kerbs, gutters or other concrete structural products	Concrete kerb and guttering construction		Concrete pumping	
Concrete footpath construction	Concrete work on construction projects								
Concrete foundation construction	Repair of kerbs, gutters or other concrete structural products								
Concrete kerb and guttering construction									
Concrete pumping									
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) terrazzo laying are included in class E32430 Tiling and Carpeting Services; and</li> <li>b) brick paving are included in class E32910 Landscape Construction Services.</li> </ul>								
<b>E32220 Bricklaying Services</b>	<p>This class consists of workplaces predominantly engaged in bricklaying or concrete block laying.</p> <p style="text-align: center;"><b>Activities</b></p> <table border="0"> <tr> <td>Bricklaying</td> <td>Repair of brickwork</td> </tr> <tr> <td>Concrete block laying</td> <td>Stonework on construction projects</td> </tr> </table>	Bricklaying	Repair of brickwork	Concrete block laying	Stonework on construction projects				
Bricklaying	Repair of brickwork								
Concrete block laying	Stonework on construction projects								
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in brick paving are included in class E32910 Landscape Construction Services.</p>								
<b>E32230 Roofing Services</b>	<p>This class consists of workplaces predominantly engaged in roof tiling, metal roof fixing and the application of roof coatings.</p> <p style="text-align: center;"><b>Activities</b></p> <table border="0"> <tr> <td>Metal roof fixing</td> <td>Roof painting, spraying or coating</td> </tr> <tr> <td>Roofing materials installation n.e.c.</td> <td>Roof tiling</td> </tr> </table>	Metal roof fixing	Roof painting, spraying or coating	Roofing materials installation n.e.c.	Roof tiling				
Metal roof fixing	Roof painting, spraying or coating								
Roofing materials installation n.e.c.	Roof tiling								
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) the installation of insulation materials are included in class E32390 Other Building Installation Services;</li> </ul>								

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>b) the installation of roof guttering are included in class E32310 Plumbing Services;</li> <li>c) the installation of wooden roof trusses are included in class E32420 Carpentry Services; and</li> <li>d) the installation of skylights are included in class E32450 Glazing Services.</li> </ul>

**E32240 Structural Steel Erection Services**

This class consists of workplaces predominantly engaged in the erection (including on-site fabrication) of metal silos, storage tanks or structural steel components for buildings, overhead cranes and conveyor systems. Erection of structural steel components for the partial completion of structures such as bridges or electricity transmission towers is also included.

**Activities**

Metal silo erection	Structural steel erection
Metal storage tank erection	Truss or joist, steel, erection
Reinforcing steel erection	Welding work on construction projects

**Exclusions/References**

Workplaces predominantly engaged in

- a) the construction of buildings (which incorporate structural steel components) are included in the appropriate classes of Subdivision 30 Building Construction; and
- b) the construction of complete structures such as bridges, towers or oil refinery plants (which incorporate structural steel components) are included in the appropriate classes of Subdivision 31 Heavy and Civil Engineering Construction.

**Group 323 BUILDING INSTALLATION SERVICES****E32310 Plumbing Services**

This class consists of workplaces predominantly engaged in plumbing or drainage (except sewerage or stormwater drainage systems construction). Also included are workplaces predominantly engaged in septic tank and other plumbing installation and repair. Plumbing work arising from the installation of appliances is included in this class.

**Activities**

Drain construction or repairing (except sewerage or stormwater drainage systems)	Hot water system installation
Domestic water recycling equipment installation	Household gas appliance installation
Gas plumbing	Plumbing (except marine)
Guttering, roof, installation or repair	Repair of installed plumbing
	Septic tank installation (including repair)
	Solar hot water system installation

**Exclusions/References**

Workplaces predominantly engaged in

- a) the construction of sewerage or stormwater drainage systems are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) installation of fire sprinkler systems are included in class E32340 Fire and Security Alarm Installation Services;
- c) repairing gas appliances are included in class S94210 Domestic Appliance Repair and Maintenance;

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p>d) pumping or cleaning septic tanks are included in class D29210 Waste Treatment and Disposal Services; and</p> <p>e) marine plumbing services are included in the appropriate classes in Group 239 Other Transport Equipment Manufacturing.</p>

**E32320 Electrical Services**

This class consists of workplaces predominantly engaged in the installation of electrical wiring or fittings in buildings or other construction projects (except transmission or distribution infrastructure). Electrical work arising from the installation of appliances is included in this class.

**Activities**

Electric light installation	Installation of television satellite dish
Electric wiring installation (except of electricity transmission or distribution lines)	Repair or maintenance of electrical wiring (except of electricity transmission or distribution lines)
Electrical installation work (e.g. switchboards, circuit breakers, etc.)	Telecommunication cable or wire installation (except transmission or distribution lines)
Household electrical appliance installation	Traffic signal installation
Installation of television antennae or cable	

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing or installing electricity transmission or distribution lines are included in class E31090 Other Heavy and Civil Engineering Construction;
- b) installing fire and/or security systems are included in class E32340 Fire and Security Alarm Installation Services; and
- c) repairing electrical appliances are included in class S94210 Domestic Appliance Repair and Maintenance.

**E32330 Air Conditioning and Heating Services**

This class consists of workplaces predominantly engaged in the installation of heating equipment, refrigeration equipment, air conditioning equipment, or in the installation of air conditioning duct work.

**Activities**

Air conditioning duct work installation	Heating equipment installation (except industrial furnaces)
Air conditioning equipment installation (except motor vehicle air conditioning equipment)	Oil heater installation
Coolroom refrigerator installation	Refrigeration equipment installation
Freezer room construction	Ventilation equipment installation n.e.c.

**Exclusions/References**

Workplaces predominantly engaged in

- a) manufacturing air conditioning duct work are included in class C22400 Sheet Metal Product Manufacturing (except Metal Structural and Container Products);
- b) the on-site assembly of industrial furnaces from prefabricated components are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) installing motor vehicle air conditioning equipment are included in class S94110 Automotive Electrical Services; and



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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- d) installing insulation material are included in class E32390 Other Building Installation Services.

**E32340 Fire and Security Alarm Installation Services**

This class consists of workplaces predominantly engaged in the installation of fire protection, detection and control systems, and in installing security systems.

**Activities**

Closed circuit video surveillance system installation	Repair of installed fire or burglar security alarm systems
Fire alarm system installation	Security system installation
Fire sprinkler installation	Smoke detector installation

**Exclusions/References**

Workplaces predominantly engaged in both the installation and monitoring of security systems are included in class O77120 Investigation and Security Services.

**E32390 Other Building Installation Services**

This class consists of workplaces predominantly engaged in building installation services not elsewhere classified.

**Activities**

Aluminium security door or security window installation	Flywire screen installation
Awning, blind or shutter installation	Insulation material installation
Curtain installation	Office installation or fit-out service
Door installation	On-site fabrication, assembly or installation of metal, including aluminium, shop fronts
Elevator, escalator or lift installation	Roller door, shutter or grille installation
Fireplace installation	

**Exclusions/References**

Workplaces predominantly engaged in

- the installation of pest control barriers are included in class N73120 Building Pest Control Services;
- manufacturing prefabricated architectural aluminium products such as doors, shop fronts, and window frames are included in class C22230 Architectural Aluminium Product Manufacturing;
- manufacturing prefabricated architectural steel, wrought iron or other metal (except aluminium) products such as doors, shop fronts and window frames are included in class C22290 Other Structural Metal Product Manufacturing; and
- other construction installation services, except building installation services, are included in class E32990 Other Construction Services n.e.c.

**Group 324 BUILDING COMPLETION SERVICES****E32410 Plastering and Ceiling Services**

This class consists of workplaces predominantly engaged in plastering, plaster fixing or finishing.

**Activities**

Cement rendering of buildings	Plaster work on construction projects
Decorative plaster fixing	Plasterboard fixing or finishing
Fibrous plaster fixing or finishing	

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**E32420 Carpentry Services**

This class consists of workplaces predominantly engaged in carpentry work or the fixing of wooden formwork on construction projects.

**Activities**

Carpentry work on construction projects	Wooden flooring installation
Joinery work on construction projects (on-site fabrication only)	Wooden formwork or falsework construction
Roof truss, wooden, fixing	Wooden kitchen cabinet installation
On-site fabrication, assembly or installation of wooden shop fronts	Wooden roof truss installation

**Exclusions/References**

Workplaces predominantly engaged in manufacturing prefabricated, wooden built-in cabinets, cupboards or shop fronts and their installation (except on-site fabrication) are included in class C14920 Wooden Structural Fitting and Component Manufacturing.

**E32430 Tiling and Carpeting Services**

This class consists of workplaces predominantly engaged in laying carpet, or setting wall or floor tiles.

**Activities**

Carpet or carpet tile laying	Mosaic work on construction projects
Floor covering laying n.e.c.	Slate flooring installation
Floor sanding	Terrazzo laying
Floor tiling (using ceramic, concrete or cut stone tiles)	Wall tiling (using ceramic, concrete or cut stone tiles)
Linoleum or linotile fixing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) installing roofing tiles are included in class E32230 Roofing Services; and
- b) installing wooden flooring are included in class E32420 Carpentry Services.

**E32440 Painting and Decorating Services**

This class consists of workplaces predominantly engaged in painting, decorating or wallpapering houses or other structures.

**Activities**

House painting	Wallpapering
Painting of buildings or other structures	
Spray painting of buildings or other structures	

**Exclusions/References**

Workplaces predominantly engaged in roof painting, spraying or coating are included in class E32230 Roofing Services.

**E32450 Glazing Services**

This class consists of workplaces predominantly engaged in glazing, including glass installation and repair work.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<b>Activities</b>
	Glazing Window installation
	Skylight installation Window insulation fixing
	Window frame installation
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) the fabrication of aluminium and timber framed glass products are included in the appropriate classes of Division C - Manufacturing;
	b) greenhouse construction are included in class E30200 Non-Residential Building Construction; and
	c) on-site assembly and/or erection of prefabricated greenhouses are included in class E32990 Other Construction Services n.e.c.

**Group 329 OTHER CONSTRUCTION SERVICES****E32910 Landscape Construction Services**

This class consists of workplaces predominantly engaged in constructing landscapes, including landforming and the provision of retaining walls and paths, decks, fences, ponds and similar structures. Workplaces also engaged in garden planting or installation of sprinkler/drainage systems in conjunction with constructing landscapes are included.

**Activities**

Brick paving	Lawn construction
Fence construction	Retaining wall construction
Pond construction	Rockery work
Landscape construction	Streetscape planting

**Exclusions/References**

Workplaces predominantly engaged in

- a) landscape consultancy and design services are included in class M69210 Architectural Services;
- b) garden maintenance activities and maintenance of lawns are included in class N73130 Gardening Services.

**E32920 Hire of Construction Machinery with Operator**

This class consists of workplaces predominantly engaged in hiring construction machinery, plant or equipment with operator(s).

**Activities**

Construction machinery hiring with operator (except earthmoving equipment)	Crane hiring with operator
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**Exclusions/References**

Workplaces predominantly engaged in

- a) hiring earthmoving plant and equipment with operator are included in class E32120 Site Preparation Services; and
- b) hiring earthmoving plant and equipment or construction machinery, plant or equipment without operator are included in class L66310 Heavy Machinery and Scaffolding Rental and Hiring.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**E32990 Other Construction Services n.e.c.**

This class consists of workplaces predominantly engaged in construction services not elsewhere classified.

**Activities**

Above ground swimming pool construction or installation	On-site assembly and/or erection of portable fencing
Formwork or falsework construction (except wooden)	Petrol bowser installation
Metal wall cladding fixing to buildings	Sand blasting or steam cleaning of building exteriors
On-site assembly and/or erection of prefabricated greenhouse	Scaffolding construction
On-site assembly and/or erection of metal or wooden prefabricated carports	Sign erection or installation (except electric)
On-site assembly and/or erection of metal or wooden prefabricated sheds	Waterproofing of buildings

**Exclusions/References**

Workplaces predominantly engaged in

- a) the construction of greenhouses are included in class E30200 Non-Residential Building Construction; and
- b) building installation services are included in class E32390 Other Building Installation Services.

**Sch. 4****WorkCover Insurance Premiums Order (No. 22) 2014/15****SCHEDULE 4 - continued****DIVISION F: WHOLESALE TRADE****INTRODUCTION**

1. The Wholesale Trade Division includes workplaces predominantly engaged in the purchasing and onselling, commission based buying, and/or commission based selling of finished goods, without significant transformation, to or on behalf of businesses.

**Nature of workplaces engaged in wholesale trade**

2. Workplaces included in the Wholesale Trade Division generally have the following features:
  - a) premises are usually a warehouse or office;
  - b) little or no display of goods;
  - c) large storage facilities;
  - d) not generally located or designed to attract a high proportion of walk-in customers;
  - e) high value and/or bulk volume transactions; and
  - f) customers are generally reached through trade-specific contacts.
3. The Wholesale Trade Division distinguishes between two types of wholesalers:
  - a) wholesalers who have, hold or take title to and physically handle the goods they sell, including import/export merchants; and
  - b) wholesalers who do not have, hold or take title to the goods they sell and do not physically handle the goods and whose predominant activity is:
    - i. the commission based buying and/or the commission based selling of goods;
    - ii. acting as wholesale agents or brokers;
    - iii. operating a business to business electronic market;
    - iv. arranging the sale of goods on behalf of one or more principals for a commission or fee; or
    - v. the provision of auction services (except real estate auctioning) to business and the general public.

**Classification Rule: Non-store wholesalers**

4. Workplaces predominantly engaged in purchasing and onselling goods that use non-store wholesaling to business (including the internet) are included in this Division.

**Exclusions**

5. Workplaces excluded from this Division include workplaces predominantly engaged in providing warehousing and storage services (these workplaces are included in the appropriate classes of Group 53 Warehousing and Storage Services in Division I - Transport, Postal and Warehousing).
6. Workplaces excluded from this Division include workplaces predominantly engaged in buying or marketing goods for use by other workplaces of the employer or one or more members of the same group as the employer, whether those other workplaces are in the same industry or different industries (these workplaces are classified according to the predominant industry of the workplaces to which they provide these services).

**Cross-references**

7. Refer to the General Introduction for rules about the distinction between workplaces that produce or manufacture products and workplaces engaged in wholesale trade.
8. Refer to the General Introduction for rules about the provision of internal management and office administration (including the provision of buying or marketing services).

SCHEDULE 4 - *continued*

***Subdivisions***

9. This Division contains the following subdivisions:
- 33 – Basic Material Wholesaling
  - 34 – Machinery and Equipment Wholesaling
  - 35 – Motor Vehicle and Motor Vehicle Parts Wholesaling
  - 36 – Grocery, Liquor and Tobacco Product Wholesaling
  - 37 – Other Goods Wholesaling
  - 38 – Commission-Based Wholesaling

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***DIVISION F - WHOLESALE TRADE****Subdivision 33 - BASIC MATERIAL WHOLESALING****Group Class Title And Description****Group 331 AGRICULTURAL PRODUCT WHOLESALING****F33110 Wool Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling wool.

**Activities**

Wool wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing wool broking services are included in class F38000 Commission-Based Wholesaling;
- b) providing wool classing (including reclassing or bulk classing) services are included in class A05290 Other Agricultural and Fishing Support Services;
- c) providing wool dumping services are included in class I52990 Other Transport Support Services n.e.c.; and
- d) providing wool testing services are included in class M69250 Scientific Testing and Analysis Services.

**F33120 Cereal Grain Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling wheat or other cereal grains including wholesaling workplaces of employers operated by marketing authorities.

**Activities**

Cereal grain wholesaling

Wheat wholesaling

Rice wholesaling (except milled or polished rice)

**Exclusions/References**

Workplaces predominantly engaged in wholesaling milled or polished rice are included in class F36090 Other Grocery Wholesaling.

**F33190 Other Agricultural Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling skins, hides or tallow, stock feed and other agricultural products not elsewhere classified.

**Activities**

Farm produce wholesaling n.e.c.

Seed, farm or garden, wholesaling

Feed wholesaling

Sugar, raw, wholesaling

Flower, cut, wholesaling

Sunflower seed wholesaling

Hide wholesaling

Tallow wholesaling

Leather wholesaling

Tobacco leaf wholesaling

Livestock wholesaling

Tree or shrub, potted, wholesaling

Meat meal wholesaling

Vegetable oil meal wholesaling

Nursery stock, horticultural, wholesaling

SCHEDULE 4 - *continued*

Group Class	Title And Description																
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) wholesaling wool are included in class F33110 Wool Wholesaling;</li> <li>b) wholesaling cereal grains are included in class F33120 Cereal Grain Wholesaling;</li> <li>c) wholesaling agricultural chemicals, fertiliser, pesticides and weedkiller are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling;</li> <li>d) wholesaling agricultural machinery and equipment are included in class F34110 Agricultural and Construction Machinery Wholesaling;</li> <li>e) wholesaling meat, poultry, eggs, dairy products, fruit, vegetables, honey, etc are included in the appropriate classes of Group 360 Grocery, Liquor and Tobacco Product Wholesaling;</li> <li>f) providing livestock broking services are included in class F38000 Commission-Based Wholesaling;</li> <li>g) wholesaling fence posts (except timber) and fencing wire are included in class F33390 Other Hardware Goods Wholesaling; and</li> <li>h) wholesaling timber fence posts are included in class F33310 Timber Wholesaling.</li> </ul>																
<b>Group 332</b>	<b>MINERAL, METAL AND CHEMICAL WHOLESALING</b>																
<b>F33210</b>	<b>Petroleum Product Wholesaling</b>																
	<p>This class consists of workplaces predominantly engaged in wholesaling petroleum or petroleum products, liquefied petroleum gas (LPG), heating oil or other fuel oils.</p>																
	<p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Bitumen wholesaling</td> <td style="width: 50%;">Liquefied petroleum gas (LPG)</td> </tr> <tr> <td>Crude oil wholesaling</td> <td>wholesaling (in bulk or in containers)</td> </tr> <tr> <td>Crude petroleum wholesaling</td> <td>Oil or grease, industrial or lubricating,</td> </tr> <tr> <td>Diesel oil wholesaling</td> <td>wholesaling</td> </tr> <tr> <td>Distillate wholesaling</td> <td>Paraffin wholesaling</td> </tr> <tr> <td>Fuel oil wholesaling</td> <td>Petrol wholesaling</td> </tr> <tr> <td>Heating oil dealing (wholesaling)</td> <td>Petroleum product wholesaling</td> </tr> <tr> <td>Kerosene wholesaling</td> <td></td> </tr> </table>	Bitumen wholesaling	Liquefied petroleum gas (LPG)	Crude oil wholesaling	wholesaling (in bulk or in containers)	Crude petroleum wholesaling	Oil or grease, industrial or lubricating,	Diesel oil wholesaling	wholesaling	Distillate wholesaling	Paraffin wholesaling	Fuel oil wholesaling	Petrol wholesaling	Heating oil dealing (wholesaling)	Petroleum product wholesaling	Kerosene wholesaling	
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Fuel oil wholesaling	Petrol wholesaling																
Heating oil dealing (wholesaling)	Petroleum product wholesaling																
Kerosene wholesaling																	
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in distributing liquefied petroleum gas through a mains system are included in class D27000 Gas Supply.</p>																



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**F33220 Metal and Mineral Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling pig iron, ingot steel or semi-fabricated products of iron or steel such as sheet, strip, bars, rods, sections, structural steel or tubes; wholesaling minerals (including coal or coke) not elsewhere classified; or wholesaling metal waste or scrap.

**Activities**

Aluminium or aluminium alloy wholesaling	Metal scrap wholesaling
Bearing metal wholesaling	Metallic ore wholesaling
Briquette wholesaling	Mineral earths wholesaling
Charcoal wholesaling	Mineral wholesaling n.e.c.
Coal wholesaling	Precious metal scrap dealing (wholesaling)
Coke wholesaling	Steel bar, plate, rod, sheet or strip wholesaling
Copper or copper alloy wholesaling	

**F33230 Industrial and Agricultural Chemical Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling industrial or agricultural chemicals or chemical products, including waste or scrap.

**Activities**

Acid wholesaling	Liquefied gas wholesaling (except liquefied petroleum gas (LPG))
Adhesive wholesaling	Marine oil wholesaling
Agricultural chemical wholesaling	Match wholesaling
Alcohol, industrial, wholesaling	Methylated spirit wholesaling
Bleaching compound wholesaling	Oil treating compound wholesaling
Chemical colour wholesaling	Pesticide wholesaling
Chemical wholesaling n.e.c.	Photographic chemical wholesaling
Cleanser, abrasive, wholesaling	Pigment wholesaling
Detergent, industrial, wholesaling	Plastic block, rod, plate or other unfinished form wholesaling
Dry-cleaning preparation wholesaling	Plastic film sheeting wholesaling
Dyestuff wholesaling	Plasticiser wholesaling
Explosive wholesaling (except ammunition)	Polish wholesaling
Fertiliser wholesaling	Sheep dip wholesaling
Gas, industrial, wholesaling (except liquefied petroleum gas (LPG))	Sheep lick wholesaling
Gelatine wholesaling	Soap, industrial, wholesaling
Herbicide wholesaling	Synthetic rubber wholesaling
Industrial oil or fat wholesaling	Tanning requisite wholesaling
Insecticide wholesaling	Water proofing compound wholesaling
Laboratory chemicals wholesaling	Weedkiller wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling pharmaceutical and toiletry goods are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling;
- b) wholesaling laundry detergents or soaps are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling;
- c) wholesaling ammunition are included in class F37340 Toy and Sporting Goods Wholesaling;

SCHEDULE 4 - *continued*

Group Class	Title And Description
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- |    |   |
|----|---|
| d) | wholesaling lard, cooking oil or fat are included in class F36090 Other Grocery Wholesaling;          |
| e) | wholesaling tallow are included in class F33190 Other Agricultural Product Wholesaling;               |
| f) | wholesaling used cooking oil are included in class F37390 Other Goods Wholesaling n.e.c.; and         |
| g) | wholesaling liquefied petroleum gas (LPG) are included in class F33210 Petroleum Product Wholesaling. |

**Group 333 TIMBER AND HARDWARE GOODS WHOLESALING****F33310 Timber Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling timber (except firewood).

**Activities**

Plywood wholesaling	Timber fence post wholesaling
Timber dealing, wholesaling, (except firewood)	Veneer, wood, wholesaling

**Exclusions/References**

Workplaces predominantly engaged in firewood wholesaling are included in class F37390 Other Goods Wholesaling n.e.c.

**F33320 Plumbing Goods Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling plumbing goods.

**Activities**

Bath wholesaling	Plumber's fitting wholesaling
Bathroom or toilet fitting wholesaling	Plumbing tool wholesaling
Downpipe or guttering wholesaling	Sink and basin wholesaling
Gas fitting wholesaling	Tap wholesaling
Hot water system wholesaling	Toilet wholesaling
Pipes and pipe fitting wholesaling	Wash basin wholesaling

**Exclusions/References**

Workplaces predominantly engaged in installing plumbing goods are included in class E32310 Plumbing Services.

**F33390 Other Hardware Goods Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling other hardware goods (except timber or plumbing goods), including construction or building materials.

**Activities**

Abrasive wholesaling (except abrasive cleansers)	Building material dealing (wholesaling) n.e.c.
Awning wholesaling (except textile)	Building paper and paper board wholesaling
Brick wholesaling	Cement wholesaling
Builders' hardware dealing (wholesaling) n.e.c.	Clothes hoist wholesaling

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
Door or window wholesaling	Reinforcing wire wholesaling
Earthenware construction good wholesaling	Roller shutter wholesaling
Fence post wholesaling (except timber)	Roofing material wholesaling
Fencing wire wholesaling	Sand wholesaling
Galvanised iron product wholesaling	Screening wire wholesaling
Garden tool wholesaling	Screens, window, wholesaling
Hand tool wholesaling (including power operated)	Stain wholesaling
Insulating material wholesaling	Stonecutter's tool wholesaling
Lock wholesaling	Swimming pool, below ground fibreglass, wholesaling
Mineral turpentine wholesaling	Tile, ceramic, wholesaling
Paint wholesaling	Wall or ceiling board wholesaling
Plaster wholesaling	Wallpaper wholesaling
Plastic decorative laminated sheet wholesaling	Wire netting wholesaling
Plastic wood wholesaling	Wire or cable wholesaling (except electric cable)
Prefabricated sheds wholesaling (not intended for human occupation)	Woodworking tool wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) installing insulation, tiles or most other building components are included in the appropriate classes of Division E - Construction;
- b) wholesaling abrasive cleansers are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling;
- c) wholesaling textile awnings are included in class F37110 Textile Product Wholesaling;
- d) wholesaling non-ceramic floor tiles are included in class F37310 Furniture and Floor Covering Wholesaling;
- e) wholesaling electric cable are included in class F34940 Other Electrical and Electronic Goods Wholesaling;
- f) wholesaling plumbing goods are included in class F33320 Plumbing Goods Wholesaling; and
- g) wholesaling timber fence posts are included in class F33310 Timber Wholesaling.

SCHEDULE 4 - *continued***Subdivision 34 - MACHINERY AND EQUIPMENT WHOLESALING****Group Class Title And Description****Group 341 SPECIALISED INDUSTRIAL MACHINERY AND EQUIPMENT WHOLESALING****F34110 Agricultural and Construction Machinery Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling agricultural machinery, agricultural implements, earth-moving or other construction machinery or equipment or parts for such equipment.

**Activities**

Agricultural implement wholesaling	Harvester wholesaling
Agricultural machinery wholesaling	Lawn mower wholesaling
Construction machinery or equipment wholesaling	Parts, agricultural or construction machinery, wholesaling
Earthmoving machinery wholesaling	Tractor wholesaling
Excavation machinery wholesaling	Windmill wholesaling
Grader wholesaling	

**F34190 Other Specialised Industrial Machinery and Equipment Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling specialised industrial machinery, parts or equipment not elsewhere classified.

**Activities**

Distilling equipment wholesaling	Mining machinery or equipment wholesaling
Dry-cleaning machinery or equipment wholesaling	Paper making machinery or equipment wholesaling
Food processing machinery or equipment wholesaling	Printing machinery or equipment wholesaling
Forging machinery or equipment wholesaling	Rubber making or working machinery or equipment wholesaling
Foundry machinery or equipment wholesaling	Tanning machinery or equipment wholesaling
Leather working machinery or equipment wholesaling	Textile working machinery or equipment wholesaling
Machine attachment, part or accessory wholesaling	Welding machinery or equipment, non-electric, wholesaling
Machine tool wholesaling	Woodworking machinery or equipment wholesaling
Metalworking machinery wholesaling	
Milk processing machinery or equipment wholesaling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling electrical or electronic equipment are included in the appropriate classes of Group 349 Other Machinery and Equipment Wholesaling; and
- b) wholesaling industrial machinery and equipment used in a wide range of industries are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 349 OTHER MACHINERY AND EQUIPMENT WHOLESALING****F34910 Professional and Scientific Goods Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling scientific, medical or other professional equipment (except photographic equipment).

**Activities**

Aeronautical equipment wholesaling	Optical instrument wholesaling
Dental instrument or equipment wholesaling	Professional equipment wholesaling n.e.c.
Draughting instrument wholesaling	Scientific equipment wholesaling
Mathematical instrument wholesaling	Scientific glassware wholesaling
Medical equipment wholesaling	Spectacle frame wholesaling
Navigation equipment wholesaling	Surgical equipment wholesaling
	X-ray equipment or film wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling cameras are included in class F34940 Other Electrical and Electronic Goods Wholesaling; and
- b) wholesaling binoculars or photographic film are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c.

**F34920 Computer and Computer Peripheral Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling computers or computer peripheral equipment.

**Activities**

Blank compact disc (CD) wholesaling	Computer software wholesaling
Blank computer disc wholesaling	Computer wholesaling
Blank digital versatile disc (DVD) wholesaling	Inkjet printer wholesaling
Computer game wholesaling	Keyboard wholesaling
Computer peripheral wholesaling n.e.c.	Laser printer wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling telecommunication goods are included in class F34930 Telecommunication Goods Wholesaling; and
- b) wholesaling pre-recorded audio or visual entertainment media such as compact discs (CDs) or digital versatile discs (DVDs) are included in class F37390 Other Goods Wholesaling n.e.c.

SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>F34930</b>	<b>Telecommunication Goods Wholesaling</b>
	This class consists of workplaces predominantly engaged in wholesaling telecommunication goods.
	<b>Activities</b>
	Cellular telephone wholesaling                      Telecommunication equipment parts Communication equipment wholesaling                      wholesaling Facsimile (fax) machine wholesaling                      Telephone and electric cable ducting Mobile phone accessory wholesaling                      system wholesaling Mobile phone battery wholesaling                      Telephone or telegraph equipment Mobile phone wholesaling                      wholesaling Modem wholesaling                      Two-way radio equipment wholesaling
<b>F34940</b>	<b>Other Electrical and Electronic Goods Wholesaling</b>
	This class consists of workplaces predominantly engaged in wholesaling electrical or electronic goods not elsewhere classified.
	<b>Activities</b>
	Air conditioning equipment, electric,                      Light fitting, electric, wholesaling wholesaling                      Motor, electric, wholesaling Alarm system, electric or electronic,                      Photocopier wholesaling wholesaling                      Photographic equipment, electrical or Battery, dry cell, wholesaling                      electronic, wholesaling Bulb or tube, electric light, wholesaling                      Printer cartridge wholesaling Cable or wire, electric, wholesaling                      Radio or television part wholesaling Calculator wholesaling                      Radio receiving set wholesaling Camera wholesaling                      Refrigerator wholesaling Cash register wholesaling                      Refrigeration equipment, wholesaling Digital versatile disc (DVD) players                      Scale, electrical or electronic, wholesaling wholesaling                      Sewing machine wholesaling Domestic laundry machinery and                      Shaver, electric, wholesaling equipment wholesaling                      Shop or office scale wholesaling Electric fitting dealing (wholesaling) n.e.c.                      Sound recording or reproducing Electric furnace wholesaling                      equipment, wholesaling Electrical distribution equipment                      Stove or heater wholesaling wholesaling                      Switchgear, electrical, wholesaling Electrical goods wholesaling n.e.c.                      Television set wholesaling Electrical measuring or testing instrument                      Vacuum cleaner wholesaling wholesaling                      Video cassette recorder (VCR) Electronic goods wholesaling n.e.c.                      wholesaling Fan, electric, wholesaling                      Washing machine wholesaling Floor polisher wholesaling                      Welding equipment, electrical, Generator, electricity, wholesaling                      wholesaling Kitchen appliance, electric, wholesaling

**Exclusions/References**

Workplaces predominantly engaged in wholesaling binoculars or photographic film are included in class F34990 Other Machinery and Equipment Wholesaling n.e.c.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
-------------	-----------------------

**F34990 Other Machinery and Equipment Wholesaling n.e.c.**

This class consists of workplaces predominantly engaged in wholesaling machinery and equipment not elsewhere classified.

**Activities**

Air conditioning equipment, non-electric, wholesaling	Jetski wholesaling
Aircraft wholesaling	Kerosene heater wholesaling
Bearing wholesaling	Lubricating machinery or equipment wholesaling
Binocular wholesaling	Machinery and equipment wholesaling n.e.c.
Blank cassette wholesaling	Marine engine wholesaling
Boat wholesaling	Marine equipment wholesaling n.e.c.
Compressor, air or gas, wholesaling	Material handling equipment wholesaling
Display or notice board wholesaling	Oil heater wholesaling
Fire protection equipment wholesaling	Photographic film wholesaling
Furnace or furnace equipment, industrial, wholesaling (except electrical)	Photographic supply wholesaling n.e.c.
Gas generator or equipment wholesaling	Portable fire extinguisher wholesaling
Gas heater wholesaling	Pumping machinery or equipment wholesaling
Hairdressing equipment wholesaling	Scale, non-electrical or non-electronic, wholesaling
Industrial brush wholesaling	Weighing machinery wholesaling n.e.c.
Internal combustion engine wholesaling (except motor vehicle engines)	Wire working machinery or equipment wholesaling
Jetski part wholesaling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling electrical or electronic equipment, including cameras, are included in class F34940 Other Electrical and Electronic Goods Wholesaling;
- b) wholesaling motor vehicle engines are included in class F35040 Motor Vehicle New Parts Wholesaling; and
- c) wholesaling electric furnaces are included in class F34940 Other Electrical and Electronic Goods Wholesaling.

SCHEDULE 4 - *continued***Subdivision 35 - MOTOR VEHICLE AND MOTOR VEHICLE PARTS  
WHOLESALING****Group Class** **Title And Description****Group 350** **MOTOR VEHICLE AND MOTOR VEHICLE PARTS  
WHOLESALING****F35010** **Car Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling new and used motor cars.

**Activities**

New car wholesaling

Used car wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling buses, trucks or other commercial vehicles are included in class F35020 Commercial Vehicle Sales;
- b) wholesaling new motor vehicle, caravan, trailer and motor cycle parts or accessories (including tyres, tubes or batteries) are included in class F35040 Motor Vehicle New Parts Wholesaling;
- c) wholesaling new or used motor cycles or scooters are included in class F35030 Trailer and Other Motor Vehicle Wholesaling; and
- d) selling new or used cars, motor cycles and motor vehicle parts to the general public are included in relevant classes of Division G - Retail Trade.

**F35020** **Commercial Vehicle Sales**

This class consists of workplaces predominantly engaged in selling new or used commercial motor vehicles to business or the general public.

**Activities**

Bus, wholesaling

Truck wholesaling

Commercial vehicle wholesaling n.e.c.

**F35030** **Trailer and Other Motor Vehicle Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling other types of new or used motor vehicles, including motor cycles, and trailers.

**Activities**

Box trailer wholesaling

Mobile homes wholesaling

Caravan wholesaling

Motor cycle wholesaling

Four-wheeled motor cycle wholesaling

Motorhome wholesaling

Horse float wholesaling

Scooter wholesaling

Mobile cabins wholesaling

Trailer wholesaling n.e.c.



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**F35040 Motor Vehicle New Parts Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling new parts or accessories for motor vehicles, caravans, trailers and motor cycles.

**Activities**

Automotive air conditioning wholesaling	Motor vehicle accessory, new,
Automotive battery wholesaling	wholesaling
Car radio or compact disc (CD) player wholesaling	Motor vehicle part, new, wholesaling
Motor cycle accessory, new, wholesaling	Tyre wholesaling
Motor cycle part, new, wholesaling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retreading or reconditioning motor vehicle tyres are included in class C19140 Tyre Manufacturing; and
- b) wholesaling dry cell batteries are included in class F34940 Other Electrical and Electronic Goods Wholesaling.

**F35050 Motor Vehicle Dismantling and Used Parts Wholesaling**

This class consists of workplaces predominantly engaged in dismantling motor vehicles or motor cycles, or wholesaling used parts for motor vehicles and motor cycles.

**Activities**

Motor cycle dismantling	Second hand motor vehicle parts
Motor vehicle dismantling	wholesaling
Second hand motor cycle parts wholesaling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) second hand car parts retailing are included in class G39210 Motor Vehicle Parts Retailing; and
- b) selling new or reconditioned tyres or batteries to the general public are included, respectively, in class G39220 Tyre Retailing or class G39210 Motor Vehicle Parts Retailing.

SCHEDULE 4 - *continued***Subdivision 36 - GROCERY, LIQUOR AND TOBACCO PRODUCT  
WHOLESALING**

Group Class	Title And Description
<b>Group 360</b>	<b>GROCERY, LIQUOR AND TOBACCO PRODUCT WHOLESALING</b>

**F36010 General Line Grocery Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling a wide range or general line of groceries. That is, the workplaces do not specialise in only one or two of the grocery types listed elsewhere in this group, but wholesale products from at least three of the following six grocery categories:

- a) meat, poultry and smallgoods;
- b) dairy produce;
- c) fish and seafood;
- d) fruit and vegetables;
- e) liquor and tobacco; and
- f) other grocery wholesaling

Where workplaces wholesale only one or two of the above grocery categories they are included in the relevant class within this group (Group 360 Grocery, Liquor and Tobacco Product Wholesaling), based on the predominant activity of the workplace.

**Activities**

General line grocery wholesaling

**Exclusions/References**

Workplaces predominantly engaged in wholesaling a specific grocery type are included in the appropriate classes of Group 360 Grocery, Liquor and Tobacco Product Wholesaling.

**F36020 Meat, Poultry and Smallgoods Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling fresh or frozen meat, bacon, ham, smallgoods, poultry or rabbit meat.

**Activities**

Bacon wholesaling	Poultry wholesaling (except canned)
Frankfurter wholesaling	Rabbit meat wholesaling
Frozen meat wholesaling	Sausage wholesaling
Ham wholesaling	Saveloy wholesaling
Hamburger pattie wholesaling	Smallgoods wholesaling
Meat wholesaling (except canned)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling canned meat, poultry and smallgoods are included in class F36090 Other Grocery Wholesaling; and
- b) wholesaling meat, poultry and smallgoods in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description								
<b>F36030</b>	<p><b>Dairy Produce Wholesaling</b></p> <p>This class consists of workplaces predominantly engaged in wholesaling dairy produce, ice cream and other frozen desserts.</p>								
	<b>Activities</b>								
	<table border="0"> <tr> <td>Butter wholesaling</td> <td>Frozen dessert wholesaling</td> </tr> <tr> <td>Cheese wholesaling</td> <td>Ice cream wholesaling</td> </tr> <tr> <td>Cream wholesaling</td> <td>Milk wholesaling (except canned)</td> </tr> <tr> <td>Dairy product wholesaling</td> <td></td> </tr> </table>	Butter wholesaling	Frozen dessert wholesaling	Cheese wholesaling	Ice cream wholesaling	Cream wholesaling	Milk wholesaling (except canned)	Dairy product wholesaling	
Butter wholesaling	Frozen dessert wholesaling								
Cheese wholesaling	Ice cream wholesaling								
Cream wholesaling	Milk wholesaling (except canned)								
Dairy product wholesaling									
	<b>Exclusions/References</b>								
	<p>Workplaces predominantly engaged in</p> <p>a) wholesaling canned milk are included in class F36090 Other Grocery Wholesaling; and</p> <p>b) wholesaling dairy products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.</p>								
<b>F36040</b>	<p><b>Fish and Seafood Wholesaling</b></p> <p>This class consists of workplaces predominantly engaged in wholesaling fresh or frozen fish or other seafood (except canned).</p>								
	<b>Activities</b>								
	<table border="0"> <tr> <td>Crustacean wholesaling (including processed, except canned)</td> <td>Mollusc wholesaling (including processed, except canned)</td> </tr> <tr> <td>Fish wholesaling</td> <td>Seafood, fresh or frozen, wholesaling</td> </tr> </table>	Crustacean wholesaling (including processed, except canned)	Mollusc wholesaling (including processed, except canned)	Fish wholesaling	Seafood, fresh or frozen, wholesaling				
Crustacean wholesaling (including processed, except canned)	Mollusc wholesaling (including processed, except canned)								
Fish wholesaling	Seafood, fresh or frozen, wholesaling								
	<b>Exclusions/References</b>								
	<p>Workplaces predominantly engaged in</p> <p>a) operating vessels which both catch and process fish or other seafood are included in class C11200 Seafood Processing;</p> <p>b) cleaning, cooking or freezing crustaceans or molluscs (including shelling and bottling oysters), or in cleaning, gutting, filleting or freezing filleted fish (including whole fin fish) are included in class C11200 Seafood Processing;</p> <p>c) wholesaling canned fish or seafood are included in class F36090 Other Grocery Wholesaling; and</p> <p>d) wholesaling fish or seafood in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.</p>								
<b>F36050</b>	<p><b>Fruit and Vegetable Wholesaling</b></p> <p>This class consists of workplaces (including wholesaling workplaces of marketing authorities) predominantly engaged in wholesaling fresh fruit or vegetables.</p>								
	<b>Activities</b>								
	<table border="0"> <tr> <td>Fruit, fresh, wholesaling</td> <td>Vegetable, fresh, wholesaling</td> </tr> </table>	Fruit, fresh, wholesaling	Vegetable, fresh, wholesaling						
Fruit, fresh, wholesaling	Vegetable, fresh, wholesaling								
	<b>Exclusions/References</b>								
	<p>Workplaces predominantly engaged in</p> <p>a) washing and packing fruit or vegetables are included in class N73200 Packaging Services;</p> <p>b) wholesaling fruit and vegetables in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling; and</p> <p>c) fruit drying (except sun drying) are included in class C11400 Fruit and Vegetable Processing.</p>								

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**F36060 Liquor and Tobacco Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling beer, wine or spirits; or in wholesaling cigarettes, cigars or other tobacco products (except leaf tobacco).

**Activities**

Alcoholic beverage wholesaling

Tobacco product wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) blending wine or spirits are included in the appropriate classes of group 121 Beverage Manufacturing;
- b) breaking down bulk quantities and bottling without wholesaling are included in class N73200 Packaging Services;
- c) wholesaling tobacco leaf are included in class F33190 Other Agricultural Product Wholesaling; and
- d) wholesaling liquor or tobacco products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling.

**F36090 Other Grocery Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling specific grocery or food items not elsewhere classified. This class also includes workplaces that repack groceries such as flour, cereal foods or dried fruits and wholesale them.

**Activities**

Aerated water wholesaling

Honey wholesaling

Biscuit wholesaling

Lard wholesaling

Bottled water wholesaling

Margarine wholesaling

Canned food wholesaling

Milk, dried, condensed or concentrated, wholesaling

Cereal food wholesaling

Nuts wholesaling (roasted, salted or sugar coated)

Coffee wholesaling

Potato crisp wholesaling

Condiment wholesaling

Preserved fruit or vegetable wholesaling

Confectionery wholesaling

Rice, milled or polished, wholesaling

Cooking oil or fat wholesaling

Salt, household, wholesaling

Cordial, aerated or carbonated, wholesaling

Seafood, canned, wholesaling

Dietary supplement wholesaling (except pharmaceutical preparations, vitamins or minerals)

Soft drink wholesaling

Egg and egg product wholesaling

Specialised food wholesaling n.e.c.

Fruit juice wholesaling

Specific cultural grocery wholesaling

Health foods wholesaling (except pharmaceutical preparations, vitamins or minerals)

Tea wholesaling

Vinegar wholesaling

Yeast wholesaling

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling the above grocery products in conjunction with a wide variety of other grocery items are included in class F36010 General Line Grocery Wholesaling;
- b) canning or bottling soft drinks, aerated waters or cordials as part of the manufacturing process are included in class C12110 Soft Drink, Cordial and Syrup Manufacturing; and
- c) wholesaling pharmaceutical preparations, vitamins or minerals are included in class F37200 Pharmaceutical and Toiletry Goods Wholesaling.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 37 - OTHER GOODS WHOLESALING**

Group Class	Title And Description
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**Group 371 TEXTILE, CLOTHING AND FOOTWEAR WHOLESALING****F37110 Textile Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling textiles or textile products not elsewhere classified.

**Activities**

Awning, textile, wholesaling	Piece-goods wholesaling
Bag or sack, textile, wholesaling	Rope wholesaling (except wire rope)
Blanket wholesaling	Sail cloth wholesaling
Blind, textile, wholesaling	Sewing thread wholesaling
Canvas goods wholesaling n.e.c.	Soft furnishing wholesaling
Cordage wholesaling	String wholesaling
Elasticised fabric wholesaling	Tarpaulin wholesaling
Fabric, textile, wholesaling	Tent wholesaling
Felt wholesaling (except floor coverings)	Textile wholesaling n.e.c.
Glass fibre fabric wholesaling	Thread wholesaling
Lace wholesaling	Towel wholesaling
Linen wholesaling	Trimming, textile, wholesaling
Narrow fabric wholesaling	Yarn wholesaling
Netting, textile wholesaling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling floor coverings are included in class F37310 Furniture and Floor Covering Wholesaling; and
- b) wholesaling wire rope are included in class F33390 Other Hardware Goods Wholesaling.

**F37120 Clothing and Footwear Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling clothing or footwear.

**Activities**

Belts wholesaling (clothing)	Leather clothing wholesaling
Clothing wholesaling	Millinery wholesaling
Footwear wholesaling	Sports clothing wholesaling
Hosiery wholesaling	Sports footwear wholesaling

SCHEDULE 4 - *continued*

Group Class	Title And Description												
<b>Group 372</b>	<b>PHARMACEUTICAL AND TOILETRY GOODS WHOLESALING</b>												
<b>F37200</b>	<b>Pharmaceutical and Toiletry Goods Wholesaling</b>												
	This class consists of workplaces predominantly engaged in wholesaling human pharmaceuticals, medicines, cosmetics, perfumes and toiletries. Also included are workplaces predominantly engaged in wholesaling veterinary drugs or medicines.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cosmetic wholesaling</td> <td style="width: 50%;">Soap wholesaling</td> </tr> <tr> <td>Detergent wholesaling</td> <td>Toiletry wholesaling</td> </tr> <tr> <td>Drug wholesaling</td> <td>Veterinary drug wholesaling</td> </tr> <tr> <td>Laundry detergent or soap wholesaling</td> <td>Veterinary medicine wholesaling</td> </tr> <tr> <td>Medicine wholesaling</td> <td>Vitamin or mineral wholesaling</td> </tr> <tr> <td>Perfume wholesaling</td> <td>Washing powder wholesaling</td> </tr> </table>	Cosmetic wholesaling	Soap wholesaling	Detergent wholesaling	Toiletry wholesaling	Drug wholesaling	Veterinary drug wholesaling	Laundry detergent or soap wholesaling	Veterinary medicine wholesaling	Medicine wholesaling	Vitamin or mineral wholesaling	Perfume wholesaling	Washing powder wholesaling
Cosmetic wholesaling	Soap wholesaling												
Detergent wholesaling	Toiletry wholesaling												
Drug wholesaling	Veterinary drug wholesaling												
Laundry detergent or soap wholesaling	Veterinary medicine wholesaling												
Medicine wholesaling	Vitamin or mineral wholesaling												
Perfume wholesaling	Washing powder wholesaling												
	<b>Exclusions/References</b>												
	Workplaces predominantly engaged in												
	a) wholesaling industrial chemical products are included in class F33230 Industrial and Agricultural Chemical Product Wholesaling; and												
	b) wholesaling dietary and health food supplements, except pharmaceutical preparations, vitamins or minerals, are included in class F36090 Other Grocery Wholesaling.												
<b>Group 373</b>	<b>FURNITURE, FLOOR COVERING AND OTHER GOODS WHOLESALING</b>												
<b>F37310</b>	<b>Furniture and Floor Covering Wholesaling</b>												
	This class consists of workplaces predominantly engaged in wholesaling furniture or floor coverings (except ceramic floor tiles).												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Blind wholesaling (except textile)</td> <td style="width: 50%;">Furniture wholesaling</td> </tr> <tr> <td>Floor covering wholesaling (except ceramic floor tiles)</td> <td>Mattress wholesaling</td> </tr> <tr> <td></td> <td>Office furniture wholesaling</td> </tr> </table>	Blind wholesaling (except textile)	Furniture wholesaling	Floor covering wholesaling (except ceramic floor tiles)	Mattress wholesaling		Office furniture wholesaling						
Blind wholesaling (except textile)	Furniture wholesaling												
Floor covering wholesaling (except ceramic floor tiles)	Mattress wholesaling												
	Office furniture wholesaling												
	<b>Exclusions/References</b>												
	Workplaces predominantly engaged in												
	a) wholesaling ceramic tiles are included in class F33390 Other Hardware Goods Wholesaling; and												
	b) wholesaling canvas blinds are included in class F37110 Textile Product Wholesaling.												
<b>F37320</b>	<b>Jewellery and Watch Wholesaling</b>												
	This class consists of workplaces predominantly engaged in wholesaling watches or clocks (including parts), jewellery, precious stones or precious metals.												
	<b>Activities</b>												
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Clock wholesaling</td> <td style="width: 50%;">Precious metal wholesaling</td> </tr> <tr> <td>Costume jewellery wholesaling</td> <td>Trophy wholesaling</td> </tr> <tr> <td>Gemstone wholesaling</td> <td>Watch or clock part wholesaling</td> </tr> <tr> <td>Jewellery wholesaling</td> <td>Watch wholesaling</td> </tr> </table>	Clock wholesaling	Precious metal wholesaling	Costume jewellery wholesaling	Trophy wholesaling	Gemstone wholesaling	Watch or clock part wholesaling	Jewellery wholesaling	Watch wholesaling				
Clock wholesaling	Precious metal wholesaling												
Costume jewellery wholesaling	Trophy wholesaling												
Gemstone wholesaling	Watch or clock part wholesaling												
Jewellery wholesaling	Watch wholesaling												

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

## Group Class

## Title And Description

**Exclusions/References**

Workplaces predominantly engaged in wholesaling scrap precious metals are included in class F33220 Metal and Mineral Wholesaling.

**F37330 Kitchen and Diningware Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling china, glassware, crockery and other kitchen and diningware.

**Activities**

Brushware wholesaling	Cutlery wholesaling
Chinaware wholesaling	Enamelware wholesaling
Cooking utensil wholesaling (except electric appliances)	Household glassware wholesaling
Crockery wholesaling	Kitchenware wholesaling
	Tableware wholesaling

**Exclusions/References**

Workplaces predominantly engaged in wholesaling electrical appliances are included in class F34940 Other Electrical and Electronic Goods Wholesaling.

**F37340 Toy and Sporting Goods Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling toys, bicycles or bicycle parts, firearms, ammunition, fireworks or sporting equipment (except tents, sports clothing or footwear).

**Activities**

Ammunition wholesaling	Playground equipment wholesaling
Bicycle parts wholesaling	Sporting goods wholesaling (except clothing or footwear)
Bicycle wholesaling	Toy wholesaling
Hobby equipment wholesaling (except tools)	

**Exclusions/References**

Workplaces predominantly engaged in

- wholesaling sports clothing or sports footwear are included in class F37120 Clothing and Footwear Wholesaling;
- wholesaling tents are included in class F37110 Textile Product Wholesaling;
- wholesaling tools, except plumbers' tools or machine tools, are included in class F33390 Other Hardware Goods Wholesaling;
- wholesaling plumbers' hand tools are included in class F33320 Plumbing Goods Wholesaling; and
- wholesaling machine tools, including attachments, parts or accessories, are included in class F34190 Other Specialised Industrial Machinery and Equipment Wholesaling.

**F37350 Book and Magazine Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling books, periodicals and magazines.

**Activities**

Book wholesaling	Newspaper wholesaling
Magazine wholesaling	Periodical wholesaling

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**F37360 Paper Product Wholesaling**

This class consists of workplaces predominantly engaged in wholesaling paper stationery, greeting cards and paper or paper products not elsewhere classified.

**Activities**

Greeting card wholesaling	Paper product wholesaling n.e.c.
Paper or paper board container wholesaling	Paper stationery wholesaling
	Paper wholesaling

**Exclusions/References**

Workplaces predominantly engaged in wholesaling building paper and paper board are included in class F33390 Other Hardware Goods Wholesaling.

**F37390 Other Goods Wholesaling n.e.c.**

This class consists of workplaces predominantly engaged in wholesaling travel goods, containers (except of paper or paper board), musical instruments, second-hand goods, or other goods not elsewhere classified.

**Activities**

Artists' supplies wholesaling	Luggage wholesaling
Can, metal, wholesaling	Musical instrument wholesaling
Cask wholesaling	Pet food wholesaling
Coffin wholesaling	Pre-recorded audio media wholesaling
Container wholesaling (except of paper or paper board)	Pre-recorded entertainment media wholesaling
Crate, wooden, wholesaling	Pre-recorded video media wholesaling
Firewood wholesaling	Printer ink or toner wholesaling
Fur, dyed or dressed, wholesaling	Second-hand bottle dealing (wholesaling)
Glass container (except kitchen and dining glassware and professional and scientific equipment) wholesaling	Second-hand goods wholesaling n.e.c.
Ink wholesaling (except printer ink or toner)	Sheet music wholesaling
Leather good wholesaling (except clothing or footwear)	Souvenirs wholesaling
	Sunglasses wholesaling
	Used cooking oil wholesaling
	Wholesale trade n.e.c.

**Exclusions/References**

Workplaces predominantly engaged in

- wholesaling paper and paper board containers are included in class F37360 Paper Product Wholesaling;
- wholesaling chinaware and household glassware are included in class F37330 Kitchen and Diningware Wholesaling;
- wholesaling professional and scientific equipment are included in class F34910 Professional and Scientific Goods Wholesaling;
- wholesaling leather clothing or shoes are included in class F37120 Clothing and Footwear Wholesaling; and
- selling prepaid cards or vouchers to the general public are included in class G43200 Retail Commission-Based Buying and/or Selling.



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SCHEDULE 4 - *continued***Subdivision 38 - COMMISSION-BASED WHOLESALING**

Group Class	Title And Description
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**Group 380 COMMISSION-BASED WHOLESALING****F38000 Commission-Based Wholesaling**

This class consists of workplaces predominantly engaged in the following activities:

- a) the commission-based buying and/or the commission-based selling of goods;
- b) acting as wholesale agents or brokers;
- c) operating a business to business electronic market;
- d) arranging the sale of goods on behalf of one or more principals for a commission or fee; or
- e) the provision of auction services (except real estate auctioning) to business or the general public.

Commission-based wholesalers do not have, hold or take title to the goods they sell and do not physically handle the goods.

**Activities**

Auction service (except real estate)	Livestock agent
Auctioning livestock	Manufacturer's sales agent
Electronic auction (including to the general public)	Stock and station agent
Export agent, wholesaler	Stockyard operation
Goods wholesale broking n.e.c.	Wholesaler's sales agent
Import agent, wholesaler	Wool broking

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- b) the arrangement of the purchase of travel and related services are included in class N72200 Travel Agency and Tour Arrangement Services;
- c) providing a customs agency service are included in class I52910 Customs Agency Services;
- d) the activities of real estate agents are included in class L67200 Real Estate Services; and
- e) the broking of financial or insurance services are included in the appropriate classes of Subdivision 64 Auxiliary Finance and Insurance Services.

SCHEDULE 4 - *continued***DIVISION G: RETAIL TRADE****INTRODUCTION**

1. The Retail Trade Division includes workplaces predominantly engaged in the purchasing and onselling, commission-based buying, and/or commission-based selling of finished goods, without significant transformation, to or on behalf of the general public.

**Nature of workplaces engaged in retail trade**

2. Workplaces included in the Retail Trade Division generally:
  - a) operate from premises located and designed to attract a high volume of walk-in customers;
  - b) have an extensive display of goods; and/or
  - c) use advertising designed to attract customers from the general public.
3. The display and advertising of goods by a workplace included in the Retail Trade Division may be physical or electronic. Physical display and advertising includes shops, printed catalogues, billboards and print advertisements. Electronic display and advertising includes catalogues, internet websites, television and radio advertisements and infomercials.

**Classification Rule: Non-store retailers**

4. Workplaces predominantly engaged in purchasing and onselling goods to the general public that use non-store retailing, including the internet, are included in the Retail Trade Division. Workplaces predominantly engaged in internet retailing (other than internet auctions) are classified to class G43100 Non-Store Retailing. Workplaces predominantly engaged in purchasing and onselling goods to the general public that use non-store retailing, including the internet, that have a shopfront or physical retail presence are classified to a retail class other than G43100 Non-Store Retailing even if non-store retailing is the predominant activity.

**Classification Issue: Retailing meat, fish or poultry****Issue**

5. Notwithstanding that workplaces predominantly engaged in selling meat, fish or poultry to the general public may sell products that involve significant transformation, they have the characteristics of a retailer. This raises the issue of the correct classification of such workplaces.

**Rule**

6. Workplaces predominantly engaged in selling fresh meat, fish or poultry to the general public are deemed to be predominantly engaged in buying finished goods and onselling them without significant transformation and are classified to this Division.

**Example**

A workplace that is a retail butcher, predominantly engaged in selling meat to the general public may cut meat carcasses into smaller cuts for sale and make hamburgers and sausages at the workplace. Notwithstanding that significant transformation of the goods occurs, the butcher is deemed to be engaged in buying and onselling goods without significant transformation and is classified to this Division, and not to manufacturing.

**Sch. 4****WorkCover Insurance Premiums Order (No. 22) 2014/15****SCHEDULE 4 - continued****Classification Issue: Commission-based retailing**

7. Some workplaces are predominantly engaged in commission-based retailing - that is, they sell goods to the general public on a commission basis. These workplaces have different activities from non-commission-based retail workplaces. This raises the issue of the correct classification of such workplaces.

**Rule**

8. Workplaces predominantly engaged in commission-based retailing of goods to the general public are classified to class G43200 Retail Commission-Based Buying and/or Selling in this Division.

**Exclusions**

9. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) providing an auction service to business or the general public (including electronic auctions, excluding real estate auctions) (these workplaces are included in class F38000 Commission-Based Wholesaling);
  - b) providing a real estate auction service (these workplaces are included in class L67200 Real Estate Services);
  - c) repairing a range of machinery, electronic equipment, clothing and footwear (these workplaces are included in the relevant class of Division S - Other Services);
  - d) rental or hiring of cars, machinery, video media, furniture etc. (these workplaces are included in the relevant class of Division L - Rental, Hiring and Real Estate Services);
  - e) operating cafes, restaurants and takeaway food services (these workplaces are included in the relevant classes of Division H - Accommodation and Food Services); and
  - f) motor cycle or motor vehicle dismantling (these workplaces are included in class F35050 Motor Vehicle Dismantling and Used Parts Wholesaling).
10. Some products are typically consumed by business rather than the general public and can be sold either to the general public or to other businesses. However, because of their nature, workplaces predominantly engaged in selling these products are excluded from this Division and are always included in the relevant class of Division F - Wholesale Trade.

**Examples**

Examples of such workplaces are workplaces predominantly engaged in the sale of the following products:

- a) agricultural, construction, earthmoving, excavation, industrial, forestry, mining, professional, or scientific equipment or machinery;
- b) agricultural or industrial chemicals;
- c) commercial vehicles;
- d) metal scrap or non-metal waste or scrap;
- e) office furniture;
- f) used chemicals or used cooking oil;
- g) used glass, metal or plastic containers; and
- h) wool or cereal grains.

SCHEDULE 4 - *continued*

**Cross-references**

11. Refer to the General Introduction for rules about the distinction between workplaces that produce or manufacture products and workplaces engaged in retail sale.

***Subdivisions***

12. This Division contains the following subdivisions:
  - 39 - Motor Vehicle and Motor Vehicle Parts Retailing
  - 40 - Fuel Retailing
  - 41 - Food Retailing
  - 42 - Other Store-Based Retailing
  - 43 - Non-Store Retailing and Retail Commission-Based Buying and/or Selling

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***DIVISION G - RETAIL TRADE****Subdivision 39 - MOTOR VEHICLE AND MOTOR VEHICLE PARTS RETAILING**

Group Class	Title And Description
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**Group 391 MOTOR VEHICLE RETAILING****G39110 Car Retailing**

This class consists of workplaces predominantly engaged in retailing new or used cars.

**Activities**

New car retailing

Used car retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling cars are included in class F35010 Car Wholesaling;
- b) selling agricultural, construction and commercial vehicles are included in class F34110 Agricultural and Construction Machinery Wholesaling and class F35020 Commercial Vehicle Sales;
- c) retailing new motor vehicle or motor cycle parts or accessories, including batteries, are included in class G39210 Motor Vehicle Parts Retailing;
- d) retailing motor vehicle tyres or tubes are included in class G39220 Tyre Retailing;
- e) retailing new or used motor cycles or scooters are included in class G39120 Motor Cycle Retailing; and
- f) automotive repair and maintenance of motor cars are included in Group 941 of Division S - Other Services.

**G39120 Motor Cycle Retailing**

This class consists of workplaces predominantly engaged in retailing new or used motor cycles or scooters.

**Activities**

All terrain vehicle retailing

Motor cycle or scooter retailing

Go-kart, motorised, retailing

Motorised minibike retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling new or used motor cycles or scooters are included in class F35030 Trailer and Other Motor Vehicle Wholesaling;
- b) repairing motor cycles or scooters are included in class S94190 Other Automotive Repair and Maintenance; and
- c) retailing motor cycles or scooter parts or accessories are included in class G39210 Motor Vehicle Parts Retailing.

**G39130 Trailer and Other Motor Vehicle Retailing**

This class consists of workplaces predominantly engaged in retailing caravans, trailers and other motor vehicles, including mobile homes or cabins.

**Activities**

Box trailer retailing

Mobile homes retailing

Caravan retailing

Motor home retailing

Horse float retailing

Other motor vehicle retailing n.e.c.

Mobile cabins retailing

Trailer retailing (except boat trailers)

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing boat trailers are included in class G42450 Marine Equipment Retailing;
- b) hiring of trailers or caravans are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and
- c) retailing prefabricated sheds not intended for human occupation are included in class G42310 Hardware and Building Supplies Retailing.

**Group 392 MOTOR VEHICLE PARTS AND TYRE RETAILING****G39210 Motor Vehicle Parts Retailing**

This class consists of workplaces predominantly engaged in retailing new or used parts or accessories for motor vehicles.

**Activities**

Automotive air conditioning retailing	Motor cycle or scooter parts or accessory retailing
Automotive battery retailing	Motor vehicle accessory retailing
Caravan parts or accessories retailing	Motor vehicle parts retailing
Car radio or compact disc (CD) player retailing	Trailer parts retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling motor vehicle parts are included in either class F35040 Motor Vehicle New Parts Wholesaling or F35050 Motor Vehicle Dismantling and Used Parts Wholesaling;
- b) retailing motor vehicle tyres or tubes are included in class G39220 Tyre Retailing; and
- c) installing automotive air conditioners, car radios or compact disc (CD) players are included in class S94110 Automotive Electrical Services.

**G39220 Tyre Retailing**

This class consists of workplaces predominantly engaged in retailing motor vehicle or motor cycle tyres (new or reconditioned) or tubes.

**Activities**

Motor cycle or scooter tyre and tube retailing	Tyre or tube, motor vehicle, retailing
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**Exclusions/References**

Workplaces predominantly engaged in retreading, recapping or rerubbing motor vehicle tyres are included in class C19140 Tyre Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 40 - FUEL RETAILING**

Group Class	Title And Description
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**Group 400 FUEL RETAILING****G40000 Fuel Retailing**

This class consists of workplaces predominantly engaged in retailing fuels, including petrol, liquefied petroleum gas (LPG) or lubricating oils.

**Activities**

Automotive, compressed natural gas (CNG), retailing	Engine oil retailing
Automotive, liquefied petroleum gas (LPG), retailing	Kerosene retailing
Diesel oil retailing	Lubricating oil or grease retailing
Distillate retailing	Petrol retailing
	Service station operation (predominantly petrol retailing)

**Exclusions/References**

Workplaces predominantly engaged in

- a) wholesaling of petroleum products are included in class F33210 Petroleum Product Wholesaling;
- b) convenience store operation are included in class G41100 Supermarket and Grocery Stores; and
- c) automotive repairs and services are included in the appropriate classes of Group 941 Automotive Repair and Maintenance.

SCHEDULE 4 - *continued***Subdivision 41 - FOOD RETAILING****Group Class Title And Description****Group 411 SUPERMARKET AND GROCERY STORES****G41100 Supermarket and Grocery Stores**

This class consists of workplaces predominantly engaged in retailing groceries or non-specialised food lines (including convenience stores), whether or not the selling is organised on a self-service basis.

**Activities**

Convenience store operation	Grocery supermarket operation
Grocery retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing specialised food lines are included in the appropriate classes of Group 412 Specialised Food Retailing;
- b) selling food and beverages for immediate consumption are included in class H45120 Takeaway Food Services; and
- c) retailing petrol are included in class G40000 Fuel Retailing.

**Group 412 SPECIALISED FOOD RETAILING****G41210 Fresh Meat, Fish and Poultry Retailing**

This class consists of workplaces predominantly engaged in retailing fresh meat, fish or poultry.

**Activities**

Butcher's shop operation (retail)	Poultry, fresh, retailing
Fish, fresh, retailing	Seafood, fresh, retailing
Meat, fresh, retailing	

**G41220 Fruit and Vegetable Retailing**

This class consists of workplaces predominantly engaged in retailing fresh fruit or vegetables.

**Activities**

Fruit, fresh, retailing	Vegetable, fresh, retailing
Greengrocery operation (retail)	

**G41230 Liquor Retailing**

This class consists of workplaces predominantly engaged in retailing beer, wine or spirits for consumption off the premises only.

**Activities**

Alcoholic beverage retailing (for consumption off the premises only)

**Exclusions/References**

Workplaces predominantly engaged in

- a) selling alcoholic beverages for consumption on the premises are included in class H45200 Pubs, Taverns and Bars; and
- b) operating hospitality clubs are included in class H45300 Clubs (Hospitality).



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**G41290 Other Specialised Food Retailing**

This class consists of workplaces predominantly engaged in retailing specialised food lines, such as confectionery or smallgoods or bread and cakes (not manufactured on the same premises).

**Activities**

Biscuit retailing (not manufactured on the same premises)	Health foods retailing (except pharmaceutical preparations, vitamins or minerals)
Bread retailing (not manufactured on the same premises)	Non-alcoholic drinks retailing
Bread vendor (not manufactured on the same premises)	Pastry retailing (not manufactured on the same premises)
Cake retailing (not manufactured on the same premises)	Smallgoods retailing
Confectionery retailing	Specialised food retailing n.e.c.
Dietary supplement retailing (except pharmaceutical preparations, vitamins or minerals)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing a wide range of food lines are included in class G41100 Supermarket and Grocery Stores;
- b) providing food services for immediate consumption for taking away or consumption in limited seating areas are included in class H45120 Takeaway Food Services;
- c) manufacturing bakery products and selling those products from the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based);
- d) retailing food through vending machines or other non-store means (except mobile vans) are included in class G43100 Non-Store Retailing;
- e) mobile food van operation are included in class H45120 Takeaway Food Services; and
- f) retailing pharmaceutical preparations, vitamins or minerals are included in class G42710 Pharmaceutical, Cosmetic and Toiletry Goods Retailing.

SCHEDULE 4 - *continued***Subdivision 42 - OTHER STORE-BASED RETAILING**

Group Class	Title And Description
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<b>Group 421</b>	<b>FURNITURE, FLOOR COVERINGS, HOUSEWARE AND TEXTILE GOODS RETAILING</b>
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**G42110 Furniture Retailing**

This class consists of workplaces predominantly engaged in retailing new furniture, blinds or awnings.

**Activities**

Antique reproduction furniture retailing (new)	Furniture retailing (new, except office furniture)
Awning retailing	Mattress retailing
Blind retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the installation of household blinds or awnings are included in class E32390 Other Building Installation Services;
- b) manufacturing blinds or awnings are included in the appropriate classes of Division C - Manufacturing, according to the materials used in the manufacturing process;
- c) selling office furniture are included in class F37310 Furniture and Floor Covering Wholesaling;
- d) retailing second-hand or antique furniture are included in class G42730 Antique and Used Goods Retailing; and
- e) retailing curtains are included in class G42140 Manchester and Other Textile Goods Retailing.

**G42120 Floor Coverings Retailing**

This class consists of workplaces predominantly engaged in retailing new floor coverings (except antique floor coverings and ceramic floor tiles).

**Activities**

Carpet retailing	Floor tile retailing (lino, vinyl, cork, carpet or rubber)
Floor coverings retailing (except ceramic floor tiles)	Parquetry retailing
Floor rug retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) laying floor coverings are included in the appropriate classes of Division E - Construction;
- b) retailing second-hand or antique rugs or floor coverings are included in class G42730 Antique and Used Goods Retailing; and
- c) retailing ceramic floor tiles are included in class G42310 Hardware and Building Supplies Retailing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**G42130 Houseware Retailing**

This class consists of workplaces predominantly engaged in retailing new kitchenware, china, glassware, silverware or other houseware goods.

**Activities**

Brushware retailing	Glassware retailing
Chinaware retailing	Kitchenware retailing
Cooking utensil retailing (except electric)	Picnicware retailing
Crockery retailing	Plastic container retailing
Cutlery retailing	Silverware retailing
Enamelware retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing electric cooking utensils are included in class G42210 Electrical, Electronic and Gas Appliance Retailing; and
- b) retailing second-hand kitchenware, china, glassware, silverware or other houseware goods are included in class G42730 Antique and Used Goods Retailing.

**G42140 Manchester and Other Textile Goods Retailing**

This class consists of workplaces predominantly engaged in retailing fabrics, curtains or household textiles.

**Activities**

Blanket retailing	Linen retailing
Curtain retailing	Piece-goods retailing
Dressmaking requisites retailing	Soft furnishing retailing
Fabric, textile, retailing	Yarn retailing
Household textile retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) installing awnings, blinds, shutters or curtains are included in class E32390 Other Building Installation Services; and
- b) manufacturing curtains or cushions are included in class C13330 Cut and Sewn Textile Product Manufacturing.

**Group 422 ELECTRICAL AND ELECTRONIC GOODS RETAILING****G42210 Electrical, Electronic and Gas Appliance Retailing**

This class consists of workplaces predominantly engaged in retailing new electrical, electronic or gas appliances (except computers and computer peripherals).

**Activities**

Air conditioner retailing	Electronic beeper retailing
Appliance, electric, retailing	Fan, electric, retailing
Barbecue retailing	Floor polisher, electric, retailing
Blu-ray disc (BD) player retailing	Gas appliance retailing
Camera retailing	Heating equipment, electric or gas, retailing
Compact disc (CD) player retailing	Household kerosene heater retailing
Cooking utensil, electric, retailing	Mobile phone retailing
Digital versatile disc (DVD) player retailing	Modem retailing

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SCHEDULE 4 - *continued*

Group Class	Title And Description
Pager retailing	Stereo retailing
Pocket calculator, electronic, retailing	Stove, retailing
Projector retailing	Television antennae retailing
Radio receiving set retailing (except car radios)	Television set retailing
Refrigerator, retailing	Two-way radio equipment retailing
Shaver, electric, retailing	Vacuum cleaner retailing
Sound reproducing equipment retailing	Video cassette recorder (VCR) retailing
	Washing machine retailing
<b>Exclusions/References</b>	
Workplaces predominantly engaged in	
a) retailing computer or computer peripheral equipment (including computer game consoles) are included in class G42220 Computer and Computer Peripheral Retailing;	
b) retailing compact discs (CDs), digital versatile discs (DVDs), Blu-ray discs (BDs) or other entertainment media are included in class G42420 Entertainment Media Retailing;	
c) retailing car radios are included in class G39210 Motor Vehicle Parts Retailing;	
d) retailing bottled liquefied petroleum gas (LPG) are included in class G42790 Other Store-Based Retailing, n.e.c.;	
e) installing household appliances requiring plumbing, electrical and air conditioning services are included in the relevant classes of Group 323 Building Installation Services of Division E - Construction;	
f) hiring household appliances are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;	
g) repairing and maintaining electrical, electronic and gas domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance; and	
h) retailing second-hand electrical, electronic or gas appliances are included in class G42730 Antique and Used Goods Retailing.	

**G42220 Computer and Computer Peripheral Retailing**

This class consists of workplaces predominantly engaged in retailing new computers or computer peripheral equipment.

**Activities**

Compact disc burner retailing	Computer software retailing (except computer games)
Computer equipment retailing	Printer retailing
Computer game console retailing	Visual display unit (VDU) retailing
Computer hardware retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing computer games are included in class G42420 Entertainment Media Retailing; and
- b) retailing second-hand computers or computer peripheral equipment are included in class G42730 Antique and Used Goods Retailing.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**G42290 Other Electrical and Electronic Goods Retailing**

This class consists of workplaces predominantly engaged in retailing new electrical and electronic goods not elsewhere classified.

**Activities**

Dry cell battery retailing	Electronic goods retailing n.e.c.
Electric light fittings retailing	Printer cartridge retailing
Electrical goods retailing n.e.c.	

**Exclusions/References**

Workplaces predominantly engaged in retailing second-hand electrical and electronic goods not elsewhere classified are included in class G42730 Antique and Used Goods Retailing.

**Group 423 HARDWARE, BUILDING AND GARDEN SUPPLIES RETAILING****G42310 Hardware and Building Supplies Retailing**

This class consists of workplaces predominantly engaged in retailing new hardware or building supplies.

**Activities**

Carpenters' tools retailing	Paint retailing
Cement retailing	Plumbers' fittings retailing
Ceramic floor tile retailing	Plumbers' tools retailing
Garden tool retailing	Prefabricated shed, not intended for human occupation, retailing
Hardware retailing	Timber retailing
Lacquer retailing	Tool retailing
Lawn mower retailing	Wallpaper retailing
Lock retailing	Woodworking tool retailing
Mineral turpentine retailing	
Nail retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- wholesaling builders' hardware or supplies (except plumbing supplies) are included in class F33390 Other Hardware Goods Wholesaling;
- wholesaling timber are included in class F33310 Timber Wholesaling;
- retailing mobile homes or cabins are included in class G39130 Trailer and Other Motor Vehicle Retailing; and
- retailing second-hand hardware or building supplies are included in class G42730 Antique and Used Goods Retailing.

**G42320 Garden Supplies Retailing**

This class consists of workplaces predominantly engaged in retailing garden supplies or nursery goods.

**Activities**

Artificial turf retailing	Plant, garden, retailing
Bulb, flower, retailing	Pot plant retailing
Fertiliser retailing	Seedlings retailing
Garden ornament retailing	Seed, garden, retailing
Garden supplies retailing n.e.c.	Shrub or tree retailing
Nursery stock retailing	Tuber, flower, retailing
Pesticide retailing	

## SCHEDULE 4 - continued

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing cut flowers are included in class G42740 Flower Retailing;
- b) growing nursery stock are included in class A01110 or class A01120 Nursery Production (either undercover, or outdoors);
- c) wholesaling nursery stock are included in class F33190 Other Agricultural Product Wholesaling; and
- d) providing landscape gardening services are included in class E32910 Landscape Construction Services.

**Group 424 RECREATIONAL GOODS RETAILING****G42410 Sport and Camping Equipment Retailing**

This class consists of workplaces predominantly engaged in retailing new sporting goods (except clothing and footwear), camping equipment or bicycles.

**Activities**

Ammunition retailing	Gun or rifle retailing
Bicycle retailing	Gymnasium equipment retailing
Bicycle accessory retailing	Sailboard retailing
Camping equipment retailing	Snow ski retailing
Canoe retailing	Sporting equipment retailing (except clothing or footwear)
Equestrian equipment retailing	Surfboard retailing
Fishing tackle retailing	Wetsuit retailing
Fitness equipment retailing	
Golfing equipment retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing sports apparel (clothing and footwear) are included in classes G42510 Clothing Retailing and G42520 Footwear Retailing;
- b) retailing new or used boats are included in class G42450 Marine Equipment Retailing; and
- c) retailing second-hand sporting goods, camping equipment or bicycles are included in class G42730 Antique and Used Goods Retailing.

**G42420 Entertainment Media Retailing**

This class consists of workplaces predominantly engaged in retailing new audio tapes, compact discs (CDs), computer games, digital versatile discs (DVDs), Blu-ray discs (BDs) or video cassettes.

**Activities**

Audio cassette retailing	Computer game retailing
Blu-ray disc (BD) retailing	Digital versatile disc (DVD) retailing
Compact disc (CD) retailing	Video cassette retailing

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing second-hand records, tapes, compact discs (CDs), digital versatile discs (DVDs), Blu-ray discs (BDs) or videos are included in class G42730 Antique and Used Goods Retailing;
- b) rental of pre-recorded video tapes and discs and computer games are included in class L66320 Video and Other Electronic Media Rental and Hiring;
- c) retailing compact disc (CD) players, digital versatile disc (DVD) players, video cassette recorders (VCRs) or other appliances are included in class G42210 Electrical, Electronic and Gas Appliance Retailing; and
- d) retailing computers (including computer game consoles) and computer peripherals are included in class G42220 Computer and Computer Peripheral Retailing.

**G42430 Toy and Game Retailing**

This class consists of workplaces predominantly engaged in retailing new toys or games (except computer games).

**Activities**

Doll retailing	Toy retailing
Game retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing computer games are included in class G42420 Entertainment Media Retailing; and
- b) retailing second-hand toys or games are included in class G42730 Antique and Used Goods Retailing.

**G42440 Newspaper and Book Retailing**

This class consists of workplaces predominantly engaged in retailing new books, periodicals and newspapers.

**Activities**

Book retailing	Periodical retailing
Magazine retailing	Religious book retailing
Newspaper retailing	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing stationery and writing goods are included in class G42720 Stationery Goods Retailing; and
- b) retailing second-hand books are included in class G42730 Antique and Used Goods Retailing.

## WorkCover Insurance Premiums Order (No. 22) 2014/15

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**G42450 Marine Equipment Retailing**

This class consists of workplaces predominantly engaged in retailing new or used boats or boat accessories.

**Activities**

Boat retailing (including used)	Outboard motor retailing
Boat trailer retailing	Sailing or nautical accessory retailing
Marine parts and accessory retailing n.e.c.	Yacht retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing sailboards, canoes or wetsuits are included in class G42410 Sport and Camping Equipment Retailing;
- b) repairing boats are included in class C23920 Boatbuilding and Repair Services;
- c) retailing trailers (except boat trailers) are included in class G39130 Trailer and Other Motor Vehicle Retailing;
- d) hiring of pleasure craft (without crew) are included in Division L - Rental, Hiring and Real Estate Services; and
- e) yacht broking are included in class G43200 Retail Commission-Based Buying and/or Selling.

**Group 425 CLOTHING, FOOTWEAR AND PERSONAL ACCESSORY RETAILING****G42510 Clothing Retailing**

This class consists of workplaces predominantly engaged in retailing new clothing or clothing accessories.

**Activities**

Clothing accessory retailing	Hosiery retailing
Clothing retailing	Leather clothing retailing
Foundation garment retailing	Millinery retailing
Fur clothing retailing	Sports clothing retailing
Glove retailing	Work clothing retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing second-hand clothing are included in class G42730 Antique and Used Goods Retailing;
- b) retailing personal accessories (except clothing and footwear) are included in class G42590 Other Personal Accessory Retailing;
- c) custom tailoring or dressmaking are included in class C13510 Clothing Manufacturing; and
- d) clothing repair or alteration are included in class S94910 Clothing and Footwear Repair.

**G42520 Footwear Retailing**

This class consists of workplaces predominantly engaged in retailing boots, shoes or other footwear.

**Activities**

Boot retailing	Shoe retailing
Footwear retailing	Sports footwear retailing



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

Group Class	Title And Description
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**G42530 Watch and Jewellery Retailing**

This class consists of workplaces predominantly engaged in retailing new watches and jewellery (except clocks and silverware).

**Activities**

Jewellery retailing

Watch retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing second-hand jewellery are included in class G42730 Antique and Used Goods Retailing;
- b) retailing clocks are included in class G42790 Other Store-Based Retailing n.e.c.; and
- c) retailing silverware are included in class G42130 Houseware Retailing.

**G42590 Other Personal Accessory Retailing**

This class consists of workplaces predominantly engaged in retailing other new personal accessories, including handbags, sunglasses, leather goods, luggage and other personal accessories not elsewhere classified.

**Activities**

Briefcase retailing

Personal accessory retailing n.e.c.

Handbag retailing

Sunglasses retailing

Leather goods retailing (except clothing and footwear)

Umbrella retailing

Luggage retailing

Wig retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing leather clothing are included in class G42510 Clothing Retailing;
- b) retailing leather footwear are included in class G42520 Footwear Retailing; and
- c) retailing second-hand personal accessories are included in class G42730 Antique and Used Goods Retailing.

**Group 426 DEPARTMENT STORES****G42600 Department Stores**

This class consists of workplaces predominantly engaged in the retail of goods in at least four of the following six product categories:

- Clothing
- Furniture
- Kitchenware, china, glassware and other housewares
- Textile goods
- Electrical, electronic and gas appliances
- Perfumes, cosmetics and toiletries

The goods in these product categories, as well as other goods, are sold by or displayed in separate departments or sections within the store, and, merchandising, advertising, customer service, accounting and budgetary control functions are generally undertaken on a departmentalised basis.

## WorkCover Insurance Premiums Order (No. 22) 2014/15

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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Workplaces are classified to this class where:

- a) the retail of the four (or more) product categories, considered together, contributes more than any other activity of the employer to the value of goods and services produced or provided by operations carried on in the workplace; and
- b) the retail of a single product group does not contribute more than the retail of the other three (or more) product groups combined.

This constitutes an exception to items 3 and 7(1) of schedule 1 in relation to workplaces that retail goods in these product categories.

**Activities**

Department store operation

**Exclusions/References**

Workplaces are classified based on the predominant activity undertaken where:

- a) they are engaged in the retail of goods from fewer than four of the above product categories; or
- b) they are engaged in the retail of goods from four or more of the above product categories, but a single product category contributes more than the retail of the other three (or more) product groups combined.

Workplaces predominantly engaged in

- c) retailing food and groceries on a departmentalised basis are included in class G41100 Supermarket and Grocery Stores;
- d) retailing on a specialised basis: clothing; furniture; kitchenware, china, glassware and other housewares; textile goods; electrical, electronic and gas appliances; or perfumes, cosmetics and toiletries are included in the appropriate classes of Subdivision 42 Other Store-Based Retailing; and
- e) retailing a wide variety of products that are not sold, displayed, managed or administered on a departmentalised basis (i.e. gift shops, souvenir shops or variety stores) are included in class G42790 Other Store-Based Retailing n.e.c.

**Group 427 PHARMACEUTICAL AND OTHER STORE-BASED RETAILING****G42710 Pharmaceutical, Cosmetic and Toiletry Goods Retailing**

This class consists of workplaces predominantly engaged in retailing prescription drugs or patent medicines, cosmetics or toiletries.

**Activities**

Cosmetic retailing	Pharmacy, retail, operation
Drug retailing	Prescription, medicine, dispensing
Patent medicine retailing	Toiletry retailing
Perfume retailing	Vitamin or mineral retailing

**Exclusions/References**

Workplaces predominantly engaged in retailing dietary and health food supplements, except pharmaceutical preparations, vitamins or minerals, are included in class G41290 Other Specialised Food Retailing.

**G42720 Stationery Goods Retailing**

This class consists of workplaces predominantly engaged in retailing stationery goods and writing materials.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

Group Class	Title And Description
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**Activities**

Artists' supplies retailing	Pen or pencil retailing
Ink retailing (except printer ink or toner)	Stationery retailing
Note book retailing	Writing material retailing

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing books or magazines are included in class G42440 Newspaper and Book Retailing; and
- b) retailing printer ink or toner are included in class G42790 Other Store-Based Retailing n.e.c.

**G42730 Antique and Used Goods Retailing**

This class consists of workplaces predominantly engaged in retailing antiques or second-hand goods (except motor vehicles or motor cycles and parts, and boats, marine equipment and accessories).

**Activities**

Antique retailing	Second-hand jewellery retailing
Coin dealing (retailing)	Second-hand kitchenware, china, glassware, silverware or other houseware goods retailing
Disposals retailing	Second-hand personal accessories retailing
Pawnbroking	Second-hand record, tape, compact disc (CD), digital versatile disc (DVD) or videos retailing
Second-hand or antique rugs or floor coverings retailing	Second-hand sporting goods, camping equipment or bicycles retailing
Second-hand book retailing	Second-hand sports card retailing
Second-hand clothes retailing	Second-hand toys or games retailing
Second-hand electrical, electronic or computer equipment retailing	Stamp, collectible, dealing (retailing)
Second-hand furniture retailing	
Second-hand goods retailing n.e.c.	
Second-hand hardware or building supplies retailing (including ceramic floor tiles)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing used motor vehicles are included in class G39110 Car Retailing;
- b) retailing used motor cycles are included in class G39120 Motor Cycle Retailing;
- c) retailing used motor vehicle or motor cycle parts are included in class G39210 Motor Vehicle Parts Retailing;
- d) providing auctioning services are included in class F38000 Commission-Based Wholesaling; and
- e) retailing new or used, marine equipment or accessories are included in class G42450 Marine Equipment Retailing.

**G42740 Flower Retailing**

This class consists of workplaces predominantly engaged in retailing cut flowers or display foliage.

**Activities**

Cut flower retailing	Dried flower retailing
Display foliage retailing	Florist, retail, operation

## WorkCover Insurance Premiums Order (No. 22) 2014/15

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SCHEDULE 4 - *continued*

Group Class	Title And Description																														
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) growing flowers and display foliage are included in class A01140 or A01150 Floriculture Production (under cover or outdoors);</li> <li>b) retailing garden plants and nursery stock are included in class G42320 Garden Supplies Retailing; and</li> <li>c) hiring plants are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.</li> </ul>																														
<b>G42790 Other Store-Based Retailing n.e.c.</b>	<p>This class consists of workplaces predominantly engaged in retailing new goods not elsewhere classified from store-based premises.</p>																														
<b>Activities</b>	<table border="0"> <tbody> <tr> <td data-bbox="370 738 646 763">Art gallery operation (retail)</td> <td data-bbox="823 738 1099 763">Musical instrument retailing</td> </tr> <tr> <td data-bbox="370 769 555 793">Binocular retailing</td> <td data-bbox="823 769 1119 793">Pet and pet accessory retailing</td> </tr> <tr> <td data-bbox="370 799 747 851">Bottled liquefied petroleum gas (LPG) retailing</td> <td data-bbox="823 799 1134 824">Photographic chemical retailing</td> </tr> <tr> <td data-bbox="370 856 548 881">Briquette retailing</td> <td data-bbox="823 830 1174 854">Photographic film or paper retailing</td> </tr> <tr> <td data-bbox="370 887 516 912">Clock retailing</td> <td data-bbox="823 860 995 885">Postcard retailing</td> </tr> <tr> <td data-bbox="370 917 505 942">Coal retailing</td> <td data-bbox="823 891 962 915">Pram retailing</td> </tr> <tr> <td data-bbox="370 948 512 972">Coke retailing</td> <td data-bbox="823 921 1096 946">Printer ink or toner retailing</td> </tr> <tr> <td data-bbox="370 978 778 1003">Computer consumables (toners, inks) retailing</td> <td data-bbox="823 952 1220 976">Religious goods (except books) retailing</td> </tr> <tr> <td data-bbox="370 1009 572 1033">Craft goods retailing</td> <td data-bbox="823 982 1036 1007">Specialty stores n.e.c.</td> </tr> <tr> <td data-bbox="370 1039 615 1064">Duty free store operation</td> <td data-bbox="823 1012 1083 1037">Store-based retailing n.e.c.</td> </tr> <tr> <td data-bbox="370 1070 552 1094">Firewood retailing</td> <td data-bbox="823 1043 1067 1068">Swimming pool retailing</td> </tr> <tr> <td data-bbox="370 1100 548 1125">Firework retailing</td> <td data-bbox="823 1073 1073 1098">Tobacco product retailing</td> </tr> <tr> <td data-bbox="370 1130 592 1155">Greeting card retailing</td> <td data-bbox="823 1104 1040 1129">Travel goods retailing</td> </tr> <tr> <td data-bbox="370 1161 489 1186">Ice retailing</td> <td data-bbox="823 1134 1046 1159">Variety store operation</td> </tr> <tr> <td data-bbox="370 1191 505 1216">Map retailing</td> <td data-bbox="823 1165 1022 1190">Wheelchair retailing</td> </tr> </tbody> </table>	Art gallery operation (retail)	Musical instrument retailing	Binocular retailing	Pet and pet accessory retailing	Bottled liquefied petroleum gas (LPG) retailing	Photographic chemical retailing	Briquette retailing	Photographic film or paper retailing	Clock retailing	Postcard retailing	Coal retailing	Pram retailing	Coke retailing	Printer ink or toner retailing	Computer consumables (toners, inks) retailing	Religious goods (except books) retailing	Craft goods retailing	Specialty stores n.e.c.	Duty free store operation	Store-based retailing n.e.c.	Firewood retailing	Swimming pool retailing	Firework retailing	Tobacco product retailing	Greeting card retailing	Travel goods retailing	Ice retailing	Variety store operation	Map retailing	Wheelchair retailing
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Map retailing	Wheelchair retailing																														
<b>Exclusions/References</b>	<p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) retailing second-hand sports cards are included in class G42730 Antique and Used Goods Retailing;</li> <li>b) retailing religious books are included in class G42440 Newspaper and Book Retailing;</li> <li>c) retailing goods without the use of a shopfront or physical store presence are included in class G43100 Non-Store Retailing;</li> <li>d) retailing goods on a commission basis are included in class G43200 Retail Commission-Based Buying and/or Selling; and</li> <li>e) retailing second-hand musical instruments are included in class G42730 Antique and Used Goods Retailing.</li> </ul>																														

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 43 - NON-STORE RETAILING AND RETAIL COMMISSION-BASED BUYING AND/OR SELLING**

Group Class	Title And Description
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**Group 431 NON-STORE RETAILING****G43100 Non-Store Retailing**

This class consists of workplaces predominantly engaged in retailing goods without the use of a shopfront or physical store presence, including milk vendors, sole e-commerce retailers and direct shopping workplaces.

**Activities**

Direct mail retailing	Internet retailing (other than internet auctions)
Direct selling of books	Milk vending
Direct selling of cosmetics	Mobile food retailing (except takeaway food)
Direct selling of goods n.e.c.	Vending machine operation (except leasing)
Firewood cutting and retailing (direct selling)	

**Exclusions/References**

Workplaces that engage in the retailing of goods through means of a shopfront or physical retail presence are included in a class in Division G - Retail Trade other than G43100 Non-Store Retailing even if non-store retailing is the predominant activity at the workplace. This constitutes an exception to items 3 and 7(1) of schedule 1.

Workplaces predominantly engaged in

- a) providing mobile food services such as ice cream vending from a van are included in class H45120 Takeaway Food Services;
- b) providing electronic auction services for the sale of goods to businesses or the general public are included in class F38000 Commission-Based Wholesaling; and
- c) leasing, hiring or renting of vending machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

**Group 432 RETAIL COMMISSION-BASED BUYING AND/OR SELLING****G43200 Retail Commission-Based Buying and/or Selling**

This class consists of workplaces predominantly engaged in arranging the sale of goods to the general public on a fee or commission basis on behalf of a principal. Commission-based retailers do not take title to the goods they sell and do not physically handle the goods.

**Activities**

Boat or yacht broking	Commission retailing of cosmetics
Commission-based milk vending	Commission retailing of health foods
Commission buying service	Commission selling service
Commission retailing of books	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the commission-based buying and selling of real estate are included in class L67200 Real Estate Services;
- b) the broking of financial or insurance services are included in the appropriate classes of Subdivision 64 Auxiliary Finance and Insurance Services;

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SCHEDULE 4 - *continued*

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**Group Class****Title And Description**

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- c) providing auction services for the sale of goods to businesses or the general public are included in class F38000 Commission-Based Wholesaling; and
- d) selling or issuing prepaid cards or vouchers to other businesses are included in class F37390 Other Goods Wholesaling n.e.c.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/15*SCHEDULE 4 - *continued***DIVISION H: ACCOMMODATION AND FOOD SERVICES****INTRODUCTION**

1. The Accommodation and Food Services Division includes workplaces predominantly engaged in providing short-term accommodation for visitors and/or meals, snacks, and beverages for consumption by customers both on and off-site, and in providing accommodation, food/beverage, and hospitality services.

***Exclusions***

2. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
  - a) gambling activities such as casino, lottery, totalisator and bookmaker operations (these workplaces are included in the relevant classes in Group 920 of Division R - Art and Recreation Services);
  - b) long-term (residential) caravan parks or mobile home parks (these workplaces are included in class L67110 Residential Property Operators);
  - c) amusement parks (these workplaces are included in class R91310 Amusement Parks and Centres Operation);
  - d) theatre restaurants (these workplaces are included in class R90010 Performing Arts Operation); and
  - e) sporting club operations (these workplaces are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals).

***Subdivisions***

3. This Division contains the following subdivisions:
  - 44 – Accommodation
  - 45 – Food and Beverage Services

## WorkCover Insurance Premiums Order (No. 22) 2014/15

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SCHEDULE 4 - *continued***DIVISION H - ACCOMMODATION AND FOOD SERVICES****Subdivision 44 - ACCOMMODATION**

Group Class	Title And Description
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**Group 440 ACCOMMODATION****H44000 Accommodation**

This class consists of workplaces predominantly engaged in providing accommodation for visitors, such as hotels, motels and similar workplaces.

**Activities**

Alpine accommodation operation	Mobile home park operation (visitor)
Bed and breakfast operation	Motel operation
Camping ground operation	Resort operation
Caravan park operation (visitor)	Serviced apartments
Event centre operation (predominantly accommodation)	Ski-lodge operation
Guest house operation	Student residence operation (except boarding schools)
Health farm operation (predominantly accommodation)	Time share accommodation operation
Holiday house and holiday flat operation	University halls of residence operation
Hotel operation	Youth hostel operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) renting or leasing (including sub-leasing) residential properties or dwellings are included in class L67110 Residential Property Operators;
- b) providing long-term (residential) caravan accommodation are included in class L67110 Residential Property Operators;
- c) providing housekeeping, room cleaning or general cleaning services to hotels or the accommodation industry are included in class N73110 Building and Other Industrial Cleaning Services;
- d) operating alpine skiing facilities, excluding the provision of accommodation, are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation;
- e) operating health farms predominantly providing medical services are included in class Q85990 Other Health Care Services n.e.c.;
- f) operating event centres predominantly providing catering services are included in class H45130 Catering Services;
- g) providing aged care residential services are included in class Q86010 Aged Care Residential Services; and
- h) operating boarding schools are included in the appropriate classes in Division P - Education and Training.



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 45 - FOOD AND BEVERAGE SERVICES**

Group Class	Title And Description
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**Group 451 CAFES, RESTAURANTS AND TAKEAWAY FOOD SERVICES****H45110 Cafes and Restaurants**

This class consists of workplaces predominantly engaged in providing food and beverage serving services for consumption on the premises. Customers generally order and are served while seated (i.e. waiter/waitress service) and pay after eating.

**Activities**

Cafe operation	Restaurant operation
Internet cafe, predominantly food or beverage service, operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing food ready to be taken away for immediate consumption are included in class H45120 Takeaway Food Services;
- b) providing catering services (including airline food catering services) at specified locations or events are included in class H45130 Catering Services;
- c) selling alcoholic beverages both for consumption on and off the premises are included in class H45200 Pubs, Taverns and Bars;
- d) operating theatre restaurants predominantly engaged in providing live theatrical productions with food and beverages are included in class R90010 Performing Arts Operation; and
- e) operating internet cafes predominantly providing internet services are included in class J59100 Internet Service Providers and Web Search Portals.

**H45120 Takeaway Food Services**

This class consists of workplaces predominantly engaged in providing food and beverage (non-alcoholic) services ready to be taken away for immediate consumption. Customers order or select items and pay before consuming. Items are usually provided in takeaway containers or packaging. Food is either consumed on the premises in limited seating facilities, taken away by the customer or delivered. This class also includes workplaces predominantly engaged in supplying food services in food halls and food courts.

**Activities**

Juice bar operation	Takeaway beverage operation
Mobile food van operation	Takeaway food operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing food services for consumption on the premises are included in class H45110 Cafes and Restaurants;
- b) providing catering services (including airline food catering services) at specified locations or events are included in class H45130 Catering Services;
- c) retailing baked goods manufactured on the same premises are included in class C11740 Bakery Product Manufacturing (Non-factory based);
- d) retailing baked goods (not manufactured on the same premises) are included in class G41290 Other Specialised Food Retailing; and
- e) retailing beer, wine or spirits for consumption off the premises only are included in class G41230 Liquor Retailing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**H45130 Catering Services**

This class consists of workplaces predominantly engaged in providing catering services at specified locations or events such as airline catering. Meals and snacks may be transported and/or prepared and served on or off the premises, as required by the customer.

**Activities**

Airline food catering service	Prepared meal service (except as part of
Catering service operation	operating a diet, weight reduction or
Event centre operation (predominantly catering)	welfare service)

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing food services for consumption on the premises only are included in class H45110 Cafes and Restaurants;
- b) providing food ready to be taken away for immediate consumption are included in class H45120 Takeaway Food Services;
- c) manufacturing food products (including snack foods and prepared meals) are included in class C11990 Other Food Product Manufacturing n.e.c.;
- d) operating event centres predominantly providing accommodation are included in class H44000 Accommodation;
- e) operating a diet or weight reduction service are included in class S95120 Diet and Weight Reduction Services; and
- f) operating a welfare service are included in class Q87900 Other Social Assistance Services.

**Group 452 PUBS, TAVERNS AND BARS****H45200 Pubs, Taverns and Bars**

This class consists of hotels, bars or similar workplaces (except hospitality clubs) predominantly engaged in serving and/or selling alcoholic beverages for consumption on the premises. Workplaces included in this class may also provide food services, gambling services and/or present live entertainment.

**Activities**

Bar operation	Pub operation
Hotel bar operation	Tavern operation
Night club operation	Wine bar operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing alcoholic beverages for consumption off the premises only are included in class G41230 Liquor Retailing; and
- b) operating clubs which predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality).

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

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Group Class	Title And Description
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**Group 453 CLUBS (HOSPITALITY)****H45300 Clubs (Hospitality)**

This class consists of workplaces predominantly engaged in providing hospitality services to members. These hospitality services include providing food, selling alcoholic beverages, or providing gambling, sporting or other social or entertainment facilities.

**Activities**

Hospitality club operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) selling alcoholic beverages both for consumption on and off the premises (which may include food and gambling services and/or live entertainment) are included in class H45200 Pubs, Taverns and Bars;
- b) operating bowling greens or golf courses are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and
- c) operating sporting clubs are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals.

SCHEDULE 4 - *continued***DIVISION I: TRANSPORT, POSTAL AND WAREHOUSING****INTRODUCTION**

1. The Transport, Postal and Warehousing Division includes workplaces predominantly engaged in providing:
  - a) transportation of passengers and freight by road, rail, water or air;
  - b) other transportation activities such as postal services, pipeline transport and scenic and sightseeing transport;
  - c) goods warehousing and storage activities; and
  - d) support services for the transportation of passengers and freight (including stevedoring services, harbour services, navigation services, airport operations and customs agency services).
2. Workplaces that provide scenic and sightseeing transport activities are differentiated from the transport services referred to in paragraph 1(a) in that they:
  - a) operate during specified 'opening hours';
  - b) do not emphasise efficient transportation;
  - c) may use obsolete vehicles (like steam trains);
  - d) are usually local in nature and involve a same-day return; and
  - e) often involve the provision of other services, such as tour commentary.

***Nature of workplaces engaged in road freight transport***

3. Workplaces providing road freight transport generally:
  - a) operate vehicles with a gross vehicle mass of greater than or equal to 4.5 tonnes;
  - b) transport large items or bulk volumes of items (e.g. on pallets, in shipping containers, tanks, crates or drums);
  - c) require specialised unloading equipment (such as forklifts, pallet jacks, pumping equipment);
  - d) quote for services on a per load basis; and
  - e) do not pick up from residential addresses.

***Nature of workplaces engaged in courier pick-up and delivery services***

4. Workplaces providing courier pick-up and delivery services generally:
  - a) operate vehicles with a gross vehicle mass of less than 4.5 tonnes, motorcycles or bicycles;
  - b) transport small or small volumes of items (e.g. documents, envelopes, parcels, groceries, meals);
  - c) do not require specialised unloading equipment;
  - d) quote for services on a per item basis;
  - e) pick-up from and/or deliver to residential premises as well as businesses; and
  - f) cater for urgent or same day delivery.

***Subdivisions***

5. The Transport, Postal and Warehousing Division contains the following subdivisions:
  - 46 - Road Transport
  - 47 - Rail Transport

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*WorkCover Insurance Premiums Order (No. 22) 2014/15*

*SCHEDULE 4 - continued*

48 - Water Transport

49 - Air and Space Transport

50 - Other Transport

51 - Postal and Courier Pick-Up and Delivery Services

52 - Transport Support Services

53 - Warehousing and Storage Services

SCHEDULE 4 - *continued***DIVISION I - TRANSPORT, POSTAL AND WAREHOUSING****Subdivision 46 - ROAD TRANSPORT****Group Class Title And Description****Group 461 ROAD FREIGHT TRANSPORT****I46100 Road Freight Transport**

This class consists of workplaces predominantly engaged in the transportation of freight by road. It also includes workplaces predominantly engaged in renting trucks with drivers for road freight transport and road vehicle towing service.

**Activities**

Furniture removal service	Road vehicle towing
Log haulage service (road)	Taxi truck service (with driver)
Road freight transport service	Truck hire service (with driver)

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating road freight terminals are included in class I52990 Other Transport Support Services n.e.c.;
- b) providing road freight forwarding services are included in class I52920 Freight Forwarding Services;
- c) providing crating or packing for road freight transport are included in class N73200 Packaging Services;
- d) providing armoured car services are included in class O77120 Investigation and Security Services;
- e) garbage collection are included in class D29110 Solid Waste Collection Services;
- f) leasing or hiring trucks without drivers are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- g) providing postal services are included in class I51010 Postal Services; and
- h) providing courier or messenger services are included in class I51020 Courier Pick-up and Delivery Services.

**Group 462 ROAD PASSENGER TRANSPORT****I46210 Long Distance Bus Transport**

This class consists of workplaces predominantly engaged in operating buses for the transportation of passengers over regular routes and on regular schedules, over routes of 100kms or greater radial distance from the starting point.

**Activities**

Bus transport service, long distance, 100kms or greater radial distance from the starting point	Charter bus service, long distance, 100kms or greater radial distance from the starting point
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating buses for the transportation of passengers over routes of less than 100kms radial distance from the starting point are included in class I46220 Short Distance Bus Transport (Including Tramway);
- b) operating bus passenger terminals are included in class I52990 Other Transport Support Services n.e.c.; and
- c) operating sightseeing/tour bus, coaches or tramways are included in class I50100 Scenic and Sightseeing Transport.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**I46220 Short Distance Bus Transport (Including Tramway)**

This class consists of workplaces predominantly engaged in operating buses and tramways for the transportation of passengers, over regular routes and on regular schedules, over routes of less than 100kms radial distance from the starting point.

**Activities**

Airport bus service, short distance, less than 100kms radial distance from the starting point	School bus service, short distance, less than 100kms radial distance from the starting point
Bus transport service, short distance, less than 100kms radial distance from the starting point	Tramway passenger transport service, short distance, less than 100kms radial distance from the starting point
Charter bus service, short distance, less than 100kms radial distance from the starting point	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating buses for the transportation of passengers over routes of 100kms or greater radial distance from the starting point are included in class I46210 Long Distance Bus Transport;
- b) operating bus passenger terminals are included in class I52990 Other Transport Support Services n.e.c.;
- c) tramway rolling stock repair are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services; and
- d) operating sightseeing/tour bus, coaches or tramways are included in class I50100 Scenic and Sightseeing Transport.

**I46230 Taxi and Other Road Transport**

This class consists of workplaces predominantly engaged in operating taxi cabs or hire cars with drivers, or other forms of road vehicles not elsewhere classified, for the transportation of passengers.

**Activities**

Hire car service (with driver)	Taxi service
Road passenger transport n.e.c.	
Taxi cab management service (i.e. operation on behalf of owner)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing driving services for taxis or hire cars are included in class I52990 Other Transport Support Services n.e.c.;
- b) operating taxi trucks with drivers are included in class I46100 Road Freight Transport;
- c) leasing taxi cab plates (not vehicles) are included in class L66400 Non-Financial Intangible Assets (Except Copyrights) Leasing;
- d) leasing, hiring or renting motor vehicles without drivers are included in class L66110 Passenger Car Rental and Hiring;
- e) operating a taxi radio base are included in class I52990 Other Transport Support Services n.e.c.; and
- f) operating sightseeing transport equipment are included in class I50100 Scenic and Sightseeing Transport.

SCHEDULE 4 - *continued***Subdivision 47 - RAIL TRANSPORT**

Group Class	Title And Description
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**Group 471 RAIL FREIGHT TRANSPORT****I47100 Rail Freight Transport**

This class consists of workplaces predominantly engaged in operating railways for the transportation of freight by rail.

**Activities**

Rail freight transport service

Suburban rail freight service

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing railway stock or locomotives are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services;
- b) constructing or general repair of railway permanent way, harbour or other transport infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction;
- c) providing rail freight forwarding services are included in class I52920 Freight Forwarding Services; and
- d) operating rail freight terminals are included in class I52990 Other Transport Support Services n.e.c.

**Group 472 RAIL PASSENGER TRANSPORT****I47200 Rail Passenger Transport**

This class consists of workplaces predominantly engaged in operating railways (except tramways) for the transportation of passengers over short and long distances.

**Activities**

Commuter rail passenger service

Monorail operation

Metropolitan rail passenger service

Rail passenger transport service

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating tramways for the transportation of passengers are included in class I46220 Urban Bus Transport (Including Tramway);
- b) operating passenger railway terminals or stations are included in class I52990 Other Transport Support Services n.e.c.;
- c) operating railways as a tourist attraction (scenic railways) are included in class I50100 Scenic and Sightseeing Transport; and
- d) providing catering services are included in class H45130 Catering Services.



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SCHEDULE 4 - *continued***Subdivision 48 - WATER TRANSPORT**

Group Class	Title And Description
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**Group 481 WATER FREIGHT TRANSPORT****I48100 Water Freight Transport**

This class consists of workplaces predominantly engaged in the operation of vessels for the transportation of freight or cargo by water.

**Activities**

Coastal sea freight transport service between domestic ports	River freight transport service
Freight ferry service	Ship freight management service (i.e. operation of ships on behalf of owners)
Harbour freight transport service	Water (river, sea and lake) freight transport service
International sea freight transport service between domestic and international ports	

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing, refitting or converting ships are included in class C23910 Shipbuilding and Repair Services;
- b) operating water freight terminals are included in class I52120 Port and Water Transport Terminal Operations;
- c) providing ship or shipping agency services are included in class I52190 Other Water Transport Support Services;
- d) providing water freight forwarding services are included in class I52920 Freight Forwarding Services;
- e) providing stevedoring services for the loading and unloading of vessels are included in class I52110 Stevedoring Services;
- f) leasing, hiring or chartering ships without crew are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and
- g) operating tugboats or towing vessels are included in class I52190 Other Water Transport Support Services.

**Group 482 WATER PASSENGER TRANSPORT****I48200 Water Passenger Transport**

This class consists of workplaces predominantly engaged in the operation of vessels for the transportation of passengers by water.

**Activities**

Boat charter, lease or rental, with crew for passenger transport	Ship charter, lease or rental, with crew, for passenger transport
Ocean cruise service between domestic and foreign ports	Vehicular ferry service
Passenger ferry service	Water passenger transport service
Passenger ship management service (i.e. operation of ships on behalf of owners)	Water taxi service

SCHEDULE 4 - *continued*

Group Class	Title And Description
<b>Exclusions/References</b>	Workplaces predominantly engaged in a) repairing, refitting or converting ships are included in class C23910 Shipbuilding and Repair Services; b) operating water passenger terminals are included in class I52120 Port and Water Transport Terminal Operations; c) operating tugboats or towing vessels are included in class I52190 Other Water Transport Support Services; d) leasing, hiring or chartering ships without crew are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and e) operating charter fishing boats and whale watching cruises are included in class I50100 Scenic and Sightseeing Transport.

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SCHEDULE 4 - *continued***Subdivision 49 - AIR AND SPACE TRANSPORT**

Group Class	Title And Description
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**Group 490 AIR AND SPACE TRANSPORT****I49000 Air and Space Transport**

This class consists of workplaces predominantly engaged in operating aircraft for the transportation of freight and passengers.

**Activities**

Air freight transport service	Aircraft charter, lease or rental, with crew,
Air passenger transport service	for freight and/or passengers

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing aerial surveying services are included in class M69220 Surveying and Mapping Services;
- b) aerial crop dusting, helicopter cattle mustering or in the provision of other aerial agricultural services are included in class A05290 Other Agriculture and Fishing Support Services;
- c) leasing or hiring aircraft without pilot are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- d) repairing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services;
- e) operating ticket sales or booking offices of non-resident airlines are included in class N72200 Travel Agency and Tour Arrangement Services;
- f) airport or airport terminal operation are included in class I52200 Airport Operations and Other Air Transport Support Services;
- g) domestic and international air freight forwarding are included in class I52920 Freight Forwarding Services; and
- h) transport of passengers by aircraft solely for sightseeing purposes are included in class I50100 Scenic and Sightseeing Transport.

SCHEDULE 4 - *continued***Subdivision 50 - OTHER TRANSPORT****Group Class****Title And Description****Group 501 SCENIC AND SIGHTSEEING TRANSPORT****I50100 Scenic and Sightseeing Transport**

This class consists of workplaces predominantly engaged in operating transportation equipment for scenic and sightseeing activities. This form of transport is distinguished from transit passenger services, as the emphasis is not on the efficiency or speed of the transport service but rather on providing recreation and entertainment. The service provided is usually local in nature and generally includes tour commentary, highlighting features of the scenery and/or the vehicle.

**Activities**

Aerial cable car operation	Hot air balloon ride operation
Airboat operation	Hovercraft operation
Chair lift operation (except ski lift operation)	Scenic railway operation
Charter fishing boat operation	Sightseeing bus, coach or tramway operation
Glider operation	Steam train operation
Harbour sightseeing tour operation	Whale watching cruise operation
Helicopter ride operation (for sightseeing)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing recreational activities involving direct participation by the customer such as bungy jumping, cave diving and white water rafting are included in class R91390 Amusement and Other Recreation Activities n.e.c.; and
- b) operating ski chair lifts are included in class I50290 Other Transport n.e.c.

**Group 502 PIPELINE AND OTHER TRANSPORT****I50210 Pipeline Transport**

This class consists of workplaces predominantly engaged in the transportation of natural gas, oil or other materials via pipelines.

**Activities**

Pipeline operation for the transport of gas, oil and other material

**Exclusions/References**

Workplaces predominantly engaged in

- a) piping sewage through sewer systems are included in class D28120 Sewerage and Drainage Services;
- b) constructing, repairing or maintaining gas mains are included in class E31090 Other Heavy and Civil Engineering Construction; and
- c) water reticulation by mains are included in class D28110 Water Supply.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/15***SCHEDULE 4 - continued**

<b>Group Class</b>	<b>Title And Description</b>				
<b>I50290</b>	<p data-bbox="279 308 561 337"><b>Other Transport n.e.c.</b></p> <p data-bbox="279 348 1163 405">This class consists of workplaces predominantly engaged in passenger and freight transportation not elsewhere classified.</p> <p data-bbox="677 418 776 443" style="text-align: center;"><b>Activities</b></p> <table data-bbox="310 453 1013 510" style="margin-left: 40px;"> <tr> <td data-bbox="310 453 608 481">Over snow transport operation</td> <td data-bbox="763 453 938 481">Ski tow operation</td> </tr> <tr> <td data-bbox="310 483 478 510">Ski lift operation</td> <td data-bbox="763 483 1013 510">Transport operation n.e.c.</td> </tr> </table> <p data-bbox="279 519 534 548"><b>Exclusions/References</b></p> <p data-bbox="279 557 693 586">Workplaces predominantly engaged in</p> <ul data-bbox="279 595 1163 740" style="list-style-type: none"> <li>a) operating alpine accommodation are included in class H44000 Accommodation; and</li> <li>b) operating alpine skiing facilities, excluding the provision of accommodation, are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation.</li> </ul>	Over snow transport operation	Ski tow operation	Ski lift operation	Transport operation n.e.c.
Over snow transport operation	Ski tow operation				
Ski lift operation	Transport operation n.e.c.				

SCHEDULE 4 - *continued***Subdivision 51 - POSTAL AND COURIER PICK-UP AND DELIVERY SERVICES****Group Class Title And Description****Group 510 POSTAL AND COURIER PICK-UP AND DELIVERY SERVICES****I51010 Postal Services**

This class consists of workplaces predominantly engaged in the pick-up, transport and delivery of stamped letters, documents, parcels and other items weighing less than 30kgs. Rather than being from the sender's location, the pick-up activity is from pre-determined collection points (e.g. post offices and postal agencies). Also included are workplaces predominantly engaged in the operation/provision of pre-determined collection points (such as post offices or postal agents).

**Activities**

Mail service	Post office operation
Mailbox rental service	Postal agency operation

**Exclusions/References**

Workplaces predominantly engaged in

- providing courier or messenger services are included in class I51020 Courier Pick-up and Delivery Services; and
- the transportation of freight by road are included in class I46100 Road Freight Transport.

**I51020 Courier Pick-up and Delivery Services**

This class consists of workplaces predominantly engaged in the door to door pick-up (i.e. from the customer's residence or place of business), transport and delivery of unstamped letters, documents, parcels and other small items.

**Activities**

Customised express pick-up and delivery service	Messenger service
Grocery delivery service (except as part of a welfare service)	Newspaper delivery
Meal delivery service (except as part of a welfare, diet or weight reduction service)	Pamphlet delivery
	Pick-up and delivery service n.e.c.

**Exclusions/References**

Workplaces predominantly engaged in

- providing postal services are included in class I51010 Postal Services;
- the transportation of freight by road are included in class I46100 Road Freight Transport;
- operating a diet or weight reduction service are included in class S95120 Diet and Weight Reduction Services; and
- operating a welfare service are included in class Q87900 Other Social Assistance Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 52 - TRANSPORT SUPPORT SERVICES**

Group Class	Title And Description
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**Group 521 WATER TRANSPORT SUPPORT SERVICES****I52110 Stevedoring Services**

This class consists of workplaces predominantly engaged in providing stevedoring services for the loading or unloading of vessels.

**Activities**

Ship loading or unloading service (provision of labour)	Stevedoring service
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**I52120 Port and Water Transport Terminal Operations**

This class consists of workplaces predominantly engaged in the maintenance and leasing of port facilities to facilitate the land-sea transition of goods and passengers. Also included are workplaces predominantly engaged in the operation of ship mooring facilities or water transport terminals for passenger or freight (including sea cargo container terminals and coal or grain loaders).

**Activities**

Coal loader operation (water transport)	Ship mooring service
Container terminal operation (water transport)	Water freight terminal operation
Grain loader operation (water transport)	Water passenger terminal operation
Port operation	Wharf operation

**Exclusions/References**

Workplaces predominantly engaged in

- constructing port facilities are included in the appropriate classes of Division E - Construction;
- planning port facilities are included in the appropriate classes of Division M - Professional, Scientific and Technical Services;
- repairing ships and boats (including factory overhauls or factory conversions) are included in classes C23910 Shipbuilding and Repair Services and C23920 Boatbuilding and Repair Services respectively; and
- providing stevedoring services are included in class I52110 Stevedoring Services.

**I52190 Other Water Transport Support Services**

This class consists of workplaces predominantly engaged in providing water transport support services not elsewhere classified. Also included are shipping agents that engage in arranging port services for shipping.

**Activities**

Lighterage service	Shipping agent
Navigation service (water transport)	Ship registration and agency service
Pilotage service	Towboat and tugboat operation
Salvage service, marine	Water vessel towing service

**Exclusions/References**

Workplaces predominantly engaged in

- repairing ships and boats (including factory overhauls or factory conversions) are included in classes C23910 Shipbuilding and Repair Services and C23920 Boatbuilding and Repair Services respectively;

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>b) ship chartering are included in classes I48100 or I48200 Water Freight Transport or Water Passenger Transport, respectively;</li> <li>c) ship broking are included in class I52990 Other Transport Support Services n.e.c.;</li> <li>d) providing sea freight forwarding services are included in class I52920 Freight Forwarding Services;</li> <li>e) providing customs agency services are included in class I52910 Customs Agency Services;</li> <li>f) operating water freight terminals are included in class I52120 Port and Water Transport Terminal Operations;</li> <li>g) operating marina facilities (for pleasure craft) are included in class S91390 Amusement and Other Recreational Facilities n.e.c.; and</li> <li>h) providing stevedoring services are included in class I52110 Stevedoring Services.</li> </ul>

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**Group 522 AIRPORT OPERATIONS AND OTHER AIR TRANSPORT SUPPORT SERVICES**
**I52200 Airport Operations and Other Air Transport Support Services**

This class consists of workplaces predominantly engaged in operating international, national or civil airports. Also included are workplaces predominantly engaged in providing other services to air transport such as airport terminals, runways, air traffic control services, aerospace navigation or baggage handling services.

**Activities**

Air traffic control service	Airport baggage handling service
Air transport navigation service	Airport operation
Aircraft support service n.e.c.	Airport terminal operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services;
- b) leasing or chartering aircraft without crew from own stocks are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- c) leasing or chartering aircraft with crew are included in class I49000 Air and Space Transport;
- d) operating ticket sales offices of non-resident airlines are included in class N72200 Travel Agency and Tour Arrangement Services;
- e) providing airline food catering services are included in class H45130 Catering Services; and
- f) wholesaling fuel at airports are included in class F33210 Petroleum Product Wholesaling.

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**Group 529 OTHER TRANSPORT SUPPORT SERVICES**
**I52910 Customs Agency Services**

This class consists of workplaces predominantly engaged in providing advice on import and export procedures and documentation, and other related services.

**Activities**

Custom agency service	Export documentation preparation service
Custom clearance service	Import documentation preparation service



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description														
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) freight forwarding services are included in class I52920 Freight Forwarding Services; and</p> <p>b) providing surveillance and control of the borders of the country are included in class O77190 Other Public Order and Safety Services.</p>														
<b>I52920</b>	<p><b>Freight Forwarding Services</b></p> <p>This class consists of workplaces predominantly engaged in contracting the transportation of goods for other arm's length entities, using one or more different arm's length entities to perform the contracted services by road, rail, air, sea freight transport or any combination of the modes of transport. (In these cases the 'forwarding' workplace takes prime responsibility for the entire transport operation, specified in each contract, for a charge or fee that covers the total operation and, in turn, pays the actual carriers for transport services rendered to it).</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Air freight forwarding service</td> <td style="width: 50%;">Road freight forwarding service</td> </tr> <tr> <td>Rail freight forwarding service</td> <td>Water freight forwarding service</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) freight brokerage are included in class I52990 Other Transport Support Services n.e.c.; and</p> <p>b) transportation of freight are included in the appropriate class of Division I - Transport, Postal and Warehousing.</p>	Air freight forwarding service	Road freight forwarding service	Rail freight forwarding service	Water freight forwarding service										
Air freight forwarding service	Road freight forwarding service														
Rail freight forwarding service	Water freight forwarding service														
<b>I52990</b>	<p><b>Other Transport Support Services n.e.c.</b></p> <p>This class consists of workplaces predominantly engaged in providing transport support services not elsewhere classified.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Container terminal operation (road and rail)</td> <td style="width: 50%;">Taxi radio base operation</td> </tr> <tr> <td>Freight brokerage service</td> <td>Toll bridge operation</td> </tr> <tr> <td>Motor vehicle escort or pilot services</td> <td>Toll road operation</td> </tr> <tr> <td>Road freight terminal operation</td> <td>Truck driving services (except owner/operator)</td> </tr> <tr> <td>Road passenger terminal operation</td> <td>Vehicle relocation service</td> </tr> <tr> <td>Road vehicle driving service (except owner/operator)</td> <td>Weighbridge operation</td> </tr> <tr> <td>Railway station or terminal operation</td> <td>Wool dumping service</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) hiring or leasing pallets (from own stocks) are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring n.e.c.;</p> <p>b) owning/operating taxis or hire cars are included in class I46230 Taxi and Other Road Transport; and</p> <p>c) operating vehicular ferries are included in class I48200 Water Passenger Transport.</p>	Container terminal operation (road and rail)	Taxi radio base operation	Freight brokerage service	Toll bridge operation	Motor vehicle escort or pilot services	Toll road operation	Road freight terminal operation	Truck driving services (except owner/operator)	Road passenger terminal operation	Vehicle relocation service	Road vehicle driving service (except owner/operator)	Weighbridge operation	Railway station or terminal operation	Wool dumping service
Container terminal operation (road and rail)	Taxi radio base operation														
Freight brokerage service	Toll bridge operation														
Motor vehicle escort or pilot services	Toll road operation														
Road freight terminal operation	Truck driving services (except owner/operator)														
Road passenger terminal operation	Vehicle relocation service														
Road vehicle driving service (except owner/operator)	Weighbridge operation														
Railway station or terminal operation	Wool dumping service														

SCHEDULE 4 - *continued***Subdivision 53 - WAREHOUSING AND STORAGE SERVICES**

Group Class	Title And Description
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**Group 530 WAREHOUSING AND STORAGE SERVICES****I53010 Grain Storage Services**

This class consists of workplaces predominantly engaged in the storage of cereal grains.

**Activities**

Grain elevator operation	Grain storage service
Grain silo operation	

**Exclusions/References**

Workplaces predominantly engaged in operating grain loading facilities at water transport terminals are included in class I52120 Port and Water Transport Terminal Operations.

**I53090 Other Warehousing and Storage Services**

This class consists of workplaces predominantly engaged in operating warehousing and storage facilities (except cereal grain storage).

**Activities**

Bond store operation	Furniture storage service
Bulk petroleum storage service	Refrigerated storage service
Cool room storage service	Storage n.e.c.
Controlled atmosphere store operation	Warehousing n.e.c.
Free store operation (storage of goods not under bond)	Wool storage service

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating grain loading facilities at water transport terminals are included in class I52120 Port and Water Transport Terminal Operations;
- b) grain elevator, silo and storage operation are included in class I53010 Grain Storage Services; and
- c) self-storage renting or leasing are included in class L67120 Non-Residential Property Operators.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/15***SCHEDULE 4 - continued****DIVISION J: INFORMATION MEDIA AND TELECOMMUNICATIONS****INTRODUCTION**

1. The Information Media and Telecommunications Division includes workplaces predominantly engaged in:
  - a) creating, enhancing and storing information products in media that allows for their dissemination;
  - b) transmitting information products using analogue and digital signals (via electronic, wireless, optical and other means); and
  - c) providing transmission services and/or operating the infrastructure to enable the transmission and storage of information and information products.

**Definitions**

2. 'Publishing' means:
  - a) the creation and dissemination of information; and/or
  - b) owning or having a claim on a copyright and permitting other arm's length entities to use it in exchange for consideration is regarded as a publishing activity.

**Classification Issue: Information products****Issue**

3. Information products are products that are not tangible, and, unlike traditional goods, are not associated with a particular form. The value of information products is in their content rather than in the format in which they are distributed. Such products do not usually involve direct contact between the supplier/producer and the consumer, which distinguishes them from distribution activities included in the Wholesale Trade and Retail Trade Divisions. This raises the issue of the correct classification of such workplaces engaged in creating, enhancing and disseminating information products.

**Rule**

4. Workplaces predominantly engaged in producing, enhancing and disseminating information products are included in this Division, rather than in Division C - Manufacturing, Division - F Wholesale Trade or Division G - Retail Trade.

**Example**

A movie is an information product. It can be screened at a cinema, telecast on television or copied to video for sale or rental. Its value is in its content, not in the format in which it is distributed. Workplaces predominantly engaged in producing, enhancing or disseminating movies are included in this Division.

**Classification Issue: Workplaces that own copyright and distribution rights****Issue**

5. Some workplaces own copyright and distribution rights but do not distribute the works to which they own the rights. This raises the issue of the correct classification of such workplaces.

**Rule**

6. Workplaces that own copyright and distribution rights are included in this Division, whether or not they distribute the works.

SCHEDULE 4 - *continued***Exclusions**

7. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
- a) the duplication or reproduction of information products such as printing newspapers, compact discs (CDs), digital versatile discs (DVDs), etc. (these workplaces are included in Division C - Manufacturing);
  - b) purchasing and on-selling information products in their tangible form (these workplaces are included in Division F - Wholesale Trade or Division G - Retail Trade);
  - c) providing specialised computer services such as programming and systems design services, graphic design services and advertising services, as well as gathering, tabulating and presenting marketing and opinion data (these workplaces are included in Division M - Professional, Scientific and Technical Services);
  - d) providing a range of creative artistic activities such as the creation of an artistic original (e.g. a painting), or the provision of a live musical performance by a group or artist (these workplaces are included in Division R - Arts and Recreation Services); and
  - e) undertaking a range of activities such as directing, acting, writing and performing (these workplaces are included in Division R - Arts and Recreation Services).

**Subdivisions**

8. This Division contains the following subdivisions:
- 54 – Publishing (except Internet and Music Publishing)
  - 55 – Motion Picture and Sound Recording Activities
  - 56 – Broadcasting (except Internet)
  - 57 – Internet Publishing and Broadcasting
  - 58 – Telecommunications Services
  - 59 – Internet Service Providers, Web Search Portals and Data Processing Services
  - 60 – Library and Other Information Services

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SCHEDULE 4 - *continued***DIVISION J - INFORMATION MEDIA AND TELECOMMUNICATIONS****Subdivision 54 - PUBLISHING (EXCEPT INTERNET AND MUSIC PUBLISHING)**

Group Class	Title And Description
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<b>Group 541</b>	<b>NEWSPAPER, PERIODICAL, BOOK AND DIRECTORY PUBLISHING</b>
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**J54110 Newspaper Publishing**

This class consists of workplaces predominantly engaged in publishing (creating and disseminating) newspapers. Workplaces that both publish and print newspapers are also included in this class, but workplaces that only print are excluded. Included in this class are workplaces whose main source of income is the sale of advertising space in their own newspapers.

**Activities**

Newspaper publishing (except internet)

**Exclusions/References**

Workplaces predominantly engaged in

- a) printing newspapers without publishing are included in class C16110 Printing;
- b) publishing newspapers on the internet are included in class J57000 Internet Publishing and Broadcasting;
- c) selling advertising space other than in their own newspapers are included in class M69400 Advertising Services;
- d) supplying the news media with information such as news, reports and pictures are included in class J60200 Other Information Services;
- e) writing articles without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers; and
- f) selling and preparing advertisements without publishing are included in class M69400 Advertising Services.

**J54120 Magazine and Other Periodical Publishing**

This class consists of workplaces predominantly engaged in publishing (creating and disseminating) magazines, journals and other periodicals. Included in this class are workplaces whose main source of income is the sale of advertising space in their own periodicals. Workplaces that both publish and print magazines and other periodicals are also included in this class, but workplaces that only print are excluded.

**Activities**

Comic book publishing (except internet)	Periodical publishing (except internet)
Journal (including trade journal) publishing (except internet)	Racing form publishing (except internet)
Magazine publishing (except internet)	Radio and television guide publishing (except internet)
Newsletter publishing (except internet)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) publishing magazines and other periodicals on the internet are included in class J57000 Internet Publishing and Broadcasting;
- b) selling advertising space other than in their own periodicals are included in class M69400 Advertising Services; and
- c) printing magazines and other periodicals without publishing are included in class C16110 Printing.

SCHEDULE 4 - *continued*

Group Class	Title And Description								
<b>J54130 Book Publishing</b>	<p>This class consists of workplaces predominantly engaged in publishing (creating and disseminating) books including atlases, textbooks and travel guides (except on the internet). Workplaces that both publish and print books are also included in this class, but workplaces that only print are excluded.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Atlas publishing (except internet)</td> <td style="width: 50%;">Textbook publishing (except internet)</td> </tr> <tr> <td>Book publishing (except internet)</td> <td>Travel guide book publishing (except internet)</td> </tr> <tr> <td>Encyclopaedia publishing (except internet)</td> <td></td> </tr> <tr> <td>Technical manual publishing (except internet)</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) publishing books on the internet are included in class J57000 Internet Publishing and Broadcasting;</li> <li>b) publishing music books and sheet music are included in class J55210 Music Publishing;</li> <li>c) printing books without publishing are included in class C16110 Printing; and</li> <li>d) writing books without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers.</li> </ol>	Atlas publishing (except internet)	Textbook publishing (except internet)	Book publishing (except internet)	Travel guide book publishing (except internet)	Encyclopaedia publishing (except internet)		Technical manual publishing (except internet)	
Atlas publishing (except internet)	Textbook publishing (except internet)								
Book publishing (except internet)	Travel guide book publishing (except internet)								
Encyclopaedia publishing (except internet)									
Technical manual publishing (except internet)									
<b>J54140 Directory and Mailing List Publishing</b>	<p>This class consists of workplaces predominantly engaged in publishing (creating and disseminating) directories, mailing lists and collections or compilations of fact such as mailing addresses and telephone directories (except on the internet). Workplaces that both publish and print directories and mailing lists are also included in this class, but workplaces that only print are excluded.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Address list publishing (except internet)</td> <td style="width: 50%;">Mailing list publishing (except internet)</td> </tr> <tr> <td>Business directory publishing (except internet)</td> <td>Telephone directory publishing (except internet)</td> </tr> <tr> <td>Directory publishing (except internet)</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) publishing directories and mailing lists on the internet are included in class J57000 Internet Publishing and Broadcasting;</li> <li>b) printing directories and mailing lists without publishing are included in class C16110 Printing;</li> <li>c) operating web search portals (search engines) are included in class J59100 Internet Service Providers and Web Search Portals; and</li> <li>d) publishing computer software are included in class J54200 Software Publishing.</li> </ol>	Address list publishing (except internet)	Mailing list publishing (except internet)	Business directory publishing (except internet)	Telephone directory publishing (except internet)	Directory publishing (except internet)			
Address list publishing (except internet)	Mailing list publishing (except internet)								
Business directory publishing (except internet)	Telephone directory publishing (except internet)								
Directory publishing (except internet)									

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

Group Class	Title And Description
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**J54190 Other Publishing (except Software, Music and Internet)**

This class consists of workplaces predominantly engaged in other publishing (creating and disseminating) activities (except software, music and internet publishing) such as greeting card, postcard and art print publishing. Workplaces that both publish and print such products are also included in this class, but workplaces that only print are excluded.

**Activities**

Art print publishing (except internet)	Greeting card publishing (except internet)
Calendar publishing (except internet)	Postcard publishing (except internet)
Diary publishing (except internet)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) publishing greeting cards, postcards and art print, etc. on the internet are included in class J57000 Internet Publishing and Broadcasting;
- b) publishing sheet music are included in class J55210 Music Publishing;
- c) printing greeting cards, postcards and art prints, etc. without publishing are included in class C16110 Printing; and
- d) publishing computer software are included in class J54200 Software Publishing.

**Group 542 SOFTWARE PUBLISHING****J54200 Software Publishing**

This class consists of workplaces predominantly engaged in creating and disseminating ready-made (non-customised) computer software.

**Activities**

Development of computer software for mass production/duplication	Software publishing (non-customised)
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**Exclusions/References**

Workplaces predominantly engaged in

- a) providing customised software design consulting services are included in class M70000 Computer System Design and Related Services;
- b) the mass duplication of software are included in class C16200 Reproduction of Recorded Media;
- c) wholesaling computer software are included in class F34920 Computer and Computer Peripheral Wholesaling;
- d) publishing software exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting; and
- e) retailing computer software (except games) are included in class G42220 Computer and Computer Peripheral Retailing.

SCHEDULE 4 - *continued***Subdivision 55 - MOTION PICTURE AND SOUND RECORDING ACTIVITIES****Group Class****Title And Description****Group 551 MOTION PICTURE AND VIDEO ACTIVITIES****J55110 Motion Picture and Video Production**

This class consists of workplaces predominantly engaged in producing motion pictures, videos and television programs or commercials. These productions are recorded and stored on a variety of analogue or digital visual media such as film, video tape, digital versatile disc (DVD) or Blu-ray disc (BD).

**Activities**

Motion picture production	Television program production
Television commercial production	Video production

**Exclusions/References**

Workplaces predominantly engaged in

- acquiring distribution rights and distributing motion pictures and videos are included in class J55120 Motion Picture and Video Distribution;
- producing pre-recorded radio programming are included in class J55220 Music and Other Sound Recording Activities;
- providing motion picture and video post-production services are included in class J55140 Post-production Services and Other Motion Picture and Video Activities;
- the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;
- operating motion picture laboratories are included in class J55140 Post-production Services and Other Motion Picture and Video Activities; and
- undertaking activities such as directing, acting and writing are included in the appropriate classes of Subdivision 90 Creative and Performing Arts Activities.

**J55120 Motion Picture and Video Distribution**

This class consists of workplaces predominantly engaged in acquiring distribution rights and distributing motion pictures and videos. These products are distributed (through leasing and wholesale channels) to a range of exhibitors such as motion picture theatres and television stations using a variety of visual media.

**Activities**

Film distribution	Motion picture library operation (stock footage)
Motion picture and video distribution	
Motion picture leasing	Television program distribution

**Exclusions/References**

Workplaces predominantly engaged in

- the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;
- wholesaling pre-recorded video tapes and/or discs are included in class F37390 Other Goods Wholesaling n.e.c.;
- retailing video cassettes and discs are included in class G42420 Entertainment Media Retailing; and
- hiring pre-recorded video cassettes, digital versatile discs (DVDs) and other pre-recorded media are included in class L66320 Video and Other Electronic Media Rental and Hiring.



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**J55130 Motion Picture Exhibition**

This class consists of workplaces predominantly engaged in screening motion pictures using a variety of visual media. Included in this class are workplaces screening productions at festivals and other similar events.

**Activities**

Cinema operation	Motion picture screening
Drive-in theatre operation	Motion picture theatre operation
Festival operation (exhibition of motion pictures)	

**J55140 Post-production Services and Other Motion Picture and Video Activities**

This class consists of workplaces predominantly engaged in providing post-production services and other motion picture and video activities, including specialised motion picture or video post-production services such as editing, film/tape transfers, titling, subtitling, credits, closed captioning and computer-produced graphics, animation and special effects, as well as developing and processing motion picture film.

**Activities**

Computer graphic, animation and special effect post-production service	Post-production facility, motion picture or video
Developing and printing motion picture film	Post synchronisation sound dubbing
Film or tape closed captioning	Sound dubbing service, motion picture
Film or video transfer service	Subtitling of motion picture, film or video
Motion picture film reproducing	Teleproduction service
Motion picture or video editing service	Titling of motion picture film or video
Motion picture production, special effects	Video conversion service

**Exclusions/References**

Workplaces predominantly engaged in providing post-production services for sound recordings are included in class J55220 Music and Other Sound Recording Activities.

**Group 552 SOUND RECORDING AND MUSIC PUBLISHING****J55210 Music Publishing**

This class consists of workplaces predominantly engaged in acquiring and registering copyrights for musical compositions and promoting and authorising the use of these compositions in recordings, radio, television, motion pictures, live performances, print, or other media. Included in this class are workplaces that represent the interests of the copyright owners to produce revenues from the use of such works, usually through licensing agreements. Also included in this class are workplaces that publish, or both print and publish, sheet music (including in bound book form), but workplaces that print only are excluded.

**Activities**

Authorising use of copyrighted musical composition	Music copyright buying and selling
Music book publishing	Music publishing
Music book (bound sheet music) publishing	Sheet music publishing
	Song publishing

SCHEDULE 4 - *continued*

Group Class	Title And Description						
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) composing music are included in class R90020 Creative Artists, Musicians, Writers and Performers; and</p> <p>b) printing sheet music without publishing are included in class C16110 Printing.</p>						
<b>J55220</b>	<p><b>Music and Other Sound Recording Activities</b></p> <p>This class consists of workplaces predominantly engaged in producing original (sound) master recordings such as tapes and compact discs (CDs) and releasing and distributing these sound recordings to wholesalers, retailers or directly to the public. Also included in this class are workplaces engaged in operating sound recording studios and in the production of pre-recorded radio programs.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Audio service (including for meetings and conferences)</td> <td style="width: 50%;">Record production (except duplication)</td> </tr> <tr> <td>Producing pre-recorded radio programming</td> <td>Sound recording post-production service</td> </tr> <tr> <td>Record distribution</td> <td>Sound recording studio operation</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) the mass duplication of audio and visual media are included in class C16200 Reproduction of Recorded Media;</p> <p>b) acquiring and registering copyrights for musical compositions are included in class J55210 Music Publishing;</p> <p>c) providing musical performances are included in class R90010 Performing Arts Operation; and</p> <p>d) wholesaling pre-recorded audio media are included in class F37390 Other Goods Wholesaling n.e.c.</p>	Audio service (including for meetings and conferences)	Record production (except duplication)	Producing pre-recorded radio programming	Sound recording post-production service	Record distribution	Sound recording studio operation
Audio service (including for meetings and conferences)	Record production (except duplication)						
Producing pre-recorded radio programming	Sound recording post-production service						
Record distribution	Sound recording studio operation						

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 56 - BROADCASTING (EXCEPT INTERNET)**

Group Class	Title And Description
<b>Group 561</b>	<b>RADIO BROADCASTING</b>
<b>J56100</b>	<b>Radio Broadcasting</b>
	This class consists of workplaces predominantly engaged in broadcasting audio signals, using radio broadcasting studios and facilities, to transmit aerial programming.
	<b>Activities</b>
	Radio broadcasting service Radio station operation
	Radio (including satellite radio) network operation
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting; and
	b) producing pre-recorded radio programming are included in class J55220 Music and Other Sound Recording Activities.
<b>Group 562</b>	<b>TELEVISION BROADCASTING</b>
<b>J56210</b>	<b>Free-to-Air Television Broadcasting</b>
	This class consists of workplaces predominantly engaged in free-to-air television broadcasting of visual content, in the form of electronic images together with sound, through broadcasting studios and facilities. These workplaces may also produce or transmit visual programming to affiliated broadcast television stations, which in turn broadcast the programs on a pre-determined schedule. Transmissions are made available without cost to the viewer.
	<b>Activities</b>
	Free-to-air television service Free-to-air television broadcasting network operation
	Free-to-air television broadcasting station operation
	<b>Exclusions/References</b>
	Workplaces predominantly engaged in
	a) broadcasting television programs for pay or subscription television networks or stations are included in class J56220 Cable and Other Subscription Broadcasting;
	b) broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting;
	c) producing motion pictures, videos and television programs or commercials are included in class J55110 Motion Picture and Video Production; and
	d) acquiring distribution rights and distributing motion pictures and videos are included in class J55120 Motion Picture and Video Distribution.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**J56220 Cable and Other Subscription Broadcasting**

This class consists of workplaces predominantly engaged in broadcasting television programs on a subscription or fee basis (such as subscription cable or satellite television broadcasting) to viewers.

**Activities**

Cable broadcasting network operation	Satellite broadcasting network operation
Cable broadcasting station operation	Satellite broadcasting station operation
Pay television, broadcasting network operation	Subscription television broadcasting service
Pay television, broadcasting service	
Pay television, broadcasting station operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) free-to-air television broadcasting are included in class J56210 Free-to-Air Television Broadcasting;
- b) producing motion pictures, videos and television programs or commercials are included in class J55110 Motion Picture and Video Production; and
- c) broadcasting audio and video content on the internet are included in class J57000 Internet Publishing and Broadcasting.

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 57 - INTERNET PUBLISHING AND BROADCASTING**

Group Class	Title And Description
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**Group 570 INTERNET PUBLISHING AND BROADCASTING****J57000 Internet Publishing and Broadcasting**

This class consists of workplaces predominantly engaged in publishing and/or broadcasting content on the internet. Workplaces in this class provide textual, audio and/or video content of general or specific interest on the internet. These workplaces do not provide traditional (non-internet) versions of the content they publish or broadcast.

**Activities**

Internet art print publishing	Internet greeting card publishing
Internet atlas publishing	Internet journal publishing
Internet audio broadcasting	Internet magazine publishing
Internet book publishing	Internet news publishing
Internet directory publishing	Internet periodical publishing
Internet encyclopaedia and dictionary publishing	Internet software publishing
	Internet video broadcasting

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing internet access and operating web search portals (search engines) are included in class J59100 Internet Service Providers and Web Search Portals;
- b) providing internet streaming services are included in class J59210 Data Processing and Web Hosting Services;
- c) publishing newspapers, periodicals, books and other information products using traditional methods (e.g. print) as well as the internet are included in the appropriate classes of Subdivision 54 Publishing (except Internet and Music Publishing) according to the type of product published; and
- d) operating workplaces of stock brokerages, travel reservation systems, purchasing services, and similar activities using the internet rather than traditional methods are included in classes according to their primary activity.

SCHEDULE 4 - *continued***Subdivision 58 - TELECOMMUNICATIONS SERVICES****Group Class****Title And Description****Group 580 TELECOMMUNICATIONS SERVICES****J58010 Wired Telecommunications Network Operation**

This class consists of workplaces predominantly engaged in operating, maintaining or providing access to facilities for the transmission of voice, data, text, sound and video using wired telecommunications networks. Workplaces operate fixed (wired) telecommunications infrastructure, but may also utilise other types of technologies in order to deliver services.

**Activities**

International telephone network operation (wired)	Telecommunications network operation (wired)
Local telephone network operation (wired)	Voice Over Internet Protocol (VoIP)
Long distance telephone network operation (wired)	Provision (Wired telecommunication-based)

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating and maintaining switching and transmission facilities that provide omni-directional or point-to-point communications via wireless telecommunication networks are included in class J58020 Other Telecommunications Network Operation;
- b) reselling telecommunications without operating a network are included in class J58090 Other Telecommunications Services;
- c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation;
- d) producing and broadcasting television programs for television networks or stations are included in the appropriate class of Group 562 Television Broadcasting;
- e) publishing telephone directories are included in class J54140 Directory and Mailing List Publishing; and
- f) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction.

**J58020 Other Telecommunications Network Operation**

This class consists of workplaces predominantly engaged in operating and maintaining switching and transmission facilities that provide omni-directional or point-to-point communications via wireless telecommunication networks. Transmission facilities may be based on a single technology or a combination of technologies, including communications via airwaves and through satellite systems.

**Activities**

Mobile telecommunications network operation	Wireless telecommunications network operation
Satellite telecommunications network operation	
Voice Over Internet Protocol (VoIP) Provision (Wireless telecommunications-based)	

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating, maintaining or providing access to facilities for the transmission of voice, data, text, sound and video using wired telecommunications networks are included in class J58010 Wired Telecommunications Network Operation;
- b) reselling telecommunications without operating a network are included in class J58090 Other Telecommunications Services;
- c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation;
- d) producing and broadcasting television programs for television networks or stations are included in the appropriate class of Group 562 Television Broadcasting; and
- e) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction.

**J58090 Other Telecommunications Services**

This class consists of workplaces predominantly engaged in providing a range of other telecommunication services such as paging services and other specialised telecommunications applications. Also included in this class are workplaces of telecommunications resellers purchasing access and network capacity from telecommunication carriers.

**Activities**

Paging service	Telecommunications reselling (including satellite systems)
Satellite earth station operation	
Telecommunications broking service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating and maintaining transmission networks to provide point-to-point communications are included in class J58010 Wired Telecommunications Network Operation;
- b) broadcasting television programs for cable systems are included in class J56220 Cable and Other Subscription Broadcasting;
- c) operating telephone answering services or message delivery services are included in class N72940 Call Centre Operation; and
- d) maintaining and installing telecommunications infrastructure are included in class E31090 Other Heavy and Civil Engineering Construction.

## WorkCover Insurance Premiums Order (No. 22) 2014/15

Sch. 4

SCHEDULE 4 - *continued***Subdivision 59 - INTERNET SERVICE PROVIDERS, WEB SEARCH PORTALS AND DATA PROCESSING SERVICES****Group Class Title And Description****Group 591 INTERNET SERVICE PROVIDERS AND WEB SEARCH PORTALS****J59100 Internet Service Providers and Web Search Portals**

This class consists of workplaces predominantly engaged in providing internet access services. Also included are workplaces which provide web search portals used to search the internet.

**Activities**

Internet access provision	Internet service provision (ISP)
Internet access service, on-line	Portal web search operation
Internet cafe, predominantly internet service, operation	Voice Over Internet Protocol (VoIP) Provision (Software-based)
Internet search portal operation	Web search portal operation
Internet search web site operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) publishing or broadcasting exclusively on the internet are included in class J57000 Internet Publishing and Broadcasting;
- b) providing web hosting services are included in class J59210 Data Processing and Web Hosting Services;
- c) internet and web design consulting services are included in class M70000 Computer System Design and Related Services;
- d) operating workplaces of stock brokerages, travel reservation systems, purchasing services, and similar activities using the internet rather than traditional methods are included in classes according to their primary activity; and
- e) operating internet cafes predominantly providing food or beverage services are included in class H45110 Cafes and Restaurants.

**Group 592 DATA PROCESSING, WEB HOSTING AND ELECTRONIC INFORMATION STORAGE SERVICES****J59210 Data Processing and Web Hosting Services**

This class consists of workplaces predominantly engaged in providing electronic data processing or hosting services. These workplaces provide specialised hosting activities such as web hosting, streaming services or application hosting, provide application service provisioning, or provide general timesharing mainframe facilities to customers. These workplaces provide complete processing and specialised reports from data supplied by customers or provide automated data processing and data entry services.

**Activities**

Application hosting	Data processing computer service
Application service provision	Disk and diskette conversion and recertification service
Audio and visual media streaming service	Electronic data processing service
Automated data processing service	Microfiche or microfilm recording and imaging service
Computer input preparation service	Optical scanning service
Computer time leasing or renting	Web hosting
Computer time sharing service	
Data capture imaging service	
Data entry service (electronic)	



## Sch. 4 WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) providing word processing and related document preparation activities are included in class N72920 Document Preparation Services;
- b) providing on-site management and operation of a customer's data-processing facilities are included in class M70000 Computer System Design and Related Services;
- c) gathering, tabulating and presenting marketing and opinion data are included in class M69500 Market Research and Statistical Services;
- d) processing financial transactions such as credit card transactions are included in the appropriate classes of Division K - Financial and Insurance Services; and
- e) providing payroll processing services are included in class N72910 Office Administrative Services.

**J59220 Electronic Information Storage Services**

This class consists of workplaces predominantly engaged in providing electronic information storage and retrieval services (except library services).

**Activities**

Computer data storage and retrieval service (except library service)	Electronic information storage and retrieval service (except library service)
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**Exclusions/References**

Workplaces predominantly engaged in

- a) providing library or archive services are included in class J60100 Libraries and Archives; and
- b) providing data processing or hosting services are included in class J59210 Data Processing and Web Hosting Services.

SCHEDULE 4 - *continued***Subdivision 60 - LIBRARY AND OTHER INFORMATION SERVICES****Group Class Title And Description****Group 601 LIBRARIES AND ARCHIVES****J60100 Libraries and Archives**

This class consists of workplaces predominantly engaged in providing library or archive services. The workplaces maintain collections of documents (e.g. books, journals, newspaper and music) and facilitate the use of such documents (recorded information regardless of its physical form and characteristics). All or parts of these collections may be accessible electronically.

**Activities**

Archive operation	Mobile library operation
Film archive operation	Motion picture film archive operation
Lending library operation	Music archive operation
Library operation (except motion picture stock footage and distribution)	Reference library operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing stock footage (via motion picture and video tape libraries) for use in the media and in advertising are included in class J55120 Motion Picture and Video Distribution; and
- b) providing electronic data storage and retrieval services are included in class J59220 Electronic Information Storage Services.

**Group 602 OTHER INFORMATION SERVICES****J60200 Other Information Services**

This class consists of workplaces predominantly engaged in providing other information services.

**Activities**

News collection service	Telephone-based recorded information service
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**Exclusions/References**

Workplaces predominantly engaged in writing articles without publishing are included in class R90020 Creative Artists, Musicians, Writers and Performers.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/15***SCHEDULE 4 - continued****DIVISION K: FINANCIAL AND INSURANCE SERVICES****INTRODUCTION**

1. The Financial and Insurance Services Division includes workplaces predominantly engaged in central banking, monetary control and the regulation of financial activities, in financial transactions involving the creation, liquidation or change in ownership of financial assets and/or in facilitating financial transactions, including the following activities:
  - a) raising funds by taking deposits and/or issuing securities and, in the process, incurring liabilities;
  - b) investing the employer's own funds in a range of financial assets;
  - c) pooling risk by underwriting insurance and annuities;
  - d) providing retirement incomes; and
  - e) facilitating or supporting financial intermediation, insurance and employee benefit programs.

**Classification Rule**

2. Workplaces predominantly engaged in holding securities (or other equity interests) in other entities for the purpose of owning an interest in, or influencing the management decisions of, these entities and which do not administer or manage those entities whose securities they hold are classified to class K62400 Financial Asset Investing.

**Subdivisions**

3. This Division includes the following subdivisions:
  - 62 – Finance
  - 63 – Insurance and Superannuation Funds
  - 64 – Auxiliary Finance and Insurance Services

## WorkCover Insurance Premiums Order (No. 22) 2014/15

Sch. 4

SCHEDULE 4 - *continued***DIVISION K - FINANCIAL AND INSURANCE SERVICES****Subdivision 62 - FINANCE**

Group Class	Title And Description				
<b>Group 621</b>	<b>CENTRAL BANKING</b>				
<b>K62100</b>	<b>Central Banking</b>				
	This class consists of workplaces predominantly engaged in formulating monetary policy and performing central banking functions, such as issuing currency, managing the nation's money supply and foreign reserves, holding deposits that represent the reserves of other banks, and acting as fiscal agent for governments. This class also includes workplaces predominantly engaged in the prudential regulation, licensing and inspection of the financial sector.				
	<b>Activities</b>				
	<table> <tr> <td style="text-align: center;">Central banking</td> <td style="text-align: center;">Financial regulatory service</td> </tr> </table>	Central banking	Financial regulatory service		
Central banking	Financial regulatory service				
<b>Group 622</b>	<b>DEPOSITORY FINANCIAL INTERMEDIATION</b>				
<b>K62210</b>	<b>Banking</b>				
	This class consists of workplaces predominantly engaged in operating banks (except merchant banks). Banks incur liabilities by accepting demand and other deposits and make commercial, industrial and consumer loans.				
	<b>Activities</b>				
	<table> <tr> <td style="text-align: center;">Development bank operation</td> <td style="text-align: center;">Trading bank operation</td> </tr> <tr> <td style="text-align: center;">Savings bank operation</td> <td></td> </tr> </table>	Development bank operation	Trading bank operation	Savings bank operation	
Development bank operation	Trading bank operation				
Savings bank operation					
	<b>Exclusions/References</b>				
	Workplaces predominantly engaged in				
	<ul style="list-style-type: none"> <li>a) performing central banking functions are included in class K62100 Central Banking;</li> <li>b) operating building societies are included in class K62220 Building Society Operation;</li> <li>c) operating credit unions are included in class K62230 Credit Union Operation; and</li> <li>d) operating merchant banks are included in class K62290 Other Depository Financial Intermediation.</li> </ul>				
<b>K62220</b>	<b>Building Society Operation</b>				
	This class consists of workplaces predominantly engaged in operating building societies which accept deposits and provide specialised financing for home building or purchasing purposes.				
	<b>Activities</b>				
	<table> <tr> <td style="text-align: center;">Building society operation</td> </tr> </table>	Building society operation			
Building society operation					
	<b>Exclusions/References</b>				
	Workplaces predominantly engaged in				
	<ul style="list-style-type: none"> <li>a) operating development, savings and trading banks are included in class K62210 Banking; and</li> <li>b) operating credit unions are included in class K62230 Credit Union Operation.</li> </ul>				
<b>K62230</b>	<b>Credit Union Operation</b>				
	This class consists of workplaces predominantly engaged in operating credit unions which accept members' share deposits and provide loans to their members for various purposes.				

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

## SCHEDULE 4 - continued

Group Class	Title And Description
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**Activities**

Credit union operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating development, savings and trading banks are included in class K62210 Banking; and
- b) operating building societies are included in class K62220 Building Society Operation.

**K62290 Other Depository Financial Intermediation**

This class consists of workplaces predominantly engaged in accepting deposits and providing finance (except workplaces predominantly engaged in operating banks, building societies and credit unions). Also included are deposit-taking workplaces engaged in money market dealing and operating deposit-taking merchant banks or finance companies.

**Activities**

Bill of exchange discounting or financing (except by banks)	Depository financial intermediation n.e.c. Merchant banking operation
Commercial finance company operation	Money market dealing

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating development, savings and trading banks are included in class K62210 Banking;
- b) operating building societies are included in class K62220 Building Society Operation;
- c) operating credit unions are included in class K62230 Credit Union Operation;
- d) providing non-depository credit intermediation are included in class K62300 Non-Depository Financing;
- e) providing financial market transaction broking services (e.g. stock broking) and related activities on behalf of other arm's length entities are included in class K64110 Financial Asset Broking Services; and
- f) providing financial investment management or advisory services or other services in the field of finance or investment (except insurance or superannuation), are included in class K64190 Other Auxiliary Finance and Investment Services.

**Group 623 NON-DEPOSITORY FINANCING**

**K62300 Non-Depository Financing**

This class consists of workplaces predominantly engaged in non-depository finance. Non-deposit financiers do not incur deposit liabilities and are predominantly engaged in providing credit or lending money, or in leasing machinery, plant or equipment purely on a financial service basis (i.e. without physically handling the goods). Workplaces of co-operative housing societies (except co-operative housing society management services on a commission or fee basis) are included.

**Activities**

Co-operative housing society operation (except co-operative housing society management services on a commission or fee basis)	Credit card issuing operation Non-depository financing Non-depository home lending operation Non-depository money lending operation
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SCHEDULE 4 - *continued*

Group Class	Title And Description						
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) deposit-taking financial operations are included in Group 622 Depository Financial Intermediation; and</li> <li>b) providing financial asset investment consultancy services, or in managing the operations of co-operative housing societies on a commission or fee basis, are included in class K64190 Other Auxiliary Finance and Investment Services.</li> </ol>						
<b>Group 624</b>	<b>FINANCIAL ASSET INVESTING</b>						
<b>K62400</b>	<b>Financial Asset Investing</b>						
	<p>This class consists of workplaces predominantly engaged in investing money on their own account in predominantly financial assets such as shares, bonds, bills and financial derivatives (including mortgages), excluding workplaces of separately constituted superannuation funds. Also included are investment type unit trusts predominantly engaged in holding financial assets, as well as financial holding companies holding shares in subsidiary companies.</p>						
	<b>Activities</b>						
	<table border="0"> <tr> <td style="vertical-align: top;">Charitable/educational trust or foundation operation (investment type; in predominantly financial assets, except trust management services on a commission or fee basis)</td> <td style="vertical-align: top;">Investment operation (own account; in predominantly financial assets; except superannuation funds)</td> </tr> <tr> <td style="vertical-align: top;">Friendly society operation (investment type; in predominantly financial assets)</td> <td style="vertical-align: top;">Mutual fund operation (except fund management on a commission or fee basis)</td> </tr> <tr> <td style="vertical-align: top;">Holding company operation (viz. holding shares in subsidiary companies)</td> <td style="vertical-align: top;">Unit trust operation (investment type; in predominantly financial assets; except trust management on a commission or fee basis)</td> </tr> </table>	Charitable/educational trust or foundation operation (investment type; in predominantly financial assets, except trust management services on a commission or fee basis)	Investment operation (own account; in predominantly financial assets; except superannuation funds)	Friendly society operation (investment type; in predominantly financial assets)	Mutual fund operation (except fund management on a commission or fee basis)	Holding company operation (viz. holding shares in subsidiary companies)	Unit trust operation (investment type; in predominantly financial assets; except trust management on a commission or fee basis)
Charitable/educational trust or foundation operation (investment type; in predominantly financial assets, except trust management services on a commission or fee basis)	Investment operation (own account; in predominantly financial assets; except superannuation funds)						
Friendly society operation (investment type; in predominantly financial assets)	Mutual fund operation (except fund management on a commission or fee basis)						
Holding company operation (viz. holding shares in subsidiary companies)	Unit trust operation (investment type; in predominantly financial assets; except trust management on a commission or fee basis)						
	<p><b>Exclusions/References</b></p> <p>Workplaces of holding companies predominantly engaged in activities other than holding shares, or of trusts or funds predominantly engaged in producing goods or services (rather than merely investing money) are classified to the appropriate industry classes in accordance with their predominant activity.</p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) providing benefits through separately constituted funds are included in class K63300 Superannuation Funds;</li> <li>b) underwriting new security issues or in buying or selling stocks, shares or other financial securities for other arm's length entities are included in class K64110 Financial Asset Broking Services;</li> <li>c) managing (e.g. on a commission or fee basis) financial asset investments for other arm's length entities (except for separately constituted superannuation funds), or workplaces predominantly engaged in providing trustee or financial asset investment advisory services, are included in class K64190 Other Auxiliary Finance and Investment Services;</li> <li>d) renting and leasing non-financial intangible assets such as patents and trademarks are included in class L66400 Non-Financial Intangible Assets (Except Copyrights) Leasing;</li> <li>e) operating residential property trusts are included in class L67110 Residential Property Operators; and</li> <li>f) operating non-residential property trusts are included in class L67120 Non-Residential Property Operators.</li> </ol>						

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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 63 - INSURANCE AND SUPERANNUATION FUNDS**

Group Class	Title And Description
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**Group 631 LIFE INSURANCE****K63100 Life Insurance**

This class consists of workplaces predominantly engaged in providing life insurance and life reinsurance covers.

**Activities**

Life insurance provision

Life reinsurance provision

**Exclusions/References**

Superannuation funds managed by life insurance companies are included in class K63300 Superannuation Funds. This exclusion does not relate to statutory funds of life insurance companies for the purpose of conducting superannuation business - such funds are part of the assets of the life insurance companies.

Workplaces predominantly engaged in

- a) providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs are included in class K63210 Health Insurance; and
- b) providing general insurance cover (except health or life) are included in class K63220 General Insurance.

**Group 632 HEALTH AND GENERAL INSURANCE****K63210 Health Insurance**

This class consists of workplaces predominantly engaged in providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs.

**Activities**

Dental insurance provision

Health insurance provision

Funeral benefit provision

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing life insurance and life reinsurance cover are included in class K63100 Life Insurance; and
- b) providing general insurance cover (except health or life) are included in class K63220 General Insurance.

**K63220 General Insurance**

This class consists of workplaces predominantly engaged in providing general insurance cover (except life and health insurance).

**Activities**

Accident insurance provision

Motor vehicle insurance provision

All risks insurance provision

Owner's liability insurance provision

Fire insurance provision

Reinsurance (except life) provision

General insurance provision

Third party insurance provision

Household insurance provision

Travel insurance provision

Insurance provision n.e.c.

Worker's compensation insurance

Mortgage insurance provision

provision

SCHEDULE 4 - *continued*

Group Class	Title And Description				
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) providing insurance broking services are included in class K64200 Auxiliary Insurance Services;</li> <li>b) providing insurance cover for hospital, medical, dental, pharmaceutical or funeral expenses or costs are included in class K63210 Health Insurance; and</li> <li>c) providing life insurance and life reinsurance cover are included in class K63100 Life Insurance.</li> </ul>				
<b>Group 633</b>	<b>SUPERANNUATION FUNDS</b>				
<b>K63300</b>	<b>Superannuation Funds</b>				
	<p>This class consists of workplaces of separately constituted funds predominantly engaged in providing retirement benefits.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Approved deposit fund (superannuation) operation</td> <td style="width: 50%;">Superannuation fund, separately constituted, operation</td> </tr> <tr> <td>Pension fund, separately constituted, operation</td> <td></td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) investing money on their own account in predominantly financial assets (e.g. shares, bonds, bills etc, including mortgages) are included in class K62400 Financial Asset Investing; and</li> <li>b) managing or in carrying out the operations of separately constituted superannuation funds on a commission or fee basis are included in class K64190 Other Auxiliary Finance and Investment Services.</li> </ul>	Approved deposit fund (superannuation) operation	Superannuation fund, separately constituted, operation	Pension fund, separately constituted, operation	
Approved deposit fund (superannuation) operation	Superannuation fund, separately constituted, operation				
Pension fund, separately constituted, operation					



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## WorkCover Insurance Premiums Order (No. 22) 2014/15

SCHEDULE 4 - *continued***Subdivision 64 - AUXILIARY FINANCE AND INSURANCE SERVICES****Group Class Title And Description****Group 641 AUXILIARY FINANCE AND INVESTMENT SERVICES****K64110 Financial Asset Broking Services**

This class consists of workplaces predominantly engaged in trading in stocks, shares or other financial assets on behalf of other arm's length entities, or in underwriting financial asset issues. Also included in this class are workplaces predominantly engaged in buying, selling and trading in mortgage documents for other arm's length entities.

**Activities**

Commodity futures broking or dealing (on a commission or transaction fee basis)	Stock broking or trading (on a commission or transaction fee basis)
Financial asset broking service (on a commission or transaction fee basis)	Trading of mortgages operation (on a commission or transaction fee basis)

**Exclusions/References**

Workplaces predominantly engaged in

- investing money in financial assets such as shares, bonds, bills, etc, on own account are included in class K62400 Financial Asset Investing; and
- providing investment management or advisory services, or arranging home loans for other arm's length entities on a commission or fee basis, are included in class K64190 Other Auxiliary Finance and Investment Services.

**K64190 Other Auxiliary Finance and Investment Services**

This class consists of workplaces predominantly engaged in providing nominee, trustee, investment management or advisory services, arranging home loans for other arm's length entities, or other auxiliary finance or investment services not elsewhere classified. Also included in this class are workplaces of incorporated stock exchanges.

**Activities**

Arranging home loans for other arm's length entities (on a commission or fee basis)	Financial planning service
Auxiliary finance service n.e.c.	Insurance fund management service (on a commission or fee basis)
Clearing house operation	Money changing service (non-bank)
Co-operative housing society management service (on a commission or fee basis)	Mortgage broking
Credit card administration service	Nominee service
Executor service	Portfolio, investment, management service (on a commission or fee basis)
Finance broking service	Security valuation service
Finance consultant service	Share registry operation
Financial asset investment consultant service	Stock exchange operation
	Superannuation fund management service (on a commission or fee basis)
	Trustee service

**Exclusions/References**

Workplaces predominantly engaged in

- dealing in financial markets on behalf of other arm's length entities (e.g. stock broking) and related activities are included in class K64110 Financial Asset Broking Services; and
- operating charitable/educational trusts or foundations predominantly engaged in investing in financial assets are included in class K62400 Financial Asset Investing.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 642</b>	<b>AUXILIARY INSURANCE SERVICES</b>
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<b>K64200</b>	<b>Auxiliary Insurance Services</b>
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This class consists of workplaces predominantly engaged in providing insurance broking or agency services, or other services to insurance such as consultant, investigation, claim assessment or adjustment services.

**Activities**

Actuarial service	Insurance broking service
Claim adjustment service	Insurance consultant service
Claim assessment service	Insurance investigation service
Insurance agency service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) trading in financial assets on behalf of other arm's length entities (e.g. stock broking) and related activities are included in class K64110 Financial Asset Broking Services;
- b) providing nominee or trustee services are included in class K64190 Other Auxiliary Finance and Investment Services;
- c) providing credit investigation services are included in class N72930 Credit Reporting and Debt Collection Services; and
- d) providing investigation services, except credit or insurance investigation services, are included in class O77120 Investigation and Security Services.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015*SCHEDULE 4 - *continued***DIVISION L: RENTAL, HIRING AND REAL ESTATE SERVICES****INTRODUCTION**

1. The Rental, Hiring and Real Estate Services Division includes workplaces predominantly engaged in:
  - a) renting, hiring, or otherwise allowing the use of their own assets by other arm's length entities. The assets may be tangible (such as a motor vehicle or pre-recorded movies) or intangible assets (such as patents and trademarks, but excluding copyrights); and
  - b) providing real estate services such as selling, renting and/or buying real estate for other arm's length entities, managing real estate for other arm's length entities and appraising real estate.

**Exclusions**

2. Workplaces excluded from this Division include workplaces predominantly engaged in deriving income from payments for the use or preproduction of copyrighted assets (these workplaces are included in the appropriate classes of Division J – Information Media and Telecommunications).

**Cross-references**

3. Refer to the General Introduction for rules about rental, hiring and leasing.

**Subdivisions**

4. The Division includes the following subdivisions:
  - 66 – Rental and Hiring Services (except Real Estate)
  - 67 – Property Operators and Real Estate Services

SCHEDULE 4 - *continued***DIVISION L - RENTAL, HIRING AND REAL ESTATE SERVICES****Subdivision 66 - RENTAL AND HIRING SERVICES (EXCEPT REAL ESTATE)**

Group Class	Title And Description
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<b>Group 661</b>	<b>MOTOR VEHICLE AND TRANSPORT EQUIPMENT RENTAL AND HIRING</b>
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**L66110 Passenger Car Rental and Hiring**

This class consists of workplaces predominantly engaged in hiring, leasing or renting passenger cars without drivers. Passenger cars include station wagons, utility vehicles and minibuses.

**Activities**

Car rental (without driver)

**Exclusions/References**

Workplaces predominantly engaged in

- a) hiring, leasing or renting motorcycles are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring;
- b) financial leasing of passenger cars, i.e. providing finance for purchase of vehicles to be leased (for their expected life or until they are fully depreciated) to a workplace of an arm's length entity, are included in class K62300 Non-Depository Financing; and
- c) hiring, leasing or renting taxi cabs or hire cars with drivers are included in class I46230 Taxi and Other Road Transport.

**L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring**

This class consists of workplaces predominantly engaged in hiring, leasing or renting transport equipment (except passenger cars), including trucks, buses, ships, boats and aircraft. Rental is of the vehicle or equipment only; it does not include hire of a driver, pilot or other operator. Also included are workplaces predominantly engaged in the rental of shipping containers, including refrigerated containers.

**Activities**

Aeroplane rental (without pilot)	Motor cycle rental
Boat hiring (without crew)	Motor home rental
Bus (except minibus) rental (without driver)	Railway stock leasing
Campervan rental	Ship rental (without crew)
Caravan rental	Shipping container rental
Helicopter rental (without pilot)	Trailer rental
Houseboat rental	Truck rental (without driver)

**Exclusions/References**

Workplaces predominantly engaged in

- a) hiring, leasing or renting passenger cars (including station wagons and minibuses) are included in class L66110 Passenger Car Rental and Hiring;
- b) renting or leasing transport equipment with drivers, pilots or other operators are included in the appropriate classes of Division I - Transport, Postal and Warehousing;
- c) hiring or renting bicycles are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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- d) financial leasing of transport equipment, i.e. providing finance for purchase of equipment to be leased (for its expected life or until fully depreciated) to a workplace of an arm's length entity, are included in class K62300 Non-Depository Financing.

**Group 662 FARM ANIMAL AND BLOODSTOCK LEASING****L66200 Farm Animal and Bloodstock Leasing**

This class consists of workplaces predominantly engaged in leasing farm animals or bloodstock but not engaged in handling the animals. The animals are leased to workplaces of other arm's length entities that take direct control and responsibility for their management.

**Activities**

Bloodstock leasing	Farm animal leasing
Dairy cattle leasing (for sharemilking purposes)	Racehorse leasing

**Exclusions/References**

Workplaces predominantly engaged in

- a) farming animals are included in the appropriate classes of Subdivision 01 Agriculture;
- b) operating a stud farm for horses are included in class A01910 Horse Farming; and
- c) training racehorses are included in class R91291 Other Horse Racing Activities.

**Group 663 OTHER GOODS AND EQUIPMENT RENTAL AND HIRING****L66310 Heavy Machinery and Scaffolding Rental and Hiring**

This class consists of workplaces predominantly engaged in hiring, leasing or renting, without operators, heavy machinery and scaffolding (including mobile platforms) from stock physically held for the purpose.

**Activities**

Agricultural machinery rental (without operator)	Mining machinery rental (without operator)
Formwork or falsework hiring (without operator)	Mobile platform rental
Crane rental (without operator)	Scaffolding rental (except erection of scaffolding)
Construction machinery rental (without operator)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) financial leasing of heavy machinery or scaffolding, i.e. providing finance for purchase of equipment to be leased (for its expected life or until fully depreciated) to a workplace of another arm's length entity, are included in class K62300 Non-Depository Financing;
- b) renting or leasing forestry machinery with operators are included in class A05100 Forestry Support Services;
- c) renting or leasing agricultural machinery (except forestry) with operators are included in class A05290 Other Agriculture and Fishing Support Services;
- d) renting or leasing mining machinery with operators are included in class B10900 Other Mining Support Services;

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>e) renting or leasing earthmoving machinery with operators are included in class E32120 Site Preparation Services;</li> <li>f) renting or leasing construction machinery or cranes (except earthmoving) with operators are included in class E32920 Hire of Construction Machinery with Operator;</li> <li>g) hiring, leasing or renting passenger cars (without driver) are included in class L66110 Passenger Car Rental and Hiring;</li> <li>h) hiring, leasing or renting transport equipment (without driver or operator) are included in class L66190 Other Motor Vehicle and Transport Equipment Rental and Hiring; and</li> <li>i) erection of scaffolding (including hiring) are included in class E32990 Other Construction Services n.e.c.</li> </ul>

**L66320 Video and Other Electronic Media Rental and Hiring**

This class consists of workplaces predominantly engaged in renting or hiring pre-recorded video tapes, discs and other electronic media.

**Activities**

Computer game rental	Pre-recorded video disc rental
Pre-recorded electronic media rental	Video game rental
Pre-recorded video cassette rental	

**Exclusions/References**

Workplaces predominantly engaged in renting video players are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

**L66390 Other Goods and Equipment Rental and Hiring n.e.c.**

This class consists of workplaces predominantly engaged in hiring, leasing or renting goods and equipment not elsewhere classified.

**Activities**

Amusement machine, coin operated, rental and hiring	Portable buildings rental (excluding assembly)
Art work rental	Portable fencing rental (excluding assembly)
Bicycle rental	Office machinery rental
Camping equipment rental	Pot plant hire
Costume hire	Sound reproducing equipment rental
Crowd or traffic barrier rental	Sports and recreation equipment rental
Do-it-yourself (DIY) equipment rental	Suit hire
Electric and electronic appliance rental	Vending machine, including photographic, rental and hiring
Event equipment rental	Video recorder or player rental
Furniture rental	
Hand tool rental	

**Exclusions/References**

Workplaces predominantly engaged in

- a) renting and hiring pre-recorded video tapes, discs or other electronic media are included in class L66320 Video and Other Electronic Media Rental and Hiring;
- b) on-site assembly, erection or installation of prefabricated non-residential buildings (except sheds, garages or carports) are included in class E30200 Non-Residential Building Construction;
- c) the construction of garages are included in class E30110 House Construction;
- d) on-site assembly or erection of metal or wooden prefabricated carports or sheds are included in class E32990 Other Construction Services n.e.c.; and
- e) on-site assembly or erection of portable fencing are included in class E32990 Other Construction Services n.e.c.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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<b>Group 664</b>	<b>NON-FINANCIAL INTANGIBLE ASSETS (EXCEPT COPYRIGHTS) LEASING</b>
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<b>L66400</b>	<b>Non-Financial Intangible Assets (Except Copyrights) Leasing</b>
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This class consists of workplaces predominantly engaged in holding intellectual property (including trademarks) or other non-financial intangible assets (except copyrights). The workplaces derive income from fees paid to them for the use of the assets, including the right to reproduce the assets.

**Activities**

Brand-name leasing	Patent leasing
Franchise agreement leasing	Radio spectrum right leasing
Horticultural plant variety right leasing	Taxi cab plate leasing
Mineral exploration right on-leasing	Trademark leasing

**Exclusions/References**

Workplaces predominantly engaged in deriving income from payments for the use or reproduction of copyrighted assets are included in the appropriate classes of Division J - Information Media and Telecommunications.

SCHEDULE 4 - *continued***Subdivision 67 - PROPERTY OPERATORS AND REAL ESTATE SERVICES****Group Class Title And Description****Group 671 PROPERTY OPERATORS****L67110 Residential Property Operators**

This class consists of workplaces predominantly engaged in renting or leasing residential properties (other than holiday houses or holiday flats), including space in such properties. The workplaces may be owner lessors or they may sublease properties of which they are themselves lessees.

**Activities**

Apartment (except holiday apartment) renting or leasing	Mobile home park, residential (other than holiday), operation
Caravan park, residential (other than holiday), operation	Residential property body corporate operation
Flats (except holiday flats) renting or leasing	Residential property strata corporation operation
House (except holiday house) renting or leasing	

**Exclusions/References**

Workplaces predominantly engaged in

- operating hotels or motels, resorts, boarding or rooming houses, student residences, caravan or mobile home holiday parks, holiday houses or flats, or time-share accommodation are included in class H44000 Accommodation;
- land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision;
- land subdivision without site preparation, road construction and/or utility construction/installation and without managing or organising such activities are included in the appropriate class according to the predominant activity being undertaken;
- construction activities and/or managing or organising construction activities and/or construction projects or parts of such projects are included in the appropriate classes of Division E - Construction;
- operating as a residents' organisation to promote the interest of the local community are included in class S95590 Other Interest Group Services n.e.c.; and
- providing aged care residential services are included in class Q86010 Aged Care Residential Services.

**L67120 Non-Residential Property Operators**

This class consists of workplaces predominantly engaged in renting or leasing non-residential properties.

**Activities**

Agricultural land renting or leasing	accommodation or catering)
Commercial or industrial property renting or leasing	Factory renting or leasing
Commercial property body corporate operation	Office space renting or leasing
Commercial property strata corporation operation	Self-storage renting or leasing
Event centre operation (except predominantly providing	Shopping centre renting or leasing
	Warehouse renting or leasing



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision;</li> <li>b) land subdivision without site preparation, road construction and/or utility construction/installation and without managing or organising such activities are included in the appropriate class according to the predominant activity being undertaken;</li> <li>c) construction activities and/or managing or organising construction activities and/or construction projects or parts of such projects are included in the appropriate classes of Division E - Construction;</li> <li>d) event centre operation, predominantly providing accommodation, are included in class H44000 Accommodation;</li> <li>e) event centre operation, predominantly providing catering, are included in class H45130 Catering Services; and</li> <li>f) providing aged care residential services are included in class Q86010 Aged Care Residential Services.</li> </ul>

**Group 672 REAL ESTATE SERVICES****L67200 Real Estate Services**

This class consists of workplaces predominantly engaged in valuing, purchasing, selling (by auction or private treaty), managing or renting real estate for other arm's length entities.

**Activities**

Broking service (real estate)	Strata property management service
Real estate agency service	Time-share apartment management service (except accommodation operation)
Real estate auctioning service	
Real estate management service	
Real estate rental agency service	Valuing service (real estate)

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing title transfer or conveyancing service are included in class M69310 Legal Services;
- b) providing engineering or structural property and house inspections are included in class M69230 Engineering Design and Engineering Consulting Services;
- c) operating hotels or motels, resorts, boarding or rooming houses, student residences, caravan or mobile home holiday parks, holiday houses or flats, or time-share accommodation are included in class H44000 Accommodation;
- d) providing aged care residential services are included in class Q86010 Aged Care Residential Services;
- e) residential property body corporate or strata corporation operation are included in class L67110 Residential Property Operators; and
- f) commercial property body corporate or strata corporation operation are included in class L67120 Non-Residential Property Operators.

SCHEDULE 4 - *continued***DIVISION M: PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES****INTRODUCTION**

1. The Professional, Scientific and Technical Services Division includes workplaces predominantly engaged in the supply of services where labour inputs are integral to the production or service delivery. Generally equipment and materials are not major inputs for these services and the activities undertaken require a high level of expertise and training and formal (usually tertiary level) qualifications. These services include:
  - a) scientific research;
  - b) architecture;
  - c) engineering;
  - d) computer systems design;
  - e) law;
  - f) accountancy;
  - g) advertising;
  - h) market research;
  - i) management and other consultancy;
  - j) veterinary science; and
  - k) professional photography.
2. Workplaces of this kind specialise and sell their expertise to arm's length entities on a contract or fee basis.

***Exclusion***

3. Workplaces excluded from this Division include workplaces predominantly engaged in providing a range of day-to-day administrative services (such as clerical, billing and record-keeping, and payroll services) to arm's length entities on a contract or fee basis (these workplaces are classified to class N72910 Office Administrative Services).

***Cross-references***

4. Refer to the General Introduction for rules about workplaces providing Corporate Head Office Management Services and workplaces providing operational services.
5. Refer to the Introduction to Division E - Construction for rules about managing or organising construction activities and/or construction projects or parts of such projects.

***Subdivisions***

6. This division includes the following subdivisions:
  - 69 – Professional, Scientific and Technical Services (Except Computer System Design and Related Services)
  - 70 – Computer System Design and Related Services

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***DIVISION M - PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES****Subdivision 69 - PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES  
(EXCEPT COMPUTER SYSTEM DESIGN AND RELATED SERVICES)**

Group Class	Title And Description
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**Group 691 SCIENTIFIC RESEARCH SERVICES****M69100 Scientific Research Services**

This class consists of workplaces predominantly engaged in undertaking research in the agricultural, biological, physical or social sciences. Workplaces may undertake the research for themselves or other arm's length entities.

**Activities**

Aeronautical research service	Medical research service
Agricultural research service	Observatory research service
Biological research service	Research farm operation
Biotechnology research service	Scientific research service
Economic research service	Social science research service
Food research service	Space tracking research station operation
Industrial research service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing technical or engineering consulting services are included in class M69230 Engineering Design and Engineering Consulting Services;
- b) providing market research or statistical services are included in class M69500 Market Research and Statistical Services;
- c) operating university research schools are included in class P81020 Higher Education; and
- d) providing pathological services for the medical profession are included in class Q85200 Pathology and Diagnostic Imaging Services.

**Group 692 ARCHITECTURAL, ENGINEERING AND TECHNICAL SERVICES****M69210 Architectural Services**

This class consists of workplaces predominantly engaged in providing architectural services such as planning and designing buildings and structures; or planning and designing the development of land. Workplaces apply knowledge of design, construction procedures, zoning regulations, location and land use, building codes and building materials.

**Activities**

Architectural service	Landscape architectural service
Drafting service, architectural	Town planning service

**Exclusions/References**

Workplaces predominantly engaged in

- a) managing or organising construction activities and/or construction projects or parts of such projects are included in the appropriate classes of Division E - Construction;
- b) land subdivision undertaken in conjunction with site preparation, road construction and/or utilities construction/installation are included in class E32110 Land Development and Subdivision; and

SCHEDULE 4 - *continued*

Group Class	Title And Description
	c) land subdivision without site preparation, road construction and/or utility construction/installation and without the project management of such activities are included in the appropriate class according to the predominant activity being undertaken.

**M69220 Surveying and Mapping Services**

This class consists of workplaces predominantly engaged in providing surveying and mapping services (including exploration surveying services on contract). Workplaces in this class use a variety of surveying techniques depending on the purpose of the survey, including magnetic surveys, gravity surveys, seismic surveys or electrical and electromagnetic surveys. These services may also include surveying and mapping of areas above or below the surface of the earth.

**Activities**

Aerial photography service	Hydrographic surveying service
Aerial surveying service	Land surveying service
Cadastral surveying service	Map preparation service
Engineering surveying service	Mining surveying service
Geodetic surveying service	Oceanographic surveying service
Geological or geophysical surveying services (excluding drilling or blasting)	Photogrammetry
Gravimetric surveying service	Seismic surveying service

**Exclusions/References**

Workplaces predominantly engaged in

- a) exploring for petroleum or minerals are included in the appropriate classes of Group 101 Exploration; and
- b) providing geological or geophysical surveying services (involving drilling or blasting) on a contract or fee basis are included in class B10900 Other Mining Support Services.

**M69230 Engineering Design and Engineering Consulting Services**

This class consists of workplaces predominantly engaged in providing engineering consulting services. These workplaces are predominantly involved in applying physical laws and principles of engineering in the design, development and utilisation of machines, materials, instruments, structures, processes and systems. Workplaces in this class provide advice, prepare feasibility studies, prepare preliminary and final plans and designs, provide technical services during the construction or installation phase, inspect and evaluate engineering projects, and provide related services.

**Activities**

Boat designing service	service
Building consulting service	Hydraulic engineering consulting service
Building inspection service	Industrial design service
Chemical engineering consulting service	Marine engineering consulting service
Civil engineering consulting service	Materials handling engineering consulting service
Construction consulting service	Mechanical engineering consulting service
Drafting service, engineering	Mining engineering consulting service
Electrical engineering consulting service	Naval architecture service
Electronic engineering consulting service	Pipeline engineering consulting service
Engineering consulting service n.e.c.	
Geotechnical engineering consulting	

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## SCHEDULE 4 - continued

Group Class	Title And Description
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Process engineering consulting service	Sanitary engineering consulting service
Quantity surveying service	Traffic engineering consulting service

**Exclusions/References**

Workplaces predominantly engaged in

- a) the physical or chemical transformation of materials into new products are included in the appropriate classes of Division C - Manufacturing;
- b) managing or organising construction activities and/or construction projects or parts of such projects are included in the appropriate classes of Division E - Construction;
- c) undertaking scientific research are included in class M69100 Scientific Research Services; and
- d) providing scientific or technical laboratory or testing services are included in class M69250 Scientific Testing and Analysis Services.

**M69240 Other Specialised Design Services**

This class consists of workplaces predominantly engaged in providing specialised design services not elsewhere classified.

**Activities**

Commercial art service	Jewellery design service
Fashion design service	Signwriting
Graphic design service	Textile design service
Interior design service	Ticket writing

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing architectural services (including landscape design services and architectural draughting services) are included in class M69210 Architectural Services;
- b) providing engineering design services are included in class M69230 Engineering Design and Engineering Consulting Services;
- c) providing computer system design services are included in class M70000 Computer System Design and Related Services; and
- d) providing set designing, costume designing or theatre lighting design services are included in class R90020 Creative Artists, Musicians, Writers and Performers.

**M69250 Scientific Testing and Analysis Services**

This class consists of workplaces predominantly engaged in providing scientific testing and analysis services such as physical or chemical testing, calibration testing, mechanical testing, thermal testing and biological testing (except medical or veterinary). The testing may occur in a laboratory or on site.

**Activities**

Chemical analysis service n.e.c.	Non-destructive testing service
Forensic science service (except pathology service)	Plant tissue culture laboratory operation
Geology and geophysical testing service	Pollution monitoring service
Laboratory operation (providing chemical, food, electrical engineering or other technical services)	Seismic survey data analysis service
Materials strength testing service	Testing or assay service (on a commission or fee basis)
	Wine testing
	Wool testing service

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) providing engineering consulting services, including building inspection services, are included in class M69230 Engineering Design and Engineering Consulting Services;</p> <p>b) providing medical pathology or diagnostic services are included in class Q85200 Pathology and Diagnostic Imaging Services;</p> <p>c) providing veterinary pathology services are included in class M69700 Veterinary Services;</p> <p>d) operating scientific research institutions are included in class M69100 Scientific Research Services;</p> <p>e) providing motor vehicle roadworthy inspection services are included in class O77200 Regulatory Services; and</p> <p>f) providing geotechnical engineering services are included in class M69230 Engineering Design and Engineering Consulting Services.</p>

**Group 693 LEGAL AND ACCOUNTING SERVICES****M69310 Legal Services**

This class consists of workplaces predominantly engaged in providing legal representation and advice and the preparation of legal documents. Also included are workplaces predominantly engaged in establishing the legal ownership of a property such as title-searching services.

**Activities**

Advocate service	Notary service
Barrister service	Patent attorney service
Conveyancing service	Solicitor service
Legal aid service	Title-searching service
Legal service	

**M69320 Accounting Services**

This class consists of workplaces predominantly engaged in providing accounting services such as auditing of accounting records, preparing financial statements, preparing tax returns and bookkeeping.

**Activities**

Accounting service	Bookkeeping service
Auditing service	Tax agent service

**Exclusions/References**

Workplaces predominantly engaged in providing payroll processing, billing or record-keeping services on a contract or fee basis are included in class N72910 Office Administrative Services.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 694 ADVERTISING SERVICES****M69400 Advertising Services**

This class consists of workplaces predominantly engaged in providing advertising services such as the creation of advertising campaigns and materials; and media planning and buying (i.e. placing advertisements).

**Activities**

Advertising agency service	Advertising space selling (on a commission or fee basis)
Advertising material preparation service	Aerial advertising service (including skywriting)
Advertising placement service	Direct mail advertising service
Advertising service (except the sale of advertising space in own publication or broadcast)	Sample distribution service

**Exclusions/References**

Workplaces predominantly engaged in

- a) selling advertising space in printed material published by the same workplace are included in the appropriate classes of Division J - Information Media and Telecommunications; and
- b) selling advertising time in radio or television broadcasts by the same workplace are included in the appropriate classes of Division J - Information Media and Telecommunications.

**Group 695 MARKET RESEARCH AND STATISTICAL SERVICES****M69500 Market Research and Statistical Services**

This class consists of workplaces predominantly engaged in providing market research or statistical services such as the systematic gathering, recording, tabulating and presenting of marketing and public opinion data.

**Activities**

Market research service	Statistical bureau operation
Public opinion research service	Statistical consulting service

**Exclusions/References**

Workplaces predominantly engaged in telephone call centre operation or providing telemarketing services are included in class N72940 Call Centre Operation.

**Group 696 MANAGEMENT AND RELATED CONSULTING SERVICES****M69610 Corporate Head Office Management Services**

This class consists of workplaces predominantly engaged in providing corporate head office management services to other workplaces of the employer or, where relevant, to other workplaces of the group of which the employer is a member.

Workplaces that come within this class are predominantly engaged in:

- a) providing high level strategic management services for a company or group (excluding day-to-day management or supervision);
- b) monitoring and providing directional guidance for a company or group;
- c) undertaking the strategic planning for the operations of workplaces for a company or group; and/or
- d) meeting regulatory requirements for a company or group.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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The workplace must also satisfy the following requirements:

- (e) it must be located in a physically separate building from all other workplaces of the employer or group — that is, it cannot be located in the same building as, but on a different level from, another workplace of the employer or a member of the same group and it cannot have a common wall with another workplace of the employer or a member of the same group;
- (f) the corporate head office management services must be provided in respect of the whole of the employer's or group's operations in Australia; and
- (g) the workplaces to which the workplace provides corporate head office management services must be predominantly engaged in activities that are classified, or would be classified if the workplaces were located in Victoria, to two or more classes.

**Activities**

Corporate promotional work (except sales and marketing of products or services)	Property management for the employer or group
Investment of employer or group funds	Share registry operation (own account)
Managing/sourcing externally sourced finance for the employer or group operations	Strategic management, planning and decision making for the employer or group
Meeting corporate regulatory requirements including annual accounts and reports	Superannuation fund administration (own account)
Personnel/human resource management for the employer or group	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing high level strategic management services at a divisional or regional level to other workplaces of the employer or the employer's group are classified according to the predominant industry of those other workplaces;
- b) providing high level strategic management of other workplaces of the employer or the employer's group where those other workplaces are all in the same industry classification are classified to the industry classification of those other workplaces;
- c) providing operational services to other workplaces of the employer or the employer's group are classified according to the predominant industry of those other workplaces;
- d) providing advice and assistance to other arm's length entities on a fee or contract basis on general management issues are included in class M69620 Management Advice and Related Consulting Services;
- e) providing a range of day-to-day office administrative services to other arm's length entities on a fee or contract basis, such as clerical, billing, record keeping, personnel and other support services including sales that relate to goods or services produced or provided at workplaces of other arm's length entities, are included in the appropriate classes of Division N - Administrative and Support Services;
- f) holding the securities of (or other equity interests in) companies and enterprises, but which do not undertake any of the management services outlined above are included in the appropriate classes of Division K - Financial and Insurance Services;



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SCHEDULE 4 - *continued*

Group Class	Title And Description
	g) setting state government policy and oversight of state government programs (except military defence) are included in class O75200 State Government Administration; and
	h) setting local government policy and oversight of local government programs are included in class O75300 Local Government Administration.

**M69620 Management Advice and Related Consulting Services**

This class consists of workplaces predominantly engaged in providing management advice and related consulting services not elsewhere classified to other arm's length entities on a fee or contract basis. This includes providing advice on business or personnel management policies or practices. Also included are workplaces predominantly engaged in managing public figures such as entertainers.

**Activities**

Agricultural management consulting service	Forestry management consulting service
Artist, entertainer or other public figures management service	Management consulting service
Business management consulting service	Merchandising consulting service
Efficiency advisory service	Operations research service (commercial)
Environmental consulting service	Personnel management consulting service
Environmental sustainability assessment service	Sales advisory service
	Tariff consulting service
	Tourism development consulting service
	Waste management consulting service

**Exclusions/References**

Workplaces predominantly engaged in

- providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- managing or organising construction activities and/or construction projects or parts of such projects are included in the appropriate class of Division E – Construction;
- providing data processing services are included in class J59210 Data Processing and Web Hosting Services;
- providing government statistical services are included in M69500 Market Research and Statistical Services;
- holding the securities of (or other equity interests in) companies and enterprises are included in the appropriate classes of Division K - Financial and Insurance Services;
- listing employment vacancies or referring or placing applicants for employment, or executive placement services (except consulting), are included in class N72110 Employment Placement and Recruitment Services; and
- providing computer hardware or software consulting services are included in class M70000 Computer System Design and Related Services.

**Group 697 VETERINARY SERVICES****M69700 Veterinary Services**

This class consists of workplaces predominantly engaged in the practice of veterinary medicine or surgical services for domestic animals or livestock. Also included are workplaces predominantly engaged in operating animal hospitals.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Activities**

Animal clinic operation	Spaying service
Animal hospital operation	Veterinary clinic operation
Animal pathology service	Veterinary service
Animal quarantine station operation	

**Exclusions/References**

Workplaces predominantly engaged in providing agricultural support services such as livestock improvement services, artificial insemination service or herd testing, etc. are included in class A05290 Other Agriculture and Fishing Support Services.

**Group 699 OTHER PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES****M69910 Professional Photographic Services**

This class consists of workplaces predominantly engaged in providing still, video or computer photography services, including the video taping of special events such as weddings.

**Activities**

Portrait photography service	Video filming of special events (e.g. birthdays, weddings)
Professional photography service	
Street photography service	Wedding photography service
Studio photography service	

**Exclusions/References**

Workplaces predominantly engaged in

- a) retailing photographic equipment or supplies are included in the appropriate classes of Division G - Retail Trade;
- b) providing aerial photography or aerial surveying services are included in class M69220 Surveying and Mapping Services;
- c) motion picture and video production are included in class J55110 Motion Picture and Video Production;
- d) developing, printing or other processing of photographic film are included in class S95320 Photographic Film Processing; and
- e) renting or hiring photographic vending machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.

**M69990 Other Professional, Scientific and Technical Services n.e.c.**

This class consists of workplaces predominantly engaged in providing professional, scientific and technical services not elsewhere classified.

**Activities**

Interpretation service	Professional, scientific and technical services n.e.c.
Mediation service (except legal, judicial or social assistance)	Translation service
Meteorological service	Valuation service (except for real estate)
Non-financial asset broking service n.e.c.	Weather station operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing legal services are included in class M69310 Legal Services;
- b) providing judicial mediation services are included in class O75400 Justice; and
- c) providing social assistance mediation services are included in class Q87900 Other Social Assistance Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 70 - COMPUTER SYSTEM DESIGN AND RELATED SERVICES****Group Class****Title And Description****Group 700 COMPUTER SYSTEM DESIGN AND RELATED SERVICES****M70000 Computer System Design and Related Services**

This class consists of workplaces predominantly engaged in providing expertise in the field of information technologies such as writing, modifying, testing or supporting software to meet the needs of a particular consumer; or planning and designing computer systems that integrate computer hardware, software and communication technologies.

**Activities**

Computer facilities management service	IT help desk providing technical assistance
Computer hardware consulting service	Software development (customised) service (except publishing)
Computer network systems design and integration service	Software installation service
Computer programming service	Software simulation and testing service
Computer software consulting service	Systems analysis service
Internet and web design consulting service	

**Exclusions/References**

Workplaces predominantly engaged in

- computer software publishing are included in class J54200 Software Publishing;
- installing computer cables are included in class E32320 Electrical Services;
- leasing or hiring electronic computers or other data processing equipment are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- mass producing computer software are included in class C16200 Reproduction of Recorded Media; and
- providing data processing services or computer data storage and retrieval services are included in the appropriate classes of Group 592 Data Processing, Web Hosting and Electronic Information Storage Services.

SCHEDULE 4 - *continued***DIVISION N: ADMINISTRATIVE AND SUPPORT SERVICES****INTRODUCTION**

1. The Administrative and Support Services Division includes workplaces predominantly engaged in performing routine support activities for the day-to-day operations of arm's length entities and for domestic (or personal) use on a contract or fee basis.
2. Workplaces providing administrative services are predominantly engaged in activities such as:
  - a) office administration;
  - b) hiring and placing personnel;
  - c) preparing documents;
  - d) taking orders for clients by telephone;
  - e) providing credit reporting or collecting services; and
  - f) arranging travel and travel tours.
3. Workplaces providing support services are predominantly engaged in activities such as:
  - a) building and other cleaning services;
  - b) pest control services;
  - c) gardening services; and
  - d) packaging products.

**Classification Issue: Labour hire services****Issue**

4. Some employers are predominantly engaged in labour hire, that is supplying workers to labour hire clients. A labour hire client (and labour hire) in relation to an employer are defined in Part 1, clause 4 of the Premiums Order. Employers predominantly engaged in supplying labour hire will generally have an actual workplace (pursuant to item 2(1)(a) of schedule 1) from which the labour hire business is administered and imputed workplaces (pursuant to item 2(1)(b) of schedule 1) that are classified according to the predominant activity of the place where workers of the employer work. This raises the question of the correct classification of these workplaces.

**Rule**

The employer's actual workplace, that is predominantly engaged in administering the labour hire business, will be classified in this Division.

The employer's imputed workplaces, where the workers of the employer work, will be classified according to the predominant activity at the imputed workplace.

**Classification Rule: Packaging**

5. All contract packaging is classified to class N73200 Packaging Services, regardless of the commodity being packed. The packaging of the goods can be in a variety of containers and include labelling and/or imprinting on the package. This includes packing fresh fruit and vegetables, groceries and crating goods for transport.

**Cross-references**

6. Refer to the General Introduction for rules about internal management and office administration (including the provision of buying and marketing services).

**Subdivisions**

7. This Division contains the following subdivisions:

72 – Administrative Services

73 – Building Cleaning, Pest Control and Other Support Services

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***DIVISION N - ADMINISTRATIVE AND SUPPORT SERVICES****Subdivision 72 - ADMINISTRATIVE SERVICES****Group Class Title And Description****Group 721 EMPLOYMENT SERVICES****N72110 Employment Placement and Recruitment Services**

This class consists of workplaces predominantly engaged in listing employment vacancies and in referring or placing applicants for employment in any field. The services are provided to either arm's length employers or potential employees, and include the formulation of job descriptions, the screening and testing of applicants and the investigation of references. Also included in this class are workplaces that provide executive search services.

**Activities**

Casting agency operation	Employment registry operation
Employment agency operation	Executive placement service
Employment recruitment service	

**Exclusions/References**

Workplaces predominantly engaged in

- supplying their own employees to client's businesses on a fee or contract basis are included in class N72120 Labour Hire Services;
- supplying employees as part of an apprentice or trainee placement scheme are included in class N72120 Labour Hire Services; and
- providing human resource management services to clients or managing public figures are included in class M69620 Management Advice and Related Consulting Services.

**N72120 Labour Hire Services**

This class consists of workplaces predominantly engaged in administering the supply of workers to labour hire clients on a fee or contract basis.

This class includes workplaces of group training employers predominantly engaged in employing apprentices and/or trainees and placing them with arm's length host employers.

**Activities**

Contract labour service, administration	Labour supply service, administration
Group training operation, administration	Temporary labour hire service, administration
Labour on-hiring service, administration	
Labour staffing service, administration	

**Exclusions/References**

Workplaces predominantly engaged in

- listing employment vacancies and referring or placing applicants for permanent employment are included in class N72110 Employment Placement and Recruitment Services; and
- providing human resource management services to clients or managing public figures are included in class M69620 Management Advice and Related Consulting Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 722 TRAVEL AGENCY AND TOUR ARRANGEMENT SERVICES****N72200 Travel Agency and Tour Arrangement Services**

This class consists of workplaces predominantly engaged in acting as agents in selling travel, tour and accommodation services as well as workplaces providing travel arrangement and reservation services for airlines, cars, hotels and restaurants. Also included are workplaces predominantly engaged in arranging, assembling, wholesaling and retailing tours.

**Activities**

Arranging and assembling tours	Travel agency operation
Booking service (accommodation)	Travel ticket agency operation
Booking service (travel)	Tour arrangement service
Inbound tour operator service (arranging and assembling tours)	Tour retailing service
	Tour wholesaling service

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating transport equipment for scenic and sightseeing activities are included in class I50100 Scenic and Sightseeing Transport;
- b) operating tourist information centres are included in class N72990 Other Administrative Services n.e.c.;
- c) providing tour operator services which include the provision of transport services are included in the appropriate classes of Division I - Transport, Postal and Warehousing; and
- d) providing tour operator services which exclude the provision of transport services are included in class R91390 Amusement and Other Recreational Activities n.e.c.

**Group 729 OTHER ADMINISTRATIVE SERVICES****N72910 Office Administrative Services**

This class consists of workplaces predominantly engaged in providing a range of day-to-day office administrative services such as clerical, billing and record-keeping, and payroll services on a contract or fee basis. These workplaces support the operation of arm's length entities but do not provide operating staff to carry out the complete operations of an organisation.

**Activities**

Addressing and mailing service	Enveloping service
Billing and record-keeping service	Office administrative service n.e.c.
Business administrative service	Payroll processing
Clerical service	Reception service

**Exclusions/References**

Workplaces predominantly engaged in

- a) undertaking the high level strategic management for a company or group (excluding day-to-day management or supervision), monitoring and providing directional guidance for a company or group, undertaking the strategic planning for the operations of workplaces for a company or group, or meeting regulatory requirements for a company or group are included in class M69610 Corporate Head Office Management Services;

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>b) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;</li> <li>c) providing specialised document preparation services are included in class N72920 Document Preparation Services;</li> <li>d) providing human resource management services to clients are included in class M69620 Management Advice and Related Consulting Services;</li> <li>e) printing services are included in class C16110 Printing; and</li> <li>f) providing labour on-hiring, staffing or supply services are included in class N72120 Labour Hire Services.</li> </ul>

**N72920 Document Preparation Services**

This class consists of workplaces predominantly engaged in providing document preparation services that include typing and word processing; letter or resume writing, document editing or proofreading; and stenographic, transcription and other document preparation services to other arm's length entities. Also included in this class are workplaces predominantly engaged in providing desktop publishing services to other arm's length entities.

**Activities**

Desktop publishing (document preparation service)	Stenographic service
Document editing or proofreading service	Transcription service
Letter writing service	Typing service
Resume writing service	Word processing service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- b) providing copying, photocopying or similar mass production of documents are included in the appropriate classes of Division C - Manufacturing; and
- c) providing data processing services are included in the appropriate classes of Division J - Information Media and Telecommunications.

**N72930 Credit Reporting and Debt Collection Services**

This class consists of workplaces predominantly engaged in compiling information such as a vehicle's legal status and credit or employment histories on individuals or businesses. Also included in this class are workplaces predominantly engaged in collecting payments for claims, remitting payments collected to their clients and providing repossession services.

**Activities**

Account collection service	Credit investigation service
Bill collection service	Credit rating service
Collection agency operation	Debt collection service
Consumer credit reporting service	Mercantile credit reporting service
Credit bureau or agency operation	Repossession service

**Exclusions/References**

Workplaces predominantly engaged in providing financing to other arm's length entities by factoring accounts receivables (i.e. assuming the risk of collection and credit losses) are included in the appropriate classes of Division K - Financial and Insurance Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**N72940 Call Centre Operation**

This class consists of workplaces predominantly engaged in answering telephone calls and relaying messages to clients and/or in providing telemarketing services on a contract or fee basis for other arm's length entities. Workplaces engaged in providing telemarketing services promote clients' products or services; take orders; solicit contributions or donations; and provide information. Telemarketers do not own the product or provide the service they represent.

**Activities**

Telemarketing service	Telephone call centre operation
Telephone answering service	Voice mailbox service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- b) gathering, recording, tabulating and presenting marketing and public opinion data that may include telephone canvassing services are included in class M69500 Market Research and Statistical Services;
- c) operating security alarm monitoring services are included in class O77120 Investigation and Security Services;
- d) providing debt collection services are included in class N72930 Credit Reporting and Debt Collection Services;
- e) banking operations are included in class K62210 Banking;
- f) operating information technology (IT) helpdesks are included in class M70000 Computer System Design and Related Services;
- g) providing welfare counselling services (except psychological) are included in class Q87900 Other Social Assistance Services; and
- h) providing psychological counselling services are included in class Q85390 Other Allied Health Services.

**N72990 Other Administrative Services n.e.c.**

This class consists of workplaces predominantly engaged in providing administrative services not elsewhere classified to arm's length entities on a contract or fee basis.

**Activities**

Event management service	Student advisory service (including international students)
Fundraising on a commission or fee basis	Theatre and concert booking service
Immigration advisory service	Tourist information centre operation
Shopping trolley collection service	Wedding planner service
Sports ticketing service	
Sport, art and similar event promotion service (without facilities)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing operational services to other workplaces of the employer or group are classified according to the predominant industry of those other workplaces;
- b) providing sports, arts and similar event promotion services (with facilities) are included in the appropriate classes of Division R - Arts and Recreation Services;



**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued**

<b>Group Class</b>	<b>Title And Description</b>
	<p>c) event centre operation, predominantly providing accommodation, are included in class H44000 Accommodation;</p> <p>d) event centre operation, predominantly providing catering, are included in class H45130 Catering Services;</p> <p>e) event centre operation, except predominantly accommodation or catering, are included in class L67120 Non-Residential Property Operators;</p> <p>f) renting, leasing or hiring event equipment are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;</p> <p>g) providing staff, security guards, ushers and marshals to various events on a contract or fee basis are included in class N72120 Labour Hire Services; and</p> <p>h) providing legal representation and advice are included in class M69310 Legal Services.</p>

SCHEDULE 4 - *continued***Subdivision 73 - BUILDING CLEANING, PEST CONTROL AND OTHER SUPPORT SERVICES**

Group Class	Title And Description
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**Group 731 BUILDING CLEANING, PEST CONTROL AND GARDENING****N73110 Building and Other Industrial Cleaning Services**

This class consists of workplaces predominantly engaged in the interior cleaning of buildings (except carpets, drapes and soft furnishings) or transportation equipment, and the exterior cleaning of buildings (except steam, sand and other abrasive blasting). Also included are workplaces predominantly engaged in providing other industrial cleaning services such as street cleaning or road sweeping.

**Activities**

Bathroom/toilet cleaning	Janitorial service (including transport equipment)
Building exterior cleaning (except sand blasting or steam cleaning)	Residential building cleaning
Building interior cleaning	Road sweeping
Chimney cleaning	Room cleaning service
Duct cleaning	Street cleaning
Gutter cleaning	Swimming pool cleaning
Housekeeping service (except emergency)	Transport equipment cleaning
	Window cleaning

**Exclusions/References**

Workplaces predominantly engaged in

- a) sand blasting or steam cleaning of building exteriors are included in class E32990 Other Construction Services n.e.c.;
- b) cleaning carpets, curtains and soft furnishings are included in class S95310 Laundry and Dry-Cleaning Services; and
- c) providing emergency housekeeping services are included in class Q87900 Other Social Assistance Services.

**N73120 Building Pest Control Services**

This class consists of workplaces predominantly engaged in providing commercial and domestic pest control services. Such services include exterminating and controlling mosquitoes, birds, rodents, termites and other insects and pests (except agricultural or forestry pest control services). Also included in this class are workplaces providing fumigation and weed control services (except agricultural and forestry).

**Activities**

Exterminating service (except agricultural and forestry)	Pest control service (except agricultural and forestry)
Fumigating service (except crop fumigating)	Termite control service (except agricultural and forestry)
Insect control service (except agricultural and forestry)	Weed control service (except agricultural and forestry)
Pest control barrier installation	

**Exclusions/References**

Workplaces predominantly engaged in providing agricultural or forestry pest control services (including weed control) are included in the appropriate classes of Subdivision 05 Agriculture, Forestry and Fishing Support Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**N73130 Gardening Services**

This class consists of workplaces predominantly engaged in providing gardening services only.

**Activities**

Garden maintenance service	Maintenance of plants and shrubs in buildings
Gardening service	
Lawn care service (e.g. fertilising, seeding, spraying)	Tree care service (e.g. planting, pruning, removal, trimming)
Mowing service (e.g. lawn, nature strip, roadside, sporting ground)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) installing artificial turf (not in heavy or civil engineering projects) or in constructing (i.e. installing) walkways, retaining walls, decks, fences, ponds or similar structures are included in class E32910 Landscape Construction Services;
- b) weed eradication services are included in either class N73120 Building Pest Control Services or in the appropriate classes of Subdivision 05 Agriculture, Forestry and Fishing Support Services;
- c) owning and leasing pot plants are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- d) forestry, logging or forestry support services are included in the appropriate classes in Division A - Agriculture, Forestry and Fishing.

**Group 732 PACKAGING SERVICES****N73200 Packaging Services**

This class consists of workplaces predominantly engaged in packing goods in bottles, cans, cartons, collapsible tubes, plastic sachets, plastic film or bags or other containers or materials on a contract or fee basis.

**Activities**

Apparel and textile folding and packaging service	Packing of agricultural produce (except meat or poultry)
Bottling drinking liquid	Packing of cured meat and smallgoods
Bottling or rebottling wine or spirits	Packing fresh fruit and vegetables
Bottling other liquid	Packing of groceries
Contract packing or filling	Packing pharmaceutical and medical products
Crating service	
Kit assembling and packaging service	Shrink wrapping service

**Exclusions/References**

Workplaces predominantly engaged in

- a) blending wine or spirits are included in the appropriate classes of Group 121 Beverage Manufacturing;
- b) manufacturing drinking liquids are included in the appropriate classes of Division C - Manufacturing;
- c) manufacturing pharmaceutical and medical products are included in class C18410 Human Pharmaceutical and Medicinal Product Manufacturing;
- d) poultry meat packing are included in class C11120 Poultry Processing; and
- e) meat packing (except poultry) are included in class C11110 Meat Processing.

SCHEDULE 4 - *continued***DIVISION O: PUBLIC ADMINISTRATION AND SAFETY****INTRODUCTION**

1. The Public Administration and Safety Division includes workplaces predominantly engaged in central, state or local government legislative, executive and judicial activities; in providing physical, social, economic and general public safety and security services; in enforcing regulations; in military and defence activities; and in government representation (including foreign government representation).
2. Central, state or local government legislative, executive and judicial activities include:
  - a) the setting of policy;
  - b) the oversight of government programs;
  - c) collecting revenue to fund government programs;
  - d) creating statute laws and by-laws;
  - e) the administration and operation of courts and other judicial or quasi-judicial authorities such as tribunals and Royal Commissions; and
  - f) distributing public funds.
3. Physical, social, economic and general public safety and security services, and enforcement activities, include:
  - a) police services;
  - b) investigation and security services;
  - c) fire protection and other emergency services;
  - d) correctional and detention services;
  - e) regulatory services;
  - f) border control; and
  - g) other public order and safety services.
4. Workplaces classified to this division can be in the government or non-government sector; government ownership is not a criterion for classification to this industry division.

**Classification Issue: Workplaces engaged in both public administration and service delivery activities*****Issue***

5. Some government workplaces are engaged in producing 'private sector like' goods and services and some private sector workplaces are engaged in public administration or military defence. This raises the issue of the correct classification of such workplaces.

***Rules***

6. Government workplaces predominantly engaged in producing 'private sector like' goods and services are given the same industry classification as private sector workplaces engaged in similar activities.
7. Private sector workplaces predominantly engaged in public administration or military defence are classified to the appropriate class in this Division.
8. Workplaces engaged in a combination of public administration and service delivery activities are classified according to the predominant activity of the workplace. However, workplaces engaged in a combination of public administration and service delivery activities where a predominant activity cannot be determined are classified to the appropriate class in this Division.

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**SCHEDULE 4 - *continued***

***Subdivisions***

9. This division contains the following subdivisions:
  - 75 – Public Administration
  - 76 – Defence
  - 77 – Public Order, Safety and Regulatory Services

SCHEDULE 4 - *continued***DIVISION O - PUBLIC ADMINISTRATION AND SAFETY****Subdivision 75 - PUBLIC ADMINISTRATION**

Group Class	Title And Description
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**Group 751 CENTRAL GOVERNMENT ADMINISTRATION****O75100 Central Government Administration**

This class consists of workplaces predominantly engaged in the setting of central government policy; the oversight of central government programs (excluding military defence); collecting revenue to fund central government programs; creating statute laws and by-laws (excluding creating case law through the judicial processes); and distributing central government funds.

**Activities**

Administration, except administration of defence and of courts and other judicial and quasi-judicial authorities	Legislation enactment (central government) Parliament operation (central government)
Financial and economic management except banking (central government)	Policy formulation and administration (central government)
Governor-General's workplace operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than government administration are included in the classes appropriate to these activities;
- b) the operation or administration of courts and other judicial and quasi-judicial authorities, including tribunals, Royal Commissions and similarly constituted inquiries, are included in class O75400 Justice; and
- c) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

**Group 752 STATE GOVERNMENT ADMINISTRATION****O75200 State Government Administration**

This class consists of workplaces predominantly engaged in the setting of state government policy; the oversight of state government programs; collecting revenue to fund state government programs; creating statute law and by-laws (excluding creating case law through the judicial processes); and distributing state government funds.

**Activities**

Financial and economic management except banking (state government)	Policy formulation and administration (state government)
Legislation enactment and enforcement (state government)	State government administration State Governor's workplace operation
Parliament operation (state government)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than state government administration are included in the classes appropriate to these activities;

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SCHEDULE 4 - *continued*

Group Class	Title And Description
	b) the operation or administration of courts and other judicial and quasi-judicial authorities are included in class O75400 Justice; and c) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

**Group 753 LOCAL GOVERNMENT ADMINISTRATION****O75300 Local Government Administration**

This class consists of workplaces predominantly engaged in the setting of local government policy; the oversight of local government programs; collecting revenue to fund local government programs; creating by-laws (excluding creating case law through the judicial processes); and distributing local government funds.

**Activities**

Financial and economic management except banking (local government)	Regulation enactment and enforcement (local government)
Local government administration Policy formulation and administration (local government)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) the management of commercial and business activities or activities other than local government administration are included in classes appropriate to these activities; and
- b) exercising regulatory control over specified activities are included in class O77200 Regulatory Services.

**Group 754 JUSTICE****O75400 Justice**

This class consists of workplaces predominantly engaged in the operation or administration of courts and other judicial or quasi-judicial authorities, including tribunals, Royal Commissions and similarly constituted inquiries.

**Activities**

Children's court operation	Law court operation
Industrial relations court operation	Royal Commission operation
Judicial authority operation (federal or state)	Tribunal operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) state government administration other than justice are included in class O75200 State Government Administration; and
- b) central government administration other than justice are included in class O75100 Central Government Administration.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 755 GOVERNMENT REPRESENTATION****O75510 Domestic Government Representation**

This class includes workplaces of central and state government (domestic government) predominantly engaged in the operation of diplomatic and consular missions abroad.

**Activities**

Consulate operation (domestic government)	Legation operation (domestic government)
Embassy operation (domestic government)	Trade Commission operation (domestic government)
High Commission operation (domestic government)	

**O75520 Foreign Government Representation**

This class consists of workplaces of foreign governments predominantly engaged in governmental service activities such as the provision of consular or diplomatic services. This class also includes representatives of joint international governmental organisations such as the United Nations.

**Activities**

Consulate operation (foreign government)	Legation operation (foreign government)
Embassy operation (foreign government)	Trade commission operation (foreign government)
High Commission operation (foreign government)	
International governmental organisation (United Nations, World Trade Organisation etc.) operation	



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SCHEDULE 4 - *continued***Subdivision 76 - DEFENCE**

Group Class	Title And Description
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**Group 760 DEFENCE****O76000 Defence**

This class consists of workplaces of military defence (including those staffed by civilian personnel) stationed in Australia or abroad. Included are workplaces predominantly engaged in defence administration; the administration of defence research and development policies and associated funds; contingency planning; and carrying out military exercises in which civilian institutions and populations are involved.

**Activities**

Armed forces unit operation (except manufacturing or educational)	Civil defence operation (military) Government administration (defence)
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating military academies or research schools are included in the appropriate classes of Division P - Education and Training; and
- b) manufacturing goods are included in the appropriate classes of Division C - Manufacturing.

SCHEDULE 4 - *continued***Subdivision 77 - PUBLIC ORDER, SAFETY AND REGULATORY SERVICES****Group Class****Title And Description****Group 771 PUBLIC ORDER AND SAFETY SERVICES****O77110 Police Services**

This class consists of workplaces predominantly engaged in criminal and civil law enforcement and other activities related to the enforcement of law and the preservation of order.

**Activities**

Intelligence service operation	Police station operation
Police service operation	Traffic policing activity

**Exclusions/References**

Workplaces predominantly engaged in

- emergency service (other than defence and police) are included in class O77130 Fire Protection and Other Emergency Services;
- security protection are included in class O77120 Investigation and Security Services; and
- providing traffic and parking control services (except police) are included in class O77190 Other Public Order and Safety Services.

**O77120 Investigation and Security Services**

This class consists of workplaces predominantly engaged in investigation (except police, credit or insurance investigation) and security services (except police).

**Activities**

Alarm monitoring service	Locksmith service
Armoured car service	Night watchman service
Body guard service	Protection service
Burglary protection service	Security alarm monitoring or response service
Detective agency service	Security guard service
Enquiry agency service	
Investigation service (except police, credit or insurance investigation)	

**Exclusions/References**

Workplaces predominantly engaged in

- providing police services are included in class O77110 Police Services;
- selling security systems such as locking devices, safes and vaults, without installation or maintenance services, are included in the appropriate classes of Division G - Retail Trade;
- providing key cutting/duplication services are included in class S94990 Other Repair and Maintenance n.e.c.;
- installing alarms are included in class E32340 Fire and Security Alarm Installation Services;
- providing insurance investigation services are included in class K64200 Auxiliary Insurance Services; and
- providing credit investigation services are included in class N72930 Credit Reporting and Debt Collection Services.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**O77130 Fire Protection and Other Emergency Services**

This class consists of workplaces predominantly engaged in providing fire fighting or related civil emergency services (except police and ambulance services).

**Activities**

Airport fire service	Fire fighting service
Emergency service (other than defence and police)	Fire prevention service
Fire brigade service	Forest fire fighting service
	Rescue service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing ambulance services are included in class Q85910 Ambulance Services; and
- b) installing fire alarms and fire sprinklers are included in class E32340 Fire and Security Alarm Installation Services.

**O77140 Correctional and Detention Services**

This class consists of workplaces predominantly engaged in managing and operating correctional institutions (including prisons and remand centres) and detention centres. The facility is generally designed for detention of individuals.

**Activities**

Correctional centre operation	Prison farm operation
Detention centre operation	Prison operation
Gaol operation	Remand centre operation
Juvenile detention centre operation	
Operating correctional facility on a contract or fee basis	

**O77190 Other Public Order and Safety Services**

This class consists of workplaces predominantly engaged in providing public order and safety services not elsewhere classified such as border surveillance.

**Activities**

Coastwatch service	Surveillance of country borders (by land, sea and air)
Local Government animal control	
Local Government parking and traffic control	Traffic control services (except traffic policing activity)
Public order and safety service n.e.c.	

**Exclusions/References**

Workplaces predominantly engaged in

- a) defence are included in class O76000 Defence;
- b) police services are included in class O77110 Police Services;
- c) planning and administrative activities of border control and surveillance are included in the appropriate classes of Subdivision 75 Public Administration;
- d) providing advice on import and export procedures and documentation are included in class I52910 Customs Agency Services; and
- e) traffic policing activity are included in class O77110 Police Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 772 REGULATORY SERVICES****O77200 Regulatory Services**

This class consists of workplaces predominantly engaged in enforcing statutes or regulations or undertaking licensing or inspection activities.

**Activities**

Beach inspection (Local Government)	Regulating food and agricultural standards
Building inspection (Local Government)	Regulating qualification standards
Consumer protection service	Regulating weights and measures
Health inspection (Local Government)	Regulatory services n.e.c.
Licensing and permit issuance	Ship surveying
Motor vehicle testing	
Regulating casino and other gambling	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating tolls and weighbridges are included in class I52990 Other Transport Support Services n.e.c.;
- b) regulating, licensing and inspection of the financial sector are included in class K62210 Central Banking;
- c) regulating the electricity market are included in class D26400 On Selling Electricity and Electricity Market Operation;
- d) regulatory activities with a dual role of regulation and public administration are included in the appropriate classes of Subdivision 75 Public Administration;
- e) regulating and undertaking the activity at the same time are included in the appropriate classes of the division in which the activity is undertaken;
- f) building inspection services are included in class M69230 Engineering Design and Engineering Consulting Services;
- g) regulating their own rules or codes of conduct (i.e. interest groups) are included in the appropriate classes of Group 955 Civic, Professional and Other Interest Group Services; and
- h) providing quality assessment services without enforcement of regulations are included in the appropriate classes of other divisions.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued****DIVISION P: EDUCATION AND TRAINING****INTRODUCTION**

1. The Education and Training Division includes workplaces predominantly engaged in the provision of and support for education and training. Education and training services are delivered by teachers or instructors who explain, tell or demonstrate a wide variety of subjects. The labour inputs of teachers and instructors, and their subject matter, knowledge and teaching expertise, uniquely distinguishes this industry from other industries.
2. Education and training may be provided in a range of settings, such as educational institutions, the workplace, or the home. Instruction may be delivered through face-to-face interaction between teachers/instructors and students, and/or by other means and mediums of delivery, for example by correspondence, radio, television or the internet.
3. A workplace predominantly engaged in the provision of and/or support for education and training will be classified to this Division regardless of whether:
  - a) it is privately owned and operated (private sector education) or publicly owned and operated (non-private sector education); and/or
  - b) the provision of or support for education and training is for profit or not for profit.
4. Education support services include a range of support services which assist in the provision of education, such as curriculum setting and examination marking.

***Exclusions***

5. Workplaces excluded from this Division include workplaces predominantly engaged in the training of animals (e.g. dog obedience training, horse training). Workplaces predominantly engaged in dog or horse racing training are included in Division R - Arts and Recreation Services. Workplaces predominantly engaged in other forms of animal training are included in Division S - Other Services.

***Subdivisions***

6. This Division contains the following subdivisions:
  - 80 – Preschool and School Education
  - 81 – Tertiary Education
  - 82 – Adult, Community and Other Education

SCHEDULE 4 - *continued***DIVISION P - EDUCATION AND TRAINING****Subdivision 80 - PRESCHOOL AND SCHOOL EDUCATION**

Group Class	Title And Description
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**Group 801 PRESCHOOL EDUCATION****P80100 Preschool Education**

This class consists of workplaces predominantly engaged in providing accredited pre-primary school education. Preschool programs are educational in nature and are designed to introduce children to ideas, attitudes and behaviour required in a school environment. They are usually directed at children aged three to five years, are generally sessional in nature and are provided by staff that have training in an educational field.

**Activities**

Kindergarten, preschool, operation (except child minding centre)	Preschool operation
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**Exclusions/References**

Workplaces predominantly engaged in

- a) providing pre-primary school education in conjunction with normal primary school education are included in class P80211 Primary Education, Private Sector or class P80212 Primary Education, Non-Private Sector; and
- b) providing child minding or day nursery services are included in class Q87100 Child Care Services.

**Group 802 SCHOOL EDUCATION****P80211 Primary Education, Private Sector**

This class consists of workplaces of private sector employers predominantly engaged in providing primary school education (except combined primary/secondary school education).

**Activities**

Boarding school operation (primary school; except combined primary/secondary), private sector	Primary school operation (except combined primary/secondary school), private sector
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**Exclusions/References**

Workplaces predominantly engaged in

- a) providing primary school education by non-private sector employers are included in class P80212 Primary Education, Non-Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

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SCHEDULE 4 - *continued*

Group Class	Title And Description
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**P80212 Primary Education, Non-Private Sector**

This class consists of workplaces of non-private sector employers predominantly engaged in providing primary school education (except combined primary/secondary school education).

**Activities**

Boarding school operation (primary school; except combined primary/secondary), non-private sector

Primary school operation (except combined primary/secondary school), non-private sector

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing primary school education by private sector employers are included in class P80211 Primary Education, Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

**P80221 Secondary Education, Private Sector**

This class consists of workplaces of private sector employers predominantly engaged in providing secondary school education (except combined primary/secondary school education).

**Activities**

Agricultural high school operation (except combined primary/secondary school), private sector

Secondary college operation (except combined primary/secondary school), private sector

Boarding school operation (secondary school education; except combined primary/secondary school), private sector

Secondary school operation (except combined primary/secondary school), private sector

Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), private sector

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing secondary school education by non-private sector employers are included in class P80222 Secondary Education, Non-Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**P80222 Secondary Education, Non-Private Sector**

This class consists of workplaces of non-private sector employers predominantly engaged in providing secondary school education (except combined primary/secondary school education).

**Activities**

Agricultural high school operation (except combined primary/secondary school), non-private sector	Secondary college operation (except combined primary/secondary school), non-private sector
Boarding school operation (secondary school education; except combined primary/secondary school), non-private sector	Secondary school operation (except combined primary/secondary school), non-private sector
Victorian Certificate of Education (VCE) college operation (except combined primary/secondary school), non-private sector	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing secondary school education by private sector employers are included in class P80221 Secondary Education, Private Sector;
- b) providing student accommodation (except boarding schools) are included in class H44000 Accommodation; and
- c) providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education are included in class P80230 Combined Primary and Secondary Education.

**P80230 Combined Primary and Secondary Education**

This class consists of workplaces predominantly engaged in providing one or more permanently organised grades or years of secondary school education in conjunction with one or more permanently organised grades or years of primary school education.

**Activities**

Agricultural high school operation (combined primary/secondary school)	District school operation (combined primary/secondary school)
Area school operation (combined primary/secondary school)	Secondary college operation (combined primary/secondary school)
Boarding school operation (combined primary/secondary school)	Secondary school operation (combined primary/secondary school)
Central school operation (combined primary/secondary school)	

**Exclusions/References**

Workplaces predominantly engaged in providing student accommodation (except boarding schools) are included in class H44000 Accommodation.



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## SCHEDULE 4 - continued

Group Class	Title And Description
<b>P80241</b>	<p data-bbox="276 319 794 344"><b>Special School Education, Private Sector</b></p> <p data-bbox="276 359 1150 476">This class consists of workplaces of private sector employers predominantly engaged in providing special education and training for children with disabilities and special needs (except those provided in mainstream pre-primary, primary, secondary or combined primary and secondary schools).</p> <p data-bbox="677 487 776 512" style="text-align: center;"><b>Activities</b></p> <p data-bbox="310 523 680 605">Special school operation (for children with disabilities and special needs), private sector</p> <p data-bbox="276 649 534 674"><b>Exclusions/References</b></p> <p data-bbox="276 685 693 710">Workplaces predominantly engaged in</p> <p data-bbox="276 725 1157 986">a) providing special education and training (except mainstream primary, secondary or combined), by non-private sector employers for children with disabilities and special needs are included in class P80242 Special School Education, Non-Private Sector; and</p> <p data-bbox="276 843 1157 986">b) providing mainstream pre-primary, primary or secondary school education are included in classes P80100 Preschool Education; P80211 Primary Education, Private Sector; P80212 Primary Education, Non-Private Sector; P80221 Secondary Education, Private Sector; P80222 Secondary Education, Non-Private Sector; or P80230 Combined Primary and Secondary Education.</p>
<b>P80242</b>	<p data-bbox="276 1011 854 1035"><b>Special School Education, Non-Private Sector</b></p> <p data-bbox="276 1051 1150 1167">This class consists of workplaces of non-private sector employers predominantly engaged in providing special education and training for children with disabilities and special needs (except those provided in mainstream pre-primary, primary, secondary or combined primary and secondary schools).</p> <p data-bbox="677 1178 776 1203" style="text-align: center;"><b>Activities</b></p> <p data-bbox="310 1214 680 1296">Special school operation (for children with disabilities and special needs), non-private sector</p> <p data-bbox="276 1315 534 1340"><b>Exclusions/References</b></p> <p data-bbox="276 1351 693 1376">Workplaces predominantly engaged in</p> <p data-bbox="276 1391 1096 1507">a) providing special education and training (except mainstream primary, secondary or combined), by private sector employers for children with disabilities and special needs is included in class P80241 Special School Education, Private Sector; and</p> <p data-bbox="276 1511 1157 1652">b) providing mainstream pre-primary, primary or secondary school education are included in classes P80100 Preschool Education; P80211 Primary Education, Private Sector; P80212 Primary Education, Non-Private Sector; P80221 Secondary Education, Private Sector; P80222 Secondary Education, Non-Private Sector; or P80230 Combined Primary and Secondary Education.</p>

SCHEDULE 4 - *continued***Subdivision 81 - TERTIARY EDUCATION**

Group Class	Title And Description
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**Group 810 TERTIARY EDUCATION****P81010 Technical and Vocational Education and Training**

This class consists of workplaces predominantly engaged in providing technical and vocational education and training. These workplaces offer a large variety of courses covering a range of subjects or specialise in a particular field of education such as computer and business management training.

**Activities**

Apprenticeship training program operation	Secretarial training
Business college and school operation	Technical and further education college operation
Information technology training centre operation	Technical college operation
Institute of technology operation	Vocational computer training
Professional and management development training	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing undergraduate or postgraduate teaching are included in class P81020 Higher Education;
- b) providing sports and physical recreation coaching not predominantly leading to tertiary qualifications are included in class P82110 Sports and Physical Recreation Instruction; and
- c) providing education in the arts not predominantly leading to tertiary qualifications are included in class P82120 Arts Education.

**P81020 Higher Education**

This class consists of workplaces predominantly engaged in providing undergraduate or postgraduate teaching. Also included in this class are workplaces predominantly engaged in operating university research schools.

**Activities**

Postgraduate school, university operation	Undergraduate school, university operation
Research school, university operation	University operation
Specialist institute or college	
Teachers' college operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating student halls of residence are included in class H44000 Accommodation; and
- b) undertaking research in the agricultural, biological, physical or social sciences (other than in a university research school) are included in class M69100 Scientific Research Services.

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SCHEDULE 4 - *continued***Subdivision 82 - ADULT, COMMUNITY AND OTHER EDUCATION**

Group Class	Title And Description
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**Group 821 ADULT, COMMUNITY AND OTHER EDUCATION****P82110 Sports and Physical Recreation Instruction**

This class consists of workplaces predominantly engaged in providing non-vocational instruction in sporting and physical recreation activities.

**Activities**

Aerobics instruction	Sailing school operation
Cricket coaching	Ski instruction
Diving instruction	Scuba diving school operation
Football instruction	Sports coaching
Golf instruction	Swimming instruction
Horse riding school operation	Tennis coaching
Martial arts school operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing sports and physical recreation instruction leading to a tertiary qualification are included in the appropriate classes of Subdivision 81 Tertiary Education;
- b) the operation of gymnasia, health clubs, fitness centres, swimming pools and similar facilities are included in class R91110 Health and Fitness Centres and Gymnasia Operation; and
- c) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.

**P82120 Arts Education**

This class consists of workplaces predominantly engaged in providing non-vocational instruction in the arts, including art, dance, drama and music.

**Activities**

Acting and drama school operation	Performing arts school operation
Dance and ballet school operation	Photography school operation
Music school operation	Sculpture instruction
Painting instruction	

**Exclusions/References**

Workplaces predominantly engaged in providing arts education leading to a tertiary qualification are included in the appropriate classes of Subdivision 81 Tertiary Education.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**P82190 Adult, Community and Other Education n.e.c.**

This class consists of workplaces predominantly engaged in providing adult, community and other education not elsewhere classified.

**Activities**

Driving school operation	Language school operation
Flying school operation	Parental education program operation
Home computing and keyboard skill instruction	Public speaking training
Home economics and personal management instruction	Social and interpersonal skill training
Instruction in diet, exercise and lifestyle factors	Study skill, career development and job search training
Instruction through Universities of the Third Age and Schools for Seniors	Survival skill training
	Tutoring service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing non-vocational instruction in sporting and physical recreation activities are included in class P82110 Sports and Physical Recreation Instruction;
- b) providing personal fitness training are included in class S95390 Other Personal Services n.e.c.;
- c) providing non-vocational instruction in the arts are included in class P82120 Arts Education; and
- d) providing vocational training are included in class P81010 Technical and Vocational Education and Training.

**Group 822 EDUCATIONAL SUPPORT SERVICES****P82200 Educational Support Services**

This class consists of workplaces predominantly engaged in providing non-instructional services that support educational processes or systems.

**Activities**

Curriculum development, educational	Test and exam service, educational
Educational support services n.e.c.	
Test and exam development and evaluation, educational	

**Exclusions/References**

Workplaces predominantly engaged in providing student advisory services on a commission or fee basis are included in N72990 Other Administrative Services n.e.c.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015*SCHEDULE 4 - *continued***DIVISION Q: HEALTH CARE AND SOCIAL ASSISTANCE****INTRODUCTION**

1. The Health Care and Social Assistance Division includes workplaces predominantly engaged in providing human health care and social assistance. Generally the labour inputs of practitioners with the requisite expertise and qualifications are integral to production or service delivery by workplaces classified to this Division.

***Subdivisions***

2. This Division contains the following subdivisions:

84 – Hospitals

85 – Medical and Other Health Care Services

86 – Residential Care Services

87 – Social Assistance Services

SCHEDULE 4 - *continued***DIVISION Q - HEALTH CARE AND SOCIAL ASSISTANCE****Subdivision 84 - HOSPITALS**

Group Class	Title And Description
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**Group 840 HOSPITALS****Q84010 Hospitals (Except Psychiatric Hospitals)**

This class consists of workplaces of hospitals (except psychiatric hospitals) predominantly engaged in providing facilities and services such as diagnostic, medical or surgical services as well as continuous in-patient medical care in specialised accommodation. Also included are workplaces providing both hospital facilities and training of medical and nursing staff.

**Activities**

Children's hospital operation	Hospital operation (except psychiatric or veterinary hospitals)
Day hospital operation	Infectious diseases hospital operation (including human quarantine stations)
Dental hospital operation (except out-patient)	Maternity hospital operation
Ear, nose and throat hospital operation	Obstetric hospital operation
Eye hospital operation	Women's hospital operation
General hospital operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating psychiatric hospitals are included in class P84020 Psychiatric Hospitals;
- b) providing aged care residential facilities are included in class Q86010 Aged Care Residential Services;
- c) providing out-patient dental hospital facilities are included in class Q85310 Dental Services; and
- d) operating veterinary hospitals are included in class M69700 Veterinary Services.

**Q84020 Psychiatric Hospitals**

This class consists of workplaces of psychiatric hospitals predominantly engaged in providing services for patients with psychiatric, mental or behavioural disorders. Also included are workplaces providing both psychiatric hospital facilities and training of medical and nursing staff.

**Activities**

Psychiatric hospital operation

**Exclusions/References**

Workplaces predominantly engaged in the independent practice of psychiatry are included in class Q85120 Specialist Medical Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 85 - MEDICAL AND OTHER HEALTH CARE SERVICES**

Group Class	Title And Description
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**Group 851 MEDICAL SERVICES****Q85110 General Practice Medical Services**

This class consists of workplaces predominantly engaged in the independent practice of general medicine. These workplaces consist of registered medical practitioners who generally operate private or group practices in medical clinics or centres.

**Activities**

Flying doctor service	General practice medical clinic service
General medical practitioner service	Rural general medical practice service

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating hospitals are included in class Q84010 Hospitals (Except Psychiatric Hospitals); and
- b) providing services of specialist medical practitioners are included in class Q85120 Specialist Medical Services.

**Q85120 Specialist Medical Services**

This class consists of workplaces predominantly engaged in the independent practice of specialised medicine, other than pathology and diagnostic imaging services. These workplaces consist of specialist medical practitioners who generally operate private or group practices in medical clinics or centres.

**Activities**

Allergy specialist service	Orthopaedic specialist service
Anaesthetist service	Paediatric service
Dermatology service	Psychiatry service
Ear, nose and throat specialist service	Rheumatology service
Gynaecology service	Specialist medical clinic service
Hair restoration or transplant service (by registered medical practitioner)	Specialist medical practitioner service n.e.c.
Neurology service	Specialist surgical service
Obstetrics service	Thoracic specialist service
Ophthalmology service	Urology service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing pathology or diagnostic imaging services are included in class Q85200 Pathology and Diagnostic Imaging Services;
- b) operating hospitals are included in class Q84010 Hospitals (Except Psychiatric Hospitals);
- c) providing services of registered general practice medical practitioners are included in class Q85110 General Practice Medical Services; and
- d) providing non-medical hair restoration services are included in class S95110 Hairdressing and Beauty Services.

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 852 PATHOLOGY AND DIAGNOSTIC IMAGING****Q85200 Pathology and Diagnostic Imaging Services**

This class consists of workplaces predominantly engaged in the provision of pathology laboratory or diagnostic imaging services such as analytical services including body fluid analysis, ultrasound or x-ray services.

**Activities**

Diagnostic imaging service	Pathology laboratory service
Medical laboratory service	X-ray clinic service

**Exclusions/References**

Workplaces predominantly engaged in providing chemical testing and analysis services (other than pathology services) are included in class M69250 Scientific Testing and Analysis Services.

**Group 853 ALLIED HEALTH SERVICES****Q85310 Dental Services**

This class consists of workplaces predominantly engaged in the practice of general or specialised dentistry. These workplaces consist of registered dentists who generally operate private or group practices. Also included are dental hospitals providing out-patient services only.

**Activities**

Conservative dental service	Oral pathology service
Dental hospital (out-patient only)	Oral surgery service
Dental practice service	Orthodontic service
Dental practitioner service	Paedodontic service
Dental surgery service	Periodontic service
Endodontic service	Prosthodontic service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing dental hygiene services are included in class Q85390 Other Allied Health Services;
- b) providing other than out-patient dental hospital facilities are included in class Q84010 Hospitals (Except Psychiatric Hospitals); and
- c) the manufacture and repair of dentures are included in class C24120 Medical and Surgical Equipment Manufacturing.

**Q85320 Optometry and Optical Dispensing**

This class consists of workplaces of registered optometrists predominantly engaged in testing sight, diagnosing sight defects or in prescribing or dispensing spectacles or contact lenses on prescription.

**Activities**

Contact lens dispensing	Optician service
Eye testing (optometrist)	Orthoptic service
Optical dispensing	Spectacles dispensing



## Sch. 4

*WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued**

<b>Group Class</b>	<b>Title And Description</b>		
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ul style="list-style-type: none"> <li>a) manufacturing ophthalmic articles or spectacle frames or in grinding spectacle lenses are included in class C24110 Photographic, Optical and Ophthalmic Equipment Manufacturing; and</li> <li>b) providing ophthalmic specialist services are included in class Q85120 Specialist Medical Services.</li> </ul>		
<b>Q85330</b>	<p><b>Physiotherapy Services</b></p> <p>This class consists of workplaces of physiotherapists predominantly engaged in providing assessment, diagnosis, treatment (such as manipulation, massage and therapeutic exercise) and help in preventing disorders of human movement.</p> <p style="text-align: center;"><b>Activities</b></p> <p>Physiotherapy service</p> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in providing therapeutic massage services are included in class Q85390 Other Allied Health Services.</p>		
<b>Q85340</b>	<p><b>Chiropractic and Osteopathic Services</b></p> <p>This class consists of workplaces of chiropractors predominantly engaged in manual adjustment of the spinal column as a method of healing to remove nerve interference. Also included are workplaces of osteopaths predominantly engaged in massage and manipulation as a system of healing or treatment.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Chiropractic service</td> <td style="text-align: center;">Osteopathic service</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in providing therapeutic massage services are included in class Q85390 Other Allied Health Services.</p>	Chiropractic service	Osteopathic service
Chiropractic service	Osteopathic service		
<b>Q85390</b>	<p><b>Other Allied Health Services</b></p> <p>This class consists of workplaces predominantly engaged in providing allied health care services not elsewhere classified. These workplaces consist of independent allied health practitioners not elsewhere classified predominantly engaged in providing health care and treatment services.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p>Acupuncture service</p> <p>Aromatherapy service</p> <p>Audiology service</p> <p>Clinical psychology service</p> <p>Dental hygiene service</p> <p>Dietician service</p> <p>Hearing aid dispensing</p> <p>Herbalist service</p> <p>Homoeopathic service</p> <p>Hydropathic service</p> </td> <td style="vertical-align: top;"> <p>Midwifery service</p> <p>Naturopathic service</p> <p>Nursing service</p> <p>Occupational therapy service</p> <p>Podiatry service</p> <p>Psychological counselling service (by a registered psychologist)</p> <p>Speech pathology service</p> <p>Therapeutic massage service</p> </td> </tr> </table>	<p>Acupuncture service</p> <p>Aromatherapy service</p> <p>Audiology service</p> <p>Clinical psychology service</p> <p>Dental hygiene service</p> <p>Dietician service</p> <p>Hearing aid dispensing</p> <p>Herbalist service</p> <p>Homoeopathic service</p> <p>Hydropathic service</p>	<p>Midwifery service</p> <p>Naturopathic service</p> <p>Nursing service</p> <p>Occupational therapy service</p> <p>Podiatry service</p> <p>Psychological counselling service (by a registered psychologist)</p> <p>Speech pathology service</p> <p>Therapeutic massage service</p>
<p>Acupuncture service</p> <p>Aromatherapy service</p> <p>Audiology service</p> <p>Clinical psychology service</p> <p>Dental hygiene service</p> <p>Dietician service</p> <p>Hearing aid dispensing</p> <p>Herbalist service</p> <p>Homoeopathic service</p> <p>Hydropathic service</p>	<p>Midwifery service</p> <p>Naturopathic service</p> <p>Nursing service</p> <p>Occupational therapy service</p> <p>Podiatry service</p> <p>Psychological counselling service (by a registered psychologist)</p> <p>Speech pathology service</p> <p>Therapeutic massage service</p>		

SCHEDULE 4 - *continued*

Group Class	Title And Description								
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) providing medical services are included in either class Q85110 General Practice Medical Services or class Q85120 Specialist Medical Services;</li> <li>b) providing radiological and other diagnostic services are included in class Q85200 Pathology and Diagnostic Imaging Services;</li> <li>c) operating massage parlours (prostitution) are included in class S95340 Brothel Keeping and Prostitution Services;</li> <li>d) operating weight loss clinics are included in class S95120 Diet and Weight Reduction Centre Operation; and</li> <li>e) providing other counselling services (except psychological counselling services provided by a registered psychologist) are included in class Q87900 Other Social Assistance Services.</li> </ol>								
<b>Group 859</b>	<b>OTHER HEALTH CARE SERVICES</b>								
<b>Q85910</b>	<b>Ambulance Services</b>								
	This class consists of workplaces predominantly engaged in transporting patients by ground or air in conjunction with medical care.								
	<b>Activities</b>								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Aerial ambulance service</td> <td style="width: 50%;">Non-emergency patient transport</td> </tr> <tr> <td>Ambulance service</td> <td></td> </tr> </table>	Aerial ambulance service	Non-emergency patient transport	Ambulance service					
Aerial ambulance service	Non-emergency patient transport								
Ambulance service									
<b>Q85990</b>	<b>Other Health Care Services n.e.c.</b>								
	This class consists of workplaces predominantly engaged in providing health care services not elsewhere classified.								
	<b>Activities</b>								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Autoclaving service</td> <td style="width: 50%;">Health care service n.e.c.</td> </tr> <tr> <td>Blood bank operation</td> <td>Health farm operation (predominantly</td> </tr> <tr> <td>Child health centre</td> <td style="text-align: right;">medical services)</td> </tr> <tr> <td>Health assessment service</td> <td></td> </tr> </table>	Autoclaving service	Health care service n.e.c.	Blood bank operation	Health farm operation (predominantly	Child health centre	medical services)	Health assessment service	
Autoclaving service	Health care service n.e.c.								
Blood bank operation	Health farm operation (predominantly								
Child health centre	medical services)								
Health assessment service									
	<p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in operating health farms which predominantly provide accommodation are included in class H44000 Accommodation.</p>								

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***Subdivision 86 - RESIDENTIAL CARE SERVICES**

Group Class	Title And Description
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**Group 860 RESIDENTIAL CARE SERVICES****Q86010 Aged Care Residential Services**

This class consists of workplaces predominantly engaged in providing residential aged care combined with either nursing, supervisory or other types of care as required (including medical).

**Activities**

Accommodation for the aged operation	Residential care for the aged operation
Aged care hostel operation	Retirement village operation
Nursing home operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing other residential care (except aged care) are included in class Q86090 Other Residential Care Services; and
- b) renting or leasing residential properties not involving aged care are included in class L67110 Residential Property Operators.

**Q86090 Other Residential Care Services**

This class consists of workplaces predominantly engaged in providing residential care (except aged care) combined with either nursing, supervisory or other types of care as required (including medical).

**Activities**

Children's home operation	Home for the disadvantaged operation n.e.c.
Community mental health hostel (excluding psychiatric hospitals)	Hospice operation
Crisis care accommodation operation	Residential refuge operation
Disabled accommodation operation	Respite residential care operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing aged care residential services are included in class Q86010 Aged Care Residential Services;
- b) operating psychiatric hospitals are included in class Q84020 Psychiatric Hospitals;
- c) renting or leasing residential properties not involving residential care are included in class L67110 Residential Property Operators; and
- d) providing juvenile corrective services are included in class O77140 Correctional and Detention Services.

SCHEDULE 4 - *continued***Subdivision 87 - SOCIAL ASSISTANCE SERVICES****Group Class Title And Description****Group 871 CHILD CARE SERVICES****Q87100 Child Care Services**

This class consists of workplaces predominantly engaged in providing day care of infants or children.

**Activities**

Before and/or after school, including vacation, care service	Children's nursery operation (except preschool education)
Child care service	Family day care service
Childminding service	Vacation care service

**Exclusions/References**

Workplaces predominantly engaged in

- providing accredited preschool education are included in class P80100 Preschool Education;
- providing baby sitting services (except in child care centres or preschools) are included in class S95390 Other Personal Services n.e.c.; and
- operating a children's home are included in class Q86090 Other Residential Care Services.

**Group 879 OTHER SOCIAL ASSISTANCE SERVICES****Q87900 Other Social Assistance Services**

This class consists of workplaces predominantly engaged in providing a wide variety of social support services directly to their clients. These services do not include accommodation services.

**Activities**

Adoption service	Marriage guidance service
Adult day care centre operation	Operation of soup kitchen (including mobile)
Aged care assistance service	Respite home care services
Alcoholics anonymous operation	Welfare counselling service
Counselling service (except provided by registered psychologist)	Welfare services for the elderly (except accommodation)
Disabilities assistance service	Youth welfare service
Emergency housekeeping service	

**Exclusions/References**

Workplaces predominantly engaged in

- raising funds for welfare purposes are included in class S95590 Other Interest Group Services n.e.c.;
- providing housekeeping (except as an emergency service) are included in class N73110 Building and Other Industrial Cleaning Services;
- providing psychological counselling services (by registered psychologists) are included in class Q85390 Other Allied Health Services;
- providing vocational and career counselling services are included in class N72110 Employment Placement and Recruitment Services; and
- providing residential care services are included in the appropriate class of Subdivision 86 – Residential Care Services.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued****DIVISION R: ARTS AND RECREATION SERVICES****INTRODUCTION**

1. The Arts and Recreation Services Division includes workplaces predominantly engaged in:
  - a) the preservation and exhibition of objects and sites of historical, cultural or educational interest;
  - b) the production of original artistic works and/or participation in live performances, events, or exhibits intended for public viewing; and
  - c) the operation of facilities or the provision of services that enable patrons to participate in sporting or recreational activities, or to pursue amusement interests.

***Exclusions***

2. Workplaces excluded from this Division include workplaces predominantly engaged in the production and distribution of motion pictures, videos, television programs or television and video commercials (these workplaces are included in Division J - Information Media and Telecommunications).

***Subdivisions***

3. This Division includes the following subdivisions:
  - 89 – Heritage Activities
  - 90 – Creative and Performing Arts Activities
  - 91 – Sports and Recreation Activities
  - 92 – Gambling Activities

SCHEDULE 4 - *continued***DIVISION R - ARTS AND RECREATION SERVICES****Subdivision 89 - HERITAGE ACTIVITIES**

Group Class	Title And Description
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**Group 891 MUSEUM OPERATION****R89100 Museum Operation**

This class consists of workplaces predominantly engaged in the preservation and exhibition of heritage objects and artefacts or visual arts and crafts with aesthetic, historical, cultural, or educational value. This class also includes workplaces operating historical places, sites or houses.

**Activities**

Art gallery operation (except retail)	Natural history and science museum operation
Art museum operation (except retail)	Social history museum operation
Historic or heritage place, site or house operation	Transport and maritime museum operation
Historic theme park operation	War memorial museum operation
Museum operation n.e.c.	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing library services are included in class J60100 Libraries and Archives;
- b) operating retail art galleries are included in class G42790 Other Store-Based Retailing n.e.c.; and
- c) operating theme parks, except with a heritage or historical theme and which consist of heritage objects and artefacts (including buildings), are included in class R91310 Amusement Parks and Centres Operation.

**Group 892 PARKS AND GARDENS OPERATIONS****R89210 Zoological and Botanical Gardens Operation**

This class consists of workplaces predominantly engaged in the active management, breeding, preservation, study and exhibition of live plants and animals in a controlled environment such as zoological or botanical gardens.

**Activities**

Aquarium operation	Reptile park operation
Arboretum operation	Wildlife park or reserve operation (wildlife actively managed)
Aviary operation	Zoological park or garden operation
Botanical garden operation	
Herbarium operation	

**Exclusions/References**

Workplaces predominantly engaged in operating fauna reserves or parks where fauna is protected but remains in its natural environment are included in class R89220 Nature Reserves and Conservation Parks Operation.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued**

<b>Group Class</b>	<b>Title And Description</b>
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**R89220 Nature Reserves and Conservation Parks Operation**

This class consists of workplaces predominantly engaged in the preservation of flora and fauna in their natural environment such as nature reserves and conservation parks.

**Activities**

Bird reserve operation	National or state/territory park or reserve operation
Conservation park operation	operation
Fauna reserve operation (fauna not actively managed)	Tourist caves operation
Flora reserve operation	Wildlife park or reserve operation (wildlife not actively managed)

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating zoological parks and gardens, botanical gardens and other related activities where flora and fauna is actively managed in a controlled environment are included in class R89210 Zoological and Botanical Gardens Operation; and
- b) undertaking public administration activities in relation to national, state or territory parks and reserves are included in the appropriate classes of Division O - Public Administration and Safety.

SCHEDULE 4 - *continued***Subdivision 90 - CREATIVE AND PERFORMING ARTS ACTIVITIES**

Group Class	Title And Description
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**Group 900 CREATIVE AND PERFORMING ARTS ACTIVITIES****R90010 Performing Arts Operation**

This class consists of workplaces predominantly engaged in providing or producing live theatrical or musical presentations or performances. These workplaces are not usually involved in the creation of original artistic or cultural works.

**Activities**

Choir/Choral group operation	Performing arts operation n.e.c.
Circus operation	Small ensemble/Quartet/Chamber group operation
Dance and ballet company operation	Theatre production, performance and/or production of
Music group operation	Theatre restaurant operation (predominantly entertainment facility)
Musical comedy company operation	Theatrical company operation
Musical production, performance and/or production of	Tribute show, performance and/or production of
Musician predominantly performing existing artistic works produced by others	
Opera company operation	
Orchestra operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) creating original artistic or cultural works are included in class R90020 Creative Artists, Musicians, Writers and Performers;
- b) operating acting, drama, dance and ballet schools are included in class P82120 Arts Education; and
- c) operating venues for the presentation and rehearsal of performing arts are included in class R90030 Performing Arts Venue Operation.

**R90020 Creative Artists, Musicians, Writers and Performers**

This class consists of workplaces of independent (freelance) individuals or groups predominantly engaged in the regular creation of original artistic or cultural works who may or may not also produce and perform their works. This class also includes workplaces providing independent technical expertise necessary for these productions, and celebrities predominantly engaged in endorsing products or making speeches or public appearances for which they receive a fee.

**Activities**

Artistic work, creation of	Freelance journalist, writing by
Cartooning	Musician predominantly producing or performing original artistic works
Celebrity/Media Presenter, presentation and/or performance by	Playwriting or screenwriting
Choreography service	Producing or directing original artistic or cultural work
Comedian, presentation and/or performance by	Sculpting
Composing (including musical composition)	Set designing service (except manufacturing or construction)
Costume designing	Speaking service (including radio and television announcing)
Creative arts service	Theatre lighting design service
Dancer (not dance groups), presentation and/or performance by	Writing (including poetry and comedy)



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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Exclusions/References**

Workplaces predominantly engaged in

- a) operating casting agencies are included in class N72110 Employment Placement and Recruitment Services;
- b) performing or playing music composed by others are included in class R90010 Performing Arts Operation;
- c) producing live theatrical or musical presentations or performances based on existing artistic and cultural works are included in class R90010 Performing Arts Operation;
- d) manufacturing wooden stage or film set scenery, props or furniture are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing;
- e) manufacturing metal stage or film set scenery, props or furniture are included in class C25120 Metal Furniture Manufacturing;
- f) manufacturing stage or film set scenery, props or furniture (except wooden or metal) are included in class C25190 Other Furniture Manufacturing; and
- g) constructing stage or film sets are included in the appropriate class of Division E - Construction.

**R90030 Performing Arts Venue Operation**

This class consists of workplaces predominantly engaged in operating venues for the presentation and rehearsal of performing arts.

**Activities**

Concert hall operation	Performing arts venue operation n.e.c.
Entertainment centre operation	Playhouse operation
Music bowl operation	Theatre operation (except motion picture theatre)
Opera house operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating motion picture theatres are included in class J55130 Motion Picture Exhibition;
- b) operating theatre restaurants predominantly engaged in providing live theatrical productions with food and beverages are included in class R90010 Performing Arts Operation; and
- c) providing arts or sports event promotional services (without facilities) are included in class N72990 Other Administrative Services n.e.c.

SCHEDULE 4 - *continued***Subdivision 91 - SPORTS AND RECREATION ACTIVITIES**

Group Class	Title And Description
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**Group 911 SPORTS AND PHYSICAL RECREATION ACTIVITIES****R91110 Health and Fitness Centres and Gymnasia Operation**

This class consists of workplaces predominantly engaged in operating health clubs, fitness centres and gymnasia. Workplaces in this class provide a range of fitness and exercise services.

**Activities**

Fitness centre operation	Health club operation
Gymnasia operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing sports and recreation education, coaching or instructional services are included in class P82110 Sports and Physical Recreation Instruction;
- b) operating diet and weight reducing centres are included in class S95120 Diet and Weight Reduction Centre Operation;
- c) providing therapeutic massage services are included in class Q85390 Other Allied Health Services;
- d) operating health farms predominantly providing accommodation are included in class H44000 Accommodation;
- e) operating health farms predominantly providing medical services are included in class Q85990 Other Health Care Services n.e.c.; and
- f) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.

**R91120 Sports and Physical Recreation Clubs and Sports Professionals**

This class consists of workplaces predominantly engaged in operating individual sports or physical recreation clubs or teams which provide sporting or physical recreation opportunities to participants, or entertainment for spectators. This class also includes sports professionals.

**Activities**

Basketball club operation	Netball club operation
Cricket club operation	Orienteering club operation
Dart club operation	Racing car club operation
Football club operation	Soccer club operation
Golf club operation	Sports or recreation club operation n.e.c.
Gun club operation	Sports professional, engagement in sporting activity by
Hockey club operation	Swimming club operation
Hunting club operation	Tennis club operation
Lawn bowls club operation	Triathlon club operation
Life-saving club operation	Yacht club operation
Martial arts club operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating indoor or outdoor sporting or physical recreation facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation;

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>b) operating horse and dog racing tracks are included in class R91210 Horse and Dog Racing Administration and Track Operation;</li> <li>c) providing sports and recreation education, coaching or instructional services, except personal fitness training services, are included in class P82110 Sports and Physical Recreation Instruction;</li> <li>d) operating clubs which predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality);</li> <li>e) endorsing products and/or making public speeches and appearances are included in class R90020 Creative Artists, Musicians, Writers and Performers; and</li> <li>f) providing personal fitness training services are included in class S95390 Other Personal Services n.e.c.</li> </ul>

### R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation

This class consists of workplaces predominantly engaged in operating indoor or outdoor sports and physical recreation venues, grounds and facilities (except health and fitness centres and gymnasia).

#### Activities

Alpine skiing facility operation (except accommodation or transport operation)	Golf course or practice range operation
Athletics field or stadium operation	Ice or roller skating rink operation
Basketball court or stadium operation	Motor racing track or speedway operation (excluding go-karts)
Billiard, snooker or pool hall operation	Netball court or stadium operation
Bowling alley, tenpin, operation	Sports ground, stadium or venue operation n.e.c.
Bowling green operation	Squash court operation
Boxing stadium operation	Swimming pool operation
Cricket ground operation	Tennis court operation
Football field or stadium operation	

#### Exclusions/References

Workplaces predominantly engaged in

- a) operating health and fitness centres and gymnasia are included in class R91110 Health and Fitness Centres and Gymnasia Operation;
- b) operating horse and dog race tracks are included in class R91210 Horse and Dog Racing Administration and Track Operation;
- c) operating go-kart venues are included in class R91310 Amusement Parks and Centres Operation;
- d) operating individual sports or physical recreation clubs or teams which provide opportunities to participants or entertainment for spectators are included in class R91120 Sports and Physical Recreation Club and Sports Professionals;
- e) operating clubs which predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality);
- f) providing arts or sports event promotional services (without facilities) are included in class N72990 Other Administrative Services n.e.c.;
- g) operating alpine accommodation are included in class H44000 Accommodation; and
- h) operating alpine transportation services are included in class I50290 Other Transport n.e.c.

SCHEDULE 4 - *continued*

Group Class	Title And Description				
<b>R91140</b>	<p><b>Sports and Physical Recreation Administrative Service</b></p> <p>This class consists of workplaces predominantly engaged in the administration and/or control of sports or physical recreation organisations. These workplaces are responsible for the policies, rules and regulations governing the conduct of an individual sporting or physical recreation discipline.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">National sporting association or league</td> <td style="width: 50%;">Sports administration service</td> </tr> <tr> <td>Regional/district sporting association or league</td> <td>State/territory sporting association or league</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <p>a) operating indoor or outdoor sports and physical recreation venues, grounds and facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and</p> <p>b) operating sporting or physical recreation clubs are included in class R91120 Sports and Physical Recreation Clubs and Sports Professionals.</p>	National sporting association or league	Sports administration service	Regional/district sporting association or league	State/territory sporting association or league
National sporting association or league	Sports administration service				
Regional/district sporting association or league	State/territory sporting association or league				
<b>Group 912</b>	<b>HORSE AND DOG RACING ACTIVITIES</b>				
<b>R91211</b>	<p><b>Horse Racing Administration and Track Operation</b></p> <p>This class consists of workplaces predominantly engaged in administering horse racing activities, or operating venues for horse racing.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Horse race course or track operation</td> <td style="width: 50%;">Horse racing authority or board</td> </tr> </table>	Horse race course or track operation	Horse racing authority or board		
Horse race course or track operation	Horse racing authority or board				
<b>R91212</b>	<p><b>Dog Racing Administration and Track Operation</b></p> <p>This class consists of workplaces predominantly engaged in administering dog racing activities, or operating venues for dog racing.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Dog race course or track operation</td> <td style="width: 50%;">Dog racing authority or board</td> </tr> </table>	Dog race course or track operation	Dog racing authority or board		
Dog race course or track operation	Dog racing authority or board				
<b>R91291</b>	<p><b>Other Horse Racing Activities</b></p> <p>This class consists of workplaces predominantly engaged in the operation of horse racing stables. This class also includes horse racing training services.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Racehorse training operation</td> <td style="width: 50%;">Racing stables operation</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in operating horse riding schools are included in class P82110 Sports and Physical Recreation Instruction.</p>	Racehorse training operation	Racing stables operation		
Racehorse training operation	Racing stables operation				
<b>R91292</b>	<p><b>Other Dog Racing Activities</b></p> <p>This class consists of workplaces predominantly engaged in the operation of dog racing kennels. This class also includes dog racing training services.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Race dog training operation</td> <td style="width: 50%;">Racing kennels operation</td> </tr> </table>	Race dog training operation	Racing kennels operation		
Race dog training operation	Racing kennels operation				

## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 913 AMUSEMENT AND OTHER RECREATION ACTIVITIES****R91310 Amusement Parks and Centres Operation**

This class consists of workplaces predominantly engaged in providing amusement and recreation services in the form of amusement parks, arcades or centres. This class includes workplaces operating from fixed or permanent sites and also includes selected mobile amusement operators.

**Activities**

Amusement arcade or centre operation	Indoor climbing operation
Amusement machine or ride operation (including concession operators)	Merry-go-round operation
Amusement park operation	Mini-golf centre operation
Go-kart venue operation	Theme park operation
	Water park operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) renting or hiring coin-operated amusement machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- b) operating golf course or practice range facilities are included in class R91130 Sports and Physical Recreation Venues, Grounds and Facilities Operation; and
- c) operating theme parks with a heritage or historical theme and which consist of heritage objects and artefacts (including buildings) are included in class R89100 Museum Operation.

**R91390 Amusement and Other Recreational Activities n.e.c.**

This class consists of workplaces predominantly engaged in providing amusement and other recreational services not elsewhere classified. Included in this class are workplaces that provide outdoor recreational services such as bungee jumping and white water rafting.

**Activities**

Amusement activity n.e.c.	Outdoor adventure operation n.e.c.
Bungee jumping operation	Recreational activity n.e.c.
Bush walking operation	White water rafting operation
Cave diving operation	

**Exclusions/References**

Workplaces predominantly engaged in

- a) renting or hiring coin-operated amusement machines are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.; and
- b) using transport equipment to provide scenic and sightseeing services such as charter boat fishing operations and scenic railway operations, and which impose an impact on part of the transportation system, are included in class I50100 Scenic and Sightseeing Transport.

SCHEDULE 4 - *continued***Subdivision 92 - GAMBLING ACTIVITIES****Group Class Title And Description****Group 920 GAMBLING ACTIVITIES****R92010 Casino Operation**

This class consists of workplaces predominantly engaged in providing a range of gambling services such as table wagering games and poker/gaming machines.

**Activities**

Casino operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating clubs which predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality);
- b) operating poker machine venues without food and liquor are included in class R92090 Other Gambling Activities;
- c) selling alcoholic beverages both for consumption on and off the premises (which may include food and gambling services and/or live entertainment) are included in class H45200 Pubs, Taverns and Bars; and
- d) providing betting on sporting events and totalisator services only are included in class R92090 Other Gambling Activities.

**R92020 Lottery Operation**

This class consists of workplaces predominantly engaged in operating lotteries or selling lottery products. Also included are workplaces operating lotto-style games and football pools.

**Activities**

Art union operation

Lottery agency operation

Football pool operation

Lottery operation

Keno operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating newsagents are included in class G42440 Newspaper and Book Retailing;
- b) selling alcoholic beverages both for consumption on and off the premises (which may include food and gambling services and/or live entertainment) are included in class H45200 Pubs, Taverns and Bars; and
- c) operating clubs that predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality).

**R92090 Other Gambling Activities**

This class consists of workplaces predominantly engaged in operating other gambling services such as totalisator or betting services. Also included in this class are workplaces offering gambling services through the internet.

**Activities**

Betting shop operation

Internet gambling operation

Bookmaker operation

Totalisator Agency Board (TAB)

Poker machine venue

operation

Gambling activity n.e.c.

**Sch. 4***WorkCover Insurance Premiums Order (No. 22) 2014/2015***SCHEDULE 4 - continued**

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<b>Group Class</b>	<b>Title And Description</b>
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**Exclusions/References**

Workplaces predominantly engaged in

- a) selling alcoholic beverages both for consumption on and off the premises (which may include food and gambling services and/or live entertainment) are included in class H45200 Pubs, Taverns and Bars; and
- b) operating clubs that predominantly provide hospitality services to members (which may include gambling, sporting or other social or entertainment facilities) are included in class H45300 Clubs (Hospitality).

SCHEDULE 4 - *continued***DIVISION S: OTHER SERVICES****INTRODUCTION**

1. The Other Services Division includes workplaces predominantly engaged in a range of personal services as follows:
  - a) selected repair and maintenance activities, including repairing and/or maintaining equipment and machinery or other items;
  - b) religious, civic, professional and other interest group services, including promoting or administering religious events or activities; or promoting and defending the interests of their members;
  - c) the provision of a range of personal care services, including hair, beauty, diet and weight management services and the provision of death care services; and
  - d) private households predominantly engaged in employing workers on or about the premises in activities primarily concerned with the operation of those households.

***Exclusions***

2. Workplaces excluded from this Division include workplaces predominantly engaged in the following activities:
  - a) repairing and/or maintaining ships, boats, aircraft, or railway rolling stock (these workplaces are included in Division C - Manufacturing);
  - b) repairing and/or maintaining buildings (these workplaces are included in Division E - Construction); and
  - c) repairing and/or maintaining highways, roads, streets, bridges or airport runways (these workplaces are included in Division E - Construction).

**Cross-references**

3. Refer to the General Introduction for rules about repair and maintenance.

***Subdivisions***

4. This Division contains the following subdivisions:

94 – Repair and Maintenance

95 – Personal and Other Services

96 – Private Households Employing Staff



## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued***DIVISION S - OTHER SERVICES****Subdivision 94 - REPAIR AND MAINTENANCE**

Group Class	Title And Description
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**Group 941 AUTOMOTIVE REPAIR AND MAINTENANCE****S94110 Automotive Electrical Services**

This class consists of workplaces predominantly engaged in installing and repairing automotive electrical products in a range of automotive vehicles.

**Activities**

Air conditioner repair (automotive)	Automotive electrical product installation and/or repair
Auto-electrical garage operation	Automotive alarm, navigation or parking assistance system installation or repair
Automotive audio or audio/visual entertainment equipment installation or repair	Electrical repair (automotive)

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing general automotive repair and maintenance services such as the regular servicing of motor vehicles are included in class S94190 Other Automotive Repair and Maintenance;
- b) providing smash repairing and panel beating are included in class S94120 Automotive Body, Paint and Interior Repair; and
- c) factory reconditioning of automotive electrical components are included in class C23130 Automotive Electrical Component Manufacturing.

**S94120 Automotive Body, Paint and Interior Repair**

This class consists of workplaces predominantly engaged in repairing, panel beating and/or spray painting smashed or damaged automotive vehicles. Also included are workplaces predominantly engaged in replacing, repairing and/or tinting automotive vehicle glass, workplaces repairing the interior/exterior of automotive vehicles as well as workplaces providing car wash or cleaning services.

**Activities**

Automotive body repair	Car detailing
Automotive interior repair	Car wash or cleaning operation
Automotive reupholstery	Motorhome repair (interior and exterior)
Automotive rust proofing and undercoating	Panel beating (motor body repairing)
Automotive spray painting	Smash repair
Automotive trimming	Windscreen replacement and/or repair (including window tinting)
Caravan repair and fit out	

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing general automotive repair and maintenance services or undertaking automotive (mechanical) conversions (such as converting foreign cars from left to right hand drive) or restoration activities are included in class S94190 Other Automotive Repair and Maintenance;
- b) providing towing services for smashed or damaged automotive vehicles are included in class I46100 Road Freight Transport; and

SCHEDULE 4 - *continued*

Group Class	Title And Description
	c) customising automotive vehicles and trailers on an assembly-line basis (including ambulances and firetrucks) are included in the appropriate classes of Subdivisions 23 Transport Equipment Manufacturing and 24 Machinery and Equipment Manufacturing.

**S94190 Other Automotive Repair and Maintenance**

This class consists of workplaces predominantly engaged in providing a wide range of mechanical and repair and maintenance services for automotive vehicles. Included are workplaces which specialise in the repair and maintenance of particular automotive components such as brakes, clutches, mufflers, transmissions, gearboxes and other parts. Also included are workplaces providing automotive engine repair and replacement services (except factory replacement), and motorcycle repair and maintenance services.

**Activities**

Automotive conversion (including non-factory based engine reconditioning services and converting foreign cars from left to right hand drive)	Exhaust system or muffler repair (automotive)
Automotive repair garage operation	Gearbox repair (automotive)
Brake repair	General automotive repair
Clutch repair	Motor cycle or scooter repair
Cooling system and/or radiator repair (automotive)	Muffler repair (automotive)
Engine repair or reconditioning (automotive, except factory reconditioning)	Trailer repair (boat or box)
	Transmission repair (automotive)
	Truck repair (automotive)

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing automotive radios, compact disc (CD) players and other audio equipment are included in class S94110 Automotive Electrical Services;
- b) manufacturing automotive vehicles and trailers or customising those vehicles on an assembly-line basis (including ambulances and firetrucks) are included in the appropriate classes of Subdivisions 23 Transport Equipment Manufacturing and 24 Machinery and Equipment Manufacturing; and
- c) providing factory reconditioning services for motors (i.e. changeover motors) are included in class C23190 Other Motor Vehicle Parts Manufacturing.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

## SCHEDULE 4 - continued

Group Class	Title And Description
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<b>Group 942</b>	<b>MACHINERY AND EQUIPMENT REPAIR AND MAINTENANCE</b>
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<b>S94210</b>	<b>Domestic Appliance Repair and Maintenance</b>
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This class consists of workplaces predominantly engaged in repairing and maintaining electrical, electronic and gas domestic appliances.

**Activities**

Air conditioner, domestic, repair and maintenance	Sewing machine, domestic, repair
Appliance, domestic, repair	Stove and/or oven, domestic, repair
Heater, domestic, repair	Television repair and maintenance
Microwave oven, domestic, repair	Video cassette recorder (VCR) and digital versatile disc (DVD) player repair and maintenance
Radio and stereo repair and maintenance (except automotive)	Washing machine and/or clothes dryer, domestic, repair
Refrigerator, domestic, repair	

**Exclusions/References**

Workplaces predominantly engaged in

- a) repairing and maintaining electronic and precision equipment such as radars, sonars and telescopes are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;
- b) undertaking electrical work arising from the installation of household appliances are included in class E32320 Electrical Services;
- c) installing central heating and air conditioning equipment are included in class E32330 Air Conditioning and Heating Services;
- d) installing and repairing automotive (car) radio or compact disc (CD) players are included in class S94110 Automotive Electrical Services; and
- e) undertaking plumbing work arising from the installation of household appliances are included in class E32310 Plumbing Services.

<b>S94220</b>	<b>Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance</b>
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This class consists of workplaces predominantly engaged in repairing and maintaining electronic equipment (except domestic appliances) such as computers and communications equipment, and/or highly specialised precision instruments.

**Activities**

Communication equipment, repair and maintenance	Medical and surgical equipment repair and maintenance
Computer and computer peripheral equipment repair and maintenance	Meteorological instrument repair and maintenance
Dental equipment repair and maintenance	Navigation instrument (including radar and sonar) repair and maintenance
Diagnostic imaging equipment repair and maintenance	Office machine repair and maintenance
Electrical measuring instrument repair and maintenance	Optical instrument (including microscopes and telescopes) repair and maintenance
Facsimile (fax) machine repair and maintenance	Photocopying machine repair and maintenance
Laboratory instrument repair and maintenance	Photographic (including camera) equipment repair
Measuring equipment repair and maintenance	Precision equipment calibration

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

Sch. 4

SCHEDULE 4 - *continued*

Group Class	Title And Description
	Radar and sonar equipment repair and maintenance
	Surveying equipment repair and maintenance
	Scales, professional or scientific, repair and maintenance
	Telephone equipment repair and maintenance

**Exclusions/References**

Workplaces predominantly engaged in

- repairing and maintaining electrical, electronic and gas domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance; and
- monitoring security systems are included in class O77120 Investigation and Security Services.

**S94290 Other Machinery and Equipment Repair and Maintenance**

This class consists of workplaces predominantly engaged in the repair and maintenance of machinery and equipment not elsewhere classified. Also included in this class are workplaces which either sharpen/install blades and saws or provide welding repair services.

**Activities**

Agricultural or farm machinery and equipment repair and maintenance	Lawn mower repair and maintenance
Blade sharpening	Machine tool repair and maintenance
Brushcutter repair and maintenance	Material handling equipment repair and maintenance
Construction machinery and equipment repair and maintenance	Mining machinery and equipment repair and maintenance
Electric motor repair and maintenance, including armature rewinding (except factory based)	Outboard motor repair
Electrical generating and transmission equipment repair and maintenance	Paper making and printing trade machinery repair and maintenance
Elevator maintenance	Pump and compressor repair
Engine repair (except automotive or marine inboard)	Refrigeration equipment (industrial) repair and maintenance
Food machinery and equipment (industrial) repair and maintenance	Shipping barrel and drum reconditioning and repairing
Forestry machinery and equipment repair and maintenance	Stove and/or oven (industrial) repair and maintenance
Foundry machinery and equipment repair and maintenance	Textile machinery repair and maintenance
Heavy machinery and equipment repair and maintenance	Washing machine and/or clothes dryer (industrial) repair and maintenance
Hydraulic equipment repair and maintenance	Welding repair service (including automotive)

**Exclusions/References**

Workplaces predominantly engaged in

- repairing and maintaining electronic and precision equipment are included in class S94220 Electronic (except Domestic Appliance) and Precision Equipment Repair and Maintenance;
- repairing and servicing aircraft are included in class C23940 Aircraft Manufacturing and Repair Services;
- repairing and servicing railway rolling stock are included in class C23930 Railway Rolling Stock Manufacturing and Repair Services;

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
	<ul style="list-style-type: none"> <li>d) repairing and overhauling ships of 50 tonnes and over displacement or marine inboard engines for such vessels are included in class C23910 Shipbuilding and Repair Services;</li> <li>e) repairing boats of under 50 tonnes displacement or marine inboard engines for such vessels are included in class C23920 Boatbuilding and Repair Services;</li> <li>f) factory rebuilding of electric motors are included in class C24390 Other Electrical Equipment Manufacturing;</li> <li>g) repairing and maintaining domestic appliances are included in class S94210 Domestic Appliance Repair and Maintenance;</li> <li>h) automotive engine repair or reconditioning, except factory reconditioning, are included in class S94190 Other Automotive Repair and Maintenance; and</li> <li>i) factory reconditioning of automotive changeover motors are included in class C23190 Other Motor Vehicle Parts Manufacturing.</li> </ul>

**Group 949 OTHER REPAIR AND MAINTENANCE****S94910 Clothing and Footwear Repair**

This class consists of workplaces predominantly engaged in repairing or altering clothing and footwear.

**Activities**

Clothing repair and alteration

Footwear (including boot and shoe) repair

**Exclusions/References**

Workplaces predominantly engaged in

- a) dyeing textiles are included in class C13340 Textile Finishing and Other Textile Product Manufacturing;
- b) custom tailoring and dressmaking are included in class C13510 Clothing Manufacturing; and
- c) shining shoes are included in class S95390 Other Personal Services n.e.c.

**S94990 Other Repair and Maintenance n.e.c.**

This class consists of workplaces predominantly engaged in other repair and maintenance not elsewhere classified such as furniture, sporting equipment, musical instruments, jewellery, watches and clocks.

**Activities**

Bicycle repair or maintenance

Luggage repair

Finishing or French polishing wooden furniture (predominantly restoration)

Musical instrument tuning or repair

Sports equipment repair

Furniture repair or restoration

Watch or clock repair

Jewellery repair

Wheelchair repair and maintenance

Key duplicating

**Exclusions/References**

Workplaces predominantly engaged in finishing or French polishing wooden furniture, except restoration, are included in class C25110 Wooden Furniture and Upholstered Seat Manufacturing.

SCHEDULE 4 - *continued***Subdivision 95 - PERSONAL AND OTHER SERVICES**

Group Class	Title And Description
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**Group 951 PERSONAL CARE SERVICES****S95110 Hairdressing and Beauty Services**

This class consists of workplaces predominantly engaged in providing hairdressing services or in providing beauty services such as nail care services, facials or applying make-up.

**Activities**

Barber shop operation	Hairdressing service
Beauty service	Make-up service
Electrolysis service	Nail care service (including artificial nails)
Epilation service (including laser hair removal)	Skin care service
Hair restoration service (except hair transplant service)	Tanning (solarium) service

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing medical skin care services such as cosmetic surgery and dermatology services, or in providing medical or surgical hair replacement or transplant services, are included in class Q85120 Specialist Medical Services; and
- b) providing podiatry services are included in class Q85390 Other Allied Health Services.

**S95120 Diet and Weight Reduction Services**

This class consists of workplaces predominantly engaged in operating diet and weight reduction services.

**Activities**

Dietary planning service (non-medical)	Weight loss service (non-medical)
Slimming service (non-medical)	
Weight loss centre operation (non-medical)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating physical fitness facilities are included in class R91110 Health and Fitness Centres and Gymnasia Operation;
- b) operating health resorts and spas that provide lodgings for visitors are included in class H44000 Accommodation;
- c) providing catering or prepared meal services, except as part of operating diet or weight reducing services, are included in class H45130 Catering Services; and
- d) providing dietician services are included in class Q85390 Other Allied Health Services.

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## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
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**Group 952 FUNERAL, CREMATORIUM AND CEMETERY SERVICES****S95201 Funeral Services**

This class consists of workplaces predominantly engaged in preparing deceased for burial, internment or cremation or in organising funerals.

**Activities**

Embalming service	Mortician service
Funeral directing	Undertaking service

**Exclusions/References**

Workplaces predominantly engaged in operating cemeteries or crematoriums are included in class S95202 Crematorium and Cemetery Services.

**S95202 Crematorium and Cemetery Services**

This class consists of workplaces predominantly engaged in operating cemeteries or crematoriums.

**Activities**

Cemetery operation	Memorial garden (i.e. burial place) operation
Columbarium operation	
Crematorium operation	Pet cemetery operation
Mausoleum operation	

**Group 953 OTHER PERSONAL SERVICES****S95310 Laundry and Dry-Cleaning Services**

This class consists of workplaces predominantly engaged in providing a range of laundry and/or dry-cleaning services. The services provided may be operated by customers (i.e. coin-operated or similar self-service facilities) or may be operated by the workplaces themselves. Also included are workplaces predominantly engaged in baby napkin, linen and/or uniform hire.

**Activities**

Baby napkin hire service	Laundry agency operation
Carpet, upholstery and rug cleaning	Laundry and dry-cleaning service
Clothing, hat or garment (including leather), cleaning service	Laundry operation
Curtain and drapery cleaning service	Linen hire service
Dry-cleaning agency operation	Self-service laundry operation
Dry-cleaning service	Uniform hire service

**Exclusions/References**

Workplaces predominantly engaged in

- hiring suits or costumes are included in class L66390 Other Goods and Equipment Rental and Hiring n.e.c.;
- custom tailoring and dressmaking are included in class C13510 Clothing Manufacturing; and
- dyeing clothing are included in class C13340 Textile Finishing and Other Textile Product Manufacturing.

SCHEDULE 4 - *continued*

Group Class	Title And Description								
<b>S95320</b>	<p><b>Photographic Film Processing</b></p> <p>This class consists of workplaces predominantly engaged in developing film and/or making photographic slides, prints and enlargements, including from digital photographs.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Digital photograph processing</td> <td style="width: 50%;">Photofinishing laboratory operation</td> </tr> <tr> <td>Film developing and printing (except motion picture)</td> <td>Photofinishing service</td> </tr> <tr> <td></td> <td>Photographic film processing</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) processing motion picture film for the motion picture and television industries are included in class J55140 Post-production Services and Other Motion Picture and Video Activities; and</li> <li>b) providing photographic studio or wedding photography service are included in class M69910 Professional Photographic Services.</li> </ol>	Digital photograph processing	Photofinishing laboratory operation	Film developing and printing (except motion picture)	Photofinishing service		Photographic film processing		
Digital photograph processing	Photofinishing laboratory operation								
Film developing and printing (except motion picture)	Photofinishing service								
	Photographic film processing								
<b>S95330</b>	<p><b>Parking Services</b></p> <p>This class consists of workplaces predominantly engaged in providing parking space for motor vehicles, usually on an hourly, daily or monthly basis. Also included are workplaces providing valet parking services.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Automobile parking garage or lot operation</td> <td style="width: 50%;">Parking service</td> </tr> <tr> <td></td> <td>Parking station operation</td> </tr> <tr> <td>Car park operation</td> <td>Valet parking service</td> </tr> </table>	Automobile parking garage or lot operation	Parking service		Parking station operation	Car park operation	Valet parking service		
Automobile parking garage or lot operation	Parking service								
	Parking station operation								
Car park operation	Valet parking service								
<b>S95340</b>	<p><b>Brothel Keeping and Prostitution Services</b></p> <p>This class consists of workplaces predominantly engaged in operating brothels and providing escort and prostitution services.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brothel operation</td> <td style="width: 50%;">Massage parlour operation</td> </tr> <tr> <td>Escort service (prostitution)</td> <td>Prostitution service</td> </tr> </table> <p><b>Exclusions/References</b></p> <p>Workplaces predominantly engaged in</p> <ol style="list-style-type: none"> <li>a) providing therapeutic massage services are included in class Q85390 Other Allied Health Services; and</li> <li>b) providing physiotherapy massage services are included in class Q85330 Physiotherapy Services.</li> </ol>	Brothel operation	Massage parlour operation	Escort service (prostitution)	Prostitution service				
Brothel operation	Massage parlour operation								
Escort service (prostitution)	Prostitution service								
<b>S95390</b>	<p><b>Other Personal Services n.e.c.</b></p> <p>This class consists of workplaces predominantly engaged in providing personal services not elsewhere classified.</p> <p style="text-align: center;"><b>Activities</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Astrology service</td> <td style="width: 50%;">Fortune telling service</td> </tr> <tr> <td>Baby sitting service (except in child care centres or preschools)</td> <td>Genealogy service</td> </tr> <tr> <td></td> <td>Heraldry service</td> </tr> <tr> <td>Cloak room service</td> <td>Introductory agency operation</td> </tr> </table>	Astrology service	Fortune telling service	Baby sitting service (except in child care centres or preschools)	Genealogy service		Heraldry service	Cloak room service	Introductory agency operation
Astrology service	Fortune telling service								
Baby sitting service (except in child care centres or preschools)	Genealogy service								
	Heraldry service								
Cloak room service	Introductory agency operation								



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SCHEDULE 4 - *continued*

Group Class	Title And Description
	Marriage celebrant service
	Personal fitness training service
	Pet boarding service
	Pet grooming service
	Psychic service
	Sauna bath operation
	Shoe shining
	Tattooing and piercing service
	Turkish bath operation
	Wedding chapel operation (except church, mosque, religious temple and monastery)

**Exclusions/References**

Workplaces predominantly engaged in

- a) providing veterinary services, or in the operation of animal hospitals are included in class M69700 Veterinary Services;
- b) providing accredited preschool education are included in class P80100 Preschool Education;
- c) providing child care services are included in class Q87100 Child Care Services;
- d) providing religious services, or in the operating of facilities such as churches, mosques, religious temples and monasteries are included in class S95400 Religious Services;
- e) operating a function or wedding reception centre, predominantly providing accommodation, are included in class H44000 Accommodation;
- f) operating a function or wedding reception centre, predominantly providing catering, are included in class H45130 Catering Services;
- g) operating a function or wedding reception centre, except providing accommodation or catering, are included in class L67120 Non-Residential Property Operators; and
- h) providing a wedding planner service are included in class N72990 Other Administrative Services n.e.c.

**Group 954 RELIGIOUS SERVICES****S95400 Religious Services**

This class consists of workplaces predominantly engaged in providing religious services and/or operating facilities such as churches, mosques, religious temples and monasteries. Also included are workplaces which administer an organised religion or promote religious activities.

**Activities**

Bible society operation	Mosque operation
Church operation	Religious organisation operation
Convent operation (except schools)	Religious shrine operation
Diocesan registry operation	Religious temple operation
Missionary society operation	Synagogue operation
Monastery operation (except schools)	

**Exclusions/References**

Workplaces predominantly engaged in

- a) operating wedding chapels are included in class S95390 Other Personal Services n.e.c.;
- b) operating schools, colleges or universities (including religious programs/curricula) are included in the appropriate classes of Division P - Education and Training; and
- c) providing health and social assistance services are included in the appropriate classes of Division Q - Health Care and Social Assistance.

SCHEDULE 4 - *continued*

Group Class	Title And Description																				
<b>Group 955</b>	<b>CIVIC, PROFESSIONAL AND OTHER INTEREST GROUP SERVICES</b>																				
<b>S95510</b>	<b>Business and Professional Association Services</b>																				
	This class consists of workplaces predominantly engaged in promoting the business interests of their members (except of organised labour associations and union members).																				
	<b>Activities</b>																				
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## Sch. 4

## WorkCover Insurance Premiums Order (No. 22) 2014/2015

SCHEDULE 4 - *continued*

Group Class	Title And Description
Consumers' association operation Disease research (including cancer and heart disease) fundraising Human rights association operation Interest group service n.e.c. Parent-teachers' association operation Pensioners' association operation Political party operation Social club operation	Veterans' association operation Welfare fundraising (except the provision of welfare services) Women's interest group association operation Youth club/association (including girl guides and scouts) operation

**Exclusions/References**

Workplaces predominantly engaged in

- a) promoting the business interests of a range of professional associations are included in class S95510 Business and Professional Association Services;
- b) promoting the professional interests of labour and union employees such as trade unions are included in class S95520 Labour Association Services;
- c) organising and conducting fundraising campaigns on a contract or fee basis are included in class N72990 Other Administrative Services n.e.c.;
- d) conducting social or sporting associations or clubs are included in class H45300 Clubs (Hospitality);
- e) conducting sports and recreational clubs are included in class R91120 Sports and Recreation Clubs and Sports Professionals;
- f) conducting medical research are included in class M69100 Scientific Research Services;
- g) providing legal services for social advocacy, environment, wildlife and other similar associations are included in class M69310 Legal Services; and
- h) providing social support services directly to their clients are included in class Q87900 Other Social Assistance Services.

SCHEDULE 4 - *continued***Subdivision 96 - PRIVATE HOUSEHOLDS EMPLOYING STAFF****Group Class****Title And Description****Group 960 PRIVATE HOUSEHOLDS EMPLOYING STAFF****S96010 Private Households Employing Staff**

This class consists of workplaces predominantly engaged in employing workers on or about household premises in activities primarily concerned with the operation of the household. These workplaces may employ individuals such as cooks, maids, nannies, butlers and chauffeurs, as well as outside workers such as gardeners, caretakers and other maintenance workers. This class is only to be used where the householder is a natural person, not a corporate entity.

**Activities**

Private household employing staff

**Exclusions/References**

Workplaces predominantly engaged in

- a) cleaning building interiors, cleaning transportation equipment interiors and/or windows are included in class N73110 Building and Other Industrial Cleaning Services;
- b) cleaning carpets, upholstery and drapes are included in class S95310 Laundry and Dry-Cleaning Services;
- c) providing gardening services only (without also providing landscaping services) are included in class N73130 Gardening Services; and
- d) providing accommodation are included in class H44000 Accommodation.

**Sch. 4**

*WorkCover Insurance Premiums Order (No. 22) 2014/2015*

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